

**School Board Agenda**  
**Kutztown Area School District**  
Tuesday, June 20, 2023 - 7:30 p.m.  
High School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
  - a. [June 5, 2023 School Board Meeting](#)
  - b. [June 12, 2023 Budget/Finance Committee Meeting](#)
4. [Treasurer's Report](#)
  - a. General Fund
5. Approval of Bills for Payment
  - a. Ratification - General Account (including Manual Checks) \$2,529,522.39
  - b. Approval - General Account \$999,583.71
6. Communications and Reports
  - a. Superintendent's Report
    - i. District 3 Champion Recognition
  - b. Student Board Representative
  - c. Board Committee Reports
7. Public Comment on Agenda Items
8. New Business
  - a. [Final Budget Adoption](#)
  - b. Personnel
  - c. [Independent Speech and Language Agreement](#)
  - d. Donations
  - e. [Homestead and Farmstead Resolution](#)
  - f. Employment Commitments
  - g. Administration & Act 93 Compensation
  - h. [Support Staff Compensation](#)
  - i. Student Meal Prices
  - j. [Accelerate Education Agreement](#)
  - k. Employee Assistance Program
  - l. Natural Gas Purchase
  - m. [Liability Insurance](#)
  - n. [KASD and Brandywine Heights Cooperative Agreement](#)
  - o. [Turf Tank Plus Package](#)
  - p. Capital Project Fund Transfer-E-rate
  - q. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
  - a. [Condensed III Board Summary Report](#)
  - b. [Cafeteria Fund Report](#)
11. Upcoming Public Meetings/Informative Dates

June 26	School Board Meeting <i>(Pending Final Budget Adoption)</i>	7:30 PM HS/Zoom
July 17	School Board Meeting	7:30 PM HS/Zoom
12. Adjournment

## ITEM 8 NEW BUSINESS

- a. **FINAL BUDGET ADOPTION**- It is the recommendation of the Budget and Finance Committee that the Board of School Directors adopt a Final Budget for the 2023-2024 school year with revenues of \$36,609,337 and expenditures of \$36,811,151 supported by Real Estate Tax of 29.9543 mils; Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%). The resulting deficit is (\$201,814). The deficit of (\$201,814) will be covered by a reduction of the Committed Fund Balance for Retirement Expenses.
- b. **PERSONNEL**  
It is the recommendation of the administration that the Board of School Directors approve the following personnel items:
1. The approval of Abby Gally's rate correction to \$20.00 per hour as a Paraeducator for the Summer 2023 PAWS Literacy Camp Program.
  2. The approval of the following as Substitute Paraprofessional Aide for the summer 2023 ESY program at a rate of \$22.00 per hour:  
Christine Gordon Denise Statkus  
*All Personnel are Approved Pending Receipt of All Mandated Credentials*
- c. **INDEPENDENT SPEECH AND LANGUAGE AGREEMENT** - It is the recommendation of the Administration that the School Board of Directors approve the agreement with Ripple Speech Services, LLC, to provide Speech/Language services effective August 29, 2023 through approximately May 31, 2024, [per the attached](#).
- d. **DONATIONS**
1. It is the recommendation of the Administration that the Board of School Directors accept the donation from Trinity Evangelical Lutheran Church in the amount of \$304.25 to support Kutztown's "Odyssey of the Mind" program.
  2. It is the recommendation of the Administration that the Board of School Directors accept the donation from Haldeman Ford of Kutztown LLC in the amount of \$86.58 from the Mobile Service Program.
  3. It is the recommendation of the Administration that the Board of School Directors accept the donation from Shutterfly, LLC in the amount of \$276.12 to Greenwich Elementary School to assist in funding field trips and special projects.
- e. **HOMESTEAD AND FARMSTEAD RESOLUTION** - It is the recommendation of the Administration that the Board of School Directors approve the 2023-24 Homestead and Farmstead Resolution, [per the attached](#).
- f. **EMPLOYMENT COMMITMENTS** - It is the recommendation of the administration that the Board of School Directors approve the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the June 20, 2023 Board meeting with action to be ratified by the Board of School Directors at the next official board meeting.
- g. **ADMINISTRATION AND ACT 93 COMPENSATION**- It is the recommendation of the administration that the Board of School Directors approve the Administration and Act 93 salary compensation for the 2023-24 school year, which includes an increase not to exceed 3.75%, per contracts and agreements.
- h. **SUPPORT STAFF COMPENSATION** - It is the recommendation of the administration that the Board of School Directors approve the support staff salary increases for the 2023-24 school year, per the attached.
- i. **STUDENT MEAL PRICES** - It is the recommendation of the administration that the Board of School Directors approve student meal prices for the 2023-2024 school year. Prices will remain at 2022-23 rates of Breakfast \$1.75, Lunch - Elementary \$2.90, MS & HS \$3.15.

- j. **ACCELERATE EDUCATION AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the agreement with *Accelerate Education* to provide virtual instruction services, [per the attached](#).
- k. **EMPLOYEE ASSISTANCE PROGRAM** - It is the recommendation of the administration that the Board of School Directors approve the agreement with Inroads at Family Guidance Center to provide Employee Assistance Program Services for a term of one year beginning July 1, 2023 at a cost of \$2,621.25.
- l. **NATURAL GAS PURCHASE** - it is the recommendation of the Administration that the Board of School Directors approve Beth Ann Siteman to sign a contract provided by Provident Energy, for participating school districts of Berks County, with the lowest bidder that will lock in natural gas rates for the period beginning 7/1/24.
- m. **LIABILITY INSURANCE** - It is the recommendation of the administration that the Board of School Directors approve the renewal of the liability insurance package from CBIZ Insurance for a one-year period beginning July 1, 2023 at a cost of \$142,920.00, [per attached](#).
- n. **KASD AND BRANDYWINE HEIGHTS COOPERATIVE AGREEMENT** - It is the recommendation of the Administration that the Board of School Directors approve the cooperative agreement between Kutztown Area High School and Brandywine Heights for Marching Band/Football Games for 2023-24, per the attached.
- o. **TURF TANK PLUS PACKAGE** - It is the recommendation of the Administration that the Board of School Directors approve the subscription agreement with Turf Tank for the remaining 5 years at a cost of \$10,000 annually, [per the attached](#).
- p. **CAPITAL RESERVE FUND TRANSFER E-RATE** - To authorize a transfer from the General Fund to the Capital Reserve Fund in an amount equal to the amount of the Erate funding of the 22-23 Technology Infrastructure Project, \$140,285.11, upon receipt of funding.
- q. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**

SCHOOL BOARD MEMBERS

Michelle R. Batz  
 Randy T. Burch  
 Alan J. Darion  
 Erin M. Engel

Michael Hess  
 Caecilia M. Holt  
 Jason B. Koch  
 Jeremiah F. Light

Dennis S. Ritter  
 Christian T. Temchatin, Superintendent (non-voting)  
 Beth Ann Siteman, Treasurer (non-member)  
 Rikki L.C. DeVough, Secretary (non-member)  
 James E. Mancuso, Solicitor (non-member)