

***Mercer County Senior High School
School Based Decision Making Council
Meeting Agenda***

June 12, 2023

4:00 pm

Members:

Spencer Tatum, Principal & Chair
Ekambaram Elumalai, Teacher Representative
Kendra Rowland, Teacher Representative
Andrew Ashford, Teacher Representative
Patrick Branam, Parent Representative
John Huffman, Parent Representative
Mike Floro, Council Secretary

Opening Business

- Welcome
- Agenda Approval
- May Minutes
- Good News Report

Behavior/PBIS Report

Academic Progress Check

Budget Report

New Business

- Job postings update
- 2023-24 SBDM meeting dates
- Emergency Management Plan 2023-24 2nd reading
- Committee policy 2nd reading
- Extra-Curricular Programs policy 2nd reading
- Principal Selection - Consultation policy 1st reading
- Curriculum policy 1st reading
- Upcoming dates/events

Public Comment

Set time & date for next meeting

Adjourn

***Mercer County Senior High
SBDM Council
Regular Monthly Meeting
May 16th, 2023 – Draft Minutes***

The meeting was called to order by Mr. Tatum at 4:02 p.m. in the Conference Room. The following members of the council were in attendance:

Present : Spencer Tatum, Principal Kendra Rowland, Teacher Ekambaram Elumalai, Teacher Mike Floro, SBDM Secretary	Absent: John Huffman, Parent Patrick Branam, Parent
--	--

Agenda Approval

Motion to accept: K. Rowland, second by A. Ashford
Motion was approved by consensus.

Minutes Approval

April Minutes were reviewed by the council.

Motion to accept: A. Ashford, second by K. Rowland
Motion was approved by consensus.

Good News Report

- Miranda Goodlett was chosen as “Teacher of the Month” by the student body.
- The drama department had a very successful spring performance of “Grease”.
- The Titan Singers had a great performance of folk songs and spirituals at their spring concert on May 5th.
- The concert band gave a great performance at their spring concert on May 11th.
- Envirothon team of Kyleigh Gibson, Casey Robinson, Jace Good, Sydney Putnam, and Aiden Charles advanced to the state competition.
- Grayson Guerra placed 1st in Compass and Pacing at a 4 H competition.
- Sydney Putnam placed 2nd in Compass and Pacing at a 4 H competition.
- Norah Martin was named the MCSHS “Student of the Year” at the GEAR UP Kentucky Institute.
- Christina Emmanuel was named the MCSHS “Teacher of the Year” at the GEAR UP Kentucky Institute.
- The Mercer County Conservation Essay winners were Sadie Peavler-1st place, Collin Warren-2nd place, and Luke Whitenack-3rd place.
- Emily Chunglo was selected as one of four students to be a 2023 Youth Salute “Town Meeting on Tomorrow” ambassador in St. Louis in October.
- Sara Dunn was named the Central Kentucky Youth Salute Leadership Award winner and one of five students selected for a \$4,000 scholarship to Georgetown College. She was also named the MCSHS Youth Salute winner.
- 2023 Prom was a great success in spite of the weather and having to change locations at the last minute.

- Keith Adkins was named as the Head Boys Basketball coach.
- Boys Archery team finished 4th in the KHSAA State tournament in Bowling Green.
- Beau Brown, Jai Maria Piazza, and Teigh Yeast earned Most Outstanding Performance at the Patriot Games Invitational Track meet.
- The baseball team had the following members make the regular season All District team: Will Johnson, Jonathan Logdon, Ayden Stephens, Carter Devine, and Evan Hart.
- Evan Hart was chosen as the 46th District Player of the Year.
- The track team will compete in the regional track meet at Boyle County High School on May 23rd.
- The boys and girls tennis teams will compete in the regional tennis tournament in Danville the week of May 15-19.
- The baseball and softball teams will compete in the district tournament the week of May 15-19.
- Timberlynn Yeast has signed to play basketball at Marshall University.
- Beau Brown has signed to run track at Centre College.
- Zeydan Jackson has signed to play football at Mt. St. Joseph's.
- Garrett Fister has signed to run track at Rio Grande.

Monthly Reports

Behavior:

- PBIS data and charts were presented (see SBDM packet). Data shows 528 major referrals from the start of school through 5/11/23. 9th grade had 180 referrals, 10th grade had 202 referrals, 11th grade had 55 referrals, and 12th grade had 91 referrals.

Academic:

- AP Testing took place at both MCSHS and at Carpenter's Christian Church due to KSA testing going on simultaneously at the HS.
- KSA Testing finished on Friday May 12th. Makeup testing will continue throughout the week of May 15th through May 19th.
- Semester Exams will take place the last week of school.

Budget:

- Section 6 - \$4,723.87
- District Activity Accounts - \$408,055.00
- Student Activity Accounts - \$44,895.00
 - Council asked about if there was a plan for chromebook replacement.

Staffing Update:

- Library Media Specialist - Kristy Drakeford was interviewed, offered the position, and accepted.
- Health / PE - Mr. Tatum reported that we have multiple applications for this position and interviews should happen in early June.
- Special Education (2 position) - Mr. Tatum reported that we have multiple applications for this position and interviews should happen in early June.

Old Business

None

New Business

- SBDM Elections
 - Mr. Tatum presented to the council the results for Teacher/Parent representatives for SBDM Council for the 23-24 SY. The teacher elected representatives are Ekambaram Elumalai, Andrew Ashford, and Kendra Rowland. The parent elected representatives are Todd Davis and Jessica Sanders.
- Mr. Tatum presented on our current Job Posting. This section has been moved to “monthly reports” and called “Staffing Update”.
- The 2023-24 SY Bell Schedule was presented to council with a new dismissal time of 2:45PM
- The MCSHS Emergency Management Plan for the 23-24 SY was presented to council.
 - Changes to Phase 2 Evacuation Plan were discussed.
Motion to accept: A. Ashford, seconded by Dr. Eka
Motion was approved by consensus

Policy Reviews:

Committee Policy (1st Reading)

- No Changes
Motion to accept: K. Rowland, seconded by A. Ashford
Motion was approved by consensus

Extra Curricular Program Policy (1st Reading)

- Change “sdesignated” to “designated” in the last full paragraph
Motion to accept: A. Ashford, seconded by Dr. Eka
- Motion was approved by consensus

Principal Selection Policy (Policy Review)

- No Changes

Curriculum Policy (Policy Review)

- No Changes

Upcoming dates/events:

May 15	SBDM 4:00 pm
May 15-16	Senior Finals
May 16	Board meeting 5:30 pm
May 17	Senior Trip - Kings Island
May 18	Senior grades due
May 18	FFA Banquet 6:00 pm
May 19	Underclassmen Awards program 8:15 am
May 19-23	Underclassmen Finals
May 21	Baccalaureate - Carpenter's Christian Church 3:00 pm
May 22	Senior Awards program 9:00 am

May 22	Senior Picnic @ "The ROC" 11:00 am
May 23	Last day of school - 12:35 pm dismissal
May 23	Graduation practice and "Senior Walk" 8:30 am
May 24	Staff Work day
May 25	Closing Day
May 27	Graduation - MCSHS Gymnasium 2:00 pm
May 27	Project Graduation - Malibu Jack's (Lexington)
May 30 - June 9	Summer School
June 10	ACT
June 12	SBDM 4:00 pm
June 20	Board meeting 5:30 pm
June 25-July 9	KHSAA Dead Period

Public Comments

None

The next regular monthly meeting will be June 12th at 4:00 p.m in the MCSHS conference room. The SBDM council was adjourned at 4:53 p.m. The motion was made by A. Ashford and seconded by Dr. Eka. Motion was approved by consensus.

Submitted by Mike Floro, recording secretary

Good News Report – June 12, 2023

- The FFA banquet was held on May 18th to honor our students.
- Baccalaureate was a great success at Carpenter's Christian Church.
- Whitaker Bank sponsored our Senior Picnic at the ROC.
- Our seniors participated in a "Senior Titan Walk" at MCES and MCIS on the last day of school.
- Graduation was held on May 27th and we had 140 students receive their diploma.
- Project Graduation was held at Malibu Jack's in Lexington.
- The FFA sent numerous students to the FFA State Convention the week of June 5th. The Food Science team of Alena Trent, Emily Chunglo, Shelby Ramey, and Naomi Martin finished 4th with Emily Chunglo being the highest individual in the state for this contest.
- Emily Chunglo placed 2nd in the state in Extemporaneous Speaking.
- Emily Chunglo was selected to serve as a Kentucky FFA Foundation Ambassador.
- Shelby Ramey earned a Kentucky FFA State Degree.
- Sara Dunn won a match at the state tennis tournament and advanced to the round of 32.
- Evan Hart was named the 12th region baseball player of the year, 1st team All-State, and the Gatorade Player of the Year in the state of Kentucky.
- Baseball team won the 46th District Championship for the fourth year in a row and hosted the 12th Region baseball tournament.
- The boys and girls track teams won the Class 2A, Region 5 track and field meet at Boyle County High School.
- The boys track team won the STATE CHAMPIONSHIP in 2A for the 3rd straight year.
- The girls track team placed 3rd in the state track meet.
- Jordan Piazza won the state championship in the 110M Hurdles.
- Teigh Yeast won the state championship in the 100M Dash.
- Teigh Yeast won the state championship in the 200M Dash.
- Teigh Yeast won the state championship in the 400M Dash.
- Teigh Yeast won the state championship in the Triple Jump.
- Beau Brown won the state championship in the 100M Dash.
- Beau Brown won the state championship in the 200M Dash and set a state record.
- Beau Brown won the state championship in the 400M Dash and set a state record.
- Thaddeus Mays won the state championship in the Triple Jump.
- Hayden McGuire and Alex Bradley won the state championship in the Mixed Unified 2x50M relay.



