

POLICY MEETING 02/13/2023 5:00 PM

1. Call to Order

Minutes

Ms. Drew called the meeting to order at 5:01 p.m. The meeting was live streamed audio recorded.

2. Roll Call

Minutes

Members Present: Robert Bennett, Donna Cronin, Lindsay Drew, and Lindsay Koch (Board Members)

Citizen Advisors in Attendance: Colby Hollinger and Beth Olmstead

Citizen Advisors Absent: Geurline Laurore and Cori Reed

Staff Members/Public Present: Michele Agee (Board Secretary), Phil Ayala (IT), Jason Reifsnyder, and Stacy Winslow (Administration)

3. Election of Chair

Minutes

Dr. Koch nominated Mr. Bennett to serve as Policy chair. Mr. Bennett was approved by the committee.

4. Approval of Summary Minutes

Minutes

On a motion by Dr. Koch and a second by Ms. Drew, the minutes were approved.

5. Unfinished Business

5.a. Policy 119 Controversial Issues

Minutes

On a motion by Ms. Drew, with a second by Dr. Cronin, Policy 119 was recommended, as revised, to the full Board for 30-day review approval.

5.b. Policy 800 Records Management

Minutes

On a motion by Ms. Drew, with a second by Dr. Cronin, Policy 800 was recommended, as revised, to the full Board for 30-day review approval.

6. Revised Policies

Minutes

On a motion by Dr. Koch, with a second by Dr. Cronin, Policy 011 was recommended, as presented, to the full Board for 30-day review approval.

6.a. Policy 011 Principles for Governance and Leadership

PSBA's Principles for Governance and Leadership are periodically reviewed by a task force that includes school directors and Superintendents from school districts in the Commonwealth, to ensure the language is reflective of current needs and practices. The Principles were recently updated and reapproved by PSBA's Governing Board on October 30, 2022. The updated Principles have been incorporated into policy guide 011, which is included with this PNN+.

PSBA encourages school boards to review the updated Principles and take action to approve them as a board policy, or a board resolution or action item, at a public board meeting. The board organization meeting in December or School Director Recognition Month in January are both great opportunities to review and reflect on the Principles for Governance and Leadership, and your school board's commitment to the highest standards of governance that impact your students and school community.

Minutes

On a motion by Dr. Koch, with a second by Dr. Cronin, Policy 011 was recommended, as presented, to the full Board for 30-day review approval.

6.b. Policy 200 Enrollment of Students

This policy was updated to expand requirements for immediate enrollment to include students experiencing foster care and other forms of educational instability

Minutes

On a motion by Dr. Cronin, with a second by Dr. Koch, Policy 200 was recommended, as presented, to the full Board for 30-day review approval.

6.c. Policy 202 Eligibility of Nonresident Students

This policy was updated to expand requirements for immediate admittance to include students experiencing foster care and other forms of educational instability.

Minutes

On a motion by Ms. Drew, with a second by Dr. Koch, Policy 202 was recommended, as presented, to the full Board for 30-day review approval.

6.d. Policy 204 Attendance

This policy was updated to remove the brackets { } indicating optional language for absences related to "other urgent reasons", making the statement a standard part of the policy. The statement also now expands "other urgent reasons" to include circumstances related to foster care and other forms of educational instability, in addition to homelessness.

The policy content related to compulsory school age has been updated by removing the transitional provision to the current compulsory school age requirements.

Minutes

On a motion by Ms. Drew, with a second by Dr. Koch, Policy 204 was recommended, as presented, to the full Board for 30-day review approval.

6.e. Policy 217 Graduation

This policy was updated to include the provisions of [24 P.S. Sec. 1-121](#) regarding graduation requirements and annual reporting of graduation information and data.

The policy also now includes the requirement to post graduation requirements on the school's publicly accessible website in accordance with [24 P.S. Sec. 5-510.2](#).

A section was added to the policy to address supports provided through 24 P.S. Sec. 13-1331.1 for graduation of students experiencing educational instability.

The required credits was adjusted to 25.0 from 25.33 due to changes in the course selection guide.

Minutes

On a motion by Dr. Koch, with a second by Dr. Cronin, Policy 217 was recommended, as presented, to the full Board for 30-day review approval.

6.f. Policy 221 Dress and Grooming

A statement directing staff to waive penalties related to a delay in student compliance with board policy and school rules for dress and grooming due to a student's educational instability has been added to this policy. A reference to Policy 251. Students Experiencing Homelessness, Foster Care and Other Educational Instability has been added to the policy.

The policy has also been revised to removed terms such as "neatness, cleanliness, propriety, modesty and good sense" regarding staff attire and appearance. The statement now directs staff to set a positive example through compliance with board policy and school rules related to dress and grooming.

Minutes

On a motion by Ms. Drew, with a second by Dr. Koch, Policy 221 was tabled for further review at the next meeting.

6.g. Policy 233 Suspension and Expulsion

Minutes

On a motion by Dr. Koch, with a second by Ms. Drew, Policy 233 was recommended, as presented, to the full Board for 30-day review approval.

6.h. Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability

Education instability is defined in 24 P.S. Sec. 1331.1 as one or more changes in school entity enrollment during a single school year as a result of any of the following:

1. Homelessness as defined in the McKinney-Vento Homeless Assistance Act (Public Law 100-77, 101 Stat. 482) and as determined by the school entity.
2. An adjudication:
 1. of dependency under 23 Pa. C.S. Ch. 63 (relating to child protective services) and 42 Pa. C.S. Ch. 63 (relating to juvenile matters);
 2. of delinquency under 23 Pa. C.S. Ch. 63 and 42 Pa. C.S. Ch. 63, if the parent or guardian of the student wishes to disclose the adjudication of delinquency;
 3. or as part of court-ordered services under a voluntary placement or custody agreement.

