

## **Agenda**

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent in cooperation with the Board president shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items added in accordance with this policy. At regular and special meetings, the Board may add to or take action on matters not appearing on the posted agenda if the item is reasonably related to the subject matter on the posted agenda or if an exigency exists. Public Audience for discussion items on the agenda will be allowed following discussion of an Agenda topic. Amending the agenda of a regular meeting requires a majority vote of Board members present. All Board members must be present and cast a unanimous vote to amend the agenda of a special meeting.

### **Consent grouping**

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

### **Agenda format**

The order of business at regular meetings shall be as follows:

1. Call to order
2. Pledge of Allegiance
3. Executive Session (if needed)
4. Public Audience Items not on the Agenda
5. Consent Agenda
6. Assistant Superintendent Report
7. Superintendent Report

8. Board Reports and Request
9. Committee Reports
10. Advocacy
11. Discussion Items
12. Action Items
13. Executive Sessions (if needed)
14. Future Agenda Items
15. Discussion of next steps for Board's strategic agenda;
16. Policy Focus;
17. Adjournment
18. Meeting Debrief;

Adopted: September 27, 1988  
Revised: August 1994  
Revised: September 25, 2007  
Revised: August 28, 2012  
Revised: May 14, 2013  
Revised: December 10, 2013  
Reviewed: January 9, 2018  
Revised: June 23, 2021  
Revised: May 11, 2022

LEGAL REF.: C.R.S. 22-32-108 (4) (*board meetings*)  
C.R.S. 22-32-108 (7) (a) (a board member who participates electronically in conformance with the board's policy on electronic meeting participation is considered "present")  
C.R.S. 24-6-402 (2) (c) (notice of meeting "shall include specific agenda information where possible")

CROSS REFS.: BEAA\*, Electronic Participation in School Board Meetings

File: BEDB

BEDA, Notification of School Board Meetings  
BEDH, Public Participation at School Board Meetings

Garfield School District No. Re-2, Rifle, Colorado