

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Ms. Monica Madrigal Lopez, President**  
**Mrs. Debra M. Cordes, Member**  
**Mr. Denis O'Leary, Member**  
**Mrs. Veronica Robles-Solis, Member**  
**Ms. Jarely Lopez, Member**

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Ms. Janet Penanhoat**  
Interim Assistant Superintendent,  
Business & Fiscal Services  
**Dr. Victor Torres**  
Assistant Superintendent,  
Human Resources  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## AGENDA

**REGULAR BOARD MEETING**  
**Wednesday, September 16, 2020**

**5:00 p.m. - Study Session**  
**Closed Session to Follow**  
**7:00 PM - Regular Board Meeting**

**REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER  
IN PLACE ORDER- VIA ZOOM**

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

**Or join by phone:**

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 988 1714 8285

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

### **A.2. Pledge of Allegiance to the Flag**

Mr. Pablo Ordaz, Principal, Rose Avenue School, will introduce Romeo Lamar August, 5th grade student in Ms. Heather Drucker's class, who will lead the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

The District's Mission and Vision Statement will be read in English and Spanish by Esmeralda Blanco, 5th grade student in Ms. Heather Drucker's class at Rose Avenue School.

### **A.4. Presentation by Rose Avenue School**

Mr. Pablo Ordaz, Principal, Rose Avenue School, will provide a short presentation to the Board regarding Rose Avenue. Tokens of appreciation will be forwarded via U.S. Mail to the students that participated in the Board Meeting.

### **A.5. Adoption of Agenda (Superintendent)**

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

### **A.6. Overview of Oxnard School District Child Nutrition Services Program (Penanhoat/Lugotoff)**

The Board will receive a presentation on the District's Child Nutrition Services Program mission, program funding and cost, and accomplishments and goals.

### **A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

Instructions on How to Comment on ZOOM Via Web or Phone are Available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

The Board will now convene in closed session to consider the items listed under Closed Session.

### **A.8. Closed Session**

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel - Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Interim Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

### **A.9. Reconvene to Open Session (7:00 PM)**

### **A.10. Report Out of Closed Session**

The Board will report on any action taken in closed session or take action on any item considered in closed session, including expulsion of students.

### **A.11. Unaudited Actuals Expenditures/Highlights for 2019/2020 (Penanhoat/Crandall Plasencia)**

The Interim Assistant Superintendent, Business & Fiscal Services and the Director of Finance will provide the Board with a presentation regarding the 2019/2020 fiscal year Unaudited Actuals Revenue and Expenditures.

## **Section B: PUBLIC COMMENT/HEARINGS**

### **B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)**

Instructions on How to Comment on ZOOM Via Web or Phone are Available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District.

Las instrucciones para comentar en ZOOM vía video conferencia o por teléfono están disponibles en:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios.

### **Section C: CONSENT AGENDA**

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Notes:  
Moved:  
Seconded:

#### **ROLL CALL VOTE:**

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

It is recommended that the Board approve the following consent agenda items:

#### **C.1. Establish/Abolish/Increase/Reduce Hours of Position (Carrillo)**

It is the recommendation of the Interim Director of Classified Human Resources that the Board of Trustees approve the establishment, abolishment, and increase of the positions as presented.

#### **C.2. Personnel Actions (Torres/Carrillo)**

It is the recommendation of the Assistant Superintendent, Human Resources, and the Interim Director, Classified Human Resources, that the Board of Trustees approve the Personnel Actions, as presented.

#### **C.3. Purchase Order/Draft Payment Report #20-01 (Penanhoat/Franz)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #20-01 as submitted.

#### **C.4. Oxnard School District 2019-20 Unaudited Actual Financial Information (Penanhoat/Crandall Plasencia)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Finance, that the Board of Trustees accept the Oxnard School District 2019-20 Unaudited Actual Financial Information and authorize its filing with the Ventura County Office of Education.

#### **C.5. Request for Approval of Resolution #20-09 Identifying District Representatives to the State Allocation Board (Penanhoat)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees approve Resolution #20-09 to appoint Dana Miller, Director of Facilities, as an additional authorized District Representative to the Office of Public School Construction/State Allocation Board, and authorize its filing with the SAB.

#### **C.6. Enrollment Report (Penanhoat)**

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

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September 16, 2020

District enrollment as of August 31, 2020 was 15,125. This is 635 less than the same time last year.

### **Section C: APPROVAL OF AGREEMENTS**

It is recommended that the Board approve the following agreements:

#### **C.7. Approval of Agreement #20-68, Panorama Education (DeGenna/Ridge)**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-68 with Panorama Education, in the amount not to exceed \$125,000.00, to be paid from the General Fund.

#### **C.8. Approval of Memorandum of Agreement #20-69, County of Ventura/Ventura County Behavioral Health (DeGenna/Ridge)**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Memorandum of Agreement #20-69 with County of Ventura/Ventura County Behavioral Health. Oxnard School District will not be charged for the services provided by VCBH.

### **Section C: RATIFICATION OF AGREEMENTS**

It is recommended that the Board ratify the following agreements:

#### **C.9. Ratification of Amendment #2 to Agreement #19-141 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #2 to Agreement #19-141 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$6,108.96, to be paid with Special Education Funds.

#### **C.10. Ratification of Amendment #4 to Agreement #19-149 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #4 to Agreement #19-149 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$5,039.50, to be paid with Special Education Funds.

#### **C.11. Ratification of Amendment #2 to Agreement #19-177 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #2 to Agreement #19-177 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$6,078.48, to be paid with Special Education Funds.

#### **C.12. Ratification of Agreement #19-216 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)**

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services,

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

that the Board of Trustees ratify Agreement #19-216 with VCOE for Paraeducator services in the amount not to exceed \$23,629.32, to be paid with Special Education Funds.

**C.13. Ratification of Agreement #20-70 – Advanced Medical Personnel Services Inc. (DeGenna/Edwards)**

It is recommended by the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-70 with Advanced Medical Personnel Services Inc., in the amount not to exceed \$140,000.00, to be paid with Special Education Funds.

**C.14. Ratification of Agreement/MOU #20-71 – Butte County Office of Education/California Mini-Corps (Torres)**

It is recommended by the Assistant Superintendent, Human Resources, that the Board of Trustees ratify Agreement/MOU #20-71 with Butte County Office of Education/California Mini-Corps. There is no cost to Oxnard School District for these services.

**C.15. Ratification of Work Authorization Letter #15 (WAL #15) to NV5 West Inc., for DSA Materials Testing and Special Inspection Services (LOR) for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees ratify WAL #15 for Master Agreement #13-130 with NV5 West, Inc. in the amount of Ten Thousand Dollars and Zero Cents (\$10,000.00) to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West under Board approved Master Agreement #13-130.

**C.16. Ratification of Work Authorization Letter #16 to NV5 West Inc., for DSA Inspector of Record (IOR) Services for the Lemonwood Elementary School ECDC Project (Penanhoat/Miller/CFW)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, Inc. that the Board of Trustees ratify WAL #16 for Master Agreement #13-130 with NV5 West, Inc., in the amount of Eight Thousand Fifty Dollars and Zero Cents (\$8,050.00) to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West under Board approved Master Agreement #13-130.

**C.17. Ratification of Change Order #002 to Agreement #19-209 with Falcon Roofing Company for Roofing Project 2020 (Penanhoat/Miller)**

It is the recommendation of the Director of Facilities, and the Interim Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees ratify Change Order #002 to Agreement #19-209 with Falcon Roofing Company, for roofing projects at Lopez Academy and McAuliffe School, in the amount of \$5,789.00, to be paid with Deferred Maintenance Funds.

**Section D: ACTION ITEMS**

(Votes of Individual Board Members must be publicly reported.)

**D.1. Approval of a Variable Term Service Waiver in Speech Language Pathology for 2020-21 for Daphne Reyes (Bond/Torres)**

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Certificated Human Resources, that the Board of Trustees approve the Variable Term Service Waiver in Speech Language Pathology for Daphne Reyes, as presented.

Public Comment:  
Presentation:  
Moved:  
Seconded:  
Board Discussion:  
Vote:

**ROLL CALL VOTE:**

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

**D.2. Approve Learning Continuity and Attendance Plan (DeGenna/Thomas)**

It is the recommendation of the Assistant Superintendent, Educational Services, and the Director of Curriculum, Instruction and Accountability, that the Board of Trustees approve the Learning Continuity and Attendance Plan, as presented.

Public Comment:  
Presentation:  
Moved:  
Seconded:  
Board Discussion:  
Vote:

**ROLL CALL VOTE:**

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

**Section F: BOARD POLICIES**

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

**F.1. Second Reading - Revisions to the Board Policy and Exhibit 5145.6 Parental Notification (DeGenna)**

It is the recommendation of the Assistant Superintendent, Educational Services, that the Board of Trustees receive and approve the revisions to Board Policy and Exhibit 5145.6 Parental Notification as presented for Second Reading.

Public Comment:  
Presentation:  
Moved:  
Seconded:  
Board Discussion:

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Vote:

ROLL CALL VOTE:

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

**Section G: CONCLUSION**

**G.1. Superintendent's Announcements (3 minutes)**

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

**G.2. Trustees' Announcements (3 minutes each speaker)**

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

**G.3. ADJOURNMENT**

Moved:

Seconded:

Vote:

Time Adjourned \_\_\_\_\_

ROLL CALL VOTE:

Lopez \_\_\_\_, Robles-Solis \_\_\_\_, O'Leary \_\_\_\_, Cordes \_\_\_\_, Madrigal Lopez \_\_\_\_

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, September 11, 2020.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

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September 16, 2020

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section A: Study Session

**Overview of Oxnard School District Child Nutrition Services Program  
(Penanhoat/Lugotoff)**

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The Board will receive a presentation on the District's Child Nutrition Services Program mission, program funding and cost, and accomplishments and goals.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

None – information only.

**ADDITIONAL MATERIALS:**

**Attached:** [Child Nutrition Services Overview 2020-21 \(20 pages\)](#)



# Child Nutrition Services

## Serving Education Every Day

**September 16, 2020 Board Meeting**

**Presented by**  
**Suzanne Lugotoff, R.D., SFNS**  
**Director of Child Nutrition Services**

# Program Overview

- ▶ Student Services –  
Spring 2020
- ▶ Student Services –  
Summer 2020
- ▶ Student Services –  
Fall 2020

# Recipe for Success!

## ► Five Pillars to Embrace

- 1) Financial Responsibility
- 2) Food Quality
- 3) Customer Service
- 4) Focus on Reduction of Waste (food, supplies, energy)
- 5) Respecting Oxnard School District Employment



# CNS Focus During COVID-19

4

Program development and implementation that focuses on:

## Employee Safety

COVID 19 Guideline Enforcement

Physical Demands of Child Nutrition Tasks

## Ensure the Safety of Food Served

Flow of Food and Temperature Monitoring

# Spring 2020

- Utilized inventory on hand to create five breakfast / five lunch boxes
- Partnered with OSD Warehouse
- Opened three locations
- Added fourth location
- Distribution once a week – AM distribution
- March – June Meals Claimed:
  - 195,992 - Breakfast Meals
  - 203,259 - Lunch Meals

6

# Warehouse Meal Bag Assembly



# Site Distribution



# Community Meal Service

8

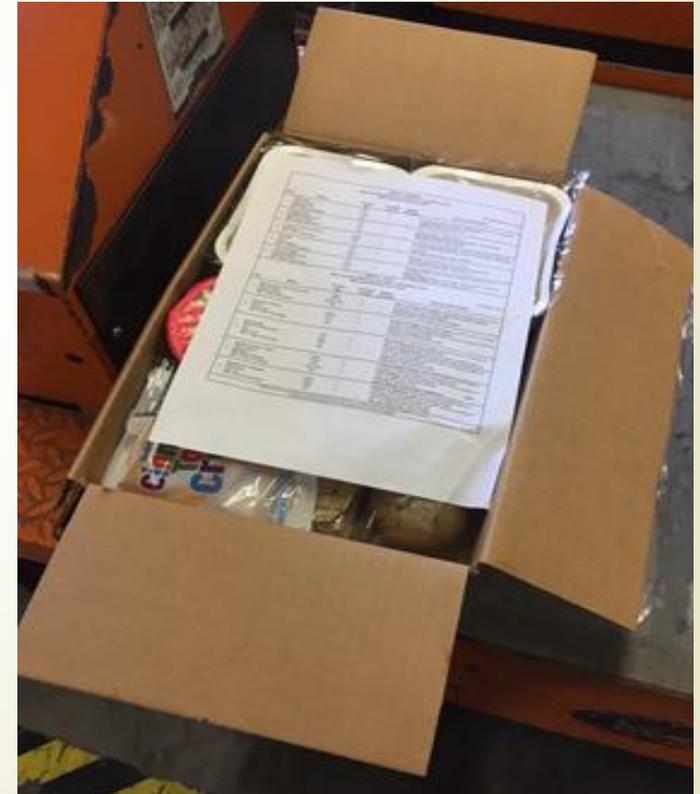


# Summer 2020

- Assessed staffing
- Purchased premade boxes of five breakfast / five lunch meals
- Continued with four service locations (moved from Harrington to Lemonwood)
- Distribution once a week – AM distribution
- Mid June – End of July Meals Claimed:
  - 57,507 Breakfast Meals
  - 57,507 Lunch Meals

10

# OSD District Warehouse Receiving and Distribution



# Pre-Boxed Meal Kit



# Fall 2020

12

- Assessment of staffing
- Assessment of facility capabilities within each district quadrant
- Expanded service location from four to eight sites
- Resumed use of existing inventory of speed scratch entrees
- Distribution twice a week – AM & PM  
Distribution
- Began Service on 1<sup>st</sup> day of school (August Data – 9 service days - Meals Claimed):
  - 20,485 Breakfast Meals
  - 20,485 Lunch Meals
  - 20,485 Supper Meals

13

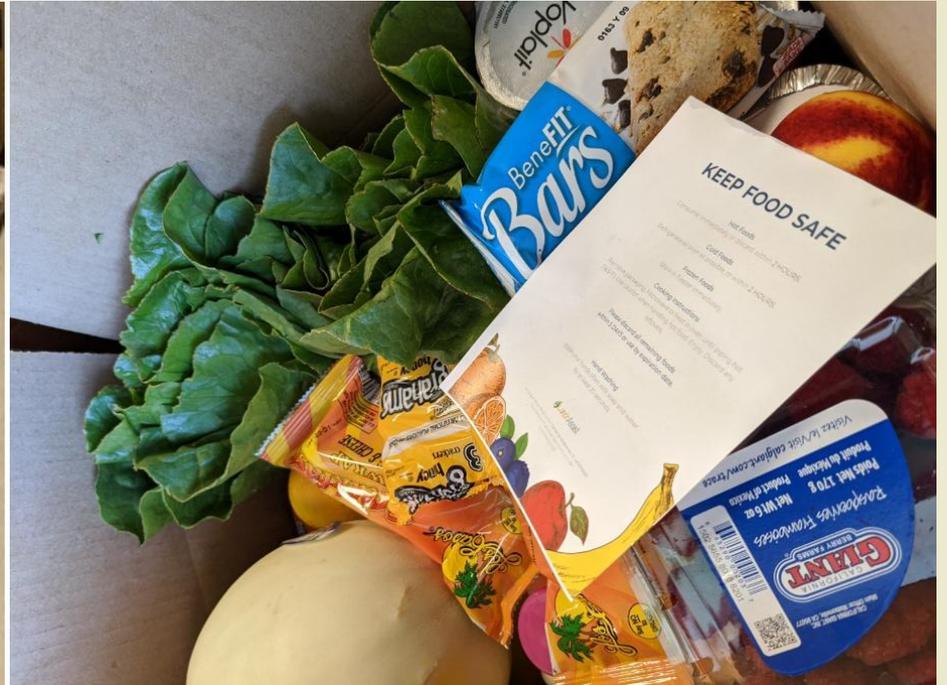
# Set Up of Site Distribution













# Hybrid Attendance Model

- Breakfast in the Classroom
- Lunch Grab and Go
- Mid Week Distribution of “Off Day Meals” (3 Breakfast / 3 Lunch / 3 suppers / 3 Snacks)

# Questions?



**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section A: Report

**Unaudited Actuals Expenditures/Highlights for 2019/2020 (Penanhoat/Crandall Plasencia)**

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The Interim Assistant Superintendent, Business & Fiscal Services and the Director of Finance will provide the Board with a presentation regarding the 2019/2020 fiscal year Unaudited Actuals Revenue and Expenditures.

**FISCAL IMPACT:**

None.

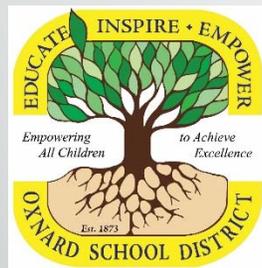
**RECOMMENDATION:**

None - information only.

**ADDITIONAL MATERIALS:**

**Attached:** [Presentation \(10 pages\)](#)

# 2019-20 Unaudited Actuals Revenue & Expenditures



**September 16, 2020 Board Meeting**

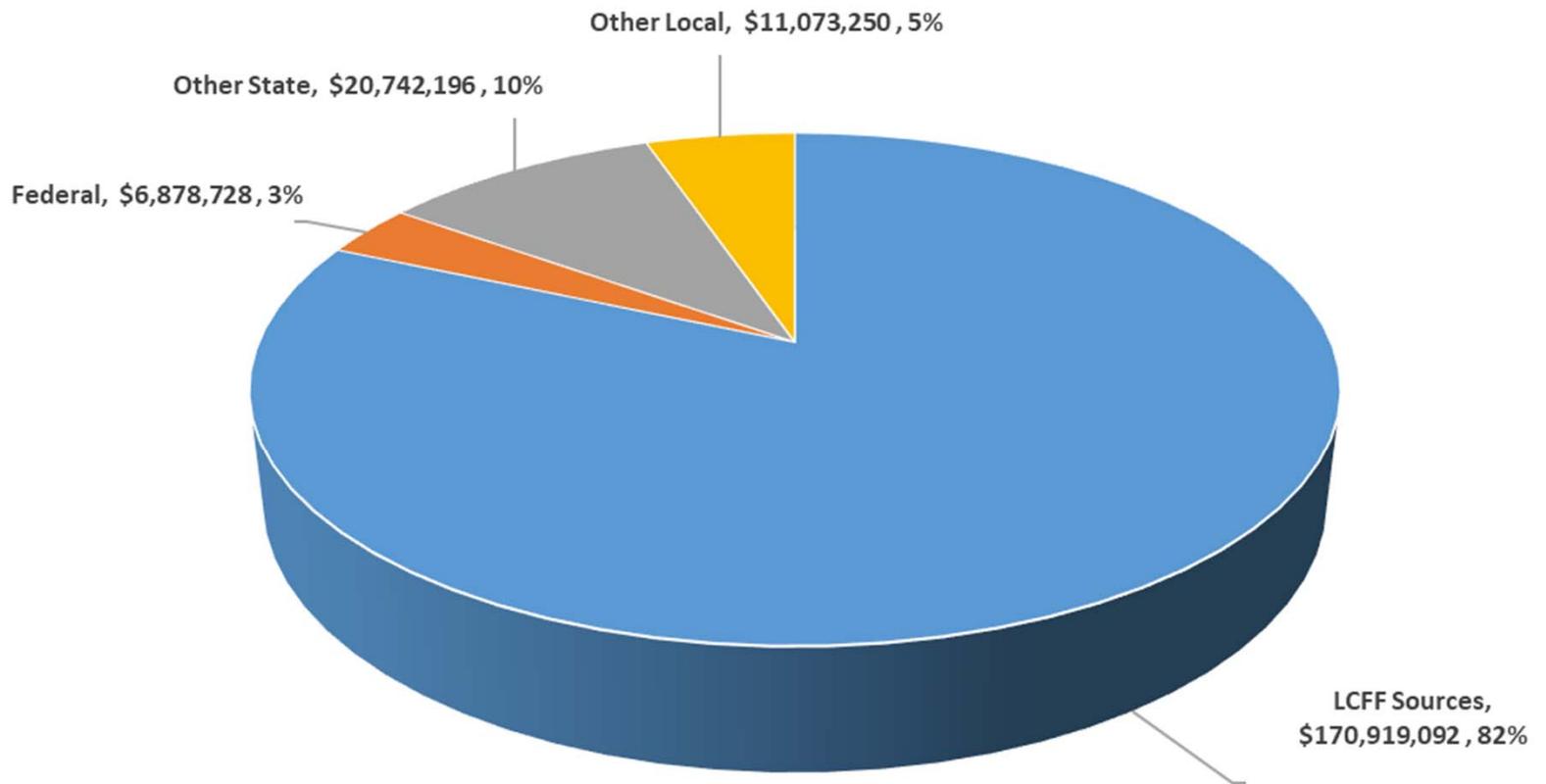
**Presented by:  
Janet Penanhoat,  
Assistant Superintendent, Business & Fiscal Services  
and  
Mary Crandall Plasencia,  
Director of Finance**

## 2019-20 Unaudited Actuals

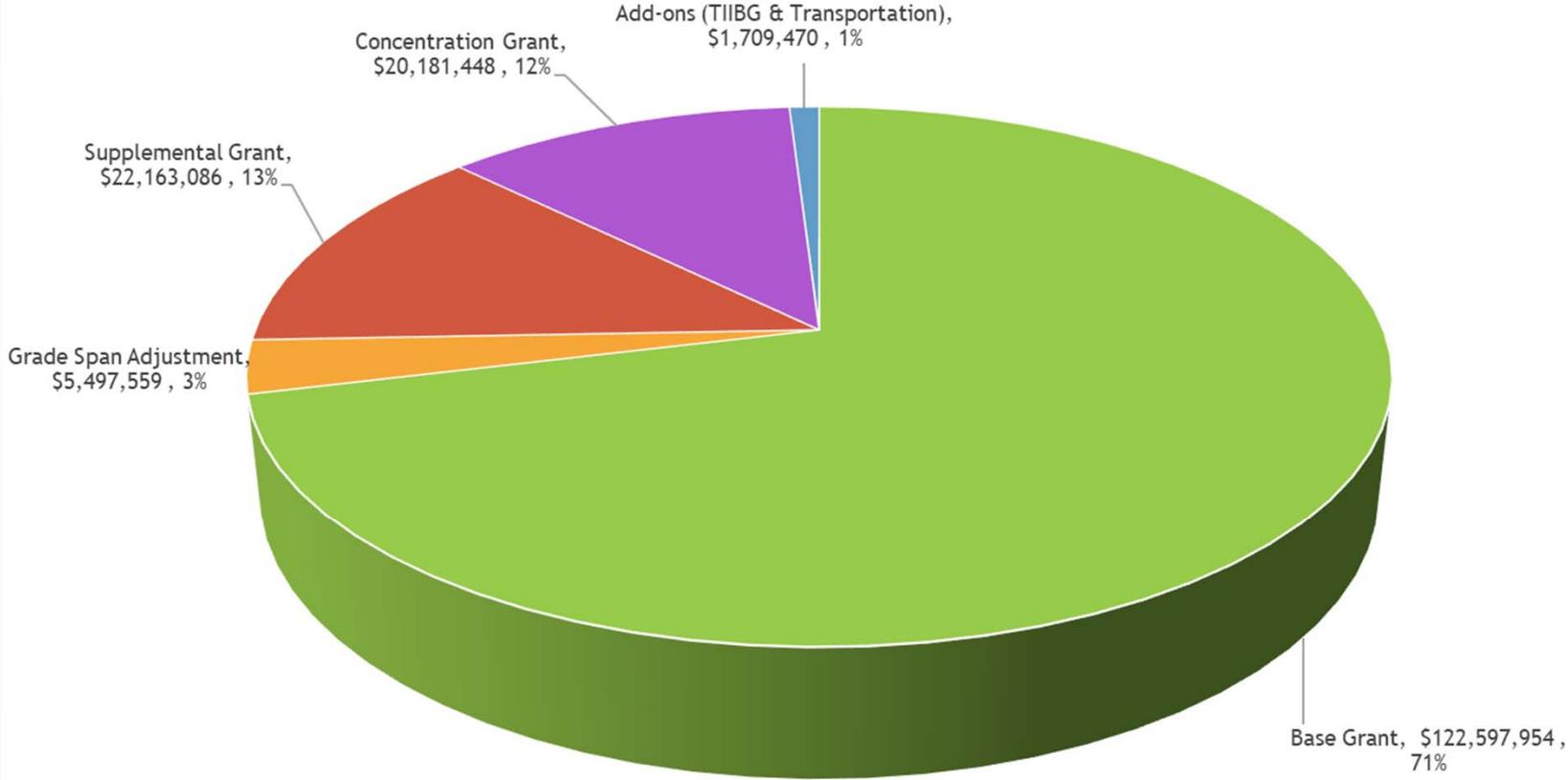
### General Fund Summary (Unrestricted and Restricted)

Total Revenues	\$	209,613,266
Total Expenditures	\$	212,762,108
Transfers In/Out (Net)	\$	(199,468)
Net Increase / (Decrease)	\$	(3,348,310)
Beginning Fund Balance	\$	20,482,005
Audit Adjustment	\$	564,592
Other Restatements	\$	(159,063)
Adjusted Beginning Balance	\$	20,887,534
Ending Fund Balance	\$	17,539,224

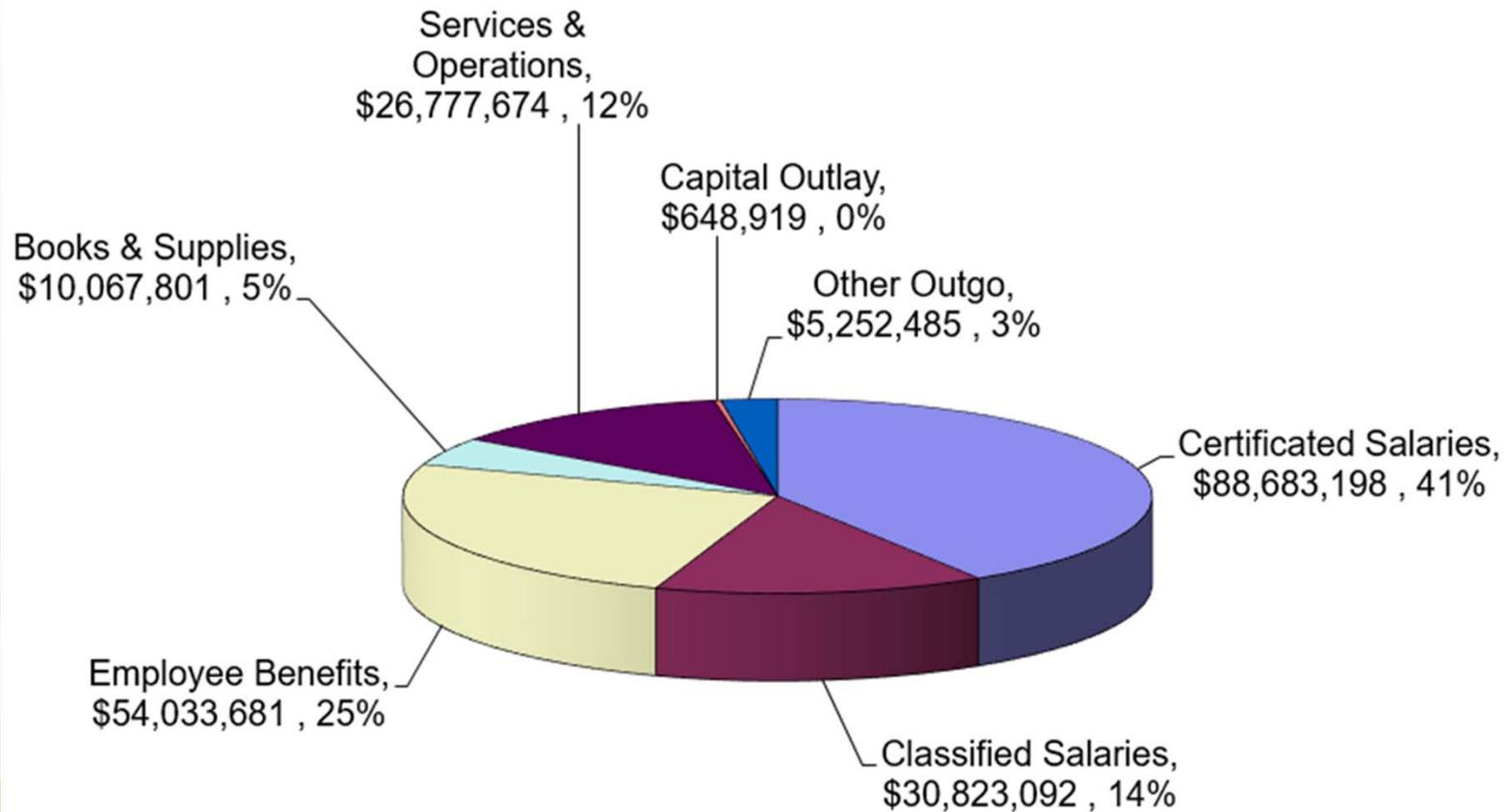
# 2019-20 Unaudited Actuals General Fund Revenue Unrestricted and Restricted



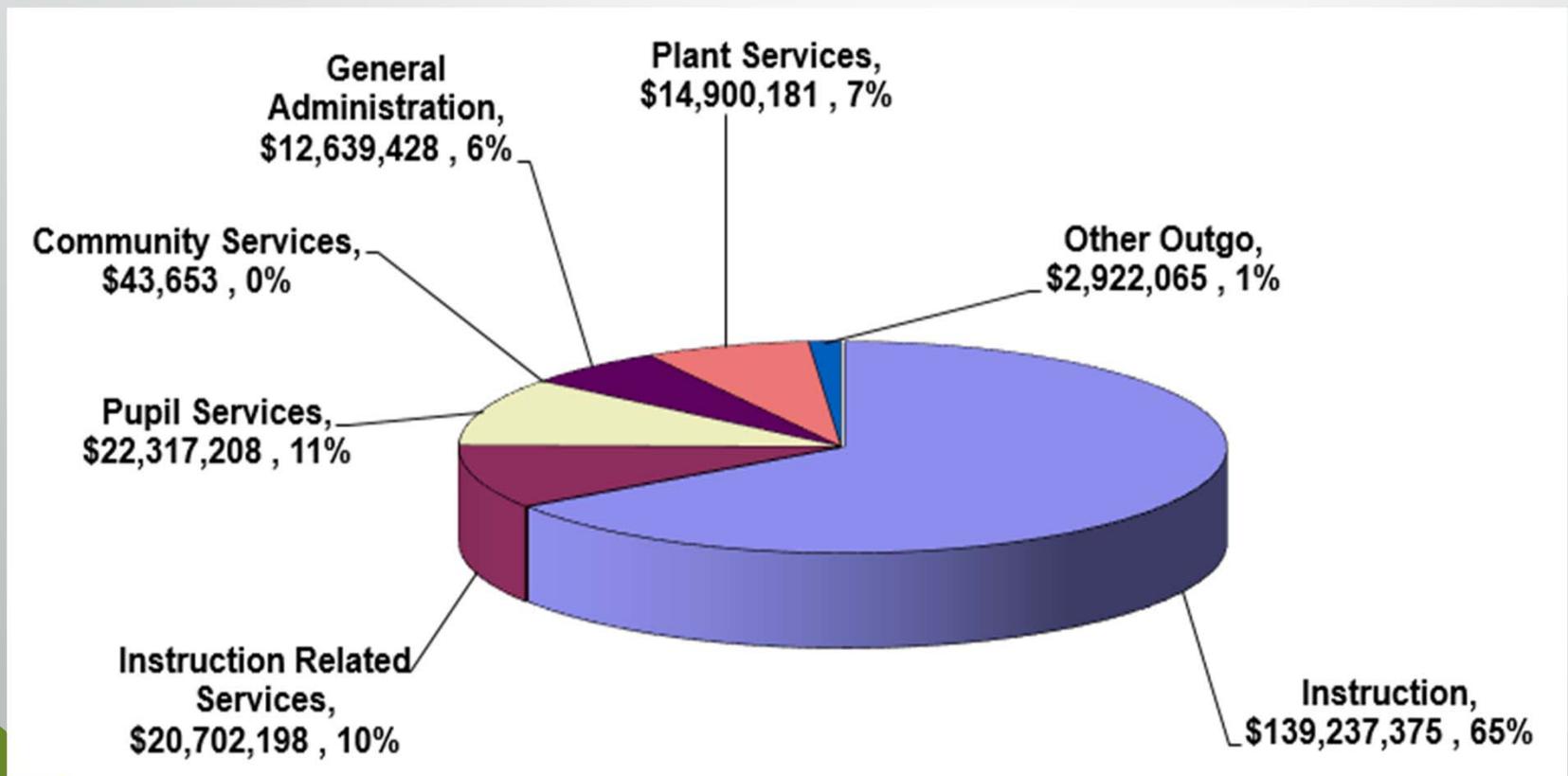
# 2019-20 Unaudited Actuals LCFF Revenue



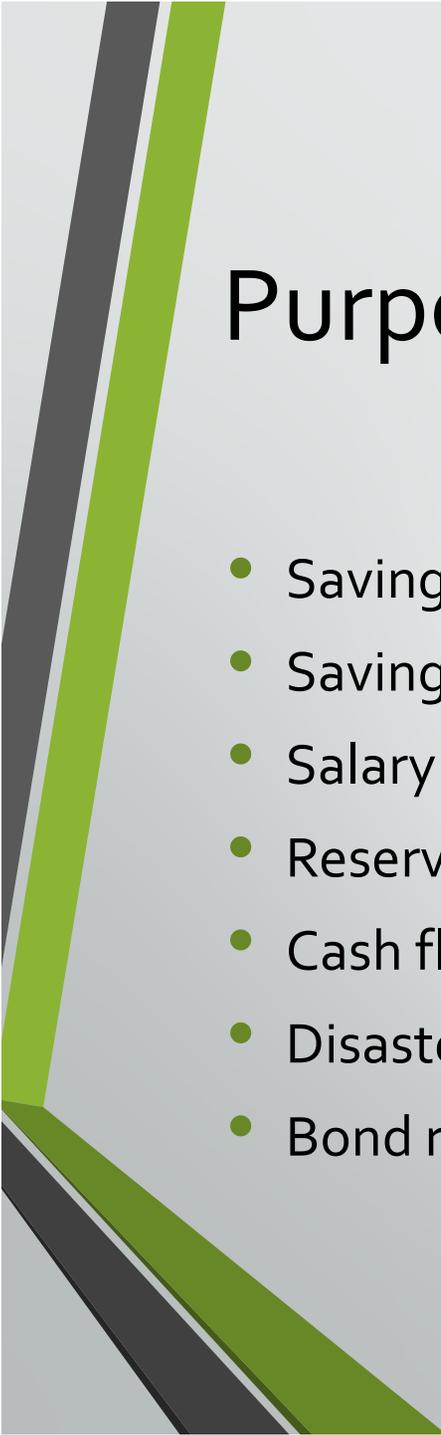
# 2019-20 Unaudited Actuals General Fund Expenditures by Type Unrestricted and Restricted



# 2019-20 Unaudited Actuals General Fund Expenditures by Function Unrestricted and Restricted



<b>2019-20 Components of Ending Fund Balance</b>			<b>\$ 17,539,224</b>
<b>Non-Spendable Balance</b>			<b>\$ 168,818</b>
	Revolving Cash Account	\$ 20,000	
	Stores Inventory	\$ 148,818	
<b>Restricted Balance</b>			<b>\$ 5,393,188</b>
<b>Assigned Balance</b>			<b>\$ 5,168,326</b>
	Bus Replacement	\$ 150,000	
	Reserve for COVID Economic Uncertainty	\$ 5,018,326	
<b>Reserve for Economic Uncertainties (3%)</b>			<b>\$ 6,302,565</b>
<b>Unassigned</b>			<b>\$ 506,327</b>



# Purpose of the Ending Fund Balance

- Savings for curriculum adoptions and capital purchases
- Savings for projects and initiatives
- Salary increases not included in Adopted Budget
- Reserve for Economic Uncertainties (3% minimum)
- Cash flow
- Disasters and emergencies
- Bond rating

# NEXT STEPS

- Complete 2019/20 Fiscal Audit
  - Auditor's report due to CDE on December 15<sup>th</sup>
  
- 2020/21 First Interim Report
  - As of October 31, 2020, due on December 15<sup>th</sup>
  
- 2021/22 Governor's Budget Proposal
  - Released January 10<sup>th</sup>

# QUESTIONS?





# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • [www.oxnardsd.org](http://www.oxnardsd.org)

## Oxnard School District Encourages Remote, Online Public Participation For Oxnard School District's Board Meetings

During the COVID-19 pandemic, the Oxnard School District is committed to public input and participation in school district governance in a manner that is consistent with shelter in place guidance provided by public health officials. The District highly encourages remote, online participation in order to promote the safety and health of our community.

The Oxnard School District has taken the following steps to utilize technology to facilitate public participation during our upcoming board meetings in order to comply with public health guidance during the COVID-19 pandemic:

1. **Watch the meeting live.** The Oxnard School District Board meeting will be live streamed on the District's website at [www.osdtv.oxnardsd.org](http://www.osdtv.oxnardsd.org) and will also be shown on the following cable TV channels: Charter Spectrum Cable- Channel 20 and Frontier communication – Channel 37
2. **Public comment in advance.** We encourage members of the public to submit public comment in advance of the meeting. Public comment may be emailed to [OSD\\_BoardMeetings@oxnardsd.org](mailto:OSD_BoardMeetings@oxnardsd.org). In addition, please feel free to bring your written comment to the District Office between 9:00 and 12:00 p.m., you can also drop off your written comment at the District Office mail box located outside the front office, until 4:00 p.m. before the meeting. Please identify if the public comment is for a non-agenda or agendized item. If your public comment is for an agendized item, please identify clearly the agenda item number and title in your email. Any written testimony for public comment submitted via email before 11:00 am the day of the meeting will be provided to the Board members electronically or in written format. All public comments receive before the meeting will become part of the meeting archive.
3. **Public comment during the meeting.** Members of the public can join the Zoom Meeting from a computer via Zoom at [ZOOM.OXNARDSD.ORG](https://zoom.us/j/11118), mobile device, tablet or by phone. The Zoom meeting information will be provided in every board meeting agenda. You can find the meeting information on the following webpage page <https://www.oxnardsd.org/Page/11118> as long as needed during the COVID-19 pandemic.

In order to facilitate effective remote participation for all, please remember a few courtesies of conference calls if you opt to use Zoom for the purpose of providing public comment:

- Please do not put the call on hold.
- Please do not have the television/website transmission of the meeting playing while you are speaking as you provide public comment. You must minimize background noise.

We ask that you please be patient as we adjust to these changes and implement these new modalities for connection and public engagement. We are committed to making our meetings as accessible as practicable during unprecedented times, but if you need additional accommodations or support for remote participation in advance of the meeting, please contact Monica Noriega at [mnoriega@oxnardsd.org](mailto:mnoriega@oxnardsd.org) or Argelia Tellez at [atellez@oxnardsd.org](mailto:atellez@oxnardsd.org) or call 805-385-1501.



# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • [www.oxnardsd.org](http://www.oxnardsd.org)

## El Distrito Escolar de Oxnard recomienda la participación pública a distancia en línea, para las Reuniones de la Junta Directiva de Educación

Durante la pandemia COVID-19, el Distrito Escolar de Oxnard tiene el compromiso de acoger el aporte y la participación del público en el gobierno del distrito escolar, de una manera consistente con la recomendación de las autoridades de salud pública de refugiarse en el lugar (permanecer en casa). El Distrito recomienda la participación a distancia en línea, con el fin de fomentar la seguridad y salud de nuestra comunidad.

Con el fin de cumplir con las indicaciones de las autoridades de salud pública durante la pandemia COVID-19, el Distrito Escolar de Oxnard ha adoptado medidas para facilitar la participación pública en nuestra próxima reunión de la Junta Directiva de Educación, a través de los siguientes medios tecnológicos:

1. **Vea la reunión en vivo.** La reunión de la Junta Directiva de Educación del Distrito Escolar de Oxnard será transmitida en el sitio web del Distrito en [www.osdtv.oxnardsd.org](http://www.osdtv.oxnardsd.org) y también será transmitida por los canales de televisión por cable: Charter Spectrum Cable - Canal 20 y Frontier Communication - Canal 37
2. **Comentarios del público por adelantado.** Recomendamos a los miembros de público enviar sus comentarios con anticipación, antes de la reunión. Los comentarios del público pueden ser enviados por correo electrónico a [OSD\\_BoardMeetings@oxnardsd.org](mailto:OSD_BoardMeetings@oxnardsd.org). Además, puede traer sus comentarios por escrito a la oficina del distrito escolar entre las 9:00 AM y 12:00 PM. También, pueden depositar los comentarios por escrito en buzón localizado afuera de la oficina del distrito escolar hasta las cuatro de la tarde el día 1ro de abril. Por favor indique si el comentario público es sobre un tema que está en la agenda o que no está en la agenda. Si su comentario público es sobre un tema que está incluido en la agenda, por favor indique con claridad en su correo electrónico, el número y el título del tema. Toda declaración por escrito sobre comentarios públicos recibida vía correo electrónico antes de las 11:00 de la mañana del día en que tendrá lugar la reunión será entregada a la Junta Directiva por vía electrónica o por escrito. Todos los comentarios del público recibidos antes de la reunión formarán parte de los archivos de la reunión.
3. **Comentarios del público durante la reunión.** Los miembros del público también pueden participar en la reunión para proporcionar sus comentarios vía Zoom visitando la siguiente página: [ZOOM.OXNARDSD.ORG](https://zoom.us/j/11118). Usted puede unirse a la reunión a través de Zoom desde una computadora, dispositivo electrónico, tableta o teléfono. Durante la pandemia COVID-19, se proporcionará la información de Zoom en la agenda de cada reunión de la Junta Directiva. También, puede encontrar información de la junta visitando la siguiente página electrónica <https://www.oxnardsd.org/Page/11118> mientras sea necesario.

Con el fin de facilitar una participación a distancia efectiva para todos, por favor recuerde algunas de las reglas de cortesía de las conferencias telefónicas, si decide utilizar Zoom con el propósito de proporcionar su comentario público:

- Por favor no ponga la llamada en espera
- Por favor no mantenga encendida la transmisión de la reunión en la televisión/el sitio web mientras expresa su comentario público. Debe minimizar el ruido de fondo.

Les rogamos que tengan paciencia conforme nos ajustamos a estos cambios e implementamos estas nuevas formas de conexión y participación pública. Tenemos el compromiso de hacer que estas reuniones sean accesibles en la medida de lo posible, durante esta época sin precedentes. Sin embargo si usted necesita adaptaciones o apoyo adicionales para la participación a distancia, antes de la reunión, por favor contacte a Monica Noriega en [mnoriega@oxnardsd.org](mailto:mnoriega@oxnardsd.org) o a Argelia Tellez en [atellez@oxnardsd.org](mailto:atellez@oxnardsd.org) o llame al 805-385-1501.

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Consent Agenda

**Establish/Abolish/Increase/Reduce Hours of Position (Carrillo)**

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Establish

a five hour and forty five minute 183 day Paraeducator II position number 10019 to be established in the Special Education department. This position will be established to provide additional support.

a five hour and forty five minute 183 day Paraeducator II position number 10020 to be established in the Special Education department. This position will be established to provide additional support.

a five hour and forty five minute 183 day Paraeducator II position number 10021 to be established in the Special Education department. This position will be established to provide additional support.

a five hour and forty five minute 183 day Paraeducator II position number 10024 to be established in the Special Education department. This position will be established to provide additional support.

an eight hour 203 day Office Assistant II position number 10038 to be established at Frank school. This position will be established to provide additional support.

Abolish

a two hour and forty five minute 183 day Instructional Assistant Speech position number 724 to be abolished in the Special Education department. This position will be abolished due to lack of work.

a two hour and forty five minute 183 day Instructional Assistant Speech position number 725 to be abolished in the Special Education department. This position will be abolished due to lack of work.

a two hour and forty five minute 183 day Instructional Assistant Speech position number 1186 to be abolished in the Special Education department. This position will be abolished due to lack of work.

a two hour and forty five minute 183 day Instructional Assistant Speech position number 1187 to be abolished in the Special Education department. This position will be abolished due to lack of work.

Increase

a two hour and forty five minute 183 day Paraeducator II position number 426 to be increased to five hours and forty five minutes in the Special Education department. This position will be increased to provide additional support.

a five hour 190 day Library Media Technician position number 2522 to be increased to six hours and 192 days at Marshall school. This position will be increased to align with all other K-8 Library Media Technician positions.

**FISCAL IMPACT:**

Cost for 4 Paraeducator II positions in Special Ed.: \$120,824 Special Ed

Cost for Office Assistant II position: \$64,226 Site funds

Savings for 4 IA Speech positions: \$57,728 Site funds

Cost for Paraeducator II position: \$15,578 Special Ed

Cost for Library Media Tech position: \$21,981 General funds

**RECOMMENDATION:**

It is the recommendation of the Interim Director of Classified Human Resources that the Board of Trustees approve the establishment, abolishment, and increase of the positions as presented.

**ADDITIONAL MATERIALS:**

**Attached:**

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Consent Agenda

**Personnel Actions (Torres/Carrillo)**

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The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: new hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations, and leaves of absence.

**FISCAL IMPACT:**

Informational only.

**RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Human Resources and the Interim Director, Classified Human Resources, that the Board of Trustees approve the Personnel Actions, as presented.

**ADDITIONAL MATERIALS:**

**Attached:** [Personnel Actions 09.16.2020 \(two pages\)](#)

**CERTIFICATED PERSONNEL ACTIONS**

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

**New Hires**

Milne, Deborah	PE Teacher	September 8, 2020
Reyes, Daphne	Speech Language Pathologist	August 31, 2020
Torres, Victor M.	Assistant Superintendent, Human Resources	August 31, 2020
Alvidrez, Karie	Substitute Teacher	2020/2021 School Year
Blake, Debra	Substitute Teacher	2020/2021 School Year
Zendejas, Ambar	Substitute Teacher	2020/2021 School Year

**Resignation/Termination**

Bond, Edd	Director, Certificated HR	September 18, 2020
Nales, Lauren	SPED Teacher	August 24, 2020

**New Hire**

Cervantes Godinez, Rosa E	Paraeducator III, Position #1943 Special Ed. 5.75 hrs./183 days	08/27/2020
Roque, Ernest R	Paraeducator II, Position #9305 Special Ed. 5.75 hrs./183 days	09/01/2020

**Limited Term**

Villafana, Carina N	Paraeducator (substitute)	09/01/2020
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**Promotional**

Lomeli, Patricia L	Executive Assistant, Business and Fiscal Services, Position #466 Fiscal Services 8.0 hrs./246 days	09/06/2020
	Buyer, Position #589 Purchasing 8.0 hrs./246 days	09/06/2020

**Administrative Transfer**

Garcia, Adriana	Intermediate School Secretary, Position #384 Lopez 8.0 hrs./192 days	08/02/2020
	Intermediate School Secretary, Position #6244 Lemonwood 8.0 hrs./192 days	
Viveros, Wendy	Intermediate School Secretary, Position #6244 Lemonwood 8.0 hrs./192 days	08/02/2020
	Intermediate School Secretary, Position #384 Lopez 8.0 hrs./192 days	

**Recall from Layoff**

Van Voorhis, Leticia	Office Assistant III, Position #2408 Special Education 8.0 hrs./246 days	09/01/2020
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**Rehire**

Ball, Jason T	Technology Services Technician, Position #9939 Technology 8.0 hrs./221 days	08/20/2020
Ibay, Raymond B	Technology Services Technician, Position #9937 Technology 8.0 hrs./221 days	08/20/2020
Lazaro, Julian P	Technology Services Technician, Position #9941 Technology 8.0 hrs./221 days	08/20/2020
Ledbetter, Christopher J	Technology Services Technician, Position #9940 Technology 8.0 hrs./221 days	08/20/2020
Ramirez, Adrian B	Technology Services Technician, Position #9936 Technology 8.0 hrs./221 days	08/20/2020
Zabala, Marietta A	Technology Services Technician, Position #9935 Technology 8.0 hrs./221 days	08/20/2020

**Resignation**

Eskridge, Susan	Campus Assistant, Position #3024	08/18/2020
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**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Consent Agenda

**Purchase Order/Draft Payment Report #20-01 (Penanhoat/Franz)**

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The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 06/12/2020 through 09/04/2020 for the 2019-2020 school year, for \$1,223,361.05.
2. A listing of Purchase orders issued 06/12/2020 through 09/04/2020 for the 2020-2021 school year, for \$30,019,312.80.
3. There are no Draft Payments issued from 06/12/2020 through 09/04/2020, for the 2019-2020 and 2020-2021 school year.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #20-01 as submitted.

**ADDITIONAL MATERIALS:**

**Attached:** [Purchase Order/Draft Payment Report #20-01 \(25 Pages\)](#)

## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
NP20-00072	Mission Linen Supply	CNS	stores	187.49
NP20-00073	Gold Star Foods	CNS	stores	276.75
NP21-00001	ROSE & SHORE	CNS	stores	42,178.56
NP21-00002	P And R Paper Supply Co	CNS	stores	7,458.52
NP21-00003	Gold Star Foods	CNS	stores	668.25
NP21-00004	Jordanos Inc	CNS	stores	3,971.57
P19-03068	Renaissance Learning Inc	ED SERVICES	Software/Educational	1,141,805.60
P20-03793	Dell Direct Sales Lp	FREMONT	EQUIP	1,516.74
P20-03794	Dept Of Toxic Substances Ctr	FACILITIES	Fees Doris and Patterson / Bond Funds	187.74
P20-03795	SWRCB/SW Fees	FACILITIES	FEES/LEMONWOOD	736.00
P20-03796	CCI Office Technologies	GRAPHICS	Materials and Supplies	625.56
P20-03797	Jordanos Inc	CNS	supplies-community feeding	2,511.68
P20-03798	Univ Of Southern California	FACILITIES	DUES	120.00
P20-03799	Gold Star Foods	CNS	supplies-community feeding	47,500.00
P20-03800	SCHOOLASTIC-BOOK FAIRS	LEMONWOOD	INSTR MATLS/SUP	4,497.11
P20-03801	BMI Systems Group	IT	MTLS/ SUPL	1,133.24
P20-03802	Amazon Com	ELM	mtls/ supl	.00
P20-03803	Ventura Co Office Of Education	RAMONA	CONF	20.00
P20-03804	Franklin Truck Parts Inc	TRANSPORTATIO	MTLS/ SUPL	83.10
P20-03805	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	450.00
P20-03806	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	447.10
P20-03807	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	450.00
P20-03808	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	450.00
P20-03809	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	449.54
P20-03810	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	450.01
P20-03811	Lakeshore Learning Materials	SAN MIGUEL	MATL/SUP (SELPA REIMBURSEMENT)	450.00
P20-03812	CB ACOUSTICAL	FACILITIES	MATLS/SUP	2,592.28
P20-03813	SCRIPPS MEDIA INC VENTURA COUN TY STAR	SUPERINTENDEN	SERV (LEGAL AD)	132.11
P20-03814	Office Depot Bus Ser Div	ELM	MATLS/ SUPL	1,351.83
P20-03815	Gold Star Foods	CNS	supplies-community feeding	47,500.00
P20-03816	SIGNET CONTROLS, INC	FACILITIES	PROF SERV	75,300.00
P20-03817	Tyler Technologies, Inc	TRANSPORTATIO	SERV	400.00
P20-03818	PATRIOT ENVIRONMENTAL SERVICES	FACILITIES	SVC #GHC0029767 Transp Fire Loss	52,164.88
P20-03819	INTERSTATE RESTORATION, LLC	FACILITIES	SVC #GHC0029767 Transp Fire Loss	138,557.83
P20-03820	Jostens, Inc	KAMALA	MATLS/SUP	3,321.33
P20-03821	Universal Printing Sol, Inc	KAMALA	Materials & Supplies-Admin	5,414.40
P20-03822	Learning Rights Law Center Cli ent Trust Account	BUSINESS	SERV-attorney fees	6,500.00
P20-03823	Learning Rights Law Center Cli ent Trust Account	BUSINESS	SERV-attorney fees	6,500.00
P20-03824	SMART AND FINAL CREDIT DEPT	CNS	SUP	25.00
P20-03825	Ventura Co Office Of Education	LEMONWOOD	CONF	40.00
P20-03827	Shaw Hr Consulting	HR	Consulting	2,040.00
P20-03828	ARBORPRO INC	FACILITIES	SOFTWARE	18,750.00
P20-03829	Shaw Hr Consulting	HR	SVCS	870.00
P20-03830	Ventura Co Office Of Education	SIERRA LINDA	CONFERENCE (CAPS)	2,400.00
P20-03831	Willdan Financial Services	BUSINESS	SERV	2,500.00
P20-03832	Avid Center	ASSESS ACCOUN	Conf - Cancellation fee - LCAP 1.23	75.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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**Includes Purchase Orders dated 06/12/2020 - 09/04/2020**

PO Number	Vendor Name	Loc	Description	Order Amount
P20-03833	Shaw Hr Consulting	HR	SVC	2,055.00
P20-03834	Ashton Awards Inc Aswell Trophy	LEMONWOOD	MTLS/ SUPL.	216.15
P20-03835	Petroleum Telcom Inc DBA Telecom	TRANSPORTATION	SVC #GHC0029767 Transp Fire Loss	3,725.21
P20-03836	Ventura Co Office Of Education	Pupil Svcs	CONF	120.00
P20-03837	Ventura Co Office Of Education	HR	SERV Induction Program, Admin & Teacher	135,800.00
P20-03838	GJM DISTRIBUTOR INC. TRI COUNTY BREAD SERVICE	CNS	supplies-community feeding	1,520.00
P20-03839	National Business Institute	ED SERVICES	CONF	199.00
P20-03840	IMAGE ONE CORP	BUSINESS	SERV	6,369.72
P20-03841	Ventura Co Office Of Education	Special Ed	SERV (SC102507)	38,760.15
P20-03842	Ventura Co Office Of Education	Pupil Svcs	SERV (HEARING SVCS)	260.00
P20-03843	Casa Pacifica	Special Ed	SERV (GDB040408)	373.76
P20-03844	Casa Pacifica	Special Ed	SERV (IH081410)	309.76
P20-03845	Casa Pacifica	Special Ed	SERV (AS051306)	192.00
P20-03846	Casa Pacifica	Special Ed	SERV (BB121106)	78.84
P20-03847	Ventura Co Office Of Education	Pupil Svcs	SERV (HEARING CONSERVATION SVCS)	22,540.00
P21-00011	HOPSKIPDRIVE INC.	TRANSPORTATION	SERV	75,000.00
P21-00012	LINGPERFECT TRANSLATIONS INC.	ENGLISH LEARNE	T1/SERV	1,500.00
P21-00013	FINDTAPE.COM LLC	CNS	supplies	1,052.81
P21-00014	Granicus, Inc	IT	SOFTWARE (Opie TV)	15,379.88
P21-00015	City Of Oxnard (Rec Svcs) Rec & Comm Svcs	ASES	SERV (ASES)	1,920,000.00
P21-00016	Matt Oppenheimer Tutorific	Special Ed	SERV	50,000.00
P21-00017	HAYNES FAMILY OF PROGRAMS dba/ HAYNES EDUCATION CENTER	Special Ed	SERV	154,000.00
P21-00018	City Impact Inc	Special Ed	SERV	407,000.00
P21-00019	Ellevation, LLC	ENGLISH LEARNE	LCFF/SERV LCAP 1.03	5,000.00
P21-00020	VENTURA UNIFIED SCHOOL DIST	ED SERVICES	T1/SERV	4,310.69
P21-00021	School Health Corporation	WAREHOUSE	Stores Supplies	303.95
P21-00022	Veritiv Operating Company	WAREHOUSE	Stores Supplies	784.33
P21-00023	Amazon Com	ENGLISH LEARNE	MATLS-Unrestricted ELPAC Testing	292.44
P21-00024	Amazon Com	SUPERINTENDEN	AMAZON File Holder hanging Organizer	27.67
P21-00025	Amazon Com	ASSESS ACCOUN	matl/sup - office	61.40
P21-00026	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	3,901.89
P21-00027	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	11,511.13
P21-00028	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	12,870.23
P21-00029	Gold Star Foods	CNS	supplies-community feeding	19,433.72
P21-00030	Gold Star Foods	CNS	supplies-community feeding	48,900.00
P21-00031	Gold Star Foods	CNS	supplies-community feeding	24,450.00
P21-00032	California School Boards Assoc	SUPERINTENDEN	CSBA/ELA Membership Inv-51517-R5D5Y2	19,975.00
P21-00033	California School Boards Assoc	SUPERINTENDEN	Manual Maintenanc/Gamut Online Inv48085-S5G1K3	8,990.00
P21-00034	Office Depot Bus Ser Div	MCKINNA	matl/sup-instructional	6,000.00
P21-00035	Office Depot Bus Ser Div	TRANSPORTATION	SUPPLIES	5,000.00

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ESCAPE ONLINE

## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00036	Office Depot Bus Ser Div	ASSESS ACCOUN	mat/sup - office needs online order	500.00
P21-00037	Office Depot Bus Ser Div	BUDGET	MATL/SUPP	3,000.00
P21-00038	Office Depot Bus Ser Div	LEMONWOOD	MAT/SUPPLIES (Admin)	5,000.00
P21-00039	Office Depot Bus Ser Div	PERSONNEL	mat/sup	3,232.50
P21-00040	Office Depot Bus Ser Div	MCAULIFFE	MAT/SUPL-Instructional	1,408.29
P21-00041	Office Depot Bus Ser Div	ENGLISH LEARNE	MATL/SUP LCFF LCAP 1.02/1.04	3,000.00
P21-00042	Office Depot Bus Ser Div	EARLY CHILDHOC	Mat/Sup - Instruction	15,000.00
P21-00043	Office Depot Bus Ser Div	EARLY CHILDHOC	mat/sup - instruction	1,000.00
P21-00044	Office Depot Bus Ser Div	IT	MATL/SUP (IT DEPT)	5,000.00
P21-00045	Office Depot Bus Ser Div	ED SERVICES	MATL/SUP	7,000.00
P21-00046	FACILITIES PROTECTION SYSTEMS	IT	MAINT RENEWAL	1,400.00
P21-00047	ADVANCED CLASSROOM TECHNOLOGIE S, INC	IT	COMP/EQUIP (Instructional) Promethean	21,126.48
P21-00048	THE CONTAINER STORE	MCKINNA	matls-supplies-instuctional	500.00
P21-00050	MCGRAW HILL EDUCATION, INC	ED SERVICES	TEXTBKS	64,334.91
P21-00051	SONOVA USA INC	Pupil Srvs	MAT/SUPP	884.43
P21-00052	NATIONAL ASSOCIATION FOR PUPIL TRANSPORATIONS (NAPT)	TRANSPORTATIO	MEMBERSHEP APLICATION	380.00
P21-00053	MIND RESEARCH INSTITUTE	ED SERVICES	SOFTWARE	190,000.00
P21-00054	ZONAR SYSTEM, INC	TRANSPORTATIO	SUPPLIES	500.00
P21-00055	Sprint	TRANSPORTATIO	SERVICES	1,500.00
P21-00056	A Z Bus Sales Inc	TRANSPORTATIO	SUPPLIES	40,000.00
P21-00057	Lakeshore Learning Materials	LEMONWOOD	Mat/Sup - Instruction	2,003.23
P21-00058	Lakeshore Learning Materials	LEMONWOOD	Mat/Sup - Instruction	9,481.48
P21-00059	CARD INTEGRATORS CORPORATION C I SOLUTIONS	TRANSPORTATIO	SUPPLIES	3,000.00
P21-00060	All Phase Electric Supply	FACILITIES	Electrical Materials and Supplies	15,000.00
P21-00061	Allcable Inc	FACILITIES	Electrical Materials and Supplies	5,000.00
P21-00062	ALTA LIFT INC	FACILITIES	Prof Services	5,000.00
P21-00063	AMERICAN FLAGPOLE & FLAG CO.	FACILITIES	Materials and Supplies	1,000.00
P21-00064	Aswell Trophy And Engraving	FACILITIES	Materials and Supplies	500.00
P21-00065	Batteries Plus	FACILITIES	Electrical Materials and Supplies	5,000.00
P21-00066	Bucknail Power Tool Service	FACILITIES	Plumbing Repairs	500.00
P21-00067	C R Laurence Co Inc	FACILITIES	Window Materials and Supplies	500.00
P21-00068	California Quality Plastics	FACILITIES	Misc Materials and Supplies	500.00
P21-00069	CAMFIL USA INC	FACILITIES	HVAC Materials and Supplies	5,000.00
P21-00070	CB ACOUSTICAL	FACILITIES	Materials and Supplies	1,000.00
P21-00071	Dunn Edwards	FACILITIES	Painting Supplies	6,000.00
P21-00072	eReplacementParts.com, LLC	FACILITIES	Misc. Materials and Supplies	1,000.00
P21-00073	Foundation Building Matls, LLC	FACILITIES	Misc. Materials and Supplies	8,000.00
P21-00074	Gold Coast Steel & Supply Inc	FACILITIES	Materials and Supplies	1,000.00
P21-00075	Harbor Freight Tools	FACILITIES	Misc Materials and Supplies	1,000.00
P21-00076	Hardnox Llc	FACILITIES	Materials and Supplies	1,000.00
P21-00077	HOME DEPOT PRO-SUPPLY WORKS	FACILITIES	Plumbing Materials and Supplies	5,000.00
P21-00078	Intellicept	FACILITIES	Materials and Supplies	500.00
P21-00079	Joe F Alvarez Tri County Rhino	FACILITIES	Prof Services	3,000.00
P21-00080	John Pence Building Specs Inc	FACILITIES	Repairs	500.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00081	JuengermannInc dba Spring Industries	FACILITIES	Materials and Supplies	500.00
P21-00082	Kason Western Industries	FACILITIES	Locksmith Materials and Supplies	1,500.00
P21-00083	Mayan Hardwood Inc	FACILITIES	Flooring Materials and Supplies	2,000.00
P21-00084	Montgomery Hardware Company	FACILITIES	Locksmith Materials and Supplies	10,000.00
P21-00085	Mostafa Gharebaghi 5 Points Smog	FACILITIES	Prof Services	700.00
P21-00086	Pacificom Coast Sound And	FACILITIES	Audio visual Materials and Supplies	5,000.00
P21-00087	Parts Town, LLC	FACILITIES	Materials and supplies	2,500.00
P21-00088	PPG ARCHITECT COATINGS, LLC	FACILITIES	Painting Materials and Supplies	4,000.00
P21-00089	Pride Barco Lock Company	FACILITIES	Locksmith Materials and Supplies	500.00
P21-00090	Ron's Signs	FACILITIES	Materials and Supplies	5,000.00
P21-00091	SCIENTIFIC PLASTICS CO., INC	FACILITIES	Plumbing Supplies	1,000.00
P21-00092	Shiffler Equipment	FACILITIES	Misc Materials and Supplies	3,000.00
P21-00093	SIGNET CONTROLS, INC	FACILITIES	Materials and Supplies	5,000.00
P21-00094	Superior Sanitary Supplies	FACILITIES	Plumbing Materials and Supplies	2,000.00
P21-00095	School Specialty Inc	MCAULIFFE	MAT/SUPL-Instructional	660.33
P21-00096	Cengage Learning, Inc	ERC	Textbooks/Frank Academy	3,359.11
P21-00097	SurveyMonkey, Inc	TRANSPORTATIO	TELECOM SERVICES	384.00
P21-00098	Smart And Final Iris Co-N. Ox. Blvd	PERSONNEL	mat/sup	1,077.50
P21-00099	Smart And Final Iris Co	ENGLISH LEARNE	MTLS ELPAC- Unrestricted	300.00
P21-00100	Ellevation, LLC	ENGLISH LEARNE	SFTW/APPS-LCFF LCAP 1.3	90,310.50
P21-00101	School Tech Supply	IT	SERV (iPad Cleaning Serv)	12,500.00
P21-00102	AVID CENTER REGISTRATIONS	ASSESS ACCOUN	Prof Serv - AVID memberships - LCAP 1.39, 1.29	46,525.00
P21-00103	Sinclair Sanitary Supply Inc	TRANSPORTATIO	SUPPLIES	597.94
P21-00104	Hillyard Inc	TRANSPORTATIO	SUPPLIES	1,000.00
P21-00105	JOYCE SIEGEL/RICHARD SIEGEL VIDEO COMMUNICATIONS	TRANSPORTATIO	SUPPLIES	925.00
P21-00106	Black Gold Industries	TRANSPORTATIO	SERVICES	500.00
P21-00107	Los Angeles Truck Centers dba Velocity Vehicle Group	TRANSPORTATIO	REPAIRS	2,500.00
P21-00108	Petroleum Telcom Inc DBA Telecom	TRANSPORTATIO	REPAIRS	1,000.00
P21-00109	Lakeshore Learning Materials	EARLY CHILDHOC	Mat/Sup - Instruction	1,000.00
P21-00110	SMART AND FINAL-C.I. BLVD	EARLY CHILDHOC	Mat/Sup - Instruction	1,000.00
P21-00111	Seon Design (USA) Corp	TRANSPORTATIO	SUPPLIES	2,000.00
P21-00112	Harbor Freight Tools	TRANSPORTATIO	SUPPLIES	500.00
P21-00113	EASY WAY SAFETY SERVICES INC	TRANSPORTATIO	SUPPLIES	1,000.00
P21-00114	Ricoh Usa, Inc	PURCHASING	EQUIP-MAINT (SCANNERS-HR/UPDATE KOFAX SOFTWARE)	5,689.79
P21-00115	Ricoh Usa, Inc	PURCHASING	MAINT (ARCHIVES SCANNER/SOFTWARE)	1,072.11
P21-00116	Parkhouse Tire, Inc	TRANSPORTATIO	REPAIRS	6,000.00
P21-00117	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	9,566.05
P21-00118	Allcable Inc	IT	MATL/SUP (IT DEPT)	1,000.00
P21-00119	EMPIRE CLEANING SUPPLY	PURCHASING	MATL/SUP (COVID-19)	2,246.59
P21-00120	SMART AND FINAL-C.I. BLVD	ED SERVICES	MATL/SUPP	4,000.00
P21-00121	SHRED-IT USA LLC	DISTRICT OFFICE	SERV	2,500.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00122	SHRED-IT USA LLC	CURREN	serv- instructional	300.00
P21-00123	SHRED-IT USA LLC	LOPEZ	SERVICE/INSTRUCTION	500.00
P21-00124	SHRED-IT USA LLC	CHAVEZ	PROFESSIONAL CONSULTING SVCS-INSTRUCTIONAL	300.00
P21-00125	SHRED-IT USA LLC	KAMALA	SERV-OFFICE	323.25
P21-00126	SMART AND FINAL-C.I. BLVD	CNS	supplies	3,986.75
P21-00127	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	20,985.08
P21-00128	Cengage Learning, Inc	ERC	Textbooks	1,869.47
P21-00129	Veritiv Operating Company	WAREHOUSE	STORES	491.88
P21-00130	California School Boards Assoc	SUPERINTENDEN	CSBA AEC DEC 2020	1,197.00
P21-00131	Uline	WAREHOUSE	Stores Supplies	572.23
P21-00132	Southwest Plastic Binding Co S outhwest Binding & Laminating	WAREHOUSE	Stores Supplies	1,156.59
P21-00133	Edgewood Press, Inc	WAREHOUSE	Stores Supplies	1,735.25
P21-00134	ILLUMINATE EDUCATION INC	ASSESS ACCOUN	PROF SERV	54,398.54
P21-00135	Banc Of America Leasing	BUDGET	DEBT SVC - Climatec Lease	407,016.78
P21-00136	US Bank - Corporate Trust	BUDGET	DEBT SVC - Doris-Patterson COP	160,000.00
P21-00137	Ventura Co Sch Self-Funding	BUDGET	SERV/Insurance Premium	1,678,471.00
P21-00138	US Bank - Corporate Trust	BUSINESS	SERV	2,000.00
P21-00139	School Nutrition Association	CNS	membership	132.50
P21-00140	The Hose-Man Inc	TRANSPORTATIO	SUPPLIES	500.00
P21-00141	Voyager Fleet Systems Inc	TRANSPORTATIO	FUEL	40,000.00
P21-00142	Document Tracking Services Llc	ASSESS ACCOUN	Prof Serv - SPSA translations	44,053.00
P21-00143	DONAHUE TRUCK SALES LLC DONAHUE TRUCK CENTERS	TRANSPORTATIO	MATERIALS	1,000.00
P21-00144	O'REILLY AUTOMOTIVE STORES	TRANSPORTATIO	SUPPLIES	2,500.00
P21-00145	McCarty And Sons Towing	TRANSPORTATIO	SERVICES	2,500.00
P21-00146	A-1 TRUCK & EQUIPMENT INC	FACILITIES	Vehicle repair	500.00
P21-00147	Airgas USA Inc	FACILITIES	HVAC Materials and Supplies	1,000.00
P21-00148	Ahern Rentals	FACILITIES	Prof Services	500.00
P21-00149	Airport Towing	FACILITIES	Prof Services	500.00
P21-00150	AMERICAN AUTOMATIC DOORS, INC	FACILITIES	Door Repair	500.00
P21-00151	American Time And Signal	FACILITIES	Audio Visual Materials and Supplies	5,000.00
P21-00152	AMERIGAS PROPANE, LP	FACILITIES	HVAC Materials and Supplies	1,500.00
P21-00153	ANIXTER INC	FACILITIES	Locksmith Materials and Supplies	10,000.00
P21-00154	Appliance Parts of Oxnard, LLC	FACILITIES	HVAC Materials and Supplies	10,000.00
P21-00155	Astra Industrial Services In	FACILITIES	Plumbing Materials and Supplies	3,000.00
P21-00156	B And R Tool and Supply Co	FACILITIES	Plumbing Materials and Supplies	500.00
P21-00157	Big Brand Tire Co	FACILITIES	Prof Services	1,500.00
P21-00158	Buffums Safe and Lock	FACILITIES	Locksmith Materials and Supplies	1,000.00
P21-00159	C & E STORAGE PRODUCTS	FACILITIES	Plumbing Materials and Supplies	500.00
P21-00160	California Carbide	FACILITIES	Materials and Supplies	500.00
P21-00161	California Custom Shells	FACILITIES	Prof Services	1,000.00
P21-00162	Chapins Equip Rentals	FACILITIES	Rentals	500.00
P21-00163	CHARLES M PARRENT DBA/ FALCON ROOFING COMPANY	FACILITIES	Roofing Materials and Supplies	500.00
P21-00164	Chemsearch	FACILITIES	Plumbing Materials and Supplies	1,000.00
P21-00165	Closet Factory dba Hardy & Son s	FACILITIES	Misc. Materials and Supplies	500.00
P21-00166	Coastal Pipco	FACILITIES	Plumbing Materials and Supplies	2,000.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00167	COMMERCIAL PARTS & SERVICE INC INDUSTRIAL ELECTRIC	FACILITIES	HVAC Materials and Supplies	500.00
P21-00168	County First Fire Protection	FACILITIES	Prof Service	14,000.00
P21-00169	Cyber Copy Inc	FACILITIES	Prof Services	3,000.00
P21-00170	Daniels Tire Service	FACILITIES	Prof Services	4,000.00
P21-00171	Del Norte Recycling Center	FACILITIES	Prof Services	2,000.00
P21-00172	Desoto Sales Inc	FACILITIES	Flooring Materials and Supplies	1,500.00
P21-00173	Dial Security	FACILITIES	Alarm repairs	21,000.00
P21-00174	Dial Security	FACILITIES	Prof Services	16,000.00
P21-00175	Drapery Affair The Floor Store	FACILITIES	Flooring Materials and Supplies	5,000.00
P21-00176	Durbiano Fire Equipment Co	FACILITIES	Prof Services	14,000.00
P21-00177	Electric Motor Service	FACILITIES	Repair of Maintenance Equipment	2,000.00
P21-00178	Electronic Expeditors, Inc	FACILITIES	Electrical Supplies	1,000.00
P21-00179	Ertel Cabinets & Millwork	FACILITIES	Misc Materials and Supplies	1,500.00
P21-00180	FAMCON PIPE & SUPPLY INC	FACILITIES	Materials and Supplies	1,000.00
P21-00181	Ferguson Enterprises Inc	FACILITIES	Plumbing Materials and Supplies	30,000.00
P21-00182	FASTENAL COMPANY	FACILITIES	Materials and Supplies	1,000.00
P21-00183	FG Wilcox Inc	FACILITIES	HVAC Materials and Supplies	2,000.00
P21-00184	Florence Filter Corporation	FACILITIES	HVAC Materials and Supplies	15,000.00
P21-00185	GCS Service Inc	FACILITIES	HVAC Materials and Supplies	1,000.00
P21-00186	GMH INC dba/WEST COAST AIR CON DITIONING	FACILITIES	Repairs	500.00
P21-00187	Gold Coast Glass Inc	FACILITIES	Window repair	7,000.00
P21-00188	Grainger Inc	FACILITIES	Misc. Materials and Supplies	20,000.00
P21-00189	H And R Roofing	FACILITIES	Roofing Materials and Supplies	3,000.00
P21-00190	Hagle Lumber	FACILITIES	Structural Materials and Supplies	10,000.00
P21-00191	Home Depot Inc	FACILITIES	Misc Materials and Supplies	40,000.00
P21-00192	JOHN WRIGHT WRIGHT AUTOMOTIVE	FACILITIES	Repair	500.00
P21-00193	Johnstone Supply	FACILITIES	HVAC Materials and Supplies	30,000.00
P21-00194	Juan Gonzan DBA Classic Uphols tery	FACILITIES	Repairs	1,500.00
P21-00195	JW Enterprises	FACILITIES	Prof Services	500.00
P21-00196	Keenan Supply	FACILITIES	Plumbing Supplies	1,000.00
P21-00197	Kimball Midwest	FACILITIES	Misc Materials and Supplies	493.57
P21-00198	Kone Inc	FACILITIES	Prof Services	28,000.00
P21-00199	Lennox Industries Inc	FACILITIES	HVAC Materials and Supplies	5,000.00
P21-00200	Low Voltage Solutions	FACILITIES	Prof Services	2,000.00
P21-00201	Lowe's	FACILITIES	Materials and Supplies	5,000.00
P21-00202	LUIS GUILLEN - OXNARD STEEL OR NAMENTAL & TOOL SUPPLY	FACILITIES	Misc Materials and Supplies	2,000.00
P21-00203	McMaster Carr Supply Co	FACILITIES	Locksmith Materials and Supplies	20,000.00
P21-00204	Motion Industries Inc	FACILITIES	HVAC Materials and Supplies	6,500.00
P21-00205	Oxnard Auto Electric Co	FACILITIES	Electrical Materials and Supplies	500.00
P21-00206	Oxnard Pipe & Supply Co	FACILITIES	Plumbing Materials and Supplies	4,000.00
P21-00207	Package Products & Services In	FACILITIES	Prof Services	7,500.00
P21-00208	Paradise Chevrolet	FACILITIES	Repairs	1,000.00
P21-00209	Paul Moore dba/ Moore Fabricat ion	FACILITIES	Materials and Supplies	4,000.00
P21-00210	Pep Boys	FACILITIES	Misc. Materials and Supplies	2,500.00
P21-00211	Plastic Window Products	FACILITIES	Materials and Supplies	1,000.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00212	Praxair Distribution Inc	FACILITIES	HVAC Materials and Supplies	3,000.00
P21-00213	Pyro Comm Systems Inc	FACILITIES	Repairs	5,000.00
P21-00214	Pyro Comm Systems Inc	FACILITIES	Audio visual Materials and Supplies	2,000.00
P21-00215	Quiroz Auto Glass	FACILITIES	Repairs	538.75
P21-00216	Refrigeration Hardware Suppl	FACILITIES	HVAC Materials and Supplies	3,000.00
P21-00217	SCOTT MACHINE DEV CORP	FACILITIES	Materials and Supplies	1,000.00
P21-00218	Spartan Tools	FACILITIES	Plumbing Materials and Supplies	1,000.00
P21-00219	Sports Facilities Group, Inc	FACILITIES	Repairs	1,000.00
P21-00220	Standard Plumbing Supply DBA H arbor Plumbing	FACILITIES	Plumbing Materials and Supplies	12,000.00
P21-00221	Tremco Incorporated	FACILITIES	Roofing Materials and Supplies	500.00
P21-00222	TRENCH PLATE RENTAL COMPANY	FACILITIES	Rental / Lease	500.00
P21-00223	US Air Conditioning Dist	FACILITIES	HVAC Materials and Supplies	10,000.00
P21-00224	Ventura Co Overhead Door Co	FACILITIES	Prof Services	500.00
P21-00225	Vista Ford Of Oxnard	FACILITIES	Repairs	10,000.00
P21-00226	Vista Ford Of Oxnard	FACILITIES	Misc Materials and Supplies	1,000.00
P21-00227	Zee Service Co	FACILITIES	Materials and Supplies	2,000.00
P21-00228	Agromin	FACILITIES	Landscape Supplies	3,000.00
P21-00229	Agrx	FACILITIES	Misc. Garden Supplies	5,000.00
P21-00230	Harris Water Conditioning	LEMONWOOD	RENT Instruction	420.00
P21-00231	EL POLLO NORTENO INC	PERSONNEL	mat/sup	646.50
P21-00232	MAGDA WEYDT FRESH & FABULOUS C AFE	PERSONNEL	mat/sup	862.00
P21-00233	CSPCA	PERSONNEL	membership	1,100.00
P21-00234	PCASC/TREASURER SERGIO GARCIA	PERSONNEL	membership	100.00
P21-00235	HI-LINE INC	TRANSPORTATIO	SUPPLIES	300.00
P21-00236	VENTURA COUNTY AUTO SUPPLY NAP A AUTO PARTS	TRANSPORTATIO	SUPPLIES	1,500.00
P21-00237	Walmart	EARLY CHILDHOC	Mat/Sup - Instruction	1,000.00
P21-00238	Lowe's	EARLY CHILDHOC	Mat/Sup - Instruction	1,000.00
P21-00239	Service-Pro Fire Protection	TRANSPORTATIO	MAINTENANCE	500.00
P21-00240	Soap Man	TRANSPORTATIO	SUPPLIES	1,000.00
P21-00242	Grainger Inc	TRANSPORTATIO	SUPPLIES	1,000.00
P21-00243	H&H Auto Parts Wholesale	TRANSPORTATIO	SUPPLIES	5,000.00
P21-00244	Daniels Tire Service	TRANSPORTATIO	REPAIRS	1,500.00
P21-00245	Battery Systems Inc	TRANSPORTATIO	SUPPLIES	500.00
P21-00246	Cal Coast Machinery Inc	TRANSPORTATIO	SUPPLIES	100.00
P21-00247	J Harris Ind Water Treamt, Inc Puretec Industrial Water	TRANSPORTATIO	RENTAL	1,000.00
P21-00248	LAWSON PRODUCTS INC	TRANSPORTATIO	SUPPLIES	1,000.00
P21-00249	Arrowhead Drinking Water	ED SERVICES	MATL/SUP	1,500.00
P21-00250	Home Depot Inc	IT	MATL/SUP (IT Dept)	500.00
P21-00251	Grainger Inc	IT	MATL/SUP (IT DEPT)	500.00
P21-00252	COSTCO WHOLESALE CORPORATION	ED SERVICES	MATL/SUP	1,000.00
P21-00253	Tom Rey Garcia dba/ Tomas Cafe & Gallery	ED SERVICES	MATL/SUP	1,000.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00254	PANERA BREAD COMPANY PANERA LL C	ED SERVICES	MATL/SUP	2,000.00
P21-00255	Mobile Modular Management	FACILITIES	Rent/Lease/Frank School	34,280.00
P21-00256	Mobile Modular Management	FACILITIES	Rent Lease, Haydock	14,976.00
P21-00257	Mobile Modular Management	FACILITIES	Rent/Lease/Haydock School	6,602.00
P21-00258	Mobile Modular Management	FACILITIES	Rent/Lease/Fremont School	6,602.00
P21-00259	Williams Scotsman Inc-	DISTRICT OFFICE	Lease	8,736.00
P21-00260	Williams Scotsman Inc-	DISTRICT OFFICE	lease	10,636.80
P21-00261	UNITED RECORDS MANAGEMENT	DISTRICT OFFICE	SERV/ADMIN	1,000.00
P21-00262	UNITED RECORDS MANAGEMENT	DRIFFILL	SERV-instructional	300.00
P21-00263	UNITED RECORDS MANAGEMENT	LEMONWOOD	SERV/INST	400.00
P21-00264	UNITED RECORDS MANAGEMENT	ROSE	SERV - INSTRUCTIONAL	500.00
P21-00265	Franklin Truck Parts Inc	TRANSPORTATIO	MATERIALS/SUPPLIES	500.00
P21-00266	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	32,974.28
P21-00267	Office Depot Bus Ser Div	FACILITIES	Office Materials and Supplies	10,000.00
P21-00268	Dell Direct Sales Lp	FACILITIES	Computer Equipt	1,618.56
P21-00269	Tech-Wall Of Ventura Inc	FACILITIES	Repairs	500.00
P21-00270	The Glass Wizard	FACILITIES	Window Repairs	2,000.00
P21-00271	TRIMARK ERF, INC BIGTRAY	FACILITIES	Materials and Supplies	500.00
P21-00272	United Refrigeration Inc	FACILITIES	HVAC Materials and Supplies	25,000.00
P21-00273	VER SALES, INC	FACILITIES	Materials and Supplies	2,000.00
P21-00274	Victor Manuel Tenorio 101 Glas s & Mirror	FACILITIES	Misc. Materials and Supplies	2,000.00
P21-00275	Vortex Industries, Inc	FACILITIES	Repairs	1,000.00
P21-00276	Western Drain Supply	FACILITIES	Plumbing Materials and Supplies	1,000.00
P21-00277	Barco Products Company	FACILITIES	Misc Supplies	2,000.00
P21-00278	BAVCO	FACILITIES	Equipt. Parts	4,000.00
P21-00279	Dunn Edwards	FACILITIES	Materials and Supplies	500.00
P21-00280	Eckharts Trailer Hitch & Weldi	FACILITIES	Repairs	2,000.00
P21-00281	Gold Coast Steel & Supply Inc	FACILITIES	Materials and Supplies	500.00
P21-00282	Green Thumb International	FACILITIES	Landscape supplies	6,000.00
P21-00283	H & M Gopher Control	FACILITIES	Prof Services	1,000.00
P21-00284	John A Lagomarsino IV Lagomars ino Transport	FACILITIES	Prof Services	1,000.00
P21-00285	Mariposa Landscapes, Inc	FACILITIES	Prof. Services	30,000.00
P21-00286	R A ATMORE AND SONS, INC	FACILITIES	Prof Services	7,000.00
P21-00287	Safety-Kleen Systems Inc	FACILITIES	Prof Services	5,000.00
P21-00288	Total Clean	FACILITIES	Prof Services	2,000.00
P21-00289	West Coast Tree Service	FACILITIES	Prof. Services	5,000.00
P21-00290	Batteries Plus	FACILITIES	Custodial Materials and Supplies	3,000.00
P21-00291	Extreme Clean	FACILITIES	Custodial Materials and Supplies	1,000.00
P21-00292	Hillyard Inc	FACILITIES	Custodial Materials and Supplies	2,000.00
P21-00293	Hillyard Inc	FACILITIES	Repairs	2,000.00
P21-00294	PPG ARCHITECT COATINGS, LLC	FACILITIES	Custodial Materials and Supplies	1,400.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00295	Shiffler Equipment	FACILITIES	Custodial Materials and Supplies	2,000.00
P21-00296	Sinclair Sanitary Supply Inc	FACILITIES	Custodial Materials and Supplies	5,000.00
P21-00297	Superior Sanitary Supplies	FACILITIES	Custodial Repairs	25,000.00
P21-00298	Superior Sanitary Supplies	FACILITIES	Custodial Materials and Supplies	25,000.00
P21-00299	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,000.00
P21-00300	Sprint	FACILITIES	Prof Services	12,000.00
P21-00301	DRIFTWOOD DAIRY INC	CNS	supplies-community feeding	18,545.80
P21-00302	Gold Star Foods	CNS	supplies-community feeding	73,350.00
P21-00303	Ahern Rentals	FACILITIES	Rentals	5,000.00
P21-00304	Artesia Sawdust Products, Inc	FACILITIES	Misc. Garden Supplies	5,000.00
P21-00305	Astra Industrial Services In	FACILITIES	Misc. Garden Supplies	3,000.00
P21-00306	Bird Barrier America Inc	FACILITIES	Materials and Supplies	2,000.00
P21-00307	Boething Treeland Farms Inc	FACILITIES	Landscape Supplies	3,000.00
P21-00308	Cal Coast Machinery Inc	FACILITIES	Misc Materials and Supplies	3,000.00
P21-00309	Chapins Equip Rentals	FACILITIES	Rentals	2,000.00
P21-00310	Coastal Pipco	FACILITIES	Misc. Materials and Supplies	9,000.00
P21-00311	Conejo Concrete Pumping Serv	FACILITIES	Materials and Supplies	4,000.00
P21-00312	Daniels Tire Service	FACILITIES	Repairs	3,000.00
P21-00313	Del Norte Recycling Center	FACILITIES	Prof Services	3,000.00
P21-00314	Diamond A Equipment	FACILITIES	Misc Materials and Supplies	5,000.00
P21-00315	Ewing Irrigation Products Inc	FACILITIES	Misc. Materials and Supplies	3,500.00
P21-00316	FAMCON PIPE & SUPPLY INC	FACILITIES	Misc Grounds Supplies	500.00
P21-00317	Fence Factory	FACILITIES	Repairs	10,000.00
P21-00318	Fence Factory	FACILITIES	Rentals	10,000.00
P21-00319	Grainger Inc	FACILITIES	Misc. Materials and Supplies	7,000.00
P21-00320	HARBOR FREIGHT TOOLS	FACILITIES	Misc. Materials and Supplies	1,000.00
P21-00321	Home Depot Inc	FACILITIES	Misc. Materials and Supplies	10,000.00
P21-00322	Hose-Man Inc	FACILITIES	Misc Materials Supplies	1,500.00
P21-00323	Hydropoint	FACILITIES	Prof Service / Irrigation Fees	11,000.00
P21-00324	Jacobsen West Textron Inc	FACILITIES	Equipt Parts	3,000.00
P21-00325	Lowe's	FACILITIES	Misc Gardening supplies	1,000.00
P21-00326	McCarty And Sons Towing	FACILITIES	Prof Services	2,000.00
P21-00327	MORNING STAR WORK & SAFETY MORNING STAR SAFETY	FACILITIES	Materials and Supplies	1,500.00
P21-00328	Oxnard Auto Electric Co	FACILITIES	Misc. Materials and Supplies	500.00
P21-00329	Pacific Sod	FACILITIES	Landscape Materials and Supplies	10,000.00
P21-00330	Palm Flex Inc	FACILITIES	Materials and Supplies	1,000.00
P21-00331	Pep Boys	FACILITIES	Misc. Materials and Supplies	2,000.00
P21-00332	Port Hueneme Marine Sup Co I	FACILITIES	Misc. Materials and Supplies	1,500.00
P21-00333	Praxair Distribution Inc	FACILITIES	Misc. Materials and Supplies	500.00
P21-00334	Prime Building Materials	FACILITIES	Misc. Materials and Supplies	10,000.00
P21-00335	SiteOne Landscape Supply, LLC	FACILITIES	Materials and Supplies	5,000.00
P21-00336	Smith Pipe And Supply Co	FACILITIES	Misc. Materials and Supplies	16,000.00
P21-00337	SPECTRATURF	FACILITIES	Misc. Materials and Supplies	3,000.00
P21-00338	State Ready Mix Inc	FACILITIES	Materials and Supplies	500.00
P21-00339	Turf Star	FACILITIES	Equipt. Parts	5,000.00
P21-00340	Univar	FACILITIES	Materials and Supplies	4,000.00
P21-00341	Ventura Pest Control	FACILITIES	Prof Service	10,000.00
P21-00342	Vista Ford Of Oxnard	FACILITIES	Repairs	3,000.00

