

School Board Meetings

All meetings of three or more members of the Board, at which any public business may be discussed or any formal action taken shall be open to the public at all times except for periods in which the Board is in executive session. All such meetings will be properly noticed and minutes will be taken and recorded as required by law.

No business may be conducted unless a quorum is present. A quorum shall consist of a simple majority (more than half) of the members serving on the Board.

A recording shall be made of regular and special meetings as required by law and at a minimum, shall be an audio recording. Recordings shall be maintained for 90 days.

Regular meetings

Regular meetings of the Board of Education shall be held in the Boardroom of the administration building, 839 Whiteriver Avenue or at school locations. (Board meeting locations will be posted on Agenda).

Meetings of the Board shall be held on the second and fourth Wednesday of each month. Board Workshops will begin at 5:30 pm. Regular Board meetings will begin at 6:30 pm. In the event there is no Board Workshop the Regular meeting will begin at 5:30 pm. During the summer months, all regular meetings shall be held in the district administration building, Only one meeting shall be held in July unless needs arise for special meetings.

Special meetings

Special meetings of the Board may be called by the Board president at any time and shall be called by the president upon the written request of a majority of the members.

The secretary of the Board shall be responsible for giving a written notice of any special meeting to each Board member at least 72 hours in advance of the meeting if mailed and 24 hours in advance if hand-delivered personally to the member. The notice must contain time, place and purpose of the meeting and names of the members requesting the meeting.

Any member may waive notice of a special meeting at any time before, during or after such meeting, and attendance at a special meeting shall be deemed to be a waiver.

No business other than that stated in the notice of the meeting shall be transacted unless the item is reasonably related to the subject matter on the notice or an exigency exists. In addition all members must be present and cast a unanimous vote to amend the agenda.

Work sessions and retreats

The Board, as a decision-making body, is confronted with a continuing flow of problems, issues and needs which require action. While the Board is determined to expedite its business, it is also mindful of the importance of planning, brainstorming and thoughtful discussion without action. Therefore, from time to time the Board may schedule work sessions or retreats, which shall be open to the public. No action shall be taken during such sessions. Public notice of the session, including the topics for discussion and study, shall be provided.

Adopted: September 27, 1988
Revised: October 24, 1995
Revised: September 25, 2007
Revised: April 9, 2009
Revised: December 10, 2013
Revised: February 9, 2016
Revised: January 9, 2018
Revised: August 28, 2018
Revised: February 11, 2020
Revised: May 26, 2020
Revised: February 22, 2021

LEGAL REFS.:

C.R.S. 22-32-108 (*board meetings*)
C.R.S. 24-6-401 *et seq.* (*Colorado Sunshine Act of 1972*)

CROSS REF.: BEAA*, Electronic Participation
BEC, Executive Sessions
BEDA, Notification of Board Meetings

Garfield School District No. Re-2, Rifle, Colorado