

School Board Agenda
Kutztown Area School District
Monday, June 20, 2022 - 7:30 p.m.
Middle School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. [June 6, 2022 School Board Meeting](#)
4. [Treasurer's Report](#)
 - a. General Fund
5. Approval of Bills for Payment
 - a. Ratification - General Account (including Manual Checks) \$1,517,989.61
 - b. Approval - General Account \$685,560.21
 - c. Approval - Construction Account \$53,645.73
6. Communications and Reports
 - a. Superintendent's Report
 - i. District 3 Champion Recognition
 - b. Student Board Representative
 - c. Board Committee Reports
7. Public Comment on Agenda Items
8. New Business
 - a. Personnel
 - b. Final Budget Adoption
 - c. KAHS Music Department Field Trip
 - d. Employment Commitments
 - e. Administration & Act 93 Compensation
 - f. Support Staff Compensation
 - g. [HVAC Contract](#)
 - h. [Asbestos Inspection](#)
 - i. [BSGI Inspection](#)
 - j. Act 48 Committee
 - k. Donation
 - l. Conference Request
 - m. 2021-22 Homestead/Farmstead Credit Reimbursement
 - n. Employee Assistance Program
 - o. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
 - a. [Condensed III Board Summary Report](#)
 - b. [Cafeteria Fund Report](#)
11. Upcoming Public Meetings/Informative Dates

June 27	Budget and Finance Committee Meeting <i>(Pending Final Budget Adoption)</i>	7:00 PM MS/Zoom
July 18	School Board Meeting	7:30 PM MS/Zoom
August 1	School Board Meeting	7:30 PM High School
12. Adjournment

ITEM 7 NEW BUSINESS

a. PERSONNEL

It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The approval of Sarah Williams as English Teacher at Kutztown Area High School effective August 9, 2022, at a salary of \$ 65,062.00 per Master's Degree, Step 1, of the KATA/KASD collective bargaining agreement.
2. The approval of Sarah Williams as a per diem teacher, effective June 8, 2022, as needed to participate in professional development, at the curriculum rate of \$27.00 per hour.
3. The approval of Kaylee Clauser as a long-term substitute at Kutztown Area Middle School as a vocal and general music teacher August 9 2022 through approximately January 13, 2023 at Bachelor's, Step 1, of the KATA/KASD contract.
4. The acceptance of the resignation of Christina Ilustre as Instructional Aide/Nurse at Kutztown Elementary School, effective June 16, 2022.
5. The approval of John Weaver as summer maintenance at \$14.00 per hour, effective June 6, 2022.
6. The approval of Deborah Cameron as a part time cafeteria aide at Kutztown Area Middle School at a rate of \$12.00/hr effective August 1, 2022.
7. The acceptance of the resignation of Micah Ulicny as math summer school teacher at the middle school, effective June 9, 2022.
8. It is the recommendation of the administration that the Board of School Directors approve the staffing for the 2022 summer programs:

Kerri Schegan	PAWS Literacy Camp Substitute	\$36 per hour
Katie Hess	PAWS Literacy Camp Substitute	\$36 per hour

All Personnel are Approved Pending Receipt of All Mandated Credentials

- b. FINAL BUDGET ADOPTION-** It is the recommendation of the Budget and Finance Committee that the Board of School Directors adopt a Final Budget for the 2022-2023 school year with revenues of \$36,074,516 and expenditures of \$36,493,116 supported by Real Estate Tax of 29.9543 mils; Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%). The resulting deficit is (\$418,600). Partial coverage of that deficit will include using \$150,000 from the Committed Fund Balance for Retirement Expenses. The remaining deficit of (\$268,600) will be covered by Uncommitted Fund Balance.
- c. KAHS Music Field Trip-** It is the recommendation of the administration that the Board of School Directors approve a high school music department field trip to Disney World, Orland, Florida March 29, 2023-April 2, 2023. The school district will not incur any costs for the trip.
- d. EMPLOYMENT COMMITMENTS -** It is the recommendation of the administration that the Board of School Directors approve the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the June 20, 2022 Board meeting with action to be ratified by the Board of School Directors at the next official board meeting.
- e. ADMINISTRATION AND ACT 93 COMPENSATION-** It is the recommendation of the administration that the Board of School Directors approve the Administration and Act 93 salary compensation for the 2022-2023 school year, which includes an increase not to exceed 4.6%, per contracts and agreements.
- f. SUPPORT STAFF COMPENSATION -** It is the recommendation of the administration that the Board of School Directors approve the support staff salary increases for the 2022-2023 school year, the average across all support staff not to exceed 3.1%.

- g. HVAC CONTRACT** - It is the recommendation of the Facilities Committee that the Board of School Directors approve the Planned Maintenance Agreement with McClure Company for a 3-year term effective July 1, 2022, per the attached.
- h. ASBESTOS INSPECTION** - It is the recommendation of the Facilities Committee that the Board of School Directors approve the agreement with Element Environmental Solutions for the required 3-year asbestos re-inspection of the Kutztown Area High School at a cost of \$750 per the attached.
- i. BSGI INSPECTION** - It is the recommendation of the Facilities Committee that the Board of School Directors approve the agreement with Berkshire Systems Group, Inc (BSGI) for fire safety inspections of all district buildings at a total cost of \$10,800 per the attached.
- j. ACT 48 COMMITTEE** - It is the recommendation of the administration that the Board of School Directors appoint Benjamin Haas to the Act 48 Professional Development Committee.
- k. DONATION** - It is the recommendation of the administration that the Board of School Directors accept a donation from Lifetouch Studios to Greenwich-Lenhartsville Elementary School in the amount of \$252.79 to fund field trips and special projects.
- l. CONFERENCE REQUEST** - It is the recommendation of the administration that the Board of School Directors approve the conference request for employee #237 to attend the IMSE - Comprehensive Orton-Gillingham Plus Virtual conference on August 22-26, 2022 at a total cost of \$2034.
- m. 2021 HOMESTEAD CREDIT REIMBURSEMENT** - It is the recommendation of the administration that the Board of School Directors approve the reimbursement of the 2021-22 Homestead/Farmstead credit for Parcel #45542502583421 in the amount of \$189.49.
- n. EMPLOYEE ASSISTANCE PROGRAM** - It is the recommendation of the administration that the Board of School Directors approve the agreement with Inroads at Family Guidance Center to provide Employee Assistance Program Services for a term of one year beginning July 1, 2022 at a cost of \$2,250.
- o. INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**

SCHOOL BOARD MEMBERS

Michelle R. Batz
Randy T. Burch
Alan J. Darion
Erin M. Engel

Michael Hess
Caecilia M. Holt
Jason B. Koch
Jeremiah F. Light

Dennis S. Ritter
Christian T. Temchatin, Superintendent (non-voting)
David J. Miller, Treasurer (non-member)
Rikki L.C. DeVough, Secretary (non-member)
James E. Mancuso, Solicitor (non-member)