



Colorado Mountain College and Garfield County School District RE-2

Adult High School Diploma Program

Guidelines

The Adult High School Diploma Program is designed for out-of-school persons under the age of 21 who have not completed high school coursework due to personal or other circumstances, regardless of whether or not they have been a student in the Garfield County RE-2 Public Schools. Under supervision of the Garfield County RE-2 School District and in cooperation with the West Garfield Campus of Colorado Mountain College (CMC), persons can enroll in this program to obtain a high school diploma and pursue opportunities to continue post-secondary education.

REGULATIONS

1. Persons who are not currently enrolled in a regular school district program and who are between the ages of 17 and 21 may become eligible to graduate with a high school diploma through the AHSDP. (Persons who are not currently enrolled in a regular school district program and are 16 years old may also be admitted to the program with approval from the school district).
2. All credits towards high school completion should be clearly documented, signed and dated, and placed into the permanent cumulative records for that student at CMC, with copies of these records to be sent to the school district offices.
3. All enrollees in the program must successfully complete at least three (3) credits of coursework at CMC if they enter the AHSDP with **14** or more high school credits. The content or course(s) are to be determined on an individual basis through consultation with the CMC AHSDP Coordinator.
4. Candidates for the program must have lived in the RE-2 School District service area for at least one year. Documentation of residency is required.



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Guidelines (cont'd)

5. The requirements for the Adult High School Diploma Program are listed in the chart below. AHSDP students must earn a total of **26** credits through successfully completed high school coursework, CMC coursework, and/or GED credits awarded. A student's course level will be determined by CMC placement testing. Successfully completing placement level coursework will count toward required units for the Adult High School Diploma. If a student places into college level courses, he or she will enroll in these courses to meet the AHSDP requirements.

6. If a student takes more than a one-year absence from enrollment in the program, he or she will be required to reapply to the program under any new requirements.

7. Additional credits may be earned by participation in military services, and work/life experiences. (See the chart below for additional credits options for these areas).

8. For final diploma approval, candidates must participate in an exit interview with the Adult High School Diploma Program Council upon completion of the credit requirements.

9. AHSDP graduates are invited and encouraged to participate in the CMC graduation ceremony.

Current Credit Requirements (as of 8/07)			
	Rifle High School	CMC – courses	GED/Other Credits
English	4	8 courses	2 credits maximum - GED
Social Studies	2	4 courses	1 credit maximum - GED
American Govt.	.5	1 course	
American History	1	2 courses	
Math	3	6 courses	1 credit maximum - GED
Science	3	6 courses	1 credit maximum - GED
Recreation/Fitness	1	2 courses	
Technology	.5	1 course	
Electives	11	22 courses	Any additional GED credits
Life/Work Experience			Up to 3 HS credits
Military Experience			Up to 1 HS credit
Total - 26 credits for Adult High School Diploma			



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Action Plan and Checklist

Student Name _____ Date _____

Number of High School credits earned (from HS transcript): _____

Other Credits (GED – Military – Life/Work Experience): _____

Number of Additional Credits Needed: _____

Date of Expected Completion: _____

Date of Exit Interview: _____

√	Process Steps	Notes
	1.Intake Interview	
	HS transcripts received	
	AHSDP Application form completed	
	Action Plan Developed	
	Learning Lab - GED Prep. class enrollment	
	GED Test(s)	
	Accuplacer Test	
	CMC Course(s)	
	2.In-progress Check-in	
	Coordinator contacts student on progress	
	GED Test scores received	
	CMC transcripts submitted	
	3.Exit Interview and Completion	
	Exit Interview Date set/ Council contacted	
	Exit Interview completed/ Council reviews materials	
	Student Materials/ List of Candidates sent to school district	
	Diploma received	
	Student invited to CMC graduation	

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