

GARFIELD SCHOOL DISTRICT RE-2
DISTRICT ACCOUNTABILITY COMMITTEE BYLAWS

ARTICLE I. NAME AND PURPOSE

Section 1. The Garfield RE-2 District Accountability Committee (DAC) is established pursuant to Colorado law to make recommendations to the Garfield RE-2 Board of Education (Board) concerning the following:

- A. The school district budget and spending priorities;
- B. School performance, including district performance, improvement, priority improvement or turnaround plans;
- C. Increasing parent engagement, including publicizing opportunities and soliciting parents to serve on DAC and School Accountability Committees (SAC);
- D. Increasing input from all School Accountability Committees (SAC) in the district, particularly regarding evaluation of the school's performance and principal;
- E. Assessment tools used to measure and evaluate student academic growth as it relates to teacher and administrator evaluations; and
- F. Any charter school applications.

Section 2. DAC shall take reasonable steps to ensure engagement of parents of the following student populations: students who are members of non-Caucasian races; students who are eligible for free or reduced lunch; students who are English language learners; students who are identified as having disabilities or as being gifted. These steps should include language interpretation during meetings, translation of DAC documents, and holding meetings at times that accommodate parent involvement.

Section 3. At least annually, DAC shall determine any additional issues DAC should study and recommend to the Board. DAC may make recommendations to the Board at any time, but shall do so at least annually.

ARTICLE II. MEMBERSHIP

Section 1. DAC shall consist of the following Members, who will be appointed by the Board, and who will have voting privileges:

- A. At least 5 parents of students enrolled in the district public schools including at least one parent from each school level (elementary, middle and high);
- B. At least 1 teacher employed by the district;
- C. At least 1 individual employed by the district who is not a certified teacher or administrator;
- D. At least 1 school administrator employed by the district;
- E. At least 1 person involved in business or industry within the school boundaries; and

F. If the district includes an authorized charter school, a parent of a child enrolled in that school.

Section 2. No person can fill more than one of the above positions. The number of parents must hold the majority of Member positions on the committee. A parent is not eligible to serve on the committee if he/she is employed by, or is a relative of an employee of the school district, including any public schools in the district. "Relative" means a person's spouse, son, daughter, sister, brother, mother or father. DAC may have as many other non-voting members as determined by a majority of the voting Members.

Section 3. Each year, DAC shall seek nominations for Members from each school in the district, then submit nominees to the Board no later than the final DAC meeting of the school year. A maximum of 15 voting DAC Members from the list of nominees shall be appointed by the Board to serve 2-year terms. The Board shall endeavor to stagger the terms of DAC Members and to ensure that there are staff and parent Members from each school. To the extent practicable, the Board shall ensure the parent DAC Members reflect the district student populations, including: students who are members of non-Caucasian races; students who are eligible for free or reduced lunch; students who are English language learners; students who are identified as having disabilities or as being gifted.

Section 4. Each year, DAC Members shall select a parent to serve as chair, and both a parent and a district employee to serve as vice-chairs. DAC may select any other officers decided by a majority vote of Members. The vice-chairs will ensure minutes of each meeting are taken and submitted to the District Office.

Section 5. The Committee may establish Subcommittees as determined by a majority vote of Members.

ARTICLE III. MEETINGS, VOTING AND RULES OF ORDER

Section 1. Meetings shall occur at least monthly, except for the months of June, July and August. The chair and one or more vice-chairs shall replace any voting Member who misses more than two regular monthly meetings. Notice of meetings shall be sent by the District Office to all DAC Members, Board members, and school personnel who request notice. Notice may be electronic. Meeting dates, agendas and minutes of DAC will be posted on the District website. All meetings shall be open to the public. Public comments during meetings will be received as determined by the DAC chair or co-chairs. The District Superintendent or his/her designee shall attend all DAC meetings.

Section 2. A quorum consists of fifty percent of voting Members. The majority vote of a quorum shall be binding as a decision of DAC, except that amendment of the DAC By-Laws shall require a majority vote of at least 2/3 of the voting Members.

Section 3. The current version of Robert's Rules of Order, Revised, shall be the authority of parliamentary law in meetings.

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