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## Contest Travel Release

Please complete and turn into ALHS Activities Office three (3) business days prior to the event. A parent or legal guardian must sign and approve the arrangements with the ALHS Activities Office. Activities Director approval is also required. Once transportation has been approved, school buses will be ordered based on roster needs. We ask that forms only be completed when families are certain the arrangement will be followed through with – cancellation to plans may cause disruption in your students' ability to participate on the given date.

### I. Student Info

Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Activity/Sport: \_\_\_\_\_

Check one or both:  
 To the event  
 From the event

Reason for alternate transportation:  
\_\_\_\_\_  
\_\_\_\_\_

### II. Adult Info (the adult that is personally transporting the student)

Adult Name: \_\_\_\_\_

Adult Email: \_\_\_\_\_

Adult Phone Number: \_\_\_\_\_

### III. Student Parent Info (if different from section II)

Parent Name: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

### IV. Approval

Parents, please initial by each statement below.

\_\_\_\_\_ I/We certify that the above information is correct and I/we understand that ALHS activity rules require the student to ride the bus to and from all school events, and a departure from this requirement will release Albert Lea Public School District from liability for any adverse results that may occur.

\_\_\_\_\_ I/We agree to release Albert Lea Public School District and its employees and officers from liability with reference to the above-stated transportation.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of AD: \_\_\_\_\_

Date: \_\_\_\_\_

**Office Use Only:**

- Approved  
 Not Approved