



## **Building Trades Instructor**

Mercy Career and Technical High School (Mercy Tech) is a Catholic, co-educational, career and technical high school sponsored by the Religious Institute of the Sisters of Mercy of the Americas.

*Looking for an innovative, creative, and collaborative professional to serve as a Building Trades Program instructor.*

### **Building Trades Career and Technical Program General Description:**

- One of seven career and technical program offerings at Mercy Tech
- Provides skills needed for various entry-level positions in the building trades, property maintenance, and the construction field
- Students gain relevant classroom and hands-on experience in carpentry, construction management, facility maintenance, electricity, heating, ventilation, and air conditioning (HVAC), and plumbing
- Students earn certifications in National Center for Construction Education & Research (NCCER) Core Curriculum, Occupational Safety and Health Administration (OSHA) 30 Construction, and National Safety Council First Aid & CPR/AED
- 100% of twelfth graders were employed through the school's Cooperative Education Program during the 2022-2023 academic year

### **Applicant Requirements to Serve as a Mercy Tech Building Trades Instructor:**

- Experience in the building trades field required
- Experience with carpentry preferred
- Knowledge of responsible power tool usage and workplace occupational hazards and safety precautions required
- Familiarity with plans, blueprints, and drawings required
- NCCER Certification preferred
- Familiarity with National Occupational Competency Testing Institute (NOCTI) credentialing assessments preferred
- Familiarity with Pennsylvania Department of Education Secondary Competency Task List Preferred
- Good interpersonal skills and ability to work with adolescents
- Current technology skills including knowledge of Google Suite tools
- Willingness to learn computer applications used at Mercy Tech
- Ability to obtain required background clearances (listed under *Work at Mercy* on the school website)

### **Building Trades Instructor Responsibilities:**

- Instruct and coordinate all aspects of the tenth grade Building Trades Program and collaborate with the Lead Building Trades Instructor with instruction and coordination of the eleventh and twelfth grade Building Trades courses.
- Assess and grade the students in both theory and practical settings within the framework of the educational system of the school

- Collaborate with the Lead Building Trades/OSHA Instructor including the organization and scheduling of two Occupational Advisory Committee (OAC) meetings per academic year
- Collaborate with other professionals in the education of Mercy Tech students
- Participate in CTE Department meetings and attend all faculty meetings, accreditation meetings and grade meetings

### **Schedule and Calendar Considerations**

- Work full school day (8:00 – 3:30)
- Work full school year (late August until mid-June)
- Participate in Parent Conferences (two per year) and two evening open houses

**Pay:** From \$42,000.00 per year

### **Benefits Include:**

- Immediate participation in a matching 403(b) plan
- Dental insurance
- Health insurance
- Paid sick and personal days
- Professional development financial assistance
- Tuition reimbursement

### **COVID-19 considerations:**

Faculty is 100% vaccinated

### **Education:**

- Associate (Preferred)

### **Your next steps . . .**

- Email a cover letter and resume to [caument@mercycte.org](mailto:caument@mercycte.org)
- Prepare a portfolio to bring to an interview
- Ensure you meet the hiring requirements: COVID-19 vaccinated, pass all required background clearances (see the *Work at Mercy* page on the [www.mercycte.org](http://www.mercycte.org) website)
- Check [www.mercycte.org](http://www.mercycte.org) to learn more about Mercy Tech
- Questions? Please call the principal, Mr. Aument, at 215-226-1225 ext 135