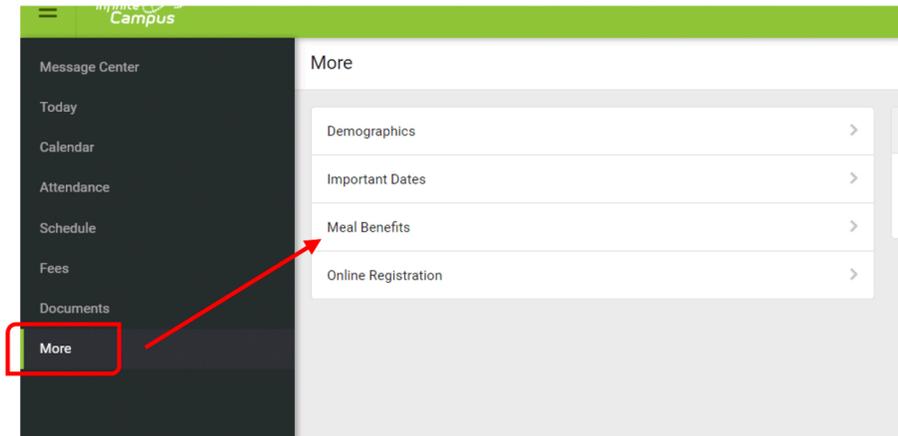




FREE/REDUCED MEAL BENEFITS

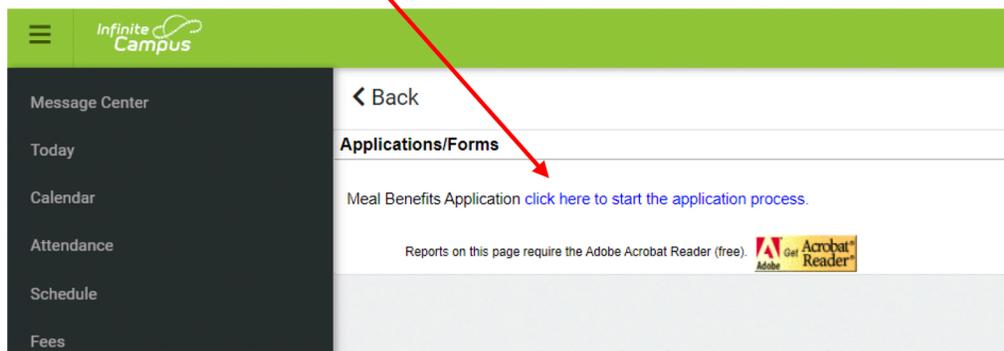
Steps to Complete Online Application

Log into your PARENT PORTAL on INFINITE CAMPUS

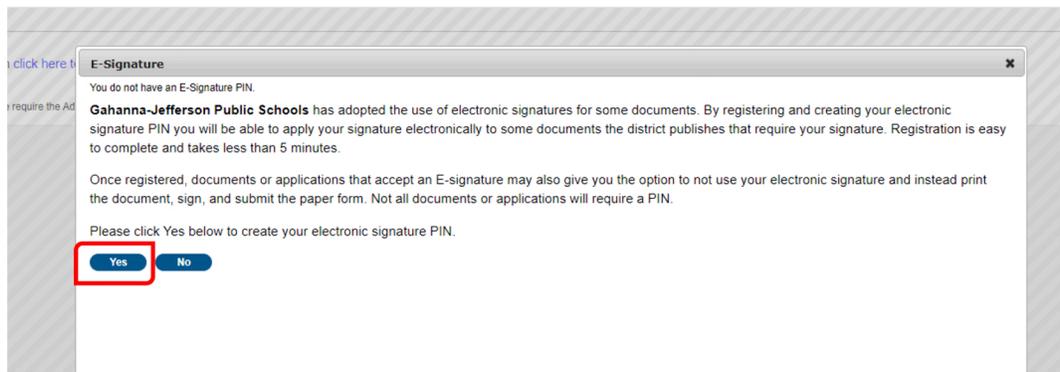


Click on
MORE
then
MEAL BENEFITS

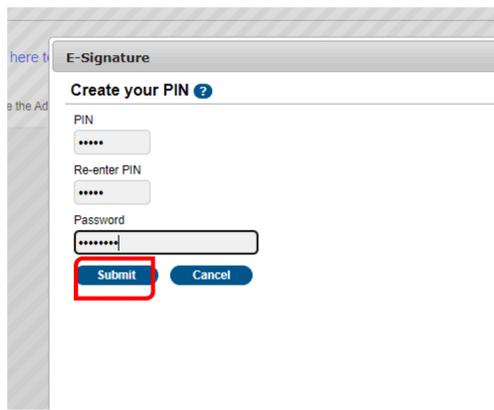
Click to start the application process



Click on Yes to create and electronic Signature PIN



Create your PIN and enter your Parent Portal Password, then click Submit



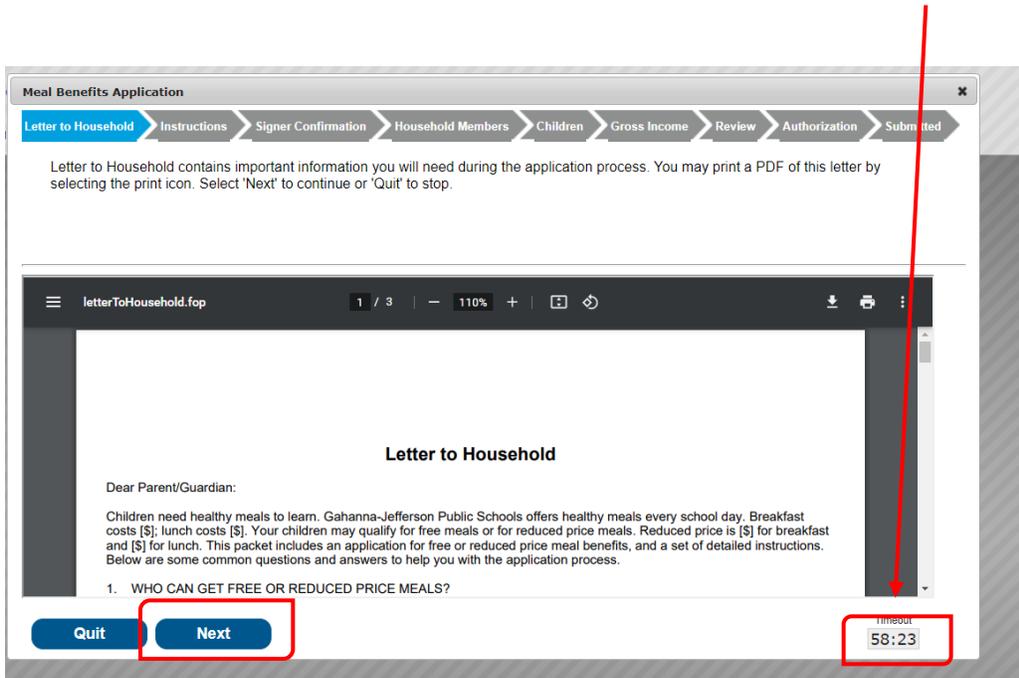
