

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
 Board of Directors Meeting
 Monday, July 16, 2018 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, July 16, 2018 at 7:30 p.m., in the Middle School Commons, pursuant to due notice to board members and the public.

Present Al Darion, Caecilia Holt, Karl Nolte, Jim Shrawder, Charles Shurr, Carl Ziegler

Absent Randy Burch, Michael Hess, Eric Johnson

Also Present George Fiore, Rikki DeVough, David Miller, Diane Quinn, Scott Hand, James Brown, Deb Kenney

Call to Order The meeting was called to order at 7:42 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Minutes of the June 4, 2018 School Board Meeting.
Roll call vote: Yes 5 No 0 NA 1 (Nolte) Absent 3 (Burch, Hess, Johnson)
Motion carried.

Treasurer's Report Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Ratification of General Account Motion made by Karl Nolte, seconded by Jim Shrawder, to ratify for payment the general account bills (including manual checks) in the amount of \$7,173,821.28.
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Approval of General Account Motion made by Charles Shurr, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$994,109.23.
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Ratification of Construction Account Motion made by Karl Nolte, seconded by Caecilia Holt, to ratify for payment the construction account bills in the amount of \$4,813.05.
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Approval of Construction Account Motion made by Karl Nolte, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$995,418.20.
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Superintendent's Report Summer Construction Projects
 Teacher Trainings
 Elementary Book Bus

Board Committee Reports

- T.C.C. Mr. Miller reported the new software will be active the beginning of November.
- PSBA No report.
- BCIU No report.
- BCTC No report.
- P & C No report.
- ECC No report.

Facilities No report.

Student No report.

Achievement

Personnel

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Bonnie Yurvati as a paraeducator at the high school, effective July 26, 2018.
2. The acceptance, with regret, of the resignation due to retirement of Scott VanHorn as head custodian at Greenwich-Lenhartsville Elementary School, effective August 3, 2018.
3. The approval of the following Eshelman bus drivers and aides for the 2018 Summer Programs:
Amanda L. Jacoby effective June 25, 2018
Bonnie L. Hedegard effective July 2, 2018
Donna M. Hafer effective July 2, 2018
4. The approval of the extra-duty positions and stipends for the 2018-2019 school year, per the attached.
5. The approval of Sandra Long as a Senior Volunteer Tax Exchange participant for the 2018-2019 school year, effective July 17, 2018.

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: Yes 5 No 0 NA 1 (Nolte) Absent 3 (Burch, Hess, Johnson)
Motion carried.

Policy – Adoption

Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the second reading and adoption of Policy 138: Language Instruction Educational Program for English Learners.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Employee Assistance Program

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the contract with Inroads at Family Guidance Center to offer the Employee Assistance Program for the period of July 1, 2018 to June 30, 2019 for an approximate cost of \$2,321.00 administrative fee and \$70 per hour for each counseling session. Note that each household member receives up to three covered sessions per contract year.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Student Assistance Program

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the agreement with Richard J. Caron Foundation to provide Student Assistance Program (SAP) services from the period of July 1, 2018 through June 30, 2019, per Option A: 1 day per week at a cost of \$7,805.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

HS Parking Lot Lights

Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the McClure Company to install 18 LED light fixtures in the high school parking lot to improve the lighting at a cost of \$13,420.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

HS Insulation Installation

Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the McClure Company to install high school building envelope insulation at a cost of \$14,009.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

HS AC Equipment

Motion made by Al Darion, seconded by Jim Shrawder, to approve the purchase of air conditioning equipment from Meier Supply Co. to install air conditioning in Room 2001 and the Faculty Lounge at the high school, at a cost of \$4,684.09.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Student Accident Insurance

Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the renewal of Student Accident Insurance with Bollinger Specialty Group for an annual premium of \$11,116.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

Athletic Extended Season Pay

Motion made by Jim Shrawder, seconded by Karl Nolte, to approve the Athletic Extended Season Pay of 1% per day, per the attached guidelines.

Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.

- School Van Purchase** Motion made by Caecilia Holt, seconded by Al Darion, to approve the purchase of a student transportation van from Faulkner Fleet Group at a cost of \$37,798.77.
Roll call vote: Yes 5 No 1 (Shrawder) Absent 3 (Burch, Hess, Johnson)
Motion carried.
- HS Gym Floor Refinish** Motion made by Karl Nolte, seconded by Al Darion, to accept the quote from Miller Flooring Company, Inc. to refinish and repaint the high school gym floor at a cost of \$16,320 (State contract pricing).
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.
- MS Gym Floor Refinish** Motion made by Caecilia Holt, seconded by Charles Shurr, to accept the quote from Miller Flooring Company, Inc. to refinish the middle school gym floor at a cost of \$3,013.97 (State contract pricing).
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.
- Renaissance Agreement** Motion made by Charles Shurr, seconded by Caecilia Holt, to approve the annual renewal agreement with Renaissance- STAR 360, at a cost of \$11,148.15 for one year beginning August 1, 2018 through July 31, 2019.
Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Johnson)
Motion carried.
- Adjournment** Motion made by Charles Shurr, seconded by Jim Shrawder, to adjourn the meeting at 8:17 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary