

MINUTES
MOUNT ARLINGTON BOARD OF EDUCATION
REGULAR MEETING
May 17, 2023

MEETING CALLED TO ORDER

PRESENT: Rachel Byrne, President
Edwin Botero
Al Decena
Melissa Eckert
Sheila Studint

ABSENT: Al Roldan
Karl Svenningsen

ALSO PRESENT: Monica A. Rowland, Superintendent of Schools
Steven E. McHugh, Sr., School Business Administrator/Board Secretary
Jeff Grillo, Principal
Jennifer Ochoa, Supervisor of Special Services

Board of Education President, Mrs. Rachel Byrne, called the in-person meeting to order at 7:00 P.M., declared a quorum present, and read the following notices:

The Mount Arlington Board of Education is meeting for action and discussion about business before the Board of Education today.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education has sent notice of today's meetings and copies of the Agenda to the:

Roxbury Register
Daily Record
Star Ledger
Municipal Clerk
Board of Education Members

Notice of today's meeting and copies of the Agenda have been posted on the Mount Arlington Public Schools Website: www.mtarlingtonk8.org

All Board of Education members present participated in the Pledge of Allegiance.

MINUTES:

A motion was presented by Mr. Decena, and seconded by Mrs. Studint, to approve:

1. Regular Minutes – April 26, 2023

Voice Vote:

Yes: 5

No: 0

Abstain: 0

Absent: 2

Motion Passed

PRESENTATIONS

- Mr. Grillo presented on the following topics:
 1. The Teacher of the Year
 2. The Teacher Who Rocks
 3. Recognition of Tenure
 4. Recognition of Volunteers

PUBLIC COMMENT ON AGENDA ITEMS

1. None

CORRESPONDENCE:

1. None

BUSINESS ADMINISTRATOR’S REPORT

1. Dr. McHugh reviewed the motions before the Board of Education as shown on the agenda.

BUSINESS - ACTION ITEMS BY COMMITTEE - FINANCE:

A motion was presented by Mrs. Studint, and seconded by Mr. Decena, to approve Finance Agenda Items 051723-B-1 through 051723-B-73.

051723-B-1 RESOLVED, that the Mount Arlington Board of Education approve the check register of payments from April 27, 2023 through May 17, 2023 in the amount of \$894,277.79.

051723-B-2 RESOLVED, that the Mount Arlington Board of Education approves the check register of payments dated April 27, 2023 through May 17, 2023 in the amount of \$6,535.62 from the Student Activity Account.

051723-B-3 RESOLVED, that the Mount Arlington Board of Education approves the check register of payments dated April 27, 2023 through May 17, 2023 in the amount of \$12,803.96 from the Cafeteria Account.

051723-B-4 RESOLVED, that the Mount Arlington Board of Education approve the list of line item transfers for April 2023.

051723-B-5 RESOLVED, that the report of the Secretary and the related statement of cash balances for the month of April 2023 be approved by the Mount Arlington Board of Education and ordered filed, and further that the Mount Arlington Board of Education approve the certification of the Board Secretary for the month of April 2023 that no line item account has encumbrances and expenditures which, in total, exceed the line appropriation of the adopted 2022-2023 budget, as revised, in accordance with N.J.S. A. 18A:17-9 and further certifies that no major account or fund has been expended in violation of N.J.S.A. 18A:17-8 or N.J.S.A. 18A:19.

051723-B-6 RESOLVED, that the Mount Arlington Board of Education approve an agreement with Duff & Phelps/Kroll for an updated fixed asset accounting ledger and financial reporting and updated proper insurance appraisal as of June 30, 2022, in the amount of \$2,000.00.

051723-B-7 RESOLVED, that the Mount Arlington Board of Education approve transportation for the following route, cost and 3% administrative fee for the 2022-2023 school year.

Route	Route Number	Cost
Special Ed	Q-435	\$13,608.00

051723-B-8 RESOLVED, that the Mount Arlington Board of Education recognizes the continuation of the Joint Transportation Agreement between Roxbury Board of Education and the Mount Arlington Board of Education for the period of July 1, 2022 through June 30, 2027.

051723-B-9 RESOLVED, that the Mount Arlington Board of Education enter into an agreement for Joint Transportation Services with the Educational Services Commission of Morris County for 2023-2024 school year in accordance with the agreement on file in the office of the School Business Administrator.

051723-B-10 RESOLVED, that the Mount Arlington Board of Education enter into an agreement for Joint Transportation Services with the Sussex County Regional Transportation Cooperative for Special Educations, Public/Non Public, & Field/Athletic Trips for the 2023-2024 school year in accordance with the agreements on file in the office of the School Business Administrator.