For your PIN:

Enter five (5) letters, numbers or special characters (!@#\$\$%^&*+?~|=).

You must have at least one each of two of the types.

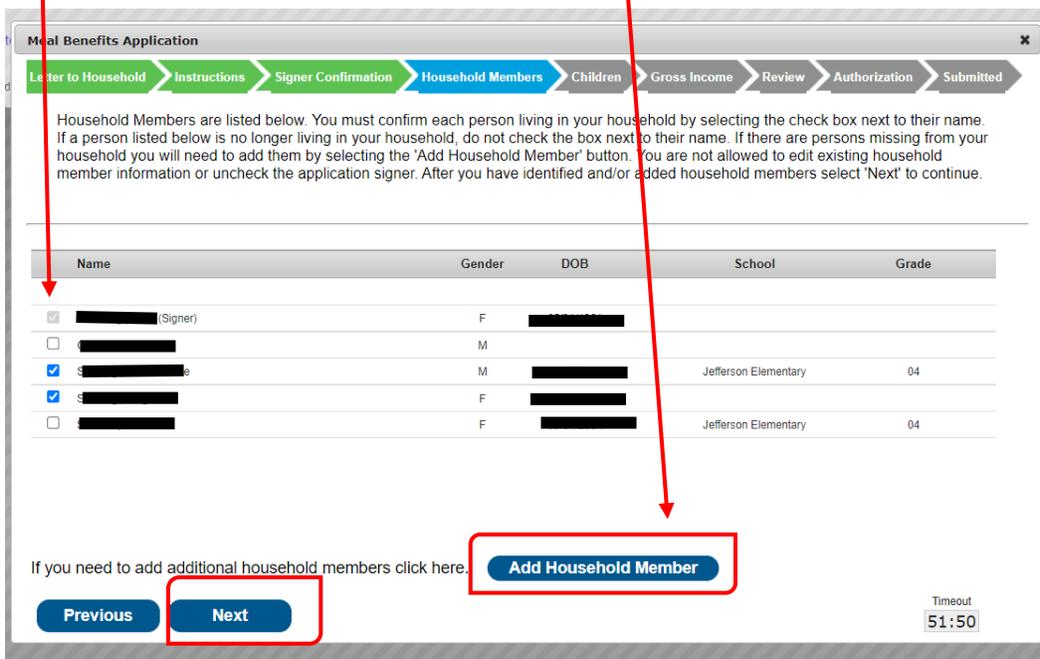
The application will open. The sections will appear at the top and turn to green as you complete them. Follow the directions at the top of each page, then click on next to continue.

There is a 60 minute timer for each section. If you do not complete the section before the time is up, the application will close and you will have to start the process again.



