

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, June 12, 2023 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Mr. Eric Hylton, Dr. Matt Freije, and Mrs. Katie Dixon. Mr. Mike Wells did not attend. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, and Mr. Shane Hacker and Mr. John Voigt. Other administrators in attendance were Mrs. Jodi Gordon, Ms. Vicki Murphy, Dr. Bret Daghe, Mr. Tim Cooper, Mrs. Susan Wise, and Mrs. Kathy Lengerich.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Ms. Heffernan asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Commendation – Bel Canto/Starlight Choirs & DECA Students

Dr. Snapp invited the Bel Canto/Starlight Choir students Avery Terry and Halle Gustrowsky along with directors Melissa Stainbrook and Chad Strasser to come forward to be recognized for placing first in the ISSMA Uni-voice State Choir Competition. The concert choir had an undefeated competition season.

Dr. Snapp then invited the DECA students as well as BHS teacher and sponsor Tara Sablehaus forward to be recognized for placing in the State DECA Competition. Each student received a commendation from the Board for their accomplishments.

B. Brownsburg Education Foundation Report

Mrs. Dixon shared the following from the Brownsburg Education Foundation:

- Chip in for the Kids Golf Outing presented by Summers Plumbing, Heating and Cooling was held Friday, June 9, 2023, at West Chase Golf Club. She thanked all of the sponsors, participants and volunteers for their support.
- Pioneer Camp will take place this week and next week at the log cabin homestead property. Exiting third, fourth and fifth graders will be participating in this fun, educational and hands-on day-camp experience.
- Designer Purse Bingo, presented by Adelsperger Orthodontics will be held Tuesday, September 26. Tickets include 20 rounds of Bingo and will be on sale starting Saturday, August 12 at 9:00 a.m. See the BEF website for more details, updates and sponsorship opportunities.
- Annual Surplus Sale will be held Saturday, September 9, 2023 from 8:00-10:00 a.m. at the Central Office Warehouse. Check the BEF website for updates.

C. Operations Update

Mr. Voigt reviewed the list of various projects underway on campus this summer, including the following key projects:

- Repairs to Cardinal Elementary School following the May 7, 2023 lightning strike
- Progress on the Mary Wilson Regulated Drain Relocation at Brownsburg High School
- Completion of Crossroads Elementary School
- Progress on the BHS Pool renovation

D. First Reading of Support Staff and Teacher Handbooks

Dr. Jessup and Mrs. Gordon presented the Teacher and Support Staff handbooks for first reading. The handbooks will be brought for final approval at the July Board meeting.

V. COMMENTS FROM PATRONS

Victor Ruthig – Brownsburg – Mr. Ruthig shared concerns regarding the recent incident at Brown Elementary and the accountability of the administration.

David Weyant – Brownsburg – Mr. Weyant would like more transparency with regard to the anonymous reporting platform being implemented in the district.

Jim Murphy – Brownsburg – Mr. Murphy spoke as a parent and former School Board member regarding concerns with respect to the recent incident at Brown Elementary School and the special education department.

VI. CONSENT ITEMS

A. Approval of Minutes –

- **May 8, 2023 Business Meeting**
- **May 8, 2023 Executive Session**
- **May 22, 2023 Executive Session**
- **May 22, 2023 Board Work Session**

B. Approval of Claims – P/R #05/05/2023 - \$1,813,551.88; P/R #05/19/2023 - \$1,866,231.75; P/R #06/02/2023 - \$1,840,324.20; Claims 5/4-5/7/23 - \$10,182,858.21

C. Superintendent's Report

The Superintendent's Report was presented as follows:

1. Retirement – Certified Staff:

Name	Building	Position	Effective Date
a. Karen Bruess	Lincoln	2 nd Grade Teacher	End of the 2023-24 school year

2. Retirement – Support Staff:

Name	Building	Position	Effective Date
a. Deborah Davis	Cardinal	Special Education Instructional Assistant	End of the 2022-23 school year

3. Terminations – Support Staff:

Name	Building	Position	Effective Date
a. Pacifique Nsabikunda	Facility Services	Custodian	May 15, 2023
b. Edouard Sibonana	Facility Services	Custodian	May 15, 2023
c. Emily Rose	Cardinal	Special Education Instructional Assistant	End of the 2022-23 school year

4. Resignations – Administrative:

Name	Building	Position	Effective Date
a. Scott Chambers	Reagan	Principal	End of the 2022-23 school year
b. Adam Poliskie	EMS	Principal	End of the 2022-23 school year
c. Tonia Thompson	BCSC	English Secondary Department Head	End of the 2022-23 school year