051723-B-11 RESOLVED, that the Mount Arlington Board of Education approve a Joint Transportation Agreement between Roxbury Board of Education and the Mount Arlington Board of Education for the 2023-2024 school year, in the amount of \$410,040.00 plus a 4% administrative fee, (12 public routes, RHS late route included)

Route	Route Number	Cost
Public	MTM01 through MTM05 MTD07 through MTD09 MTH12 through MTH15 (12 routes, RHS late bus included)	\$410,040.00 \$16,401.60 Admin fee

051723-B-12 RESOLVED, that the Mount Arlington Board of Education approve the Joint Transportation Agreement between Roxbury Board of Education and Mt. Arlington Board of Education for the 2023-2024 school year, the amount of \$70,890.00 plus a 4% administrative fee.

Route	Route Number	Cost
Pre-K	PKED	\$70,890.00 \$2,835.60 Admin fee

051723-B-13 RESOLVED, that the Mount Arlington Board of Education approve the Joint Transportation Agreement between Roxbury Board of Education and Mount Arlington Board of Education for the 2023-2024 school year.

Route	Route Number	Cost
Field Trips/Athletics	MAFTATH	\$90.00 per hour

051723-B-14 RESOLVED, that the Mount Arlington Board of Education approve the renewal of the District’s Student Accident Insurance Including Interscholastic Athletics Policy administered by Bollinger Insurance in the amount of \$3,256.00 for the 2023-2024 school year.

051723-B-15 RESOLVED, that the Mount Arlington Board of Education approve Joan Tracey as our accompanist for the Dorney Park Music Festival at a rate of \$200.00.

051723-B-16 RESOLVED, that the Mount Arlington Board of Education approve the renewal agreement with Delta Dental of New Jersey, Inc. to provide dental benefits coverage for eligible staff for the period July 1, 2023 through June 30, 2026, at the following monthly rates, representing no increase of the prior year:

Single	\$ 64.45
Single +1	\$115.14
Single + 2 or more	\$183.29

051723-B-17 RESOLVED, that the Mount Arlington Board of Education approves Mount Arlington School NJEA members to participate in the Security Benefit Life Insurance Company's 403(b) Financial Services Plan effective July 1, 2023 and upon the receipt of proper documentation from Security Benefit Life Insurance Company.

051723-B-18 RESOLVED, that the Mount Arlington Board of Education, upon recommendation from the School Business Administrator, approves and awards the renewal of the Food Service Management Company (FSMC) base year contract with Maschio's Food Services, Inc. for the 2023-2024 school year in accordance with N.J.S.A. 18A:18A-42. The Total Cost of the Contract is \$177,565.06. This contract is a Cost Reimbursable - Flat Fee Contract.

The Mount Arlington Board of Education shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$10,440.00. The management fee shall be payable in ten monthly installments of \$1,044.00 commencing on September 1, 2023 and ending on June 30, 2024.

BE IT FURTHER RESOLVED, Maschio's Food Services, Inc. guarantees a no cost/breakeven food service operation, including the management fee. In the event the management and program costs exceed total revenue (from all sources), Maschio's Food Services, Inc. shall be responsible for any losses (shortfalls) incurred.

051723-B-19 RESOLVED, that the Mount Arlington Board of Education, upon recommendation of the School Business Administrator, approves the following prices for student lunches for the 2023-2024 school year as allowed by the National School Lunch Program.

Edith M. Decker School:	\$3.55
Mount Arlington Public School:	\$3.55

051723-B-20 RESOLVED, that the Mount Arlington Board of Education, upon recommendation of the School Business Administrator, approves the 2022-2023 Mount Arlington Public School District official price list for the 2022-2023 school year as allowed by the National School Lunch Program.

	Full-Price	Reduced Price
Breakfast	\$2.25	\$0.00
Milk	\$0.75	
Decker Student Lunch	\$3.55	\$0.00
MAPS Student Lunch	\$3.55	\$0.00
Adult Breakfast	\$2.75	
Adult Lunch	\$4.05	
Adult Special Lunch	\$4.75	

051723-B-21 RESOLVED, that the Mount Arlington Board of Education approve the Before Care/After Care Contract with AlphaBEST Education from July 1, 2023 to June 30, 2025 at the following rates:

- Before School Per Month (5 Days a Week): \$200.00
- After School Per Month (5 Days a Week): \$350.00

051723-B-22 RESOLVED, that the Mount Arlington Board of Education enter into a shared service agreement and addendum with Educational services Commission of Morris County for the 2023-2024 school year for the following services, agreement on file in the office of the School Business Administrator.

