



Jefferson School District 14J
BOARD OF DIRECTORS' REGULAR MEETING
June 12, 2023 – Board Room
5:30 PM – Regular Session

AGENDA

"Jefferson School District will partner with our community to provide a safe, and comprehensive learning environment dedicated to supporting, empowering, and inspiring student growth and success in a rapidly changing world."

1. Call Meeting to Order/Flag Salute
Chair Jones

2. Roll Call
Chair Jones
 -To introduce Director's elect

3. Review/Adjust/Approve agenda & consent items
Chair Jones

- 4. Consent Agenda Items:**
- a. Action Items from May 8, 2023.....Board Members
Information/Action Page(s) 4-5
 - b. Enrollment.....Board Members
Information Page(s) 7
 - c. Administrator Update.....Chris Sullivan, Scott Jantzi, Laura Pierce-Cummings,
 Katrina Womack, Cathy Emmert
Information Page(s) 8-10
 - d. First Student UpdateMelody Rossitier
Information Page(s)
 - e. Personnel Recommendations.....Board Members
Information Page(s) 11
 - f. Policies.....Board Members
Information Page(s) 12-28
 - a. EHB Cybersecurity – Keep draft as proposed, remove all brackets.
 - b. EHB-AR Cybersecurity – Remove all brackets. Roles and Responsibilities, remove the period on 5. Pg 4-4 remove the word “encouraged”.
 - c. GCBDF/GDBDF Paid Family Medical Leave Insurance – Keep version 1.
 - d. GCBDF/GDBDF Paid Family Medical Leave Insurance – Do not use version 2.
 - e. GCBDF/GDBDF-AR Paid Family Medical Leave Insurance (PFMLI) Pg. 2-4 Concurrent Use of District-Provided Paid Leave: remove “does not allow”, keep allows. Remove the second sentence in the second paragraph. Remove the brackets and keep last sentence in the paragraph. Return to Work: remove brackets in paragraph 1 and remove the last sentence. District Filings: Remove the last sentence.
 - f. ICB Religious and Cultural Holidays – keep draft as proposed, remove all brackets.
 - g. IGBHD Program Exemptions – Keep draft as proposed, remove brackets. Add the word “and” in the last sentence of the first paragraph.

5. Budget Hearing – Proposed Approved Budget
 Receive testimony from any community member, to consider matters regarding the approved proposed budget or the budget meeting held on June 12, 2023.
 Per ORS 294.453, renumbered from 294.430, ORS 294.456, renumbered from 294.435.
 You may sign up upon entering the JSD Board Meeting Room to give testimony during the Budget Hearing.

6. Spotlight on Education:
 a. Graduation.....Laura Pierce-Cummings

7. Reports:
 a. Financial Report.....Hattie Truett
Information Page(s) 29-49

- b. Superintendent Update (Strategic Plan).....Brad Capener
Information Page(s) 50-51

8. New Business:

- a. Crosshill Christian *Girls* Soccer Coop Agreement 2023-2024.....Board Members
Information/Action Page(s) 52-53
- b. Superintendent Goals and Evaluation.....Board Members
Information/Action Page(s)
- c. Board Goals Discussion.....Board Members

9. Comments from the Audience:

10. Board Comments:

- a. General.....Board Members

Adjourn

Board Chair

Upcoming Meeting(s):

Regular Monthly - JSD Board Meeting

July 10, 2023
5:30 PM
JSD Board Room

Regular Monthly - JSD Board Meeting

August 14, 2023
5:30 PM
JSD Board Room

Regular Monthly - JSD Board Meeting

September 11, 2023
5:30 PM
JSD Board Room



2022-2023 Board of Directors

Position 1:
Kaye Jones, Chair
Term Expires: 6.30.2023

Position 2:
Terry Kamlade, Director
Term Expires: 6.30.2025

Position 3:
Dewey Robbins
Term Expires: 6.30.2023

Position 4:
Fred Sondermayer
Term Expires: 6.30.2025

Position 5:
Vice Chair Tracy Roe
Term Expires: 6.30.2025

2022-2023 Subcommittee / Representation

Finance Subcommittee (2):
Vice Chair Roe
Director Robbins

Bargaining Subcommittee (2):
Director Kamlade
Director Sondermayer

Willamette ESD Budget Representation (1):
Director Sondermayer

Policy Subcommittee (2):
Chair Jones
Vice Chair Roe

Strategic Pillars:

- Together, the Jefferson Community, and the Jefferson School District will prioritize funding to provide sufficient staffing, appropriate curriculum, and key programs that will equip our students to succeed.
- Jefferson School District will improve community engagement by focusing on creating purposeful, authentic parent involvement through a shared culture where everyone feels welcomed, respected and appreciated.
- Students will be encouraged to reach their goals using methods that include discovery, self-awareness, self-advocacy, credible choices, and learning collaboration.
- In preparation for their future, students are encouraged to be present and engaged in our safe, welcoming environment as they learn to set goals and adapt to discover their passion.



Jefferson School District 14J

BOARD OF DIRECTORS' REGULAR MEETING: *Motion Samples*

June 12, 2023 - Board Room

5:30 PM – Regular Public Session

Board Motion Samples

- I move to accept the consent agenda as presented.
- I move to approve the three-year Cooperative “Girls” Soccer Agreement with Crosshill Christian School through the school year 2023-2024.



Jefferson School District
BOARD OF DIRECTORS': Action Summary
May 8, 2023 – Board Room & Zoom
6:30 PM – Regular Public Session

Board Attendance:

- Kaye Jones, Chair
- Tracy Roe, Vice Chair
- Dewey Robbins
- Fred Sondermayer
- Terry Kamlade

Administration:

- Brad Capener, Superintendent
- Hattie Truett, Business Manager
- Jennifer Wollersheim, Board Secretary

JHS Student Representative

- Jamie Peterson

Public Session Opened: 6:30 PM

Chair Jones held roll call: Terry Kamlade - pre-excused, Jamie Peterson - absent

- The Board:
 - I move to accept the agenda and consent items as presented. Director Robbins motioned, and Director Sondermayer second the motion, the motion passed with the following votes.

Yes Vote:	Opposed Vote:
Chair Jones	Abstention Vote:
Vice Chair Roe	
Director Sondermayer	
Director Robbins	

 - I move to approve the three year Cooperative Soccer Agreement with Crosshill Christian School through the school year 2025-2026. Director Sondermayer motioned, and Vice-Chair Roe second the motion, the motion passed with the following votes.

Yes Vote:	Opposed Vote:
Chair Jones	Abstention Vote:
Vice Chair Roe	
Director Sondermayer	
Director Robbins	

 - I move to approve changing the regular monthly board meeting start times to 5:30PM instead of 6:30PM with work sessions and executive sessions times to be determined upon the need. Vice-Chair Roe motioned, and Director Sondermayer second the motion, the motion passed with the following votes.

Yes Vote:	Opposed Vote:
Chair Jones	Abstention Vote:
Vice Chair Roe	
Director Sondermayer	
Director Robbins	

 - I move to approve the Jefferson School District Calendar for the 2023-2024 school year. Director Robbins motioned, and Director Sondermayer second the motion, the motion passed with the following votes.

Yes Vote:	Opposed Vote:
Chair Jones	Abstention Vote:
Vice Chair Roe	
Director Sondermayer	
Director Robbins	

- o I move to approve the Savvas Science Curriculum as the new Jefferson Middle School science curriculum. Director Robbins motioned, and Director Sondermayer second the motion, the motion passed with the following votes.

Yes Vote: Chair Jones
Vice Chair Roe
Director Sondermayer
Director Robbins

Opposed Vote:
Abstention Vote:

- o I move to approve Savvas Miller and Levine Biology Curriculum as the new Jefferson High School biology curriculum. Vice-Chair Roe motioned, and Director Sondermayer second the motion, the motion passed with the following votes.

Yes Vote: Chair Jones
Vice Chair Roe
Director Sondermayer
Director Robbins

Opposed Vote:
Abstention Vote:

- o I move to elect Alonso Oliveros to serve on the Willamette ESD Board of Directors to serve a four-year term starting on July 1, 2023. Vice-Chair Roe motioned, and Director Robbins second the motion, the motion passed with the following votes.

Yes Vote: Chair Jones
Vice Chair Roe
Director Sondermayer
Director Robbins

Opposed Vote:
Abstention Vote:

- o I move to remove Melinda Myers, current employee of the Jefferson School District, and reinstate Bill Linhart as a Jefferson School District Budget Committee member for the remainder of the school year ending June 30, 2023. Director Robbins, and Vice-Chair Roe second the motion, the motion passed with the following votes.

Yes Vote: Chair Jones
Vice Chair Roe
Director Sondermayer
Director Robbins

Opposed Vote:
Abstention Vote:

Adjournment at 7:51 PM



Jefferson School District 14J

BUDGET COMMITTEE MEETING: *Action Summary*

May 17, 2023 – 6:00 PM
Board Room & YouTube

Board Attendance:

- Kaye Jones, Chair
- Tracy Roe, Vice Chair
- Terry Kamlade, Director
- Dewey Robbins, Director
- Fred Sondermayer, Director

Administration:

- Brad Capener, Superintendent
- Hattie Truett, Business Finance Manager
- Jennifer Wollersheim, Board Secretary

Budget Committee Members:

- Bill Linhart
- Suzanne Dwire
- Sara McCulloch
- Mike Mendez
- Larry Wells

Public Session Opened at 6:00 PM

Vice Chair Tracy Roe held roll call; Chair Kaye Jones had a pre-excused absence.

Summary of Action Items:

The Board:

- o approved the agenda as presented. Director Sondermayer motioned, Director Robbins seconded the motion, the motion passed with the following votes.

Yes Vote:

Vice Chair Roe
Director Robbins
Director Kamlade
Director Sondermayer

Opposed Vote:

Abstention Vote:

The Budget Committee:

- o approved election of officer Bill Linhart to be Budget Committee Chair for the 2023-2024 Budget Committee. Director Kamlade motioned, Sarah McCulloch seconded the motion, the motion passed unanimously with the following votes.

Yes Vote:

Tracy Roe
Terry Kamlade
Fred Sondermayer
Dewey Robbins
Mike Mendez
Sara McCulloch
Suzanne Dwire
Larry Wells

Opposed Vote:

Abstention Vote:

- o approved election of officer Larry Wells to be the Budget Committee Vice Chair for the 2023-2024 Budget Committee. Director Sondermayer motioned, Sarah McCulloch seconded the motion, the motion passed unanimously with the following votes.

Yes Vote:

Tracy Roe
Terry Kamlade
Fred Sondermayer
Dewey Robbins
Mike Mendez
Sara McCulloch
Suzanne Dwire
Bill Linhart

Opposed Vote:

Abstention Vote:

- o JSD Budget Committee Chair Bill Linhart appointed Jennifer Wollersheim to be the Budget Committee Recorder for the 2023-2024 Budget Committee.

- o approved the motion that the Jefferson School District 14J Budget Committee approve the 2023-2024 fiscal year proposed budget and the tax rate of \$4.8468 per \$1,000.00 of assessed value for operating purposes in the General Fund. Director Kamlade motioned Sara McCulloch seconded the motion, the motion passed with the following votes.

Yes Vote:

Tracy Roe
Terry Kamlade
Dewey Robbins
Fred Sondermayer
Mike Mendez
Sara McCulloch
Suzanne Dwire
Larry Wells

Opposed Vote:

Abstention Vote: Bill Linhart

Adjournment: at 7:25 PM



Jefferson School District 14J
BOARD OF DIRECTORS' REGULAR MEETING
 June 12, 2023 - Board Room
 5:30 PM – Regular Public Session

District Enrollment by Grade Level as May 31, 2023
2020-21 & 2021-22 & 2022-23

District Enrollment by Grade Level 2020-21 & 2021-22 & 2022-23																														
GRADE	S-20	S-21	S-22	O-20	O-21	O-22	N-20	N-21	N-22	D-20	D-21	D-22	J-21	J-22	J-23	F-21	F-22	F-23	M-21	M-22	M-23	A-21	A-22	A-23	M-21	M-22	M-23	J-21	J-22	J-23
K	51	52	57	51	50	59	50	50	59	49	53	58	48	52	56	47	50	56	50	49	55	49	50	55	50	50	56	46	49	
1	46	52	54	47	48	53	46	49	51	46	49	51	47	49	50	49	47	50	51	45	50	49	48	50	49	50	52	49	49	
2	61	51	49	60	54	48	59	55	48	59	56	47	58	55	47	57	56	48	58	57	48	61	58	47	63	58	47	64	58	
3	54	65	59	54	67	58	54	67	56	52	65	54	52	65	54	51	64	54	52	65	54	55	65	54	56	64	54	56	65	
4	67	54	66	66	52	66	65	53	66	64	51	67	62	49	68	62	49	69	63	48	67	67	48	67	67	46	67	67	46	
5	57	66	50	55	67	51	55	67	49	54	67	49	55	66	49	56	67	50	57	67	50	55	67	50	57	66	49	57	66	
6	58	63	64	60	63	65	60	62	65	60	64	65	63	63	65	62	61	67	65	59	68	66	61	66	68	60	66	68	60	
7	65	64	59	63	65	59	63	65	59	63	64	59	64	62	57	63	62	57	64	61	57	64	63	57	64	63	58	64	51	
8	72	67	67	71	66	68	70	64	66	70	63	66	68	64	65	69	63	67	71	61	66	72	62	67	73	62	68	73	59	
9	71	77	62	71	74	61	69	74	57	70	71	58	69	70	57	69	68	57	70	68	56	70	70	51	70	67	51	71	68	
10	64	69	64	65	67	68	66	66	65	66	67	65	66	67	66	67	67	66	65	65	65	64	65	65	65	65	65	65	65	
11	60	64	58	59	62	60	58	62	55	58	63	53	59	62	52	59	59	52	57	59	53	57	60	53	57	57	53	56	57	
12	61	63	57	61	59	58	62	58	56	62	58	56	62	56	57	62	56	53	61	56	51	61	58	50	61	57	50	61	53	
TOTAL	787	807	766	783	794	774	777	792	752	773	791	748	773	780	743	773	769	746	784	760	740	790	775	732	800	765	736	798	757	
As of May 31, 2023 : ADM 735.23																														



Jefferson Elementary School

615 N. 2nd Street

Jefferson, OR 97352

541.327.3337 - phone

541.327.1216 – fax

Building Administrators Update – Elementary School: as of May 2023

Current Enrollment by Grade	
Kindergarten	55
1 st	50
2 nd	47
3 rd	54
4 th	67
5 th	50
Unassigned	0

323 –

Average Daily Membership: 326.33

Average Daily Attendance: 292.93

Rate 89.76%

Super PAX Leader Field Trip

5th graders with strong work ethics and positive behaviors are invited to participate in the Super PAX leader program. These students recently went to Marion Polk Food Share to pack boxes of food for families in need. Afterward these students went to Paddington’s Pizza to celebrate a year of great behavior and service. We thank these amazing 5th graders for working hard to better our school and community.

Amazing Growth in Literacy

Upon reviewing reading growth at JES, we are finding that many students school-wide made ambitious growth as measured by the Acadience. For example, 70% students in 4th grade interventions made ambitious growth in fluency this school year. This is a result of Melissa Palma’s leadership, our fantastic IAs, teachers, and hard-working students.

Contact:

Chris Sullivan, Principal

Jefferson Elementary School

541-327-3337 ext. 1650



Jefferson Middle School

2180 Talbot Rd SE

Jefferson, OR 97352

541.327.3337 - phone

541.327.7919 - fax

Building Administrators Update – Middle School: May, 2023

May Highlights

- Wednesday, May 3rd - Ms. Hasty and her Choir students headed to Corvallis for our regional competition.
- Saturday, May 6th - 8th grade garage sale fundraiser at the old MS. Mrs Petty and Mrs. Harris organized and carried out this event to raise money for the upcoming 8th grade class trip and promotion.
- May 10 - 12 - Outdoor School for 6th Graders at Twin Rocks. Students, teachers, and parents had an amazing time at camp and were treated to awesome weather.
- May 20th - JMS Parent Teacher Club held a Bingo Night in the JMS Commons to raise funds for the PTC.

Upcoming in June

- June 6th - 8th Grade Trip to Oaks Park
- June 6th - 6:30 PM - JMS Choir and Bands Concert
- June 7th - 6:30 PM - National Junior Honor Society Induction
- June 9th - 7:00 PM - 8th Grade Promotion
- June 14th - Last day of school for 6th and 7th graders

JMS Student Counts:

- 6th = 66 Students
- 7th = 58 Students
- 8th = 68 Students
- **192 Total Students**

Contact:

Scott Jantzi, Principal
Jefferson Middle School
541-327-3337 ext. 1550



Jefferson School District 14J

1328 N 2nd Street
Jefferson, OR 97352
541.327.3337 - phone
541.327.2960 - fax

Building Administrators Update – Student Services / Special Education: May, 2023

Special Education - Current District Caseload: 121
Section 504 – Current District Caseload: 30

Contact:

Katrina Womack, Student Services Director
Jefferson School District
541-327-3337 ext. 1045



Personnel Recommendation: June 2023

New Employee(s):

<u>Employee</u>	<u>Position</u>	<u>Location</u>
Joyce Stringer	Varsity Volleyball Coach	High School

Administration would like to make the board aware of other personnel changes.

Employee Resignation(s):

<u>Employee</u>	<u>Position</u>	<u>Location</u>
Mindi Case	Secretary	Middle School
Sarah Danforth	2 nd Grade Teacher	Elementary School
Josette Limbeck	Temp IA-Sped	Elementary School
Chris Harmon	PE Teacher	Elementary School
Annissa Foster	SpEd/Federal Programs Sec	DO/Middle School

OSBA Model Sample Policy

Code: EHB

Adopted:

Cybersecurity

{Optional policy. OSBA recommends consulting with your IT professionals prior to adoption.}

The purpose of information security is to protect the confidentiality, integrity and availability of district data as well as any information systems that store, process, or transmit district data, and protect the information resources of the district from unauthorized access or damage.

The underlying principles followed to achieve that objective are:

1. Information Confidentiality: The ability to access or modify information is provided only to authorized users for authorized purposes;
2. Information Integrity: The information used in the pursuit of the district objectives can be trusted to correctly reflect the reality it represents; and
3. Information Availability: The information resources of the district, including the network, the hardware, the software, the facilities, the infrastructure, and any other such resources, are available to support the objectives for which they are designated.

The requirement to safeguard information resources must be balanced with the need to support the pursuit of legitimate district objectives. The value of information as a resource increases through its appropriate use; its value diminishes through misuse, misinterpretation, or unnecessary restrictions to its access.

This policy and accompanying administrative regulation applies to all staff and third-party agents of the district as well as any other district affiliate, including students, who are authorized to access district data and to all computer and communication devices and systems that store, process, or transmit district data.

END OF POLICY

Legal Reference(s):

[ORS Chapter 192](#)
[ORS 332.107](#)

[ORS 336.184](#)
[ORS 646A.600 - 646A.626](#)

Children's Internet Protection Act, 47 U.S.C. §§ 254(h) and (l); 47 C.F.R. § 54.520.

Children's Online Privacy Protection Act of 1998, 15 U.S.C. §§ 6501 to 6505; 16 C.F.R. § 312.

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. § 99.

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320d; 45 C.F.R. §§ 160, 164.

Protection of Pupil Rights, 20 U.S.C. § 1232h; Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. § 98.

OSBA Model Sample Policy

Code: EHB-AR

Revised/Reviewed:

Cybersecurity

~~{Optional AR.}~~

Throughout its lifecycle, an information system that stores, processes or transmits district data shall be protected in a manner that is considered reasonable and appropriate, as defined in documentation approved and maintained by the ~~{Information Technology Department}~~, given the level of sensitivity, value and criticality that the district data has to the district.

Individuals who are authorized to access district data shall adhere to the appropriate Roles and Responsibilities, as defined in this administrative regulation.

Roles and Responsibilities

“Designated Information Security Officer (ISO)” means an employee designated by the superintendent to oversee the information security program. The ISO will be a senior-level employee in the district. The responsibilities of the ISO include the following:

1. Developing and implementing a district-wide information security program;
2. Documenting and disseminating information security policies and procedures;
3. Coordinating the development and implementation of required information security training and awareness program for staff and administrators;
4. Coordinating a response to actual or suspected breaches in the confidentiality, integrity or availability of district data and following statutory requirements;
5. Implement Multi-Factor Authentication (MFA) for logins~~{}~~; and ~~{}~~
6. ~~{Implementing an IT security audit.}~~

“Data owner” means a management-level employee of the district who oversees the lifecycle of one or more sets of district data. Responsibilities of a data owner include the following:

1. Assigning an appropriate classification to district data;
2. Determining the appropriate criteria for obtaining access to district data;
3. Ensuring that data custodians implement reasonable and appropriate security controls to protect the confidentiality, integrity and availability of district data;
4. Understanding and approving how district data is stored, processed, and transmitted by the district and by third-party agents of the district; and

5. Understanding how district data is governed by district policies, state and federal regulations, contracts and other legal binding agreements.

“Data custodian” means an employee of the [Information Technology Department] who has administrative and/or operational responsibility over district data. In many cases, there will be multiple data custodians. A data custodian is responsible for the following:

1. Understanding and reporting on how district data is stored, processed and transmitted by the district and by third-party agents of the district;
2. Implementing appropriate physical and technical safeguards to protect the confidentiality, integrity and availability of district data;
3. Documenting and disseminating administrative and operational procedures to ensure consistent storage, processing and transmission of district data;
4. Provisioning and deprovisioning access to district data as authorized by the data owner;
5. Understanding and reporting on security risks and how they impact the confidentiality, integrity and availability of district data;
6. Back up data daily; and
7. Force email and domain passwords to expire at least annually.

“User,” for the purpose of information security, means any employee, contractor or third-party agent of the district who is authorized to access District Information Systems and/or district data. A user is responsible for the following:

1. Adhering to policies, guidelines and procedures pertaining to the protection of district data;
2. Reporting actual or suspected vulnerabilities in the confidentiality, integrity or availability of district data to a manager or the [Information Technology Department]; and
3. Reporting actual or suspected breaches in the confidentiality, integrity or availability of district data to the [Information Technology Department].

Classification of Information

Data classification, in the context of information security, is the classification of data based on its level of sensitivity and the impact to the district should that data be disclosed, altered or destroyed without authorization. The classification of data helps determine what baseline security controls are appropriate for safeguarding that data. All district data should be classified into one of three sensitivity levels or classifications: confidential, sensitive and public. In some cases, data could fall into multiple categories, i.e., salaries.

Data should be classified as confidential when the unauthorized disclosure, alteration, or destruction of that data could cause a significant level of risk to the district or its affiliates. Examples of confidential data include data protected by state or federal privacy regulations and data protected by confidentiality

agreements. The highest level of security controls should be applied to confidential data. Examples: student data, evaluation and disciplinary records.¹

Data should be classified as sensitive when the unauthorized disclosure, alteration or destruction of that data could result in a moderate level of risk to the district or its affiliates. By default, all district data that is not explicitly classified as confidential or public data should be treated as sensitive data. A reasonable level of security controls should be applied to private data. Examples: salaries and staff personal contact information.

Data classified as sensitive may be disclosable as public record under Oregon Revised Statute (ORS) Chapter 192. However, the sensitivity level of the data can warrant the assigned data classification and associated safeguard security controls.

Data should be classified as public when the unauthorized disclosure, alteration or destruction of that data would result in little or no risk to the district and its affiliates. Examples of public data include information intended for broad use within the district community at large or for public use. While little or no controls are required to protect the confidentiality of public data, some level of control is required to prevent unauthorized modification or destruction of public data. Examples: board minutes and policies.

{Examples may vary based on the needs of the district.}

Online Services and Applications

District employees are encouraged to research online services or applications to support the pursuit of district objectives. However, district employees are prohibited from installing or using applications, programs or other software, or online systems/websites that store, collect or share confidential or sensitive data, until the ISO approves the vendor and software or service. Before approving the use or purchase of any such software or online service, the ISO, or designee, shall verify that it meets the requirements of all applicable laws, regulations and board policies, and that it appropriately protects district data. This prior approval is required whether or not the software or online service is obtained or used without charge.

Implementation

The **Information Technology Department** is directed to develop operating policies, standards, baselines, guidelines and procedures for the implementation of this administrative regulations to include, but not limited to, addressing data encryption, logical access control, physical access control, vulnerability management, risk management and security logging and monitoring.

Violations of Policy and Misuse of Information

Violations of this administrative regulation include, but are not limited to: accessing information to which the individual has no legitimate right; enabling unauthorized individuals to access information; disclosing information in a way that violates applicable policy, procedure or other relevant regulations or laws; inappropriately modifying or destroying information; inadequately protecting information; or ignoring the

¹ These examples are for IT purposes and may not be consistent with record request and disclosure requirements.

explicit requirements of data owners for the proper management, use and protection of information resources.