5. Resignations – Certified Staff:

Name	Building	Position	Effective Date
a. Emily Dobson	WMS	Language Arts Teacher	End of the 2022-23 school year
b. Kimberly Shambaugh	EMS	Math Teacher	End of the 2022-23 school year
c. Chelsea Voyles	Brown	4 th Grade Teacher	End of the 2022-23 school year
d. Melissa Hemmings	Lincoln	3 rd Grade Teacher	End of the 2022-23 school year
e. Wesley Ford	Lincoln	2 nd Grade Teacher	End of the 2022-23 school year
f. Leslee Rassel	Delaware Trail	4 th Grade Teacher	End of the 2022-23 school year
g. Justin Stahl	EMS/WMS	Choir Teacher	End of the 2022-23 school year
h. Alaina Kogler	WMS	Math Teacher	End of the 2022-23 school year
i. Christy Stegemoller	WMS	Language Arts Teacher	End of the 2022-23 school year
j. Megan Marsh	EMS	Math Teacher	End of the 2022-23 school year
k. Sydney Fortino	Delaware Trail	5 th Grade Teacher	End of the 2022-23 school year
l. Nisha Patel	BCSC	ENL Teacher	End of the 2022-23 school year
m. Kristen Skates	WMS	Science Teacher	End of the 2022-23 school year
n. Alexandra Day	Brown	Kindergarten Teacher	End of the 2022-23 school year
o. Pam Marsh	White Lick	3 rd Grade Teacher	May 4, 2023
p. Kelsey McMullen	Brown	SLP	May 5, 2023
q. Tyler Gordon	BHS	Math Teacher	End of the 2022-23 school year

6. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Ryan Keller	BHS	Auditorium Supervisor	May 22, 2023
b. Lisa Ward	Transportation	Bus Driver	End of the 2022-23 school year
c. Jasmine Norton	WMS	ENL Instructional Assistant	End of the 2022-23 school year
d. Nyanseruka Nyafuraha	Facility Services	Custodian	May 22, 2023
e. Chantal Nyasafari	Facility Services	Custodian	March 31, 2023
f. Vesna Petrovic	EMS	Café Manager	End of the 2022-23 school year
g. Angela Delp	Cardinal	Learning Lab Instructional Assistant	End of the 2022-23 school year
h. Elizabeth Mott	Cardinal	Learning Lab Instructional Assistant	End of the 2022-23 school year
i. Angie Boyer	BHS	Performing Arts Administrative Assistant	End of the 2022-23 school year
j. Blaise Mwangura	Facility Services	Custodian	May 20, 2023
k. Danielle Feller	ECC	Instructional Assistant	End of the 2022-23 school year
l. Keelie Souders	Cardinal	Learning Lab Instructional Assistant	End of the 2022-23 school year
m. Tracy Chen	ECC	Instructional Assistant	End of the 2022-23 school year
n. Odette Nyamutarutwa	Facility Services	Custodian	May 15, 2023
o. Breanna Bandy	BHS	Special Education Instructional Assistant	End of the 2022-23 school year
p. Jim Ogle	Transportation	Bus Driver	End of the 2022-23 school year
q. Keli Foster	BHS	Nutrition Services	May 9, 2023
r. Kimberly Green	ECC	Instructional Assistant	End of the 2022-23 school year
s. Kirk Pearson	Transportation	Bus Aide	End of the 2022-23 school year
t. Jeffrey England	Transportation	Bus Driver	End of the 2022-23 school year
u. Shelley Hicks	EMS	Nutrition Services	
v. Lisa Hirner	BHS	Special Education Job Coach	End of the 2022-23 school year
w. Beverly Johnson	Eagle	Technology Instructional Assistant – Job Share	End of the 2022-23 school year
x. Alina Mado Mutezinka	Facility Services	Custodian	May 19, 2023
y. Tom Umbanhowar	Transportation	Bus Driver	End of the 2022-23 school year
z. Debra Smith	BHS	Instructional Assistant	End of the 2022-23 school year
aa. Srbinka Proseviski	Transportation	Bus Aide	End of the 2022-23 school year
bb. Melissa Bingham	Eagle	Nutrition Services	End of the 2022-23 school year
cc. Lisa Maldonado	BHS	Nutrition Services	May 23, 2023

dd. Molly Rondeau	BHS	Nutrition Services	End of the 2022-23 school year
ee. Sharon Trout	Brown	Nutrition Services	End of the 2022-23 school year

