



Board of Directors, Special and Regular Meeting Minutes, Tuesday, June 27, 2023
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a Special and Regular Meeting Tuesday, June 27, 2023, via Zoom and in person, 6972 Keene Road, West Richland, Washington. School Board President Kari Williams presided. Board members participating: Jill Oldson, and Rick Jansons. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Elementary Education Brian Moore, Executive Director of Financial Services, Clinton Sherman, Executive Director of Operations Richard Krasner, Executive Director of Teaching and Learning Jennifer Klauss, Executive Director of Elementary Teaching and Learning Derek O’Konek, Executive Director of Special Education 6-12 Robert Sorensen, Executive Director of Special Education Pre-K-5 Zach Carpenter, and Executive Director of Behavioral Health Services Tory Christensen.

The Board Special Meeting was called to order at 6:03 P.M.

1.0 Special Meeting

1.1 CALL TO ORDER

1.2 Pledge of Allegiance

1.3 Roll Call-Mr. Bird and Ms. Byrd were excused.

1.4 LIMITED GENERAL OBLIGATION BOND PUBLIC HEARING

Ms. Williams called to order the public hearing on the proposed issuance of a non-voted limited general obligation bond, also known as an “LGO Bond.” The purpose of this hearing is to afford individuals an opportunity to present information and opinions to the Board regarding the proposed LGO Bond. Everyone who wishes to speak will have an opportunity to address the Board about the proposed LGO Bond. Please limit whatever information you present to that subject.

Before accepting comments from the public, Ms. Williams introduced Executive Director of Financial Services, Clinton Sherman, to present information to be considered by the Board and those in attendance.

Mr. Sherman stated on February 14, 2023, the District’s voters approved a 6-year Capital Levy for the purpose of paying costs of various capital improvements. The District is in need of making certain capital improvements, including: (a) making District-wide safety and security enhancements, including renovating school facilities to provide single point entries and secure vestibules and acquiring and installing surveillance systems, access controls and other safety and security systems; (b) modernizing and remodeling school facilities, including replacing and/or repairing roofs and making infrastructure improvements to athletic facilities and fields; and (c) carrying out other purposes authorized by the LGO Bond statute (RCW 28A.530.080). The total estimated cost of the Improvements is approximately \$16,000,000.

Mr. Sherman continued the District is in need of accomplishing these Improvements before the collection of all of the taxes from the Capital Levy, and the District does not have sufficient money

on hand available to pay such costs. Under these circumstances, State law and the Capital Levy resolution authorize the District to issue an LGO Bond, which is a non-voted limited general obligation bond, to pay a portion of the costs of the Improvements.

Let the record reflect that, prior to tonight, notice of this public hearing was given by advance publication in *The Tri-City Herald*, a newspaper of general circulation within the District.

After due consideration, the District Administration believes it is in the best interest of the District to issue an LGO Bond to pay a portion of the costs of the Improvements. The proposed LGO Bond will be issued in the principal amount of \$13,060,000 and will mature on December 1, 2027. The exact date, form, terms, price, interest rate, purchaser, and repayment schedule of the LGO Bond will be fixed by resolution of the Board for consideration after the hearing (Resolution No. 962). The LGO Bond will be repaid from legally available money from the Capital Projects Fund and the General Fund. Tax proceeds received from the Capital Levy and deposited in the Capital Projects Fund will be used to pay principal of the LGO Bond. State law does not allow the use of Capital Levy proceeds to pay the interest portion of the LGO Bond. Instead, interest will be paid from money in the General Fund.

Webster Bank, National Association has offered to purchase the LGO Bond under the terms and conditions of a term sheet (a copy of which is included in your Board packets). Resolution No. 962, on the Board's agenda today authorizing the issuance, sale, and delivery of the LGO Bond, is available for review upon request and posted on the website. The Closing date, the date the District receives money from the Bank in exchange for the LGO Bond, is scheduled for July 18, 2023.

Following this hearing, if the Board determines that the issuance of the LGO Bond is in the best interest of the District, taking into account the public testimony presented at this public hearing, the Board may authorize the issuance, sale, and delivery of the LGO Bond through the adoption of Resolution No. 962.