Violations may result in disciplinary action in accordance with district policies, procedures and/or applicable laws. Sanctions may include one or more of the following:

1. Suspension or termination of access;
2. Disciplinary action up to and including dismissal; and
3. Civil or criminal penalties.

Employees are **encouraged** to report suspected violations of this administrative regulation to the ISO or to the appropriate data owner. Reports of violations are considered sensitive information until otherwise designated.

OSBA Model Sample Policy

Code: GCBDF/GDBDF
Adopted:

Paid Family Medical Leave Insurance * (Version 1)

{Highly recommended policy. This version is designed for districts who are participating in Paid Leave Oregon (PLO). If the district is using an approved equivalent plan, the district should not adopt this version or use the accompanying administrative regulation. Contributions for PLO begin on January 1, 2023 with benefits available starting September 3, 2023. There is a possibility the Oregon Legislature or the Oregon Department of Employment will change laws prior to the September start date, so the district may choose to wait on adoption. If there are new laws, OSBA will update this sample prior to the effective date. Many districts are bargaining aspects of this leave: policy language should not conflict with language in collective bargaining agreements.}

The district participates in Paid Family and Medical Leave Insurance (PFMLI) and Paid Leave Oregon (PLO)¹. This includes submitting employee and employer contributions to the Employment Department (“Department”) as required by state law.² The district does not administer PFMLI or PLO. All applications and questions should be directed to the Department.

Definitions

1. “Family leave” means leave from work taken by a covered individual:
 - a. To care for and bond with a child during the first year after the child’s birth or during the first year after the placement of the child through foster care or adoption; or
 - b. To care for a family member with a serious health condition.
2. “Family leave” does not mean:
 - a. Leave described in Oregon Revised Statute (ORS) 659A.159 (1)(d) (non-serious health condition of child or school or child care provider closure due to public health emergency);
 - b. Leave described in ORS 659A.159 (1)(e) (death of a family member); or
 - c. Leave authorized under ORS 659A.093 (leave for spouses of members of the military upon deployment or call to active duty).
3. “Family member” means:
 - a. The spouse of a covered individual;
 - b. A child of a covered individual or the child’s spouse or domestic partner;

¹ Paid Leave Oregon is the program developed by the Oregon Department of Employment to administer Paid Family and Medical Leave Insurance.

² The overall contribution will be determined by the Department director, and is initially set at 1 percent (up to \$132,900). *{For districts with 25 or more employees:} The employer contribution is 40 percent and the employee contribution is 60 percent of this amount. {For districts with fewer than 25 employees:} The employee contribution is 60 percent of this amount and the employer contribution is waived.* The amount will be set annually by November 15. See ORS 657B.150. *{Districts may agree to pay the employee contribution, see any applicable employment agreements.}*

- c. A parent of a covered individual or the parent’s spouse or domestic partner;
 - d. A sibling or stepsibling of a covered individual or the sibling’s or stepsibling’s spouse or domestic partner;
 - e. A grandparent of a covered individual or the grandparent’s spouse or domestic partner;
 - f. A grandchild of a covered individual or the grandchild’s spouse or domestic partner;
 - g. The domestic partner of a covered individual; or
 - h. Any individual related by blood or affinity whose close association with a covered individual is the equivalent of a family relationship.
4. “Medical Leave” means leave from work taken by a covered individual that is made necessary by the individual’s own serious health condition.
5. “Safe leave” means related to domestic violence, harassment, sexual assault, stalking and relocation for health and safety reasons as provided in ORS 659A.272.
6. “Serious health condition” means an illness, injury, impairment, or physical or mental condition of a claimant or their family member that:
- a. Requires inpatient care in a medical care facility such as, but not limited to, a hospital, hospice, or residential facility such as, but not limited to, a nursing home or inpatient substance abuse treatment center;
 - b. In the medical judgment of the treating health care provider poses an imminent danger of death, or that is terminal in prognosis with a reasonable possibility of death in the near future;
 - c. Requires constant or continuing care, including home care administered by a health care professional;
 - d. Involves a period of incapacity. “Incapacity” is the inability to perform at least one essential job function, or to attend school or perform regular daily activities for more than three consecutive calendar days. A period of incapacity includes any subsequent required treatment or recovery period relating to the same condition. The incapacity must involve one of the following:
 - (1) Two or more treatments by a health care provider; or
 - (2) One treatment plus a regimen of continuing care.
 - e. Results in a period of incapacity or treatment for a chronic serious health condition that requires periodic visits for treatment by a health care provider, continues over an extended period of time, and may cause episodic rather than a continuing period of incapacity, such as, but not limited to, asthma, diabetes, or epilepsy;
 - f. Involves permanent or long-term incapacity due to a condition for which treatment may not be effective, such as, but not limited to, Alzheimer’s Disease, a severe stroke, or terminal stages of a disease. The employee or family member must be under the continuing care of a health care provider, but need not be receiving active treatment;
 - g. Involves multiple treatments for restorative surgery or for a condition such as, but not limited to, chemotherapy for cancer, physical therapy for arthritis, or dialysis for kidney disease that if not treated would likely result in incapacity of more than three calendar days;
 - h. Involves any period of disability due to pregnancy, childbirth, miscarriage or stillbirth, or period of absence for prenatal care; or
 - i. Involves any period of absence from work for the donation of a body part, organ, or tissue, including preoperative or diagnostic services, surgery, post-operative treatment, and recovery.

Eligibility

1. To be eligible for PLO benefits, an individual must:
 - a. Be an employee of the district³;
 - b. Earn at least \$1,000 in the base or alternate base year⁴;
 - c. Contribute to the PLO in accordance with state law;
 - d. Experience an event qualifying the employee for:
 - (1) Family leave;
 - (2) Medical leave; or
 - (3) Safe leave.
 - e. Submit an application to Department;
 - f. Have not exceeded maximum paid leave for the year; and
 - g. Have no current disqualifications⁵.

Leave

PLO can be used for family leave, medical leave or safe leave. Up to 12 weeks of paid leave can be taken per benefit year.⁶ Leave can be taken in one-day increments and can be consecutive or nonconsecutive.

Any family leave or medical leave taken under PLO must be taken concurrently with any leave taken by an eligible employee under ORS 659A.150 - 659A.186 (OFLA) or under the federal Family and Medical Leave Act of 1993 (P.L. 103-3, FMLA) for the same purposes.

The district will maintain an employee's existing health benefits while the employee is using leave. The employee will be required to pay the employee's contribution to premiums.

END OF POLICY

Legal Reference(s):

[ORS 657B](#)

[OAR 471-070](#)

³ PFMLI is a state-wide benefit, and not unique to the district. An eligible individual does not need to be an employee of the district in order to be eligible for PFMLI, but this policy only applies to employees of the district.

⁴ Pay could come from another Oregon employer.

⁵ Disqualifications may include eligibility for Workers' Compensation or Unemployment or determination of a willful false statement or failure to report a material fact in order to obtain benefits. See OAR 471-070-1010(1)(h).

⁶ In some pregnancy-related situations, employees may be able to take two additional weeks, for a total for 14 weeks.

OSBA Model Sample Policy

Code: GCBDF/GDBDF
Adopted:

Paid Family Medical Leave Insurance * (Version 2)

{Optional policy. This version is designed for districts providing an equivalent plan instead of using Paid Leave Oregon.}

The district provides an equivalent plan for paid family and medical leave and does not participate in Paid Leave Oregon. This plan [has been approved] by the Employment Department.^{1} The district will file the Oregon Quarterly Tax Report as required.

The district will make available a notice poster that outlines the requirements and procedures for the equivalent plan.² This poster will be displayed in each of the district's buildings or worksites in an area that is accessible to and regularly frequented by employees. This poster will be provided³ to remote employees upon hire or assignment to remote work.

END OF POLICY

Legal Reference(s):

[ORS 657B.210 – 657B.260](#)

[OAR 471-070-2200 - 2460](#)

^{1} Deadlines for the district to file an exemption application can be found on OAR 471-070-2205. Application requirements can be found in OAR 471-070-2210.

² For poster requirements, see OAR 471-070-2330.

³ By hand delivery, regular mail, or through an electronic delivery method.

OSBA Model Sample Policy

Code: GCBDF/GDBDF-AR
Revised/Reviewed:

Paid Family Medical Leave Insurance (PFMLI)

{Highly recommended administrative regulation. This administration regulation is for use only with Version 1 of policy GCBDF/GDBDF.}

Application

Employees may submit applications for Paid Leave Oregon (PLO) to the Oregon Employment Department (“Department”).¹ Applications may be submitted up to 30 days prior to the start of the leave and up to 30 days after the start of the leave.² The Department may require verification from the employee.³ The Department will make all decisions regarding acceptance and denial of an application, including determining the amount of the benefit.⁴ The district cannot accept, file, process or make decisions on applications.

An employee may appeal an approval or denial of claim, the amount of a weekly benefit or a disqualification from receipt of benefits to the Department in accordance with Oregon Revised Statute (ORS) 657B.010 and Oregon Administrative Rule (OAR) 471-070-2220.

Employee Notice to District

If the leave is foreseeable⁵, the employee must provide the district with written notice⁶ at least 30 calendar days prior to the leave.^{7} If the leave is not foreseeable⁸ the employee must give oral notice to the district

¹ For application requirements see ORS 657B.060 and Oregon Administrative Regulation (OAR) 471-070-1100. *{Include link to Department website once available.}*

² Exceptions may be granted when the applicant can demonstrate good cause for late submission.

³ See verification requirements in OAR 471-070-1110 - OAR 471-070-1130.

⁴ The benefit may be less than the employee’s salary. See ORS 657B.050.

⁵ Examples of foreseeable leave include, but are not limited to, an expected birth, planned placement of a child, or a scheduled medical treatment for a serious health condition of the eligible employee or a family member of the eligible employee. See OAR 471-070-1310(1).

⁶ Written notice includes, but it not limited to, handwritten or typed notices, and electronic communication such as text messages and email.

⁷ *{OAR 471-017-1310(5) states “An employer that requires eligible employees to provide a written notice before the eligible employee commences leave, must outline the requirement in the employer’s written policy and procedures.”}*

⁸ Leave circumstances that are not foreseeable include, but are not limited to, an unexpected serious health condition of the eligible employee or a family member of the eligible employee, a premature birth, an unexpected adoption, an unexpected foster placement by or with the eligible employee, or for safe leave.

within 24 hours of the start of the leave, and must provide written notice within 3 days after the start of leave.⁹ The district requests as much advanced notice as possible.

The notice must include:

1. The employee's first and last name;
2. Type of leave;
3. Explanation of the need for leave; and
4. Anticipated timing and duration of leave, including if it is continuous or intermittent.

Notice need only be given one time, but the employee shall notify the district as soon as practicable if dates of scheduled leave change, are extended, or were initially unknown. This notice does not need to mention PFMLI or PLO to satisfy the notice requirements. {¹⁰}

Failure to comply with these notice requirements may result in a penalty imposed by the Department. The Department may reduce the amount of the benefit by 25 percent in accordance with OAR 471-070-1310(9)-(10).

Concurrent Use of District-Provided Paid Leave{¹¹}

The district ~~allows~~ ~~does not allow~~ employees to use employer-provided paid leave in addition to receiving PLO benefits to replace an employee's wages up to 100 percent of the eligible employee's average weekly wage. Example:

An employee applies and is approved for PLO for a personal serious medical condition. The Department determines that the rate of pay will be 75 percent of the employee's regular salary. ~~The employee will not be allowed to use district provided paid leave (sick, vacation or otherwise) for days that PFMLI is received.~~ [The employee will be allowed to use available district-provided paid leave (sick, vacation or otherwise) for days that PLO is received, but is limited to only utilizing an amount that increases the employee paid leave to 100 percent of regular payment. In this example, the amount would be 25 percent.]

Return to Work

Upon completion of leave, the employee is entitled to return to the position held in the district prior to the leave, if that position still exists and if the employee had been employed in the district for 90 days prior to taking leave.¹² ~~[For districts with 25 or more employees:]~~ If the position no longer exists, the employee is

⁹ If other leave also applies (OFLA, FMLA, etc.), notice requirements for those types of leave may also apply.

