

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, March 17, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, March 17, 2014 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

**Present** Randy Burch, Al Darion, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, Christine Ryan, James Shrawder, Carl Ziegler

**Absent**

**Also Present** Katherine Metrick, David Miller, Matthew Link, Rikki DeVough, Barbara Richard, Barry Flicker, Erin Anderson, James Brown, Ed Myers, Melissa Blatt, Nicole Boyer, Donna Keglovits, Ann Dietrich, Mary Weber, Kay Fritz, Kerri Schegan, Tina Schmeck, Terry Guers, Beth Stump, Andrea Orwig, Maddy Sanders, Lori Arndt, Val Lacis, Heidi Mease, Rod Mease, Tammy Hamm, Janice Mickey, Jim Mickey, Zach Mickey, Shawn Pafthausen, Mark Prevoznik, Becki Prevoznik, Nolan Prevoznik, Lisa Hoyt, Oscar Kelehner, Vickie Bastian, Karise Mace, Sara Patton, Diana Rydzewski, Beth Sica, Melissa Ziegler, Clair Kempes

**Call to Order** The meeting was called to order at 7:57 p.m. by President Ziegler.

**Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the Minutes from the following:  
February 17, 2014 School Board Meeting  
March 3, 2014 School Board Meeting

**Roll call vote: Yes 8 No 0 Present 1 (Shrawder) Absent 0**  
**Motion carried.**

**Treasurer's Report** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Treasurer's Report of the General Fund.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Ratification of General Account** Motion made by Caecilia Holt, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of \$2,797,487.15.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Approval of General Account** Motion made by Caecilia Holt, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$428,467.16.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Approval of Construction Account** Motion made by Christine Ryan, seconded by Al Darion, to approve for payment the construction account bills in the amount of \$342.91.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Superintendent's Report** Athletic/Academic Achievement  
Odyssey of the Mind Competition Results

**Board Committee Reports** E.I.T. Dr. Johnson reported the committee have been holding discussions for a merger with the tax collection commission.

**PSBA** No report.

- BCIU** No report.
- BCTC** Dr. Ryan reported the committee discussed a preliminary budget which is on tonight's agenda for approval.
- P & C** Mrs. Holt reported the committee was given presentations on the iPad pilot program at the elementary school and curriculum writing.
- ECC** Mr. Burch reported there was a discussion on RIM/KIA and use of facilities.
- Facilities** Mr. Burch reported the committee was given a tour of the high school by Mr. Flicker.
- Student** Dr. Darion reported the committee discussed the possible realignment of the math curriculum.

**Achievement**

**Personnel**

Motion made by Al Darion, seconded by Eric Johnson, to approve the following personnel items:

1. The acceptance, with regret, of the resignation of Tracy L. Blunt as principal at Kutztown Elementary School effective August 15, 2014.
2. The acceptance of the resignation of Bobby L. Sutliff as a maintenance employee, effective March 14, 2014.
3. The acceptance of the resignation of Nicole R. Sutliff as a custodian at Kutztown Elementary School, effective March 21, 2014.
4. The approval of an uncompensated leave for employee #1110 effective March 31, 2014 through March 30, 2015. There will be no salary paid nor benefits provided during the employee's requested leave of absence.
5. The approval of Darlene S. Bogert as a substitute nurse assistant for the 2013-2014 school year, effective March 31, 2014, at a rate of \$13.50 per hour.
6. The approval of Nicole R. Sutliff as a classroom/clerical aide substitute at a rate of \$9.75 per hour, cafeteria substitute at a rate of \$8.50 per hour, and custodial substitute at a rate of \$9.50 per hour, for the 2013-2014 school year, effective March 24, 2014.
7. The approval of Benjamin D. Hussong as a cafeteria substitute for the 2013-2014 school year, at a rate of \$8.50 per hour, effective March 18, 2014.
8. The approval of Korinne A. Stump-Dalton as a paraeducator at the middle school for 7 work hours per day, effective March 18, 2013, at a rate of \$11.00 per hour.
9. The approval of the following volunteer chaperones/van drivers for the KIA trip to Wildwood, NJ on May 1-4, 2014:  

Melissa A. Ziegler	Sharon M. Sinko
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10. The approval of the following coaches and salaries for the 2014-2015 school year:  

Anthony J. Cronrath	Head Girls Soccer Coach	\$4,092
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**Roll call vote: Yes 9 No 0 Absent 0**

**Motion carried.**

***All Personnel are Approved Pending the District's Receipt of All Mandated Credentials***

**Student**

Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the parent request for student #104960 to take a three-day vacation/educational trip absence from March 10-12, 2014.

