

Chimacum Jr Sr High School

Prearranged Absence Request

student's name

date(s) of planned absence

Reason for absence: _____

period	course	current grade	teacher	can make up work or make special arrangements	can make up work, but long range effect may be a lower grade	material is such that it cannot be made up	participation in event may result in failure
1							
2							
3							
4							
5							
6							

I understand that it is my responsibility to make satisfactory arrangements for all work missed during my absence. I also understand that this absence may not be approved if I am failing one or more classes.

Student Signature

Date

I am aware of the above planned absence and am also aware that the student has the sole responsibility to make satisfactory arrangements with teachers for missed schoolwork.

Parent/Guardian Signature

Phone