

Concurrent Enrollment Student Checklist for Garfield Re-2

First - At School:

Meet with your School Administrator or School Counselor

Your counselor can share information about the Concurrent Enrollment law that allows students to concurrently enroll in postsecondary courses. Please keep in mind that if you wish to take post secondary courses, you must notify your counselor no later than **60 days** before the end of the academic term that is immediately before the intended term of concurrent enrollment. *(The school counselor may waive the 60 day requirement at his or her discretion, e.g. for families who've moved in over the summer).*

Update your Individual Career and Academic Plan (ICAP) with your School Counselor

Your counselor will examine your ICAP to approve moving forward with postsecondary courses or moving forward with other challenging courses.

Complete and Submit Garfield Re-2 Concurrent Enrollment Paperwork to School Counselor

Your counselor can provide you with a copy of all essential paperwork.

Last - With CMC Liaison:

Complete Assessment Testing

Colleges require that students either take the Accuplacer exam or show qualifying SAT or ACT scores to enroll in courses. Talk to your counselor and the college about testing accommodations and any course prerequisites that may be required.

Complete your CMC Concurrent Enrollment Application Parent Agreement and FERPA Release

Students must apply to the college they plan to attend. Meet with your counselor or school administrator to make sure the application(s) is (are) completed correctly.

Finalize your Course(s) Registration

After you register for your college course(s), you may need to pay any fees, and purchase your textbooks. You will also want to make sure that your ICAP is updated with your counselor to reflect your college class(es).