

District Leadership Meeting Minutes

January 14, 2015

11:00am

Present: David Murray, Tracy Teegarden, Sherry Myers, Diana Wells, Jim Hamm, Jamey Johnson, Christy Graves, Holly Linville.

Committee held discussion regarding tasks that are getting completed on 30, 60, 90 day plan. District has purchased eleot to use for walkthroughs. Classified and certified evaluation committees are being formed. A district data team is being formed that will be led by Mrs. Holly Linville. A timeline is outlined for these tasks in the 30, 60, 90 day plan. Mr. Johnson is going have regular scheduled teacher's meetings.

Tracy Teegarden presented a finance report stating tasks completed since last district leadership meeting. December 31, 2014 quarterly reports have been submitted, 2014 calendar year end reports are complete, W2s and 1099s have been processed, helping Skip with ERATE reports, meeting with new Board members to review financial reports, completed 2 payrolls and processed all billings, tax deposits, and retirement reports. A 2015-2016 draft budget has been developed with a 4.07% total budget contingency. Next budget will be in May where the Board will approve a 2015-2016 tentative budget. At this time with the year almost in completion, district will have almost exact #s. Currently working with Christy on MOFE report that is due 1/31/15.

Tracy Teegarden presented community education report for PeeWee Cooper. She has been helping a student and taking them breakfast and lunch since student has broken leg. PeeWee has been working with the health department on organizing a partners walking program, and having one of their employees come to weight room to supervise and have this open to public again. Waiting to see if hours will be approved by Mrs. Martin's employer before moving forward and taking this to the Board. PeeWee is trying to get 2 wheelchairs donated to our school since the district currently does not have any. She has also completed a testing date PowerPoint to be used by the school so everyone knows how many days are left until testing begins.

Sherry Myers has completed the federal cash request and has received this month's request already. She has completed the December 31, 2014 quarterly CDIP financial report, working on a survey to update Board member information, and processing bills due for payment.

Diana Wells presented a FRYSC report stating she is working on a reality store and redeveloping the program. They do simulations where they go through activities to help students improve life skills and budgeting money. She will help with a dress drive for prom, and the Early Childhood Council is focusing on school readiness. She mentioned the Cinderella's Closet program and discussed what the Build-A-Bed program was. She is sending letters home to parents and

information will be on school face book page as well as school website to inform about the Build-A-Bed program.

Jamey Johnson presented a Principal's report that he will be holding a teacher's meeting next Tuesday after school, and these will become more regular. He has been working on midyear reviews and getting ready to meet face to face and come up with artifacts with evaluations. He will be doing teachscape and eleot walkthroughs. Main focus for our district right now is to get test scores up.

Christy Graves presented a Special Education report stating they have two 4th graders receiving intervention. Christy is going to meet with or draft a formal letter to inquire if the two speech pathologist will be returning to the district next fiscal year. She asked if the district was going to have an ILP teacher. If so, the training begins next week.

Holly Linville presented a DPP and IS report stating how she is starting to figure things out. Report cards went home with students yesterday. She will be working with walkthroughs. There has been a lot of counseling duties that she has had to pick up.

Mr. Murray stated there would be a LPC meeting and public forum meeting tomorrow evening. He reported for Skip that he will be able to program the phones for teachers to be able to call out from their classrooms if necessary. Skip will need to train someone else on the programing of the phone system. Mr. Murray is going to draft a letter to the paper regarding some false information being spread throughout the district regarding the Robertson County School District merging with other districts. There will be a communication team meeting on Friday, January 16, 2015 at 10:00am for the committee to review article letter to paper. Next district leadership team meeting will be on Tuesday, January 20, 2015.