Mercer County Senior High School

Generated: Jun 8, 2023, 10:18:26 AM

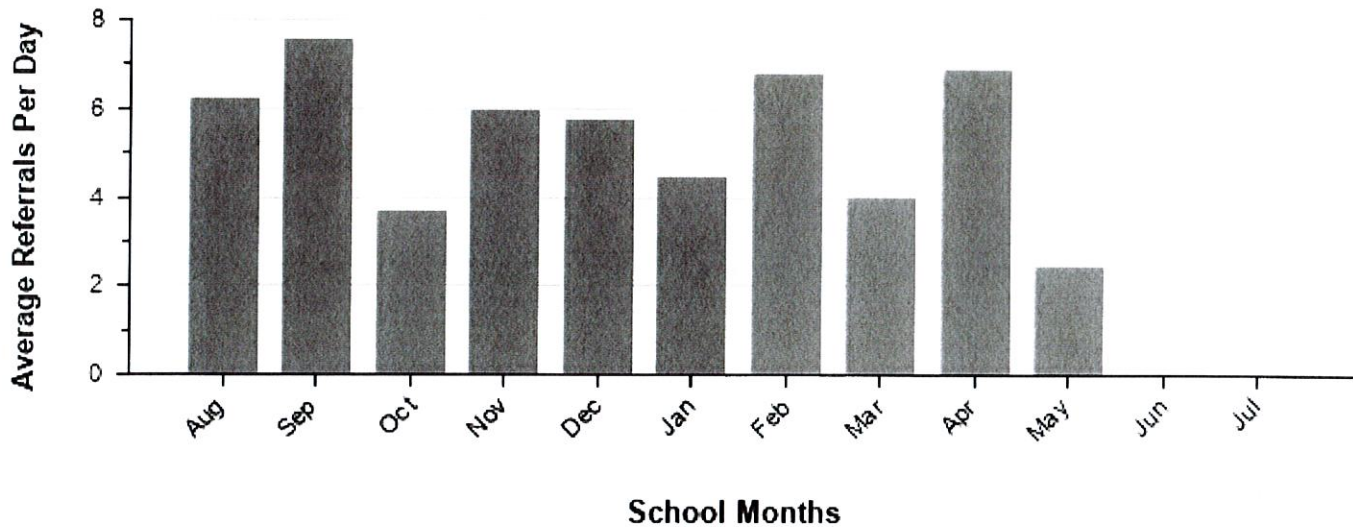
School Summary

2022-23

Outcome: All Referrals

Average Referrals Per Day Per Month

All, 2022-23

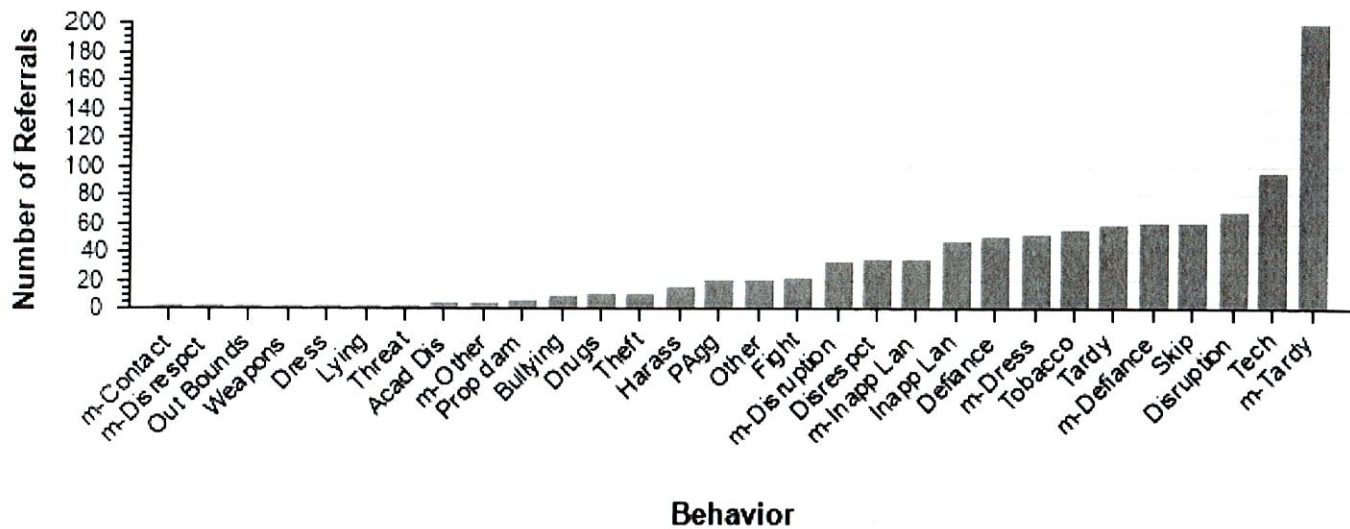


Data Table

Year	Month	Days Count	Referral Count	Referrals/School Day
2022	August	16	99	6.19
2022	September	21	158	7.52
2022	October	21	77	3.67
2022	November	19	113	5.95
2022	December	12	69	5.75
2023	January	19	84	4.42
2023	February	19	128	6.74
2023	March	22	87	3.95
2023	April	15	103	6.87
2023	May	18	44	2.44
2023	June	0	0	0.00
2023	July	0	0	0.00
Totals:		182	962	4.46

