

Congratulations on choosing to petition for a CRN-FBLA officer position. Please read and fill out this form to finalize your petition to run for office. Please read **ALL of the instructions and responsibilities, as a candidate you are responsible to know this information. If you have any questions, please e-mail Mr. Sherpinsky or consult the CRN-FBLA Bylaws.**



ELECTIONS OVERVIEW FOR 2021-2022

Complete the CRN-FBLA Officer petition, obtain the required e-mail supported statements and signatures, and forward the completed application to Mr. Sherpinsky, FBLA Club Advisor, by Monday, September 13, 2021, (the deadline for candidates to submit an application to seek office.)

Your application will be verified against the formal club membership list, if verified, you will receive an ZOOM interview with the Club Advisors: Mr. Sherpinsky and Ms. Olson. The interview will assess your desire and ability to serve as an officer. After the interview there will be only these options:

- ✓ **You will be approved to run**
- ✓ **You will be approved to run for a position different from the one you stated on your petition**
- ✓ **You will be denied your candidacy**

Reasons for denied candidacy: Failure to actively participate in club activities: Activities Fair, Fall festival, Flower Sales, Club meetings, and competitions, lack of effort as an individual member, failure to actively operate as a current or former officer, or failure to take business class as an elective in the year of officer service.

Once you are approved to run, you will submit a short video campaign biography (1-1.5 minutes only) stating your qualifications and desire to serve as an officer. These video campaign statements and biographies will be posted or e-mailed to all FBLA members along with their OFFICIAL ONLINE ELECTION ballots.

Members will be submitting their votes ONLINE through our formal online election process. (All votes are marked with a number unique to each member, they cannot be forged). Under the current challenges voting will take place before our next formal club meeting in October.

While Facebook groups and other public campaigning methods are encouraged, we cannot guarantee you will be able to address all FBLA members at a formal meeting. Negative campaigning will result in your removal from the election and dismissal from the CR North FBLA Club.

OFFICER RESPONSIBILITIES

You are expected to complete the duties of your specific office (these requirements are found in the CRN-FBLA Bylaws). You are expected to attend all FBLA meetings and events unless you have an excused absence (Missing meetings and events consistently for other clubs and sports is not an excused absence).

If you do not complete your duties as an officer or if you are consistently absent from meetings and events, you will be subject to review by Mr. Sherpinsky. If your performance does not improve after a review, you may be asked to step down or be removed for failure to perform your duties as required by your officer position.

Personal Information

Complete the information below as accurately as possible:

Full Name: _____

Year of Graduation: _____ Current Business Class: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____

Home E-Mail (Not School Email): _____

Describe your academic course load in your of service: _____

Describe your involvement with FBLA to date: _____

List other activities you are involved in: _____

WARNING ABOUT RUNNING FOR OFFICER: It is suggested your focus should be FBLA. While we obviously don't limit your activities in other clubs, your primary commitment should be to FBLA. Please consider NOT running if you cannot commitment the time, energy, and effort to be a responsible officer.

Other Required Qualifications: YOU MUST BE ENROLLED IN A BUSINESS CLASS IN THE SCHOOL YEAR THAT YOU WISH TO SERVE IN ANY CLUB OFFICER POSITION.

Choose your "Officer" position

Choose the Officer position you want to run for below. Please consider the responsibilities of each position when making your choice, a more detailed explanation of each office can be found in the CRN-FBLA Bylaws.

President: _____

Preside over all general meetings, promote the CRN-FBLA organization, support the advisor and other officers in their duties, serve as the co-chairperson of the Executive committee

1st Vice President: _____

Serve as a member of all standing and ad hoc committees, complete the duties of the President in his/her absence.

Treasurer: _____

Manage the finances of CRN-FBLA, maintain a knowledge of all financial records, assist in the collection of membership dues and conference fees.

Recording Secretary: _____

Maintain records of each meeting, prepare agendas for each meeting, manage the membership records, serve as the chairperson of the Membership committee

Corresponding Secretary: _____

Mange all CRN-FBLA Public Relations, manage the CRN-FBLA E-mail and Facebook account, manage submission of articles to school and local newspapers, and state and national FBLA publications.

Historian: _____

Maintain records of CRN-FBLA historical records and statistics, prepare the Local Chapter Annual Business Report, serve as the chairperson of the Fundraising and Community Service committee.

Parliamentarian: _____

Maintain order at all CRN-FBLA meetings, coordinate and count all official votes, serve as the chairperson of the Competitive Events committee.

Grade Level Vice Presidents: _____ **Grade for service year (not current year):** _____

*Assist other officers with their duties, promote CRN-FBLA within their grade level, manage membership within their own grade level. Signatures **MUST BE FROM GRADE-LEVEL Members ONLY!***

Short Answer (100 words or less): Why do you want to be an FBLA Officer?

Signature Petition for Running for Officer: CR North FBLA Club 2021-2022

I am submitting this petition fully aware of the responsibilities of a CRN-FBLA Officer. If selected to run, I will operate an honest and positive campaign. If elected I will complete all the duties of my office and serve as a committed leader of CRN-FBLA.

Full name: _____

Signature (TYPE YOUR NAME IN CAPITALS WITH KAMI):

Your current Grade: _____ Date: _____