Ms. Williams thanked Mr. Sherman and asked to limit comments to this specific LGO topic. Ms. Williams asked for testimony from the public. Any members of the public attending the meeting via zoom were asked to use the "Raise Hand" feature to participate. There was no public input.

Ms. Williams stated, "Let the record show that there were no members of the public wishing to speak that attended the public hearing and no written submissions provided to the District." Ms. Williams asked if there any others who wish to speak concerning the proposed issuance of the LGO Bond? She repeated her request three times. After no comments she stated, "Let the record show that no further speakers came forward." Ms. Williams thanked all and advised the hearing is now closed.

The public hearing was closed at 6:08 P.M.

1.5 2022/2023 BUDGET EXTENSION PUBLIC HEARING

Ms. Williams opened the public hearing on the proposed Budget Extension at 6:08 P.M. Mr. Sherman shared details of Resolution No. 963 - 2022/2023 Budget Extension Hearing and Adoption: General Fund, Capital Projects, and Debt Service Fund. Mr. Sherman explained details of each fund extension request as provided in Board packets and online.

Ms. Oldson asked if this was tied to enrollment and Mr. Sherman stated this is not about revenues, it is regarding the Board setting a threshold of expenditures.

Ms. Williams asked for testimony from the public. Any members of the public attending the meeting via zoom were asked to use the “Raise Hand” feature to participate. There was no public input.

Ms. Williams stated, “Let the record show that there were no members of the public wishing to speak that attended the public hearing and no written submissions provided to the District.” Ms. Williams asked if there any others who wish to speak. She repeated her request three times. After no comments she stated, “Let the record show that no further speakers came forward.” Ms. Williams thanked all and advised the hearing is now closed.

The public hearing was closed at 6:10 P.M.

1.6 2023/2024 BUDGET PUBLIC HEARING

Ms. Williams opened the 2023-2024 Budget Public Hearing at 6:10 P.M. Mr. Sherman shared details of the 2023-2024 Budget and stated several Budget Workshops have taken place and the Budget document is available online. Copies are available upon requested.

Ms. Williams asked for testimony from the public. Any members of the public attending the meeting via zoom were asked to use the “Raise Hand” feature to participate.

Public Comment:

Shelly Burt (via Zoom) asked how PILT (Payment in Lieu of Taxes) money will be spent and requested a breakdown of the Special Education budget.

Mr. Sherman stated PILT dollars are receipted into the Capital Projects fund and stated can produce a program breakdown online next week. It was also was broken down in last week’s Friday packet online.

Ms. Williams announced second call for comments.

Shelly Burt would like to see a discussion with new Board members as to where PILT money is placed. Ms. Williams stated the Board is not approving the 2023/2024 Budget tonight more discussion can take place at that time.

Ms. Oldson is in contact with Department of Energy and local representatives to increase this amount and make it more sustainable.

Ms. Williams announced third call with no further comments. Ms. Williams stated “Let the record show that there were no members of the public wishing to speak that attended the public hearing and no written submissions provided to the District. Let the record show that no further speakers came forward. Ms. Williams thanked all and advised the hearing is closed at 6:18 P.M. Ms. Williams stated the Regular Board meeting is scheduled to begin at 6:30 P.M.

The Regular Board meeting was called to order at 6:33 P.M.

2.0 REGULAR BOARD MEETING

2.1 CALL TO ORDER

2.2 COMMUNICATIONS

2.3 Parent/Guardian Advisory Report

Brianna Watson reported on the recent meeting regarding options to earn 24 credits within a standard school day. A second meeting with high school principals took place and discussion will continue. Levy funding and the upcoming Bond were also discussed. The group will meet again in August.

2.4 Requests and Comments by Visitors (2 minutes per individual)

Ron Higgins feels problems arise when teachers want to hide things from parents such as gender issues.

2.5 Board/Student Representatives/Superintendent Reports

Karrin Wierzchowski is reaching out to students to gather issues important to them and will prioritize for next year. Sheila Dehkordi was welcomed as the Junior Student Representative for the upcoming year.