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**Includes Purchase Orders dated 06/12/2020 - 09/04/2020**

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00343	WESTERN MATERIALS, INC	FACILITIES	Materials and Supplies	1,000.00
P21-00344	White Cap Industries Inc	FACILITIES	Misc. Supplies	2,000.00
P21-00345	Grainger Inc	FACILITIES	Custodial Materials and Supplies	2,000.00
P21-00346	Home Depot Inc	FACILITIES	Custodial Materials and Supplies	2,000.00
P21-00347	School Nurse Supply Co	WAREHOUSE	Stores Supplies	748.87
P21-00348	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	2,972.28
P21-00349	Mutual Of Omaha Insurance Comp	BUDGET	Insurance Premium	52,710.84
P21-00350	California School Boards Assoc	SUPERINTENDEN	CONF	1,197.00
P21-00351	Office Depot Bus Ser Div	ENGLISH LEARNE	MTLS ELPAC-Unrestricted	5,000.00
P21-00352	CODESP	PERSONNEL	membership	2,500.00
P21-00353	Office Depot Bus Ser Div	Pupil Srvs	MATL/SUP	2,000.00
P21-00354	Mobile Modular Management	PURCHASING	RENTAL/ FRANK	23,286.00
P21-00355	Mobile Modular Management	PURCHASING	RENTAL/HAY	24,300.00
P21-00356	Sinclair Sanitary Supply Inc	PURCHASING	THERMOMETER (COVID-19)	5,298.81
P21-00357	EMPIRE CLEANING SUPPLY	PURCHASING	MATL/SUP (COVID-19)	7,503.60
P21-00359	American Language Services	ED SERVICES	T1/SERV	14,000.00
P21-00360	Witherspoon Ent Inc DBA Port A Stor	FACILITIES	Rental / Lease	20,000.00
P21-00361	Office Depot Bus Ser Div	PURCHASING	MATLS	500.00
P21-00362	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	2,922.30
P21-00363	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	4,468.24
P21-00364	Acorn Paper Products Co	WAREHOUSE	Stores Supplies	1,004.18
P21-00365	Veritiv Operating Company	WAREHOUSE	Stores Supplies	1,441.82
P21-00366	Batteries Plus- Camarillo	WAREHOUSE	Stores Supplies	1,324.32
P21-00367	Veritiv Operating Company	WAREHOUSE	STORES	6,365.33
P21-00368	Gopher Sport	PURCHASING	Hand Sanit.Stations/ COVID-19	28,391.37
P21-00369	URBANE BUILDERS INC.	FACILITIES	DEF MAINT/BLDG (MW WALL ANCHOR PROJECT)	109,000.00
P21-00370	Office Depot Bus Ser Div	FACILITIES	Materials and Supplies / COVID	3,016.57
P21-00371	BLAINE WINDOW HARDWARE INC	FACILITIES	Window Materials and Supplies	1,000.00
P21-00372	Forbess Consulting Group, Inc FCG Environmental	FACILITIES	Def Maint / Prof Service / M West	535.00
P21-00373	SCHOOL TECH SUPPLY	FACILITIES	Materials and Supplies	27.99
P21-00374	SHRED-IT USA LLC	MARINA	SRVC-Instruction	300.00
P21-00375	PPG ARCHITECT COATINGS, LLC	FACILITIES	Def Maint /Materials/ McAuliffe	3,303.67
P21-00376	Dunn Edwards	FACILITIES	Def Maint / Materials / Kamala	671.52
P21-00377	AMERICAN REGISTRY FOR INTERNET NUMBERS	IT	SERV (Registry /Tom)	150.00
P21-00378	BSN Sports	WAREHOUSE	Stores Supplies	1,185.13
P21-00379	Extreme Clean	WAREHOUSE	Stores Supplies	2,747.63
P21-00380	Pioneer Chemical Co	WAREHOUSE	Stores Supplies	1,041.67
P21-00381	Regency Lighting	WAREHOUSE	Stores Supplies	981.86
P21-00382	School Health Corporation	WAREHOUSE	Stores Supplies	939.74
P21-00383	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	4,379.82
P21-00384	CCI Office Technologies	PURCHASING	SUPPLIES	2,000.00
P21-00385	CANON SOLUTIONS AMERICA INC	GRAPHICS	MAINT(CANON IPC810)	10,000.00
P21-00386	CANON SOLUTIONS AMERICA INC	DISTRICT OFFICE	MAINT (DISTRICT WIDE COPIERS)	100,000.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00387	CANON SOLUTIONS AMERICA INC	GRAPHICS	MAINT(GRAPHICS CANON VARIOPRINT DP 130)	10,000.00
P21-00388	WOLSELEY INVESTMENTS FERGUSON ENTERPRISES	FACILITIES	HVAC Materials and Supplies	5,000.00
P21-00389	UNITED RECORDS MANAGEMENT	SAN MIGUEL	SERV/INST	300.00
P21-00390	Shred-It USA LLC	FREMONT	Materials and Supplies Instructional	300.00
P21-00392	Department Of Social Services	EARLY CHILDHOOD	SERV	1,452.00
P21-00393	Witherspoon Ent Inc DBA Port A Stor	CNS	rental (ELM/LEM)	1,500.00
P21-00394	Witherspoon Ent Inc DBA Port A Stor	FREMONT	RENT/LEASE	840.00
P21-00395	Ventura Co Office Of Education	BUDGET	Courier Service	8,893.00
P21-00396	Ventura Co Office Of Education	BUSINESS	SERV Q-SIS	171,609.22
P21-00397	Ventura Co Office Of Education	BUSINESS	SERV (ESCAPE)	151,940.70
P21-00398	COUNTY OF VENTURA	FACILITIES	Fees / Eduardo Cachu	369.45
P21-00399	UPS	FACILITIES	Fees	100.00
P21-00400	KWANG SUNG LEE K & S LAWNMOWER	FACILITIES	Misc Garden Supplies	5,000.00
P21-00401	UBP- SAN LUIS OBISPO, INC ULTR EX BUSINESS PRODUCTS	GRAPHICS	maint	10,000.00
P21-00402	TIME WARNER CABLE	DISTRICT OFFICE	COMM	100,000.00
P21-00403	FRONTIER COMMUNICATIONS CORP.	IT	SERV/ERATE (ISP SERVICES)	23,051.40
P21-00404	Del Norte Recycling Center	DISTRICT OFFICE	TRASH/SURPLUS	850.00
P21-00405	Costco Wholesale	PURCHASING	MEMB	120.00
P21-00406	Express Business Machines	PURCHASING	MAINT( ARCHIVES )	650.00
P21-00407	City Of Oxnard	DISTRICT OFFICE	UTIL	1,700.00
P21-00408	City Of Oxnard	DISTRICT OFFICE	UTIL/WATER	700,000.00
P21-00409	Postage One	DISTRICT OFFICE	POSTAGE	5,500.00
P21-00410	Solarcity Billing Dept	DISTRICT OFFICE	UTIL	150,000.00
P21-00411	De Lage Landen Operational Ser	GRAPHICS	LEASE	19,500.60
P21-00412	Coastal Occupational Medical	HR	SERV	10,000.00
P21-00413	Frontier California Inc	DISTRICT OFFICE	COMM	320,000.00
P21-00414	Federal Express Corp	DISTRICT OFFICE	POSTAGE	2,000.00
P21-00415	Cmrs Tms	DISTRICT OFFICE	POSTAGE	100,000.00
P21-00416	Calif State Dept Of Justice	DISTRICT OFFICE	SERVICE	40,000.00
P21-00417	Verizon Select Services	DISTRICT OFFICE	COMM	1,000.00
P21-00418	Ups	DISTRICT OFFICE	postage	50.00
P21-00419	Southern Calif Gas Co	DISTRICT OFFICE	UTIL/ NATURAL GAS	123,912.50
P21-00420	Southern Calif Edison Co	DISTRICT OFFICE	UTIL	1,500,000.00
P21-00421	CANON FINANCIAL SERVICES INC	GRAPHICS	MAINT(CANON IPC810)	5,055.60
P21-00422	CANON FINANCIAL SERVICES INC	GRAPHICS	LEASE (GRAPHICS CANON VARIOPRINT DP 130)	16,576.32
P21-00423	SMART AND FINAL-C.I. BLVD	WAREHOUSE	Stores Supplies	507.67
P21-00424	DICK BLICK COMPANY BLICK ART MATERIALS	WAREHOUSE	Stores Supplies	668.17
P21-00425	Lakeshore Learning Materials	EARLY CHILDHOOD	Mat/Sup Instruction	2,170.66
P21-00426	Textbook Warehouse LLC Textbook Warehouse	ERC	Textboks	11,357.15

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00427	Dell Direct Sales Lp	ASSESS ACCOUN	CompEquipment - Office C. Mendez	1,656.87
P21-00428	School Tech Supply	FACILITIES	Computer Sup	276.90
P21-00429	SCHOLASTIC-FACE AND LITERACY I INITIATIVES	SAN MIGUEL	Books other than Textbooks	2,639.45
P21-00430	FOLLETT SCHOOL SOLUTIONS, INC	ASSESS ACCOUN	Software	46,763.59
P21-00431	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	449.32
P21-00432	SISC FINANCE	BUSINESS	Health Insurance	7,510,000.00
P21-00433	INSTRUCTURE INC.	ED SERVICES	SOFTWARE (COVID-19)	118,743.00
P21-00434	HOUGHTON MIFFLIN HARCOURT INTE RVENTION SOLUTIONS GROUP	ERC	License Renewal	824.46
P21-00435	Power Machinery Center	WAREHOUSE	MAINT & REPAIRS	1,000.00
P21-00436	CANON SOLUTIONS AMERICA INC	EARLY CHILDHOO	MAINT (EC/COPIERS)	780.00
P21-00437	Arrowhead Drinking Water	WAREHOUSE	MATLS	200.00
P21-00438	Orkin Exterminator	DISTRICT OFFICE	SERVICE	1,000.00
P21-00439	CANON FINANCIAL SERVICES INC	EARLY CHILDHOO	LEASE (COPIERS)	4,000.00
P21-00440	All Languages Interpreting & T ranslating	SUPERINTENDEN	SERV	12,000.00
P21-00441	PAUL VERNIER dba/VERNIER CONST RUCTION SERVICES	FACILITIES	DEF MAINT/SERV (DSA INSP - MW MOD-DSA CLOSEOUT)	28,000.00
P21-00442	Grainger Inc	WAREHOUSE	Stores Supplies	423.07
P21-00443	Gold Star Foods	CNS	supplies-community feeding	48,900.00
P21-00444	Office Depot Bus Ser Div	ASES	MAT/SUPL	45,000.00
P21-00445	Blick Art Materials	ASES	MTRL/SUPL	8,000.00
P21-00446	COSTCO WHOLESALE CORPORATION	ASES	MTRL/SUPL	2,000.00
P21-00447	Amazon Com	Pupil Srvs	Mat/Sup	107.66
P21-00448	Amazon Com	Pupil Srvs	Mat/Sup	19.91
P21-00449	Southern Calif Gas Co	TRANSPORTATIO	FUEL	150.00
P21-00450	Calif State Board	TRANSPORTATIO	FUEL	50.00
P21-00451	Amazon Com	SUPERINTENDEN	MATERIALS	64.62
P21-00452	Amazon Com	Pupil Srvs	Mat/Sup	169.81
P21-00453	Amazon Com	ED SERVICES	BKS	30.65
P21-00454	Imagine Learning	ENGLISH LEARNE	SFTW/APPS-LCAP 1.37	12,000.00
P21-00455	Imagine Learning	ENGLISH LEARNE	SFTW/APPS-LCAP 1.37	6,000.00
P21-00456	POSTCARDGURU PRINT & PROMO	ASES	SERV	15,000.00
P21-00457	Barnes And Noble	ASES	MTRL/SUPL	5,000.00
P21-00458	SMART AND FINAL-C.I. BLVD	ASES	MTRL/SUPL	2,000.00
P21-00459	Reliable Floor Covering Co	FACILITIES	Brekke Floor Replacement Damage: GHC0031332	99,625.00
P21-00460	CASBO	RISK MGMT	2020-2021 CASBO Membership	3,000.00
P21-00461	CANON SOLUTIONS AMERICA INC	GRAPHICS	Materials and Supplies	3,549.29
P21-00462	California School Mgmt Group	PURCHASING	SERV	31,000.00
P21-00463	JOBAR INTERNATIONAL INC	WAREHOUSE	Stores Supplies	581.85
P21-00464	B & H Foto & Electronics Corp	CNS	supplies	190.32
P21-00465	Gold Star Foods	CNS	supplies-community feeding	48,900.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00466	SHRED-IT USA LLC	BREKKE	Serv- Instruction	300.00
P21-00467	Printech	CHAVEZ	MAINT-instruction	1,750.00
P21-00468	Solarwinds, Inc	IT	SERV (HDesk Licenses)	4,209.00
P21-00469	EMPIRE CLEANING SUPPLY	PERSONNEL	matl/sup	56.89
P21-00470	Witherspoon Ent Inc DBA Port A Stor	HR	Rental	1,020.00
P21-00471	Amazon Com	FACILITIES	Materials and Supplies	586.60
P21-00472	Amazon Com	FACILITIES	Materials and Supplies	92.80
P21-00473	Home Depot Inc	RISK MGMT	MATLS/SUPPLIES	368.51
P21-00474	Witherspoon Ent Inc DBA Port A Stor	IT	RENTAL	1,320.00
P21-00475	EMPIRE CLEANING SUPPLY	HR	MATLS/SUP	113.78
P21-00476	US Bank CM-9690	BUDGET	Services/Fees GO Bond	13,000.00
P21-00477	SCHOOL TECH SUPPLY	CHAVEZ	COMPUTER EQUIPMENT OVER \$500	2,265.94
P21-00478	Office Depot Bus Ser Div	HR	MATLS/SUP	2,000.00
P21-00479	NETWORK SOLUTIONS	IT	SERV	444.85
P21-00480	GOLD COAST GLASS INC	FACILITIES	REPAIR/VANDAL/BRE	12,616.48
P21-00481	DONGALEN ENTERPRISES INC INTER STATE PLASTICS	FACILITIES	Materials and Supplies / COVID-19	7,211.92
P21-00482	Ventura Co Office Of Education	Pupil Svcs	SERV (HEARING CONSERVATION SVCS)	75,550.00
P21-00483	Staples Direct	PERSONNEL	misc/sup	102.13
P21-00484	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	MATL/SUP	889.09
P21-00485	CASBO	PERSONNEL	Serv	1,000.00
P21-00486	SCHOOL SERVICES OF CALIFORNIA, INC.	BUSINESS	CONF	490.00
P21-00487	CalSPRA Treasurer c/o Matthew Jennings	ASES	MEMBERSHIP	150.00
P21-00488	Fresh & Fabulous Cafe-Bakery	SUPERINTENDEN	SUP	850.00
P21-00489	Vallarta	ENGLISH LEARNE	MATL/SUPL-Unrestricted	250.00
P21-00490	Smart And Final Iris Co	ENGLISH LEARNE	MATL/SUP-Unrestricted	300.00
P21-00491	Arrowhead Drinking Water	ENGLISH LEARNE	MTLS/SUP- Unrestricted	440.00
P21-00492	Forbess Consulting Group, Inc FCG Environmental	FACILITIES	Def Maint/ Prof Service/ M West	495.00
P21-00493	Amazon Com	FACILITIES	Materials and Supplies	33.37
P21-00494	ROBERT MANWARING	Special Ed	SERV	5,400.00
P21-00495	School Health Corporation	PURCHASING	MATL/SUP (COVID-19)	1,001.81
P21-00496	Printech	SAN MIGUEL	MAINT/ INSTRUCTION	750.00
P21-00497	Superior Sanitary Supplies	WAREHOUSE	Stores Supplies	437.68
P21-00498	Veritiv Operating Company	WAREHOUSE	Stores Supplies	386.93
P21-00499	Henry Schein	WAREHOUSE	Stores Supplies	164.47
P21-00500	Office Depot Bus Ser Div	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	5,000.00
P21-00501	Office Depot Bus Ser Div	Special Ed	MATLS/SUPPL	20,000.00
P21-00502	Office Depot Bus Ser Div	SUPERINTENDEN	Blanket PO for 2020/2021 FY	6,100.00
P21-00503	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	1,621.47
P21-00504	Tech-Wall Of Ventura Inc	FACILITIES	Def Maint / Prof Service / Marina West	2,445.00
P21-00505	LRP Publications Inc	Special Ed	MATLS (SPED CONNECTION)	8,158.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00506	SCHOOL TECH SUPPLY	TRANSPORTATIO	COMPUTER SUPPLIES	983.69
P21-00507	Pearson	Special Ed	MAT/SUPL	20,000.00
P21-00508	RIVERSIDE ASSESSMENTS LLC RIVE RSIDE INSIGHTS	Special Ed	MAT/SUPL	20,000.00
P21-00509	RIVERSIDE ASSESSMENTS LLC RIVE RSIDE INSIGHTS	Special Ed	MAT/SUPL	20,000.00
P21-00510	RIVERSIDE ASSESSMENTS LLC RIVE RSIDE INSIGHTS	Special Ed	MAT/SUPL	5,000.00
P21-00511	Vogue Sign Company	FACILITIES	Prof Service / Dr. Lopez School	3,218.00
P21-00512	Smart And Final Iris Co	Special Ed	MATLS/SUPL	2,000.00
P21-00513	Ashton Awards Inc Aswell Troph y	SUPERINTENDEN	ASWELL TROPHY - ASHTON AWARDS	2,000.00
P21-00514	Smart And Final Iris Co	SUPERINTENDEN	SUP	2,000.00
P21-00515	Tom Rey Garcia dba/ Tomas Cafe & Gallery	SUPERINTENDEN	SUP	1,000.00
P21-00516	COSTCO WHOLESALE CORPORATION	SUPERINTENDEN	Blanket Putchased Order 2020-2021 school year	1,000.00
P21-00517	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	4,819.22
P21-00518	Extreme Clean	WAREHOUSE	Stores Supplies	1,616.25
P21-00519	LABSOURCE, INC	WAREHOUSE	Stores Supplies	4,326.05
P21-00520	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	4,691.97
P21-00521	Amazon Com	Special Ed	Matl's - OT Distance Learning	326.04
P21-00522	Uline	WAREHOUSE	Stores Supplies	1,245.19
P21-00523	General Binding Corp.	CHAVEZ	MAINT-Instruction	440.21
P21-00524	General Binding Corp.	FACILITIES	MAINT	529.11
P21-00525	Amazon Com	MCKINNA	BOND/MATL SUP (F&E)	381.52
P21-00526	Office Depot Bus Ser Div	MCKINNA	MTLS/ SUPL (TRASH CANS)	476.26
P21-00528	CABE VTA CO CHAPTER ATTN SOLED AD MOLINAR	KAMALA	Conference-Instruc	1,350.00
P21-00529	ACTION DUCT CLEANING COMPANY	CNS	other services	3,750.00
P21-00530	ASTROLOGIE CALIFORNIA	PURCHASING	STUDENT CLOTH MASKS/ COVID-19	25,321.87
P21-00531	General Binding Corp.	ERC	MAINT	510.52
P21-00532	Office Depot Bus Ser Div	PURCHASING	MATLS/ SUPL COVID-19	1,312.29
P21-00533	Uline	PURCHASING	TAPE/TBLS (COVID-19)	18,460.53
P21-00534	Lakeshore Learning Materials-V	Special Ed	Matl's - OT Distance Learning	1,853.15
P21-00535	J. JESUS GUZMAN ZAVALA PERFECT DESIGN	CNS	supplies	5,333.63
P21-00536	INTERNATIONAL CODE COUNCIL INC	FACILITIES	Materials and Supplies	1,518.41
P21-00537	Lakeshore Learning Materials	EARLY CHILDHOC	Mat/Sup - Instruction	417.39
P21-00538	TONY'S COLLISION SERVICES, INC TONY'S BODY SHOP	FACILITIES	Repair Vehicle #146	1,022.08
P21-00539	CA Dept of Social Svcs Communi ty Care Licensing	EARLY CHILDHOC	SERV	242.00
P21-00540	LEARNING WITHOUT TEARS	Special Ed	CONF(R.LOUIE & E.GUERRERO)	700.00
P21-00541	LRP Publications Inc	Special Ed	BKS	125.39
P21-00542	Grainger Inc	Special Ed	Matl's	37.42
P21-00543	Par Inc	Special Ed	MAT/SUPL	5,005.00
P21-00544	Ventura Co Office Of Education	BUDGET	SERV - SSSA Fee	2,500.00
P21-00545	Witherspoon Ent Inc DBA Port A Stor	Special Ed	RENTAL	1,320.00

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00546	SMART AND FINAL-C.I. BLVD	ENGLISH LEARNE	MATL/SUP -Title I (NGSS-Science)	500.00
P21-00547	Blackboard Inc	SUPERINTENDEN	SOFTWARE/SERV LCAP 3.01	85,268.35
P21-00548	CDW G	FACILITIES	SFTW/APPS	176.17
P21-00549	Dell Direct Sales Lp	Special Ed	COMPUTER EQUIPT (POOLE)	1,164.43
P21-00550	Office Depot Bus Ser Div	ENGLISH LEARNE	MATL/SUP -Title I (NGSS-Science)	1,000.00
P21-00551	Tech-Wall Of Ventura Inc	FACILITIES	Prof Service / Dr. Lopez	1,283.00
P21-00552	PACIFIC PLAY SYSTEMS INC	FACILITIES	Def Maint/ Playgroung Equip/ S.Linda	181,600.00
P21-00553	Spicers Paper Inc	GRAPHICS	Materials and Supplies	1,192.25
P21-00554	Frontier California Inc	DISTRICT OFFICE	COMM/BEST PROG	650.00
P21-00555	Amazon Com	ED SERVICES	MATL/SUP	93.71
P21-00556	N2Y	Special Ed	SUBSCRIPTION	16,402.98
P21-00557	Superior Sanitary Supplies	CNS	supplies	1,649.95
P21-00558	Dept Of Toxic Substances Ctr	FACILITIES	Bond / Environ Fees / Lemonwood	675.11
P21-00559	ZIXTA ENTERPRISES INC	CNS	supplies	538.75
P21-00560	VALLARTA SUPERMARKETS GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	2,344.86
P21-00561	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	6,442.43
P21-00562	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	6,442.43
P21-00563	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	6,442.43
P21-00564	SkillPath Seminars Inc	SAN MIGUEL	Membership	349.00
P21-00565	CALIFORNIA EDUCATIONAL TECHNOL OGY PROFESSIONALS ASSC.	IT	Dues & Membership	90.00
P21-00566	Petroleum Telcom Inc DBA Telec om	LOPEZ	MATL/SUPPLY-INSTRUCTION	1,500.00
P21-00567	Petroleum Telcom Inc DBA Telec om	LOPEZ	REPAIRS/INSTRUCTION	1,000.00
P21-00568	Food Safety Systems	CNS	consulting	47,360.00
P21-00569	Printech	FREMONT	MAINT-instruction	3,000.00
P21-00570	Printech	MARINA	MAINT-instruction	1,825.00
P21-00571	Printech	ROSE	MAINT-instruction	2,250.00
P21-00572	Printech	SIERRA LINDA	MAINT-instruction	875.00
P21-00573	Printech	LOPEZ	MAINT-instruction	2,250.00
P21-00574	General Binding Corp.	ROSE	MAINT	392.84
P21-00575	Acorn Paper Products Co	CNS	supplies	4,299.29
P21-00576	WATER WALKERS INC HEALTH-e PRO	CNS	consulting	7,870.75
P21-00577	CN School & Office Sol, Inc Cu Iver-Newlin	CHAVEZ	NON-CAPITALIZED EQUIP-OFFICE	3,429.36
P21-00578	Office Depot Bus Ser Div	FREMONT	Materials and Supplies Instructional	5,000.00
P21-00579	Office Depot Bus Ser Div	CNS	supplies	2,693.75
P21-00580	Witherspoon Ent Inc DBA Port A Stor	MARINA	RENTAL/LEASES	1,860.00
P21-00581	Verizon Wireless	DISTRICT OFFICE	COMM	37,700.00
P21-00582	Office Depot Bus Ser Div	WAREHOUSE	MTLS/ SUPL	161.60
P21-00583	T-Mobile USA Inc.	EARLY CHILDHOC	INTERNET SERVICES	41,376.00
P21-00584	Department Of Social Services	EARLY CHILDHOC	SERV	242.00
P21-00585	Amazon Com	MARINA	MATL/SUPL-Instr	37.70