- Professional Support Services
- OT Services
- PT Services
- Speech Services
- Non Public Nursing
- Non Public Textbook
- Non Public Technology
- Non Public Security Aid
- Professional Support Services as per attached rate sheet

051723-B-23 RESOLVED that the Mount Arlington Board of Education approve the following special education tuition contract for the school year 2022/2023:

Student ID	Attending	Date	# of days	Tuition	Aide Support	Other
042023	New Dawn Academy	4/20/23-6/30/23	43	\$12,677.00 prorated	N/A	N/A
041023	West Morris Mendham High School	4/10/23-6/8/23	42	\$5,048.89	N/A	N/A

051723-B-24 RESOLVED that the Mount Arlington Board of Education approve the following special education 2023-2024 summer programs as follows:

Student ID	Attending	Date	# of days	Tuition	Aide Support
10656	Limitless	7/5/2023-8/4/2023	23	\$5,758.00	\$2,346.00
11621	Stony Brook School	7/6/23-8/2/23	20	\$1,780.00	\$1,600.00

051723-B-25 RESOLVED that the Mount Arlington Board of Education approve a contract with Progressive Therapy of New Jersey for the delivery of Applied Behavior Analysis services or the consultation regarding delivery of ABA technologies for the 2023-2024 school year.at a rate of \$118 per hour.

051723B-26 RESOLVED that the Mount Arlington Board of Education approve a contract with John Ermanis, Ph.D. to provide Child Study Team school psychological services for the 2023-2024 school year.

Contract	Date	Cost per Hour	Assessment Rate	Total Cost
John Ermanis, Ph.D.	7/1/23-6/30/24	\$95.00	\$400.00 (includes written report)	Not to exceed \$24,000

051723-B-27 RESOLVED that the Mount Arlington Board of Education approve the following special education tuition contract for the school year 2023/2024:

Student ID	Attending	Date	# of days	Tuition	Aide Support	Other
11534	Cornerstone Day School	7/10/23-6/30/24	220	\$100,975.60	N/A	N/A

RE-ORGANIZATIONAL MOTIONS:

051723-B-28 Appoints Insurance Brokers of Record

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, designates the following as Insurance Agents for the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, commencing July 1, 2023, through June 30, 2024:

Commercial Insurance	Burton Agency, Inc.
Workers' Compensation	Burton Agency, Inc.
Health Benefits	N/A
Dental Benefits	Brown & Brown Benefits Advisors

051723-B-29 Appoints School Physician

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints Dr. Brian Brett of Long Valley, New Jersey as School Physician to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2023-2024 school year at an annual cost not to exceed \$4,000.00.

051723-B-30 Appoints Representative to Roxbury Board of Education

WHEREAS, pursuant to N.J.S.A. 18A:38-8.1 et seq., the New Jersey Department of Education has verified the appropriate representation of sending district board of education on the receiving board of education as one member, and

WHEREAS, the Mount Arlington School District Board of Education, in the County of Morris, New Jersey will appoint a representative to the receiving district board of education,

RESOLVED, that the Mount Arlington School District Board of Education appoints Mr. Edwin Botero as its representative to the Roxbury School District Board of Education for the 2023-2024 school year.

051723-B-31 Appoints Public Agency Compliance Officer

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer, and

WHEREAS, the public agency compliance officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service providers shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors; and

WHEREAS, the Board of Education has determined that the Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer;

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey hereby designates the Board Secretary as the Public Agency Compliance Officer for the 2023-2024 school year in accordance with the provisions of N.J.A.C. 17:27-3.2.

051723-B-32 Designates Official for Investments and Wires

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey designates the Board Secretary as the person responsible for any and all Board of Education investments; and

BE IT FURTHER RESOLVED that the Board Secretary or Administrative Assistant to the Business Administrator/Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary for the 2023-2024 school year.

051723-B-33 Appoints ADA Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator/Board Secretary as the Americans with Disabilities Act (ADA) Officer for the 2023-2024 school year effective July 1, 2023.

051723-B-34 Appoints Indoor Air Quality Coordinator

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Facilities Manager as the Indoor Air Quality Coordinator for the 2023-2024 school year effective July 1, 2023.

051723-B-35 Appoints Right-To-Know Contact Person

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Facilities Manager as the Right-To-Know contact person for the 2023-2024 school year effective July 1, 2023.

051723-B-36 Appoints Affirmative Action Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey in accordance with N.J.A.C. 6A:7-1.5 appoints the Principal of Mount Arlington Public School as Affirmative Action Officer for the 2023-2024 school year; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the name, office address and telephone number of the Affirmative Action Officer's office; and

BE IT FURTHER RESOLVED, that the Superintendent is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a).

051723-B-37 Appoints Section 504 Officer

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey in accordance with 34 CFR 104.7(a) and Policy 6171 appoints the Principal of Mount Arlington Public School as Section 504 Officer for the 2023-2024 school year.

051723-B-38 Appoints IPM Coordinator and Approves IPM Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Facilities Manager of the Mount Arlington Public School as the district's designated Integrated Pest Management (IPM) Coordinator as per N.J.A.C. 7:30-13.3 for the 2023-2024 school year effective July 1, 2023; and

BE IT FURTHER RESOLVED, to approve the IPM Plan on file in the school offices.

051723-B-39 Appoints Issuing Officer for Working Papers

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Principal of Mount Arlington Public School or his designee as the district's Issuing Officer for Working Papers for the 2023-2024 school year effective July 1, 2023.