Referrals by Behavior

All, Aug 1, 2022 - Jul 31, 2023



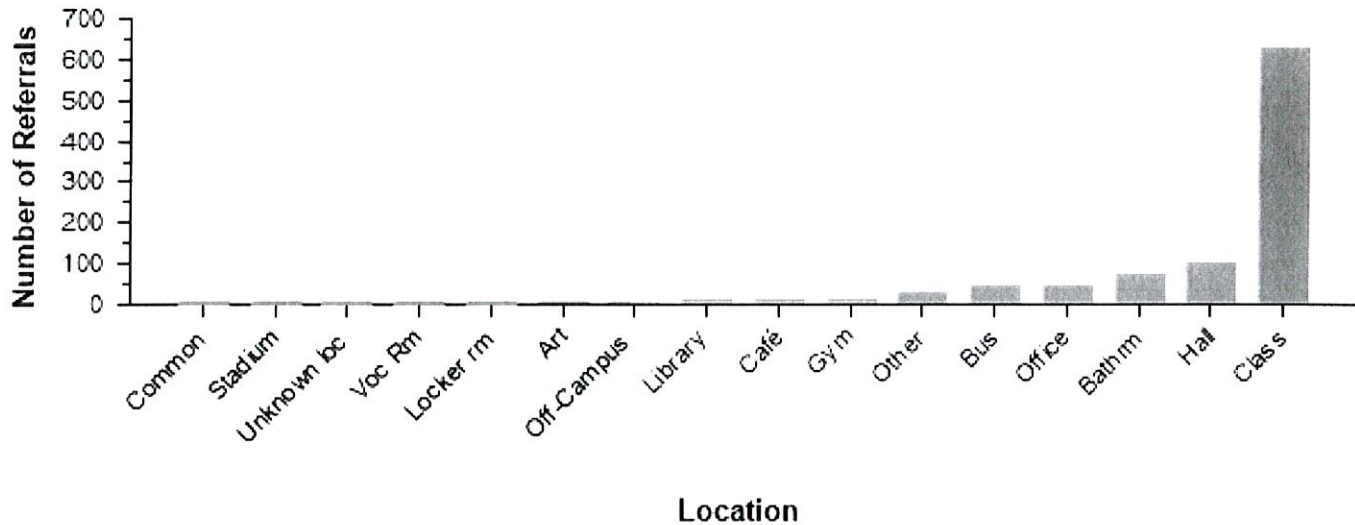
Data Table

Behavior	Frequency	Proportion	Additional Frequency
Staff-managed (minor) - Physical Contact/Physical Aggression	1	0.10%	0
Staff-managed (minor) - Disrespect	1	0.10%	0
Inappropriate Location/Out of Bounds Area	1	0.10%	0
Use/Possession of Weapons	1	0.10%	0
Dress Code Violation	2	0.21%	0
Lying	2	0.21%	0
Threatening Behavior	2	0.21%	0
Academic Dishonesty	3	0.31%	0
Staff-managed (minor) - Other	3	0.31%	0
Property Damage/Vandalism	5	0.52%	0
Bullying	8	0.83%	0
Use/Possession of Restricted Substances	9	0.94%	0
Theft	9	0.94%	0
Harassment	15	1.56%	0
Physical Aggression	20	2.08%	0
Other Behavior	20	2.08%	0
Fighting	21	2.18%	0
Staff-managed (minor) - Disruption	32	3.33%	0
Disrespect	34	3.53%	0
Staff-managed (minor) - Inappropriate Language	34	3.53%	0
Abusive Language/Inappropriate Language/Profanity	47	4.89%	0
Defiance/Insubordination/Non-Compliance	50	5.20%	0
Staff-managed (minor) - Dress Code Violation	51	5.30%	0
Use/Possession of Tobacco/Nicotine	55	5.72%	0
Tardy	57	5.93%	0
Staff-managed (minor) - Defiance/Insubordination/Non-compliance	60	6.24%	0
Totals:	962	100%	0

Skip Class	60	6.24%	0
Disruption	67	6.96%	0
Technology Violation	94	9.77%	0
Staff-managed (minor) - Tardy	198	20.58%	0
Totals:	962	100%	0