Jill Oldson attended the Parent/Guardian Advisory meeting and is working with local officials to re-evaluate the Payment In Lieu of Taxes (PILT) funds the District receives each year.

Shelley Redinger reported Summer School is underway and a Friday packet update will be posted in the future. An End-of-Year survey will be going out to parents this week.

Kari Williams attended the Parent/Guardian Advisory meeting.

Rick Janson toured the new Information Technology (IT) facility which is much larger than their current location.

3.0 UNFINISHED BUSINESS

3.1 Resolution No. 962-Richland School District Limited General Obligation Bond 2023

Mr. Sherman explained the Public Hearing for this Resolution was held earlier today and asked for Board approval.

It was moved by Jill Oldson and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS APPROVE RESOLUTION NO. 962-RICHLAND SCHOOL DISTRICT LIMITED GENERAL OBLIGATION BOND 2023.

Vote: Jansons, yes; Oldson, yes; and Williams, yes.

Motion was approved.

**3.2 Resolution No. 963-2022/2023 Budget Extension Hearing and Adoption:
General Fund, Capital Projects Fund and Debt Service Fund**

It was moved by Rick Jansons and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE RESOLUTION NO. 963-2022/2023 BUDGET EXTENSION HEARING AND ADOPTION: GENERAL FUND, CAPITAL PROJECTS FUND AND DEBT SERVICE FUND.

Vote: Jansons, yes; Oldson, yes; and Williams, yes.
Motion was approved.

3.3 Educational Specifications Approval

*** Safety and Security**

*** Hanford High School Scene Shop/Stadium**

Mr. Krasner, Executive Director of Operations, advised this is the second look at the Safety and Security measures included in the package, as well as the Hanford High School Scene Shop and Stadium. All projects have been vetted and the next step is Schematic Design. Mr. Krasner stated monthly meetings are taking place with the public invited to attend. Board discussion followed.

It was moved by Rick Jansons and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE EDUCATIONAL SPECIFICATIONS FOR SAFETY AND SECURITY, AS WELL AS THE HANFORD HIGH SCHOOL SCENE SHOP AND STADIUM.

Vote: Jansons, yes; Oldson, yes; and Williams, yes.
Motion was approved.

3.4 Behavior Plans Update

Tory Christensen-Director of Behavior Health Services, Jen Klauss-Executive Director of Secondary Teaching and Learning, and Derek O’Konek-Executive Director of Elementary Teaching and Learning, shared information on Behavior Plans. Mr. Christensen stated this is a follow up to the Workshop in January regarding Behavior Plans. District Improvement Goal No. 8 focused on developing and implementing a plan for K-12 behavior and discipline improvement across the District. Stakeholders worked together to develop a plan to meet the needs of both students and staff. Building teams had Positive Behavior Intervention Supports (PBIS) training this spring.

The 2023-24 school year will start with an all staff training in August that will center on Social Emotional Learning (SEL) & PBIS and the use of SWIS. SEL and PBIS are both key ingredients that work together, not against one another, to provide a more comprehensive approach to supporting the social, emotional, and behavioral well-being and development of students.

- SEL + PBIS = Comprehensive Tier 1 approach to student well-being and behavior
- School Wide Information System (SWIS) data collection tool

Ms. Klauss and Mr. O’Konek detailed the three days of staff training to begin the school year, with a coach available at each building for support. Robert Sorensen, Executive Director of 6-12 Special Education, and Zach Carpenter, Executive Director of K-5 Special Education, explained the SWIS data collection tool. Sean Langdon, Principal-Tapteal Elementary, and Rachel Clayton, Assistant Principal-Tapteal, shared successes after beginning the PBIS program mid-year, with behavior referral dropping drastically. Board discussion followed.