051723-B-40 **Appoints Safety and Health Designee and Approves Safety & Security Plan**

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Educational Services Commission of Morris County as the Safety and Health Designee for the 2023-2024 school year effective July 1, 2023; and

BE IT FURTHER RESOLVED, to approve the Safety & Security Plan on file in the office of the Superintendent of Schools.

051723-B-41 **Appoints Asbestos/AHERA Coordinator**

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Educational Services Commission of Morris County as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 for the 2023-2024 school year effective July 1, 2023.

051723-B-42 **Appoints Chemical Hygiene Officer**

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Facilities Manager as the district's Chemical Hygiene Officer as per 29 CFR 1910.1450 for the 2023-2024 school year effective July 1, 2023.

051723-B-43 **Appoints Attendance Officer**

RESOLVED, upon the recommendation of the Superintendent, the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, appoints the School Nurses as the Attendance Officers for their respective schools for the 2023-2024 school year (N.J.S.A. 18A: 38-32).

051723-B-44 **Appoints Designee to NJ Department of Children and Family Services**

RESOLVED, upon the recommendation of the Superintendent, the Mount Arlington School District Board of Education, in the County of Morris, New Jersey, appoints the School Social Worker as the liaison to the New Jersey Department of Children and Families, Division of Youth and Family Services (DYFS)/New Jersey Department of Child Protection & Permanency (DCPP) for the 2023-2024 school year.

051723-B-45 **Appoints Homeless Liaison**

WHEREAS, pursuant to IASA, Section 323 of P.L. 103-382, each district needs to appoint a homeless liaison to serve the families of homeless children in the district,

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the School Social Worker as the Homeless Liaison for the district for the 2023-2024 school year.

051723-B-46 Approves Curriculum

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt all existing curriculum guides and all existing programs for the Mount Arlington Public Schools for the 2023-2024 school year as maintained on file in the office of the Superintendent of Schools, in accordance with N.J.S.A. 18A:33-1.

051723-B-47 Approves Textbooks

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt the textbooks as noted on the official textbook listing for the Mount Arlington Public Schools as maintained in the office of the Superintendent of Schools, for the 2023-2024 school year.

051723-B-48 Approves Nursing Services Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt Nursing Services Plan as required in NJAC 6A:16-2.1(b) for the 2023-2024 school year.

051723-B-49 Approves Emergency and Crisis Management Plan

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey adopt the Emergency and Crisis Management Plan on file in the office of the Superintendent of Schools for for the 2023-2024 school year.

051723-B-50 Approves Collection and Maintenance of Pupil Records

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125 for the 2023-2024 school year:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, discipline records and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;

- e. Records pursuant to rules and regulations regarding education of students with disabilities; and
- f. All other records required by the State of New Jersey Department of Education

051723-B-51 Approves Chart of Accounts

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district for the 2023-2024 school year; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designations (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfers below the level of the NJDOE Chart of Accounts.

051723-B-52 Approves School Depositories and Signatures

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1) for the 2023-2024 school year:

ACCOUNT	SIGNATURE	BANK	Account #
General Operating Account	1 of President or Vice-President 1 of Board Secretary 1 of Superintendent	Fulton Bank	#####2192
Cafeteria Account	1 of Board Secretary or Superintendent	Fulton Bank	#####5872
Unemployment Trust Account	1 of Board Secretary or Superintendent	Fulton Bank	#####2265
Payroll Agency Account	1 of Board Secretary or Superintendent	Fulton Bank	#####5863
Payroll Account	1 of Board Secretary or 1 of Board President	Fulton Bank	#####0773
Student Activities Account	1 of Board Secretary 1 of Superintendent	Fulton Bank	#####5881
Flex Spending Account	1 of Board Secretary or Superintendent	Fulton Bank	#####5723

051723-B-53 Approves the Investment of Funds

RESOLVED, that the Business Administrator/Board Secretary be authorized to invest funds not immediately needed, in any authorized bank in the State of New Jersey in accordance with N.J.S.A. 18A:20-37, and report investments to the Board and also designate the state of New Jersey Cash Management Fund as a legal depository for the investment of funds for the 2023-2024 school year.

051723-B-54 Facsimile Signatures

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves the use of facsimile signatures for the Board President, Board Secretary, and Superintendent of Schools for the ensuing term of the board on warrants, paychecks, and contracts.