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00586	Coast To Coast Computer Prod	FREMONT	Materials and Supplies (Instructional)	4,000.00
P21-00587	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	PURCHASING	SOCIAL DIST SIGNS (COVID-19)	13,257.56
P21-00588	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	7,102.88
P21-00589	RYAN McCARTHY MRMB HOUSE LLC.	PURCHASING	SUPPLIES- WIPES (COVID-19)	16,146.34
P21-00591	Southwest School & Office Sup	CHAVEZ	MTLS/ SUPL (COVID-19)	348.79
P21-00592	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	18,188.24
P21-00593	GREENFIELD LEARNING INC	ED SERVICES	SOFTWARE for Distance Learning	235,450.00
P21-00594	Southwest School & Office Sup	LEMONWOOD	MATLS/SUP- DISTANCE LEARNING	147.08
P21-00595	Office Depot Bus Ser Div	BREKKE	MATL/SUP-DISTANCE LEARNING	126.71
P21-00596	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	5,177.69
P21-00597	Office Depot Bus Ser Div	CHAVEZ	MTLS/ SUPL (COVID-19)	3,167.55
P21-00598	Office Depot Bus Ser Div	MARSHALL	MATL/SUP - Instruction - Distance Learning	629.80
P21-00599	Amazon Com	FREMONT	Materials and Supplies	530.79
P21-00600	Amazon Com	FREMONT	Distance Learning Materials (COVID)	3,968.12
P21-00601	Amazon Com	SAN MIGUEL	Materials & Supplies	139.70
P21-00602	Shred-It USA LLC	RITCHEN	SERV-Admin.	300.00
P21-00603	Office Depot Bus Ser Div	LOPEZ	MATL/SUPPLY-INSTRUCTION	3,000.00
P21-00604	Office Depot Bus Ser Div	SAN MIGUEL	Materials & Supplies	5,000.00
P21-00605	SHRED-IT USA LLC	SORIA	SERV (Instructional)	500.00
P21-00606	SHRED-IT USA LLC	ELM	SERV - Instruction	300.00
P21-00607	SHRED-IT USA LLC	MARSHALL	SERV - Instruction	300.00
P21-00608	SHRED-IT USA LLC	RAMONA	SERV - INST	300.00
P21-00609	SHRED-IT USA LLC	SIERRA LINDA	serv - instructional	300.00
P21-00610	Printech	BREKKE	MAINT-instruction	1,250.00
P21-00611	Printech	CURREN	MAINT-Instruction	1,375.00
P21-00612	Printech	CURREN	MAINT-Instruction	935.00
P21-00613	Printech	ELM	MAINT-instruction	850.00
P21-00614	Printech	FRANK	MAINT-Instruction	2,525.00
P21-00615	Printech	KAMALA	MAINT-instruction	2,325.00
P21-00616	Printech	LEMONWOOD	MAINT-instruction	2,025.00
P21-00617	Printech	MARSHALL	MAINT-Instruction	3,998.71
P21-00618	Printech	SORIA	MAINT-Instruction	2,125.00
P21-00619	Southwest School & Office Sup	DRIFFILL	MATLS/SUP- DISTANCE LEARNING	479.90
P21-00620	Office Depot Bus Ser Div	DRIFFILL	MATL/SUP-DISTANCE LEARNING	3,290.60
P21-00621	Ventura Co Office Of Education	Special Ed	SERV (OM)	12,897.73
P21-00622	Office Depot Bus Ser Div	Enrollment Ctr	Materials and supplies	1,000.00
P21-00623	Office Depot Bus Ser Div	MARINA	MATL/SUPL-Instructional	3,000.00
P21-00624	Southwest School & Office Sup	MARSHALL	MATL/SUP - Instruction - Distance Learning	357.19
P21-00625	Office Depot Bus Ser Div	SIERRA LINDA	MATL/SUPP (Admin.)	2,000.00
P21-00626	Office Depot Bus Ser Div	LOPEZ	COVID MATL/SUPPLY-INSTRUCTION	4,255.73
P21-00627	Office Depot Bus Ser Div	CURREN	matl/sup Distance Learning -COVID	2,123.03
P21-00628	Pearson	Special Ed	MAT/SUPL	50,000.00
P21-00629	FASTSIGNS OF VENTURA	FACILITIES	Prof Service/ COVID-19	404.64
P21-00630	Southwest School & Office Sup	LOPEZ	COVID MATL/SUPPLY-INSTRUCTION	420.23
P21-00631	SOS Survival Products	RISK MGMT	Mat/Supplies COVID 19	187.47
P21-00632	Reading Horizons	Special Ed	SFTW/APPS Distance Learning	163,543.44

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00633	Apple Computer Inc	EARLY CHILDHOO	COMP (COVID-19)	66,678.58
P21-00634	CDW G	ED SERVICES	SUBSCRIPTION/Distance Learning	2,800.00
P21-00635	INSTRUCTURE INC.	ED SERVICES	SUBSCRIPTIONS	2,000.00
P21-00636	CURVATURE, INC CURVATURE LLC	ROSE	MATERIALS &SUPPLIES - INSTRUCTIONAL	425.66
P21-00637	TOM HENSON HENSON MUSIC CENTER	LOPEZ	COVID MATL/SUPPLY-INSTRUCTION	800.04
P21-00638	Amazon Com	LOPEZ	COVID MATL/SUPPLY-INSTRUCTION	2,587.63
P21-00639	Art Trek	ED SERVICES	SERV (ASP)	25,000.00
P21-00640	Ventura Co Office Of Education	ASES	SERV (ASES - MATH PROGRAM)	21,800.00
P21-00641	GLENDAC. MAHON dba ACTION PRE PAREDNESS TRAIN	Pupil Srvs	SERV	4,500.00
P21-00642	COUNTY OF VENTURA COUNTY HUMAN SVCS AGENCY	Pupil Srvs	MAA/SERV	119,396.00
P21-00643	Foundation for California Community College	ASES	ASES/SERV	22,500.00
P21-00644	Grainger Inc	CNS	supplies	140.72
P21-00645	kid-grit, LLC	ASES	SERV	6,600.00
P21-00646	William Venegas Hip Hop Mindset	ASES	SERV	60,000.00
P21-00647	PRIDE LEARNING CO.	Special Ed	SERV	174,000.00
P21-00648	Sunrise Phys Therapy Svcs In	RISK MGMT	SERV	28,500.00
P21-00649	CPI	Special Ed	CONF (H.BROWN)	3,450.00
P21-00650	Southwest School & Office Sup	Special Ed	MATLS (ASSESSMENT PENCILS)	494.57
P21-00651	SHRED-IT USA LLC	MCKINNA	Distance Learning Serv-Instruction	300.00
P21-00652	Printech	MCKINNA	MAINT-instruction	825.00
P21-00653	General Binding Corp.	DRIFFILL	MAINT-Instruction	587.19
P21-00654	General Binding Corp.	LEMONWOOD	MAINT-instruction	778.66
P21-00655	General Binding Corp.	MARSHALL	MAINT-Instruction	655.13
P21-00656	General Binding Corp.	MCKINNA	MAINT-admin	547.50
P21-00657	CURVATURE, INC CURVATURE LLC	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	432.94
P21-00658	UNITED RECORDS MANAGEMENT	HARRINGTON	MATERIALS AND SUPPLIES ADMIN	300.00
P21-00659	Witherspoon Ent Inc DBA Port A Stor	RAMONA	RENT	840.00
P21-00660	Amazon Com	Special Ed	MATLS (S.REITZ) Distance Learning	179.31
P21-00661	Silvas Oil Company Inc	DISTRICT OFFICE	FUEL	89,000.00
P21-00662	Amazon Com	Pupil Srvs	Mat/Sup	36.57
P21-00663	Amazon Com	KAMALA	MATL/DISTANCE LEARNING	989.00
P21-00664	Ventura Co Office Of Education	RISK MGMT	Conf	20.00
P21-00665	Amazon Com	MCKINNA	matl/sup-Instructional	480.04
P21-00666	SMART AND FINAL-C.I. BLVD	WAREHOUSE	Stores Supplies	605.77
P21-00667	Meredith Digital, Inc	LOPEZ	MATL/SUPPLY-INSTRUCTION	5,500.00
P21-00668	CDW G	SORIA	SOFTWARE LICENSE	163.50
P21-00669	Printech	DRIFFILL	MAINT-Instruction	1,625.00
P21-00670	Printech	HARRINGTON	MAINT-instruction	1,100.00
P21-00671	Printech	RAMONA	MAINT-instruction	1,150.00
P21-00672	Printech	RITCHEN	MAINT-instruction	1,900.00
P21-00673	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	5,510.34

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00674	TRI-COUNTY OFFICE FURNITURE	RISK MGMT	FURNITURE	1,523.16
P21-00675	Regency Lighting	WAREHOUSE	Stores Supplies	724.08
P21-00676	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	1,729.93
P21-00677	CCI Office Technologies	GRAPHICS	Materials and Supplies	1,734.61
P21-00678	ZONAR SYSTEM, INC	TRANSPORTATION	SERVICES	6,912.00
P21-00679	Boomerang Project	FREMONT	Online Subscriptions (Instructional)	500.00
P21-00680	Amazon Com	RISK MGMT	MTLS/ SUPL	2,454.98
P21-00681	GATEWAY EDUCATION HOLDINGS LLC - SAVVAS LEARNING CO., LLC	ERC	Textbooks	8,660.51
P21-00682	Gold Star Foods	CNS	rental	12,000.00
P21-00683	Acorn Paper Products Co	WAREHOUSE	Stores Supplies	1,698.36
P21-00684	MANSON WESTERN LLC WESTERN PSYCHOLOGICAL SERVICES	Special Ed	MAT/SUPL	7,894.73
P21-00685	CDW G	ED SERVICES	SUBSCRIPTIONS/Distance Learning	31,290.00
P21-00686	INTERNATIONAL FACILITY MANAGEMENT ASSOCIATION	FACILITIES	Membership	1,098.00
P21-00687	Dell Direct Sales Lp	Special Ed	COMP EQUIP(FIDLER)	1,656.87
P21-00688	Amazon Com	ASES	MATL/SUP	148.70
P21-00689	Amazon Com	DRIFILL	MATLS/SUP - DISTANCE LEARNING	3,308.01
P21-00690	Practi-Cal Inc	Special Ed	SERV	120,000.00
P21-00691	Amazon Com	FACILITIES	Materials and Supplies	376.04
P21-00692	Lowe's	MCKINNA	MTLS/EQUIP (FRIDGE/MICROWAVE)	2,190.30
P21-00693	Mail Finance	PURCHASING	LEASE AGREEMENT (POSTAGE)	8,236.44
P21-00694	Mail Finance	GRAPHICS	LEASE AGREEMENT (ENVELOPE FOLDER/INSERTER/PRINTER)	15,699.56
P21-00695	SMART AND FINAL-C.I. BLVD	PURCHASING	MATLS/SUP (COVID-19) Ziploc bags	845.33
P21-00696	Apple Computer Inc	IT	Comp/Sup (COVID)	3,765.86
P21-00697	SCHOOL TECH SUPPLY	IT	COMP EQUIP	13,602.11
P21-00698	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	3,274.74
P21-00699	The Bodine Group	HR	SERV	6,000.00
P21-00700	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	2,419.50
P21-00701	A Z Bus Sales Inc	TRANSPORTATION	PARTS / LABOR (Repalce CNG Tanks) Unit #6	19,995.50
P21-00702	Aswell Trophy And Engraving	FREMONT	Materials and Supplies Instructional	21.55
P21-00703	Amazon Com	FREMONT	Distance Learning Materials	520.45
P21-00704	UNITED RECORDS MANAGEMENT	MCAULIFFE	SERV-Instructional	500.00
P21-00705	Office Depot Bus Ser Div	HARRINGTON	MATERIALS & SUPPLIES	500.00
P21-00706	CDW G	ASES	MATL/SUP	352.34
P21-00707	CDW G	SIERRA LINDA	MATL/SUPP (Licensing)	327.00
P21-00708	Ventura Co Business Machines	PURCHASING	REPAIR-TYPEWRITER	200.00
P21-00709	Amazon Com	ENGLISH LEARNE	COMP SUP-LCFF 1.02/1.04	166.52
P21-00710	Apple Computer Inc	ASES	EQUIP	33,339.29
P21-00711	Grainger Inc	CNS	supplies	286.83
P21-00712	Office Depot Bus Ser Div	ELM	MATL/SUPP-DISTANCE LEARNING	230.48
P21-00713	Printech	MCAULIFFE	MAINT-instruction	1,150.00
P21-00714	General Binding Corp.	MCAULIFFE	MAINT-instruction	543.98
P21-00715	DRIFTWOOD DAIRY INC	CNS	supplies	320,000.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00716	EMPIRE CLEANING SUPPLY	PERSONNEL	mat/sup	56.89
P21-00717	Best Buy	HARRINGTON	MATERIALS & SUPPLIES : COVID/DISTANCE LEARNING	211.92
P21-00718	NATIONAL FIRE PROTECTION ASSOC	FACILITIES	Membership	1,575.00
P21-00719	VENTURA PEST CONTROL INC	CNS	other services	15,200.00
P21-00720	Witherspoon Ent Inc DBA Port A Stor	MCAULIFFE	Rent-Instructional	840.00
P21-00721	The Berry Man Inc	CNS	supplies	160,000.00
P21-00722	Jordanos Inc	CNS	supplies	160,000.00
P21-00723	COUNTY OF VENTURA	CNS	other services	8,821.73
P21-00724	Frontline Technologies Grp LLC	PERSONNEL	conf	700.00
P21-00725	SAN MATEO-FOSTER CITY SCHOOL DISTRICT	CNS	membership	2,386.40
P21-00726	Grainger Inc	PURCHASING	MTLS/ SUPL (COVID-19/ ZIP TIES)	15.20
P21-00727	INTERSTATE RESTORATION, LLC	FACILITIES	Repair Vandalism / Brekke (GHC0031332)	33,721.86
P21-00728	GJM DISTRIBUTOR INC. TRI COUNTY BREAD SERVICE	CNS	supplies	80,000.00
P21-00729	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	16,395.24
P21-00730	CHAKRA INVESTMENTS FASTSIGNS OF VENTURA	FACILITIES	COVID Materials and Supplies	11,830.51
P21-00731	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	846.92
P21-00732	Amazon Com	ELM	MATL/SUPP-Distance Learning	1,392.91
P21-00733	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	2,829.30
P21-00734	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	12,021.78
P21-00735	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	5,178.47
P21-00736	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	5,178.47
P21-00737	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	5,178.47
P21-00738	GOLD COAST GLASS INC	FACILITIES	COVID Materials and Supplies	2,719.85
P21-00739	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	9,743.08
P21-00740	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	6,495.39
P21-00741	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	9,743.08
P21-00742	Total Compensation Systems Inc	BUDGET	Services/Actuarial Study	3,960.00
P21-00743	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	1,208.96
P21-00744	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	1,731.54
P21-00745	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	1,966.33
P21-00746	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	110,211.55
P21-00747	Amazon Com	ASSESS ACCOUNT	Books_Title III_Private School_OLG	62.75
P21-00748	Ventura Co Office Of Education	Pupil Svcs	SERV (SESS SERVICES)	17,280.00
P21-00749	Ventura Co Office Of Education	Special Ed	SERV (SESS SERVICES)	224,640.00
P21-00750	Diane Turini-Mize	Pupil Svcs	MAA/SERV	92,000.00
P21-00751	Auditory Processing Center	Special Ed	SERV	5,000.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00752	TAWANDA LISA PULLEN	Special Ed	SERV	9,000.00
P21-00753	STAR OF CA, ERA ED	Special Ed	SERV	1,500,000.00
P21-00754	PDAP OF VENTURA COUNTY, INC	Pupil Srvs	T1/SERV	30,000.00
P21-00755	JORDAN WITT, PHD INC. A PYSHOLOGICAL CORPORATION	Special Ed	SERV	20,000.00
P21-00756	Ventura Co Office Of Education	Special Ed	SERV (JB080313)	25,504.05
P21-00757	Ventura Co Office Of Education	Special Ed	SERV (SC102507)	46,396.35
P21-00758	Ventura Co Office Of Education	Special Ed	SERV (EW061212)	7,250.10
P21-00759	Ventura Co Office Of Education	Special Ed	SERV (MA102113)	40,368.90
P21-00760	Ventura Co Office Of Education	Special Ed	SERV (NC092306)	1,401.54
P21-00761	Ventura Co Office Of Education	Special Ed	SERV (AC080310)	19,626.75
P21-00762	Ventura Co Office Of Education	Special Ed	SERV (IO111109)	14,049.75
P21-00763	Ventura Co Office Of Education	Special Ed	SERV (JV120313)	50,986.65
P21-00764	Ventura Co Office Of Education	Special Ed	SERV (KR071607)	19,591.57
P21-00765	Ventura Co Office Of Education	Special Ed	SERV (RR103108)	22,908.60
P21-00766	Ventura Co Office Of Education	Special Ed	SERV (EG061410)	25,918.47
P21-00767	Ventura Co Office Of Education	Special Ed	SERV (IR033009)	38,245.35
P21-00768	Ventura Co Office Of Education	Special Ed	SERV (OL083008)	25,975.95
P21-00769	Ventura Co Office Of Education	Special Ed	SERV (JM111710)	1,960.00
P21-00770	Shaw Hr Consulting	HR	SERV	30,000.00
P21-00771	Super Duper Inc	Special Ed	MAT/SUPL	675.89
P21-00772	CDW G	IT	COMP/Equipment	16,404.94
P21-00773	CHAKRA INVESTMENTS FASTSIGNS O F VENTURA	FACILITIES	COVID Materials and Supplies	4,292.76
P21-00774	BMI Systems Group	EARLY CHILDHOOD	Mat/Sup - Instruction	484.45
P21-00775	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	72.73
P21-00776	Frontline Technologies Grp LLC	HR	Serv-	700.00
P21-00777	SCHOOL TECH SUPPLY	IT	COMP SUP	3,975.87
P21-00778	School Employers Assoc Of Ca	HR	Memb-	2,348.00
P21-00779	Southwest Plastic Binding Co S outhwest Binding & Laminating	GRAPHICS	Materials and Supplies	614.82
P21-00780	International E-Z UP Inc	ENGLISH LEARNE	MATL- ELPAC/COVID social distance	495.63
P21-00781	Amazon Com	ELM	DISTANCE LEARNING	679.67
P21-00782	Office Depot Bus Ser Div	SORIA	Matls - Distance Learning	455.41
P21-00783	Amazon Com	SORIA	Matls - Distance Learning	48.41
P21-00784	Office Depot Bus Ser Div	ELM	DISTANCE LEARNING	578.47
P21-00785	Amazon Com	FACILITIES	Materials and Supplies	96.92
P21-00786	Ventura Co Office Of Education	HR	Serv-	70.00
P21-00787	Grainger Inc	WAREHOUSE	Supplies	1,054.74
P21-00788	Lowe's	WAREHOUSE	Supplies	1,000.00
P21-00789	McCarty And Sons Towing	WAREHOUSE	Service	500.00
P21-00790	Ventura Co Office Of Education	Special Ed	SERV (UNIQUE)	120.00
P21-00791	Ventura Co Office Of Education	Special Ed	SERV (SIRAS TRAINING)	153.88
P21-00792	Amazon Com	Special Ed	BKS/ EDWARDS	119.57
P21-00793	Ventura Co Office Of Education	HR	Serv-	200.00
P21-00794	CALIF DEPT. OF GENERAL SVCS	HR	Serv-	14,850.00
P21-00795	CALIF DEPT. OF GENERAL SVCS	HR	Serv-	2,225.00
P21-00796	Office Depot Bus Ser Div	WAREHOUSE	STORES	580.56
P21-00797	Shaw Hr Consulting	HR	Services	1,785.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P21-00798	HEAR & C	Pupil Srvs	Service	428.88
P21-00799	OfficeSupply.com	SAN MIGUEL	Materials & Supplies- Distance Learning	1,165.64
P21-00800	Learning Without Tears	SAN MIGUEL	Materials & Supplies- Distance Learning	2,074.19
P21-00801	Par Inc	Special Ed	MAT/SUPL	1,250.10
P21-00802	Lakeshore Learning Materials	SAN MIGUEL	Materials & Supplies- Distance Learning	1,076.96
P21-00803	WINSOR LEARNING INC	Special Ed	SERV (SONDAY)	8,250.00
P21-00804	MCGRAW HILL EDUCATION, INC	ERC	Textbook	5,082.14
P21-00805	SCHOOL TECH SUPPLY	IT	COMP EQUIP/ COMP SUP (COVID)	390,676.84
P21-00806	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	3,205.56
P21-00807	PIONEER SQUARE BRANDS INC BREN THAVEN	IT	COMP SUP (COVID)	30,665.65
P21-00808	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	3,519.72
P21-00809	HIVIS SUPPLY	TRANSPORTATIO	SUPPLIES	2,000.00
P21-00810	Acorn Paper Products Co	CNS	supplies	3,584.79
P21-00811	Kamran And Co Inc	CNS	equipment	6,571.46
P21-00812	Amazon Com	Special Ed	MATLS	1,938.55
P21-00813	Ventura Co Office Of Education	Pupil Srvs	CONF	375.00
P21-00814	Amazon Com	FREMONT	Materials and Supplies (Instructional)	1,776.38
P21-00815	Amazon Com	SAN MIGUEL	Materials & Supplies; Distance Learning	367.82
P21-00816	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	6,495.39
P21-00817	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	2,484.67
P21-00818	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	6,211.68
P21-00819	THE DEVEREUX FOUNDATION	Special Ed	SERV	55,405.22
P21-00820	Lowe's	SAN MIGUEL	Materials & Supplies- Distance Learning	243.08
P21-00821	TRUDY ARRIAGA	HR	Services	250.00
P21-00822	CYNTHIA Z. HANSEN	Special Ed	SERV	5,000.00
P21-00823	CDW G	ED SERVICES	SUBSCRIPTION/Distance Learning	969.75
P21-00824	Lakeshore Learning Materials	MCKINNA	MATL-SUP (F&E - KDG CLASSROOM CARPETS)	2,002.21
P21-00825	Amazon Com	ASSESS ACCOUN	4318 - Computer equipment Thomas	32.19
P21-00826	Lowe's	MCKINNA	MTLS/SUPL (MICROWAVE)	468.82
P21-00827	SCHOOL TECH SUPPLY	ED SERVICES	EQUIPMENT/DISTANCE LEARNING	1,812.64
P21-00828	SDL, INC	Special Ed	SOFTWARE	3,052.20
P21-00829	CDW G	CHAVEZ	COMPUTER EQUIPMENT OVER \$500	1,788.65
P21-00830	Office Depot Bus Ser Div	SAN MIGUEL	Materials & Supplies- Covid/Distance Learning	86.19
P21-00831	Amazon Com	MARSHALL	MATL/SUP - Distance Learning	1,385.28
P21-00832	IMAGE APPAREL FOR BUSINESS	WAREHOUSE	SERV (20-21 WAREHOUSE UNIFORMS)	538.59
P21-00833	IMAGE APPAREL FOR BUSINESS	FACILITIES	SERV (20-21 FACILITIES-GROUNDS UNIFORMS)	3,150.23
P21-00834	SHRED-IT USA LLC	ENGLISH LEARNE	Service/ ELPAC-Unrestricted	850.00
P21-00835	ARAMSCO, INC EMPIRE CLEANING S UPPLY	WAREHOUSE	STORES	25,976.37
P21-00836	Batteries Plus- Camarillo	WAREHOUSE	Stores Supplies	118.40

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00837	Ventura Co Office Of Education	ROSE	TRAVEL & CONFERENCE	30.00
P21-00838	Dial Security	FACILITIES	Prof Services	15,000.00
P21-00839	ACSA/FEA	RISK MGMT	Membership Dues	62,118.82
P21-00840	Petroleum Telcom Inc DBA Telecom	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	387.90
P21-00841	CDW G	IT	Software Lic	880.86
P21-00842	Extreme Clean	WAREHOUSE	Stores Supplies	2,424.38
P21-00843	Veritiv Operating Company	WAREHOUSE	Stores Supplies	8,062.65
P21-00844	Ashton Awards Inc Aswell Trophy	PURCHASING	MTLS/ADULT MASKS (COVID-19)	10,236.25
P21-00845	Amazon Com	FACILITIES	Materials and Supplies	165.74
P21-00846	EMPIRE CLEANING SUPPLY	FACILITIES	COVID / Equipment	37,701.73
P21-00847	Orange Co Dept Of Education	SUPERINTENDEN	Conferene Registration for Carmen Vigil Maggiolo	100.00
P21-00848	DONGALEN ENTERPRISES INC INTER STATE PLASTICS	FACILITIES	COVID Materials and Supplies	10,548.73
P21-00849	Jersey Mike's-Victoria Ave	SUPERINTENDEN	Open Purchase Order 2020-2021	500.00
P21-00850	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	4,087.39
P21-00851	Maxim Healthcare Solutions, In	Special Ed	SERV	188,000.00
P21-00852	Superior Sanitary Supplies	WAREHOUSE	Stores Supplies	3,813.49
P21-00853	ISSQUARED, Inc	IT	EQUIP/COMP Sup/SERV (COVID)	75,829.77
P21-00854	Acorn Paper Products Co	CNS	supplies	4,299.29
P21-00855	School Health Corporation	WAREHOUSE	Stores Supplies	995.61
P21-00856	Reliable Floor Covering Co	FACILITIES	Def Maint Prof Service /Brekke, Frank, Ramona	150,923.00
P21-00857	BARNES AND NOBLE BOOKSELLERS, INC.	SORIA	BKS - Instructional	556.71
P21-00858	Kelly Paper	GRAPHICS	Materials and Supplies	901.87
P21-00859	CN School & Office Sol, Inc Cuiver-Newlin	SAN MIGUEL	MATL-SUP (PARTITION BARRIERS-COVID-19)	14,743.86
P21-00860	Acorn Paper Products Co	WAREHOUSE	Stores Supplies	2,118.80
P21-00861	N2Y	Special Ed	SUBSCRIPT (SymbolStix/L3Skills) Distance Learning	4,370.93
P21-00862	Read Naturally, Inc	Special Ed	MATLS/SUPPL-SOFTWARE (COVID)	33,335.03
P21-00863	Apple Computer Inc	IT	COMP SUP (COVID-19)	416,741.13
P21-00864	Printech	SAN MIGUEL	Materials & Supplies	865.02
P21-00865	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,138.73
P21-00866	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,372.17
P21-00867	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,581.15
P21-00868	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,400.64
P21-00869	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,585.70
P21-00870	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,040.35
P21-00871	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,851.55
P21-00872	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,400.64
P21-00873	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,991.17
P21-00874	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,728.71
P21-00875	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,187.92
P21-00876	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,175.42
P21-00877	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,667.30
P21-00878	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,101.77
P21-00879	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,216.39

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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## Includes Purchase Orders dated 06/12/2020 - 09/04/2020

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00880	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,470.55
P21-00881	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,659.08
P21-00882	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,032.41
P21-00883	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	2,531.96
P21-00884	Veritiv Operating Company	FACILITIES	Custodial Materials and Supplies	1,339.22
P21-00885	FOLLETT SCHOOL SOLUTIONS, INC	MARSHALL	BKS - Instruction	556.35
P21-00886	OLAS EXPRESS LAUNDROMAT	CNS	operations	4,000.00
P21-00887	CHAKRA INVESTMENTS FASTSIGNS O F VENTURA	FACILITIES	Def Maint / Prof Service / M. West	4,541.26
P21-00888	HOME COUNTY PIZZA INC DOMINO'S PIZZA	CNS	supplies	500.00
P21-00889	Office Depot Bus Ser Div	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	1,000.00
P21-00890	Amazon Com	Special Ed	MATLS (pointers) Distance Learning	215.46
P21-00891	Learning Rights Law Center Client Trust Account	BUSINESS	SERV-attorney fees	6,500.00
P21-00892	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	12,990.77
P21-00893	Home Depot Inc	IT	MATL/SUP (COVID19)	250.00
P21-00894	Office Depot Bus Ser Div	ELM	MATL/SUPP-INSTRUCTIONAL	1,077.50
P21-00895	COUNTY OF VENTURA	FACILITIES	Fees / Samuel Martinez	369.45
P21-00896	Amazon Com	ELM	DISTANCE LEARNING	258.72
P21-00897	Frys Electronics	ELM	DISTANCE LEARNING	86.18
P21-00898	Walmart	MCKINNA	matl/sup-instructional- COVID distance learning	1,077.50
P21-00899	Ventura Co Star	BUSINESS	SERV	91.97
P21-00900	EMERGENCY LIGHTING EQUIPMENT SERV INC/ELESCO	FACILITIES	Prof Services	500.00
P21-00901	Div Of The State Architect	FACILITIES	DSA fees / Kamala	7,575.25
P21-00902	CITY OF OXNARD OXNARD FIRE DEPARTMENT	FACILITIES	Fees / Facilites	1,473.00
P21-00903	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	40,411.31
P21-00904	Durham School Services	TRANSPORTATION	SERV LCAP 2.32	2,839,291.20
P21-00905	Learning Without Tears	ERC	Textbooks	838.68
P21-00906	CDW G	ASES	MTRL/SUPL-SOFTWARE LICENSE	2,909.25
P21-00907	MHS Inc	Special Ed	SERV	10,000.00
P21-00908	School Specialty Inc	ELM	DISTANCE LEARNING	694.82
P21-00909	SCHOOL TECH SUPPLY	LEMONWOOD	MAT/SUPPLIES	1,476.39
P21-00911	Cengage Learning, Inc	ERC	Textbooks	3,450.69
P21-00912	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	498.10
P21-00913	Allconnected Inc	IT	COMP EQUIPMENT (COVID)	3,357.49
P21-00914	SCHOOL TECH SUPPLY	IT	Comp Sup	969.64
P21-00915	SCHOOL TECH SUPPLY	IT	Comp Sup (COVID)	69,429.00
P21-00916	Amazon Com	Pupil Srvs	MAT/SUP	95.61
P21-00917	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ERC	Textbooks	12,990.77
P21-00918	VCOE - 0950	Pupil Srvs	CONF	120.00
P21-00919	Dell Direct Sales Lp	EARLY CHILDHOOD	COMP	12,297.83

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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**Includes Purchase Orders dated 06/12/2020 - 09/04/2020**

PO Number	Vendor Name	Loc	Description	Order Amount
P21-00920	CENTRAL DRUG SYSTEM INC	TRANSPORTATIOI	Services	1,386.00
P21-00921	Casto	TRANSPORTATIOI	Agency Membership	750.00
P21-00922	Amazon Com	MARINA	MATL/SUPL-Instructional/Distance Learning	142.19
P21-00923	Amazon Com	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	64.33
P21-00924	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	18,276.34
<b>Total Number of POs</b>			<b>968</b>	<b>Total</b>
				<b><u>31,242,673.85</u></b>

**Fund Recap**

Fund	Description	PO Count	Amount
010	GENERAL FUND	1	.00
		<b>Total Fiscal Year 2019</b>	<b>.00</b>
010	GENERAL FUND	55	1,125,359.88
130	CAFETERIA FUND	7	97,813.43
214	BOND FUND MEASURE D 2016	1	187.74
		<b>Total Fiscal Year 2020</b>	<b>1,223,361.05</b>
010	GENERAL FUND	855	27,976,500.66
120	CHILD DEVELOPMENT FUND	20	55,571.04
130	CAFETERIA FUND	42	1,197,113.63
140	DEFERRED MAINTENANCE FUND	10	481,514.45
214	BOND FUND MEASURE D 2016	7	166,194.22
251	DEVELOPER FEES	8	129,418.80
510	BOND INTEREST & REDEMPTION 1988	1	3,300.00
512	BOND INTEREST REDEMPTION 2006	1	2,700.00
513	BOND INTEREST REDEMPTION 2012	1	5,000.00
514	BOND INTEREST REDEMPTION 2016	1	2,000.00
		<b>Total Fiscal Year 2021</b>	<b>30,019,312.80</b>
		<b>Total</b>	<b><u>31,242,673.85</u></b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 06/12/2020 - 09/04/2020

## PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
NP20-00071	935.70	130-4300	CAFETERIA FUND/MATERIALS AND SUPPLIES	20.48-
P14-00087	2,399,130.50	214-6210	BOND FUND MEASURE D 2016/ARCHITECT/ENGINEERII	17,825.00
P17-04255	1,904,250.00	214-6210	BOND FUND MEASURE D 2016/ARCHITECT/ENGINEERII	53,245.00
P20-00100	31,500.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,436.27
P20-00269	5,700.00	010-4351	GENERAL FUND/MISC GARDENING SUPPLIES	700.00
P20-00301	5,600.00	010-4353	GENERAL FUND/EQUIPMENT PARTS	600.00
P20-00879	18,200.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	3,200.00
P20-01190	1,460,000.00	010-5100	GENERAL FUND/PROFESSIONAL/CONSULTING	660,000.00
P20-01301	136,760.00	010-5100	GENERAL FUND/PROFESSIONAL/CONSULTING	5,000.00
P20-03471	32,224.15	214-4300	BOND FUND MEASURE D 2016/MATERIALS AND SUPPL	619.57
P20-03540	831.11	120-4300	CHILD DEVELOPMENT FUND/MATERIALS AND SUPPLIE	63.18-
P20-03715	1,334.22	010-4341	GENERAL FUND/CUSTODIAL SUPPLIES	245.94-
P20-03720	1,667.82	010-4318	GENERAL FUND/COMPUTER SUPPLIES AND SOFTWAR	19.42-
P20-03735	45,396.00	140-5800	DEFERRED MAINTENANCE FUND/PROFESSIONAL/CON	15,434.64
P20-03744	259.04	130-4300	CAFETERIA FUND/MATERIALS AND SUPPLIES	115.04
P20-03759	4,675.81	010-4100	GENERAL FUND/TEXTBOOKS	15.34
P20-03784	127,893.00	140-6200	DEFERRED MAINTENANCE FUND/BUILDINGS AND IMPF	41,007.00
			<b>Total PO Changes</b>	<b>798,848.84</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Consent Agenda

**Oxnard School District 2019-20 Unaudited Actual Financial Information  
(Penanhoat/Crandall Plasencia)**

---

In keeping with Educational Code Section 42100 which states that “On or before September 15, the governing board of each school district shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools”, the Oxnard School District 2019-20 Unaudited Actual Financial Information is presented to the Board.

This year VCOE has approved extending the above filing deadline to September 17 since they are aware that the closest Board meeting date is the 16th.

**FISCAL IMPACT:**

None.

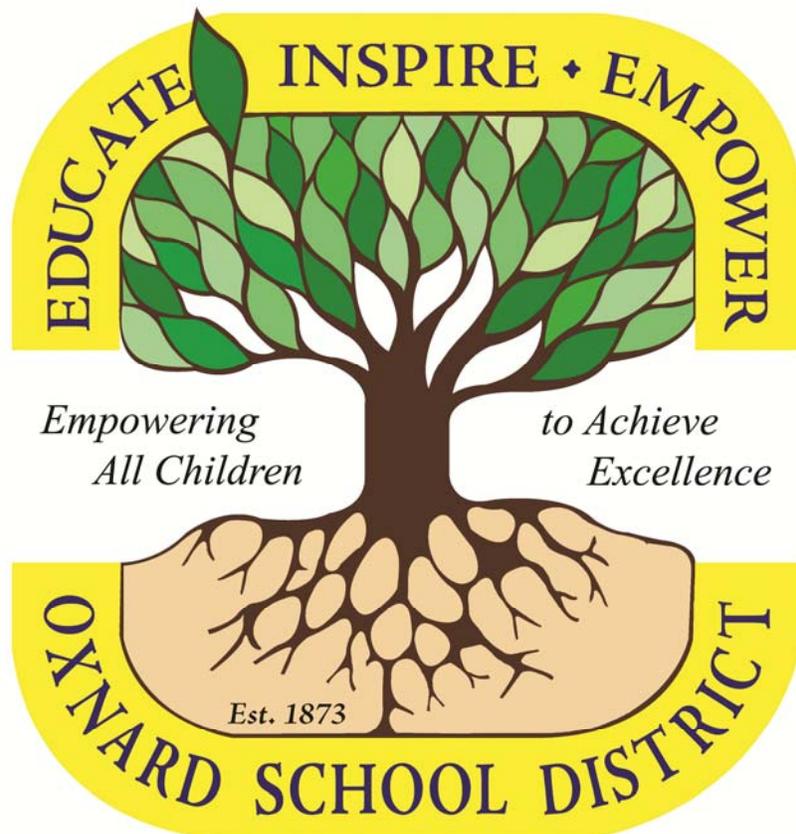
**RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Finance, that the Board of Trustees accept the Oxnard School District 2019-20 Unaudited Actual Financial Information and authorize its filing with the Ventura County Office of Education.

**ADDITIONAL MATERIALS:**

**Attached:** [2019-20 Unaudited Actuals Document \(145 pages\)](#)

# 2019-2020 UNAUDITED ACTUAL FINANCIAL INFORMATION



Board Meeting of  
September 16, 2020

Prepared by:  
Janet Penanhoat, Interim Assistant Superintendent,  
Business & Fiscal Services  
and  
Mary Crandall Plasencia, Director of Finance

**Vision:**  
Empowering All Children  
to  
Achieve Excellence

**Mission:**  
Ensure a culturally diverse education for each  
student in a safe, healthy and supportive  
environment that prepares students for college  
and career opportunities.



# OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 487-3918

## OXNARD SCHOOL DISTRICT Unaudited Actual Financial Information 2019-2020

September 16, 2020

Members of the Board of Trustees  
Citizens and Administration of the District

Ladies and Gentlemen:

Educational Code Section 42100 states that “*on or before September 15, the governing board of each school district shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools.*” Since the closest Board meeting date is the 16<sup>th</sup>, for Fiscal Year 2019-2020 the Unaudited Actuals will be submitted to the VCOE for review on September 17<sup>th</sup>, 2020.

In keeping with Educational Code Section 42100 the Oxnard School District is providing for your review the final Unaudited Actuals for the financial year ending June 30<sup>th</sup>, 2020 for all District funds.

With the exception of the District’s beginning balance and reserve adjustments, the 2020-21 budget remains unchanged from the June 24, 2020 Adopted Budget. Changes in the estimated fund balances due to the 2019-20 ‘Unaudited Actuals’ are incorporated into the beginning balances for 2020-21 for all funds. Changes due to COVID-19 revenue and expenditures will be recognized in the First Interim budget revision.