Referrals by Location

All, Aug 1, 2022 - Jul 31, 2023

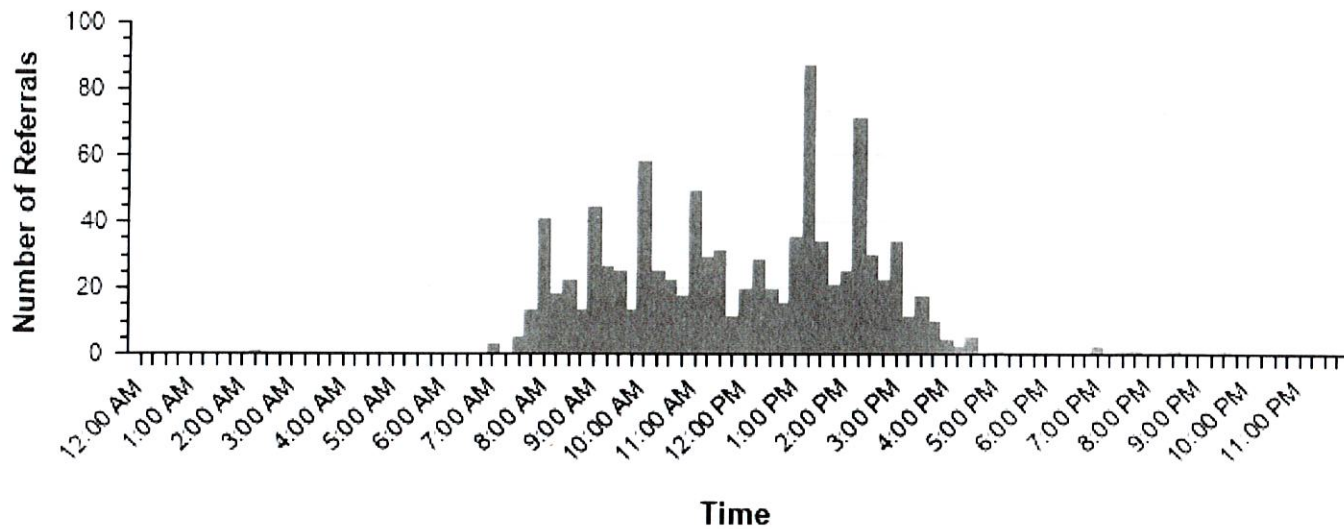


Data Table

Location	Frequency	Proportion
Commons/Common Area	1	0.10%
Athletic Field/Stadium	1	0.10%
Unknown Location	1	0.10%
Vocational Room	1	0.10%
Locker Room	2	0.21%
Art Room	3	0.31%
Off-Campus	3	0.31%
Library	9	0.94%
Cafeteria	12	1.25%
Gym	14	1.46%
Other Location	27	2.81%
Bus	43	4.47%
Office	44	4.57%
Bathroom/Restroom	75	7.80%
Hallway/Breezeway	101	10.50%
Classroom	625	64.97%
Totals:	962	100%

Referrals by Time

All, Aug 1, 2022 - Jul 31, 2023



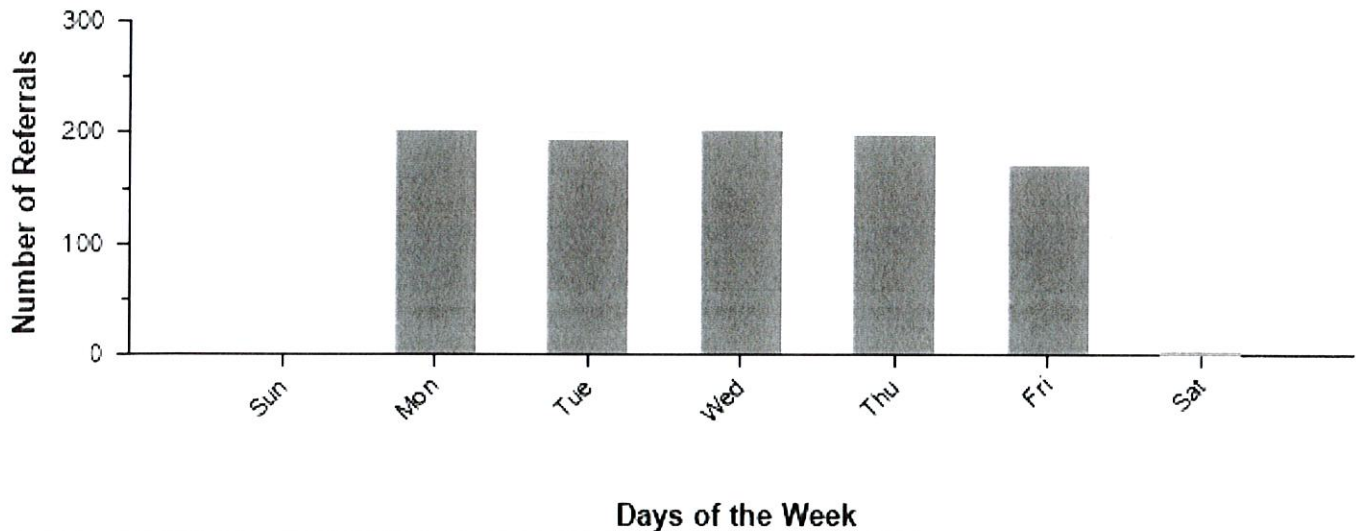
Data Table

Time	Frequency	Proportion
12:00 AM	0	0.00%
12:15 AM	0	0.00%
12:30 AM	0	0.00%
12:45 AM	0	0.00%
1:00 AM	0	0.00%
1:15 AM	0	0.00%
1:30 AM	0	0.00%
1:45 AM	0	0.00%
2:00 AM	0	0.00%
2:15 AM	1	0.10%
2:30 AM	0	0.00%
2:45 AM	0	0.00%
3:00 AM	0	0.00%
3:15 AM	0	0.00%
3:30 AM	0	0.00%
3:45 AM	0	0.00%
4:00 AM	0	0.00%
4:15 AM	0	0.00%
4:30 AM	0	0.00%
4:45 AM	0	0.00%
5:00 AM	0	0.00%
5:15 AM	0	0.00%
5:30 AM	0	0.00%
5:45 AM	0	0.00%
6:00 AM	0	0.00%
6:15 AM	0	0.00%
6:30 AM	0	0.00%
6:45 AM	0	0.00%
Totals:	962	100%

2120110611	9	1.21%
2120379121	9	1.21%
2120412452	9	1.21%
2120206992	9	1.21%
2120412440	9	1.21%
2120357784	10	1.34%
2120360462	10	1.34%
2120096593	10	1.34%
2120878621	11	1.48%
2120432349	11	1.48%
2120255351	12	1.61%
2120803995	13	1.74%
2120259091	13	1.74%
2120125063	14	1.88%
2120129724	14	1.88%
2120182895	14	1.88%
2120053669	15	2.01%
2120285537	15	2.01%
2120477833	16	2.15%
2120168105	17	2.28%
2120189957	22	2.95%
Totals:	745	100%