4.0 NEW BUSINESS

4.1 i-Ready Update

Brian Moore, Assistant Superintendent of Elementary Education, reported i-Ready is a formative assessment used across the District to measure K-8 students' growth and progress. I-Ready is an adaptive computer assessment that is given in the areas of math and reading. The test varies the difficulty of questions based on the student's success on previous questions. Elementary students take the i-Ready assessment three times yearly-fall, winter, and spring. Not all middle school students have taken i-Ready this year in both fall and spring (or the previous year). Typically, this assessment has been used with middle school students in intervention or remediation program classes. Next year, all middle school students will take both the fall and spring i-Ready assessments. Mr. Moore reviewed growth data from fall to spring. Mr. Moore reported K-5 students demonstrated an exceptional amount of growth in Reading, with a focus on literacy this year. Board discussion followed. Fall and spring Board reports were requested in the future.

4.2 Performance Audit Update

Superintendent Redinger advised a parent survey will be going out later this week. The survey will be available to complete online until July 14, 2023. The goal is to make improvements where necessary and survey staff in the fall.

5.0 CONSENT AGENDA (approval by a single vote of the Board)

It was moved by Rick Jansons and seconded by Jill –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (5.1) THROUGH (5.7) INCLUDING AN UPDATED PERSONNEL ACTION.

Vote: Jansons, yes; Oldson, yes; and Williams, yes.
Motion was approved.

5.1 Personnel Actions

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Wingert, Hilary, 1.0 FTE, Assistant Principal at William Wiley Elementary School

REASSIGNMENTS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Davis, Mitchell, Assistant Principal, Carmichael MS, to Assistant Principal, Richland High School

Easton, Erin, Assistant Principal, Richland High School, to Assistant Principal, Enterprise MS

Filipy, David, Science, Carmichael Middle School, to Assistant Principal, Richland High School

Riggs, Jarrod, Assistant Principal, Richland High School, to Assistant Principal, Carmichael MS

Wutzke, Tina, Assistant Principal, William Wiley, to Assistant Principal on Special Assignment,

Highly Capable Administrator

CERTIFICATED PERSONNEL

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Brisch, Jordan, 0.8 FTE, Language Arts, Chief Joseph Middle School

Dimmick, Rosemary, 1.0 FTE, Resource Room, Tapteal Elementary School (Coming from Para)

Gutierrez, Angel, 1.0 FTE, Auto Tech, Richland High School

Lascaster, Maria, 1.0 FTE, American Sign Language at Hanford High School

McCormick, Megan, 1.0 FTE, Resource Room, Sacajawea Elementary School

Nelson, Breanna, 1.0 FTE, Music, Badger Mountain Elementary

Porter, Janae, 1.0 FTE, 4th Grade, White Bluffs Elementary (Non-Continuing)

Tolrud, Anna, 1.0 FTE, Art, Badger Mountain Elementary (Non-Continuing-Coming from Sub)

Torralbo, Amanda, 0.4 FTE, Three Rivers Homelink (Coming from Sub)

DECREASE IN FTE FOR THE 2023-24 SCHOOL YEAR

Berglund, Sarah, 0.2 FTE (Now 0.4 FTE), Orchestra, Carmichael Middle School

INCREASE IN FTE FOR THE 2023-24 SCHOOL YEAR

Fulsom, Melissa, 0.039 FTE (Now 0.639 FTE), Occupational Therapist, Special Programs

Monks, Stephanie, 0.2 FTE (Now 0.6 FTE), French at Carmichael Middle School

Monks, Stephanie, 0.2 FTE (Now 0.8 FTE), French at Leona Libby Middle School

REASSIGNMENTS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Almberg, Kelly, 4th Grade, to 5th Grade, Badger Mountain Elementary

Board, Kailyn, 5th Grade, to Science, Leona Libby Middle School

Estes, Lisa, Post-Secondary Transition, SPED to Resource Room, Hanford High School

Fairfield, Randy, WSLPT to CS/SS, Three Rivers Home Link

Foss, Danielle, 1st Grade, Jefferson Elementary to 1st grade, White Bluffs Elementary

Gilbert, Michelle, 1st Grade, Jefferson Elementary to 2nd Grade, Orchard Elementary

LaSalle, Sheila, Social Studies, Leona Libby Middle School to CST, Leona Libby Middle School

Lawrence, Kimberly, Resource Room, Carmichael Middle School to SPED Developmental
Preschool Teacher, The Early Learning Center

