TOOELE COUNTY SCHOOL DISTRICT
STANDARD OPEN ENROLLMENT/OUT OF BOUNDARY APPLICATION

Please check appropriate box:

Early Enrollment Period Transfer Application
(Submitted between December 1 and the third Friday in February in order to transfer the following school year.)

☐ Year requested 20____

Please check appropriate box:

Late Enrollment Period Transfer Application
(Submitted outside of early enrollment period)

☐ Current year 20____
☐ Next year 20____

An enrolled nonresident student shall be permitted to remain enrolled, subject to the same rules and standards as resident students, without renewed applications in subsequent years unless any of the following occurs:

- The student graduates or is no longer a Utah resident.
- The student is suspended or expelled from school.
- The district determines that school enrollment will exceed the open enrollment threshold.

Student Name ____________________________ Current Grade _____________ Student # _____________________
Legal Address __________________________________ Phone ________________ Birthdate _____________
City ___________________________ State _____________ Zip ____________________

Boundary School __________________________ Requested School __________________________

Current School __________________________

Reason for Request __________________________

Does your student require any of the following services?

☐ IEP-Resource(less than 60 min./day)  ☐ IEP-Resource(60-179 min./day)  ☐ IEP-Self-contained resource(180 or more min./day)

*Approval of Special Ed Director below required to ensure services are available at requested school

☐ I understand that all transfer requests are contingent on early enrollment school capacity ("maximum capacity") or late enrollment school capacity ("adjusted capacity"), special program limitations, staff availability, and/or circumstances under 53A-2-207(4)(c). If this request is granted, I agree that my child must remain at the requested school through the end of the requested school year. I understand that I, as parent or guardian, am responsible for transportation of my student to and from school. I understand that a student’s acceptance into a school or school district does not establish UHSAA (student athletic or activity) eligibility.

Parent/Guardian Signature ____________________________ Home Phone ____________ Work Phone or Cell phone ____________
Parent/Guardian Name: (please print) ____________________________ Email address: ____________________________

BELOW FOR OFFICE USE ONLY:

Open Enrollment application: ☐ Approved  ☐ Denied  ☐ Denied - Reason for Denial: ____________________________
School Principal Signature: ____________________________ Date: ____________
Special Education Director Signature(If applicable): ____________________________ Date: ____________

PROVISIONAL ENROLLMENT

► A student may be denied an open enrollment opportunity if the student has been suspended or expelled from a public school consistent with 53A-2-208(3)(b).

Has the student ever been suspended or expelled from a public school? ☐ Yes  ☐ No  ☐ If yes, please explain on back

► A student with prior behavioral problems may be granted provisional enrollment provided the student and parent sign an agreement with the school or the school district (1) establishing the conditions of continued enrollment and (2) notifying the parents/student that the student will be excluded from the school if the agreement is violated. The school or school district is responsible for the agreement as allowed under Section 53A-2-208(3)(c).

Provisional Enrollment: ☐ Approved per attached agreement  ☐ Denied - Reason for Denial: ____________________________
School Principal Signature: ____________________________ Date: ____________

Submit applications to:
K-12 Contact Person: Sue Medina | Phone 435.833.1900 x1104 | Fax: 435.833.1912 | email: smedina@tooeleschools.org
Preschool Contact Person: Tami Gowans | Phone 435.833.1966 | Fax: 435.833.1912 | email: tgowans@tooeleschools.org