



**LEGAL NOTICE  
CITY OF MEDFORD  
REQUEST FOR PROPOSAL  
RFP 23-0012**

**Oak Grove World War 1 Memorial Plaza**

The City of Medford, led by its Department of Public Works Department, is accepting proposals for statutory restoration and artisan services from qualified conservators and historic restoration professionals to implement the plan for the restoration of the World War 1 Memorial Plaza. The goal of this effort is to restore and preserve these important historical assets. Bid Documents will be available online beginning at 10:00 AM on July 10, 2023, at <https://www.bidnetdirect.com/massachusetts/cityofmedford>. All Questions & Answers are due by July 25, 2023, by 1:00 PM. The Contract shall commence immediately upon signature of the contract and will end on or about one (1) year (extendable upon mutual agreement between the City and the successful respondent with six (6) months' notice to contract end date).

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to [www.BidNetDirect.com](http://www.BidNetDirect.com) prior to July 31, 2023, by 1:00 PM. Hard copy proposals will not be accepted by [BidNetDirect.com](http://www.BidNetDirect.com). You can register to become a bidder (for free) online at [www.BidNetDirect.com](http://www.BidNetDirect.com). For assistance, contact [BidNetDirect.com](http://www.BidNetDirect.com) at 800-835-4603. Mandatory Pre-bid meetings July 19, 2023, and July 20, 2023 at 11:00 am, must attend at least 1 (one) meeting.

Proposers shall submit a technical, or non-price proposal which includes everything responsive to this RFP. This technical, or non-price should be clearly marked "**RFP 23-0012 Technical Proposal.**" The price proposal shall be submitted in a separate electronic file and should be clearly marked "**RFP 23-0012 Price Proposal.**" Five (5) bound copies of the Technical Proposal is required to be delivered to the Office of Procurement, Room 105, Attention Fiona Maxwell on or before July 31, 2023, 1:00 PM.

Each Proposal shall be submitted in accordance with the Submission Requirements within the RFP and M.G.L. c. 30B, §6 shall apply to this project. It is the responsibility of prospective proposers to check [www.BidNetDirect.com](http://www.BidNetDirect.com) for new information via any addenda to this solicitation. Any addenda issued will be emailed to all plan holders registered with [BidNetDirect](http://www.BidNetDirect.com).

The City of Medford reserves the right to accept any proposal, in whole or in part, to reject any/or all proposals and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City. The city is an Equal Opportunity Employer and encourages MBE/WBE/DBE participation in response to the bid process.

Fiona Maxwell, Chief Procurement Officer