



2023-2024
Brownsville ISD

W66 (CPS)



Directions: Use this form as written or oral documentation of a student’s removal by a **Texas Department of Family and Protective Services (CPS)** representative. *Keep the signed, original form in the student’s PRC.*

PEIMS Leaver Reason 66: Student was removed by Child Protective Services (CPS) and the district has not been informed of the student's current status or enrollment.

Definition and use: This code applies only to Child Protective Services. Private agencies that provide asylum for students do not have the legal authority to remove students from school.

Documentation requirement: Acceptable documentation includes due process documentation supporting the withdrawal; a written statement, signed and dated by the CPS officer, including the CPS officer's name and contact information; or written documentation of an oral statement by a CPS representative that the child was removed, including the CPS representative's name, the date of the conversation, and the signature of the school official.

Written Statement to be signed by a CPS representative.

The student named below was removed by CPS:

Student Name: _____ Student ID#: _____

CPS Representative’s Name: _____ Phone Number: _____

CPS Representative’s Signature

Date

....Or....

Oral Statement taken from a CPS representative by a campus representative

Today, (date) _____ at approximately (time) _____

I spoke with _____

a CPS representative whose phone number is _____

She/he stated that (student’s name) _____

was withdrawn by CPS from (campus name) _____

on (date) _____

Name of campus representative taking message: _____

Signature: _____ **Date:** _____

Administrator’s Signature

Title

Date

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