

**Romulus Central School
Romulus, New York 14541
Department of Transportation
School Bus Driver Reference Request**

_____ has applied for a position in our School District as a school bus driver. This person has given your name as someone acquainted with his/her experience and/or qualifications. Please assist us in our decision by answering the following questions, and completing the checklist below.

Return this form to Marty Rotz, Superintendent, Romulus Central School, 5705 Route 96, Romulus, NY 14541. Do not return this form to the applicant.

In what capacity or relationship have you known the applicant?

For how long? _____

Check each of the following:	Excellent	Average	Poor	No basis for Judgment
Character (Sense of values, Integrity)	_____	_____	_____	_____
Cooperation (Contribution toward common goal)	_____	_____	_____	_____
Initiative (Ambition, Enthusiasm)	_____	_____	_____	_____
Flexibility (Adaptability, Ability to change)	_____	_____	_____	_____
Accepts responsibility (Accountable for Actions)	_____	_____	_____	_____
Proficiency in field (Level of Expertise)	_____	_____	_____	_____

Please describe any special characteristics and abilities the candidate may possess that are directly relevant to this position. _____

Would you employ, or re-employ, this person? Yes ____ No ____

If not, why not? _____

Applicant is: ____ Recommended without reservation
 ____ Highly recommended
 ____ Recommended
 ____ Not recommended

Signature

Date