# Elementary Part-Time Secretary Equal Pay 187 Day

<table>
<thead>
<tr>
<th>Year</th>
<th>2023-2024</th>
</tr>
</thead>
</table>

### Pay Date

<table>
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<tr>
<th>Pay Period</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>6th to the 20th</td>
<td>22nd</td>
<td>5th</td>
</tr>
<tr>
<td>21st to the 5th</td>
<td>7th</td>
<td>20th</td>
</tr>
</tbody>
</table>

### Legend
- **Red** : Non Work Day
- **Green** : Pay Date
- **Blue** : Work Day
- **Purple** : 10 days to reflect 187 day contract

### Holidays
- 09/04/23 Labor Day
- 10/19/23 Fall Break
- 10/20/23 Fall Break
- 11/22/23 Thanksgiving
- 11/23/23 Thanksgiving
- 11/24/23 Thanksgiving
- 12/25/23 Start of Winter Break
- 01/05/24 End of Winter Break
- 01/15/24 Martin Luther King Jr. Day
- 02/19/24 Presidents’ Day
- 03/25/24 Start of Spring Break
- 03/29/24 End of Spring Break

### FYI
- 187 day work calendar (start 8-10-23 end 05-22-24)
- Semimonthly pay period
- 1st payday of fiscal year is 9-5-23
- Last payday of fiscal year is 8-20-24
- Paid on the 5th and the 20th of each month

### Time Card Dates (extra hours outside of contract)

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