

Clerical Part Time: Benefits Summary

Effective July 1, 2023

Part-time Clerical employees that work 20 or more hours a week are benefits eligible. More information can be found at www.isd622.org/benefits or in the 2023-2024 Benefit Guide.

Employees can view plan summaries and descriptions and elect benefits on-line at <http://isd622.smartben.net>.

Flexible spending elections are effective the first working contract day. Dental coverage is effective the first of the next month. Benefit elections must be made within 30 days of eligibility or during Annual Open Enrollment. Questions? Please contact the Benefits Office at (651) 748-7492 or benefits@isd622.org.

Dental Plan

- Delta Dental is the current provider
- District Contribution: \$64.37/month
- Employee Cost: \$31.80/month for either single or family coverage

Flexible Spending Plan

- Allows use of pre-tax dollars for medical and/or dependent (day care) expenses
- Flexible spending plan year is from July 1st through June 30th

Employee Assistance Program

Facing a work or life challenge? Looking for information or resources? ♦ Available 24/7/365 ♦ Confidential

- ♦ Free
- ♦ Telephone and/or face to face counseling sessions
- ♦ Available to employee and any family member
- ♦ 1-800-383-1908 ♦ www.vitalworklife.com

Username: isd622 Password: member

Leave/Time off

- Holiday, sick, vacation and/or personal days available based on annual work hours, schedule and years of service.

403(b) or 457 Retirement

- Participation and vesting available immediately upon benefits eligibility
- For more information, please visit www.isd622.org/403b or email the Benefits Office at benefits@isd622.org.

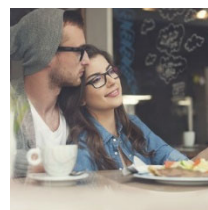
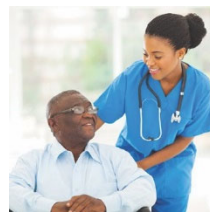
Pension Plan

- State mandated, automatic enrollment in Public Employee Retirement Association (PERA)

Insurance Deductions

Premiums are paid before taxes and taken through a payroll deduction from each paycheck beginning October 15, 2023 through May 31, 2024 (16 paychecks). The payroll deduction amount is calculated by multiplying the months of coverage by the monthly premium divided by the number of paycheck remaining for insurance coverage.

All benefits and deductions will be adjusted based on enrollment and eligibility



This is intended as an only a summary of possible benefits. This in no way replaces or is a substitute for applicable collective bargaining agreements/language and insurance summary plan descriptions.