

WESTMINSTER SCHOOL DISTRICT CLASSIFICATION STATEMENT

TITLE: SKILLED MAINTENANCE WORKER - PAINTER

BASIC FUNCTION:

Under the direction and supervision of the Supervisor, Maintenance and Grounds, performs a variety of journey level and semi-skilled duties in painting work in surface preparation, application and maintenance of District facilities and equipment; assists in other maintenance trade areas as assigned.

ESSENTIAL DUTIES:

Reads work orders or receives instructions from supervisor regarding painting and/or other work assignments.

Smooths surfaces, patches and removes old paint from surfaces to prepare them for painting or other surface coverings.

Prepares various surfaces such as wood, concrete, metal, glass, dry wall, and plaster for surface coverings; operates appropriate equipment and tools for removing paint or graffiti; patching holes or roughing slick surfaces as necessary or required.

Operates a variety of painting equipment and tools, such as sand blaster, pressure washer, brush, roller, or spray gun to apply a variety of surface coverings such as paint, varnish, shellac, enamel, lacquer, and/or other protective or decorative finishes.

Refinishes or repaints wood, metal, furniture, fences, playground and parking lot markings, vehicles or other equipment; applies primer, undercoats and finish coats as needed.

Installs wall coverings or other appropriate materials on inside walls and surfaces, as directed.

Rigs or erects, moves and works from ladders, scaffolding, and platforms as needed or required.

Cleans and maintains brushes, tools, and other equipment in good working condition.

Removes fixtures such as pictures and electric switchcovers from walls in preparation for painting, or covering walls with other materials.

Covers surfaces such as baseboards, door frames, and windows, floors and furniture to protect during painting.

Operates assigned District vehicles in carrying out duties and responsibilities.

Consults with department heads, school principals, teachers, custodial personnel, and others in planning and scheduling painting projects and assignments.

Recommends paint or other finishes to protect and beautify surfaces.

With the approval of the department head, orders and stores paints, finishes, and related materials.

Sets priorities and schedules regular maintenance jobs.

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Lays out, letters, and paints signs and related materials by hand or other appropriate means.

Maintains records of work projects.

Establishes an estimated cost for materials and labor and a scheduled timeline in which to complete projects.

OTHER REPRESENTATIVE DUTIES:

Provides work direction, guidance, and training to other maintenance personnel involved in the preparation of surfaces for painting, mixing paints or other finishes, use of tools and equipment used in applying paints or other protective coatings.

May be assigned to assist in the performance of other building maintenance trades functions by performing skilled, semi-skilled, or unskilled duties.

Performs other related duties as required or assigned.

ORGANIZATIONAL RELATIONSHIPS:

Supervision: 1. Reports to and receives direction from the Supervisor, Maintenance and Grounds
 2. Assigns work and supervises, on a project basis, maintenance personnel assigned to assist in the setting up, preparation and painting of various kinds of surfaces.

Internal Contacts: Continuing contact with other maintenance personnel, school principals and other department heads, teachers, custodial, and other district personnel.

External Contacts: Continuing contact with material supply sources. Some contact with sales people and contractors.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods for preparing a variety of surfaces for painting and finish work.

Standard practices, methods, materials, and equipment used in painting and finishing work.

Health and safety procedures and practices involved in setting up and using ladders, scaffolds, platforms, and the equipment involved in painting assignments.

Applicable laws, codes and regulations including fire, safety, handicap and related codes.

Health and safety regulations, and appropriate safety precautions and procedures in a school environment.

Technical aspects of the painting trade.

Proper methods for cleaning tools and equipment, as well as the proper storage of equipment, materials, and supplies.

Shop mathematics applicable to the painting trade.

Principles and practices for providing work direction and guidance to others.

Interpersonal skills using tact, patience and courtesy.

Record-keeping techniques.

ABILITY TO:

Perform skilled painting and finishing work.

Prepare a variety of surfaces for painting or other surface coverings.

Erect and work from scaffolding, platforms, and ladders.

Understand and apply painting trade safety standards and procedures.

Operate a variety of tools and equipment normally used in the preparation of surfaces and the application of paint or other protective coatings.

Perform and/or learn to perform a variety of general maintenance and semi-skilled repair work.

Understand and follow both oral and written directions.

Operate a district vehicle observing safe, legal and defensive driving practices.

Maintain routine records and logs.

Interpret a variety of instructions furnished in written, oral, and diagram form.

Provide work direction and guidance to others.

Establish and maintain cooperative and effective working relationships with others.

Meet schedules and time lines.

Prioritize and identify needs and solve problems independently as appropriate.

Work independently with little direction.

Work courteously and tactfully with co-workers and public.

Read, interpret and follow rules, regulations, policies and procedures.

Adapt easily to work assignments, additional priorities and new procedures.

Receive constructive criticism and modify work appropriately.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The employee is regularly required to stand; walk; use hands to finger, handle or feel; reach with hands and arms above head; talk and hear. The employee frequently is required to stand, walk, stoop, kneel, crouch, climb or balance. The employee must frequently lift and/or move objects or materials weighing up to 50 pounds; occasionally lift and/or move 100 pounds with assistance. Specific vision abilities required by this job include close vision, depth perception, peripheral vision, and the ability to focus.

WORK ENVIRONMENT:

While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The employee is exposed to moving mechanical parts; precarious places; fumes or airborne particles; and toxic or caustic chemicals. The noise level in the work environment is usually moderate.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: (1) Graduation from high school; and (2) three (3) years journey level experience preferably as a licensed journey level painter.

LICENSES AND OTHER REQUIREMENTS:

Possession and maintenance of a valid California Driver's License.

Insurability by the District's insurance carrier.

PREPARED BY:	Classified Personnel Department	DATE: 6/97
APPROVED BY:	Board of Trustees	DATE: 5/11/89
APPROVED BY:	Personnel Commission	DATE: 5/11/89
AMENDED BY:	Personnel Commission	DATE: 6/24/97
REVISED BY:	Personnel Commission	DATE: 6/20/06