**Vacation Requests**

**Roll call vote: Yes 9 No 0 Absent 0**

**Motion carried.**

Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the parent request for students #105353 and #105689 to take a two-day vacation/educational trip absence on March 7 and 10, 2014.

**Roll call vote: Yes 7 No 2 (Darion, Ziegler) Absent 0**

**Motion carried.**

Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the parent request for student #104608 to take a six-day vacation/educational trip absence from April 30-May 7, 2014.

**Roll call vote: Yes 5 No 4 (Darion, Johnson, Nolte, Ziegler) Absent 0**

**Motion carried.**

Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the parent request for student #105316 to take a four-day vacation/educational trip absence from April 14-17, 2014.

**Roll call vote: Yes 7 No 2 (Darion, Ziegler) Absent 0**

**Motion carried.**

**Policies – Second Rdg/Adoption** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the second reading and adoption of the following policies:

- Policy 601 – Purchases Subject to Bid & Quotation
- Policy 611 – Purchases Budgeted
- Policy 613 – Cooperating Purchases
- Policy 913 – Nonschool Organizations/Groups/Individuals

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Conference Requests** Motion made by Al Darion, seconded by Karl Nolte, to approve Bryan M. Hartman to attend the 2014 PMEA Annual In-Service Conference on March 26-29, 2014 in Hershey, PA, at a cost of \$811.68.

**Roll call vote: Yes 8 No 0 Present 1 (Shrawder) Absent 0**  
**Motion carried.**

Motion made by Al Darion, seconded by Christine Ryan, to approve Katharine E. Lubinski to attend the Advanced Placement Summer Institute on July 14-18, 2014, at Montgomery County Intermediate Unit, at a cost of \$1,160.42.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Facilities Usage West Chester U.** Motion made by Al Darion, seconded by Caecilia Holt, to approve the use of the Art Conference Room at the Administration Office Building at no fee for one week during the summer of 2014 by West Chester University to conduct a graduate course titled *Teaching the Reading and Writing Workshop*. This course is an extension of the professional development being conducted during the 2013-2014 and 2014-2015 school years to provide teachers with models of best practices in literacy teacher, differentiating instruction, and supporting the PA Core Standards.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Interstate Tax Service** Motion made by Caecilia Holt, seconded by Christine Ryan, to approve an agreement with Interstate Tax Service/PSBA Insurance Trust for 2014 in the amount of \$1,272.45.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Web Hosting Service** Motion made by Caecilia Holt, seconded by Al Darion, to approve a contract with Blackboard Engage for web hosting services for 2014-2015 at a cost of \$7,725.09. The cost will be offset by a probable Erate subsidy in the amount of \$2,491.34 for a net cost of \$5,233.75.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Network Administration** Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Higher Information Group (HIG) to provide network administration services to the district, effective March 18, 2014, at a rate of \$4,000 per month.

**Roll call vote: Yes 8 No 1 (Shrawder) Absent 0**  
**Motion carried.**

**BCTC Budget** Motion made by Christine Ryan, seconded by Caecilia Holt, to authorize the expenditures of the Berks Career and Technology Center's General Program for the period of July 1, 2014 through June 30, 2015 as set forth herein.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Inheritance** Motion made by Eric Johnson, seconded by Karl Nolte, to accept the inheritance from the Estate of Daniel C. Stein who generously left the KASD Athletic Department the amount of \$11,662.67.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Public Comment** Shawn Pafthausen expressed his concern with the delay of the football weightlifting and conditioning program, as well as the search process for a head football coach.

**Discussion Items** Manufacturing Partnership  
Motion made by Al Darion, seconded by Jim Shrawder, to approve and continue forward with the manufacturing partnership project at the high school under the guidance of Mr. Rudy and Mrs. Ball.

**Roll call vote: Yes 9**

**No 0**

**Absent 0**

**Motion carried.**

**Adjournment** Motion made by Eric Johnson, seconded by Randy Burch, to adjourn the meeting at 9:54 p.m. and reconvene into Executive Session.

**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary