

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, April 15, 2019 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, April 15, 2019, at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Dennis Ritter, Eric Johnson, Karl Nolte, James Shrawder, Charles Shurr, Carl Ziegler

Absent Alan Darion

Also Present George Fiore, David Miller, Christian Temchatin, Rikki DeVough, Diane Quinn, Scott Hand, Deb Barnes, Barry Flicker, James Brown, Jeff Huffert, Beth Stump, Deb Kenney, Melissa Blatt, Michele Schoener, Lisa Swope

Call to Order The meeting was called to order at 7:38 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Michael Hess, seconded by Dennis Ritter, to approve the Minutes of the April 1, 2019 School Board Meeting.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Treasurer's Report Motion made by Charles Shurr, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Ratification of General Account Motion made by Dennis Ritter, seconded by Michael Hess, to ratify for payment the general account bills (including manual checks) in the amount of \$3,156,695.88.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Approval of General Account Motion made by Randy Burch seconded by Michael Hess, to approve for payment the general account bills in the amount of \$849,674.93.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Ratification of Construction Account Motion made by Randy Burch, seconded by Charles Shurr, to ratify for payment the construction account bills in the amount of \$118,404.00.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Approval of Construction Account Motion made by Michael Hess, seconded by Randy Burch, to approve for payment the construction account bills in the amount of \$15,464.17.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Superintendent's Report Fools Run and Scholarship
What's So Cool About Manufacturing Update
Kutztown Strong Event
Special Olympics

Board Committee Reports

- T.C.C.** The committee reviewed the 2018 financial statement and approved the January and February financials.
- PSBA** Concern of poor quality internet access in rural areas for students.
- BCIU** Mr. George Longridge has been integrating very well as the new Chief Financial Officer, replacing Carl Blessing.
- BCTC** The committee toured the HVAC program and approved policy changes and equipment Purchases. Their 50th anniversary program is April 27th.
- P & C** The committee received a demo on the new math program and an update on the literacy framework and project Lead the Way.
- ECC and Facilities** The committee held a discussion on new wireless microphones for the HS auditorium, received an update on the stadium sandpit, reviewed open staff coaching positions, and received an update on the Northeast PA Rifle League.
- Secondary Programming and Scheduling** The committee held a discussion on secondary advisory programming and implementation.

Personnel

- Motion made by Michael Hess, seconded by Karl Nolte, to approve the following personnel items:
1. The acceptance of the resignation of Nicole Gonzalez as an elementary teacher at Kutztown Elementary School, effective the last teacher day of the 2018-19 school year.
 2. The approval of employee #1754 to take an unpaid FMLA leave of absence beginning on the first teacher day of the 2019-20 school year through the end of the school year.
 3. The approval of Morgan Remp as Extended School Year teacher for 2019 program at the rate of \$27.00 per hour.
 4. The approval of Allison Van Duren as Extended School Year (ESY) paraeducator for 2019 program at a rate of \$14.00 per hour.
 5. The approval of Richard Laubenstine as part-time maintenance employee effective on or after April 24, 2019 at a rate of \$14.86 per hour.

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Policy Maintenance

Motion made by Randy Burch, seconded by Michael Hess, to approve the first reading of Policy 321-Political Activities.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Dental Insurance MOU

Motion made by Dennis Ritter, seconded by Karl Nolte, to approve the Memorandum of Understanding (MOU) with the Kutztown Area Teachers' Association effective for the 2019-20 school year.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Dental Insurance Agreement

Motion made by Dennis Ritter, seconded by Karl Nolte, to approve the contract with Delta Dental to supply dental insurance to employees for the 2019-2020 school year at a cost of \$19.26 per month for single coverage and \$74.05 for enrollee plus one or more dependents, per the attached (5% increase from last year).

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

- ESY Paraeducator Rate** Motion made by Randy Burch, seconded by Michael Hess, to approve the rate of pay for all paraeducators for the 2019 Extended School Year (ESY) program at \$14.00 per hour.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- St. Luke's Agreement** Motion made by Randy Burch, seconded by Charles Shurr, to approve tthe agreement with St. Luke's Hospital/Occupational Medicine for staff pre-employment and reasonable suspicion drug and alcohol testing, per the attached.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- Security Cameras** Motion made by Karl Nolte, seconded by Charles Shurr, to approve the following purchases of equipment and services for security camera system expansion
- Camera Hardware** - Purchase of camera equipment and licensing from ePlus Technology, Inc. at a cost of \$53,343.00.
Cabling and Installation - Purchase of cabling and camera installation from Integra One, Inc. at a cost of \$24,674.00.
- Roll call vote:** Yes 7 No 1 (Shrawder) Absent 1 (Darion)
Motion carried.
- Graduation Date** Motion made by Karl Nolte, seconded by Eric Johnson, to approve June 4, 2019 as the graduation date for the Class of 2019.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- Conference Requests** Motion made by Randy Burch, seconded by Michael Hess, to approve employee #807 to attend the Teachers College Units of Study in Writing Institute in New York City, NY, on August 5-9, 2019, at a cost of \$1,843.84.
Roll call vote: Yes 7 No 1 (Shrawder) Absent 1 (Darion)
Motion carried.
- CSIU Software** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the Financial and Human Resources Software program from the Central Susquehanna Intermediate Unit (CSIU) at an approximate cost of \$15,168.48 for the 2019-20 school year.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- Internet Filter Licensing** Motion made by Karl Nolte, seconded by Michael Hess, to approve the three-year purchase agreement with Trebron Company, Inc. for Lightspeed Relay internet filter licenses for a total cost of \$22,674.60, to be billed annually at \$7,558.20.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- Canvas Services Order** Motion made by Randy Burch, seconded by Dennis Ritter, to approve the three-year services order with Instructure, Inc. for Canvas Cloud Subscription at an annual cost of \$9,120.00.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- Curriculum Participation** Motion made by Dennis Ritter, seconded by Randy Burch, to approve the Participation Confirmation Agreement with Project Lead the Way to provide computer science and engineering curriculum and professional development for grades K-5 and 9-12.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
- Lifestyle Fitness** Motion made by Michael Hess, seconded by Charles Shurr, to approve the Lifestyle Fitness course to be added to the High School Course of Studies.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Guest Teacher Program Motion made by Dennis Ritter, seconded by Michael Hess, to approve the district's participation in the Berks County Guest Teacher Program through the Berks County Intermediate Unit (BCIU) for the 2019-2020 school year at a cost of \$900.00.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Darion)**
Motion carried.

Digital Mailing System Motion made by Eric Johnson, seconded by Karl Nolte, to approve the lease of a digital mailing system from STR Business Solutions at a cost of \$179.00 per month.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Darion)**
Motion carried.

Adjournment Motion made by Jim Shrawder, seconded by Charles Shurr to adjourn the meeting at 8:16 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary