

Student Transportation in Private Vehicles

A staff member may transport a student or group of students in a personal car for school-related purposes only if the staff member has standing authorization to do so or with special permission covering the specific trip.

Standing authorization shall be granted by the Board to school administrators, school nurses and other student services personnel designated by the superintendent.

Special permission for providing student transportation may be granted in exceptional cases by the principal. Exceptional cases shall be determined by review of the number of students traveling, relative costs, safety factors, distance, and other factors, as determined necessary by the superintendent or designee.

Staff with special permission to use their own vehicles for transporting students must carry their own liability insurance coverage in compliance with state law. A copy of the staff members driver's license, motor vehicle record, and insurance card shall be placed on file with the appropriate administrative official prior to the transportation of students. A memo of understanding shall be signed by the staff member and district administrative official (s) acknowledging that the staff member's personal liability insurance may be used first for any necessary coverage.

Adopted: January 22, 1974
Revised: February 28, 1995
Revised: March 2004
Revised: September 25, 2018

LEGAL REFS.: C.R.S. 42-7-101 *et seq.* (*Motor Vehicle Financial Responsibility Act*)

CROSS REF.:

Garfield School District No. Re-2, Rifle, Colorado