¹⁰ {A district requiring written notice must outline the requirements in policy and procedures. A copy of the written policy and procedure must be provided to all eligible employees at the time of hire and each time the policy and procedure changes and in the language that the employer typically uses to communicate with the employee.}

¹¹ {Consider any bargaining requirements prior to adopting this language.}

¹² If the employee's leave also qualifies for OFLA/FMLA protection, see also Board policy GCBDA/GDBDA - Family Medical Leave and its accompanying administrative regulations.

entitled to a position equal to their previous position, with equal benefits, pay and other terms and conditions of employment. ~~[[For districts with fewer than 25 employees:] If the position no longer exists, the employee may be placed in a different position with similar job duties and benefits and pay equal to the previous position.]~~

Communications Between the District and the Department

Upon receipt of an application or update in information from a district employee for PLO, the Department will notify the district. The district may provide additional information to the Department within 10 days. This information may include, but is not limited to, information about the employee's notice to the district or verification of the employee's continued employment with the district. If the district does not report such information to the Department, the Department will proceed using available information. The district can provide additional information to the Department as it becomes available.

If the Department requests additional information from the district, the district will respond within 10 calendar days.

Once the Department has issued a decision regarding an application submitted by an employee of the district, the Department will notify the district regarding the approval or denial and any applicable dates and periods of leave. The district cannot appeal a Department decision.

District Notice to Employees

At the time of hire and each time the policy or procedure changes, the district must provide notice to employees. This notice must be in the language that the employer typically uses to communicate with employees and will include:

1. The right of an eligible employee to claim and receive family and medical leave insurance benefits;
2. The procedure for filing a claim for benefits;
3. That an eligible employee must provide notice to the district before the employee commences leave, and a description of the penalties for failure to comply with the notice requirements;
4. The right of an eligible employee to job protection and benefits continuation;
5. The right of an eligible employee to appeal a decision or determination made by the Department director;
6. That discrimination and retaliatory personnel actions against an employee for inquiring about the PFMLI or PLO, taking leave under the program or claiming PFMLI or PLO benefits are prohibited;
7. The right of an employee to bring a civil action or to file a complaint for violation of ORS 657B.060 or 657B.070; and

8. That any health information related to family leave, medical leave or safe leave provided to an employer by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.¹³

The district will display this notice in an area that is accessible to and regularly frequented by employees in each building or worksite. The district will provide this notice to employees working remotely by hand delivery, regular mail or through an electronic delivery method at the time of hire or assignment to remote work.

District Filings

The district will file the Oregon Quarterly Tax Report, the Oregon Employee Detail Report and any other reports required by law. If the district fails to submit required filings or report, or fails to pay all required contributions, the district may be penalized in accordance with OAR 471-070-8520.

~~*{For districts with fewer than 25 employees:}*~~ ~~*{The district may apply for an assistance grant.¹⁴}*~~

Employee Protections

No employee or prospective employee will be discriminated or retaliated against for inquiring about PFMLI or PLO, giving notification of leave under PLO, taking PLO leave or claiming PLO benefits. Eligible employees have a right to file a complaint and/or bring a civil action for violations of ORS 657B.060 or ORS 657B.070.

Any health information related to family leave, medical leave or safe leave provided to the district by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.

¹³ Paid Leave Oregon will provide a model notice, <https://paidleave.oregon.gov/DocumentsForms/Paid-Leave-ModelNotice-Poster-EN.pdf>. This policy can also be used as the notice.

¹⁴ See OAR 471-070-3705 - 3710 for eligibility requirements and application.

OSBA Model Sample Policy

Code: ICB
Adopted:

Religious and Cultural Holidays**

{Optional policy. The district could adopt portions of the policy or make changes to better meet the district's needs. If the district adopts this policy, OSBA encourages the district to engage the community to determine what the major holidays are in your community.}

Accommodation for Religious Instruction and Cultural Observance

The district recognizes each student's individual right to free exercise of religion. The district may accommodate students' religious or cultural¹ observance, while neither promoting one religion or culture over another nor preferring religion over non-religion. Specific requests for religious or cultural accommodation should be directed to the student's teacher or principal in accordance with Board policy IGBHD, Program Exemptions.

Release Time for Religious and Instruction and Cultural Holidays

The district will permit elementary and secondary school students to be released from school each week consistently for religious instruction in accordance with Oregon law and Board policy JEF - Release Time for Religious Instruction.

Accommodation of Absences for Religious and Cultural Reasons

Any student unable to attend classes on a particular day due to religious beliefs or cultural observance shall be excused from attendance requirements for that day. No such absence shall be counted against a student in determining eligibility for educational benefits, exclusion from programs, reduction of grades or failure.

Scheduling Around Major Religious and Cultural Holidays

For purposes of this policy, "major religious or cultural holidays"² are holidays, observance of which: (1) is common among adherents of a student's religion or culture; (2) include ritual or worship obligations or practices that cannot reasonably be fulfilled during school activities;³ and (3) fulfillment of such obligations or practices would necessarily conflict with scheduled school activities.⁴

¹ An example of a major non-religious cultural holiday would be the Chinese New Year.

² Districts are encouraged to engage with the community to identify holidays that are observed by students, staff and community members that would be considered major religious or cultural holidays.

³ For example, holiday-related dietary restrictions may still be observed while at school, but group prayer or ritual hymns may not.

⁴ If such obligations occur in the evening, then there would be no constraints on scheduling such activities during the school day, so long as the students will be timely released to engage in such evening activities.

1. **Schoolwide and Gradewide Events.** Schools should avoid scheduling important events that by their nature cannot be made up (such as picture day, open house, prom, graduation, and Outdoor School) on days that conflict with major religious or cultural holidays that may impact student attendance or participation. Such events shall be scheduled on major religious or cultural holidays only if such scheduling is reasonably necessary to carry out the proper functioning of a school program or course of study, to avoid an unreasonable burden on other students, or if such scheduling is outside the control of school employees.

The district will make a good faith effort to identify major religious or cultural holidays observed in the local community by consulting generally accepted sources of information. Students and families may request that one or more holidays from their religious or cultural tradition be included on the district's list of major religious or cultural holidays under this policy.

2. **Field Trips, Co-Curricular and Extra-Curricular Activities.** When scheduling other special events such as field trips, try-outs, plays, concerts and major co-curricular and extra-curricular activities, staff must consider the potential for students to experience conflicts on major religious or cultural holidays. Staff will inform students and parents of plans as far in advance as possible, so that conflicts with major religious or cultural holidays can be avoided, if it is possible to do so without making burdensome demands on programs or other students, and otherwise accommodated if not. Parents and students are encouraged to communicate their need for accommodation to the school, for major religious or cultural holidays not already recognized by the district.

The field trip approval process will include a question about scheduling and major religious or cultural holidays. For a field trip to be scheduled on a major religious or cultural holiday, an administrator must review and approve the request. Administrator approval is also required to schedule a major co-curricular or extra-curricular activity on a major religious or cultural holiday when scheduling is within the control of the school or district.

3. **Tests and Assignments.** Any tests and assignments a student misses because of religious instruction or religious or cultural observances shall be given to the student at another time. Teachers shall provide students a meaningful opportunity and reasonable time to make up missed classwork, tests, quizzes, and final exam reviews, and to complete homework due on that day or the following school day. When scheduling tests, staff must consider the potential for students to experience conflicts on major religious or cultural holidays. Make-up opportunities will not be required of a student on the school day immediately after a student is absent from school to observe a major religious or cultural holiday.
4. **Final Exams.** Final exams are scheduled based on the district-adopted calendar. The Board should consider the likely resulting exam schedule and possible conflicts with major religious or cultural holidays as they consider calendar options.

Communication

The superintendent will prepare guidelines implementing this policy, including a list of major religious holidays and cultural holidays, which will be communicated to staff. School staff will be informed at least twice per year of dates of major religious or cultural holidays. Parents will be informed at least annually about this policy and their student's right to request accommodation. Information including a list of major religious or cultural holidays will be made available on the district website. Parents are encouraged to communicate their student's need for accommodation to the school.

The superintendent shall reconsider the scope of this policy and recommend changes to the Board as needed if the total number of school days identified as major religious or cultural holidays is likely to impose an unreasonable burden on the district's ability to schedule important school events.

END OF POLICY

Legal Reference(s):

[ORS 336.035\(2\)](#)

[ORS 336.465](#)

[ORS 336.615](#)

[ORS 336.625](#)

[ORS 336.635](#)

[OAR 581-002-0035](#)

[OAR 581-021-0009](#)

[OAR 581-021-0071](#)

[OAR 581-022-2050](#)

[OAR 581-022-2110](#)

[OAR 581-022-2505](#)

OSBA Model Sample Policy

Code: IGBHD

Adopted:

Program Exemptions**

{Highly recommended policy. The content comes primarily from OAR 581-021-0009. If the district would like to add language regarding procedure or authority, it could be added to this policy or an AR could be created.}

The district Board {may }~~{shall}~~ excuse students from a state-required program or learning activity for reasons of religion, disability¹ or other reasons deemed appropriate by the district. Requests for excusal or accommodation must be in writing and must include the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt. Requests may be filed by the student's parent or guardian, or by a student who is 18 years of age or older or who is an emancipated minor. Requests must be submitted to the {teacher or and principal}.

~~An alternative education program for credit {may} {may not} be provided.~~ The district will determine if credit will be granted for any alternative activity.

~~{The procedures to establish an alternative education program and alternative credit shall be developed by the superintendent.}~~

END OF POLICY

Legal Reference(s):

[ORS 336.035\(2\)](#)

[ORS 336.465](#)

[ORS 336.615](#)

[ORS 336.625](#)

[ORS 336.635](#)

[OAR 581-002-0035](#)

[OAR 581-021-0009](#)

[OAR 581-021-0071](#)

[OAR 581-022-2050](#)

[OAR 581-022-2110](#)

[OAR 581-022-2505](#)

¹ If the district receives a request for a disability accommodation, the district should consider its obligations under the Individuals with Disabilities in Education Act and Section 504 of the Rehabilitation Act.

EXAMPLE QUESTIONS ASKED BY BOARD MEMBERS OF A BUSINESS MANAGER DURING A FINANCIAL REVIEW SESSION

- 1) Are the books balanced and reconciled?
- 2) Are all cash and investment accounts reconciled to the general ledger?
- 3) Does the adopted budget reflect expected expenditures?
- 4) Have payroll reports been filed and have all payroll liabilities been paid timely?
- 5) Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely?
- 6) Are there any suspected cases of fraud that we need to be aware of?
- 7) Are there any suspected changes to the internal control system?
- 8) Have there been any significant changes to the internal control system?
- 9) Is the business office adequately staffed to allow for proper segregation of duties?
- 10) Have there been any changes to the accounting system or accounting policies that are significant?
- 11) Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security?
- 12) Are there any other financial-related matters we should be aware of?
- 13) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement?
- 14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge?
- 15) Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate?