051723-B-55 Approves Petty Cash Organization Accounts

WHEREAS, there has been a need to establish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy;

WHEREAS, the State Board of Education has amended N.J.S.A.18A:4-15 and 18A:19-13, and Title 6 of the N.J.A.C. 6A:20-2.10 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey authorizes the establishment of the following petty cash funds in the amounts indicated below for the 2023-2024 school year:

<u>Location</u>	<u>Account Amount</u>	<u>Single Expenditure</u>
Mount Arlington Public School	\$150	\$150
Board Office	\$300	\$150

Each primary signatory shall insure that:

- a. Petty cash funds are spent for budgeted items only.
- b. Funds are not used to subvert the regular purchasing procedures.
- c. The checking accounts are to be reconciled on a monthly basis and reported to the board.
- d. Petty cash is distributed in check form on the two signatures indicated above.

e. All disbursements for petty cash shall be reported at the next regular meeting of the Board as it is reimbursed.

f. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

051723-B-56 Approves District Travel Expenditures

WHEREAS, the Mount Arlington Board of Education is required pursuant to N.J.S.A 18A:11-12 to adopt policy and approve travel expenditures by district employees to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, employees shall be reimbursed for business related travel at the rate per mile permitted by the State of New Jersey, Office of Management and Budget Guidelines, or if the employee has an

unexpired negotiated agreement, as permitted by the Internal Revenue Service, therefore be it

RESOLVED, that the Mount Arlington Board of Education authorizes travel for regular business at an amount not to exceed \$1,500 per employee for the 2023-2024 school year.

051723-B-57 Designates Tax Sheltered Annuity Companies

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey designates the current Tax Sheltered Annuity Companies, open for enrollment to any district employee for Section 403(B) and Section 403(b) Roth programs for the 2023-2024 school year as per N.J.S.A. 18A:66-127:

- AXA Equitable
- Lincoln Financial Group
- Security Benefit Life Insurance Company

051723-B-58 Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Mount Arlington School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mount Arlington School District Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

RESOLVED, that the Mount Arlington School District Board of Education in the County of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property.

051723-B-59 Authorizes the Use of Joint Purchasing Agreements

WHEREAS, N.J.S.A 18A:18A-11 provides that, “The board of education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county”, and

WHEREAS, the Mount Arlington School District Board of Education has the need, on a timely basis, to procure goods and services utilizing joint purchasing agreements; and

WHEREAS, the Mount Arlington School District Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

051723-B-60 Approves Payment of Bills Between Meetings

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the board between meetings in accordance with N.J.S.A. 18A:19-4.1 for the 2023-2024 school year. Such bills will be listed as paid at the next regular board meeting.

051723-B-61 Approves Transfers of Budgeted Funds Between Meetings

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator to make budget transfers as needed to maintain account balances between meetings for the 2023-2024 school year. Such transfers will be submitted to the board at the next regular board meeting.

051723-B-62 Approves Tax Payment Schedule

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves the schedule of tax payments from the municipality for the 2023-2024 school year as follows in accordance with N.J.S.A. 18A:13-23:

	General Fund	Debt Service Fund	Total
July 15, 2023	\$1,016,687.50	\$115,700.00	\$1,132,387.50
August 15, 2023	\$1,016,687.50	-	\$1,016,687.50
September 15, 2023	\$1,016,687.50	-	\$1,016,687.50
October 15, 2023	\$1,016,687.50	-	\$1,016,687.50
November 15, 2023	\$1,016,687.50	-	\$1,016,687.50
December 15, 2023	\$1,016,687.50	-	\$1,016,687.50
Subtotal	\$6,100,125.00	\$115,700.00	\$6,215,825.00
January 15, 2024	\$1,016,687.50	\$115,700.00	\$1,132,387.50
February 15, 2024	\$1,016,687.50	-	\$1,016,687.50
March 15, 2024	\$1,016,687.50	-	\$1,016,687.50
April 15, 2024	\$1,016,687.50	-	\$1,016,687.50
May 13, 2024	\$1,016,687.50	-	\$1,016,687.50
June 15, 2024	\$1,016,687.50	-	\$1,016,687.50
Subtotal	\$6,100,125.00	\$115,700.00	\$6,215,825.00
Total	\$12,200,250.000	\$231,400.00	\$12,431,650.00

The above amounts are correct and agree to "Certificate and Report of School Taxes" Form A4F.

051723-B-63 Approves Annual Tuition Rate for 2023-2024

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves the following annual tuition rate for non-resident pupils for the 2023-2024 school year:

a.	Preschool/Kindergarten	\$21,862
b.	Grades 1-5	\$26,063
c.	Grades 6-8	\$26,990
d.	Auditory	\$ 0
e.	Preschool Disabilities, full time	\$33,419

051723-B-64 Approves Joint Transportation Agreements

WHEREAS: In accordance with the N.J.S.A. 18A:11-12 the Mount Arlington School District Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

WHEREAS: the Educational Services Commission of Morris County is able to provide transportation services to children who are residents of the district.

RESOLVED: Upon the recommendation of the Superintendent, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approves a jointure agreement for the 2023-2024 school year with the Educational Services Commission of Morris County to provide transportation services as the lead agency where the cost of transportation services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law, and

BE IT FURTHER RESOLVED, that the Mount Arlington School District Board of Education authorizes the Educational Services Commission of Morris County to receive bids, if necessary, on behalf of the board for these transportation services.