Respectfully Submitted,

Janet Penanhoat  
Interim Assistant Superintendent, Business & Fiscal Services

# INDEX

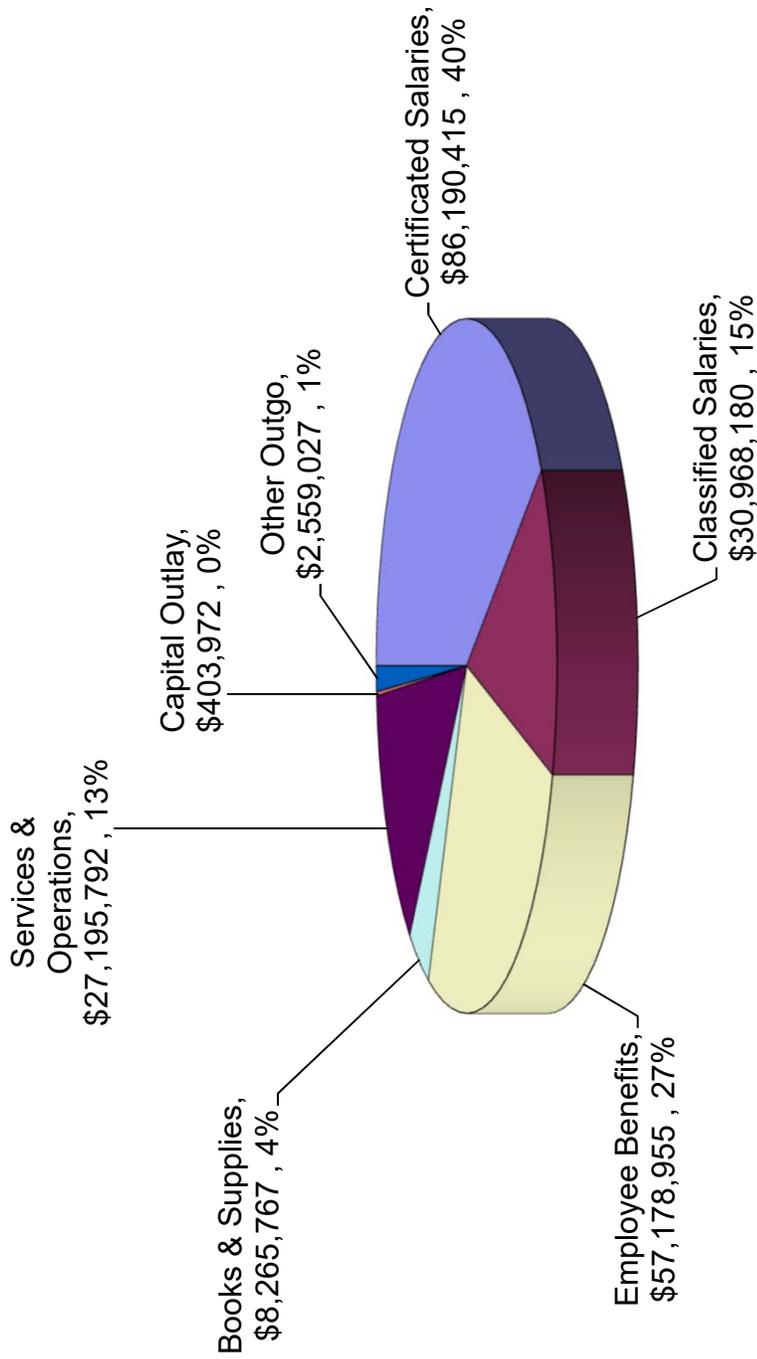
## **CHARTS**

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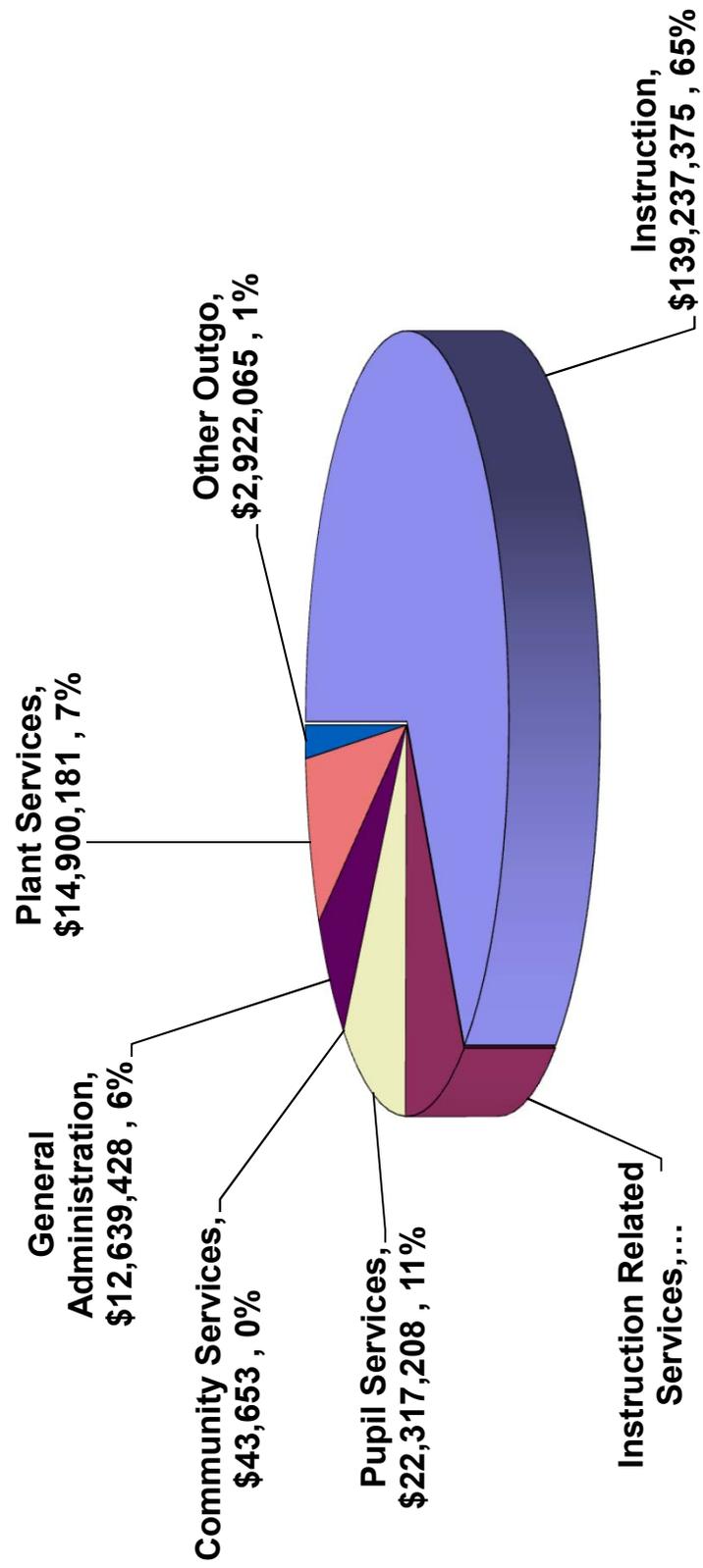
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## 2019-20 Unaudited Actuals General Fund Expenditures by Type Unrestricted and Restricted



## 2019-20 Unaudited Actuals General Fund Expenditures by Function Unrestricted and Restricted



Unaudited Actuals  
FINANCIAL REPORTS  
2019-20 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	60.22%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2021-22 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$96,553,295.39
	Appropriations Subject to Limit	\$96,553,295.39
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2021-22, subject to CDE approval.	5.45%

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2019-20 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: \_\_\_\_\_

To the Superintendent of Public Instruction:

2019-20 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Cathy Niss  
Name  
Director, School Business Advisory Services  
Title  
805-383-1980  
Telephone  
cniss@vcoe.org  
E-mail Address

For School District:

Mary Crandall Plasencia  
Name  
Director of Finance  
Title  
805-385-1501 ext. 2455  
Telephone  
mcrandallplasencia@oxnardsc  
E-mail Address

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2019-20 Unaudited Actuals	2020-21 Budget
01	General Fund/County School Service Fund	GS	GS
08	Student Activity Special Revenue Fund		
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund		
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund	G	G
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects	G	
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units		
51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund	G	G
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities	S	
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	
PCR	Program Cost Report	GS	

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2019-20 Unaudited Actuals	2020-21 Budget
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)	S	S
SIAA	Summary of Interfund Activities - Actuals	G	

Description	2019-20 Unaudited Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	15,194.07	15,194.07	15,623.17	15,194.07	15,194.07	15,194.07
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	15,194.07	15,194.07	15,623.17	15,194.07	15,194.07	15,194.07
<b>5. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class	47.01	47.01	47.01	47.01	47.01	47.01
c. Special Education-NPS/LCI						
d. Special Education Extended Year	6.82	6.82	6.82	6.82	6.82	6.82
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	53.83	53.83	53.83	53.83	53.83	53.83
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	15,247.90	15,247.90	15,677.00	15,247.90	15,247.90	15,247.90
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	2019-20 Unaudited Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>2. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>4. Adults in Correctional Facilities</b>						
<b>5. County Operations Grant ADA</b>						
<b>6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	2019-20 Unaudited Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>						
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>						
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)</b>	0.00	0.00	0.00	0.00	0.00	0.00

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	170,919,091.97	0.00	170,919,091.97	153,410,469.00	0.00	153,410,469.00	-10.2%
2) Federal Revenue		8100-8299	0.00	6,878,728.36	6,878,728.36	0.00	15,896,821.00	15,896,821.00	131.1%
3) Other State Revenue		8300-8599	6,088,283.56	14,653,912.80	20,742,196.36	3,245,853.00	4,745,870.00	7,991,723.00	-61.5%
4) Other Local Revenue		8600-8799	2,710,267.64	8,362,981.97	11,073,249.61	3,161,722.00	6,939,000.00	10,100,722.00	-8.8%
5) TOTAL REVENUES			179,717,643.17	29,895,623.13	209,613,266.30	159,818,044.00	27,581,691.00	187,399,735.00	-10.6%
<b>B. EXPENDITURES</b>									
1) Certificated Salaries		1000-1999	78,257,135.88	7,933,278.81	86,190,414.69	58,152,841.00	22,146,188.00	80,299,029.00	-6.8%
2) Classified Salaries		2000-2999	20,500,685.08	10,467,494.74	30,968,179.82	15,919,478.00	11,612,961.00	27,532,439.00	-11.1%
3) Employee Benefits		3000-3999	39,952,744.93	17,226,209.88	57,178,954.81	29,359,758.00	11,143,161.00	40,502,919.00	-29.2%
4) Books and Supplies		4000-4999	3,148,370.21	5,117,396.56	8,265,766.77	7,152,425.00	5,867,177.00	13,019,602.00	57.5%
5) Services and Other Operating Expenditures		5000-5999	22,057,893.19	5,137,898.91	27,195,792.10	14,950,985.00	12,757,878.00	27,708,863.00	1.9%
6) Capital Outlay		6000-6999	241,393.14	162,579.20	403,972.34	26,250.00	160,000.00	186,250.00	-53.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,051,861.78	1,870,202.80	2,922,064.58	955,017.00	1,730,000.00	2,685,017.00	-8.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(848,085.33)	485,047.79	(363,037.54)	(1,783,440.00)	1,091,712.00	(691,728.00)	90.5%
9) TOTAL EXPENDITURES			164,361,998.88	48,400,108.69	212,762,107.57	124,733,314.00	66,509,077.00	191,242,391.00	-10.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>									
			15,355,644.29	(18,504,485.56)	(3,148,841.27)	35,084,730.00	(38,927,386.00)	(3,842,656.00)	22.0%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	130,047.01	0.00	130,047.01	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	329,516.00	0.00	329,516.00	654,729.00	0.00	654,729.00	98.7%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(16,553,064.95)	16,553,064.95	0.00	(36,925,709.00)	36,925,709.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(16,752,533.94)	16,553,064.95	(199,468.99)	(37,580,438.00)	36,925,709.00	(654,729.00)	228.2%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,396,889.65)	(1,951,420.61)	(3,348,310.26)	(2,495,708.00)	(2,001,677.00)	(4,497,385.00)	34.3%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	16,562,118.52	3,919,886.52	20,482,005.04	15,165,228.87	2,373,994.69	17,539,223.56	-14.4%
b) Audit Adjustments		9793	0.00	564,592.00	564,592.00	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			16,562,118.52	4,484,478.52	21,046,597.04	15,165,228.87	2,373,994.69	17,539,223.56	-16.7%
d) Other Restatements		9795	0.00	(159,063.22)	(159,063.22)	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,562,118.52	4,325,415.30	20,887,533.82	15,165,228.87	2,373,994.69	17,539,223.56	-16.0%
2) Ending Balance, June 30 (E + F1e)			15,165,228.87	2,373,994.69	17,539,223.56	12,669,520.87	372,317.69	13,041,838.56	-25.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.0%
Stores		9712	148,817.73	0.00	148,817.73	100,000.00	0.00	100,000.00	-32.8%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	5,393,187.79	5,393,187.79	0.00	3,391,510.79	3,391,510.79	-37.1%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	5,168,326.00	0.00	5,168,326.00	150,000.00	0.00	150,000.00	-97.1%
Bus replacement	0000	9780	150,000.00		150,000.00				
Reserve COVID Economic Uncertainty	0000	9780	5,018,326.00		5,018,326.00				
Bus Replacement	0000	9780				150,000.00		150,000.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	6,302,565.00	0.00	6,302,565.00	5,756,915.00	0.00	5,756,915.00	-8.7%
Unassigned/Unappropriated Amount			3,525,520.14	(3,019,193.10)	506,327.04	6,642,605.87	(3,019,193.10)	3,623,412.77	615.6%

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Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>G. ASSETS</b>									
1) Cash									
a) in County Treasury		9110	7,517,155.97	2,592,714.42	10,109,870.39				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	20,000.00	0.00	20,000.00				
d) with Fiscal Agent/Trustee		9135	6,773.24	0.00	6,773.24				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	1,167,174.10	4,337,935.59	5,505,109.69				
4) Due from Grantor Government		9290	21,010,003.00	595,041.00	21,605,044.00				
5) Due from Other Funds		9310	1,380,615.16	0.00	1,380,615.16				
6) Stores		9320	148,817.73	0.00	148,817.73				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			31,250,539.20	7,525,691.01	38,776,230.21				
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
<b>I. LIABILITIES</b>									
1) Accounts Payable		9500	3,070,568.71	3,878,712.21	6,949,280.92				
2) Due to Grantor Governments		9590	8,780,317.00	0.00	8,780,317.00				
3) Due to Other Funds		9610	4,232,803.15	0.00	4,232,803.15				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	1,621.47	1,272,984.11	1,274,605.58				
6) TOTAL, LIABILITIES			16,085,310.33	5,151,696.32	21,237,006.65				
<b>J. DEFERRED INFLOWS OF RESOURCES</b>									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
<b>K. FUND EQUITY</b>									
Ending Fund Balance, June 30									

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(must agree with line F2) (G9 + H2) - (I6 + J2)			15,165,228.87	2,373,994.69	17,539,223.56				

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>LCFF SOURCES</b>									
Principal Apportionment State Aid - Current Year		8011	130,245,339.00	0.00	130,245,339.00	111,315,099.00	0.00	111,315,099.00	-14.5%
Education Protection Account State Aid - Current Year		8012	12,816,007.00	0.00	12,816,007.00	18,505,551.00	0.00	18,505,551.00	44.4%
State Aid - Prior Years		8019	(230,425.00)	0.00	(230,425.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	169,680.40	0.00	169,680.40	0.00	0.00	0.00	-100.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	7,346.21	0.00	7,346.21	6,793.00	0.00	6,793.00	-7.5%
County & District Taxes Secured Roll Taxes		8041	24,066,767.27	0.00	24,066,767.27	22,892,313.00	0.00	22,892,313.00	-4.9%
Unsecured Roll Taxes		8042	524,051.58	0.00	524,051.58	524,000.00	0.00	524,000.00	0.0%
Prior Years' Taxes		8043	102,548.94	0.00	102,548.94	71,457.00	0.00	71,457.00	-30.3%
Supplemental Taxes		8044	831,017.42	0.00	831,017.42	551,241.00	0.00	551,241.00	-33.7%
Education Revenue Augmentation Fund (ERAF)		8045	297,011.06	0.00	297,011.06	544,015.00	0.00	544,015.00	83.2%
Community Redevelopment Funds (SB 617/699/1992)		8047	3,089,748.09	0.00	3,089,748.09	0.00	0.00	0.00	-100.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>171,919,091.97</b>	<b>0.00</b>	<b>171,919,091.97</b>	<b>154,410,469.00</b>	<b>0.00</b>	<b>154,410,469.00</b>	<b>-10.2%</b>
<b>LCFF Transfers</b>									
Unrestricted LCFF Transfers - Current Year	0000	8091	(1,000,000.00)		(1,000,000.00)	(1,000,000.00)		(1,000,000.00)	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL LCFF SOURCES</b>			170,919,091.97	0.00	170,919,091.97	153,410,469.00	0.00	153,410,469.00	-10.2%
<b>FEDERAL REVENUE</b>									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	3,008,219.00	3,008,219.00	0.00	3,002,045.00	3,002,045.00	-0.2%
Special Education Discretionary Grants		8182	0.00	139,218.49	139,218.49	0.00	139,218.00	139,218.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		2,524,876.61	2,524,876.61		3,737,720.00	3,737,720.00	48.0%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		341,819.06	341,819.06		525,000.00	525,000.00	53.6%
Title III, Part A, Immigrant Student Program	4201	8290		12,390.92	12,390.92		31,900.00	31,900.00	157.4%

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Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		370,628.11	370,628.11		835,218.00	835,218.00	125.4%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		217,050.60	217,050.60		277,400.00	277,400.00	27.8%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	264,525.57	264,525.57	0.00	7,348,320.00	7,348,320.00	2677.9%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	6,878,728.36	6,878,728.36	0.00	15,896,821.00	15,896,821.00	131.1%
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	372,761.00	372,761.00	0.00	350,581.00	350,581.00	-6.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	502,097.00	0.00	502,097.00	501,503.00	0.00	501,503.00	-0.1%
Lottery - Unrestricted and Instructional Materials		8560	2,444,590.84	870,704.41	3,315,295.25	2,404,350.00	859,719.00	3,264,069.00	-1.5%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		2,601,226.87	2,601,226.87		3,206,561.00	3,206,561.00	23.3%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		44,562.54	44,562.54		0.00	0.00	-100.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	3,141,595.72	10,764,657.98	13,906,253.70	340,000.00	329,009.00	669,009.00	-95.2%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>6,088,283.56</b>	<b>14,653,912.80</b>	<b>20,742,196.36</b>	<b>3,245,853.00</b>	<b>4,745,870.00</b>	<b>7,991,723.00</b>	<b>-61.5%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>OTHER LOCAL REVENUE</b>									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	11,880.48	369,069.19	380,949.67	2,000.00	0.00	2,000.00	-99.5%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	67,677.79	0.00	67,677.79	152,000.00	0.00	152,000.00	124.6%
Interest		8660	566,817.76	0.00	566,817.76	300,000.00	0.00	300,000.00	-47.1%
Net Increase (Decrease) in the Fair Value									
of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	169,044.37	182,105.76	351,150.13	150,000.00	0.00	150,000.00	-57.3%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF									

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,894,847.24	111,678.43	2,006,525.67	2,557,722.00	2,000.00	2,559,722.00	27.6%
Tuition		8710	0.00	155,263.59	155,263.59	0.00	137,000.00	137,000.00	-11.8%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		7,544,865.00	7,544,865.00		6,800,000.00	6,800,000.00	-9.9%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,710,267.64</b>	<b>8,362,981.97</b>	<b>11,073,249.61</b>	<b>3,161,722.00</b>	<b>6,939,000.00</b>	<b>10,100,722.00</b>	<b>-8.8%</b>
<b>TOTAL, REVENUES</b>			<b>179,717,643.17</b>	<b>29,895,623.13</b>	<b>209,613,266.30</b>	<b>159,818,044.00</b>	<b>27,581,691.00</b>	<b>187,399,735.00</b>	<b>-10.6%</b>

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Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>CERTIFICATED SALARIES</b>									
Certificated Teachers' Salaries		1100	65,300,031.57	5,682,465.21	70,982,496.78	46,990,778.00	15,498,580.00	62,489,358.00	-12.0%
Certificated Pupil Support Salaries		1200	6,120,128.84	1,759,314.47	7,879,443.31	5,643,820.00	5,250,315.00	10,894,135.00	38.3%
Certificated Supervisors' and Administrators' Salaries		1300	6,565,014.01	339,510.33	6,904,524.34	5,518,243.00	971,617.00	6,489,860.00	-6.0%
Other Certificated Salaries		1900	271,961.46	151,988.80	423,950.26	0.00	425,676.00	425,676.00	0.4%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>78,257,135.88</b>	<b>7,933,278.81</b>	<b>86,190,414.69</b>	<b>58,152,841.00</b>	<b>22,146,188.00</b>	<b>80,299,029.00</b>	<b>-6.8%</b>
<b>CLASSIFIED SALARIES</b>									
Classified Instructional Salaries		2100	1,551,633.61	5,545,401.59	7,097,035.20	1,018,304.00	6,025,988.00	7,044,292.00	-0.7%
Classified Support Salaries		2200	5,242,802.89	3,229,506.10	8,472,308.99	4,425,546.00	2,836,507.00	7,262,053.00	-14.3%
Classified Supervisors' and Administrators' Salaries		2300	1,531,958.14	425,513.78	1,957,471.92	1,324,249.00	483,459.00	1,807,708.00	-7.7%
Clerical, Technical and Office Salaries		2400	8,543,063.50	884,499.37	9,427,562.87	6,476,246.00	1,041,299.00	7,517,545.00	-20.3%
Other Classified Salaries		2900	3,631,226.94	382,573.90	4,013,800.84	2,675,133.00	1,225,708.00	3,900,841.00	-2.8%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>20,500,685.08</b>	<b>10,467,494.74</b>	<b>30,968,179.82</b>	<b>15,919,478.00</b>	<b>11,612,961.00</b>	<b>27,532,439.00</b>	<b>-11.1%</b>
<b>EMPLOYEE BENEFITS</b>									
STRS		3101-3102	12,750,394.41	11,714,512.01	24,464,906.42	9,821,943.00	3,488,882.00	13,310,825.00	-45.6%
PERS		3201-3202	4,440,660.85	2,107,073.63	6,547,734.48	3,710,046.00	2,510,735.00	6,220,781.00	-5.0%
OASDI/Medicare/Alternative		3301-3302	2,783,819.23	933,509.21	3,717,328.44	2,185,659.00	1,194,315.00	3,379,974.00	-9.1%
Health and Welfare Benefits		3401-3402	13,428,392.04	1,589,477.19	15,017,869.23	11,136,346.00	3,150,933.00	14,287,279.00	-4.9%
Unemployment Insurance		3501-3502	51,088.20	9,005.27	60,093.47	38,422.00	16,064.00	54,486.00	-9.3%
Workers' Compensation		3601-3602	1,985,685.21	372,479.38	2,358,164.59	1,582,985.00	659,926.00	2,242,911.00	-4.9%
OPEB, Allocated		3701-3702	3,672,064.15	500,153.19	4,172,217.34	70,314.00	122,306.00	192,620.00	-95.4%
OPEB, Active Employees		3751-3752	0.90	0.00	0.90	0.00	0.00	0.00	-100.0%
Other Employee Benefits		3901-3902	840,639.94	0.00	840,639.94	814,043.00	0.00	814,043.00	-3.2%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>39,952,744.93</b>	<b>17,226,209.88</b>	<b>57,178,954.81</b>	<b>29,359,758.00</b>	<b>11,143,161.00</b>	<b>40,502,919.00</b>	<b>-29.2%</b>
<b>BOOKS AND SUPPLIES</b>									
Approved Textbooks and Core Curricula Materials		4100	914,507.89	1,203,349.79	2,117,857.68	1,600,000.00	859,719.00	2,459,719.00	16.1%
Books and Other Reference Materials		4200	37,551.91	148,429.29	185,981.20	28,000.00	29,815.00	57,815.00	-68.9%
Materials and Supplies		4300	1,567,753.46	3,635,531.59	5,203,285.05	5,034,860.00	4,827,143.00	9,862,003.00	89.5%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Noncapitalized Equipment		4400	628,556.95	130,085.89	758,642.84	489,565.00	150,500.00	640,065.00	-15.6%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>3,148,370.21</b>	<b>5,117,396.56</b>	<b>8,265,766.77</b>	<b>7,152,425.00</b>	<b>5,867,177.00</b>	<b>13,019,602.00</b>	<b>57.5%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>									
Subagreements for Services		5100	9,280,288.50	2,098,608.19	11,378,896.69	4,580,000.00	6,883,578.00	11,463,578.00	0.7%
Travel and Conferences		5200	212,775.43	227,055.22	439,830.65	254,346.00	277,913.00	532,259.00	21.0%
Dues and Memberships		5300	102,171.42	1,923.95	104,095.37	104,410.00	1,050.00	105,460.00	1.3%
Insurance		5400 - 5450	1,350,785.56	0.00	1,350,785.56	1,763,742.00	0.00	1,763,742.00	30.6%
Operations and Housekeeping Services		5500	2,530,108.96	2,895.00	2,533,003.96	2,756,750.00	12,000.00	2,768,750.00	9.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	479,963.30	105,081.81	585,045.11	583,682.00	189,600.00	773,282.00	32.2%
Transfers of Direct Costs		5710	(82,467.97)	82,467.97	0.00	(83,898.00)	83,898.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(36,835.03)	53,462.60	16,627.57	(17,100.00)	43,100.00	26,000.00	56.4%
Professional/Consulting Services and Operating Expenditures		5800	7,779,590.84	2,449,398.14	10,228,988.98	4,562,823.00	4,648,739.00	9,211,562.00	-9.9%
Communications		5900	441,512.18	117,006.03	558,518.21	446,230.00	618,000.00	1,064,230.00	90.5%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>22,057,893.19</b>	<b>5,137,898.91</b>	<b>27,195,792.10</b>	<b>14,950,985.00</b>	<b>12,757,878.00</b>	<b>27,708,863.00</b>	<b>1.9%</b>

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Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>CAPITAL OUTLAY</b>									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	5,260.96	5,260.96	15,000.00	5,000.00	20,000.00	280.2%
Buildings and Improvements of Buildings		6200	191,237.71	0.00	191,237.71	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	50,155.43	157,318.24	207,473.67	11,250.00	155,000.00	166,250.00	-19.9%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>241,393.14</b>	<b>162,579.20</b>	<b>403,972.34</b>	<b>26,250.00</b>	<b>160,000.00</b>	<b>186,250.00</b>	<b>-53.9%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	50,000.00	50,000.00	New
Payments to County Offices		7142	649,408.00	1,870,202.80	2,519,610.80	548,000.00	1,680,000.00	2,228,000.00	-11.6%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

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Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	98,372.22	0.00	98,372.22	89,209.00	0.00	89,209.00	-9.3%
Other Debt Service - Principal		7439	304,081.56	0.00	304,081.56	317,808.00	0.00	317,808.00	4.5%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,051,861.78	1,870,202.80	2,922,064.58	955,017.00	1,730,000.00	2,685,017.00	-8.1%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>									
Transfers of Indirect Costs		7310	(485,047.79)	485,047.79	0.00	(1,091,712.00)	1,091,712.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(363,037.54)	0.00	(363,037.54)	(691,728.00)	0.00	(691,728.00)	90.5%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(848,085.33)	485,047.79	(363,037.54)	(1,783,440.00)	1,091,712.00	(691,728.00)	90.5%
TOTAL, EXPENDITURES			164,361,998.88	48,400,108.69	212,762,107.57	124,733,314.00	66,509,077.00	191,242,391.00	-10.1%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>INTERFUND TRANSFERS</b>									
<b>INTERFUND TRANSFERS IN</b>									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	130,047.01	0.00	130,047.01	0.00	0.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			130,047.01	0.00	130,047.01	0.00	0.00	0.00	-100.0%
<b>INTERFUND TRANSFERS OUT</b>									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	329,516.00	0.00	329,516.00	654,729.00	0.00	654,729.00	98.7%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			329,516.00	0.00	329,516.00	654,729.00	0.00	654,729.00	98.7%
<b>OTHER SOURCES/USES</b>									
<b>SOURCES</b>									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>									
Contributions from Unrestricted Revenues		8980	(16,553,064.95)	16,553,064.95	0.00	(36,925,709.00)	36,925,709.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(16,553,064.95)	16,553,064.95	0.00	(36,925,709.00)	36,925,709.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			(16,752,533.94)	16,553,064.95	(199,468.99)	(37,580,438.00)	36,925,709.00	(654,729.00)	228.2%

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Description	Function Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	170,919,091.97	0.00	170,919,091.97	153,410,469.00	0.00	153,410,469.00	-10.2%
2) Federal Revenue		8100-8299	0.00	6,878,728.36	6,878,728.36	0.00	15,896,821.00	15,896,821.00	131.1%
3) Other State Revenue		8300-8599	6,088,283.56	14,653,912.80	20,742,196.36	3,245,853.00	4,745,870.00	7,991,723.00	-61.5%
4) Other Local Revenue		8600-8799	2,710,267.64	8,362,981.97	11,073,249.61	3,161,722.00	6,939,000.00	10,100,722.00	-8.8%
5) TOTAL REVENUES			179,717,643.17	29,895,623.13	209,613,266.30	159,818,044.00	27,581,691.00	187,399,735.00	-10.6%
<b>B. EXPENDITURES (Objects 1000-7999)</b>									
1) Instruction	1000-1999		106,782,676.79	32,454,698.37	139,237,375.16	75,452,595.00	37,865,646.00	113,338,241.00	-18.6%
2) Instruction - Related Services	2000-2999		17,865,616.88	2,836,580.93	20,702,197.81	11,796,123.00	4,503,868.00	16,299,991.00	-21.3%
3) Pupil Services	3000-3999		16,976,351.02	5,340,857.47	22,317,208.49	14,987,641.00	13,858,534.00	28,846,175.00	29.3%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	43,653.16	43,653.16	0.00	44,002.00	44,002.00	0.8%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		11,585,463.85	1,053,963.87	12,639,427.72	13,305,213.00	1,858,367.00	15,163,580.00	20.0%
8) Plant Services	8000-8999		10,100,028.56	4,800,152.09	14,900,180.65	8,236,725.00	6,628,660.00	14,865,385.00	-0.2%
9) Other Outgo	9000-9999	Except 7600-7699	1,051,861.78	1,870,202.80	2,922,064.58	955,017.00	1,730,000.00	2,685,017.00	-8.1%
10) TOTAL EXPENDITURES			164,361,998.88	48,400,108.69	212,762,107.57	124,733,314.00	66,509,077.00	191,242,391.00	-10.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>									
			15,355,644.29	(18,504,485.56)	(3,148,841.27)	35,084,730.00	(38,927,386.00)	(3,842,656.00)	22.0%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	130,047.01	0.00	130,047.01	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	329,516.00	0.00	329,516.00	654,729.00	0.00	654,729.00	98.7%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(16,553,064.95)	16,553,064.95	0.00	(36,925,709.00)	36,925,709.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(16,752,533.94)	16,553,064.95	(199,468.99)	(37,580,438.00)	36,925,709.00	(654,729.00)	228.2%

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Description	Function Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,396,889.65)	(1,951,420.61)	(3,348,310.26)	(2,495,708.00)	(2,001,677.00)	(4,497,385.00)	34.3%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	16,562,118.52	3,919,886.52	20,482,005.04	15,165,228.87	2,373,994.69	17,539,223.56	-14.4%
b) Audit Adjustments		9793	0.00	564,592.00	564,592.00	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			16,562,118.52	4,484,478.52	21,046,597.04	15,165,228.87	2,373,994.69	17,539,223.56	-16.7%
d) Other Restatements		9795	0.00	(159,063.22)	(159,063.22)	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,562,118.52	4,325,415.30	20,887,533.82	15,165,228.87	2,373,994.69	17,539,223.56	-16.0%
2) Ending Balance, June 30 (E + F1e)			15,165,228.87	2,373,994.69	17,539,223.56	12,669,520.87	372,317.69	13,041,838.56	-25.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.0%
Stores		9712	148,817.73	0.00	148,817.73	100,000.00	0.00	100,000.00	-32.8%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	5,393,187.79	5,393,187.79	0.00	3,391,510.79	3,391,510.79	-37.1%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	5,168,326.00	0.00	5,168,326.00	150,000.00	0.00	150,000.00	-97.1%
Bus replacement	0000	9780	150,000.00		150,000.00				
Reserve COVID Economic Uncertainty	0000	9780	5,018,326.00		5,018,326.00				
Bus Replacement	0000	9780				150,000.00		150,000.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	6,302,565.00	0.00	6,302,565.00	5,756,915.00	0.00	5,756,915.00	-8.7%
Unassigned/Unappropriated Amount		9790	3,525,520.14	(3,019,193.10)	506,327.04	6,642,605.87	(3,019,193.10)	3,623,412.77	615.6%