Jefferson School District 14J

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022

To: 6/30/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.9701.013.701.000 ASB	5,753.28	189.00	158.04	6,100.32	.00	6,100.32
271.0000.9701.013.702.000 Library	2,848.32	5,755.68	(6,953.98)	1,650.02	.00	1,650.02
271.0000.9701.013.703.000 Faculty Account	1,001.10	.00	(300.00)	701.10	.00	701.10
271.0000.9701.013.704.000 JES 1st Grade Field Trip - Fund Bal	155.96	561.00	(644.55)	72.41	(60.00)	12.41
271.0000.9701.013.705.000 JES 2nd Grade Field Trip - Fund bal	1.28	200.00	193.72	395.00	.00	395.00
271.0000.9701.013.706.000 PE - Beg Fund Bal	4,548.26	.00	(4,432.00)	116.26	.00	116.26
271.0000.9701.013.707.000 5th Grade Promotion	638.87	1,000.00	(327.29)	1,311.58	(804.19)	507.39
271.0000.9701.013.708.000 JES 5th Grade Field Trips - Fund Bal	418.00	360.91	(497.90)	281.01	.00	281.01
271.0000.9701.013.709.000 JES KG Field Trip - Fund Balance	.00	810.00	(183.69)	626.31	(294.41)	331.90
271.0000.9701.013.710.000 Parent Teacher Committee	9,143.37	10,216.94	(8,196.38)	11,163.93	(1,827.58)	9,336.35
271.0000.9701.013.711.000 BFB Keegan's Garden	288.69	.00	.00	288.69	.00	288.69
271.0000.9701.013.712.000 JES 3rd Grade Field Trip - Fund Bal	.65	250.00	(.65)	250.00	.00	250.00
271.0000.9701.013.713.000 Field Trips-Beg Balance	4,345.19	.00	(2,751.41)	1,593.78	(530.00)	1,063.78
271.0000.9701.013.714.000 JES Garden - Beg Balance	(60.00)	.00	.00	(60.00)	.00	(60.00)
271.0000.9701.013.715.000 JES 4th Grade Field Trip - Beg Balance	.15	250.00	(.15)	250.00	.00	250.00
271.0000.9701.013.716.000 Explore - Sullivan	1,323.54	.00	.00	1,323.54	.00	1,323.54
271.0000.9701.013.717.000 JES Life Skills Field Trip - Fund Bal	.00	50.00	10.00	60.00	.00	60.00
271.0000.9701.013.730.000 Music	7,516.97	1,188.26	(3,735.02)	4,970.21	(122.17)	4,848.04
271.0000.9701.013.731.000 Donation - United Way	2,452.84	.00	.00	2,452.84	.00	2,452.84
271.0000.9701.013.732.000 Carnival	2,000.00	.00	461.65	2,461.65	.00	2,461.65
271.0000.9701.013.733.000 Read-a-Thon fund raising	459.69	.00	.00	459.69	.00	459.69

Jefferson School District 14J

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022

To: 6/30/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.9701.013.734.000 Social & Emotional Learning - Fund Bal	1,487.00	1,288.50	(941.59)	1,833.91	(329.98)	1,503.93
GRAND TOTALS	44,323.16	22,120.29	(28,141.20)	38,302.25	(3,968.33)	34,333.92

End of Report

Jefferson School District 14J

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022

To: 6/30/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.9701.001.000.000 ASB Beginning Fund Balance	90.00	.00	.00	90.00	.00	90.00
272.0000.9701.001.242.000 Life Skills - Lions Mart	290.92	.00	.00	290.92	.00	290.92
272.0000.9701.001.710.000 MS Parent Teacher Committee	1,376.40	411.25	(776.17)	1,011.48	.00	1,011.48
272.0000.9701.001.721.000 ASB	1,659.79	4,576.90	(2,869.91)	3,366.78	(1,908.30)	1,458.48
272.0000.9701.001.722.000 Library	205.94	30.02	(26.97)	208.99	.00	208.99
272.0000.9701.001.723.000 Faculty Account	79.85	330.00	(334.89)	74.96	(73.10)	1.86
272.0000.9701.001.724.000 JMS AVID Notebooks	1,445.77	8.00	(453.77)	1,000.00	.00	1,000.00
272.0000.9701.001.725.000 General Fees	246.01	80.00	(149.43)	176.58	.00	176.58
272.0000.9701.001.726.000 School Wide Fundraiser	.00	.00	.00	.00	.00	.00
272.0000.9701.001.727.000 Gotcha	330.03	1,274.56	(1,508.53)	96.06	(49.56)	46.50
272.0000.9701.001.728.000 MS - Hardship	.00	70.00	.00	70.00	.00	70.00
272.0000.9701.001.729.000 Harris-Elective	293.43	778.90	(624.00)	448.33	.00	448.33
272.0000.9701.001.730.000 Hasty-Music	2,502.16	2,504.00	(662.84)	4,343.32	(3,012.78)	1,330.54
272.0000.9701.001.732.000 Larson-Art	689.76	460.00	.00	1,149.76	.00	1,149.76
272.0000.9701.001.733.000 Chitwood-Pottery	33.85	555.00	(61.75)	527.10	(38.25)	488.85
272.0000.9701.001.734.000 National Junior Honor Society-NJHS	220.37	651.95	(598.93)	273.39	(100.00)	173.39
272.0000.9701.001.739.000 Hart-Elective	464.74	240.00	(160.23)	544.51	(39.77)	504.74
272.0000.9701.001.740.000 Hasty-Elective	531.98	557.00	(206.40)	882.58	.00	882.58
272.0000.9701.001.741.000 Class of 2027/ 8th Grade	7.22	3,413.25	(2,021.72)	1,398.75	(1,375.00)	23.75
272.0000.9701.001.742.000 JMS Art Fund	.00	.00	.00	.00	.00	.00
272.0000.9701.001.743.000 Class of 2028/7th Grade	.00	.00	.00	.00	.00	.00
272.0000.9701.001.745.000 Class of 2029/6th Grade	.00	.00	.00	.00	.00	.00

Jefferson School District 14J

Student Activities Summary Report

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From: 7/1/2022

To: 6/30/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.9701.001.770.000 Yearbook	812.18	585.00	.00	1,397.18	.00	1,397.18
GRAND TOTALS	11,280.40	16,525.83	(10,455.54)	17,350.69	(6,596.76)	10,753.93

End of Report

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Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
273.0000.9701.002.230.000 Athletics	(6,686.97)	4,862.10	10,106.61	8,281.74	(6,442.99)	1,838.75
273.0000.9701.002.231.000 Baseball	2,167.82	.00	.00	2,167.82	.00	2,167.82
273.0000.9701.002.232.000 Boys Basketball	261.19	.00	(225.98)	35.21	.00	35.21
273.0000.9701.002.233.000 Girls Basketball	(177.71)	442.12	(307.41)	(43.00)	.00	(43.00)
273.0000.9701.002.234.000 US Hispanic Leadership Institute	.00	.00	.00	.00	.00	.00
273.0000.9701.002.235.000 Football	2,641.48	185.00	(199.00)	2,627.48	(506.40)	2,121.08
273.0000.9701.002.236.000 Rally	(788.88)	2,198.15	(1,708.62)	(299.35)	(3,905.56)	(4,204.91)
273.0000.9701.002.237.000 Softball	(931.54)	200.00	1,381.54	650.00	.00	650.00
273.0000.9701.002.238.000 Track	2,745.61	4,292.66	(4,269.67)	2,768.60	(63.60)	2,705.00
273.0000.9701.002.239.000 Volleyball	500.52	2,130.00	726.60	3,357.12	(243.47)	3,113.65
273.0000.9701.002.240.000 Wrestling	254.25	.00	(39.73)	214.52	.00	214.52
273.0000.9701.002.241.000 Track Go Fund Me	1,044.74	.00	.00	1,044.74	.00	1,044.74
273.0000.9701.002.290.000 College Credit Now BFB	2,010.50	120.00	(360.00)	1,770.50	.00	1,770.50
273.0000.9701.002.728.000 AVID	7,132.57	7,585.32	(1,835.65)	12,882.24	(616.00)	12,266.24
273.0000.9701.002.730.000 Media Productions	158.24	.00	.00	158.24	.00	158.24
273.0000.9701.002.731.000 Life Skills High School	26.16	822.50	.00	848.66	.00	848.66
273.0000.9701.002.732.000 Jefferson Auto Club	823.18	1,500.00	(667.82)	1,655.36	(351.70)	1,303.66
273.0000.9701.002.740.000 Concessions	6,436.99	5,535.83	(5,250.00)	6,722.82	.00	6,722.82
273.0000.9701.002.741.000 ASB	4,195.43	3,868.50	(3,421.64)	4,642.29	(976.31)	3,665.98
273.0000.9701.002.742.000 Library	1,390.49	11.00	.00	1,401.49	.00	1,401.49
273.0000.9701.002.743.000 Faculty Account	382.84	.00	.00	382.84	.00	382.84
273.0000.9701.002.744.000 Class of 2024	.00	2,650.00	(43.00)	2,607.00	(500.00)	2,107.00
273.0000.9701.002.745.000 HS/Class of 2026	.00	.00	800.00	800.00	.00	800.00

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Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
273.0000.9701.002.746.000 Class of 2025	.00	546.00	1,558.07	2,104.07	.00	2,104.07
273.0000.9701.002.747.000 Class of 2022	(625.00)	.00	625.00	.00	.00	.00
273.0000.9701.002.748.000 Class of 2023	4,394.13	866.55	(4,030.53)	1,230.15	(1,097.00)	133.15
273.0000.9701.002.751.000 Book Security	9,216.84	.00	(9,216.84)	.00	.00	.00
273.0000.9701.002.752.000 Towel & Locker	3,720.21	250.00	(2,297.83)	1,672.38	.00	1,672.38
273.0000.9701.002.753.000 Hardship	5,691.18	.00	(625.00)	5,066.18	.00	5,066.18
273.0000.9701.002.754.000 Revolving Office	760.93	.00	(272.59)	488.34	.00	488.34
273.0000.9701.002.761.000 Horticulture	.00	.00	.00	.00	.00	.00
273.0000.9701.002.762.000 Drama	106.02	3,504.01	(988.83)	2,621.20	.00	2,621.20
273.0000.9701.002.763.000 FFA	25,127.58	4,376.00	(9,969.10)	19,534.48	(194.00)	19,340.48
273.0000.9701.002.765.000 Metals	1,828.44	380.00	(650.10)	1,558.34	.00	1,558.34
273.0000.9701.002.766.000 Music	15,427.72	1,559.50	(12,446.14)	4,541.08	(2,661.00)	1,880.08
273.0000.9701.002.768.000 Equestrian	127.00	.00	(127.00)	.00	.00	.00
273.0000.9701.002.769.000 Woods	6,904.94	270.00	(189.50)	6,985.44	.00	6,985.44
273.0000.9701.002.770.000 Yearbook	2,651.55	209.43	(199.99)	2,660.99	.00	2,660.99
273.0000.9701.002.772.000 Math	234.84	.00	.00	234.84	.00	234.84
273.0000.9701.002.773.000 Staff Development	2,114.79	.00	.00	2,114.79	.00	2,114.79
273.0000.9701.002.774.000 Beginning Foods	100.00	.00	.00	100.00	.00	100.00
273.0000.9701.002.775.000 Art Club	1,644.27	300.00	(494.18)	1,450.09	(119.90)	1,330.19
273.0000.9701.002.777.000 HS/FBLA	.00	.00	.00	.00	.00	.00
273.0000.9701.002.779.000 Honor Society	850.17	1,548.18	(1,485.97)	912.38	(163.75)	748.63
273.0000.9701.002.780.000 Spanish Club	5,507.18	90.00	(482.52)	5,114.66	(300.00)	4,814.66
273.0000.9701.002.781.000 Science Club	123.17	.00	.00	123.17	.00	123.17

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
273.0000.9701.002.782.000 Lions Den	5,356.54	3,400.00	(3,363.03)	5,393.51	(655.00)	4,738.51
273.0000.9701.002.783.000 Wellness	957.33	.00	.00	957.33	(300.00)	657.33
GRAND TOTALS	115,806.74	53,702.85	(49,969.85)	119,539.74	(19,096.68)	100,443.06

End of Report

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Check Number	Vendor	Description	Amount
100 - General Fund			
46732	A&E Security	Basic Monitoring - District Wide	\$62.85
46733	Albany Lock & Key	Elem/Repairs & Maintenance Services	\$36.00
46733	Albany Lock & Key	JHS Other General Professional and Tech Servi	\$236.50
0	Amazon Capital Services, Inc	Supplies for District Office	\$292.55
0	Amazon Capital Services, Inc	Books for School Board - Professional Development	\$125.37
0	Amazon Capital Services, Inc	Consumable Supplies and Materials	\$611.40
0	Amazon Capital Services, Inc	Open PO for office supplies and supplies for meetings for the 22-23 school year	\$38.86
0	Amazon Capital Services, Inc	Paper and Supplies as needed	\$181.11
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$38.95
0	Amazon Capital Services, Inc	Supplies/principals acct	\$60.72
0	Amazon Capital Services, Inc	supplies as needed	\$728.98
0	Amazon Capital Services, Inc	Supplies for District Office	\$122.39
0	Amazon Capital Services, Inc	Supplies for District Office	\$159.00
0	Amazon Capital Services, Inc	Supplies for District Office	\$23.99
0	Amazon Capital Services, Inc	Supplies/Gen Class - Will be used to purchase supplies as needed for JES with Admin approval	\$97.21
0	Amazon Capital Services, Inc	Menstrual Dignity for Students	\$2,140.83
0	Amazon Capital Services, Inc	Staff room Supplies/principals acct	\$129.94
0	Amazon Capital Services, Inc	Elem/ Non-consumable equipment - JES is purchasing wall mounted fans for classrooms in the old buildings	\$2,499.75
0	Amazon Capital Services, Inc	Supplies/principals acct	\$50.31
0	Amazon Capital Services, Inc	TAG Supplies	\$715.79
0	Amazon Capital Services, Inc	Open PO for office supplies and supplies for meetings for the 22-23 school year	\$42.36
0	Amazon Capital Services, Inc	TAG Supplies	\$41.98
0	Amazon Capital Services, Inc	Menstrual Dignity for Students	(\$122.88)
0	Amazon Capital Services, Inc	Non-Consumables/Elem - To purchase furniture for conference rooms	\$834.50
0	Amazon Capital Services, Inc	7th Grade Team Supplies/Gen Class	\$498.22

