

District Leadership Team

Meeting Minutes

March 25, 2015 @ 10:00am

Present: David Murray, Jamey Johnson, Holly Linville, Sherry Myers, Tracy Teegarden, Christy Graves, Diana Wells, and Thomas Mitchell.

Mr. Murray, Superintendent, presented an update to the committee on the District Facilities Plan. The Board approved the draft and it has been sent to KDE for approval. Then it will go back for final approvals. Mr. Murray presented there are still problems with the feedback part of the ELEOT evaluation system. The Classified Evaluation Plan Committee will hold their first meeting on April 1, 2015.

Jamey Johnson, Principal and Holly Linville, DPP/IS presented to the committee how Jason Radford was at the district to go over the internal school review that will be held on April 27-29, 2015 regarding standard three. There is a parent, staff, and student survey that need to be completed prior to review. April 27th a team of three from KDE will meet with Mr. Johnson, Mrs. Linville, and Building Leadership to answer five questions. April 28th there will be ELEOT walkthroughs completed, and April 29th there will be follow up completed regarding the review. The team will interview a couple parents and staff members as well. The purpose of the internal review is to: provide feedback on their self-assessment for standard three, provide feedback on teaching and learning that will improve student achievement, and provide feedback to ensure school is able to develop and implement effective improvement planning. Mr. Johnson met with Ready Plus and some others to use for improving RTI. Mrs. Linville working to find a math program for the school and has found Engage New York would be good for our district. Teachers would be able to convey information. She has been testing students and Mr. Gifford has developed display to show college or career ready students in school. Mrs. Linville has been working to get individual learning plans completed and passing out scholarship applications to students as well.

Sherry Myers, Superintendent Secretary, has been completing account payable bills, submission of federal cash requests, typing up 3rd nine weeks perfect attendance students, and preparing for Kindergarten registration that will be April 21, 2015. She will be working on typing up honor roll students as well for submission to newspaper and website.

Christy Graves, DOSE, helped organize Operation Preparation that was held March 17th at the district and reported it was a great success! She will be working on a press release shortly. Mrs. Graves will be conducting a survey for past seniors to get feedback regarding what they are currently doing and their success.

Diana Wells, FRYSC Director, is planning child abuse prevention activities. There will be a large pinwheel built to be placed at the school entrance for child abuse prevention month. Mrs. Wells said they will be also planning a balloon launch. "It's Your Reality" will be taking place with 8th grade students at Blue Licks State Resort Park. Mrs. Wells has been helping manage the parent nominations and voting for the

new superintendent screening committee parent representative. She will be getting April students of the month. Cinderella's Closet has been completed and was a success!

Thomas Mitchell, Community Education Director and DTC, presented to the committee that "What My School Means to Me" videos are close to being completed. He is preparing for an Operation 360 training and developing an online training as well. Regarding technology, the district will be receiving some support from DTC at Bracken County Schools to get some items aligned from previous DTC resigning. Mr. Mitchell is currently working on the Technology Activity Report for submission to KDE as well.

Tracy Teegarden, Finance Officer, reported to committee since their last meeting she has processed the 3/30/15 payroll, vendor bids are due into central office on Wednesday at 9:00am and will be working to develop a packet regarding received bids for the Board meeting, and updating school activity accounts for previous year balances and getting these up to date by moving to New Year account projects. Miss Teegarden has been reviewing amounts remaining in current year budget codes, getting ready to send out requests for 15-16 year district account budgets that will need these submitted by April 15th, working to develop and build the tentative budget for 15-16 with rolling draft budget and creating new year multi-year accounts, and will be having another budget team meeting on 3/31/15 at 9:00am to look at draft budget in more detail to make additional preparations for the 15-16 tentative budget. Seek numbers will be reviewed, grant allocations for 15-16, and specific codes that may need adjusted. She has reviewed standards and has updated parts of the 30/60/90 day plan according to the standard the item it supports. She has been contacted by local newspapers regarding information on the new Superintendent Search. The timeline reviewed by Board at the last board meeting was forwarded to newspapers noting that it was subject to change. Miss Teegarden has also been trying to get website up-to-date with current postings, and getting agendas and minutes posted from meetings after resignation of previous CIO.