

SHH Tutoring Guidelines

Members of the SHH can earn credits through the tutoring of other Spanish students. If members intend to earn credits this way, they cannot be paid for their services nor use these hours for other honor society requirements. One credit is earned for each hour of tutoring. There are half credits, but not quarter credits.

Individual students make requests for an SHH tutor through their Spanish teachers. They must fill out the **SHH Tutor Request Form** to make this request. This form should be on file with the advisors of the SHH before the tutoring begins. Students and tutors should arrange together when and where tutoring will occur. It is not the teachers or SHH advisors responsibility to do this.

SHH members are required to complete the **SHH Tutoring Verification Form** for each tutoring session. If tutoring is ongoing with the same student, tutors will turn in form at the conclusion of tutoring. The teacher of the student receiving tutoring assistance then submits the completed form to either Señora Weinstock or Señora Pezzicara.

