

July 1, 2023

SUBJECT: Non-Discrimination in Employment Policy Statement

TO: Staff

FROM: Eric C. Heasley
Executive Director, A.W. Beattie Career Center

An open and equitable personnel system will be established and maintained. Personnel policies, procedures and practices will be designed to prohibit discrimination on the basis of race, color, religious creed, disability, ancestry, national origin, age, sex, gender identity or expression, or genetic information. Employment opportunities shall be provided for applicants with disabilities and reasonable accommodation(s) shall be made to meet the physical or mental limitations of qualified applicants or employees.

Any employee who believes he/she has been discriminated against, may file a complaint of discrimination with any of the following:

Commonwealth of Pennsylvania
Department of Human Services
Bureau of Equal Opportunity
Room 225, Health and Welfare Building
P.O. Box 2675 Harrisburg, PA 17120
Inquiries: (717) 787-1127
Email: RA-PWBEOAO@pa.gov

Office of Civil Rights
U.S. Department of Health and Human Services
Centralized Case Management Operations
200 Independence Avenue, S.W.
Room 509F HHH Bldg.
Washington D.C. 20201
Customer Response Center: (800) 368-1019
TDD: (800) 537-7697
<https://www.hhs.gov/ocr/complaints>
Email: ocrcomplaint@hhs.gov

U.S. Equal Employment Opportunity Commission
801 Market Street, Suite 100
Philadelphia, PA 19107-3126
Inquiries: (800) 669-4000
<https://www.eeoc.gov/federal-sector-/overview-federal-sector-eeo-complaint-process>
Email: PDOContact@eeoc.gov

Pennsylvania Human Relations Commission
333 Market Street, 8th Floor
Harrisburg, PA 17101
<https://www.phrc.pa.gov/File-a-complaint>
Inquiries: (717) 787-4110
TTY users only: (717) 787-7279

Reference:

A.W. Beattie Career Center Policy 104.