

ADMINISTRATIVE REPORT

DATE: July 13, 2023

TOPIC: #5.6 - June 15, 2023 Board Meeting Minutes

PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board

REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

June 15, 2023

- 1.0 Call to Order: Roll Call: Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, June 15, 2023. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 Pledge of Allegiance



- 3.0 Approval of Agenda: It was moved by Louise Hinz, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.

- 4.0 District Highlight: Superintendent Nielsen shared the Minnesota Association of School Business Officials (MASBO) award was presented to Dan Pyan as the 2023 School Business Official of the Year. She also noted all the work Dan and the Finance team does that earned them the Association of School Business Officials (ASBO) Award this year as well.

- 5.0 Comments to the Board: Tony Flandrich addressed the board.

- 6.0 Consent Items: It was moved by Melinda Dols and seconded by Katie Schwartz to approve the consent agenda items. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Electronic Fund Transfers
 - 6.5 Approval of Resolution to Accept Gifts
 - 6.6 Approval of May 20, 2023 School Board Meeting Minutes
 - 6.7 Approval of June 1, 2023 School Board Meeting Minutes
 - 6.8 Approval of Extended Field Trips
 - 6.9 Approval of Student Teaching Agreement with Winona State University
 - 6.10 Approval of 2022-23 and 2023-24 Calendar Adjustment

- 7.0 Information Items:
 - 7.1 High School Activities Update, introduced by Kristine Schaefer, Assistant Superintendent. The Activities Directors of East Ridge, Park and Woodbury High Schools shared their highlights from the past school year.

- 8.0 Action Items:
 - 8.1 Long-Range Facilities Plan, presented by Kristine Schaefer, Assistant Superintendent and Dan Pyan, Executive Director of Finance and Operations. It was moved by Simi Patnaik, seconded by



Pat Driscoll to approve the plan. All in favor, none opposed, motion carried.

8.2 Review and Comment presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Simi Patnaik, seconded by Katie Schwartz to approve the Review and Comment. All in favor, none opposed, motion carried.

8.3 Resolution to Update the District Population, presented by Bob Lawrence, Director of Community Education. It was moved by Katie Schwartz, seconded by Pat Driscoll to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

8.4 Boundary Changes for New Neighborhoods, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Melinda Dols, seconded by Eric Tessmer to approve the changes. All in favor, none opposed, motion carried.

8.5 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Louise Hinz, seconded by Pat Driscoll to approve the changes. All in favor, none opposed, motion carried.

8.6 Preliminary Budget for 2023-24, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Katie Schwartz, seconded by Simi Patnaik to approve the budget. All in favor, none opposed, motion carried.

8.7 Resolution for Updated Polling Locations, presented by Julie Nielsen, Superintendent. It was moved by Simi Patnaik, seconded by Eric Tessmer to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

8.8 Resolution Placing Teacher on Unrequested Leave of Absence, presented by Abby Baker, Director of Human Resources. It was moved by Simi Patnaik, seconded by Eric Tessmer to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

9.0 Superintendent Report: Ms. Nielsen reported on the 2023 graduates and summer parades.





SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

10.0 Future Meeting Dates:

July 13, 2023 - School Board Business Meeting (DSC/6:00p.m.)

August 3, 2023 - School Board Workshop Meeting (DSC/6:00p.m.)

11.0 Adjournment: The meeting adjourned at 7:39pm.