7. New Employment – Administrative:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Sophia Stevens	Cardinal	Assistant Principal; 2-year, 220-day contract; salary to be determined once 2023-24 salaries are established	July 1, 2023	Masters	Replacing Candace Hons
b. Victoria Tribby	WMS	Assistant Principal; 2-year, 220-day contract; salary to be determined once 2023-24 salaries are established	July 1, 2023	Masters	Replacing Emily Cochran due to a job transfer
c. Andrew Repay	EMS	Principal; 2-year, 220-day contract; salary to be determined once 2023-24 salaries are established	July 1, 2023	Masters	Replacing Adam Poliskie

8. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Jamie Keeler	BHS	Theater Teacher	July 31, 2023	Masters	Replacing Megan Myers due to a job transfer
b. Allison Spencer	Cardinal	Special Education Teacher	July 31, 2023	Masters	Replacing Robin Lawrence
c. Tammy Borden	WMS	Math Teacher	July 31, 2023	Bachelors	Replacing Alaine Kogler
d. Antonia Galas	BHS	Math Teacher	July 31, 2023	Bachelors	Replacing Tyler Gordon
e. Hannah Haverly	EMS	Math Teacher	July 31, 2023	Bachelors	Replacing Megan Marsh
f. Alyna Sell	Lincoln	4 th Grade Teacher	July 31, 2023	Bachelors	Replacing Kim Ramsey
g. Kirsten Macintyre	Delaware Trail	4 th Grade Teacher	July 31, 2023	Bachelors	Replacing Leslee Rassel
h. Kimberlin Parson	Lincoln	3 rd Grade Teacher	July 31, 2023	Bachelors	Replacing Melissa Hemmings
i. Anna Davlin	BHS	Visual Art Teacher	July 31, 2023	Bachelors	New position
j. Meghan Kalemba	EMS	Math Teacher	July 31, 2023	Bachelors	Replacing Kim Shambaugh
k. Raine Sims	BHS	Special Education Teacher	July 31, 2023	Masters	Replacing Nick Balbach
l. Kristen Rice	Cardinal	2 nd Grade Teacher	July 31, 2023	Bachelors	Replacing Chelsea Voyles
m. Kristine Ringelsten	Harris	Pre-Nursing Area 31 Teacher	July 31, 2023	Bachelors	New position
n. Lesley Caldwell	Harris	CCMA Area 31 Teacher	July 31, 2023	--	New position
o. Matt Frazier	Harris	Criminal Justice Teacher	July 31, 2023	--	New position
p. Lorraine Bonney	Delaware Trail	School Counselor	July 31, 2023	Masters	Replacing Kate Althoff
q. Nicolas Ciotola	WMS	English Teacher	July 31, 2023	Bachelors	Replacing Christy Stegemoller
r. Jayla Gregory	Cardinal	2 nd Grade Teacher	July 31, 2023	Bachelors	Replacing Jennifer Carlson
s. Kennedy Smith	BHS	Special Education Teacher	July 31, 2023	Bachelors	New position
t. Patrick Rice	WMS	Science Teacher	July 31, 2023	Bachelors	Replacing Kristen Skates

u. Lianne Sinclair	BCSC	Board Certified Behavior Analyst	July 31, 2023	Masters	New position
v. Bobbijean Farlow	Delaware Trail	5 th Grade Teacher	July 31, 2023	Masters	Replacing Sydney Fortino
w. Bryan Padgett	BHS	English/Speech Teacher	July 31, 2023	Masters	Replacing Eric Mattingly