Referrals by Day Of Week

All, Aug 1, 2022 - Jul 31, 2023



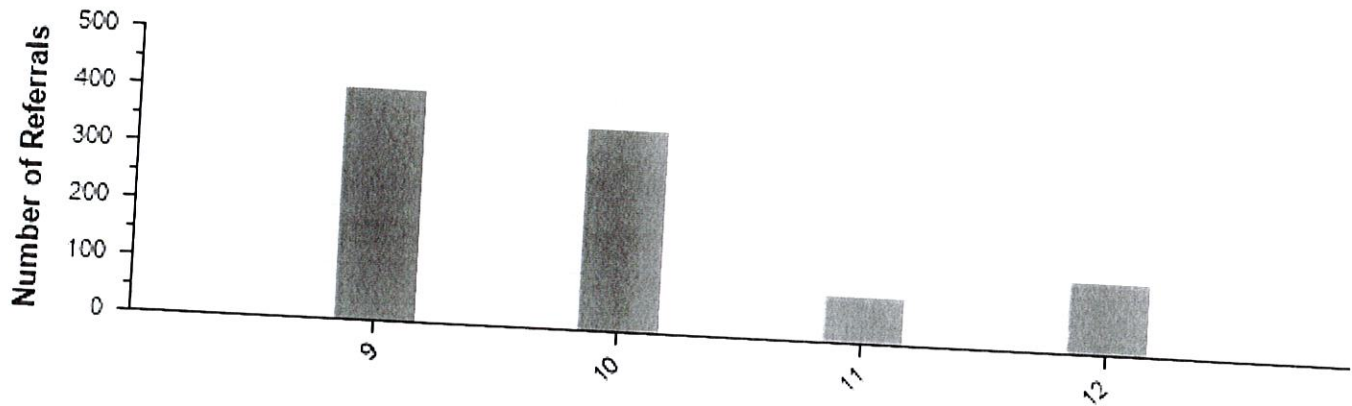
Data Table

Day	Frequency	Proportion
Sunday	0	0.00%
Monday	201	20.89%
Tuesday	193	20.06%
Wednesday	201	20.89%
Totals:	962	100%

Thursday	196	
Friday	170	20.37%
Saturday	1	17.67%
Totals:	962	0.10%
		100%

Referrals by Grade

All, Aug 1, 2022 - Jul 31, 2023



Grade

Data Table

Grade	Frequency	Proportion
Pre K-A	0	0.00%
Pre K-B	0	0.00%
Pre K	0	0.00%
K	0	0.00%
1	0	0.00%
2	0	0.00%
3	0	0.00%
4	0	0.00%
5	0	0.00%
6	0	0.00%
7	0	0.00%
8	0	0.00%
9	0	0.00%
10	405	42.10%
11	351	36.49%
12	80	8.32%
Post 12	126	13.10%
Totals:	962	0.00%
		100%

Section 6 Accounts	2022-23 Budget	Balance as of June 6, 2023
Other Certified	250	-575.00
Certified Substitute Salary	400	-2,980
Employer Medicare Contribution	25	-34.92
KTRS Employer Contribution	25	-101.17
KSBA Unemployment Insurance	15	-13.46
Registration Fees	9,000	4,393.72
Other Professional Services	500	7.05
Copier Rental	15,000	0.00
Postage & PO Box Rental	3,500	1,760.43
Telephone	1,750	184
Travel	2,244	-954
General Supplies	40,000.00	-21,846.66
General Supplies (Library)	2500	223.62
Food Non Instructional Non Food Service	100	-59.02
Library Books (Library)	2,000	659.40
Periodicals (Library)	1,000	683.55
Supplementary Books/Study Guides	100	72.02
Textbooks	500	500.00
Audiovisual Materials (Library)	1,250	1,205.05
Reference Materials	250	250
Computer Related Supplies	7,500	4,511
Health Supplies	1,000	648.1
Equipment Supplies	500	500
Other Supplies & Materials	4000	25
Tech Related Hardware	500	500.00
Tech Software	500	500.00
Dues & Fees	2,000	-220.04
Instructional Field Trips		-782
Other Miscellaneous	17,509	8,692
Food Instructional Non Food Service		-471.37
General Supplies (School supplies)	24,179	9,697.34
General Supplies (Custodial)	20,000	-3,213.36
TOTAL	158,603.56	3,762.03

<i>District Activity Accounts @ Central Office</i>	<i>Balance as of June 6, 2023</i>
Blood Center Scholarship	820.00
Destitute Senior	312.00
Class of 2023	4,704.00
Driver's Education	11,700.00
General Fund	19,155.00
Ag Shop	6,380.00
AP Exam	2,413.00
Art	260.00
Band	9,043.00
Chorus	52.00
Drama	11,961.00
English	7
Class of 2024	6,195.00
Foreign Language	579
Horticulture	97,312.00
Library Book Fair	695.00
Class of 2025	3,189.00
Yearbook	3,473.00
Pictures	699.00
Senior Trip	55
Special Education	252
Summer School	11,737.00
Technology	3701
Class of 2026	3,623.00
Textbooks	9,730.00
College Tech Educational	1,153.00
Staff Fund	2,483.00
Col. Chinn Scholarship	500.00
Alvis Johnson Scholarship	2,190.00
School Store	2,850.00
General Athletics	49,044.00
Archery	2,641.00
Baseball	303.00
Boys Basketball	409.00
Girls Basketball	791.00
Cheerleading	1,748.00
Cross Country	1,066.00
Dance	2,351.00
Football Bowl Game	27,912.00
Football Supplemental	29,100.00
Golf	693.00
Boys Soccer	255.00
Girls Soccer	5,724.00
Softball	429.00
Boys Tennis	2,712.00
Girls Tennis	2,940.00
Track	710.00
Volleyball	0.00
Bass Fishing	3,469.00
Heart of the Bluegrass	16,094.00
Athletics Supplemental	2,968.00
Gate Receipts	78,671.00
Athletic Training	310.00
<i>TOTAL</i>	<i>447,587.00</i>

Student Activity Accounts @ Central Office**Balance as of June 6, 2023**

Thirst Club	24
KYA/KUNA	896
Fellowship of Christian Athletes	852
Republican Club	111
Unity Club	206
FCCLA	2,857.00
Engineering Club	674
Educator Rising	87
National Honor Society	775
Spanish Club	1,209.00
Student Council	976
Key Club	65
Film Club	121
Envirothon Team	75
Book Club	471
Beta Scholarship	170
Academic Team	371
Band	1,253.00
Project Graduation	2,845.00
DECA Club	113.00
Board Game Club	328.00
Field Trips	91.00
Beta Club	980.00
FFA	20,720.00
School Store	202
Student Vending	674.00
Pep Club	841
Weightlifting	1334
Chess Club	676
TOTAL	40,006.00

2023-24 SBDM meeting dates

- July 18 – 9:00 am
- August 21– 3:30 pm
- September 18 – 3:30 pm
- October 16 – 3:30 pm
- November 13 – 3:30 pm
- December 11 – 3:30 pm
- January 22 – 3:30 pm
- February 26 – 3:30 pm
- March 25 – 3:30 pm
- April 15 – 3:30 pm
- May 13 – 3:30 pm
- June 10 – 9:00 am

COMMITTEE POLICY

LEADERSHIP TEAM/AD HOC COMMITTEES

As needed, the Council may approve ad hoc committees to help address needs as identified by the Council. The School Leadership team, which is composed of members of the Math department, English department, Science department, Social Studies department, Career and Technical Education department, Fine Arts department, Special Education department, and head grade level advisors, will serve as the primary group to address needs in the high school.

There are also three additional Multi-tiered Systems of Support committees that meet monthly. These committees have representation from every department and every staff member is assigned to either the Instructional committee, Procedural committee, or PBIS committee.

For these ad hoc committees, the Council will identify the specific topic to be addressed.

The principal (or principal's designee) will invite persons to serve on the ad hoc committee and will also designate a committee member to convene the committee for its first meeting.

Ad hoc committees automatically dissolve when they have completed their tasks.

OPERATING RULES FOR ALL COMMITTEES

All committees established by the SBDM Council are public agencies subject to Kentucky's Open Meetings Law. To comply with that law, each committee must:

- Establish a regular meeting schedule at its first meeting of each school year and make that schedule available to the public by posting it in a place convenient to the public.
- Hold meetings that are not on the regular schedule only after following these special meeting procedures:
 - The committee chair or a majority of members decide the date, time, place, and agenda.
 - Those who make the decision put the date, time, place, and agenda in a written notice, which they must post in a place convenient to the public at least 24 hours before the meeting.
 - Notice of a special meeting must be hand-delivered, faxed, or mailed to all members of the committee early enough so that they will receive it 24 hours before the meeting. E-mail cannot be used to deliver these notices.
 - If any media organization has asked for notice of special meetings, those calling the meeting must hand-deliver, fax, or mail copies of the written notice to the agency requesting the notice so that they will receive it 24 hours before the meeting. E-mail cannot be used to deliver these notices.
- Take minutes of the actions and decisions at every meeting.
- Review the minutes of each meeting and approve them at the very next meeting, after deciding on any needed correction.
- Make committee minutes for each meeting available to the Council and to any interested party, after final approval of the minutes.

POLICY EVALUATION

This policy will be evaluated by the SBDM Council in the fall of every new school year. Recommendations (if any) for revisions will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year, but no later than the January council meeting.

EXTRACURRICULAR PROGRAMS POLICY

CRITERIA FOR PROGRAMS

For an extracurricular program to be continued or to institute a new program, the program must:

1. Generate and maintain student interest, as well as attract students not currently involved in extracurricular or service projects.
2. Encourage, enhance, and maintain equity including but not limited to a wide range of opportunities for both male and female students.
3. Have an adult sponsor who meets district requirements and has appropriate adult supervision at all times.

PROGRAMS CURRENTLY OFFERED

Lists of the academic and non-academic extracurricular programs, activities, and clubs that are offered at Mercer County Senior High School are in the Parent/Student handbook.