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Check Number	Vendor	Description	Amount
100 - General Fund			
0	Amazon Capital Services, Inc	8th Grade Team Supplies/Gen Class	\$499.37
0	Amazon Capital Services, Inc	Open PO for office supplies and supplies for meetings for the 22-23 school year	\$36.71
46734	Amazon Capital Services, Inc	Open PO for office supplies and supplies for meetings for the 22-23 school year	\$7.89
46734	Amazon Capital Services, Inc	supplies as needed	\$728.98
46734	Amazon Capital Services, Inc	Supplies for District Office	\$188.04
46734	Amazon Capital Services, Inc	Supplies/principals acct	\$17.50
46734	Amazon Capital Services, Inc	Supplies/Gen Class	\$38.95
46734	Amazon Capital Services, Inc	Paper and Supplies as needed	\$70.82
46734	Amazon Capital Services, Inc	Paper and Supplies as needed	\$110.29
46734	Amazon Capital Services, Inc	Elem/ Non-consumable equipment - JES is purchasing wall mounted fans for classrooms in the old buildings	\$2,499.75
46734	Amazon Capital Services, Inc	Open PO for office supplies and supplies for meetings for the 22-23 school year	\$6.99
46734	Amazon Capital Services, Inc	Supplies/principals acct	\$43.22
46734	Amazon Capital Services, Inc	Supplies for District Office	\$104.51
46734	Amazon Capital Services, Inc	Open PO for office supplies and supplies for meetings for the 22-23 school year	\$23.98
46734	Amazon Capital Services, Inc	Supplies/principals acct	(\$17.50)
46734	Amazon Capital Services, Inc	Supplies/Gen Class	(\$38.95)
46734	Amazon Capital Services, Inc	Mid Paper Supplies/envelopes	(\$70.82)
46734	Amazon Capital Services, Inc	Mid Paper Supplies/envelopes	(\$110.29)
46734	Amazon Capital Services, Inc	Elem/ Non-consumable equipment	(\$2,499.75)
46734	Amazon Capital Services, Inc	Custodial Supplies	(\$728.98)
46734	Amazon Capital Services, Inc	Supplies	(\$188.04)
46734	Amazon Capital Services, Inc	Supplies	(\$7.89)
46734	Amazon Capital Services, Inc	Supplies	(\$6.99)
46734	Amazon Capital Services, Inc	Supplies/principals acct	(\$43.22)
46734	Amazon Capital Services, Inc	Supplies	(\$104.51)

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100 - General Fund			
46734	Amazon Capital Services, Inc	Supplies	(\$23.98)
46773	Benton Electric, Inc.	MS/Repairs & Maintenance Services	\$472.84
46774	Canon Financial Services	Contact for delivery: Barbi Hemmer 541-327-3337 x1048. Contact for training and meter: Jen Wollersheim 541-327-3337 x1051. 60 month FMV - District Wide Printing (cost is for Jan -June 2022-2023)	\$3,936.11
46722	Cardmember Services	District Office Supplies for the school year	\$38.23
46722	Cardmember Services	Travel	\$463.00
46722	Cardmember Services	Food for staff gatherings	\$34.10
46722	Cardmember Services	Custodial Supplies	\$899.43
46722	Cardmember Services	Podcast equipment	\$89.76
46722	Cardmember Services	Computer Hardware	\$655.66
46722	Cardmember Services	Computer Hardware	\$35.99
46722	Cardmember Services	Podcast equipment	\$99.00
46722	Cardmember Services	Computer Hardware	\$7.99
46775	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$464.25
46776	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$60.91
46737	City Of Jefferson	Water and Sewer Elementary School	\$628.15
46737	City Of Jefferson	Water and Sewer Middle School	\$538.99
46737	City Of Jefferson	Water and Sewer High School	\$539.00
46723	Cognia, Inc	US Membership	\$1,200.00
0	Corona, Dana	Spanish translation services	\$165.00
0	Corona, Dana	Translation Services - Dana Corona does translations for JES throughout the year	\$37.50
0	Corona, Dana	Translation Services	\$86.25
46716	COSA	Subscription for job postings	\$400.00
46717	DebtBook	Software to be compliant with GASB 87 - Leases	\$5,000.00
0	First Student, Inc.	Home to School	\$54,084.99

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Check Number	Vendor	Description	Amount
100 - General Fund			
0	First Student, Inc.	Transportation Special Ed	\$10,522.92
0	First Student, Inc.	Reim Trans Gen Class Elementary School	\$450.32
0	First Student, Inc.	Reim Trans Gen Class Middle School	\$810.95
0	First Student, Inc.	Reim Trans Gen Class High School	\$400.91
0	First Student, Inc.	Nonreim Tran MS Athletics	\$865.42
0	First Student, Inc.	Van Fuel Charge	(\$56.44)
46718	Freres Building Supply	future needs	\$54.11
46718	Freres Building Supply	future needs	\$54.10
46740	Garrett Hemann Robertson P.C.	Legal Services Sped	\$215.00
46741	Home Depot Credit Services	Custodial Supplies	\$382.08
0	Lampman, Baylee	Supplies/Gen Class - Lampman will be purchasing supplies for her classroom	\$49.97
46752	Marion County Sheriffs Office	JES Other General Professional and Tech Servi	\$50.00
46753	Martinez, Patricia	Spanish Interpreting - JHS Incident - Town Hall	\$100.00
46754	Miners Graduate Services	HS Graduation Supplies and Materials	\$726.82
46791	Miners Graduate Services	HS Graduation Supplies and Materials	\$96.00
46780	NW Natural Gas	DO-Old MS / Oil and Gas	\$622.09
46780	NW Natural Gas	ES Oil and Gas	\$521.94
46780	NW Natural Gas	MS Oil and Gas	\$504.45
46780	NW Natural Gas	HS Oil and Gas	\$261.87
46786	OASBO	Budget Symposium - Barbi / Hattie	\$600.00
46786	OASBO	OASBO Annual Summer Conference	\$650.00
46757	Office Depot	Elem Paper Supplies/envelopes - Will be used to purchase paper and paper products for JES	\$118.00
46781	Office Depot	Elem Paper Supplies/envelopes - Will be used to purchase paper and paper products for JES	\$438.79
46748	Pacific Power	DO Electricity	\$1,896.89
46748	Pacific Power	ES Electricity	\$6,594.81
46748	Pacific Power	MS Electricity	\$1,188.05

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Check Number	Vendor	Description	Amount
100 - General Fund			
46748	Pacific Power	HS Electricity	\$10,421.72
46728	Pacific Sanitation	ES Garbage	\$384.25
46728	Pacific Sanitation	MS Garbage	\$575.00
46728	Pacific Sanitation	HS Garbage	\$538.30
46792	Pitney Bowes Global Finan. Serv	Rental Charge Postage Machine at High School	\$138.12
46729	Purchase Power	District Wide Postage	\$200.00
46758	Ram Steelco Inc.	Metal as need during the year	\$178.73
46720	Sierra Springs	Water and Cooler Rental District Office	\$106.40
46720	Sierra Springs	SPED Yearly-Water Cooler Rental	\$45.87
0	Sullivan, Chris	Supplies/principals acct - Supplies as needed for staff	\$74.92
0	Sullivan, Chris	Supplies/principals acct - Supplies as needed for staff	\$20.06
0	Sullivan, Chris	Travel//Register/meals - Sullivan drove to the 4th grade field trip at Philip Foster Farm to assist with running the field trip. 148 total miles x \$.65 per mile = \$96.20	\$96.94
46783	Verizon Wireless	DO Xtra-Line 541-971-7969 Cell phone service for one year	\$52.77
46783	Verizon Wireless	Capener, Brad 541-971-7973 Cell phone service for one year	\$52.77
46783	Verizon Wireless	Shaw, Chris 541-971-7978 Cell phone service for school year	\$52.77
46783	Verizon Wireless	Groninger, Melissa 503-509-8217 Cell phone service for the school year	\$52.77
46783	Verizon Wireless	Pierce-Cummings, Laura 503-509-8302 Cell phone service for school year	\$52.77
46794	Willamette ESD	Sub Services - Elementary	\$2,630.34
46794	Willamette ESD	Sub Services - Middle	\$2,928.67
46794	Willamette ESD	Sub Services - High School	\$6,355.83
46794	Willamette ESD	Instr Serv/-Spec Ed	\$992.17
46794	Willamette ESD	Instr Serv/-Spec Ed	\$750.74
46794	Willamette ESD	Sub Services - Elementary	\$3,887.71
46794	Willamette ESD	Sub Services - Middle	\$249.25
46794	Willamette ESD	Sub Services - High School	\$3,379.92

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Check Number	Vendor	Description	Amount
100 - General Fund			
46794	Willamette ESD	Instr Serv/-Spec Ed	\$2,866.37
46794	Willamette ESD	Instr Serv/-Spec Ed	\$995.61
46794	Willamette ESD	Sub Services - Elementary	\$874.33
46794	Willamette ESD	Sub Services - Middle	\$623.12
46794	Willamette ESD	Sub Services - High School	\$3,186.89
46794	Willamette ESD	Instr Serv/-Spec Ed	\$623.12
46794	Willamette ESD	Instr Serv/-Spec Ed	\$284.59
46794	Willamette ESD	Sub Services - Elementary	\$1,123.11
46794	Willamette ESD	Sub Services - Middle	\$2,122.06
46794	Willamette ESD	Sub Services - High School	\$2,741.74
46794	Willamette ESD	Instr Serv/-Spec Ed	\$747.73
46794	Willamette ESD	ES Sped	\$349.18
46794	Willamette ESD	Sub Services - Elementary	\$3,742.66
46794	Willamette ESD	Sub Services - Middle	\$1,744.75
46794	Willamette ESD	Sub Services - High School	\$5,015.08
46794	Willamette ESD	Instr Serv/-Spec Ed	\$1,119.21
46794	Willamette ESD	Instr Serv/-Spec Ed	\$1,391.31
46795	Willamette ESD	Legal Services	\$8,300.76
46796	Willamette Sign Language Interpreting	Sign Language Interpretation - JHS	\$142.50
Total for 100 - General Fund			\$180,451.87
210 - Title 2A - Quality Teacher			
0	Amazon Capital Services, Inc	Social-Emotional Learning Starts with US - 12 books for staff	\$376.08
46734	Amazon Capital Services, Inc	Social-Emotional Learning Starts with US - 12 books for staff	\$376.08
46734	Amazon Capital Services, Inc	STAFF DEV/SUPPLIES	(\$376.08)
46751	Francis, Deborah	Contracted Services	\$600.00
Total for 210 - Title 2A - Quality Teacher			\$976.08

211 - Misc

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Check Number	Vendor	Description	Amount
0	Amazon Capital Services, Inc	Non-consumable sped grant supplies	\$879.53
0	Amazon Capital Services, Inc	Supplies	\$879.52
0	Amazon Capital Services, Inc	Supplies	\$14.98
46722	Cardmember Services	IDEA Equipment& Supplies	\$3,026.50
46722	Cardmember Services	IDEA Equipment& Supplies	\$3,026.50
Total for 211 - Misc			\$7,827.03
215 - IDEA Part B			
0	Corona, Dana	Other Instr, Prof &Tech Services Sped	\$296.25
46725	Linguistic Services	Other General Professional and Technological Servi	\$500.00
46725	Linguistic Services	Linguistic Services	\$250.00
46794	Willamette ESD	IDEA Sub Costs	\$1,068.77
46794	Willamette ESD	IDEA Sub Costs	\$623.11
46794	Willamette ESD	IDEA Sub Costs	\$249.24
Total for 215 - IDEA Part B			\$2,987.37
222 - Title IV Safe Drug Free Schools			
46777	Georgies Ceramic & Clay	Elective Classroom Supplies-Improving instruction-Title 4	\$1,106.20
Total for 222 - Title IV Safe Drug Free Schools			\$1,106.20
223 - CTE Career Pathways			
46724	Henderson, Matt	Supplies and Materials -- Pathway dollars for livestock corral. Purchase 4 Five foot tall and 12 foot long.	\$580.00
46778	Industrial Welding Supply, Inc	Supplies and Materials -- Pathway dollars. Welding shop equipment--Maxstar portable welders TIG & stick welding.	\$100.32
46778	Industrial Welding Supply, Inc	Supplies and Materials -- Pathway dollars. Welding shop equipment--Maxstar portable welders TIG & stick welding.	\$50.16
46778	Industrial Welding Supply, Inc	Supplies and Materials -- Pathway dollars. Welding shop equipment--Maxstar portable welders TIG & stick welding.	\$650.36
46790	Industrial Welding Supply, Inc	Supplies and Materials -- Pathway dollars. Welding shop equipment--Maxstar portable welders TIG & stick welding.	\$387.62
46782	Scio Farm Store	Supplies and Materials Pathway dollars. Ag Barn and livestock facilities. Fencing, livestock gates and feed storage.	\$902.40