9. New Employment – Support Staff:

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Olivia Pruet	ECC	Instructional Assistant	July 31, 2023	7	Replacing Kimberly Green
b. Makenna Cottle	ECC	Instructional Assistant	July 31, 2023	7	Replacing Rebah Hagui
c. Jacqueline Fish	Brown	Special Education Instructional Assistant – Life Skills	July 31, 2023	7	Replacing Esther Santillan
d. Kathryn McGuire	EMS	Special Education Instructional Assistant – BASE	July 31, 2023	7	Replacing Mariana Raibulet due to a job transfer
e. Jessica West	Brown	ENL Instructional Assistant; \$15.75 / hour	July 31, 2023		Replacing Heather Wilson due to a job transfer
f. Robin Roberts	WMS	Special Education Instructional Assistant – Life Skills	July 31, 2023	7	Replacing Jill DiFalco due to a job transfer
g. Ashley Medonis	Cardinal	Special Education Instructional Assistant – Bridge	July 31, 2023	7	Replacing Grace Lidstone due to a job transfer
h. Amy Engel	BCSC	Behavior Instructional Assistant	July 31, 2023	7.5	New position
i. Stephen Ford	BHS	Special Education Job Coach	July 31, 2023	7	Replacing Lisa Hirner
j. Katie Wade	BHS	Special Education Instructional Assistant – Life Skills	July 31, 2023	7	Replacing Katrina Rodriguez
k. Jessica Ide	Crossroads	ENL Instructional Assistant	July 31, 2023	7	New position
l. Molly Conner	Brown	Special Education Instructional Assistant – Life Skills	July 31, 2023	7	Replacing Kristin Mitchell
m. Alisha Brown	Central Office	Administrative Assistant – Special Education	May 22, 2023	--	Replacing Melissa Fish
n. Jackson Gill	EMS	ENL Instructional Assistant	July 31, 2023	7	Replacing Georgia Bauldus
o. Tricia Smith	ECC	Health Aide	July 31, 2023	7.5	New position
p. Jennie Bick	EMS	Special Education Instructional Assistant – BASE	May 17, 2023	7	Replacing Lori Murray
q. Angela Suski	Crossroads	Learning Lab Instructional Assistant	July 31, 2023	7.5	New position
r. Celestine Birkofer	Central Office	Registrar Assistant	May 30, 2023	As Needed	Replacing Lisa Gallo
s. Monica Ntabayingoma	Facility Services	Custodian	May 22, 2023	8	Replacing Odette Nyamutarutwa
t. Tiffany McMannis	Crossroads	Learning Lab Instructional Assistant	July 31, 2023	7.5	New position
u. Dajon Johnson	Facility Services	Custodian	May 22, 2023	8	Replacing Esther Meshak

10. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Autumn Dale	Cardinal	District Equity Leadership Team	For the 2023-24 school year
b. Chris Douglas	BHS	District Equity Leadership Team	For the 2023-24 school year
c. Ashley Hoffman	WMS	District Equity Leadership Team	For the 2023-24 school year
d. Kim Kinney	WLE	District Equity Leadership Team	For the 2023-24 school year
e. Miranda Kinter	Facility Services	District Equity Leadership Team	For the 2023-24 school year
f. Rachel Ollestad	Reagan	District Equity Leadership Team	For the 2023-24 school year
g. Maureen Rhoades	Brown	District Equity Leadership Team	For the 2023-24 school year
h. Claudia Simion	Nutrition Services	District Equity Leadership Team	For the 2023-24 school year
i. Chelsea Smith	Eagle	District Equity Leadership Team	For the 2023-24 school year
j. Lindsay Terry	Delaware Trail	District Equity Leadership Team	For the 2023-24 school year
k. Coty Wiley	EMS	District Equity Leadership Team	For the 2023-24 school year
l. Audra Cook	Lincoln	District Equity Leadership Team	For the 2023-24 school year
m. Eboni Jackson	Transportation	District Equity Leadership Team	For the 2023-24 school year
n. Jason Catellier	BHS	Visual Arts Department Head	For the 2023-24 school year

11. Leaves of Absence – Certified Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Maria Gildner	WMS	Language Arts Teacher	Medical / Maternity	Approximately November 22, 2023 thru January 30, 2024
b. Haley Richardson	Reagan	4 th Grade Teacher	Medical / Maternity	Approximately September 18, 2023 thru February 13, 2024

12. Change of Status – Administrative:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Emily Cochran	WMS Assistant Principal	WMS Principal; 220-day contract; salary to be determined once the 2023-24 salaries are established	July 1, 2023	Replacing Nicole Walker due to a job transfer
b. Lisa Riley	Crossroads Elementary Assistant Principal	Reagan Elementary Principal; 220-day contract; salary to be determined once the 2023-24 salaries are established	July 1, 2023	Replacing Scott Chambers

13. Change of Status – Certified Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Kristen Sargent	Harris Math Teacher	Harris Counselor; 195-day contract	July 31, 2023	Replacing Sharren Popenfoose

14. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Jamie Tewell	Team 2027 Administrative Assistant	BHS Health Aide; 7.5 hours / day	July 31, 2023	New position
b. Jenna Van Dyke	Reagan Special Education Instructional Assistant	BCSC Behavior Instructional Assistant	July 31, 2023	New position

c. Jill Difalco	WMS Special Education Instructional Assistant	BCSC Nutrition Services Floater	July 31, 2023	Open position
d. Cathern Zimmerly	ECC Instructional Assistant; 3.5 hours / day	ECC Instructional Assistant; 7 hours / day	July 31, 2023	Change to full-time
e. Jennifer Helmholz	Brown Special Education Instructional Assistant	Brown Special Education Instructional Assistant – Life Skills	July 31, 2023	Replacing Debbie Kanipe
f. Heather Wilson	Brown ENL Instructional Assistant	CO Grants and Special Education Administrative Assistant	July 24, 2023	Replacing Sharlot Arndt due to a job transfer
g. Melissa Bedrick	BHS Assistant Café Manager	Crossroads Café Manager	July 31, 2023	New position
h. Ashley Tudor	Brown Café Manager	Lincoln / Reagan Café Manager	July 31, 2023	Replacing Cathy Klemeyer due to a job transfer
i. Nicole Quasebarth	BHS Café	Eagle Café Manager	July 31, 2023	Replacing Jill Miller due to a job transfer
j. Grace Lidstone	WLE Special Education Instructional Assistant – Bridge	WLE Media Instructional Assistant	July 31, 2023	Replacing Christine Cashen due to a job transfer
k. Ben Edwards	WMS Special Education Instructional Assistant	BHS Special Education Job Coach	July 31, 2023	Replacing Chris Jones

15. Clarification – Certified:

Name	Building	Position	Clarifying Statement
a. Aimee Wildrich	BCSC	School Psychologist	Mrs. Wildrich was previously approved at a different daily rate
b. Jackie Peele	Cardinal	5 th Grade Teacher	Mrs. Peele was previously approved at a different daily rate
c. Sarah Peden	BHS	Social Studies Teacher	Mrs. Peden was previously approved at a different daily rate

16. 2023-24 Job Share Applications:

It is recommended the Board approve the following certified and support staff job share applications:

- a.) Cindy Krapf and Joslyn Ramirez will be sharing a Special Education Instructional Assistant position at ALPHA.
- b.) Jenny Ramsey and Brittani Schmidt will be sharing the School Nurse position at Delaware Trail.
- c.) Kristy Teeple and Nicole Hilton will be sharing the School Nurse position at EMS.
- d.) Allison O’Quin and Stacy Konger will be sharing the Technology Instructional Assistant position at Eagle.
- e.) Devin Jones and Brandy Gronde will be sharing a Special Education Instructional Assistant position at Delaware Trail.
- f.) Olivia Jacobs and Gunnar Reed will be sharing the Physical Education teaching position at White Lick.

17. Approval of Construction Contracts (less than \$2 million):

It is recommended the Board accept and award the following construction contract, and authorize the Administration to execute all necessary contracts, issue and approve change orders, and other necessary actions to achieve the project’s schedule, providing the total project cost does not exceed the authorized limits:

2023 West Middle School – Replacement of Air Handling Unit D4

North Mechanical Contracting, Inc.

Total Contract Amount:

\$151,420.00

18. Approval of Minor Easements:

The administration is recommending the approval of three minor easements, two for utilities and one for an adjacent homeowner to the east of Crossroads Elementary School. The easement documents are included in the Board Signature Packet.

Duke Energy Indiana, LLC – a 20’ (for overhead utilities) and a 15’ (for underground utilities) easement to Duke Energy Indiana, LLC on the BHS Roark Stadium site, providing an easement for overhead and underground electrical circuits serving the field lighting system. This easement is required to allow for the relocation of the Mary Wilson Regulated Drain and the pending work for the Brownsburg High School Fieldhouse.

Indiana Gas Company, Inc. dba Centerpoint Energy Indiana North – a 25’ pipeline easement to Indiana Gas Company on the strip of BCSC property immediately east of Odell Street, as required for the relocation of the Mary Wilson Regulated Drain.

Stephanoff/Mohamed – A 10’ temporary, limited drainage easement around the eastern end of the new stormwater detention basin at Crossroads Elementary School, for the purpose of permitting, for a period not to exceed 20 years, an existing underground drain line for the adjoining property owner’s geothermal heat pump system. This drain line was in-place prior to the purchase of the property by BCSC and was not previously within a legal easement across the property. Construction of the detention basin required relocation of the drain line to allow the adjoining property owner to continue to utilize the outlet for the heating and cooling system within their home. The easement will expire in 2043, at which time the adjoining property owner will either need to negotiate a renewal of the easement or install a different type of heating system that does not require an outlet drain.