Check the box for each person still living in the household.

If there are people missing from the list, click on
Add Household Member to add them



Occasionally, additional questions may appear – answer appropriately

ber.

Meal Benefits ✕

Do any household members receive benefits? (SNAP, TANF, or FDPIR)

On the Children Tab, check the box for all household members who are 18 and under

Meal Benefits Application ✕

Letter to Household > Instructions > Signer Confirmation > Household Members > **Children** > Gross Income > Review > Authorization > Submitted

Child Members of the household must be confirmed by selecting the check box next to their name. Children are those members age 18 or under AND are supported with the household's income. After you have identified each child member, select 'Next'.

Name	Gender	DOB	School	Grade
<input type="checkbox"/> [REDACTED] (Signer)	F	[REDACTED]		
<input checked="" type="checkbox"/> [REDACTED]	M	[REDACTED]	Jefferson Elementary	04
<input type="checkbox"/> [REDACTED]	F	[REDACTED]		

Timeout 56:56

Check the box for any member without an income, click on add income for those that do

Meal Benefits Application ✕

Letter to Household > Instructions > Signer Confirmation > Household Members > **Children** > **Gross Income** > Review > Authorization > Submitted

If a Benefit or Student indicator is selected for any student, income information is not required. Providing your income information may help with the district verification process. For each Adult Household Member, report the total income for each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying that there is no income to report.

Name	Gender	DOB	No Income	Add Income	Student Indicator	Total Income
Adult Household Members						
[REDACTED] (Signer)	F	[REDACTED]	<input type="checkbox"/>	<input type="button" value="Add Income"/>		
[REDACTED]	F	[REDACTED]	<input type="checkbox"/>	<input type="button" value="Add Income"/>		
Child Household Members						
[REDACTED]	M	[REDACTED]	<input checked="" type="checkbox"/>	<input type="button" value="Add Income"/>		

Timeout 51:22

Enter the income amount and the frequency

Meal Benefits Application

Letter to Household | Instructions | Signer Confirmation | Household Members | Children | Gross Income | Review | Authorization | Submitted

If a Benefit or Student indicator is selected for any student, income information is not required. Providing your income information may help with the district verification process. For each Adult Household Member, report the total income for each source in whole dollars only. If they do not report

Add Income

Income for [redacted]

Income Type	Amount	Frequency
Earnings from Work	20,000	Weekly
Welfare, Child Support, Alimony		Every Two Weeks
Pensions, Retirement, Social Security, SSI, VA Benefits		Twice a Month
All Other Income		Monthly
		Yearly

Cancel Save Clear All

Previous Next

Timeout 57:24

Complete all sections on the Authorization tab

Meal Benefits Application

Letter to Household | Instructions | Signer Confirmation | Household Members | Children | Gross Income | Review | Authorization | Submitted

You must respond to [insert appropriate options here] and read the authorization statement below. By selecting 'Accept' you agree to the authorization statement and you will be taken to the Electronic Signature PIN entry screen to submit the application.

By selecting 'Decline' you do not agree to the authorization statement, the application will be cancelled and your information will no longer be available. If you choose to 'Decline' you may enter another application at any time.

Sharing Information with Other Programs

If your child is eligible for free or reduced priced meals, he or she may also qualify to receive other benefits. You must give your permission for us to share your child(ren)'s name and meal eligibility status with staff in charge of other school programs.

Filing out the Meal Benefits Application does not automatically qualify your child to receive other benefits.

Allow my child(ren)'s name and meal eligibility to be shared with staff in charge of Instructional Fees. Yes No

Allow my child(ren)'s name and meal eligibility to be shared with staff in charge of Athletic Fees. Yes No

Allow my child(ren)'s name and meal eligibility to be shared with staff in charge of Course Fees. Yes No

I do not wish to share my information with other programs.

Social Security Number

The income section of this application has been filled out. You are required to provide the last four digits of your SSN. Please enter the last four digits of your SSN or mark the "I do not have a SSN" box.

xxxx-xx-xxxx I do not have a SSN

Previous Decline Accept

Timeout 58:58

Enter your E-Signature PIN and click on Submit

Meal Benefits Application

Letter to Household | Instructions | Signer Confirmation | Household Members | Children | Gross Income | Review | Authorization | Submitted

Apply E-Signature

Terms of Use

Oahanna-Jefferson Public Schools has adopted the use of electronic signatures for some documents. By registering and creating your electronic signature PIN you will be able to apply your signature electronically to some documents the district publishes that require your signature. Registration is easy to complete and takes less than 5 minutes.

Once registered, documents or applications that accept an E-signature may also give you the option to not use your electronic signature and instead print the document, sign, and submit the paper form. Not all documents or applications will require a PIN.

Please click Yes below to create your electronic signature PIN.

Enter your E-Signature PIN

Submit Do not use E-Signature Forgot your PIN?

Previous Next

Timeout 58:56