051723-B-65 Approves Participation in ACT

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the district's participation in the Alliance for Competitive Telecommunications (ACT) program for the 2023-2024 school year, effective July 1, 2023.

051723-B-66 Approves Participation in ACES

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the district's participation in the Alliance for Competitive Energy Services (ACES) program for the 2023-2024 school year, effective July 1, 2023.

051723-B-67 Approves Participation in the Morris County Cooperative Pricing Council

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the district's participation in the Morris County Cooperative Pricing Council, for the 2023-2024 school year, effective July 1, 2023.

051723-B-68 Approves Participation in the Middlesex Regional Educational Services

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey;

WHEREAS, the governing body of the Mount Arlington Board of Education, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that the Mount Arlington Board of Education, County of Morris, State of New Jersey approve the district's participation in the Middlesex Regional Educational Services Cooperative Pricing System and authorize the Board Secretary to enter into a Cooperative Pricing Agreement with the Lead Agency for the 2023-2024 school year.

051723-B-69 Approves Shared Service Agreement with ESCMC

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey approve the Shared Service Agreement with the Educational Services Commission of Morris County for the purchase of school supplies and materials through Educational Data Services, Inc. for the 2023-2024 school year, effective July 1, 2023.

051723-B-70 Adoption of Policy Manual

RESOLVED, that the Mount Arlington School District Board of Education’s current written policies, by-laws and rules/regulations in the official Policy Manual of the Mount Arlington School District be adopted for the 2023-2024 school year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

051723-B-71 Appoint Policy Service Provider

RESOLVED, that the Mount Arlington School District Board of Education appoint Strauss Esmay Associates, LLP to provide Board of Education policy update service for the 2023-2024 school year.

051723-B-72 Appoint Financial Advisor

RESOLVED, that the Mount Arlington School District Board of Education appoint Phoenix Advisors, LLC as the District’s Continuing Disclosure Agent and Financial Advisor and to enter into an agreement for such services for the 2023-2024 school year.

051723-B-73 Appoint MEIG Representative

RESOLVED, that the Mount Arlington School District Board of Education, in the County of Morris, New Jersey appoints the Business Administrator as the District’s representative to the Morris Essex Insurance Fund (MEIG) for the 2023-2024 school year.

Roll Call:

<i>Mr. Botero</i>	<i>Yes</i>
<i>Mr. Decena</i>	<i>Yes</i>
<i>Mrs. Eckert</i>	<i>Yes</i>
<i>Mr. Roldan</i>	<i>Absent</i>
<i>Mrs. Studint</i>	<i>Yes</i>
<i>Mr. Svenningsen</i>	<i>Absent</i>
<i>Mrs. Byrne</i>	<i>Yes</i>

Motion Passes

PERSONNEL:

A motion was presented by Mrs. Studint, and seconded by Mr. Decena, to approve Personnel Agenda Items 051723-S-1 and 051723-S-20

051723-S-1 RESOLVED to approve the appointment of Emily Crispino, School Nurse for the 2023-2024 school year to begin September 1, 2023 through June 30, 2024 at a salary based on the 2023-2024 teacher salary guide, BA Step 9 \$64,860. She will also be added to the 2022-2023 substitute list (Appointment is pending State approved background check and receipt of certification)

051723-S-2 RESOLVED to approve the reappointment of full-time and part-time district aides for the 2023-2024 school year at the following rate of pay, pending finalized Individual Education Plans.

Staff Member	23-24 Hourly Rate of Pay
Brittany Aemisegeo part-time	\$16.40
Crystal Aquino part-time	\$16.40
Hailey Aquino part-time	\$16.40
Gina Barros part-time	\$17.80
Maria Caban part-time	\$16.00
Jennifer D'Arco part-time	\$16.86
Muna Elmasri part-time	\$16.00
Audra Foit part-time	\$16.40
Marithza Gil part-time	\$16.40
Dawn Iadarola part-time	\$16.40
Michele Kest part-time	\$18.69
Danielle Lisi part-time	\$18.29
Lisa Martinelli part-time	\$19.54
Amelia McInerney part-time	\$16.40
Monica Palmieri part-time	\$16.40
Farzana Rahman part-time	\$16.40
Christine Scheibner full-time	\$27,539.01 <i>Annual Rate</i>
Valerie Sperduto part-time	\$18.29
Karen Westergaard part-time	\$18.29

051723-S-3 RESOLVED to extend the maternity leave for Kaitlyn Cascio to return May 1, 2024.

051723-S-4 RESOLVED to extend the maternity leave for Julia Ayre through the 2023-2024 school year to return September 1, 2024.

051723-S-5 RESOLVED to approve the following teachers/nurse as chaperones for the 8th grade Hershey Park trip on Wednesday June 7, 2023 through Friday June 9, 2023 at a stipend of \$600.00.