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<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
5640	Medi-Cal Billing Option	452,478.82	452,478.82
6510	Special Ed: Early Ed Individuals with Exceptional Needs (Infant Progr	23,915.79	23,915.79
7311	Classified School Employee Professional Development Block Grant	71,471.83	1,738.83
7388	SB 117 COVID-19 LEA Response Funds	266,016.12	134,632.12
7510	Low-Performing Students Block Grant	885,963.92	9,418.92
8150	Ongoing & Major Maintenance Account (RMA: Education Code Sectio	3,357,284.01	2,433,269.01
9010	Other Restricted Local	336,057.30	336,057.30
Total, Restricted Balance		<u>5,393,187.79</u>	<u>3,391,510.79</u>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,606,118.18	2,052,682.00	27.8%
4) Other Local Revenue		8600-8799	8,774.36	4,000.00	-54.4%
5) TOTAL, REVENUES			1,614,892.54	2,056,682.00	27.4%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,080,018.78	1,234,207.00	14.3%
3) Employee Benefits		3000-3999	328,418.83	489,760.00	49.1%
4) Books and Supplies		4000-4999	58,890.41	137,154.00	132.9%
5) Services and Other Operating Expenditures		5000-5999	45,137.69	90,750.00	101.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	58,585.80	104,811.00	78.9%
9) TOTAL, EXPENDITURES			1,571,051.51	2,056,682.00	30.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			43,841.03	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			43,841.03	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	213,366.26	416,270.51	95.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			213,366.26	416,270.51	95.1%
d) Other Restatements		9795	159,063.22	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			372,429.48	416,270.51	11.8%
2) Ending Balance, June 30 (E + F1e)			416,270.51	416,270.51	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	416,270.51	416,270.51	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	363,232.98		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	642,924.92		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,006,157.90		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	31,660.77		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	58,585.80		
4) Current Loans		9640			
5) Unearned Revenue		9650	499,640.82		
6) TOTAL, LIABILITIES			589,887.39		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			416,270.51		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	1,575,009.18	2,052,682.00	30.3%
All Other State Revenue	All Other	8590	31,109.00	0.00	-100.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,606,118.18</b>	<b>2,052,682.00</b>	<b>27.8%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	8,774.36	4,000.00	-54.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>8,774.36</b>	<b>4,000.00</b>	<b>-54.4%</b>
<b>TOTAL, REVENUES</b>			<b>1,614,892.54</b>	<b>2,056,682.00</b>	<b>27.4%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	803,699.08	942,562.00	17.3%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	108,428.88	108,429.00	0.0%
Clerical, Technical and Office Salaries		2400	82,092.80	95,123.00	15.9%
Other Classified Salaries		2900	85,798.02	88,093.00	2.7%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>1,080,018.78</b>	<b>1,234,207.00</b>	<b>14.3%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	72,641.55	40,900.00	-43.7%
PERS		3201-3202	115,564.67	168,870.00	46.1%
OASDI/Medicare/Alternative		3301-3302	65,322.27	76,722.00	17.5%
Health and Welfare Benefits		3401-3402	38,090.21	48,421.00	27.1%
Unemployment Insurance		3501-3502	530.82	608.00	14.5%
Workers' Compensation		3601-3602	21,728.87	24,699.00	13.7%
OPEB, Allocated		3701-3702	14,540.44	129,540.00	790.9%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>328,418.83</b>	<b>489,760.00</b>	<b>49.1%</b>
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	48.62	0.00	-100.0%
Materials and Supplies		4300	55,427.10	119,654.00	115.9%
Noncapitalized Equipment		4400	3,414.69	17,500.00	412.5%
Food		4700	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>58,890.41</b>	<b>137,154.00</b>	<b>132.9%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	8,448.81	40,750.00	382.3%
Dues and Memberships		5300	0.00	5,000.00	New
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	4,469.89	10,000.00	123.7%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	17,168.41	15,000.00	-12.6%
Professional/Consulting Services and Operating Expenditures		5800	13,366.50	17,000.00	27.2%
Communications		5900	1,684.08	3,000.00	78.1%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>45,137.69</b>	<b>90,750.00</b>	<b>101.1%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	58,585.80	104,811.00	78.9%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>58,585.80</b>	<b>104,811.00</b>	<b>78.9%</b>
<b>TOTAL, EXPENDITURES</b>			<b>1,571,051.51</b>	<b>2,056,682.00</b>	<b>30.9%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,606,118.18	2,052,682.00	27.8%
4) Other Local Revenue		8600-8799	8,774.36	4,000.00	-54.4%
5) TOTAL, REVENUES			1,614,892.54	2,056,682.00	27.4%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		1,116,512.45	1,524,428.00	36.5%
2) Instruction - Related Services	2000-2999		395,953.26	427,443.00	8.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		58,585.80	104,811.00	78.9%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			1,571,051.51	2,056,682.00	30.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			43,841.03	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			43,841.03	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	213,366.26	416,270.51	95.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			213,366.26	416,270.51	95.1%
d) Other Restatements		9795	159,063.22	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			372,429.48	416,270.51	11.8%
2) Ending Balance, June 30 (E + F1e)			416,270.51	416,270.51	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			416,270.51	416,270.51	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2019-20 Unaudited Actuals</b>	<b>2020-21 Budget</b>
6130	Child Development: Center-Based Reserve Account	216,735.38	216,735.38
9010	Other Restricted Local	199,535.13	199,535.13
<b>Total, Restricted Balance</b>		<b>416,270.51</b>	<b>416,270.51</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	7,597,264.86	10,836,240.00	42.6%
3) Other State Revenue		8300-8599	502,887.86	758,400.00	50.8%
4) Other Local Revenue		8600-8799	108,494.55	57,000.00	-47.5%
5) TOTAL, REVENUES			8,208,647.27	11,651,640.00	41.9%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	2,876,509.24	3,975,573.00	38.2%
3) Employee Benefits		3000-3999	1,160,753.13	1,554,618.00	33.9%
4) Books and Supplies		4000-4999	3,520,814.66	5,995,532.00	70.3%
5) Services and Other Operating Expenditures		5000-5999	91,464.18	132,650.00	45.0%
6) Capital Outlay		6000-6999	0.00	25,000.00	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	304,451.74	586,917.00	92.8%
9) TOTAL, EXPENDITURES			7,953,992.95	12,270,290.00	54.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			254,654.32	(618,650.00)	-342.9%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	329,516.00	654,729.00	98.7%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			329,516.00	654,729.00	98.7%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			584,170.32	36,079.00	-93.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	380,331.30	964,501.62	153.6%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			380,331.30	964,501.62	153.6%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			380,331.30	964,501.62	153.6%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	206.00	0.00	-100.0%
Stores					
		9712	91,610.02	0.00	-100.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	872,685.60	1,000,580.62	14.7%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	1,132,201.15		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	206.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,237,030.59		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	12,630.68		
6) Stores		9320	91,610.02		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			2,473,678.44		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	204,725.08		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	1,304,451.74		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,509,176.82		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			964,501.62		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	7,153,817.48	10,336,240.00	44.5%
Donated Food Commodities		8221	443,447.38	500,000.00	12.8%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>7,597,264.86</b>	<b>10,836,240.00</b>	<b>42.6%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	502,887.86	758,400.00	50.8%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>502,887.86</b>	<b>758,400.00</b>	<b>50.8%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	79,518.41	41,000.00	-48.4%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	23,660.98	16,000.00	-32.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	5,315.16	0.00	-100.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>108,494.55</b>	<b>57,000.00</b>	<b>-47.5%</b>
<b>TOTAL, REVENUES</b>			<b>8,208,647.27</b>	<b>11,651,640.00</b>	<b>41.9%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	2,518,207.98	3,604,121.00	43.1%
Classified Supervisors' and Administrators' Salaries		2300	212,351.55	215,549.00	1.5%
Clerical, Technical and Office Salaries		2400	145,949.71	155,903.00	6.8%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>2,876,509.24</b>	<b>3,975,573.00</b>	<b>38.2%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	542,629.58	822,083.00	51.5%
OASDI/Medicare/Alternative		3301-3302	214,062.45	299,640.00	40.0%
Health and Welfare Benefits		3401-3402	267,685.35	264,183.00	-1.3%
Unemployment Insurance		3501-3502	1,400.51	1,962.00	40.1%
Workers' Compensation		3601-3602	58,010.58	79,873.00	37.7%
OPEB, Allocated		3701-3702	76,964.66	86,877.00	12.9%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,160,753.13</b>	<b>1,554,618.00</b>	<b>33.9%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	181,142.19	297,600.00	64.3%
Noncapitalized Equipment		4400	11,404.86	24,000.00	110.4%
Food		4700	3,328,267.61	5,673,932.00	70.5%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>3,520,814.66</b>	<b>5,995,532.00</b>	<b>70.3%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,194.13	4,800.00	118.8%
Dues and Memberships		5300	2,871.64	3,000.00	4.5%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	30,519.95	44,500.00	45.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	28,065.70	32,500.00	15.8%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(51,373.60)	(41,000.00)	-20.2%
Professional/Consulting Services and Operating Expenditures		5800	79,186.36	88,850.00	12.2%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>91,464.18</b>	<b>132,650.00</b>	<b>45.0%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	25,000.00	New
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>25,000.00</b>	<b>New</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	304,451.74	586,917.00	92.8%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>304,451.74</b>	<b>586,917.00</b>	<b>92.8%</b>
<b>TOTAL, EXPENDITURES</b>			<b>7,953,992.95</b>	<b>12,270,290.00</b>	<b>54.3%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	329,516.00	654,729.00	98.7%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			329,516.00	654,729.00	98.7%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs					
		7651	0.00	0.00	0.0%
All Other Financing Uses					
		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues					
		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues					
		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			329,516.00	654,729.00	98.7%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	7,597,264.86	10,836,240.00	42.6%
3) Other State Revenue		8300-8599	502,887.86	758,400.00	50.8%
4) Other Local Revenue		8600-8799	108,494.55	57,000.00	-47.5%
5) TOTAL, REVENUES			8,208,647.27	11,651,640.00	41.9%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		7,619,021.26	11,638,873.00	52.8%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		304,451.74	586,917.00	92.8%
8) Plant Services	8000-8999		30,519.95	44,500.00	45.8%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			7,953,992.95	12,270,290.00	54.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			254,654.32	(618,650.00)	-342.9%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	329,516.00	654,729.00	98.7%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			329,516.00	654,729.00	98.7%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			584,170.32	36,079.00	-93.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	380,331.30	964,501.62	153.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			380,331.30	964,501.62	153.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			380,331.30	964,501.62	153.6%
2) Ending Balance, June 30 (E + F1e)			964,501.62	1,000,580.62	3.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	91,610.02	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			872,685.60	1,000,580.62	14.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
5310	Child Nutrition: School Programs (e.g., School Lunch, School I	21,145.42	141,310.44
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Cen	186,066.31	192,980.31
5330	Child Nutrition: Summer Food Service Program Operations	665,473.87	666,289.87
Total, Restricted Balance		872,685.60	1,000,580.62

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	1,000,000.00	1,000,000.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,628.66	5,000.00	-53.0%
5) TOTAL, REVENUES			1,010,628.66	1,005,000.00	-0.6%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	13,508.79	10,000.00	-26.0%
5) Services and Other Operating Expenditures		5000-5999	91,319.60	55,000.00	-39.8%
6) Capital Outlay		6000-6999	911,812.80	1,247,000.00	36.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,016,641.19	1,312,000.00	29.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(6,012.53)	(307,000.00)	5006.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(6,012.53)	(307,000.00)	5006.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	378,711.53	372,699.00	-1.6%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			378,711.53	372,699.00	-1.6%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			378,711.53	372,699.00	-1.6%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	372,699.00	65,699.00	-82.4%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	383,328.52		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	2,442.79		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			385,771.31		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	13,072.31		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			13,072.31		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			372,699.00		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>LCFF SOURCES</b>					
LCFF Transfers					
LCFF Transfers - Current Year		8091	1,000,000.00	1,000,000.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
All Other State Revenue					
		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest					
		8660	10,628.66	5,000.00	-53.0%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>10,628.66</b>	<b>5,000.00</b>	<b>-53.0%</b>
<b>TOTAL, REVENUES</b>			<b>1,010,628.66</b>	<b>1,005,000.00</b>	<b>-0.6%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	10,735.30	0.00	-100.0%
Noncapitalized Equipment		4400	2,773.49	10,000.00	260.6%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>13,508.79</b>	<b>10,000.00</b>	<b>-26.0%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	91,319.60	55,000.00	-39.8%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>91,319.60</b>	<b>55,000.00</b>	<b>-39.8%</b>
<b>CAPITAL OUTLAY</b>					
Land Improvements		6170	365,949.80	147,000.00	-59.8%
Buildings and Improvements of Buildings		6200	545,863.00	1,100,000.00	101.5%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>911,812.80</b>	<b>1,247,000.00</b>	<b>36.8%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>1,016,641.19</b>	<b>1,312,000.00</b>	<b>29.1%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	1,000,000.00	1,000,000.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,628.66	5,000.00	-53.0%
5) TOTAL, REVENUES			1,010,628.66	1,005,000.00	-0.6%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		1,016,641.19	1,312,000.00	29.1%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			1,016,641.19	1,312,000.00	29.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(6,012.53)	(307,000.00)	5006.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(6,012.53)	(307,000.00)	5006.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	378,711.53	372,699.00	-1.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			378,711.53	372,699.00	-1.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			378,711.53	372,699.00	-1.6%
2) Ending Balance, June 30 (E + F1e)			372,699.00	65,699.00	-82.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			372,699.00	65,699.00	-82.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
9010	Other Restricted Local	372,699.00	65,699.00
Total, Restricted Balance		<u>372,699.00</u>	<u>65,699.00</u>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,479.08	0.00	-100.0%
5) TOTAL, REVENUES			1,479.08	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,479.08	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	130,047.01	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(130,047.01)	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(128,567.93)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	128,567.93	0.00	-100.0%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			128,567.93	0.00	-100.0%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			128,567.93	0.00	-100.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	1,479.08	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,479.08</b>	<b>0.00</b>	<b>-100.0%</b>
<b>TOTAL, REVENUES</b>			<b>1,479.08</b>	<b>0.00</b>	<b>-100.0%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	130,047.01	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			130,047.01	0.00	-100.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			(130,047.01)	0.00	-100.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,479.08	0.00	-100.0%
5) TOTAL REVENUES			1,479.08	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			1,479.08	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	130,047.01	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(130,047.01)	0.00	-100.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(128,567.93)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	128,567.93	0.00	-100.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			128,567.93	0.00	-100.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			128,567.93	0.00	-100.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	451,046.31	800,000.00	77.4%
5) TOTAL REVENUES			451,046.31	800,000.00	77.4%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	2,091,964.49	461,796.00	-77.9%
5) Services and Other Operating Expenditures		5000-5999	215,568.00	0.00	-100.0%
6) Capital Outlay		6000-6999	21,366,853.41	13,176,196.00	-38.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	159,868.65	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			23,834,254.55	13,637,992.00	-42.8%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(23,383,208.24)	(12,837,992.00)	-45.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	10,778,409.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			10,778,409.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(12,604,799.24)	(12,837,992.00)	1.9%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	27,686,266.30	15,081,467.06	-45.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			27,686,266.30	15,081,467.06	-45.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			27,686,266.30	15,081,467.06	-45.5%
2) Ending Balance, June 30 (E + F1e)			15,081,467.06	2,243,475.06	-85.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	15,081,467.06	2,243,475.06	-85.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	16,198,423.77		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	115,523.46		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			16,313,947.23		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	1,232,480.17		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,232,480.17		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			15,081,467.06		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	447,501.00	800,000.00	78.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	3,545.31	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>451,046.31</b>	<b>800,000.00</b>	<b>77.4%</b>
<b>TOTAL, REVENUES</b>			<b>451,046.31</b>	<b>800,000.00</b>	<b>77.4%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	756,238.79	417,289.00	-44.8%
Noncapitalized Equipment		4400	1,335,725.70	44,507.00	-96.7%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>2,091,964.49</b>	<b>461,796.00</b>	<b>-77.9%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	215,568.00	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			215,568.00	0.00	-100.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	14,156.96	244,463.00	1626.8%
Land Improvements		6170	3,847.44	37,961.00	886.7%
Buildings and Improvements of Buildings		6200	21,306,526.56	10,923,781.00	-48.7%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	42,322.45	1,969,991.00	4554.7%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			21,366,853.41	13,176,196.00	-38.3%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	159,868.65	0.00	-100.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			159,868.65	0.00	-100.0%
<b>TOTAL, EXPENDITURES</b>			23,834,254.55	13,637,992.00	-42.8%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	10,778,409.00	0.00	-100.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			10,778,409.00	0.00	-100.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>10,778,409.00</b>	<b>0.00</b>	<b>-100.0%</b>

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	451,046.31	800,000.00	77.4%
5) TOTAL REVENUES			451,046.31	800,000.00	77.4%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		23,674,385.90	13,637,992.00	-42.4%
9) Other Outgo	9000-9999	Except 7600-7699	159,868.65	0.00	-100.0%
10) TOTAL EXPENDITURES			23,834,254.55	13,637,992.00	-42.8%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(23,383,208.24)	(12,837,992.00)	-45.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	10,778,409.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			10,778,409.00	0.00	-100.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(12,604,799.24)	(12,837,992.00)	1.9%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	27,686,266.30	15,081,467.06	-45.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			27,686,266.30	15,081,467.06	-45.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			27,686,266.30	15,081,467.06	-45.5%
2) Ending Balance, June 30 (E + F1e)			15,081,467.06	2,243,475.06	-85.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			15,081,467.06	2,243,475.06	-85.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
9010	Other Restricted Local	15,081,467.06	2,243,475.06
Total, Restricted Balance		<u>15,081,467.06</u>	<u>2,243,475.06</u>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,292,846.19	907,650.00	-29.8%
5) TOTAL, REVENUES			1,292,846.19	907,650.00	-29.8%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	160,215.61	139,022.00	-13.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	3,355,994.72	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,516,210.33	139,022.00	-96.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(2,223,364.14)	768,628.00	-134.6%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(2,223,364.14)	768,628.00	-134.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	8,564,859.81	6,341,495.67	-26.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,564,859.81	6,341,495.67	-26.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,564,859.81	6,341,495.67	-26.0%
2) Ending Balance, June 30 (E + F1e)			6,341,495.67	7,110,123.67	12.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	6,341,495.67	7,110,123.67	12.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	6,267,722.77		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	98,844.08		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			6,366,566.85		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	7,493.56		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	17,577.62		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			25,071.18		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			6,341,495.67		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	541,569.87	250,000.00	-53.8%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Interest					
		8660	165,355.60	157,650.00	-4.7%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees					
		8681	585,920.72	500,000.00	-14.7%
Other Local Revenue All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,292,846.19</b>	<b>907,650.00</b>	<b>-29.8%</b>
<b>TOTAL, REVENUES</b>			<b>1,292,846.19</b>	<b>907,650.00</b>	<b>-29.8%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	129,225.80	125,522.00	-2.9%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	17,577.62	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	13,412.19	13,500.00	0.7%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>160,215.61</b>	<b>139,022.00</b>	<b>-13.2%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	181,994.72	0.00	-100.0%
Other Debt Service - Principal		7439	3,174,000.00	0.00	-100.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>3,355,994.72</b>	<b>0.00</b>	<b>-100.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>3,516,210.33</b>	<b>139,022.00</b>	<b>-96.0%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,292,846.19	907,650.00	-29.8%
5) TOTAL, REVENUES			1,292,846.19	907,650.00	-29.8%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		30,989.81	13,500.00	-56.4%
8) Plant Services	8000-8999		129,225.80	125,522.00	-2.9%
9) Other Outgo	9000-9999	Except 7600-7699	3,355,994.72	0.00	-100.0%
10) TOTAL, EXPENDITURES			3,516,210.33	139,022.00	-96.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(2,223,364.14)	768,628.00	-134.6%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(2,223,364.14)	768,628.00	-134.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	8,564,859.81	6,341,495.67	-26.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,564,859.81	6,341,495.67	-26.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,564,859.81	6,341,495.67	-26.0%
2) Ending Balance, June 30 (E + F1e)			6,341,495.67	7,110,123.67	12.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			6,341,495.67	7,110,123.67	12.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
9010	Other Restricted Local	6,341,495.67	7,110,123.67
Total, Restricted Balance		<u>6,341,495.67</u>	<u>7,110,123.67</u>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	10,778,409.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	195,139.48	200,000.00	2.5%
5) TOTAL, REVENUES			10,973,548.48	200,000.00	-98.2%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			10,973,548.48	200,000.00	-98.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	10,778,409.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(10,778,409.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			195,139.48	200,000.00	2.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,608,956.75	9,804,096.23	2.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,608,956.75	9,804,096.23	2.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,608,956.75	9,804,096.23	2.0%
2) Ending Balance, June 30 (E + F1e)			9,804,096.23	10,004,096.23	2.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,804,096.23	10,004,096.23	2.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	9,745,361.69		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	58,734.54		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			9,804,096.23		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			9,804,096.23		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
School Facilities Apportionments		8545	10,778,409.00	0.00	-100.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			10,778,409.00	0.00	-100.0%
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	195,139.48	200,000.00	2.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			195,139.48	200,000.00	2.5%
<b>TOTAL, REVENUES</b>			10,973,548.48	200,000.00	-98.2%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	10,778,409.00	0.00	-100.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>10,778,409.00</b>	<b>0.00</b>	<b>-100.0%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			(10,778,409.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	10,778,409.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	195,139.48	200,000.00	2.5%
5) TOTAL, REVENUES			10,973,548.48	200,000.00	-98.2%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			10,973,548.48	200,000.00	-98.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	10,778,409.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(10,778,409.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			195,139.48	200,000.00	2.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,608,956.75	9,804,096.23	2.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,608,956.75	9,804,096.23	2.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,608,956.75	9,804,096.23	2.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
7710	State School Facilities Projects	9,804,096.23	10,004,096.23
Total, Restricted Balance		<u>9,804,096.23</u>	<u>10,004,096.23</u>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	102,659.46	104,610.00	1.9%
4) Other Local Revenue		8600-8799	15,983,318.35	14,940,025.00	-6.5%
5) TOTAL, REVENUES			16,085,977.81	15,044,635.00	-6.5%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	16,539,856.74	16,215,596.00	-2.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			16,539,856.74	16,215,596.00	-2.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(453,878.93)	(1,170,961.00)	158.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	166,567.09	0.00	-100.0%
b) Transfers Out		7600-7629	166,567.09	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(453,878.93)	(1,170,961.00)	158.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	15,496,809.61	15,042,930.68	-2.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			15,496,809.61	15,042,930.68	-2.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			15,496,809.61	15,042,930.68	-2.9%
2) Ending Balance, June 30 (E + F1e)			15,042,930.68	13,871,969.68	-7.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	15,042,930.68	13,871,969.68	-7.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	14,972,608.37		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	71,147.31		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			15,043,755.68		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	825.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			825.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			15,042,930.68		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	98,456.57	104,610.00	6.2%
Other Subventions/In-Lieu Taxes		8572	4,202.89	0.00	-100.0%
<b>TOTAL, OTHER STATE REVENUE</b>			102,659.46	104,610.00	1.9%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll					
		8611	14,639,300.50	14,085,766.00	-3.8%
Unsecured Roll		8612	779,888.16	771,259.00	-1.1%
Prior Years' Taxes		8613	84,805.96	0.00	-100.0%
Supplemental Taxes		8614	265,272.08	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Interest		8660	214,051.65	83,000.00	-61.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			15,983,318.35	14,940,025.00	-6.5%
<b>TOTAL REVENUES</b>			16,085,977.81	15,044,635.00	-6.5%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Bond Redemptions		7433	5,952,572.65	5,995,000.00	0.7%
Bond Interest and Other Service Charges		7434	10,587,284.09	10,220,596.00	-3.5%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			16,539,856.74	16,215,596.00	-2.0%
TOTAL EXPENDITURES			16,539,856.74	16,215,596.00	-2.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	166,567.09	0.00	-100.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			166,567.09	0.00	-100.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	166,567.09	0.00	-100.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			166,567.09	0.00	-100.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs					
		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues					
		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues					
		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	102,659.46	104,610.00	1.9%
4) Other Local Revenue		8600-8799	15,983,318.35	14,940,025.00	-6.5%
5) TOTAL, REVENUES			16,085,977.81	15,044,635.00	-6.5%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	16,539,856.74	16,215,596.00	-2.0%
10) TOTAL, EXPENDITURES			16,539,856.74	16,215,596.00	-2.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(453,878.93)	(1,170,961.00)	158.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	166,567.09	0.00	-100.0%
b) Transfers Out		7600-7629	166,567.09	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(453,878.93)	(1,170,961.00)	158.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	15,496,809.61	15,042,930.68	-2.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			15,496,809.61	15,042,930.68	-2.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			15,496,809.61	15,042,930.68	-2.9%
2) Ending Balance, June 30 (E + F1e)			15,042,930.68	13,871,969.68	-7.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	15,042,930.68	13,871,969.68	-7.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Unaudited Actuals</u>	<u>2020-21 Budget</u>
9010	Other Restricted Local	15,042,930.68	13,871,969.68
Total, Restricted Balance		<u>15,042,930.68</u>	<u>13,871,969.68</u>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,367,418.83	476,777.00	-89.1%
5) TOTAL, REVENUES			4,367,418.83	476,777.00	-89.1%
<b>B. EXPENSES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	3,564,681.28	3,231,887.00	-9.3%
6) Depreciation		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			3,564,681.28	3,231,887.00	-9.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			802,737.55	(2,755,110.00)	-443.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			802,737.55	(2,755,110.00)	-443.2%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	9,903,216.27	10,705,953.82	8.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,903,216.27	10,705,953.82	8.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			9,903,216.27	10,705,953.82	8.1%
2) Ending Net Position, June 30 (E + F1e)			10,705,953.82	7,950,843.82	-25.7%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	10,705,953.82	7,950,843.82	-25.7%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	6,441,586.52		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	44,194.83		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	4,220,172.47		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			10,705,953.82		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL DEFERRED INFLOWS			0.00		
<b>K. NET POSITION</b>					
Net Position, June 30 (must agree with line F2) (G10 + H2) - (I7 + J2)			10,705,953.82		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Interest		8660	147,246.36	67,740.00	-54.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/ Contributions		8674	4,220,172.47	409,037.00	-90.3%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>4,367,418.83</b>	<b>476,777.00</b>	<b>-89.1%</b>
<b>TOTAL, REVENUES</b>			<b>4,367,418.83</b>	<b>476,777.00</b>	<b>-89.1%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,564,681.28	3,231,887.00	-9.3%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			<b>3,564,681.28</b>	<b>3,231,887.00</b>	<b>-9.3%</b>
<b>TOTAL, EXPENSES</b>			<b>3,564,681.28</b>	<b>3,231,887.00</b>	<b>-9.3%</b>

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,367,418.83	476,777.00	-89.1%
5) TOTAL REVENUES			4,367,418.83	476,777.00	-89.1%
<b>B. EXPENSES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		3,564,681.28	3,231,887.00	-9.3%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL EXPENSES			3,564,681.28	3,231,887.00	-9.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			802,737.55	(2,755,110.00)	-443.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			802,737.55	(2,755,110.00)	-443.2%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	9,903,216.27	10,705,953.82	8.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,903,216.27	10,705,953.82	8.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			9,903,216.27	10,705,953.82	8.1%
2) Ending Net Position, June 30 (E + F1e)			10,705,953.82	7,950,843.82	-25.7%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	10,705,953.82	7,950,843.82	-25.7%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2019-20 Unaudited Actuals</b>	<b>2020-21 Budget</b>
9010	Other Restricted Local	10,705,953.82	7,950,843.82
Total, Restricted Net Position		<u>10,705,953.82</u>	<u>7,950,843.82</u>

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
<b>Governmental Activities:</b>						
Capital assets not being depreciated:						
Land	36,289,804.00		36,289,804.00			36,289,804.00
Work in Progress	121,641,114.00	(7,125,146.00)	114,515,968.00	23,674,386.00		138,190,354.00
Total capital assets not being depreciated	157,930,918.00	(7,125,146.00)	150,805,772.00	23,674,386.00	0.00	174,480,158.00
Capital assets being depreciated:						
Land Improvements	29,760,200.00	403,021.00	30,163,221.00	371,211.00		30,534,432.00
Buildings	254,008,892.00	6,722,125.00	260,731,017.00	737,100.00		261,468,117.00
Equipment	10,789,973.00	(87,789.00)	10,702,184.00	207,474.00	56,610.00	10,853,048.00
Total capital assets being depreciated	294,559,065.00	7,037,357.00	301,596,422.00	1,315,785.00	56,610.00	302,855,597.00
Accumulated Depreciation for:						
Land Improvements	(12,978,049.00)		(12,978,049.00)			(12,978,049.00)
Buildings	(49,218,099.00)		(49,218,099.00)			(49,218,099.00)
Equipment	(6,475,629.00)	87,789.00	(6,387,840.00)	54,352.00		(6,333,488.00)
Total accumulated depreciation	(68,671,777.00)	87,789.00	(68,583,988.00)	54,352.00	0.00	(68,529,636.00)
Total capital assets being depreciated, net	225,887,288.00	7,125,146.00	233,012,434.00	1,370,137.00	56,610.00	234,325,961.00
Governmental activity capital assets, net	383,818,206.00	0.00	383,818,206.00	25,044,523.00	56,610.00	408,806,119.00
<b>Business-Type Activities:</b>						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	86,190,414.69	301	945.00	303	86,189,469.69	305	146,039.55		307	86,043,430.14	309
2000 - Classified Salaries	30,968,179.82	311	957,446.86	313	30,010,732.96	315	873,362.06		317	29,137,370.90	319
3000 - Employee Benefits	57,178,954.81	321	4,479,764.02	323	52,699,190.79	325	449,179.77		327	52,250,011.02	329
4000 - Books, Supplies Equip Replace. (6500)	8,265,766.77	331	4,927.98	333	8,260,838.79	335	1,614,966.74		337	6,645,872.05	339
5000 - Services. . . & 7300 - Indirect Costs	26,832,754.56	341	20,398.08	343	26,812,356.48	345	8,975,332.21		347	17,837,024.27	349
<b>TOTAL</b>					<b>203,972,588.71</b>	<b>365</b>			<b>TOTAL</b>	<b>191,913,708.38</b>	<b>369</b>

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object		EDP No.
1. Teacher Salaries as Per EC 41011. . . . .	1100	70,974,602.33	375
2. Salaries of Instructional Aides Per EC 41011. . . . .	2100	7,096,682.50	380
3. STRS. . . . .	3101 & 3102	20,257,814.05	382
4. PERS. . . . .	3201 & 3202	2,269,699.39	383
5. OASDI - Regular, Medicare and Alternative. . . . .	3301 & 3302	1,896,850.70	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). . . . .	3401 & 3402	10,833,719.51	385
7. Unemployment Insurance. . . . .	3501 & 3502	39,280.85	390
8. Workers' Compensation Insurance. . . . .	3601 & 3602	1,617,547.18	392
9. OPEB, Active Employees (EC 41372). . . . .	3751 & 3752	0.00	
10. Other Benefits (EC 22310). . . . .	3901 & 3902	654,609.07	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). . . . .		115,640,805.58	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. . . . .		1,271.87	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). . . . .		76,536.03	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. . . . .			396
14. TOTAL SALARIES AND BENEFITS. . . . .		115,562,997.68	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. . . . .		60.22%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') . . . . .			

PART III: DEFICIENCY AMOUNT		
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.		
1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .		60.00%
2. Percentage spent by this district (Part II, Line 15) . . . . .		60.22%
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .		0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369). . . . .		191,913,708.38
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .		0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

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Unaudited Actuals  
2019-20 Unaudited Actuals  
Schedule of Long-Term Liabilities

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable	262,301,666.00	21,205,327.00	283,506,993.00	3,195,000.00	5,952,573.00	280,749,420.00	7,224,485.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable	11,174,000.00	(71,136.00)	11,102,864.00		3,355,995.00	7,746,869.00	326,173.00
Capital Leases Payable		3,376,539.00	3,376,539.00		304,081.00	3,072,458.00	304,081.00
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	3,376,540.00	(148,536.00)	3,228,004.00		813,568.00	2,414,436.00	807,001.00
Net Pension Liability	197,475,901.00	14,994,814.00	212,470,715.00	191,701.00		212,662,416.00	
Total/Net OPEB Liability	80,090,571.00	(7,930,359.00)	72,160,212.00		902,932.00	71,257,280.00	
Compensated Absences Payable	2,002,408.00	(33,586.00)	1,968,822.00		221,728.00	1,747,094.00	
Governmental activities long-term liabilities	556,421,086.00	31,393,063.00	587,814,149.00	3,386,701.00	11,550,877.00	579,649,973.00	8,661,740.00
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2019-20 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	213,091,623.57
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	9,715,274.29
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	43,653.16
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	403,972.34
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	402,453.78
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	329,516.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	33,169.22
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	155,263.59
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				1,368,028.09
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				202,008,321.19

<b>Section II - Expenditures Per ADA</b>		<b>2019-20 Annual ADA/ Exps. Per ADA</b>
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		15,247.90
B. Expenditures per ADA (Line I.E divided by Line II.A)		13,248.27
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	205,288,796.34	13,099.09
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	205,288,796.34	13,099.09
B. Required effort (Line A.2 times 90%)	184,759,916.71	11,789.18
C. Current year expenditures (Line I.E and Line II.B)	202,008,321.19	13,248.27
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2018-19 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2018-19 Actual</b>			<b>2019-20 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	95,494,868.47		95,494,868.47			96,553,295.39
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	15,660.78		15,660.78			15,247.90
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2018-19</b>			<b>Adjustments to 2019-20</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2019-20 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2019-20 P2 Report</b>			<b>2020-21 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	15,247.90		15,247.90	15,247.90		15,247.90
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			15,247.90			15,247.90
<b>C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b> TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	<b>2019-20 Actual</b>			<b>2020-21 Budget</b>		
1. Homeowners' Exemption (Object 8021)	169,680.40		169,680.40	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	7,346.21		7,346.21	6,793.00		6,793.00
4. Secured Roll Taxes (Object 8041)	24,066,767.27		24,066,767.27	22,892,313.00		22,892,313.00
5. Unsecured Roll Taxes (Object 8042)	524,051.58		524,051.58	524,000.00		524,000.00
6. Prior Years' Taxes (Object 8043)	102,548.94		102,548.94	71,457.00		71,457.00
7. Supplemental Taxes (Object 8044)	831,017.42		831,017.42	551,241.00		551,241.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	297,011.06		297,011.06	544,015.00		544,015.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	3,089,748.09		3,089,748.09	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	29,088,170.97	0.00	29,088,170.97	24,589,819.00	0.00	24,589,819.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	29,088,170.97	0.00	29,088,170.97	24,589,819.00	0.00	24,589,819.00

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			1,756,169.00			1,639,098.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			1,756,169.00			1,639,098.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	143,061,346.00		143,061,346.00	129,820,650.00		129,820,650.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(230,425.00)		(230,425.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	142,830,921.00	0.00	142,830,921.00	129,820,650.00	0.00	129,820,650.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	209,613,266.30		209,613,266.30	187,399,735.00		187,399,735.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	566,817.76		566,817.76	300,000.00		300,000.00
<b>D. APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>PRELIMINARY APPROPRIATIONS LIMIT</b>			<b>2019-20 Actual</b>			<b>2020-21 Budget</b>
1. Revised Prior Year Program Limit (Lines A1 plus A6)			95,494,868.47			96,553,295.39
2. Inflation Adjustment			1.0385			1.0373
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9736			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			96,553,295.39			100,154,733.31
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			29,088,170.97			24,589,819.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			1,829,748.00			1,829,748.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			69,221,293.42			77,204,012.31
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			69,221,293.42			77,204,012.31
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			266,560.62			163,218.56
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			29,354,731.59			24,753,037.56
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			68,954,732.80			77,040,793.75
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			29,354,731.59			
b. State Subventions (Line D8)			68,954,732.80			
c. Less: Excluded Appropriations (Line C23)			1,756,169.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			96,553,295.39			



**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 6,079,844.33
2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

**B. Salaries and Benefits - All Other Activities**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 164,085,487.65

**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 3.71%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. 42,539.61  
Retain supporting documentation.

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 107,720.57

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	7,357,838.31
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	2,031,838.53
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	45,511.61
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	540,338.47
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	42,539.61
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	107,720.57
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	9,910,345.96
9. Carry-Forward Adjustment (Part IV, Line F)	684,792.53
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	10,595,138.49

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	131,217,394.31
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	20,702,197.81
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	18,940,277.26
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	43,653.16
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	2,978,667.30
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	291,409.08
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	247,045.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	14,024,040.66
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	42,539.61
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	107,720.57
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	1,512,465.71
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	4,321,273.60
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	194,343,604.85

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

(For information only - not for use when claiming/recovering indirect costs)  
(Line A8 divided by Line B19) 5.10%

**D. Preliminary Proposed Indirect Cost Rate**

(For final approved fixed-with-carry-forward rate for use in 2021-22 see [www.cde.ca.gov/fg/ac/ic](http://www.cde.ca.gov/fg/ac/ic))  
(Line A10 divided by Line B19) 5.45%

**Part IV - Carry-forward Adjustment**

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>9,910,345.96</u>
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	<u>(1,490,677.96)</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (3.98%) times Part III, Line B19); zero if negative	<u>684,792.53</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (3.98%) times Part III, Line B19) or (the highest rate used to recover costs from any program (3.98%) times Part III, Line B19); zero if positive	<u>0.00</u>
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>684,792.53</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>684,792.53</u>

Approved indirect cost rate: 3.98%  
Highest rate used in any program: 3.98%

<b>Fund</b>	<b>Resource</b>	<b>Eligible Expenditures (Objects 1000-5999 except Object 5100)</b>	<b>Indirect Costs Charged (Objects 7310 and 7350)</b>	<b>Rate Used</b>
01	3010	2,403,120.77	95,644.21	3.98%
01	3182	46,512.44	1,851.20	3.98%
01	3210	117,023.90	4,657.55	3.98%
01	3215	5.40	0.21	3.89%
01	3310	2,778,161.72	110,570.84	3.98%
01	3311	14,937.50	594.51	3.98%
01	3315	133,889.68	5,328.81	3.98%
01	4035	328,735.39	13,083.67	3.98%
01	4127	162,230.20	6,456.76	3.98%
01	4201	11,916.64	474.28	3.98%
01	4203	363,360.89	7,267.22	2.00%
01	5640	78,744.37	3,134.03	3.98%
01	6010	608,467.77	24,217.01	3.98%
01	6510	405,996.08	16,159.31	3.98%
01	7311	33,418.13	1,330.04	3.98%
01	7388	5,189.34	206.54	3.98%
01	7510	198,428.85	7,897.47	3.98%
01	8150	4,677,741.96	186,174.13	3.98%
12	6105	1,472,005.06	58,585.80	3.98%
13	5310	6,129,292.62	243,945.85	3.98%
13	5320	872,072.10	34,708.47	3.98%
13	5330	648,176.49	25,797.42	3.98%

Unaudited Actuals  
2019-20 Unaudited Actuals  
LOTTERY REPORT  
Revenues, Expenditures and  
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		375,252.93	375,252.93
2. State Lottery Revenue	8560	2,444,590.84		870,704.41	3,315,295.25
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		2,444,590.84	0.00	1,245,957.34	3,690,548.18
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	43,708.46			43,708.46
3. Employee Benefits	3000-3999	21,550.92			21,550.92
4. Books and Supplies	4000-4999	47,572.81		1,245,916.37	1,293,489.18
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	2,287,826.90			2,287,826.90
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800			40.97	40.97
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	43,931.75			43,931.75
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11 )		2,444,590.84	0.00	1,245,957.34	3,690,548.18
<b>C. ENDING BALANCE</b>					
(Must equal Line A6 minus Line B12)	979Z	0.00	0.00	0.00	0.00
<b>D. COMMENTS:</b>					
An order for instructional materials was shipped in error, and the \$40.97 is the cost to return the package to the vendor via UPS.					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Unaudited Actuals  
2019-20  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Allocation Factors (AF) for Support Costs

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	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
<b>A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)</b>	1,498,356.22	207,434.66	12,841,313.57	9,408,500.66	14,642,448.77	0.00	3,026,161.83
<b>B. Enter Allocation Factor(s) by Goal:</b> (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
<b>Instructional Goals Description</b>							
0001 Pre-Kindergarten							
1110 Regular Education, K-12	624.00	624.00	624.00	624.00	648.00		2,198.00
3100 Alternative Schools							
3200 Continuation Schools							
3300 Independent Study Centers							
3400 Opportunity Schools	3.00	3.00	3.00	3.00	3.00		
3550 Community Day Schools							
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual	27.00	27.00	27.00	27.00	27.00		
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	67.00	67.00	67.00	67.00	67.00		422.00
6000 ROC/P							
<b>Other Goals Description</b>							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
<b>Other Funds Description</b>							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)	12.75	12.75	12.75	12.75	9.00		
-- Cafeteria (Funds 13 & 61)							
<b>C. Total Allocation Factors</b>	733.75	733.75	733.75	733.75	754.00	0.00	2,620.00

Unaudited Actuals  
2019-20  
General Fund and Charter Schools Funds  
Program Cost Report

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Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
<b>Instructional Goals</b>							
0001	Pre-Kindergarten	7,881.98	0.00	7,881.98	499.93		8,381.91
1110	Regular Education, K-12	127,948,148.48	35,495,170.06	163,443,318.54	10,366,625.70		173,809,944.24
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00		0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	489,789.41	156,203.63	645,993.04	40,973.03		686,966.07
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	8,977.94	0.00	8,977.94	569.44		9,547.38
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	4,780,051.29	1,405,832.69	6,185,883.98	392,348.52		6,578,232.50
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	20,850,647.82	3,975,967.74	24,826,615.56	1,574,663.52		26,401,279.08
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
<b>Other Goals</b>							
7110	Nonagency - Educational	29,727.65	0.00	29,727.65	1,885.52		31,613.17
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	99,305.56	0.00	99,305.56	6,298.60		105,604.16
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
<b>Other Costs</b>							
----	Food Services					1,165,370.76	1,165,370.76
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					196,498.67	196,498.67
----	Other Outgo					3,251,580.58	3,251,580.58
<b>Other Funds</b>							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		591,041.58	591,041.58	618,601.02		1,209,642.60
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(363,037.54)		(363,037.54)
----	<b>Total General Fund and Charter Schools Funds Expenditures</b>	154,214,530.13	41,624,215.70	195,838,745.83	12,639,427.74	4,613,450.01	213,091,623.58

Unaudited Actuals  
2019-20  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
<b>Instructional Goals</b>													
0001	Pre-Kindergarten	7,363.61	0.00	0.00	518.37	0.00	0.00	0.00			0.00	0.00	7,881.98
1110	Regular Education, K-12	119,355,305.20	2,903,160.53	2,469,168.41	31,727.96	3,188,786.38	0.00	0.00			0.00	0.00	127,948,148.48
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	489,789.41	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	489,789.41
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	8,977.94	0.00	0.00	0.00	0.00			0.00	0.00	8,977.94
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	4,432,899.88	218,681.31	121,131.06	4,480.05	2,858.99	0.00	0.00			0.00	0.00	4,780,051.29
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	14,927,410.19	173,200.18	19,720.49	202,298.36	3,334,110.64	2,191,269.27	0.00			2,638.69	0.00	20,850,647.82
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
<b>Other Goals</b>													
7110	Nonagency - Educational	24,606.87	0.00	0.00	64.20	0.00	0.00	0.00	0.00	0.00	5,056.58	0.00	29,727.65
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		301.93	999.46	663.11	149.96	0.00		43,653.16	0.00	53,537.94	0.00	99,305.56
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
<b>Total Direct Charged Costs</b>		139,237,375.16	3,295,343.95	2,619,997.36	239,752.05	6,525,905.97	2,191,269.27	0.00	43,653.16	0.00	61,233.21	0.00	154,214,530.13

\* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals  
2019-20  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
<b>Instructional Goals</b>					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	20,372,466.91	12,583,961.28	2,538,741.87	35,495,170.06
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	97,944.55	58,259.08	0.00	156,203.63
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	881,500.97	524,331.72	0.00	1,405,832.69
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	2,187,428.33	1,301,119.45	487,419.96	3,975,967.74
6000	ROC/P	0.00	0.00	0.00	0.00
<b>Other Goals</b>					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
<b>Other Funds</b>					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	416,264.34	174,777.24	0.00	591,041.58
--	Cafeteria (Funds 13 and 61)		0.00		0.00
<b>Total Allocated Support Costs</b>		23,955,605.10	14,642,448.77	3,026,161.83	41,624,215.70

Unaudited Actuals  
2019-20  
Program Cost Report  
Schedule of Central Administration Costs (CAC)

<b>A. Central Administration Costs in General Fund and Charter Schools Funds</b>		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	2,978,667.30
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	45,511.61
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	7,699,402.82
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	2,278,883.53
5	<b>Total Central Administration Costs in General Fund and Charter Schools Funds</b>	<b>13,002,465.26</b>
<b>B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	154,214,530.13
2	Total Allocated Costs (from Form PCR, Column 2, Total)	41,624,215.70
3	<b>Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>	<b>195,838,745.83</b>
<b>C. Direct Charged Costs in Other Funds</b>		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	1,512,465.71
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	7,649,541.21
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	<b>Total Direct Charged Costs in Other Funds</b>	<b>9,162,006.92</b>
<b>D. Total Direct Charged and Allocated Costs (B3 + C5)</b>		<b>205,000,752.75</b>
<b>E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)</b>		<b>6.34%</b>

Unaudited Actuals  
2019-20  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	1,165,370.76				1,165,370.76
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			196,498.67		196,498.67
Other Outgo (Objects 1000-7999)				3,251,580.58	3,251,580.58
<b>Total Other Costs</b>	1,165,370.76	0.00	196,498.67	3,251,580.58	4,613,450.01

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**Unaudited Actuals  
 2019-20 Unaudited Actuals  
 Technical Review Checks**

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

**IMPORT CHECKS**

**GENERAL LEDGER CHECKS**

**EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them.** EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>NEG. EFB</u>
01	3210	-121,681.45
Explanation: Per CDE guidance, ESSER Fund expenditures (Resource 3210) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3210.		
01	3220	-2,897,506.04
Explanation: Per CDE guidance, CRF-Coronavirus Relief Fund expenditures (Resource 3220) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3220.		
Total of negative resource balances for Fund 01		-3,019,187.49

**OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund:** EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
01	3210	9790	-121,681.45
Explanation: Per CDE guidance, ESSER Fund expenditures (Resource 3210) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3210.			
01	3220	9790	-2,897,506.04
Explanation: Per CDE guidance, CRF-Coronavirus Relief Fund expenditures (Resource 3220) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3220.			

