

*Minutes of the*  
**KUTZTOWN AREA SCHOOL DISTRICT**  
**Board of Directors Meeting**  
 Tuesday, January 22, 2019 - 7:30 p.m.  
**January is School Board Director Recognition Month**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Tuesday, January 22, 2019 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

**Present** Randy Burch, Caecilia Holt, Karl Nolte, James Shrawder, Charles Shurr, Alan Darion, Michael Hess, Porter Holt (Student Representative)

**Absent** Eric Johnson, Carl Ziegler

**Also Present** George Fiore, David Miller, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, Deb Barnes, Barry Flicker, Erin Anderson, Steve DeLucas, Joyce Burch, Carol Schullely, Christopher Smith, Melissa Nolte, Kylie LaSota Hand

**Call to Order** The meeting was called to order at 7:37 p.m. by Vice President Burch.

**Welcome** Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Michael Hess, seconded by Charles Shurr, to approve the Minutes from the December 17, 2018 School Board Meeting  
**Roll call vote:** Yes 6 No 0 N/A 1 (Nolte) Absent 2 (Johnson, Ziegler)  
**Motion carried.**

**Treasurer's Report** Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Treasurer's Report of the General Fund.  
**Roll call vote:** Yes 7 No 0 Absent 2 (Johnson, Ziegler)  
**Motion carried.**

**Ratification of General Account** Motion made by Caecilia Holt, seconded by Karl Nolte, to ratify for payment the general account bills (including manual checks) in the amount of \$3,894,695.47.  
**Roll call vote:** Yes 7 No 0 Absent 2 (Johnson, Ziegler)  
**Motion carried.**

**Approval of General Account** Motion made by Charles Shurr, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$665,726.96.  
**Roll call vote:** Yes 7 No 0 Absent 2 (Johnson, Ziegler)  
**Motion carried.**

**Approval of Construction Account** Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve for payment the construction account bills in the amount of \$24,045.00.  
**Roll call vote:** Yes 7 No 0 Absent 2 (Johnson, Ziegler)  
**Motion carried.**

**Superintendent's Report** AP District Honor Roll Recognition  
 School Director Recognition  
 School Performance Profile  
 Science Olympiad  
 Reading Royals Night for Anthony Myers  
 Preliminary Budget Presentation.

**Board Committee Reports**

- T.C.C.** Software was purchased for tax collecting, however, they are concluding a few minor problems.
- PSBA** There are meetings being offered to PSBA members regarding school safety.
- BCIU** No report.
- BCTC** No report.

**P & C** The committee received an update on the Agriculture curriculum and moving forward. They discussed the graduation speaker selection process, an Independent Study request, and the summer reading program. The committee also reviewed a few policies and recommended for first and second readings.

**ECC and Facilities** No report.

**Secondary Programming and Scheduling** The committee received an update on serving student during Pyramid scheduling.

**Personnel**

Motion made by Caecilia Holt, seconded by Al Darion, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Jane E. Venkauskas as an elementary teacher at Kutztown Elementary School, effective the last staff day of the 2018-19 school year.
2. The acceptance, with regret, of the resignation due to retirement of Susan DeAngelis as a business teacher at Kutztown Area High School, effective the last staff day of the 2018-19 school year.
3. The acceptance, with regret, of the resignation due to retirement of Joy Benfield, Kutztown Area High School Cafeteria Aide, effective June 3, 2019.
4. The acceptance of the resignation of Brenda Mullen, Kutztown Elementary School Cafeteria Aide, effective January 18, 2019.
5. The approval of a rate increase of \$1.00 per hour for employee #481, maintenance employee, due to the completion of the six-month evaluation process, per Policy 328, effective September 2, 2018.
6. The approval of the following chaperones(\*) and volunteers for the Spring Band Trip to Orlando, Florida:

William Berk	Kim Cowell*	Mica Kornfeind
Kristen Berk*	Carl Dunn	Janice Love*
Michael Blatt	Melissa Dunn*	Steven Moyer
Jodi Blatt	Jane Kniss	Michele Myer
Ann Buskaritz*	Frank Kornfeind	Ken Querio*
7. The approval of the following Eshelman bus/van drivers for the 2018-2019 school year, effective January 7, 2019:

Merrie Lynn Keegan	Leandra A. Karasack	Adina D. Melendez (eff.1-23-19)
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8. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

Julianne Michalik	Elementary Vocal	\$ 700.00 (prorated)
Celeste Ball	FFA Advisor	\$1,400.00 (prorated)
Michael Bergstrom	HS Baseball Assistant Coach	\$1,360.00
Stacey Kressley	HS Softball Assistant Coach	\$2,720.00
Wynn Griess	MS Softball Assistant Coach	\$2,420.00
Megan Griess Mohn	MS Softball Assistant Coach	\$2,420.00
Michael DiBenedetto	Spring Track & Field Jumps Coach	\$2,320.00
Ryan Thomas	Spring Track & Field HS Throws Coach	\$2,420.00
Randy Wert	Spring Track & Field Pole Vault	\$2,520.00
Shelby Brett	Spring Track & Field Middle School	\$2,720.00
Emily Bubbenmoyer	Spring Track & Field Volunteer Coach	
Ryan Hubley	Spring Track & Field Volunteer Coach	
Deven Messner	Boys Spring Tennis Volunteer Coach	
Brock Krumanocker	HS Basketball Volunteer Coach	
Jessica Romig	HS-JV Softball Volunteer Coach	
Evan Hennigan	Softball Volunteer Coach	
Rob Howard	HS Baseball Volunteer Assistant Coach	

**All Personnel are Approved Pending Receipt of All Mandated Credentials**

**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**

**Policy Maintenance**

Motion made by Michael Hess, seconded by Charles Shurr, to approve the following policy items:

1. The approval of the second reading and adoption of Policy 702.1 – Crowdfunding/Donations.
2. The approval of the first reading of Policy 810.2 – Transportation-Audio/Video Recording.

**Roll call vote: Yes 6 No 1 (Shrawder) Absent 2 (Johnson, Ziegler)**  
**Motion carried.**

**Budget Opt-Out**

Motion made by Jim Shrawder, seconded by Michael Hess, to approve the Accelerated Budget Opt-Out Resolution.

**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**

**BCIU Budget**

Motion made by Michael Hess, seconded by Caecilia Holt, to authorize the expenditures of the Berks County Intermediate Unit's Mandated Services Budget for the 2019-2020 School Year, at a district cost of \$26,981.20, as set forth herein. This proposed budget reflects a \$0 increase from the prior year.

**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**

- Memorandum of Understanding** Motion made by Charles Shurr, seconded by Jim Shrawder, to approve the Memorandum of Understanding (MOU) with the Kutztown Area Teachers' Association effective January 22, 2019 through June 30, 2022, per the attached.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Special Education Agreement** Motion made by Caecilia Holt, seconded by Michael Hess, to approve the settlement agreement with student #105554.  
**Roll call vote: Yes 6 No 0 N/A 1 (Shrawder) Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Student Assistant Program** Motion made by Karl Nolte, seconded by Al Darion, to approve the agreement with Richard J. Caron Foundation to provide Student Assistance Program (SAP) services through June 30, 2019, per Option A: 5 days per week. Funding secured through the Safe Schools Grant and the School Safety and Security Grant.  
**Roll call vote: Yes 6 No 0 N/A 1 (Shrawder) Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- PowerSchool IEP and 504 Solution Agreement** Motion made by Michael Hess, seconded by Charles Shurr, to approve the PowerSchool IEP and 504 Solution Agreement with the Carbon-Lehigh Intermediate Unit 21 effective July 1, 2019 through June 30, 2020.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Budget Transfers** Motion made by Al Darion, seconded by Caecilia Holt, to approve the 2018-2019 budget transfers. They will have no effect on the bottom line of the budget.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Donation** Motion made by Caecilia Holt, seconded by Jim Shrawder, to accept, with gratitude, a donation from Box Tops for Education in the amount of \$735.50 to Greenwich-Lenhartsville Elementary School to fund field trips, assemblies, and special projects for students.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Independent Study** Motion made by Charles Shurr, seconded by Jim Shrawder, to approve an Independent Study course request for a student at Kutztown Area High School.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Snow Plow** Motion made by Al Darion, seconded by Jim Shrawder, to approve the the purchase of a snow plow from Grim's Trailers at a cost of \$6,308.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Berks Safety and Security Consortium** Motion made by Al Darion, seconded by Caecilia Holt, to approve the Kutztown Area School District's participation in the Berks County Safety and Security Consortium through the Berks County Intermediate Unit at a cost of \$5,000 for the 2019-2020 school year.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Rock Salt** Motion made by Jim Shrawder, seconded by Michael Hess, to approve the agreement with the Borough of Kutztown to purchase rock salt during the 2019 winter season.  
**Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Ziegler)**  
**Motion carried.**
- Adjournment** Motion made by Jim Shrawder, seconded by Charles Shurr, to adjourn the meeting at 8:33 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary

*Kutztown Area School District does not discriminate in our educational programs, activities or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district, Assistant Superintendent and Compliance Officer, Mr. Christian Temchatin, CTemchatin@kasd.org, 610-683-7361. EOE.*