19. Recommendation for School Bus Disposal:

It is recommended the Board declare the following school buses as unsuitable for continued use and to dispose of these vehicles as scrap (Bus 22, after being parted out by Transportation Services), by public sale as permitted by statute, or as trade against the current bus purchase. The below listed vehicles are expected to be removed from BCSC service in July 2023 when the replacement buses are delivered to BCSC.

Asset number	Corporation ID number	Generic description	Year	Make	Model	VIN	Mileage
202061	22*	Type D	2005	Thomas	HDX	1T7YT4A2971279649	151,808
202046	77	Type D	2004	Thomas	HDX	1T7YT4A2061165165	169,623
206010	81	Type D	2007	Thomas	HDX	1T7YT4A2681298838	137,852
206011	84	Type D	2007	Thomas	HDX	1T7YT4A2481298840	107,158
202059	104	Type D	2005	Thomas	HDX	1T7YT4A2571279650	149,275
202058	107	Type D	2005	Thomas	HDX	1T7YT4A2771279651	139,008

*Mileage is as of 3/1/2023

FOR YOUR INFORMATION:**20. Transfer – Certified:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Melissa Dick	Eagle Kindergarten Teacher	Crossroads Kindergarten	July 31, 2023	Due to redistricting

21. Transfer – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Danielle Smith	White Lick School Nurse	Reagan School Nurse	July 31, 2023	Changing buildings with Stacey Hilgemeier
b. Stacey Hilgemeier	Reagan School Nurse	White Lick School Nurse	July 31, 2023	Changing buildings with Danielle Smith
c. Stephen Marshall	Delaware Trail Special Education Instructional Assistant	WMS Special Education Instructional Assistant	July 31, 2023	Replacing Ben Edwards due to a job transfer

d. Sharlot Arndt	CO Grants and Special Education Administrative Assistant	CO Accounts Payable Specialist	May 15, 2023	Replacing Alyssa Gowan due to a job transfer
e. Tasha Peffley	WLE Special Education Instructional Assistant – Bridge	WLE Special Education Instructional Assistant – Inclusion	July 31, 2023	Replacing Jenny Davis due to a job transfer

22. Approval of Construction Change Orders:

The Administration has approved the following construction change orders; the projects remain within their established budgets.

Brown Elementary School Central Plant Replacement, Irish Mechanical Services, Inc.: On May 30, 2023 Change Order No. 001 was approved as a “no change in contract amount” change, authorizing the use of \$9,400 from the allowance contained within the original contract amount. The contract amount remains \$1,989,000.00. The change order adjusts the contract to cover the cost of relocating existing fire suppression piping within the boiler room.

23. Approval of Special Use Agreements:

The Administration has approved the following Special Use Agreements for Use of Facilities:

Trinity Presbyterian Church: A Special Use Agreement dated May 31, 2023 and fully executed June 5, 2023, for the period June 4, 2023 through May 26, 2024, for the use of the Eagle Elementary School Cafeteria, to be billed monthly at a rate of \$114.00/hour for facility use and \$41.50/hour for custodial care; this is Trinity’s first year.

Episcopal Diocese of Indianapolis/Good Samaritan Episcopal Church: A Special Use Agreement dated May 31, 2023 and fully executed June 5, 2023, for the period June 18, 2023 through June 9, 2024, for the use of gymnasium and cafeteria spaces at Harris Academy, to be billed monthly at a rate of \$444.00/week for facility use and \$41.50/hour for custodial care; this is Good Samaritan’s third consecutive year.

Dr. Snapp recommended the Consent Agenda be approved as submitted. Mrs. Dixon moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

Following the recommendation, Dr. Snapp recognized the staff and administrators from Reagan Elementary School and Brownsburg East Middle School in attendance. He then introduced the following administrators who were approved this evening:

- *Andrew Repay – Principal of Brownsburg East Middle School*
- *Lisa Riley – Principal of Reagan Elementary School*
- *Victoria Tribby – Assistant Principal of Brownsburg West Middle School*
- *Emily Cochran – Principal of Brownsburg West Middle School*
- *Sophia Stevens – Assistant Principal of Cardinal Elementary School*

VII. OLD BUSINESS

A. Second Reading and Recommendation to Approve Operations Staff Handbooks

Mr. Voigt recommended the Board of School Trustees approve the following Operations Staff Handbooks for the 2023-2024 school year:

- BCSC PD Staff Handbook
- Health Services Staff Handbook
- Nutrition Services Staff Handbook
- Transportation Staff Handbook

Mr. Voigt shared that this is the second and final reading of the operations staff handbooks. Minor changes were implemented in the staff handbooks and have been shared with the Board for review.

Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

B. Third Reading and Recommendation to Approve Policies (6000 & 7000)

Mr. Voigt recommended the Board of School Trustees approve the 6000 – Financial and 7000 – Operations policies as presented. He explained the Board is going through the process of reviewing all School Board policies and this is the last set to be through the complete approval process. Any changes will be incorporated and placed in effect beginning July 1, 2023.

Mr. Hylton moved to approve the recommendation; Mrs. Dixon seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

VIII. NEW BUSINESS

A. Preliminary Determination Hearing for the 2024-2026 Maintenance Projects

Ms. Heffernan opened the public hearing at 7:00 p.m.

Mr. Hacker explained that this hearing is begin held as a result of recent legislation that will be in effect as of July 1, 2023 which would require any projects within the school corporation to be put before the community for a referendum vote. We have pledged as a corporation to not bring forth a referendum or to increase taxes. In order to complete projects included in our long-range plan that meet the needs of our growing district while maintaining our pledge, we bring forth the following to be completed through bond/lease financing within the pledged parameters:

- District paving repairs and improvements
- Various district roofing projects
- Classroom equipment and furnishings
- Delaware Trail Elementary refurbishment
- Cardinal Elementary refurbishment
- Harris/ALHA refurbishment
- Playground replacements
- Radio system replacement
- Technology improvements and equipment replacements
- Bus purchases
- Various district site work

Mr. Hacker explained these projects will be bid throughout 2024-2026 and will be brought forth as the financing reflects the pledge of no tax increase.

Ms. Heffernan opened the hearing for public comment.

Dave Weyant – Brownsburg Mr. Weyant shared that he appreciates that the district is not increasing taxes but would like to see the district work toward reducing taxes.

There being no further comments or questions, Ms. Heffernan closed the hearing at 7:06 p.m.

B. Recommendation to Approve Project Resolution

Mr. Hacker recommended the Board of School Trustees approve the Project Resolution. He explained this resolution establishes the estimated costs of the project, the tax impact, and the

timing of the impact. He noted that the projected estimates are conservative in nature and will not exceed parameters previously noted.

PROJECT RESOLUTION

WHEREAS, the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") at a meeting on June 12, 2023 held a public hearing in accordance with Indiana Code § 20-26-7-37 for the purpose of answering questions and listening to taxpayers' comments and any evidence they may present about the proposed renovations and improvements to facilities throughout the School Corporation, including site, safety and security and athletic improvements and the purchase of technology, furniture, real estate, equipment and buses (the "Project"); and

WHEREAS, the Board has carefully studied all of the known options and feels that the proposed Project is in the best interests of the present and future students to be served by these facilities; now, therefore,

BE IT RESOLVED, that the purpose of the Project is to provide an improved educational environment for students.

BE IT FURTHER RESOLVED, that the estimated hard and soft construction costs of the Project are \$141,000,000, with estimated costs of issuance (including capitalized interest less interest earnings and interim lease rental) of \$7,500,000, resulting in total estimated Project costs of \$148,500,000.

BE IT FURTHER RESOLVED, that the estimated \$148,500,000 will be funded by one or more of the following: Operations Fund, common school fund loan, and state and/or federal grant monies, general obligation bond issue, and/or a building corporation bond issue with an anticipated impact on the Debt Service Fund tax rate of \$0.7317 per \$100 assessed valuation based on an estimated \$3,348,822,766 assessed valuation beginning in 2025. However, as existing obligations mature and with estimated assessed valuation growth, the anticipated increase to the School Corporation's total tax rate is expected to be \$0.00 above the current rate.

Passed and adopted this 12th day of June, 2023.

Mrs. Dixon moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

C. Recommendation to Approve Resolution of Declaration of Official Intent to Reimburse Expenditures

Mr. Hacker recommended the Board of School Trustees approve the following resolution Approving Declaration of Official Intent to Reimburse Expenditures. He explained that if the school corporation pays any preliminary costs related to the project prior to receiving bond proceeds, it may reserve its ability to be reimbursed from bond proceeds after the closing. In order to do so, the Internal Revenue Service requires that the school corporation declare its official intent to reimburse.

DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, Brownsburg Community School Corporation (the "School Corporation") intends to finance the renovations and improvements to facilities throughout the School Corporation, including site, safety and security and athletic improvements and the purchase of technology, furniture, real estate, equipment and buses (the "Project"); and

WHEREAS, the School Corporation reasonably expects to reimburse certain costs of the Project with proceeds of obligations to be incurred by or on behalf of the School Corporation in an amount not to exceed \$148,500,000; and

WHEREAS, the School Corporation, or the School Corporation acting through a leasing entity, expects to have obligations issued by the School Corporation or on its behalf for the Project and to use the proceeds to reimburse or pay costs of the Project; and

NOW, THEREFORE, BE IT RESOLVED that the School Corporation declares its official intent to acquire, construct or rehabilitate the Project with proceeds of obligations incurred by or on behalf of the School Corporation in an amount not to exceed \$148,500,000 for the purpose of paying or reimbursing costs of the Project; and to approve obligations issued by the School Corporation and/or a leasing entity that will lease the Project to the School Corporation.

BE IT FURTHER RESOLVED, that the School Corporation reasonably expects to reimburse itself from proceeds of obligations issued by or on behalf of the School Corporation for costs of the Project paid prior to the issuance of the obligations.

Passed and Adopted this 12th day of June, 2023.

Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes, zero (0) nays.

D. Recommendation to Approve Construction Contracts (Fieldhouse, Senior Academy)

Mr. Voigt recommended the Board of School Trustees:

- Accept the following bids as the lowest responsible and responsive bid in each bid package, and
- Award the following contracts, and
- Authorize the Administration to execute all necessary contracts, issue and approve change orders, and other necessary actions to achieve each project's schedule, providing the total project costs does not exceed the authorized limits.

Mr. Voigt explained the bids for the BHS Fieldhouse and BHS Senior Academy were publicly received and opened on Thursday, May 25, 2023 and Thursday, June 1, 2023 respectively, in compliance with Indiana Public Works and other applicable statutory requirements. A total of eighteen packages were bid between the two projects, and a total of 42 bids were received and opened. The relevant consultants have reviewed each bid and confirmed the lowest responsible and responsive bidder in each category.

Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes, zero (0) nays.

E. Recommendation to Waive Make-Up Day for Cardinal Elementary on Monday, May 8, 2023

Dr. Jessup recommended the Board of School Trustees approve the waiver of the make-up day for Cardinal Elementary as the result of the lightning strike and subsequent fire closing school for Cardinal Elementary students on Monday, May 8, 2023. She explained that as a performance qualified school district, we are awarded days from the State of Indiana that do not require us to make up a small number of missed instructional days. We are recommending use of one of the days awarded for the Cardinal Elementary due to the fire in the building on Sunday, May 7, 2023. She shared that staff members all worked on May 8, 2023, so there is no adjustment needed for pay.

Dr. Freije moved to approve the recommendation; Mrs. Dixon seconded the motion. The Board approved the motion by a vote of four (4) ayes, zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Snapp thanked the patrons who spoke. Answering questions directed from patron comments, he reviewed the steps that the administration has taken as a result of the Brown Elementary incident. He shared we have met with all parents of the students in the program and have apologized about the situation. He noted that two staff members acted inappropriately and three staff members failed to report. Dr. Snapp offered to meet with the patrons following the meeting to discuss further. Dr. Snapp shared in response to the comments regarding the anonymous reporting tool, this program is in the infancy stage and reporting will be developed over time. He thanked Mr. Murphy for his comments and said he would welcome further discussion with him regarding his concerns. Dr. Snapp thanked the speakers and noted the comments regarding the BCSC tax rate. He explained that we are the largest growing district in the state, having grown by 500 students in the previous 18 months while continuing to lower the tax rate over the last 11 years. Brownsburg is the only school district in the state that has lowered the tax rate consistently.

X. BOARD MEMBER COMMENTS

Mrs. Dixon congratulated the students that attended the meeting this evening. She thanked Mr. Voigt and Mr. Hacker for all of the progress on the construction across the district.

Dr. Freije thanked all the students and staff for their accomplishments. He reminded everyone to be safe during the construction at the high school.

Mr. Hylton thanked Mr. Voigt, Mr. Hacker and their staff for all their work with construction and keeping the tax rate low.

Ms. Heffernan thanked Meyer Najem for being great partners and coming in below budget and celebrating another great year..

XI. ADJOURNMENT

Ms. Heffernan called for a motion to adjourn. Mr. Hylton moved to adjourn; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays. The meeting adjourned at 7:16 p.m.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**