**SUPPLEMENTAL CHECKS**

**EXPORT CHECKS**

Checks Completed.

SACS2020ALL Financial Reporting Software - 2020.2.0  
9/8/2020 2:44:04 PM

56-72538-0000000

Unaudited Actuals  
2020-21 Budget  
Technical Review Checks

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

**IMPORT CHECKS**

CHK-RESOURCExOBJECTB - (O) - The following combinations for RESOURCE and OBJECT (objects 9791, 9793, and 9795) are invalid: EXCEPTION

ACCOUNT						RESOURCE	OBJECT	VALUE
FD	RS	PY	GO	FN	OB			
01	3220	0	0000	0000	9791	3220	9791	-2,897,506.04

Explanation: Per CDE guidance, CRF-Coronavirus Relief Fund expenditures (Resource 3220) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3220.

**GENERAL LEDGER CHECKS**

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

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Explanation: Per CDE guidance, CRF-Coronavirus Relief Fund expenditures (Resource 3220) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3220.

Total of negative resource balances for Fund 01 -3,019,187.49

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
01	3210	9790	-121,681.45
Explanation:Per CDE guidance, ESSER Fund expenditures (Resource 3210) are allowed to be reported in 2019-20, but revenue will not be reported until 2020-21. This results in a negative ending balance for Resource 3210.			
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**SUPPLEMENTAL CHECKS**

**EXPORT CHECKS**

Checks Completed.

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Consent Agenda

**Request for Approval of Resolution #20-09 Identifying District Representatives to the State Allocation Board (Penanhoat)**

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The Office of Public School Construction's (OPSC) State Allocation Board (SAB) requires Board action to appoint staff members as District Representatives to their organization. Said Representatives certify documents and act as liaisons with the SAB. OPSC must be notified when a change in the representation occurs.

Dr. Karling Aguilera-Fort, Superintendent, and Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services are currently on file with OPSC/SAB as District Representatives. Resolution #20-09 to appoint Dana Miller, Director of Facilities, as an additional authorized District Representative is hereby presented for the Board's consideration.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees approve Resolution #20-09 as outlined above and authorize its filing with the SAB.

**ADDITIONAL MATERIALS:**

**Attached:** [Resolution #20-09 \(2 pages\)](#)

**RESOLUTION #20-09**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
OXNARD SCHOOL DISTRICT IDENTIFYING DISTRICT  
REPRESENTATIVES TO THE STATE ALLOCATION BOARD**

WHEREAS, the Board of Trustees of the Oxnard School District will be requesting funding of one or more School Facility Program projects pursuant to Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10, et Seq. of the Education Code; and

WHEREAS, the Board of Trustees of the Oxnard School District is required to identify the District Representatives that will certify documents and act as liaisons with the State Allocation Board; and

WHEREAS, the Board of Trustees of the Oxnard School District has identified the following individuals as the District Representatives:

- ◆ Karling Aguilera-Fort, Superintendent
- ◆ Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services
- ◆ Dana Miller, Director, Facilities

WHEREAS, the District Representatives have been directed to review all school sites for modernization eligibility and update the eligibility on an annual basis when applicable;

WHEREAS, the District Representatives have been directed to review the District's new construction eligibility and update the eligibility on an annual basis when applicable;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Oxnard School District authorizes the District Representatives to execute documents as necessary to carry out the provision of this Resolution.

PASSED AND ADOPTED by the Board of Trustees of the Oxnard School District the 16<sup>th</sup> day of September, 2020.

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President of the Board Trustees of the  
OXNARD SCHOOL DISTRICT

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Clerk of the Board Trustees of the  
OXNARD SCHOOL DISTRICT

CLERK'S CERTIFICATE

I, Debra M. Cordes, Clerk of the Board of Trustees of the OXNARD SCHOOL DISTRICT, hereby certify that the foregoing is a full, true, and correct copy of Resolution #20-09 adopted at a regular meeting place thereof on the 16<sup>th</sup> day of September, 2020, of which meeting all the members of said Board of Trustees had due notice and at which a majority thereof were present, and that at said meeting said Resolution was adopted by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

An agenda of said meeting was posted at least 72 hours before said meeting at Oxnard, California, a location freely accessible to members of the public, and a brief general description of said Resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; that the foregoing Resolution is a full, true and correct copy of the original Resolution adopted at said board meeting and entered in said minutes; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: September 16, 2020

\_\_\_\_\_  
Clerk of the Board of Trustees of the  
OXNARD SCHOOL DISTRICT

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Consent Agenda

**Enrollment Report (Penanhoat)**

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District enrollment as of August 31, 2020 was 15,125. This is 635 less than the same time last year.

**FISCAL IMPACT:**

N/A

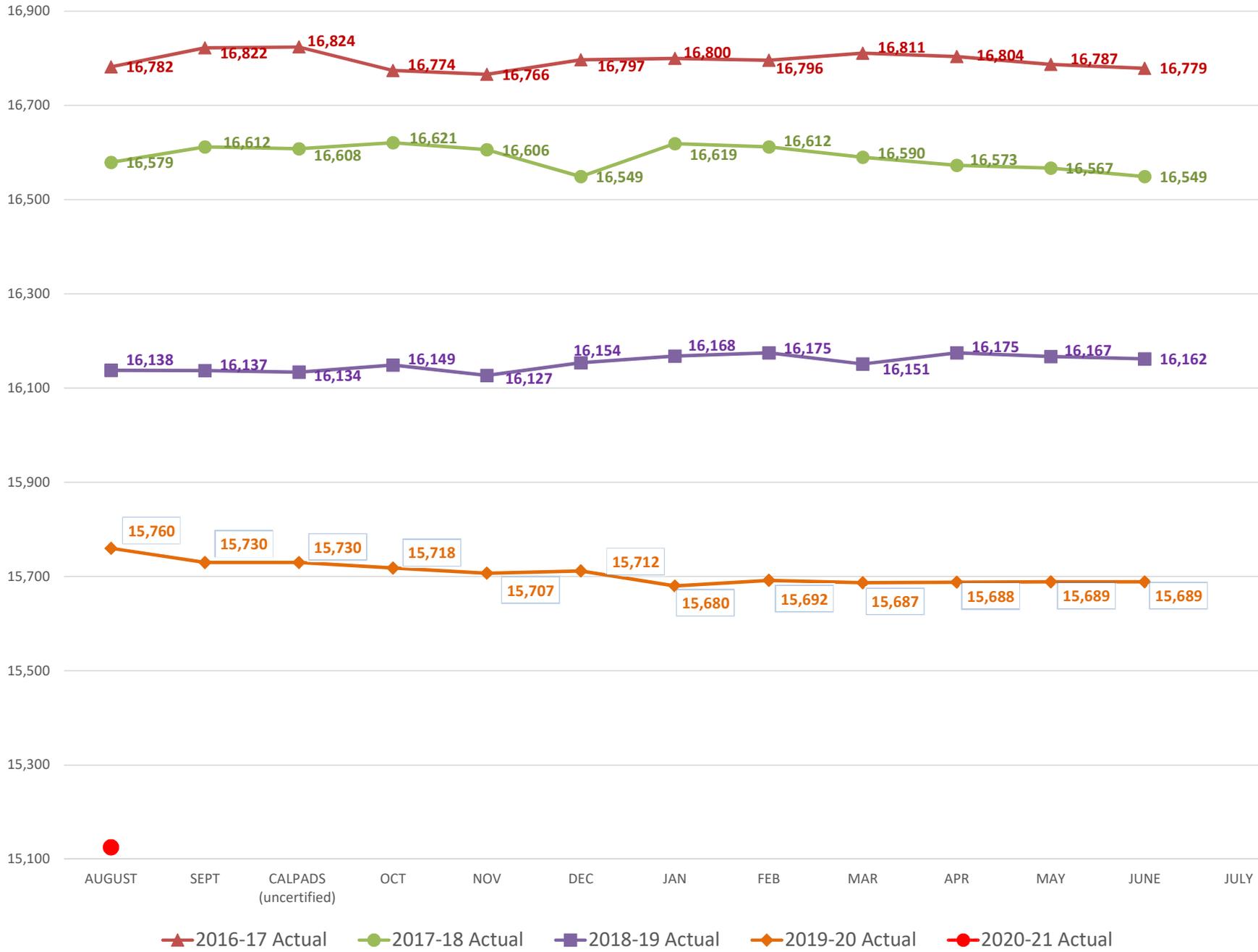
**RECOMMENDATION:**

Information only.

**ADDITIONAL MATERIALS:**

**Attached:** [Graph – Oxnard School District Enrollment History 2016-17 through 2020-21 Actuals \(1 page\)](#)

Oxnard School District Enrollment History 2016-17 through 2020-21 Actuals



**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Support Services Agreement

**Approval of Agreement #20-68, Panorama Education (DeGenna/Ridge)**

---

Panorama Education will provide a web-based assessment and data system that identifies student needs within the realm of social and emotional learning. Panorama Surveys helps schools and districts collect valid and reliable feedback about a wide range of topics that matter most – from engagement and communication, to school climate and culture. Panorama for Social-Emotional Learning helps educators understand students’ SEL – the skills and mindset that enable students to succeed in school and in life – with research-backed measures and actionable data reports.

Panorama Student Success provides a complete picture of every student’s academics, attendance, behavior, and social-emotional learning (SEL) progress in school.

**FISCAL IMPACT:**

Not to exceed \$125,000.00 – General Fund

**RECOMMENDATION:**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-68 with Panorama Education.

**ADDITIONAL MATERIALS:**

**Attached:** [Agreement-Service Order #20-68, Panorama Education \(5 Pages\)](#)  
[Certificate of Insurance \(1 Page\)](#)

# PANORAMA EDUCATION – SERVICE ORDER



Primary Contact Information			
Client		Panorama Education, Inc. ("Panorama")	
<i>Client Legal Name ("Client")</i>	Oxnard School District	<i>Company Name</i>	Panorama Education
<i>Primary Contact, Title</i>	Chris Ridge, Director of Pupil Services	<i>Primary Contact, Title</i>	Diana Lay, Account Director
<i>Billing / Payment Address</i>	1051 South A Street	<i>Billing Address</i>	24 School Street, 4 <sup>th</sup> Floor
<i>City / State / Zip</i>	Oxnard, CA 93030	<i>City / State / Zip</i>	Boston, MA 02108
<i>Email</i>	<a href="mailto:mridge@oxnardsd.org">mridge@oxnardsd.org</a>	<i>Email</i>	dlay@panoramaed.com
<i>Phone</i>	(805) 385-1501 ext 2161	<i>Phone</i>	617-925-5749
<i>Billing Contact</i>	Teresa Barron		
<i>Billing Email Address</i>	tbarron@oxnardsd.org		

## (1) Description of Services and (2) Fees

Description of Services	Fees		
<p><b>Panorama Student Success: Platform License Fee</b> Access to Panorama Student Success Platform and Support (as defined in the Terms and Conditions) for 16,000 students:</p> <ul style="list-style-type: none"> <li>Dashboards and reporting for teachers, student support staff, school administrators, and district administrators</li> <li>Panorama's social-emotional learning survey or screener for students and staff</li> <li>Includes survey administration, analysis, and reporting</li> <li>Ongoing integration of Aequitas (Q &amp; MISTAR) &amp; standard filters into Student Success platform. Includes behavior, attendance, coursework, rosters, and demographics</li> <li>Intervention tracking</li> </ul> <p><b>Project Management</b> Includes dedicated Client Success Manager who will work with the client's main point of contact to execute a successful project administration.</p> <ul style="list-style-type: none"> <li>Develop project timeline</li> <li>Manage setup and administration</li> <li>Customize configurations</li> <li>Coordinate rollout of reports</li> </ul> <p><b>Technical Support</b> Includes dedicated Client Success Manager who will work with the client's main point of contact to execute a successful implementation.</p> <ul style="list-style-type: none"> <li>Manage setup and configurations</li> </ul>	<b>Effective Date:</b>	<u>October 10, 2020</u>	
	<b>Contract Term:</b> (From Effective Date)	<u>1 year</u>	
	<b>Student Success Annual License Fee and Project Management and Technical Support:</b>	\$96,000	
	<b>Social-Emotional Learning License Fee and Project Management:</b>	\$24,000	
	<b>Subtotal License Fee:</b>	\$120,000	
	<b>Professional Development:</b>	\$5,000	
	<b>Subtotal Services Fees:</b>	\$5,000	
	<b>Annual Total:</b> (Due on Effective Date for Year 1)	\$125,000	
<b>Total Over Contract Term:</b>	\$125,000		

# PANORAMA EDUCATION – SERVICE ORDER



<ul style="list-style-type: none"> <li>Platform maintenance</li> <li>End user email support</li> <li>Online resources</li> <li>Data integration</li> </ul> <p><b>Professional Development: Virtual</b> Includes prep and digital access to materials:</p> <ul style="list-style-type: none"> <li>4 sessions (60-90 minutes each)</li> </ul>		
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**Other Terms and Conditions (if any)**

**Agreement**

The agreement by and between the Client and Panorama (this "Agreement") consists of this Service Order (the "SO") and the Terms and Conditions attached to the SO.

**Authorization**

By signing below, the parties hereto ACCEPT AND AGREE to this Agreement as of the last date executed.

Client Signature:	Print Name, Title: Lisa A. Franz Director, Purchasing	Date:
Panorama Signature:	Print Name, Title:	Date:

## BACKGROUND

Panorama is an education technology company that has developed a cloud-based platform-as-a-service that enables schools and school districts to analyze student and school data, measure social-emotional learning, and design and implement survey programs for students, staff and parents (the “Platform”). Client and Panorama have entered into the SO and, from time to time hereafter, Client and Panorama may enter into additional Service Orders (“Future SOs”) pursuant to which Client will purchase rights to use the Platform and receive services. These Terms and Conditions are incorporated by reference into the SO to create this Agreement and will be incorporated by reference into each Future SO to create separate future agreements for the rights and services described in the applicable Future SO, in each case to the exclusion of any other terms or conditions that either party seeks to impose or incorporate or that are implied by course of dealing.

## 1 RIGHT TO USE PLATFORM

1.1 Platform. Subject to the terms and conditions of this Agreement, Panorama hereby grants Client the limited, nonexclusive, nontransferable, non-sublicensable right to access and use the Platform via the Internet during the Term solely for Client’s use (including use by Client’s students, staff and parents, as described in the SO, if applicable (“Authorized Users”).

1.2 Limitations. The following limitations and restrictions will apply to the Platform:

(a) Client will not provide access to the Platform to any person who is not an employee or contractor of Client or an Authorized User.

(b) Except as expressly permitted hereunder, Client will not and will not permit or authorize any third party to: (i) reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas or algorithms of the Platform; (ii) modify, translate or create derivative works based on the Platform; (iii) copy, rent, lease, distribute, pledge, assign or otherwise transfer or allow any lien, security interest or other encumbrance on the Platform; (iv) use the Platform for timesharing or service bureau purposes or otherwise for the benefit of a third party; (v) hack, manipulate, interfere with or disrupt the integrity or performance of or otherwise attempt to gain unauthorized access to the Platform or its related systems, hardware or networks or any content or technology incorporated in any of the foregoing; or (vi) remove or obscure any proprietary notices or labels of Panorama or its suppliers on the Platform.

## 2 OWNERSHIP; RESERVATION OF RIGHTS

2.1 Client Ownership. Client owns (a) any data Client inputs into the Platform that identifies Client or its students, staff or parents (including Authorized Users) and any Survey responses provided by Client, its students, staff or parents (including Authorized Users) (“Data”), and (b) any other data and content provided by Client or Authorized Users to Panorama or input into the Platform, such as Survey questions (“Other Data”), and, together with the Data, “Client Data”). Client hereby grants to Panorama a non-exclusive, worldwide, royalty-free, fully paid up, sublicenseable (through multiple tiers) (i) right and license during the Term to copy, distribute, display and create derivative works of and use the Client Data to perform Panorama’s obligations under this Agreement; (ii) perpetual, irrevocable right and license to copy, modify and use Client Data to create aggregated, non-personally identifiable data or information (“Blind Data”) and copy, distribute, display, create derivative works of and use the Blind Data for benchmarking, research or development purposes, including published research, and (iii) perpetual, irrevocable right and license to copy, distribute, display and create derivative works of and use Other Data for any and all purposes, in any form, media or manner. Client reserves any and all right, title and interest in and to the Client Data other than the licenses therein expressly granted to Panorama under this Agreement.

2.2 Panorama Ownership. Panorama retains all right, title and interest in and to the Platform, all copies or parts thereof (by whomever produced) and all intellectual property rights therein. Panorama grants no, and reserves any and all, rights other than the rights expressly granted to Client under this Agreement with respect to the Platform.

2.3 Feedback. Client may from time to time provide suggestions, comments for enhancements or functionality or other feedback (“Feedback”) to Panorama

with respect to the Platform. Panorama has full discretion to determine whether to proceed with development of the requested enhancements, features or functionality. Client hereby grants Panorama a royalty-free, fully paid-up, worldwide, transferable, sublicenseable, irrevocable, perpetual license to (a) copy, distribute, transmit, display, perform, and create derivative works of the Feedback in whole or in part; and (b) use the Feedback in whole or in part, including without limitation, the right to develop, manufacture, have manufactured, market, promote, sell, have sold, offer for sale, have offered for sale, import, have imported, rent, provide and lease products or services that practice or embody, or are configured for use in practicing, the Feedback in whole or in part.

2.4 Client Responsibilities. Client will (a) use commercially reasonable efforts to prevent unauthorized access to or use of the Platform and notify Panorama promptly of any such unauthorized access or use, and (b) use the Platform only in accordance with the documentation and applicable laws and regulations.

2.5 Data Security. Panorama will implement and maintain reasonable administrative, physical and technical safeguards (“Safeguards”) which attempt to prevent any collection, use or disclosure of, or access to Client Data that this Agreement does not expressly authorize, including, without limitation, an information security program that meets commercially reasonable industry practice to safeguard Client Data. Such information security program includes: (a) physical security of all premises in which Client Data will be processed and/or stored; and (b) reasonable precautions taken with respect to the employment of, access given to, and education and training of any and all personnel furnished or engaged by Panorama to perform any part of the services hereunder.

2.6 Privacy Policy. Panorama cares deeply about privacy, and we recognize that it is important to the educators, students, and parents we serve. Please see our Privacy Policy at <https://www.panoramaed.com/privacy> for more information about how we protect the privacy of those we serve.

2.7 Right to Data Destruction. If requested by the Client, during or after the term of this agreement, Panorama will make reasonable efforts to destroy or otherwise render Client Data inaccessible.

## 3 FEES; PAYMENT TERMS

3.1 Fees; Payment Terms. Unless otherwise indicated on the SO, Client will pay all fees within thirty (30) days of the invoice date. If payment of any fee is not made when due and payable, a late fee will accrue at the rate of the lesser of one and one-half percent (1.5%) per month or the highest legal rate permitted by law and Client will pay all reasonable expenses of collection. In addition, if any past due payment has not been received by Panorama within thirty (30) days from the time such payment is due, Panorama may suspend access to the Platform until such payment is made.

3.2 Net of Taxes. All amounts payable by Client to Panorama hereunder are exclusive of any sales, use and other taxes or duties, however designated, including without limitation, withholding taxes, royalties, know-how payments, customs, privilege, excise, sales, use, value-added and property taxes (collectively “Taxes”). Client will be solely responsible for payment of any Taxes, except for those taxes based on the income of Panorama. Client will not withhold any Taxes from any amounts due Panorama.

## 4 TERM, TERMINATION

4.1 Term. The term of this Agreement will commence on the Effective Date and, unless earlier terminated in accordance with this Section 4, will continue through the date set forth on the SO (the “Term”).

4.2 Termination; Effect of Termination. In addition to any other remedies it may have, either party may terminate this Agreement if the other party breaches any of the terms or conditions of this Agreement and fails to cure such breach within thirty (30) days’ notice (or ten (10) days in the case of nonpayment) after receiving notice thereof. Upon any termination of this Agreement, Client will pay in full for the use of the Platform up to and including the last day on which the Platform is provided. Upon any termination of this Agreement for any reason, Panorama may, but is not obligated to, in its sole discretion and without delivery of any notice to Client, delete any Client Data stored or otherwise archived on the Platform or on Panorama’s network. Upon termination of this Agreement, all rights granted hereunder and all

## Terms and Conditions

obligations of Panorama to provide the Platform will immediately terminate and Client will (a) cease use of the Platform; and (b) return or destroy all other copies or other embodiments of Panorama's Confidential Information.

4.3 Survival. Upon expiration or termination of this Agreement, all obligations in this Agreement will terminate, provided that Sections 2 (Ownership; Reservation of Rights), 3 (Fees; Payment Terms), 4.2 (Termination; Effect of Termination), 4.3 (Survival), 5 (Confidentiality), 6.2 (Disclaimer), 7 (Limitations of Liability; Indemnification), and 8 (General) will survive.

## 5 CONFIDENTIALITY

5.1 As used herein, "Confidential Information" means, subject to the exceptions set forth in the following sentence, any information or data, regardless of whether it is in tangible form, disclosed by either party (the "Disclosing Party") that the Disclosing Party has either marked as confidential or proprietary, or has identified in writing as confidential or proprietary within thirty (30) days of disclosure to the other party (the "Receiving Party"); provided, however, that a Disclosing Party's business plans, strategies, technology, research and development, current and prospective Clients, billing records, and products or services will be deemed Confidential Information of the Disclosing Party even if not so marked or identified. Panorama's Confidential Information includes, without limitation, the Platform and the terms of this Agreement. Information will not be deemed "Confidential Information" if such information: (a) is known to the Receiving Party prior to receipt from the Disclosing Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; (b) becomes known (independently of disclosure by the Disclosing Party) to the Receiving Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; or (c) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party. Each party acknowledges that the Confidential Information constitutes valuable trade secrets and proprietary information of a party, and each party agrees that it will use the Confidential Information of the other party solely in accordance with the provisions of this Agreement and it will not disclose, or permit to be disclosed, the same directly or indirectly, to any third party without the other party's prior written consent, except as otherwise permitted hereunder. Each party will use reasonable measures to protect the confidentiality and value of the other party's Confidential Information. Notwithstanding any provision of this Agreement, either party may disclose the terms of this Agreement, in whole or in part (i) to its employees, officers, directors, professional advisers (e.g., attorneys, auditors, financial advisors, accountants and other professional representatives), existing and prospective investors or acquirers contemplating a potential investment in or acquisition of a party, sources of debt financing, acquirers and/or subcontractors who have a need to know and are legally bound to keep such Confidential Information confidential by confidentiality obligations or, in the case of professional advisors, are bound by ethical duties to keep such Confidential Information confidential consistent with the terms of this Agreement; and (ii) as reasonably deemed by a party to be required by law (in which case each party will provide the other with prior written notification thereof, will provide such party with the opportunity to contest such disclosure, and will use its reasonable efforts to minimize such disclosure to the extent permitted by applicable law). Each party agrees to exercise due care in protecting the Confidential Information from unauthorized use and disclosure. In the event of actual or threatened breach of the provisions of this Section, the non-breaching party will be entitled to seek immediate injunctive and other equitable relief, without waiving any other rights or remedies available to it. Each party will promptly notify the other in writing if it becomes aware of any violations of the confidentiality obligations set forth in this Agreement. Upon the termination of this Agreement, each Receiving Party agrees to promptly return to the Disclosing Party or destroy all Confidential Information of the Disclosing Party that is in the possession of the Receiving Party and to certify the return or destruction of all such Confidential Information and embodiments thereof.

## 6 REPRESENTATIONS, WARRANTIES AND DISCLAIMER

6.1 Representations and Warranties. Each party represents and warrants to the other party that (a) such party has the required power and authority to enter into this Agreement and to perform its obligations hereunder, (b) the execution of this Agreement and performance of its obligations thereunder do not and

will not violate any other agreement to which it is a party, and (c) this Agreement constitutes a legal, valid and binding obligation when signed by both parties. Client represents and warrants that it has the right to provide the Client Identifying Data and Client Content for the purposes contemplated by this Agreement.

6.2 Disclaimer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE PLATFORM IS PROVIDED ON AN "AS-IS" BASIS AND PANORAMA DISCLAIMS ANY AND ALL WARRANTIES. EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, NEITHER PARTY MAKES ANY ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED (EITHER IN FACT OR BY OPERATION OF LAW), OR STATUTORY, AS TO ANY MATTER WHATSOEVER. ALL OTHER EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS AND WARRANTIES ARE HEREBY EXCLUDED TO THE EXTENT ALLOWED BY APPLICABLE LAW. EACH PARTY EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. NEITHER PARTY WARRANTS AGAINST INTERFERENCE WITH THE ENJOYMENT OF THE PRODUCTS OR SERVICES PROVIDED BY SUCH PARTY OR AGAINST INFRINGEMENT. NEITHER PARTY WARRANTS THAT THE PRODUCTS OR SERVICES PROVIDED BY SUCH PARTY ARE ERROR-FREE OR THAT OPERATION OF SUCH PARTY'S PRODUCTS OR SERVICES WILL BE SECURE OR UNINTERRUPTED. NEITHER PARTY WILL HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATION OR WARRANTY ON BEHALF OF THE OTHER PARTY TO ANY THIRD PARTY.

## 7 LIMITATIONS OF LIABILITY; INDEMNIFICATION

7.1 Disclaimer of Consequential Damages. THE PARTIES HERETO AGREE THAT, NOTWITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT, EXCEPT FOR (A) CLIENT'S USE OF THE PLATFORM OTHER THAN EXPRESSLY PERMITTED BY SECTION 1 (RIGHT TO USE PLATFORM) ABOVE, (B) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY) ABOVE, AND (C) LIABILITY ARISING FROM A PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 7.4 AND 7.5 BELOW, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, RELIANCE, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, LOST OR DAMAGED DATA, LOST PROFITS OR LOST REVENUE, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF A PARTY HAS BEEN NOTIFIED OF THE POSSIBILITY THEREOF.

7.2 General Cap on Liability. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, EXCEPT FOR (A) CLIENT'S USE OF THE PLATFORM OTHER THAN EXPRESSLY PERMITTED BY SECTION 1 (RIGHT TO USE PLATFORM) ABOVE, (B) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY) ABOVE, AND (C) LIABILITY ARISING FROM A PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 7.4 AND 7.5 BELOW, AS APPLICABLE, UNDER NO CIRCUMSTANCES WILL EITHER PARTY'S LIABILITY FOR ALL CLAIMS ARISING UNDER OR RELATING TO THIS AGREEMENT (INCLUDING BUT NOT LIMITED TO WARRANTY CLAIMS), REGARDLESS OF THE FORUM AND REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED ON CONTRACT, TORT, OR OTHERWISE, EXCEED THE AGGREGATE FEES PAID BY CLIENT TO PANORAMA UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE EVENT OR CIRCUMSTANCES GIVING RISE TO SUCH LIABILITY. THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT.

7.3 Independent Allocations of Risk. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT

## Terms and Conditions

BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT, AND EACH OF THESE PROVISIONS WILL APPLY EVEN IF THEY HAVE FAILED OF THEIR ESSENTIAL PURPOSE.

**7.4 Indemnification by Panorama.** Except for liability for which Client is responsible under Section 7.5, Panorama will indemnify, defend and hold Client and the officers, directors, agents, and employees of Client ("Client Indemnified Parties") harmless from settlement amounts and damages, liabilities, penalties, costs and expenses ("Liabilities") that are payable to any third party or incurred by the Client Indemnified Parties (including reasonable attorneys' fees) arising from any third party claim, demand or allegation that the use of the Platform in accordance with the terms and conditions of this Agreement infringes such third party's copyright or results in a misappropriation of such third party's trade secrets. Panorama will have no liability or obligation under this Section 7.4 if such Liability is caused in whole or in part by (a) modification of the Platform by any party other than Panorama without Panorama's express consent; (b) the combination, operation, or use of the Panorama with other product(s), data or services not provided by Panorama where the Platform would not by itself be infringing; or (c) unauthorized or improper use of the Platform. If the use of the Platform by Client has become, or in Panorama's opinion is likely to become, the subject of any claim of infringement, Panorama may at its option and expense (i) procure for Client the right to continue using the Platform as set forth hereunder; (ii) replace or modify the Platform to make it non-infringing so long as the Platform has at least equivalent functionality; (iii) substitute an equivalent for the Platform or (iv) if options (i)-(iii) are not available on commercially reasonable terms, terminate this Agreement. This Section 7.4 states Panorama's entire obligation and Client's sole remedies in connection with any claim regarding the intellectual property rights of any third party.

**7.5 Indemnification by Client.** Client will indemnify, defend and hold Panorama and the officers, directors, agents, and employees of Panorama ("Panorama Indemnified Parties") harmless from Liabilities that are payable to any third party or incurred by the Panorama Indemnified Parties (including reasonable attorneys' fees) arising from any third party claim, demand or allegation arising from or related to (a) any use by Client or Authorized Users of the Platform in violation of this Agreement or (b) the Client Data.

**7.6 Indemnification Procedure.** If a Client Indemnified Party or a Panorama Indemnified Party (each, an "Indemnified Party") becomes aware of any matter it believes it should be indemnified under Section 7.4 or Section 7.5, as applicable, involving any claim, action, suit, investigation, arbitration or other proceeding against the Indemnified Party by any third party (each an "Action"), the Indemnified Party will give the other party (the "Indemnifying Party") prompt written notice of such Action. The Indemnified Party will cooperate, at the expense of the Indemnifying Party, with the Indemnifying Party and its counsel in the defense and the Indemnified Party will have the right to participate fully, at its own expense, in the defense of such Action with counsel of its own choosing. Any compromise or settlement of an Action will require the prior written consent of both parties hereunder, such consent not to be unreasonably withheld or delayed.

## 8 GENERAL

Client may not remove or export from, or use from outside, the United States or allow the export or re-export of the Platform or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. Neither party may assign this Agreement by operation of law or otherwise or assign or delegate its rights or obligations under the Agreement without the other party's prior written consent; provided however, that either party may assign this Agreement to an acquirer of or successor to all or substantially all of its business or assets to which this Agreement relates, whether by merger, sale of assets, sale of stock, reorganization or otherwise. Any assignment or attempted assignment by either party otherwise than in accordance with this Section 8 will be null and void. Both parties agree that this Agreement is the complete and exclusive

statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and a party does not have any authority of any kind to bind the other party in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. Client acknowledges that any unauthorized use of the Platform will cause irreparable harm and injury to Panorama for which there is no adequate remedy at law. In addition to all other remedies available under this Agreement, at law or in equity, Client further agrees that Panorama will be entitled to injunctive relief in the event Client uses the Platform in violation of the limited license granted herein or uses the Platform in any way not expressly permitted by this Agreement. All notices under this Agreement will be in writing and sent to the recipient's address set forth in the SO and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. Each party agrees that it will not, without prior written consent of the other, issue a press release regarding their business relationship. Notwithstanding anything herein to the contrary, Panorama may identify Client and the relationship between Panorama and Client in Panorama's marketing collateral, website, and other promotional and marketing materials. Each party will be excused from performance for any period during which, and to the extent that, it is prevented from performing any obligation or service, in whole or in part, as a result of a cause beyond its reasonable control and without its fault or negligence, including, but not limited to, acts of God, acts of war, epidemics, fire, communication line failures, power failures, earthquakes, floods, blizzard, or other natural disasters (but excluding failure caused by a party's financial condition or any internal labor problems (including strikes, lockouts, work stoppages or slowdowns, or the threat thereof)) (a "Force Majeure Event"). Delays in performing obligations due to a Force Majeure Event will automatically extend the deadline for performing such obligations for a period equal to the duration of such Force Majeure Event. Except as otherwise agreed upon by the parties in writing, in the event such non-performance continues for a period of thirty (30) days or more, either party may terminate this Agreement by giving written notice thereof to the other party. Upon the occurrence of any Force Majeure Event, the affected party will give the other party written notice thereof as soon as reasonably practicable of its failure of performance, describing the cause and effect of such failure, and the anticipated duration of its inability to perform. This Agreement will be governed by the laws of the Commonwealth of Massachusetts without regard to its conflict of laws provisions. For all disputes relating to this Agreement, each party submits to the exclusive jurisdiction of the state and federal courts located in Boston, Massachusetts and waives any jurisdictional, venue, or inconvenient forum objections to such courts.



**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Support Services Agreement

**Approval of Memorandum of Agreement #20-69, County of Ventura/Ventura County Behavioral Health (DeGenna/Ridge)**

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The purpose of the MOU is to maintain a provision of services relationship between the County of Ventura/Ventura County Behavioral Health (VCBH) and Oxnard School District (OSD). VCBH will work in partnership with OSD to provide community outreach at targeted school sites. VCBH will offer parent workshops and meet individually with OSD families to facilitate early identification and treatment with behavioral health services. VCBH will work in concert with school site staff to ensure proper delivery of VCBH services to OSD families.

Term of Agreement: September 17, 2020 through June 30, 2023

**FISCAL IMPACT:**

Oxnard School District will not be charged for the services provided by VCBH.

**RECOMMENDATION:**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Memorandum of Agreement #20-69 with County of Ventura/Ventura County Behavioral Health.

**ADDITIONAL MATERIALS:**

**Attached:** [Memorandum of Agreement #20-69, Ventura County Behavioral Health \(8 Pages\)](#)  
[Certificate of Insurance \(1 Page\)](#)

**MEMORANDUM OF AGREEMENT #20-69 BETWEEN  
THE COUNTY OF VENTURA AND  
OXNARD SCHOOL DISTRICT FOR  
EDUCATIONAL SUPPORT SERVICES**

This Memorandum of Agreement (“MOA”) is made and entered into by and between the OXNARD SCHOOL DISTRICT (hereinafter referred to as “District”) and the County of Ventura, through its Behavioral Health Department (hereinafter referred to as “VCBH”), collectively referred to as the “parties.”