STUDENT PARTICIPATION

Students will be eligible to participate in extracurricular activities according to the requirements listed below::

1. The same academic guidelines required by the KHSAA will be required of all sports at MCSHS. Currently under a 6 period day schedule, a student must be passing at least 4 of 6 classes. A middle school student participating on the high school team must be passing at least 2/3 of their respective classes. A grade check will be conducted at noon on each Friday. Any athlete not passing 2/3 of their classes will be ineligible for athletic competition from the next Monday through the next Sunday.
2. All athletes, cheerleaders, and participants must maintain a good attendance record and none shall be permitted to participate in any athletic contest or practice unless they are in attendance on the day of the game (if the event is on Saturday or Sunday, the participant must be in attendance on the preceding Friday). Attendance means being counted present for at least half of the day. Appeals will be handled through the Principal.
3. Comply with rules established by the adult coach or sponsor for the activity.
4. Meet requirements set by the appropriate sponsoring or governing organization.

COACHES AND SPONSORS

Each extracurricular activity will be led by an adult coach or sponsor who meets any applicable requirements set in law, is designated in school board policy for non-faculty employees, and by the sponsoring or governing organizations. The coach, sponsor, or other approved personnel will be responsible for personally supervising or ensuring that all students are supervised by an adult while they are participating in an activity, including practice time and travel time where applicable.

The principal/athletics director will assign coaches/sponsors.

Approved: _____ Chairperson: _____

PRINCIPAL SELECTION POLICY

PREPARATION

When the council learns that the school needs to hire a principal, the council:

- meets with the Superintendent, or designee, (who will serve as chair of the council and have voting rights for the purpose of the hiring process) to review the *Best Practices for Principal Selection* document available on the Kentucky Association of School Councils website. The outgoing principal shall not serve on the council during the principal selection process.
- selects a trainer of their choice to deliver training in recruitment and interviewing techniques the council Chair or Vice-Chair will arrange for this training on a date agreed upon by the council and call a special meeting of the council for this purpose with "Principal Selection Training" on the agenda.
- distributes copies of this policy to all members before the scheduled training and sends a copy to the trainer who will be providing the selection training.
- distributes informational materials regarding Kentucky Open Records and open meetings law and have all members sign a nondisclosure agreement forbidding sharing of information and discussions held in closed session.

SELECTION PROCESS

The council will:

- design and carry out processes to get shareholder input on what traits will make the best leader for this school. Shareholder input will involve, but not be limited to faculty, staff, parents, and students.
- call a special meeting of the council and meet in open session to:
 - discuss the process and timeline for receiving applications, and other steps in the hiring process.
 - develop a set criteria for a strong candidate using the shareholder input plus council members' ideas. These criteria will not discriminate based on race, ethnicity, gender, marriage or family status, religion, political affiliation, disability, or age.
 - use the criteria to write questions that will be asked of all candidates during in-person interviews.
 - decide on other methods to gather information about the candidates. The methods may include, but not limited to: applications and resumes, references, applicant portfolios, open forums, and written responses to hypothetical work-related challenges.
- call a special meeting of the council and meet in closed session to:
 - review all applications and written references and select applicants to interview.
 - determine if information in the written applications and resumes points to any specialized questions that should be asked of a particular applicant and develop those questions if necessary,
- schedule interviews with each applicant.
- conduct each interview in a special called meeting in closed session during which:
 - the same questions will be asked in the same order for every candidate.
 - any specialized or follow-up questions will be asked after the standard questions.
 - a discussion will be held immediately following each interview about how well the applicant meets the criteria.
- after all interviews are completed, hold closed session discussion of the merits of all applicants and work toward consensus on the final selection.
- if the council is not satisfied with any of the candidates, the council should discuss the option of having an interim principal. The interim will be appointed by the superintendent until a suitable applicant is found.
- keep all closed session documents confidential.

SELECTION OF THE NEW PRINCIPAL

After all information is gathered, the council will:

- meet in an open session to vote for the final selection of a new principal. The principal is elected on a majority vote of the council. Record the action in the meetings.
- ask the superintendent to complete the hiring process.
- communicate with shareholders the decision as soon as possible.

POLICY EVALUATION

This policy will be evaluated by the council and revisions recommended as needed.

Approved: _____ Chairperson: _____

CURRICULUM POLICY

The Mercer County Senior High School School Based Decision Making Council shall adopt the curriculum of the Mercer County Board of Education as the curriculum that shall be implemented at the school. It is our opinion that this curriculum is aligned with state standards and is appropriate for our instructional needs. Subsequent amendments to the curriculum by the Mercer County Board of Education shall become effective immediately upon approval by the Board. This school council policy shall also be consistent with the applicable indicators from the Standards and Indicators for School Improvement.

Our school curriculum shall:

1. Help all students to master all of Kentucky's Core Content
2. Reflect the strategies adopted in our Comprehensive School Improvement Plan
3. Implement the Kentucky Program of Studies
4. Be developed by faculty members that report to the principal on their work

The principal shall oversee implementation of this policy.

Approved: _____ Chairperson: _____

Upcoming Dates

June 12	SBDM 4:00 pm
June 20	Board meeting 5:30 pm
June 25-July 9	KHSAA Dead Period
July 18	SBDM 9:00 am
July 18	Board meeting 5:30 pm
July 25	Titan Academy/Senior Seminar
July 31-August 1	Titan Academy/Freshman Orientation
August 7	MCSHS Open House 5:00 - 7:00 pm
August 9	1st Day of School