Lisa Huber (Teacher)	Jennie Asaro (Nurse)
Kara Kelly (Teacher)	Jeff Grillo (Administrator)

051723-S-6 RESOLVED to approve the following teachers as chaperones for the Spring

Concerts and Art Show on Tuesday May 23, 2023 and Thursday May 25, 2023 at a rate of \$98.37 per event:

Michael Aberback (Tue/Thu)	Diane VanDongen (Tue/Thu)
Marlen Tomosieski (Tue)	Chris Merker (Thu)
Samantha Lapszynski (Tue)	Heleine Gonzalez (Thu)
Elizabeth Wassel (Art Tue/Thu)	

- 051723-S-7 RESOLVED to reappoint Amber Martin, part-time BOE Clerk (12-month position) for the 2023-2024 school year at an hourly rate of \$ 22.27 per hour. Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-8 RESOLVED to reappoint Marie van Rossen, Main Office Secretary (10-month position) for the 2023-2024 school year at an annual salary of \$46,084 Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-9 RESOLVED to reappoint Laurie Dachowski, CST Secretary (10-month position) for the 2023-2024 school year at an annual salary of \$39,763.15 Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-10 RESOLVED to reappoint Janine Mangino, Principal/Main Office Secretary for the 2023-2024 school year at an annual salary of \$55,650.90 Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-11 RESOLVED to reappoint Robert Riffel, Facilities Coordinator, for the 2023-2024 school year at an annual salary of \$67,225 plus \$1,000 for Black Seal Certification. Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-12 RESOLVED to reappoint Justin Pickens, Technology Coordinator, for the 2023-2024 school year at an annual salary of \$83,983 Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-13 RESOLVED to reappoint Barbara Caggiano, Administrative Assistant to the Business Administrator for the 2023-2024 school year at an annual salary of \$73,597.43 plus \$1,250.00 for longevity. Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-14 RESOLVED to reappoint Patricia Pickens, Administrative Assistant to the Superintendent of Schools for the 2023-2024 school year at an annual salary of \$98,060.17 plus \$1,500.00 for longevity. Terms and conditions of the contract on file in the Board of Education office.

- 051723-S-15 RESOLVED to reappoint Jennifer Ochoa, Supervisor of Special Education for the

2023-2024 school year at an annual salary of \$125,646.28. Terms and conditions of the contract on file in the Board of Education office.

051723-S-16 RESOLVED to reappoint Jeffrey Grillo, Principal for the 2023-2024 school year at an annual salary of \$133,554.15 Terms and conditions of the contract on file in the Board of Education office.

051723-S-17 RESOLVED to reappoint Robin Tedesco, Treasurer of School Monies for the 2023-2024 school year at an annual salary of \$5,829.18. Terms and conditions of the contract on file in Board of Education Office.

051723-S-18 RESOLVED to add Alexis Mangino to our list of substitute teachers for the 2022-2023 school year. (Approval is pending background check and certification)

051723-S-19 RESOLVED to approve the following personnel for summer curriculum writing not to exceed 181 hours from 7/1/23-8/31/23 at a 23-24 rate of \$44.04 per hour.

Adam Grimes	Brianna Hutkowski	Jennifer Fitzgibbons
Lauren Alexander	Elizabeth Wassel	Cortney Polania
Samantha Lapsynski	Megan Hahn	Danielle Brinkofski
Laura Westervelt	Tanya Occhiuzzo	Krista Manney
Christina Buckley	Andrea Danysh	Jennifer Tonic

051723-S-20 RESOLVED to approve the following members of the Mount Arlington NJQSAC Committee:

Name	Position
Monica A. Rowland	Superintendent of Schools
Steven E. McHugh, Sr.	District School Business Administrator
Jeff Grillo	District Administrative Staff
Jen Ochoa	Curriculum and Instruction Representative
Maureen Mack	Local Collective Bargaining Representative
Sheila Studint	District Board of Education Member
Elise Cosenza	Teacher
Patricia Pickens	Administrative Assistant to Superintendent
Barbara Caggiano	Administrative Assistant to BA

Roll Call:

<i>Mr. Botero</i>	<i>Yes</i>
<i>Mr. Decena</i>	<i>Yes</i>
<i>Mrs. Eckert</i>	<i>Yes</i>
<i>Mr. Roldan</i>	<i>Absent</i>
<i>Mrs. Studint</i>	<i>Yes</i>
<i>Mr. Svenningsen</i>	<i>Absent</i>
<i>Mrs. Byrne</i>	<i>Yes</i>

Motion Passes

CURRICULUM/POLICY

A motion was presented by Mrs. Eckert, and seconded by Mrs. Studint, to approve Curriculum Agenda Items 051723-S-21 through 051723-S-22

051723-S-21 RESOLVED, to approve the second reading and adoption of the following Policies(P), Bylaws(B), and/or Regulations(R), Mandatory(M) as follows:

- P0144 Board Member Orientation and Training (Revised)
- P&R2520 Instructional Supplies (M) (Revised)
- P3217 Use of Corporal Punishment (Revised)
- P4217 Use of Corporal Punishment (New)
- P5112 Entrance Age (Revised)
- P5305 Health Services Personnel (M) (Revised)
- P&R5308 Student Health Records (M) (Revised)
- P&R5310 Health Services (M) (Revised)
- P6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- R6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)
- P6115.04 Federal Funds-Duplication of Benefits (M)(New)
- P6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P7440 School District Security (M) (Revised)
- P9100 Public Relations (Abolished)
- P9140 Citizens Advisory Committees (Revised)
- R9140 Citizens Advisory Committees (M) (Abolished)

051723-S-22 RESOLVED to approve the following fieldtrips/fundraisers:

- Grades 5-8 G&T Virtual Competition - STEAM Machines Competition, conducted by the NJ Consortium of Gifted and Talented Programs on May 5, 2023 (at a minimal cost to the board of education).
- Class of 2024-June and September Car Wash, run by students and parents (at the Elks Lodge) for their 8th Grade trip.
- Class of 2024 Candle Fundraiser November 2023 for their 8th Grade trip.

Staff attendance for April 2023 was 94.8%

Student attendance for April 2023:

- MAPS-93.2%
- Decker-93.3%

Roll Call:

<i>Mr. Botero</i>	<i>Yes</i>
<i>Mr. Decena</i>	<i>Yes</i>
<i>Mrs. Eckert</i>	<i>Yes</i>
<i>Mr. Roldan</i>	<i>Absent</i>
<i>Mrs. Studint</i>	<i>Yes</i>
<i>Mr. Svenningsen</i>	<i>Absent</i>
<i>Mrs. Byrne</i>	<i>Yes</i>

Motion Passes

COMMITTEE REPORTS:

A. Finance:

- Mr. Decena reviewed the current topics as listed in the Agenda.

B. Personnel:

- Mrs. Studint reviewed the current topics as listed in the Agenda.

C. Building and Grounds:

- Mr. Decena reviewed the current topics as listed in the Agenda.

D. Curriculum and Policy:

- Mrs. Eckert reviewed the current topics as listed in the Agenda.

E. Negotiations:

- No Report

F. Town Council:

- **Lake News**
 - Floating Classrooms have started running: 1600 students
 - Block Party is 5/20 -less music and more conversational this year; only 225 parking spots so there will be shuttles and busses running' mobile van from NJMVC- only taking 50 appointments- Real ID's as well as boat licenses
 - Checking for Algae Blooms- some worry because of the mild winter
- **Events:**
 - Veteran's Cruise on 6/24- Elks hosting lunch after
 - 7/20 Gala @ Stone Water
 - Fireman's 100th Anniversary is on 7/29
 - Summer Concerts- different location each time (Memorial Park, Foreman's Field, Library)
 - Beach Bash June 30
- **Library Programs**
 - 5/18 Healthy Eating Habits (RN/dietician presenting) - zoom and in person
 - The Fablemans Movie
- **President Delaney** said the annual meeting with the 7th graders was one of the best ones that he has ever attended. He said the questions were fantastic and wonderful participation.
- **Budget**
 - Race to the Bottom- Municipal Tax Rate has decreased since the mayor started
 - County dictates when houses have to be reassessed- last time was in 2003
 - Emphasis on school boards don't collect the funds- town collects and then gives to the schools and schools set their own budget
 - Continue to be able to maintain/decrease taxes with programs like shared services (courts, DPW Supervision, Board of Health, animal control)
 - Last year's budget had American Rescue Plan funds 613,000 but are not included in this year's budget

G. Parent Teachers Organization:

- Kindness Fundraiser Raise Craze raised 7500!
- Jumanji Teacher Appreciation Week was a success (breakfast, cupcakes, treat cart, trivia questions, and raffles)
- Starting to work on field days (ice pops, pizza, etc)

H. OTHER REPORTS:

1. Delegate to Roxbury BOE:
 - Graduation on 6/13/23
 - New Superintendent
 - New Turf Field
 - Media Center
2. Delegate to NJ School Board Association:
 - No Report

3. Delegate to Morris County School Board Association:
 - No Report
4. Delegate to Educational Service Commission of Morris County:
 - No Report

OLD BUSINESS:

1. Mr. Grillo discuss the TREP\$ Program

NEW BUSINESS:

Superintendent Rowland discussed:

1. QSAC During the FY24 School Year
2. Band & Chorus Performances

PUBLIC COMMENT ON OTHER ITEMS OF BUSINESS:

1. None

ADJOURN

A motion was presented by Mrs. Studint and seconded by Mr. Botero that the Regular meeting be adjourned. The motion was unanimously carried at 7:50 PM.

Voice Vote:

Yes: 5

No: 0

Abstain: 0

Absent: 2

Motion Passes

Respectfully Submitted,



Dr. Steven E. McHugh, Sr
School Business Administrator/Board of Education Secretary
Approved: June 14, 2023