

ADDENDUM #1 RFP 22/23-8 SPECIAL EDUCATION SUPPORT SERVICES

1. What is the estimated number of positions needed (part-time vs. full-time)? **Full time as needed.**
2. Will the district award more than 1 vendor? **Yes**
3. Is a local office required? Is there a preference for local vendor? **No and no preference for a local vendor.**
4. Who are the current vendors? What are their bill rates? **See attached.**
5. Would (teacher-led) social emotional learning curriculum meet the Scope of Services for this bid? I see that socio-emotional services is included. Since we don't provide on-site staff, I wanted to clarify if we should apply or not. **We will require on-site staff.**
6. Will the district consider proposals from companies that ONLY provide teletherapy in regard to this solicitation? **No**
7. Can we submit for some, but not all parts, requested in this RFP? **Yes**
8. Are there any obstacles to using Zoom in your district? **We require in person services for this RFP.**
9. Can you clarify which Section (e.g., Sections 2, 3, 4, or 5) of the Specific Scope of Services (Attachment E) should the vendor respond to if it wishes to staff and provide direct on-site behavior and/or socio-emotional services performed by the following service providers?
 1. Board Certified Behavior Analysts: **Section 2**
 2. Registered Behavior Technicians: **Section 2**
 3. School Social Workers **Will not consider**
 4. School Counselors **Will not consider**
 5. Paraprofessionals (SPED, Behavioral, etc.) **Section 2**
10. Can you verify that Section 1 of the Specific Scope of Services (Attachment E) includes the following direct service providers?
 - a. Teacher of the Visually Impaired **Yes**
 - b. Teacher of the Deaf and Hard of Hearing **Yes**
 - c. Orientation and Mobility Specialist **Yes**
 - d. Sign Language Interpreter **Yes**
11. The FAQ mentioned the district would provide protocols and assessments for SLP services. Can you also verify if the district will provide access to materials, equipment, protocols, evaluation kits, tools, and other supplies necessary to perform all other specific scope of services within this RFP? **Yes**

12. How much lead time would the district give the vendor to have a service provider placed upon award or need (e.g., 4 weeks, 2 weeks, 48 hours, or less)? **2 weeks if not sooner.**

13. Would the district be amenable to revisions of the proposed indemnification language? **No**

14. Will storage of all student records be owned and managed by the district? **Yes**

15. Would the district consider mutual termination language? **Yes**

16. Can the district define what “alternative site” might mean as stated in SECTION XI – ATTACHMENT E – SPECIFIC SCOPES OF SERVICES

- **Alternative site can be home or public setting like a library.**

17. Who would provide clinical oversight for each of the respective contracted-roles?

- **Special Education Department**

18. Can the district define what it means to “serve as the student's case manager.”

- **Staff who can write and administer IEPs.**

19. Would contractor be made aware of the possibility of 1:1 trach/vent cases prior to assignment, so that contractor can be sure we are sending qualified candidates that have met our requirements for trach/vent? **Yes**

20. For the one (1) original proposal, would the district accept printed color copies of the authorized original/ink signatures for the required proposal forms? **One submission should include original/ink signature.**

21. Regarding the submission and preparation of RFP:

- a. Can you verify (yes or no) if any of the following required proposal forms or elements are excluded from the 35-page limit? **Yes**
 - i. Title Page
 - ii. Table of Contents
 - iii. Cover Letter
 - iv. Section V – Bid Form – Signature Page
 - v. Section VII – Attachment A – Cooperative Purchasing Agreement
 - vi. Certificate of Liability Insurance
 - vii. W-9 Form
 - viii. Section X – Attachment D – Federal Debarment Form

- b. Can the vendor organize its proposal in any order so long as it includes the proposal items outlined on page 4 (RFP Checklist), page 7 (Proposal Submission and Background), and page 8 (Submission and Preparation of RFP)? **Yes**
- c. Do you require the proposals to be submitted within binders, or are binding clips acceptable? **Some type of binder to keep the paper in order.**

22. Per pg. 10, Lowest Price Guarantee:

- d. Can you re-confirm (yes or no) that this language will apply to this RFP award? **No**
- e. How does HPS intend to enforce this language during the life of the contract when the vendor's proposed pricing for RFP 22/23-8 is based on various factors specifically for HPS? **N/A**
- f. How will HPS determine if the same service or product from another vendor client is "comparable in size" (e.g., student body size, location in Burien, WA, or King County, etc.)? **N/A**
- g. Would HPS consider any exceptions to this language? **N/A**

23. Is the district willing to consider modifications to the insurance requirements to align them with provider industry standards? **No**

24. Will the school district accept electronically signed documents or do they need to have "wet" signatures? **We prefer an original (wet) signature but electronic is acceptable.**

Highline Public Schools 401
Special Education Support Services
Final 2018-19 Request for Proposal #17/18-4 Award Summary

Company	Points	Decision	Pricing
1. Connections Behavior and Intervention Planning	100	Awarded in area/s below: <ul style="list-style-type: none"> ○ Behavior Support, Consultation and/or Training 	<ul style="list-style-type: none"> ○ Registered Behavior Technician (RBT)\$394.15 per day (<u>\$56.31 per hour</u> based on 7 hour school day) Price includes BCBA support for up to 6 hours per week
2. Community Care LLC	90	Awarded in area/s below: <ul style="list-style-type: none"> ○ Academic, Behavioral and/or Socio-emotional Services per IEP 	<ul style="list-style-type: none"> ○ Trained Behavior Stabilization Staff \$325 per day (<u>\$46.42 per hour</u> for 7 hours) <u>Does not include BCBA support</u>
3. Maxim	85	Awarded on “as needed basis” and/or when Awardees above cannot meet specified needs: <ul style="list-style-type: none"> ○ Behavior Support, Consultation and/or Training ○ Academic, Behavioral and/or Socio-emotional Services per IEP 	<ul style="list-style-type: none"> ○ <u>\$50 per hour</u> (\$350 per 7 hour day) Behavior Interventionist (BI) ○ <u>\$125 per hour</u> Board Certified Behavior Analysts (BCBA) ○ Related Service/Teacher Costs (<u>\$34-\$88</u> per hour)

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4. Educational Based Services	80	Awarded as needed	<ul style="list-style-type: none"> ○ <u>\$96.85 per hour</u> Board Certified Behavior Analysts (BCBA) ○ <u>\$45 per hour</u> Registered Behavior Technician ○ Related Service/Teacher Costs (<u>\$45-\$76.85</u> per hour)
5. Advanced Medical Personnel Services	80	Awarded as needed	○ Related Service Staffing (<u>\$65-\$90</u> per hour)
6. Accountable Healthcare Services	80	Awarded as needed	○ Related Service Staffing (<u>\$42-\$70</u> per hour)
7. Therapia	80	Awarded as needed	○ Related Service Staffing (<u>\$55-\$80</u> per hour)
8. Cumberland/Stepping Stones	80	Awarded as needed	○ Related Service Staffing (<u>\$43-\$80</u> per hour)
9. Ardor Health Solutions	80	Awarded as needed	○ Related Service Staffing (<u>\$65-\$90</u> per hour)
10. HealthPRO Heritage, LLC	80	Awarded as needed	○ Related Service Staffing (<u>\$61-\$75</u> per hour)
11. Seneca	70	Not Awarded at this time	Do not meet criteria