Maiuri, Natalie, Math, Leona Libby Middle School to Social Studies, Leona Libby Middle School

McIntyre, Shayla, Math, Carmichael Middle School to Math, Enterprise Middle School

Parsons, Meghan, 1st Grade, Lewis and Clark Elementary to 3rd Grade, Orchard Elementary

Petersen, Rebecca, 5th Grade, Jefferson Elementary to 3rd Grade, Marcus Whitman Elementary

Rapoza, Leah, Resource Room, Sacajawea Elementary to Resource Room at Jefferson Elementary

Scott, Tasha, 2nd Grade, Badger Mountain Elementary to Math, Enterprise Middle School

LEAVE OF ABSENCE FOR THE UPCOMING 2023-24 SCHOOL YEAR

Ochoa, Mariah, 0.5 FTE, Language Arts at Three River's HomeLink (effective 1/16/2024)

RETIREMENTS FOR THE 2022-23 SCHOOL YEAR

Auld, Anne, 1.0FTE, Instructional Specialist, Orchard Elementary School

Leggett, Carolyn, 1.0 FTE, Math, Hanford High School

RESIGNATIONS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Lanning, Laura, 1.0 FTE, Transitional Kindergarten, The Early Learning Center

Sullivan, Margaret, 1.0 FTE, 2nd Grade, Orchard Elementary School

Wilson, David, 1.0 FTE, Spanish, Hanford High School

CLASSIFIED PERSONNEL

RESIGNATIONS FOR THE 2022-23 SCHOOL YEAR

Maier, Stacy, Secretary, Three Rivers HomeLink, effective 7/3/2023

Townsend, Steven, Paraeducator, Lewis & Clark Elementary, effective 8/31/2023

RETIREMENTS FOR THE 2022-23 SCHOOL YEAR

Barbour, Vincent, Bus Driver, Transportation, effective 8/31/2023

Kelly, Carol, Paraeducator, Orchard Elementary

5.2 Approval of Minutes (June 13, 2023)

5.3 Policy/RR No. 4218-Langauge Access

5.4 Meal Price Increase

5.5 Enrollment Monthly

5.6 Budget Monthly

5.7 Warrant Information

ASB Fund Warrant Nos. 40007402 through 40007416 for \$78,272.06

Nos. 54000589 through 54000590 for \$11,153.16

Nos. 40007417 through 40007419 for \$10,592.26

Nos. 54000591 through 54000592 for \$1,243.58
Capital Projects Fund Warrant Nos. 20001984 through 20001988 for \$63,704.23
Nos. 52000337 through 52000338 for \$75,091.30
Nos. 20001989 through 20001991 for \$13,591.54
General Fund Warrant Nos. 10086601 through 10086671 for \$446,107.70
Nos. 51002379 through 51002416 for \$638,128.39
Nos. 10086786 through 10086831 for \$219,845.19
Nos. 51002418 through 51002431 for \$43,129.25

6.0 AGENDAS

6.1 Future Agenda Items-Planning/Prioritize

Ms. Williams requested an update on the approved middle school personal finance class (six-month range).

6.2 Approval of July 11, 2023 Agenda-Change of Time

*Bond Workshop-4:00-5:30 P.M./Regular Meeting-5:30 P.M.

Ms. Williams shared topics listed on the draft July 11, 2023 agenda. Mr. Jansons stated the July agenda typically includes only payroll, warrants, consent agenda item approvals and begins earlier in the day. He asked to keep the meeting short due to staff availability and move the Bond Workshop and Educational Specifications to the August 8, 2023 agenda. Timelines for Budget approval and Bond information were discussed.

Board members voted to keep the Bond Package Workshop and Educational Specifications on the July 11, 2023 agenda:

Jansons, no; Oldson; no; Williams, yes
A date will be set in the future for this.

Board members voted to keep the 2023-2024 Budget Approval on the July 11, 2023 agenda:

Jansons, no; Oldson; no; Ms. Williams was agreeable to move this topic to August 8, 2023. Start time for the July 11, 2023 meeting will be 5:00 P.M.

ADJOURNMENT

The meeting adjourned at 8:48 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS