

*Minutes*  
Of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, October 21, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Monday, October 21, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

- Present** Pat Bealer, Al Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, Randy Burch, Carl Ziegler, Jordan Kemp (Student Representative)
- Absent** Craig Schroeder, Jim Shrawder
- Also Present** Katherine Metrick, David Miller, Rikki DeVough, Erin Anderson, Tracy Blunt, Barbara Richard, Diane Barrie, Ed Myers, Wanda Herring, Terry Guers, Donna Keglovits, Danielle Berger, Barry Flicker, Lori Christ, Corey Arnold, Debby Kulp, Sarah Mickey
- Call to Order** The meeting was called to order at 7:33 p.m. by President Ziegler.
- Welcome** President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.
- Approval of Minutes** Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the Minutes of the following meetings:  
September 16, 2013 School Board Meeting  
October 7, 2013 School Board Meeting  
**Roll call vote: Yes 6 No 0 N/A 1 (Faust) Absent 1 (Schroeder, Shrawder)**  
**Motion carried.**
- Treasurer's Report** Motion made by Pat Bealer, seconded by Caecilia Holt, to accept the treasurer's report of the General Fund.  
**Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)**  
**Motion carried.**
- Ratification of General Account Bills** Motion made by Pat Bealer, seconded by Randy Burch, to ratify for payment the general account bills in the amount of \$2,356,359.02.  
**Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)**  
**Motion carried.**
- Approval of General Account Bills** Motion made by Pat Bealer, seconded by Randy Burch, to approve for payment the general account bills in the amount of \$459,787.19.  
**Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)**  
**Motion carried.**
- Approval of Construction Account Bills** Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve for payment the construction account bills in the amount of \$170,923.74.  
**Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)**  
**Motion carried.**
- Superintendent's Report** Honor Roll of School Board Service Recognition
- Committee Reports**
- EITC** No report.  
*Pat Bealer*
- PSBA** Mrs. Bealer reported she and Caecilia attended the annual PSBA convention in Hershey, and voted on the legislative platform. She reported major items of discussion were school board members having formal education and prevailing wage.  
*Pat Bealer*
- BCTC** Mrs. Bealer reported the committee was presented with magtronics and robotics class demonstrations.  
*Pat Bealer*
- BCIU** Mr. Ziegler reported the IU is allocating special education funds and federal education programs.  
*Carl Ziegler*
- Policy and Curriculum** Mrs. Holt reported the committee received an overview on gifted services and essential elements of curriculum and curriculum development. She also reported the committee discussed the student attendance policy.  
*Caecilia Holt*

**Facilities** Mrs. Faust reported the committee had a discussion on the high school science and ag wing renovations.  
*Amy Faust*

**ECC** No report.  
*Amy Faust*

**Student Achievement** Dr. Darion reported the committee had a presentation from Dr. Barrie.  
*Al Darion*

**Personnel**

Motion made by Pat Bealer, seconded by Amy Faust, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Louise M. DeMatteo as an elementary teacher at Kutztown Elementary School, effective February 28, 2014.
2. The acceptance of the resignation of Benjamin McKnight III as head football coach, effective October 8, 2013.
3. The acceptance of the resignation of Ronald Richard as a daily van driver, effective January 1, 2014.
4. The approval of Andrew J. Moll as network administrator, 240 days per school year, 8 work hours per day, effective November 5, 2013, at a rate of \$65,000 (prorated for the 2013-2014 school year. )
5. The approval of Loretta A. Marrone as a substitute aide for the 2013-2014 school year, effective September 24, 2013, at a rate of \$9.75 per hour.
6. The approval of Tedd J. Pieller as a substitute classroom/clerical aide, custodian, and cafeteria aide for the 2013-2014 school year, effective October 22, 2013, at a rate of \$9.75 per hour for classroom/clerical, \$9.50 per hour for custodial, and \$8.50 per hour for cafeteria.
7. The approval of Ginger L. Berk as a substitute classroom/clerical aide and cafeteria aide for the 2013-2014 school year, effective October 22, 2013, at a rate of \$9.75 per hour for classroom/clerical, and \$8.50 per hour for cafeteria.
8. The approval of Lauren E. Wiltout as a substitute teacher for the 2013-2014 school year, effective October 22, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
9. The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2013-2014 school year, effective October 22, 2013, at a rate of \$100 per day for days 1-20, and \$110 per day for days 21 and thereafter:

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|--|---------------------|---------------|--------------------|-------------------|
|  | Alexandra M. Berish | Abbe L. Gally | Dena G. Hildebrand | Rebecca M. Sheidy |
|--|---------------------|---------------|--------------------|-------------------|
10. The approval of the following winter coaches and salaries for the 2013-2104 school year:

Boys Basketball

Head High School Coach	Jeffrey S. Zimmerman	\$4,834
Assistant High School Coach	Brian L. Zimmerman	\$2,529
Junior Varsity Coach	Steven T. Bond	\$2,416
Head Middle School Coach	Jeffrey S. Saadi	\$2,248
Assistant Middle School coach	Steven Royles	\$2,248

Girls Basketball

Head High School Coach	Kristin L. Koegel	\$4,600
Assistant High School Coach	PLACEHOLDER	
Junior Varsity Coach	PLACEHOLDER	
Head Middle School Coach	Louise A. Carl	\$2,416
Assistant Middle School Coach	Scott D. Heiter	\$2,262
Volunteer Coach	Ashley M. Landis	

Wrestling

Head High School Coach	Daniel F. Aruscavage	\$4,739
Assistant High School Coach	PLACEHOLDER	
Head Middle School Coach	Steven J. Wehr	\$2,307

Swimming

Volunteer Coach	Sandra Floyd Krista Keim Melissa Nolte
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11. The approval of the decrease in hours for Kimberly L. Ryan, head cook at the middle school, from 7.25 hours per day (full-time) to 5 hours per day (part-time), effective October 22, 2013.
12. The approval of the increase of hours for Karen A. Deysner, cafeteria employee at the middle school, from 5 hours per day (part-time) to 7.25 per day (full-time), effective October 22, 2013.
13. The approval of the increase of hours for Shirley L. Berger, head cook at Greenwich-Lenhartsville Elementary School, from 5.95 hour per day to 6.25 hours per day, effective October 22, 2013.
14. The approval of the following Eshelman bus/van drivers and effective dates for the 2013-2014 school year:

Jean E. George	October 14, 2013
Mary E. Schock	October 14, 2013
Dennis P. Jordan	November 1 2013