Based on this definition of **education instability** and the fact that a student experiencing foster care may also qualify as a student experiencing educational instability as defined in the law, if such circumstances apply, policies 251. Homeless Students and 255. Educational Stability for Children in Foster Care have been merged into a single policy 251. Students Experiencing Homelessness, Foster Care and Other Educational Instability.

Policy updates specific to 24 P.S. Sec. 1331.1 include:

1. The requirement for the name and contact information of the designated point of contact to be included in the student's education records and provided to the student's education decision maker.
2. The requirement for the point of contact to consult with designated individuals to:
3. Facilitate the student's expedited consultation with the school counselor or other mental health professionals, as appropriate.
4. Facilitate the prompt placement of the student in appropriate courses.
5. Connect the student with educational services that meet the student's specific needs.
6. Immediately request the prior school entity, county agency and the student's education decision maker to provide the complete student information and records, including an IEP or Section 504 service agreement, if applicable. Within ten (10) business days, the prior school entity located within Pennsylvania, including schools with residential placements, shall provide the requested information and records to ensure proper transfer of course credits, grades and an IEP or Section 504 service agreement, if applicable.
7. Develop and execute a graduation plan in collaboration with the student in grades nine (9) through twelve (12). The graduation plan shall be customized to meet the specific needs of the student and shall detail the courses necessary for on-time graduation and transition to postsecondary education or the workforce. The graduation plan shall be included in the student's education records.

The policy contains a new section regarding course credit and graduation, which includes strategies to ensure that students experiencing educational instability graduate in a timely manner, including consideration of assigning full or partial credits; waiving specific courses required for graduation under certain circumstances; providing alternative courses of study; and if the student is determined not to be eligible for graduation from the current school entity, requesting a diploma from the prior school entity.

In addition to the policy guidelines related to assigning full and partial credits, school entities are required to develop procedures to apply full or partial credit for course work that is satisfactorily completed at, and reflected in the student's records when received from, a prior school entity. Procedures for applying full or partial credit for such course work should be developed locally based on your school's practices and credit systems.

For students experiencing educational instability who have exhausted all other options and who are still unable to obtain a diploma from their home school, the point of contact will assist the student in determining their eligibility for a Keystone Diploma from the PA Department of Education.

Minutes

On a motion by Ms. Drew, with a second by Dr. Cronin, Policy 251 was recommended, as presented, to the full Board for 30-day review approval.

6.i. Policy 810 Transportation

The only changes in Policy 810. Transportation are updates pertaining to policy references. The statement regarding the provision of transportation for children in foster care now has a reference to Policy 251. Students Experiencing Homelessness, Foster Care and Other Educational Instability, in place of the reference to Policy 255 Educational Stability for Children in Foster Care.

A reference to Policy 103.1 Nondiscrimination - Qualified Students With Disabilities has been added to the paragraph under the Student Health Information section of the policy which refers to student health and medical information being provided to school bus/vehicle drivers when required by a student's Individualized Education Program (IEP) or Section 504 Service Agreement.

Minutes

On a motion by Dr. Cronin, with a second by Dr. Koch, Policy 810 was recommended, as presented, to the full Board for 30-day review approval.

7. Reviewed Policies

7.a. Policy 810 Transportation

Minutes

Policy 810 was approved to go to the full board under the reviewed policies section.

7.b. Policy 810.1 School Bus Drivers and School Commercial Motor Vehicle Drivers

Minutes

On a motion by Dr. Koch and a second by Dr. Cronin Policy 810.1 was approved as reviewed.

7.c. Policy 810.2 Transportation Video/Audio Recording

Minutes

On a motion by Dr. Koch and a second by Dr. Cronin Policy 810.2 was approved as reviewed.

7.d. Policy 810.3 School Vehicle Drivers

Minutes

On a motion by Dr. Koch and a second by Dr. Cronin Policy 810.3 was approved as reviewed.

7.e. Policy 811 Bonding

Minutes

On a motion by Ms. Drew and a second by Dr. Koch Policy 811 was approved as reviewed.

7.f. Policy 812 Risk Management

Minutes

On a motion by Dr. Koch and a second by Dr. Cronin Policy 812 was approved as reviewed.

7.g. Policy 813 Other Insurance

7.h. Policy 814 Copyright and Fair Use Policy

7.i. Policy 815 Acceptable Use of Technology Resources

7.j. Policy 815.1 Acceptable Use of Technology Resources (Student Version)

7.k. Policy 818 Contracted Service Personnel

7.l. Policy 819 Intervention and Postvention

7.m. Policy 819.1 Suicide Awareness, Prevention and Response

7.n. Policy 822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

7.o. Policy 824 Maintaining Professional Adult/Student Boundaries

7.p. Policy 827 Conflicts of Interest

7.q. Policy 828 Fraud

Minutes

On a motion by Ms. Drew and a second by Dr. Koch Policies 828, 829, and 831 were approved as amended.

7.r. Policy 829 Electronic Signatures

Minutes

On a motion by Ms. Drew and a second by Dr. Koch Policies 828, 829, and 831 were approved as amended.

7.s. Policy 830 Breach of Computerized Personal Information

7.t. Policy 831 Livestreaming

Minutes

On a motion by Ms. Drew and a second by Dr. Koch Policies 828, 829, and 831 were approved as amended.

7.u. Policy 832 Educational Equity

8. New Policies

9. Public Comment

Minutes

There was no residents requesting recognition by the committee.

10. Adjournment

Minutes

The meeting was adjourned at 6:02 p.m. The next Policy Committee Meeting will be held on May 8, 2023.