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Check Number	Vendor	Description	Amount
223 - CTE Career Pathways			
46746	Veterinary Service Inc	Supplies and Materials -- Pathway dollars two Sullivan's Big Timber Sheep Stands	\$1,097.90
Total for 223 - CTE Career Pathways			\$3,768.76
226 - Title 1A			
0	Amazon Capital Services, Inc	Clothing for McKinney students at JMS and JHS (4 students)	\$65.19
46779	IXL Learning	Additional IXL licenses	\$871.00
46794	Willamette ESD	Title I Sub Costs	\$498.50
46794	Willamette ESD	Title 1 sub services - funding from carryover	\$4,657.49
46794	Willamette ESD	Title 1 sub services - funding from carryover	\$5,046.18
46794	Willamette ESD	Title 1 sub services - funding from carryover	\$1,832.83
46794	Willamette ESD	Title I Sub Costs	\$124.62
46794	Willamette ESD	Title 1 sub services - funding from carryover	\$4,668.29
Total for 226 - Title 1A			\$17,764.10
229 - Textbooks			
0	Amazon Capital Services, Inc	HS Textbooks	\$294.13
0	Amazon Capital Services, Inc	Math text books	\$76.99
0	Amazon Capital Services, Inc	HS Textbooks	\$1,709.87
46730	Really Great Reading Company	Elementary Textbooks - Blast and HD Word for student add ons for the reading room groups to use	\$265.00
46749	Really Great Reading Company	Elementary Textbooks - Purchasing HD Word lesson plans, subscription, student workbooks and skills assessments. Also purchasing Blast student workbooks, teacher guides and subscriptions for the 2023/2024 school year.	\$5,157.50
Total for 229 - Textbooks			\$7,503.49
234 - Title IVA Student Support and Academic Enrich			
0	Amazon Capital Services, Inc	JES summer school - snacks and supplies	\$626.42
Total for 234 - Title IVA Student Support and Academic Enrich			\$626.42
235 - Measure 98			

Jefferson School District 14J

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
235 - Measure 98			
0	Amazon Capital Services, Inc	Snacks	(\$31.91)
46722	Cardmember Services	Northwest Hobbies	\$449.56
46722	Cardmember Services	Supplies- Career Fair	\$187.88
46719	Lincoln Electric Cutting Systems	Woodshop equipment and supplies	\$27,000.00
46794	Willamette ESD	HSS Sub Costs	\$124.63
46794	Willamette ESD	HSS Sub Costs	\$124.63
46794	Willamette ESD	HSS Sub Costs	\$249.25
Total for 235 - Measure 98			\$28,104.04
239 - REN			
0	Amazon Capital Services, Inc	Day of the Child supplies	\$671.19
46734	Amazon Capital Services, Inc	Day of the Child supplies	\$14.80
46734	Amazon Capital Services, Inc	Day of the Child supplies	\$656.39
46734	Amazon Capital Services, Inc	REN Supplies	(\$14.80)
46734	Amazon Capital Services, Inc	REN Supplies	(\$656.39)
46722	Cardmember Services	REN Grant from WESD for High School Library supplies	\$67.11
46771	J.W.Pepper & Son Inc.	Middle School Choir music - REN funding	\$104.00
46771	J.W.Pepper & Son Inc.	JMS Spring Music concert-REN	\$806.99
46771	J.W.Pepper & Son Inc.	JMS Spring Music concert-REN	\$55.00
46771	J.W.Pepper & Son Inc.	JMS Spring Music concert-REN	\$305.25
Total for 239 - REN			\$2,009.54
250 - Child Nutrition Programs			
46735	Bargreen Ellingson	Non-Consumable Items, dishwasher chemicals, soaps, sanitizers.	\$121.02
46739	Franz Bakery	BREAD, ROLLS HB/HD BUNS AND SPECIAL DIETARY BREADS	\$1,022.73
0	Mitchell, Adrian N.	Food Handlers Card	\$9.00
0	Mitchell, Adrian N.	Food Service Travel From School to School for Job	\$12.97
0	Roe, Crystal Nicole	Food Handlers Card	\$10.00

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
250 - Child Nutrition Programs			
46731	Sysco	Food and supplies through our OCNC bid	\$7,724.95
46745	Umpqua Dairy Products Co.	MILK AND DARIY PRODUCTS	\$3,519.60
46794	Willamette ESD	Food Service	\$189.81
46794	Willamette ESD	Food Service	\$199.13
46794	Willamette ESD	Food Service	\$101.68
46794	Willamette ESD	Food Service	\$216.07
Total for 250 - Child Nutrition Programs			\$13,126.96
252 - Student Success Act			
46794	Willamette ESD	HS Instruciton Services	\$124.63
46794	Willamette ESD	MS Instruciton Services	\$498.50
46794	Willamette ESD	HS Instruciton Services	\$124.62
46794	Willamette ESD	HS Instruciton Services	\$249.25
46794	Willamette ESD	MS Instruciton Services	\$311.56
0	Womack, Katrina Renee	Tuition - Sped Director License	\$5,364.70
Total for 252 - Student Success Act			\$6,673.26
255 - Co-Curricular Fund			
0	Amazon Capital Services, Inc	Repairs/Equipment	\$35.96
46715	Best Pots	Supplies/Materials	\$112.80
46736	BSN Sports	Supplies/Materials	\$369.60
46722	Cardmember Services	Supplies/Materials	\$656.84
0	First Student, Inc.	Nonreim Trans HS Athletics	\$2,922.11
46726	MVSUA	Referees/Officials	\$1,702.00
46793	Scio High School	Referees/Officials	\$281.55
Total for 255 - Co-Curricular Fund			\$6,080.86
260 - Farm to School Garden Grant			
0	Amazon Capital Services, Inc	Farm to School Garden Supplies	(\$19.99)

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
260 - Farm to School Garden Grant			
46722	Cardmember Services	Farm to School Garden Supplies	\$134.39
46722	Cardmember Services	Farm to School Garden Supplies	\$96.64
46722	Cardmember Services	Farm to School Garden Supplies	\$168.48
46722	Cardmember Services	Farm to School Garden Supplies	\$211.13
Total for 260 - Farm to School Garden Grant			\$590.65
271 - Elementary ASB			
0	Amazon Capital Services, Inc	RAD/PBIS - Expend - Used to purchase items that will continue to go towards SEL (Social emotional learning) at JES	\$41.53
0	Amazon Capital Services, Inc	RAD/PBIS - Expend - Used to purchase items that will continue to go towards SEL (Social emotional learning) at JES	\$67.96
0	Amazon Capital Services, Inc	RAD/PBIS - Expend - Used to purchase items that will continue to go towards SEL (Social emotional learning) at JES	\$41.53
0	Amazon Capital Services, Inc	Elem/Parent Teacher Committee - Supplies for the JES carnival	\$324.12
0	Amazon Capital Services, Inc	Social & Emotional Learning - Expend - Purchasing new playground equipment	(\$14.99)
0	Amazon Capital Services, Inc	Social & Emotional Learning - Expend - Purchasing new playground equipment	(\$14.99)
46734	Amazon Capital Services, Inc	RAD/PBIS - Expend - Used to purchase items that will continue to go towards SEL (Social emotional learning) at JES	\$67.96
46734	Amazon Capital Services, Inc	Social & Emotional Learning - Expend	(\$67.96)
46789	Andreas, Lesley	5th Grade Promotion - Lesley will be purchasing decortations for the 5th grade promotion	\$58.85
46789	Andreas, Lesley	5th Grade Promotion - Lesley will be purchasing decortations for the 5th grade promotion	\$162.50
46789	Andreas, Lesley	5th Grade Promotion - Lesley will be purchasing decortations for the 5th grade promotion	\$105.94
46722	Cardmember Services	Field Trips - (PTC) - JES LifeSkills class will be going on a field trip to Get Air. (\$60 group fee + \$20 for staff socks = \$80)	\$76.00
46722	Cardmember Services	Elem/Faculty Acct - JES is planning a staff team building luncheon.	\$300.00
46756	No Dinx Incorporated	Elem/Parent Teacher Committee - Purchasing t-shirts to sell	\$299.50
46744	Scholastic Book Fairs	Elem/Library - Spring book fair payment for books purchased	\$2,679.39
Total for 271 - Elementary ASB			\$4,127.34

Jefferson School District 14J

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
272 - Middle School ASB			
0	Amazon Capital Services, Inc	Classroom supplies as needed-Hasty-Music	(\$148.75)
0	Amazon Capital Services, Inc	Classroom supplies as needed-Hasty-Music	\$230.17
0	Amazon Capital Services, Inc	Supplies for 7th Grade Field Trip-MS Parent Teacher Committee Supplies	\$104.89
0	Amazon Capital Services, Inc	Promotion Supplies-Class of 2027/ 8th Grade	\$63.97
0	Amazon Capital Services, Inc	Promotion Supplies-Class of 2027/ 8th Grade	\$598.95
0	Amazon Capital Services, Inc	Promotion Reception Dessert Table Supplies-MS/ASB	\$127.69
0	Beranek, Katrina Lauersen	supplies for 7th grade field trip-MS Parent Teacher Committee Supplies	\$100.00
46785	Jano's Trophies	8th Grade Plaque and name plates-Class of 2027/ 8th Grade	\$263.80
0	Magana, Silvia	sunshie committe supplies MS/FACULTY ACCOUNT	\$11.05
0	Mendez, Brooke A	supplies for fundraiser-MS Parent Teacher Committee Supplies	\$48.34
46755	NASSP	Membership Dues-National Junior Honor Society-NJHS	\$385.00
46772	Ueng, Joy	Hasty-Music	\$140.00
Total for 272 - Middle School ASB			\$1,925.11
273 - High School ASB			
46718	Freres Building Supply	HS/WOODS Consumable supplies for Woodshop class projects.	\$189.50
46791	Miners Graduate Services	HS/ASB	\$76.00
46791	Miners Graduate Services	HS/ASB	\$14.67
46727	National FFA Organization	HS/FFA Senior Honors and Chapter FFA Honors -- Graduation Honors recognitions.	\$138.00
46787	On Track	HS/Track	\$313.00
46742	Pro Setup DJ Services	HS/ CLASS 2024- Prom DJ	\$500.00
46743	Salem Keizer Schools	CLAY, MOIST, VERY WHITE, LOW FIRE,CONE5/4, 25 LB. BAG	\$29.60
46759	World's Finest Chocolate, Inc.	HS/ASB	\$910.00
Total for 273 - High School ASB			\$2,170.77
295 - ESSER III			
0	Amazon Capital Services, Inc	Harris Elective-Supplies as needed-Consumable Supplies and Materials	(\$35.98)

Jefferson School District 14J

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
295 - ESSER III			
46747	Certified Systems, Inc	JHS PA System Repair	\$2,228.90
46738	Florida Virtual School	FlexPoint - online learning option at JMS for the 23/24 school year	\$3,859.00
46738	Florida Virtual School	Training webinar	\$1,796.00
46750	Verizon Wireless	Hotspots	\$841.12
46783	Verizon Wireless	Jantzi, Scott 541-971-7586 Cell phone service for the school year	\$52.77
46794	Willamette ESD	ESSER Sub Costs	\$249.25
46794	Willamette ESD	ESSER Sub Costs	\$122.21
46794	Willamette ESD	ESSER Sub Costs	\$708.01
Total for 295 - ESSER III			\$9,821.28
300 - Debt Service Funds			
0	Oregon Department of Energy	SELP Loan Interest	\$718.78
0	Oregon Department of Energy	SELP Loan Principal	\$5,031.22
Total for 300 - Debt Service Funds			\$5,750.00
302 - General Obligation Bond			
0	U.S. Bank	Debt Service Payment-Principal - Due 6/15	\$220,000.00
0	U.S. Bank	Debt Service Payment-Interest - Due 6/15	\$268,542.94
Total for 302 - General Obligation Bond			\$488,542.94
407 - Construction Excise Tax			
46784	A&E Security	Repairs and Maintenance District Wide	\$2,463.42
46770	Ankeny Electric & Solar	Construction Excise Tax Supplies	\$2,772.00
46788	Robert Lloyd Sheet Metal	HS/Repairs & Maintenance Services Fan	\$26,125.00
46721	Stagecraft Industries Inc.	Stage Curtains	\$8,660.00
Total for 407 - Construction Excise Tax			\$40,020.42
Grand Total:			\$831,954.49

End of Report



Jefferson School District 14J

Brad Capener, Superintendent
1328 N 2nd Street
Jefferson, OR 97352
541.327.3337 ext. 1050

Superintendent Update – May 2023

I can't believe another school year is drawing to a close. Another senior class successfully graduated. Another 5th and 8th grade promotions, offering hope and excitement about the changes to come in the fall.

As I look back at the year, I am amazed by all of the accomplishments and all of the growth we have made as a team. The disruption and trauma caused by the pandemic was significant to both students and staff. But we crave normalcy and routine. We strive to not only recover, but to thrive in all areas of our lives. What follows is a recap of some of the major areas where we have taken strides in making JSD a thriving school district - one where all students feel supported and valued. One where all students achieve and are prepared for college and career. One where our staff feel supported and valued and able to focus on their students.

1. **Mission and Vision** - We gathered stakeholders to review our Mission and Vision, and update it for the next five years. This is extremely important work, because all of our efforts to improve and move our district forward relies on a clear purpose, a clear vision forward.
2. **Strategic Planning** - We adopted and set into motion a new Strategic Plan. The foundations for this plan are grounded in the work of Douglas Reeves and Willard Daggett. We were inspired by school districts in Oregon who have adopted this model and are showing such significant improvement, that they are presenting at conferences. In brief, leaders create a vision and goals and they share those with their leadership teams, and then the entire staff. Staff is provided input to ensure the vast majority of staff agree on the direction and feel they have input in the direction. Next, teachers meet in committees regularly to discuss progress. As a district, we chunk the year into 9 week segments - where short-term goals are set and progress is evaluated. Teams review their progress and adjust their goals. At the end of the year, all schools report on the progress for the year and they set goals for the beginning of the coming year. In this way, schools are very focused on specific areas and we monitor that progress. This intentionality and focus promotes progress and helps the system feel a real sense of accomplishment and forward movement.
3. **Safety Planning** - We made safety a top priority at JSD this year. At the school level, we are building systems to address behavior and promote safety. We prepared for a major earthquake by purchasing emergency supplies and making an operational plan, and going over that with administrators and with experts. For school safety, we partnered with MCSO in being prepared for dangerous situations. We completed drills, even drills at times that were chaotic, so we could learn how to react under very challenging circumstances. We planned and drilled as a team, and we had the unfortunate opportunity to put our planning in place for two *fake* active shooting threat 'swatting' calls. These were traumatic events that we hope never occur again, but we feel more prepared for emergencies like these than ever before.
4. **Suicide Prevention @ Mental Health Resources:** As a school district we are committed to helping our students with their social-emotional needs. We brought **Hope Squad** to the district to reduce youth suicide through education, training, and peer intervention. Hope Squad teams have been identified at both JMS and JHS for the 2023-24 school year. This is one proactive way to help students who are struggling with suicide ideation. JSD also created a web page titled *Mental Health Resources*, under our *Parents and Students* tab. This site provides a lot of valuable resources and support for both students and parents. Our Tech Team created a separate link for students so they could easily access it on their phones.


5. **Communication** - Not only did we undergo a Communication Audit by PointNorth, but we substantially increased our communication to our parents and community by over 50% this year! For next year, we have identified a part-time Communications Specialist and we created a comprehensive Communications Plan which will drive our direction and growth.
 - a. **Podcast:** We created our very own podcast called, JPOD. The purpose of this podcast is to share all of the great happenings at our schools and share them with our parents and families. Parents will be able to get to know staff and students, and events taking place at a much deeper level, than if we were to include it in a flier or newsletter.
 - b. **Newsletter:** We created a weekly newsletter that goes out to our families, giving key updates.
6. **Facilities Improvements** - Our primary focus this year has been on our high school. We are vastly improving our HVAC system; We replaced our bleachers, and painted the gym; we replaced old dilapidated gutters; we purchased a new scoreboard for the football field; we put up lights behind the stadium for added security; we purchased a curtain and upgraded the stage in the high school. These represent some of the improvements we have made over the past year.
 - a. **School-based Health and Resource Center:** We had Mountain West Inc. offer to renovate the old band room at our former middle school site, and turn it into a functional school-based health center. The estimated cost, including furniture, was \$470,000. The District raised \$470,000. The building of this center was completely paid for through donations from Pacificsource, The Epping Family Foundation, Mountain West Inc., and the Joseph E. Westin Public Foundation. This center will focus on providing mental health support, dental and medical services, and provide supplies for students experiencing houselessness.
7. **Alternative School** - We created an alternative school program for the 2023-24 school year, partnering with Graduation Alliance. This program will be directed by Doug Naugle. Information about these programs are available on our website under the **Schools and Programs tab**.

While the above achievements do not represent everything we have accomplished this year, it gives you a solid glimpse into the energy and direction we are moving in, to support the education of our students.

Thank you.

Superintendent Capener

Cooperative Sponsorship Application Form

 This coop application is incomplete. Additional information needs to be provided before this form can be submitted.

Instructions

You can check to see if you have provided all of the required information by clicking the **Run Check** button at the top of the form. Once you have provided all of the required information, click **Submit** to submit your application to the OSAA. If you have any questions, please contact OSAA Associate Director Kelly Foster, kellyf@osaa.org or (503) 682-6722 x233.

Next Steps

1. Provide information for all required fields.
2. Input when your school's specific information.
3. Check your form prior to submitting.

Required fields are indicated with a red asterisk, *

Coop Information - Crosshill Christian / Jefferson

Activity: Girls Soccer **Duration:** 1 years **School Years:** 2023-24 through 2023-24

***Reason:** *What is the reason for creating this coop? (Beyond the fact that a school is not offering the program - why are the programs not offered separately?)*

We are close to having enough girls for a girls team with a co-op. This will give our girls much more opportunity to play not being on a boys team.

Practice Location: * *Where will practices be held?*

Contest Location: * *Where will home contests be held?*

Placement

Combined ADM: 226
Sum of both school's ADM numbers in the starting school year.

ADM Division: 3A/2A/1A
Combined ADM falls into this division range (see below).

Division: *
Assigned division for this coop (OSAA staff editable).

League: *
Select the league in which you wish to join and compete.

2023-24 ADM #'s 6A: 1005+ 5A: 608 - 1004 4A: 311 - 607 3A: 146 - 310 2A: 75 - 145 1A: 10 - 74

The combined ADM is not eligible for a lower classification exception because its greater than 10% of the next lower classification maximum ADM.

Host School


Crosshill Christian
Classification: 1A, ADM: 71
League: 1A-2 Casco League

School 2

Jefferson
Classification: 3A, ADM: 155
League: 3A-3 PacWest Conference

League Approval

Cooperative sponsorship applications must obtain approval from the regular league or special district in which the proposed cooperative team will participate.

 This section is to be filled out by the league or special district representative from 3A/2A/1A-SD3 Special District 3 (must be someone other than a representative of the schools involved in this coop). You can email the league representative a special link, shown below, that can give them access to this section to complete and digitally sign. With this link, they do not need an OSAA website account. You can also click the envelope icon below to generate an email pre-filled in with this special link.

 <https://www.osaa.org/forms/coop-application/707/league-approval?f=HAGWhaL2Vphy&l=mKOBdQfrreiJ>

League/Special District Representative for 3A/2A/1A-SD3 Special District 3

Name: * **School:** *

Email: * **Role:** *

Signature: *Not Yet Signed* **Date Decided:** --

Approved?: *Awaiting League Approval*

Comments: --

Host School Information - Crosshill Christian

Activity Participation - Girls Soccer - Crosshill Christian

Please list the number of students, by grade, who have participated in Girls Soccer during each school year indicated below. If your school did not sponsor Girls Soccer during any of the years listed, please enter "NA" for the respective school year.

Participation	12th Grade	11th Grade	10th Grade	9th Grade		
Last Year	<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="3"/>	<input type="text" value="3"/>	Clear Row	Zero Row
Current Year	<input type="text" value="3"/>	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="6"/>	Clear Row	Zero Row
Next Year	<input type="text" value="2"/>	<input type="text" value="2"/>	<input type="text" value="4"/>	<input type="text" value="3"/>	Clear Row	Zero Row

[Clear All Values](#)

[Zero All Values](#)

School Enrollment - Crosshill Christian

Please list the number of students enrolled in your school, by grade, during each school year indicated below.

Enrollment	12th Grade	11th Grade	10th Grade	9th Grade		
Last Year	<input type="text" value="13"/>	<input type="text" value="23"/>	<input type="text" value="32"/>	<input type="text" value="37"/>	Clear Row	Zero Row
Current Year	<input type="text" value="19"/>	<input type="text" value="32"/>	<input type="text" value="24"/>	<input type="text" value="42"/>	Clear Row	Zero Row
Next Year	<input type="text" value="33"/>	<input type="text" value="23"/>	<input type="text" value="42"/>	<input type="text" value="21"/>	Clear Row	Zero Row

[Clear All Values](#)

[Zero All Values](#)

School Board Approval

Date School Board Approved:

This is the date that the school board for Crosshill Christian approved this cooperative sponsorship. A copy of your school board's approval must be available at the request of the OSAA.

Superintendent Approval

Superintendent Name:

Please type in the name of the Superintendent of Crosshill Christian.

i This section is to be filled out by the Superintendent of Crosshill Christian. You can email your Superintendent a special link, shown below, that can give them access to this section to digitally sign. With this link, they do not need an OSAA website account. You can also click the envelope icon below to generate an email pre-filled in with this special link.

Signature: *Not Yet Signed*

Date Signed: --

Your Superintendent can digitally sign via the special link listed to the right.



<https://www.osaa.org/forms/coop-application/707/add-signature?f=HAGWhaL2Vphy&c=plbHuy4GLHDL&s=441>

School 2 Information - Jefferson

Activity Participation - Girls Soccer - Jefferson

Please list the number of students, by grade, who have participated in Girls Soccer during each school year indicated below. If your school did not sponsor Girls Soccer during any of the years listed, please enter "NA" for the respective school year.

Participation	12th Grade	11th Grade	10th Grade	9th Grade		
Last Year	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Clear Row	Zero Row
Current Year	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Clear Row	Zero Row
Next Year	<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	Clear Row	Zero Row

[Clear All Values](#)

[Zero All Values](#)

School Enrollment - Jefferson

Please list the number of students enrolled in your school, by grade, during each school year indicated below.

Enrollment	12th Grade	11th Grade	10th Grade	9th Grade		
Last Year	<input type="text" value="52"/>	<input type="text" value="57"/>	<input type="text" value="64"/>	<input type="text" value="65"/>	Clear Row	Zero Row
Current Year	<input type="text" value="58"/>	<input type="text" value="64"/>	<input type="text" value="63"/>	<input type="text" value="55"/>	Clear Row	Zero Row
Next Year	<input type="text" value="64"/>	<input type="text" value="63"/>	<input type="text" value="55"/>	<input type="text" value="61"/>	Clear Row	Zero Row

[Clear All Values](#)

[Zero All Values](#)

School Board Approval - Jefferson School District 14J

Date School Board Approved:

This is the date that the school board for Jefferson approved this cooperative sponsorship. A copy of your school board's approval must be available at the request of the OSAA.

Superintendent Approval

Superintendent Name:

Please type in the name of the Superintendent of Jefferson.

i This section is to be filled out by the Superintendent of Jefferson. You can email your Superintendent a special link, shown below, that can give them access to this section to digitally sign. With this link, they do not need an OSAA website account. You can also click the envelope icon below to generate an email pre-filled in with this special link.

Signature: *Not Yet Signed*

Date Signed: --

Your Superintendent can digitally sign via the special link listed to the right.



<https://www.osaa.org/forms/coop-application/707/add-signature?f=HAGWhaL2Vphy&c=yp9GH8A7p5Pz&s=170>