Whereas, District desires to engage VCBH to provide educational support services as described in Exhibit A – Description of Services, which is attached hereto and incorporated herein by this reference (“Services”); and

Whereas, VCBH has the necessary qualifications by reason of training, experience, preparation and organization and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this MOA;

NOW, THEREFORE, it is agreed as follows:

1. **ARRAY OF SERVICES.** VCBH agrees to provide the Services set forth in Exhibit A at school sites and district locations mutually agreed to by the parties.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this MOA is that of independent contractor. In performing the Services, VCBH shall at all times act and perform as an independent contractor of District, and not as a partner, joint venturer, agent or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Neither party is granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of the other party or to bind the other party in any manner. Except for any materials, procedures or subject matter agreed upon, and reduced to writing herein, between VCBH and District, VCBH shall have complete control over the manner and method of performing the Services.

VCBH understands and agrees to independent contractor status. VCBH understands and agrees that acceptance of this MOA creates a rebuttable presumption that the officers, agents, employees or subcontractors of VCBH are not entitled to coverage under the California workers’ compensation insurance laws, unemployment insurance, health insurance, pension plans or any other benefits normally offered or conveyed to District employees. VCBH will be responsible for payment of all VCBH employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this MOA.

3. **NON-EXCLUSIVITY.**
  - a. During the term of this MOA VCBH may, independent of its relationship with District, without breaching this MOU or any duty owed to District, render services for any other entity.
  - b. During the term of this MOA District may, independent of its relationship with VCBH, without breaching this MOU or any duty owed to VCBH, contract with other individuals and entities to render the same or similar services to District.
4. **SERVICES.** VCBH shall provide District with the Services described on the “Description of Services” attached hereto at Exhibit A and incorporated herein by this reference.
5. **TIME OF PERFORMANCE.** The term of this MOA shall commence on September 17, 2020, and terminate on June 30, 2023.
6. **PAYMENT AND EXPENSES.** There is no financial obligation on the part of District or VCBH to participate in this educational outreach program.
7. **ASSIGNMENT AND SUBCONTRACTORS.** Neither party shall assign or transfer this MOA or any rights or interest hereunder without the prior written consent of the other party, which may be withheld in that party’s sole and absolute discretion for any reason. Nothing contained herein shall prevent VCBH from employing independent associates, subcontractors and sub-consultants as VCBH may deem appropriate to assist in the performance of Services herein, subject to the prior written approval of District. Any attempted assignment or transfer in violation of this MOA shall be null and void and of no force and effect. Any attempted assignment or transfer in violation of this MOU shall be grounds for the non-assigning or non-transferring party, in its sole discretion, to terminate the MOA.
8. **TERMINATION OR AMENDMENT.** This MOA may be terminated or amended in writing at any time by mutual written consent of the parties, and may be terminated by either party for any reason by giving the other party 30 days’ advance written notice. The parties to this MOA shall be excused from performance hereunder during the time and to the extent they are prevented from obtaining, delivering or performing services due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
9. **NOTICE.** Any notice, demand or request required or permitted to be given under this MOA shall be deemed fulfilled by written notice, demand or request served on the party entitled thereto by one of the following methods:

- a. Personal delivery;
- b. Nationally recognized overnight express courier;
- c. Certified or registered prepaid U.S. mail, return receipt requested; or
- d. Electronic mail or electronic facsimile transmission; provided that, if given electronically, an additional copy shall also be delivered by a, b or c above.

If mailed, such notice, demand or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third day following posting; or if sent by a nationally recognized overnight express courier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to District and VCBH as follows:

Oxnard School District  
District

Ventura County Behavioral Health  
VCBH

Attn: Lisa A. Franz, Director, Purchasing

Attn: Maryza Seal, Contracts Manager

Email: [Maryza.Seal@Ventura.org](mailto:Maryza.Seal@Ventura.org)

1051 South A Street  
Street

1911 Williams Drive  
Street

Oxnard, CA 93030  
City, State, Zip Code

Oxnard CA, 93036  
City, State, Zip Code

- 10. **WARRANTY.** VCBH hereby warrants to District that the Services shall be performed in a professional manner consistent with industry standards.
- 11. **ADDITIONAL WORK.** If changes in the Services are recommended by VCBH or District, and informal consultations with the other party indicate that a change is warranted, the changes shall be implemented in the following manner:
  - a. A letter outlining the changes shall be forwarded to District by VCBH with an outline of changes in the Description of Services, Exhibit A.
  - b. A written amendment to this MOA shall be prepared by District and executed by the parties before any performance of additional or different Services.

Any such amendment to the MOA shall not render ineffective or invalidate unaffected portions of this MOA.

- 12. **COMPLIANCE WITH LAWS.** VCBH hereby agrees that its officers, agents, employees and subcontractors shall obey all applicable local, state and federal laws and regulations in the performance of this MOA, including, but not limited to, minimum wage laws and/or prohibitions against discrimination.

VCBH and its officers, agents, employees and/or subcontractors shall secure and maintain in force for the full term of this MOA, at VCBH's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, and materials or supplies necessary for completion of the Services.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** VCBH represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or any and all other protected classes consistent with all applicable local, state and federal law.
14. **PRIVACY.** VCBH and District acknowledge the protections afforded to student health information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Pub. L. No. 104-191, student records under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. section 1232g, and health and other records under provisions of state law relating to privacy. VCBH and District shall ensure that all activities undertaken under this MOA conform to the requirements of these laws.
15. **INDEMNIFICATION.** VCBH agrees to defend, indemnify and hold harmless District, its officers, directors, agents, employees and/or volunteers from any and all third-party claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of VCBH or its officers, directors, agents, employees and/or volunteers whether or not such act or omission is authorized by this MOA. The provisions of this section 15 do not apply to any damage or losses caused solely by the negligence of District or its officers, directors, agents, employees, volunteers and/or students.

District agrees to defend, indemnify and hold harmless VCBH, its officers, directors, agents, employees and/or volunteers from any and all third-party claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of District or its officers, directors, agents, employees and/or volunteers whether or not such act or omission is authorized by this MOA. District assumes no responsibility whatsoever for any property placed on District premises by VCBH, its agents, employees or volunteers. The provisions of this section 15 do not apply to any damage or losses caused solely by the negligence of VCBH or its officers, directors, agents, employees and/or volunteers.

16. **INSURANCE.** VCBH and District each recognize and accept that the other party is a public agency and is self-insured. Each party will maintain coverages commensurate with its activities under this MOA. Either party may, at that party's discretion, purchase commercial insurance to cover its exposure hereunder.

VCBH will provide District with a certificate of insurance, or a substantially equivalent document, showing evidence of its workers' compensation insurance coverage and general liability insurance coverage.

District will provide VCBH with a certificate of insurance, or a substantially equivalent document, showing evidence of District's workers' compensation insurance coverage and general liability insurance coverage.

17. **SAFETY AND SECURITY.** VCBH shall be responsible for ascertaining from District all rules and regulations pertaining to safety, security and driving on school grounds, particularly when children are present.

VCBH and all subcontractors are required to comply with Education Code section 45125.1 fingerprint certification requirements. VCBH must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any Services for District under this MOA.

18. **GOVERNING LAW AND VENUE.** The parties hereby acknowledge and agree that each party is a public entity, which is subject to certain requirements and limitations. This MOA and the obligations of each party hereunder are subject to all applicable federal, state and local laws, rules and regulations, as currently written or as they may be amended from time to time.

This MOA shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this MOA, the action shall be brought in state or federal court situated in the County of Ventura, State of California, unless otherwise specifically provided for under California law. VCBH and District hereby waive and expressly agree not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. VCBH and District further agree to waive any claim or allegation that any suit, action or proceeding brought in the courts named above is either brought in an inconvenient forum or that the related venue is improper.

19. **DISPUTE RESOLUTION.** VCBH and District agree that the following process will be used to address disputes arising under this MOA only after collaborative efforts have been attempted beginning at the lowest possible level.

By September 17, 2020, and for any extension of this MOA beyond 2020, VCBH and District will name a mutually agreed upon administrator of a Ventura County department or agency to mediate disputes using a process of facilitated communication through non-binding VCBH and District mediation. The parties will use the following process:

- A written notice of the request for dispute resolution, including a description of the concerns to be addressed, shall be forwarded by the party initiating the dispute to the non-initiating party.
- If the issue is not resolved within 5 business days, the party initiating the dispute shall request that the mediator be contacted to schedule a meeting between the parties.
- No later than 60 calendar days from the date the mediator is contacted, a resolution plan between the two parties will be developed.

- The responsible VCBH and District personnel shall assure the agreements included in the resolution plan are implemented.
  - The costs for this process shall be shared equally between VCBH and District.
20. **NATURE OF AGREEMENT.** This MOA constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter hereof. There are no collateral understandings or representations or agreements other than those contained herein. This MOA represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This MOA may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.
  21. **BINDING EFFECT.** This MOA shall inure to the benefit and shall be binding upon all of the parties to this MOA, and their respective successors in interest or assigns, subject to section 7.
  22. **WAIVER.** No claim or right arising out of a breach of this MOA can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
  23. **THIRD PARTY RIGHTS.** Nothing in this MOA shall be construed to give any rights or benefits to anyone other than District and VCBH.
  24. **SEVERABILITY.** The unenforceability, invalidity or illegality of any provision(s) of this MOU, as determined by a court of competent jurisdiction, shall not render the other provisions unenforceable, invalid or illegal.
  25. **RECITALS; PARAGRAPH HEADINGS.** The recitals set forth above are incorporated herein by this reference. The headings of the paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this MOA or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
  26. **AUTHORITY.** VCBH represents and warrants that VCBH has all requisite power and authority to conduct its business and to execute, deliver and perform this MOA. Each party warrants that the individuals who have signed this MOA have the legal power, right and authority to make this MOA and to bind each respective party.

IN WITNESS WHEREOF, the parties have executed this MOA as of the date last written below.

OXNARD SCHOOL DISTRICT  
District

COUNTY OF VENTURA  
VCBH

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name: Lisa A. Franz

\_\_\_\_\_  
Name

Director, Purchasing  
Title:

VCBH Director  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**EXHIBIT A**  
**DESCRIPTION OF SERVICES**  
**OXNARD SCHOOL DISTRICT AND VCBH MOA**

**District will:**

1. Provide a primary contact for each school site to establish direct communication with VCBH Logrando Bienestar staff.
2. Work with VCBH Logrando Bienestar staff to plan and deliver in-person and/or virtual parent educational series to targeted school sites to inform the community about behavioral health services available in Ventura County.
3. Work collaboratively with VCBH Logrando Bienestar staff to reduce barriers to identification and treatment of mental illness and provide targeted support to individual communities within District where significant barriers to access are identified.
4. Provide access to staff development opportunities to educate faculty/staff/administration on mental health issues and VCBH.
5. Work in collaboration with VCBH Logrando Bienestar staff in community outreach and awareness activities.
6. Work in collaboration with VCBH to serve children and families jointly through a shared model (“pyramid of interventions”) that incorporates the resources of each agency.
7. Provide information to VCBH Logrando Bienestar staff regarding the treatment of students consistent with the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA).
8. Work with VCBH Logrando Bienestar staff to establish target goals for measurement of success by gathering, analyzing and planning in response to these measurements.
9. Provide a confidential space at each school site or District location for VCBH Logrando Bienestar staff to meet with clients.
10. Provide access to facilities for evening meetings when scheduled (including, but not limited to, staff unlocking and locking meeting room, opening and closing restrooms and addressing any issues with facility during meetings).
11. Provide light snacks for parents participating in VCBH parent educational training series.
12. Disseminate the MOA to all school site administrators and vested parties.
13. Administrators and designated staff at each school site or District location will attend a Logrando Bienestar 101 presentation.
14. Provide school campus WiFi Access to VCBH Logrando Bienestar staff.

**VCBH will:**

1. Provide a primary contact for each school site to establish direct communication with District staff.
2. Provide in-person and/or virtual parent educational series (minimum of 4 sessions each series) on mental health issues a minimum of twice per academic year at each mutually agreed upon District location or school site.
3. Work collaboratively with District staff to reduce barriers to identification and treatment of mental illness and provide targeted support to individual communities within District where significant barriers to access are identified.
4. Work in collaboration with District staff in community outreach and awareness activities.
5. Provide information to District staff regarding the treatment of students (consistent with FERPA and HIPAA).
6. Work with District staff to establish target goals for measurement of success by gathering, analyzing and planning in response to these measurements.
7. Work in collaboration with District’s counseling team to ensure continuity and coordination of behavioral health services.

# CERTIFICATE OF LIABILITY COVERAGE

DATE  
(MM/DD/YYYY)  
06/25/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY TO AUTHORIZED VIEWERS FOR THEIR INTERNAL USE ONLY AND CONFERS NO RIGHTS UPON ANY VIEWER OF THIS CERTIFICATE. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE DESCRIBED BELOW.

INSURED <b>The County of Ventura</b> Attn: Risk Management 800 S. Victoria Avenue, #1970 Ventura, CA 93009 (805) 654-3197	ENTITIES AFFORDING COVERAGE
	A: The County of Ventura
PRODUCER / CONSULTANT <b>Chivaroli &amp; Associates, Inc.</b> 200 N Westlake Blvd #101 Westlake Village, CA 91362 (805) 371 - 3680	B:
	C:
	D:
	E:

## COVERAGES

THIS IS TO CERTIFY THAT THE COUNTY OF VENTURA IS A GOVERNMENTAL ENTITY THAT HAS A SELF-FUNDED RETENTION FOR LIABILITY DESCRIBED BELOW, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY WRITTEN CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY PERTAIN. THIS SELF-FUNDED PROGRAM IS SUBJECT TO ALL PROVISIONS OF THE COUNTY OF VENTURA BYLAWS.

CO LTR	TYPE OF COVERAGE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS				
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Self-Insured	07/01/2020	07/01/2021	EACH OCCURRENCE	\$1,000,000			
	DAMAGE TO RENTED PREMISES (Ea occurrence)				\$1,000,000				
	MED EXP (Any one person)				\$1,000,000				
	PERSONAL & ADV INJURY				\$1,000,000				
	GENERAL AGGREGATE				\$1,000,000				
	PRODUCTS - COMP/OP AGG				\$1,000,000				
	AUTOMOBILE LIABILITY								
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS							COMBINED SINGLE LIMIT (Ea accident)	
								BODILY INJURY (Per person)	
								BODILY INJURY (Per accident)	
				PROPERTY DAMAGE (Per accident)					

### DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES

Evidence of coverage as respects the operations of the named insured. The Ventura County Schools Self-Funding Authority and its member districts are included as additional covered parties as required by written contract or agreement and in connection with services provided by the County of Ventura and its departments and in connection with the activities where the County of Ventura and its departments use school facilities under Education Code sections 38130 through 38139, the Civic Center Act.

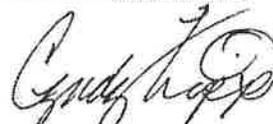
### CERTIFICATE HOLDER

Ventura County Schools Self-Funding Authority  
 5189A Verdugo Way  
 Camarillo, CA 93012-8653

### CANCELLATION

SHOULD THE COUNTY OF VENTURA ELECT TO DISCONTINUE SELF-INSURING ITS LIABILITIES, THE COUNTY OF VENTURA WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OF ANY KIND UPON THE COUNTY OF VENTURA, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Special Education Agreement

**Ratification of Amendment #2 to Agreement #19-141 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**

At the Board meeting of December 18, 2019, the Board of Trustees ratified Agreement #19-141, with Ventura County Office of Education (VCOE), in the amount of \$95,140.37, to provide exceptional services to three (3) special education students that consist of support from Special Circumstances Paraeducators (SCP's) during the 2019-2020 school year, including Extended School Year.

At the Board meeting of December 18, 2019, the Board of Trustees ratified Amendment #1 to Agreement #19-141, in the amount of \$171.60, to adjust the cost for student MS110907, for a new total agreement amount of \$95,311.97

Amendment #2, in the amount of \$6,108.96, is required to adjust the final cost for student JM111710 through June 30, 2020, for a new total agreement amount of \$101,420.93.

**FISCAL IMPACT:**

\$6,108.96 - Special Education Funds

**RECOMMENDATION:**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #2 to Agreement #19-141 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$6,108.96.

**ADDITIONAL MATERIALS:**

**Attached:** [Amendment #2 \(1 Page\)](#)  
[Amendment #1 \(1 Page\)](#)  
[Agreement #19-141, Ventura County Office of Education \(3 Pages\)](#)



**ADDENDUM TO AGREEMENT (OX100-19/20)**

July 9, 2020

Oxnard School District  
Agreement # OX100-19/20

School attending: Dwire School  
JM111710

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 9/6/2019 (IEP date~) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u>
	<u>9/9/2019-6/12/2020</u>
	(ESY: <u>6/15/2020-6/30-2020</u> )

Original Estimated Cost: \$41,698.80

Amount added/owed: \$6,108.96

**New Total Estimated Cost: \$47,807.76**

Requested by: Holly Miner  
Special Education Authorized Representative

Date: 7.14.20

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative

Date: \_\_\_\_\_

Title: Director, Purchasing



County Education

# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX101-19/20)

October 28, 2019

Oxnard School District  
Agreement # OX101-19/20

School attending: Foster  
(MS110907)

Addendum to Special Circumstance Educational Support services as specified below:

**Bus aide added to assist in transportation.**

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes a day and 60 minutes daily for transportation.

6. The term of this contract shall begin 10/29/2019 (IEP date~10/28/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> <u>8/14/2019-11/1/2019</u>
--	---

Original Estimated Cost: \$13,449.15

Amount added/owed: \$171.60

**New Total Estimated Cost: \$13,620.75**

Requested by: [Signature]  
Special Education Authorized Representative

Date: 10/29/19

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative  
**Lisa A. Franz**

Date: \_\_\_\_\_

Title: Director, Purchasing



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, MA102113, a Special Education pupil who is a resident of DISTRICT and currently attends Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~5/28/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:  (including ESY, if applicable)	CURRENT: <u>2019-2020</u> (ESY: <u>7/1/2019-7/5/2019</u> <u>8/21/2019-5/28/2020</u> )		UPCOMING: <u>2020-2021</u>
	\$ <u>38,992.42</u>	+	\$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ **38,992.42**

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **September 9, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JM111710, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School, a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 9/9/2019 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u>	UPCOMING: <u>2020-2021</u>
	09/9/2019-06/12/2020 (ESY: 06/15/2020-06/30/2020)	(ESY: 07/01/2020-07/10/2020) 08/20/2020-10/1/2020
<b>ESTIMATED COSTS:</b>	\$ <u>41,698.80</u>	+ \$ <u>8,043.75</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 49,742.55



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 14, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, MS110907, a Special Education pupil who is a resident of DISTRICT and currently attends, **Foster School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes daily.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **8/14/2019** (IEP date~) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> 8/14/2019-11/1/2019	UPCOMING: <u>2020-2021</u>
<b>ESTIMATED COSTS:</b>	\$ <u>13,449.15</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

**OXNARD SCHOOL DISTRICT**

VENTURA COUNTY OFFICE OF EDUCATION

Signature (DOR Authorized Representative)

**Lisa A. Franz**

Accepted By:

Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: \_\_\_\_\_

VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 13,449.15

## OSD BOARD AGENDA ITEM

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Special Education Agreement

### **Ratification of Amendment #4 to Agreement #19-149 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**

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At the Board Meeting of December 18, 2019, the Board of Trustees ratified Agreement #19-149 with the Ventura County Office of Education to provide exceptional services for sixteen (16) special education students, for the 2019-2020 school year, including Extended School year, in the amount of \$389,105.89.

At the Board meeting of December 18, 2019, the Board of Trustees ratified Amendment #1, in the amount of \$641.07, to provide services through June 20, 2020 for one (1) student, for a new total agreement amount of \$389,746.96.

At the Board meeting of January 15, 2020, the Board of Trustees ratified Amendment #2, in the amount of \$5,431.79, to add a bus aide to help with the transportation of one (1) student to and from school through the end of the agreement term, for a new total agreement amount of \$395,178.75.

At the Board meeting of August 5, 2020, the Board of Trustees ratified Amendment # 3, in the amount of \$8,215.35, to add additional support services for two (2) students through the end of the agreement term including Extended School year, for a new total Agreement of \$403,394.10.

Amendment # 4, in the amount of \$5,039.50, is required to adjust the final cost for two (2) students through June 30, 2020, for a new total Agreement of \$408,433.60.

#### **FISCAL IMPACT:**

\$5,039.50 - Special Education Funds

#### **RECOMMENDATION:**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #4 to Agreement #19-149 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$5,039.50.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Amendment #4 \(2 Pages\)](#)  
[Amendment #3 \(2 Pages\)](#)  
[Amendment #2 \(1 Page\)](#)

**Amendment #1 (1 Page)**  
**Agreement #19-149, Ventura County Office of Education (16 Pages)**



# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX88A-19/20)

August 5, 2020

Oxnard School District  
Agreement # OX88A-19/20

School attending: Phoenix-Los Nogales  
IR033009

Addendum to Special Circumstance Educational Support services as specified below:

**Addendum requested by District due to previous estimated cost not covering all funds.**

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin **6/1/2020** (IEP date~5/15/2020) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:  
(including ESY, if applicable)

CURRENT: 2019-2020  
6/1/2020-6/10/2020  
(ESY: 6/15/2020-6/30-2020)

Original Estimated Cost: \$3,946.80

Amount added/owed: \$4,282.76

**New Total Estimated Cost: \$8,229.56**

Requested by: Heidi Ni  
Special Education Authorized Representative

Date: 8.5.20.20

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative

Date: \_\_\_\_\_

Title: Director, Purchasing



# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX85A-19/20)

August 5, 2020

Oxnard School District  
Agreement # OX85A-19/20

School attending: Dwire School  
JV120313

Addendum to Special Circumstance Educational Support services as specified below:

**Addendum requested by District due to previous estimated cost not covering all funds.**

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstances educational support in the classroom for 330 minutes daily and during transportation for 60 minutes daily for a total of 390 minutes daily. ESY will be provided at 240 minutes daily in the classroom and 30 minutes daily during transportation for a total of 270 minutes daily

6. The term of this contract shall begin 6/4/2020 (IEP date~) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2019-2020
	6/4/2020-6/12/2020
	(ESY: 6/15/2020-6/30-2020)

Original Estimated Cost: \$4,268.55

Amount added/owed: \$756.74

**New Total Estimated Cost: \$5,025.29**

Requested by: Heely Min  
Special Education Authorized Representative

Date: 8.5.2020

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative

Date: \_\_\_\_\_

Title: Director, Purchasing



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **June 1, 2020** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, IR033009, a Special Education pupil who is a resident of DISTRICT and currently attends Phoenix- Los Nogales School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances Educational Support throughout the school day, 1,650 minutes weekly. ESY will be provided at 240 minutes daily.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 6/1/2020 (IEP date~5/15/2020), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u>	UPCOMING: <u>2020-2021</u>
	<u>6/1/2020-6/10/2020</u> (ESY: <u>6/15/2020-6/30/2020</u> )	<u>(ESY: 7/1/2020-7/10/2020)</u> <u>8/19/2020-5/15/2021</u>
<b>ESTIMATED COSTS:</b>	\$ <u>3,946.80</u>	+ \$ <u>TBD</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature

Accepted By: [Signature]

Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_

Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 3,946.80



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **June 4, 2020** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JV120313, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School, a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstances educational support in the classroom for 330 minutes daily and during transportation for 60 minutes daily for a total of 390 minutes daily. ESY will be provided at 240 minutes daily in the classroom and 30 minutes daily during transportation for a total of 270 minutes daily.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 6/4/2020 (IEP date~) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> <u>6/4/2020-6/12/2020</u> (ESY: <u>6/15/2020-6/30/2020</u> )	UPCOMING: <u>2020-2021</u> (ESY: <u>7/1/2020-7/10/2020</u> ) <u>8/19/2020-6/8/2021</u>
<b>ESTIMATED COSTS:</b>	\$ <u>4,268.55</u> +	\$ <u>TBD</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature-DOR Authorized Representative

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 4,268.55

Please submit **two** original copies Oxnard School District-Purchasing Department



# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX63B-18/19)

November 21, 2019

Oxnard School District  
Agreement # OX63B-18/19

School attending: Dwire  
#AC080310

Addendum to Special Circumstance Educational Support services as specified below:

**Bus aide added to help with transportation of student to and from school.**

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day in the classroom for 330 minutes a day and 60 minutes during transportation for a total of 390 minutes daily. ESY will be provided at 240 minutes a day in the classroom and 60 minutes during transportation for a total of 300 minutes daily.**

6. The term of this contract shall begin **11/22/2019** (IEP date~11/21/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> (ESY: <u>7/1/2019-7/26/2019</u> <u>8/21/2019-12/13/2019</u> )
--	---

Original Estimated Cost: \$20,372.56

Amount added/owed: \$5,431.79

**New Total Estimated Cost OX63B-18/19: \$25,804.35**

Requested by: kg@dwire  
Special Education Authorized Representative

Date: 11/22/19

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative

Date: \_\_\_\_\_

Title: Director, Purchasing



# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX89B-18/19)

October 23, 2019

Oxnard School District  
Agreement # OX89B-18/19

School attending: Dwire  
(IO111109)

Addendum to Special Circumstance Educational Support services as specified below:

**Bus aide added to help in transportation of student.**

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes in the class and for 60 minutes during transportation for a total of 390 minutes daily.

6. The term of this contract shall begin 10/24/2019 (IEP date~10/23/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> (ESY: <u>7/1/2019-7/26/2019</u> <u>8/21/2019-10/25/2019</u> )
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Original Estimated Cost: \$13,794.78

Amount added/owed: \$641.07

**New Total Estimated Cost for OX89B-18/19: \$14,435.85**

Requested by: Regina Reed  
Special Education Authorized Representative

Date: 10/24/19

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative  
**Lisa A. Franz**

Date: \_\_\_\_\_

Title: Director, Purchasing



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **October 7, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, KG062008, a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes daily.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **10/8/2019** (IEP date~10/7/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:  
(including ESY, if applicable)

CURRENT: 2019-2020  
10/8/2019-12/20/2019

UPCOMING: 2020-2021

ESTIMATED COSTS:

\$ 11,325.60

+

\$ \_\_\_\_\_

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

**OXNARD SCHOOL DISTRICT**

VENTURA COUNTY OFFICE OF EDUCATION

Signature (DOR Authorized Representative)  
**Lisa A. Franz**

Accepted By: [Signature]  
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 11,325.60



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Supports

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JA100109, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstances educational support during transportation to and from school for 60 minutes a day. ESY will be provided at 60 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/201 (IEP date~10/2/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>		UPCOMING: <u>2019-2020</u>
			(ESY: <u>7/1/2019-7/26/2019</u> )
			<u>8/21/2019-10/2/2019</u>
(including ESY, if applicable)	\$ _____	+	\$ <u>1,979.52</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 1,979.52

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JB080313 a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes daily

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~4/29/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
(including ESY, if applicable)	\$ _____	(ESY: <u>7/1/2019-7/26/2019</u> <u>8/21/2019-2/28/2020</u> \$ <u>29,445.36</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature (DOR Authorized Representative)  
**Lisa A. Franz**

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 29,445.36



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, **NC092306**, a Special Education pupil who is a resident of DISTRICT and currently attends James Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day (330 minutes a day) and during transportation to and from school (60 minutes a day) for a total of 390 min daily. ESY will be calculated at 280 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~12/18/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u> ( <u>ESY: 7/1/2019-7/5/2019</u> ) <u>8/14/2019-12/18/2019</u>
(including ESY, if applicable)	\$ _____	+ \$ <u>23,286.99</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

\_\_\_\_\_  
Signature (DOR Authorized Representative)  
**Lisa A. Franz**

Title: Director, Purchasing

Date: \_\_\_\_\_

VENTURA COUNTY OFFICE OF EDUCATION

Accepted By:   
Special Education Authorized Representative

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Estimated Cost \$ 23,286.99



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, AC070205, a Special Education pupil who is a resident of DISTRICT and currently attends, James Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for a total of 336 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~3/7/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
		( <u>ESY: 7/1/19-7/5/2019</u> )
		<u>8/14/2019-10/31/2019</u>
(including ESY, if applicable)	\$ _____ +	\$ <u>13,592.70</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 13,592.70



# AGREEMENT

## For Paraeducator Performing Special Circumstance Services

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, EG061410, a Special Education pupil who is a resident of DISTRICT and currently attends Triton School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 1944 minutes a week.ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/18/2019 (IEP date~1/17/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: PREVIOUS: <u>2018-2019</u>  (including ESY, if applicable) \$ _____ + \$ <u>24,443.77</u>	UPCOMING: <u>2019-2020</u> (ESY: <u>7/1/2019-7/5/2019</u> <u>8/21/2019-1/17/2020</u> )
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature-DOR Authorized Representative  
**Lisa A. Franz**

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 24,443.77

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, ML122906, a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 370 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~10/10/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:      PREVIOUS: <u>2018-2019</u>  (including ESY, if applicable)      \$ _____      +      \$ <u>11,087.37</u>	UPCOMING: <u>2019-2020</u> (ESY: 7/1/2019-7/5/2019) 8/14/2019- 10/10/2019
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature (DOR Authorized Representative)  
**Lisa A. Franz**

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 11,087.37



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, OL083008, a Special Education pupil who is a resident of DISTRICT and currently attends Douglas Penfield School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~2/12/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: <u>2018-2019</u>		UPCOMING: <u>2019-2020</u>
			(ESY: <u>7/1/2019-7/12/2019</u>
			<u>8/21/2019-2/12/2020</u>
(including ESY, if applicable)	\$ _____	+	\$ <u>24,847.10</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature (DOR Authorized Representative)  
**Lisa A. Franz**

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 24,847.10

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Supports

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, IO111109 a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances Educational Support through out the school day for 330 minutes daily. ESY will be calculated at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~10/25/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: <u>2018-2019</u>	CURRENT: <u>2019-2020</u> (ESY: <u>7/1/2019-7/26/2019</u> <u>8/21/2019-10/25/2019</u> )
(including ESY, if applicable)	\$ _____	+ \$ <u>13,794.78</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 13,794.78

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **June 6, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, DP092713 a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 300 minutes a day for last day of school, 6/6/2019 and will be provided at 330 mintues daily for the 2019/2020 school year. ESY will be provided at 240 minutes daily.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 6/6/2019 (IEP date~6/5/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: CURRENT: <u>2018-2019</u> <u>6/6/2019 (last day of school)</u>  (including ESY, if applicable)	\$ <u>206.20</u>	+	UPCOMING: <u>2019-2020</u> (ESY: <u>7/1/19-7/26/19</u> ) <u>8/21/2019-6/5/2020</u>  \$ <u>42,827.74</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

HUENEME ELEMENTARY SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 43,033.94



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, RR103108, a Special Education pupil who is a resident of DISTRICT and currently attends, Sunkist School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~1/22/2019), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
		(ESY: <u>7/1/2019-7/5/2019</u> )
		<u>8/21/2019-1/22/2020</u>
(including ESY, if applicable)	\$ _____ +	\$ <u>21,300.46</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 21,300.46

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, AC080310, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45-day notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~12/13/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
		(ESY: <u>7/1/2019-7/26/2019</u> )
		<u>8/21/2019-12/13/2019</u>
(including ESY, if applicable)	\$ _____ +	\$ <u>20,372.56</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 20,372.56

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **June 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, IR033009 a Special Education pupil who is a resident of DISTRICT and currently attends Phoenix- Los Nogales School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances Educational Support throughout the school day, 1650 minutes a week. ESY will be provided at 240 minutes daily.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 6/1/2019 (IEP date~5/29/2019), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:		CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
		6/1/2019-6/7/2019	(ESY: 7/1/2019-7/5/2019)
		(ESY: 6/10/2019-6/28/2019)	8/21/2019-5/30/2020
(including ESY, if applicable)	\$	<u>3,608.50</u>	+ \$ <u>39,672.88</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 43,281.38



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **February 6, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JS082305, a Special Education pupil who is a resident of DISTRICT and currently attends, **Triton Academy**, a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day for a total of 1944 minutes weekly. ESY will be provided at 240 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 2/6/2019 (IEP date~2/5/2019), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	PREVIOUS: <b>2018-2019</b> 2/6/2019-6/7/2019 (ESY: 6/10/2019-6/28/2019)	CURRENT: <b>2019-2020</b> (ESY: 7/1/2019-7/5/2019) 8/14/2019-2/5/2020
<b>ESTIMATED COSTS</b>	\$ _____	+ \$ <u>29,597.58</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature **Lisa A. Franz**

Accepted By: [Signature]  
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ **29,597.58**

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JV120313, a Special Education pupil who is a resident of DISTRICT and currently attends, Carl Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstances educational support throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/1/2019 (IEP date~6/3/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: 2018-2019	UPCOMING: 2019-2020 (ESY: 7/1/2019-7/26/2019) 8/21/2019-6/3/2020
(including ESY, if applicable)	\$ _____	+ \$ <u>42,374.10</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 42,374.10

Please submit **two** original copies Oxnard School District-Purchasing Department



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 1, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, **JS010805** a Special Education pupil who is a resident of DISTRICT and currently attends, **Foster** School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

**Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support during transportation to and from school for 390 minutes a day. ESY will be provided at 300 minutes per day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **7/1/2019 (IEP date~4/3/2019)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>		UPCOMING: <u>2019-2020</u>
			(ESY: 7/1/2019-7/5/2019)
			8/14/2019-4/3/2020
(including ESY, if applicable)	\$ _____	+	\$ <u>39,157.38</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature **Lisa A. Franz**

Accepted By: *Ryan DeLeon*  
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: \_\_\_\_\_  
Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ **39,157.38**

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Special Education Agreement

**Ratification of Amendment #2 to Agreement #19-177 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**

At the Board Meeting of December 18, 2019, the Board of Trustees ratified Agreement #19-177 with the Ventura County Office of Education to provide exceptional services for one (1) special education student, for the 2019-2020 school year, including Extended School year, in the amount of \$31,605.30.

At the Board meeting of August 5, 2020, the Board of Trustees ratified Amendment #1, in the amount of \$11,583.00, to add a bus aide to assist with transportation of one (1) student through the end of the agreement term including Extended School year, for a new total Agreement amount of \$43,188.30

Amendment #2, in the amount of \$6,078.48, is required to adjust the final total through the end of the 2019-2020 school year, for a new total Agreement amount of \$49,266.78.

**FISCAL IMPACT:**

\$6,078.48 - Special Education Funds

**RECOMMENDATION:**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #2 to Agreement #19-177 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$6,078.48.

**ADDITIONAL MATERIALS:**

**Attached:** [Amendment #2 \(1 Page\)](#)  
[Amendment #1 \(1 Page\)](#)  
[Agreement #19-177, Ventura County Office of Education \(1 Page\)](#)



County Education

# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX103A-19/20)

July 9, 2020

Oxnard School District  
Agreement # OX103A-19/20

School attending: Las Colinas Middle School  
KR071607

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 340 minutes daily and 120 minutes daily for transportation for a total of 460 minutes daily. ESY will be provided at 360 minutes daily

6. The term of this contract shall begin 11/18/2019 (IEP date~11/13/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u>
	11/18/2019-6/5/2020
	(ESY: 6/8/2020-6/30/2020)

Original Estimated Cost: \$43,188.30

Amount added/owed: \$6,078.48

**New Total Estimated Cost: \$49,266.78**

Requested by: Holly Min  
Special Education Authorized Representative

Date: 7.14.20

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative

Date: \_\_\_\_\_

Title: Director, Purchasing



County Education

# Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

## ADDENDUM TO AGREEMENT (OX103A-19/20)

June 11, 2020

Oxnard School District  
Agreement # OX103A-19/20

School attending: Las Colinas Middle School  
(KRC071607)

Addendum to Special Circumstance Educational Support services as specified below:

**Bus aide added to assist in transportation.**

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 340 minutes daily and 120 minutes daily for transportation for a total of 460 minutes daily. ESY will be provided at 360 minutes daily

6. The term of this contract shall begin 11/18/2019 (IEP date~11/13/2019) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u>
	<u>11/18/2019-6/5/2020</u>
	(ESY: <u>6/8/2020-6/30/2020</u> )

Original Estimated Cost: \$31,605.30

Amount added/owed: \$11,583.00

**New Total Estimated Cost: \$43,188.30**

Requested by: [Signature]  
Special Education Authorized Representative

Date: 6/12/2020

Approved by: \_\_\_\_\_  
(VCOE) Director, Business Services

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
DOR Authorized Representative

Date: \_\_\_\_\_

Title: Director, Purchasing



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **November 18, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, **KRC071607**, a Special Education pupil who is a resident of DISTRICT and currently attends **Las Colinas Middle School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance support throughout the school day for 340 minutes daily. ESY will be provided at 240 minutes daily**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **11/18/2019 (IEP date~11/13/2019)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <b>2019-2020</b> ✓ 11/18/2019-6/30/2020	UPCOMING: <b>2020-2021</b>
<b>TOTAL ESTIMATED COSTS:</b>	\$ <u>31,605.30</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

Lisa A. Franz  
Signature (DOR Authorized Representative)  
**Lisa A. Franz**

Title: Director, Purchasing

Date: 1-13-2020

VENTURA COUNTY OFFICE OF EDUCATION

Accepted By: [Signature]  
Special Education Authorized Representative

Approved By: Lisa Cline  
VCOE Business Services Authorized Representative

Date: 1-22-2020

Estimated Cost \$ 31,605.30

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Special Education Agreement

**Ratification of Agreement #19-216 with Ventura County Office of Education,  
Paraeducator Services, SCP (DeGenna/Edwards)**

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It is recommended that the Board of Trustees ratify Agreement #19-216 with Ventura County Office of Education (VCOE) for the 2019-2020 school year, for providing exceptional services to special education student #NM100105 that consisted of support from Special Circumstances Paraeducators (SCPs), including Extended School Year.

**FISCAL IMPACT:**

\$23,629.32 – Special Education Funds

**RECOMMENDATION:**

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #19-216 with VCOE for Paraeducator services in the amount not to exceed \$23,629.32.

**ADDITIONAL MATERIALS:**

**Attached:** [Agreement #19-216, Ventura County Office of Education \(1 Page\)](#)



# AGREEMENT

## For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **January 24, 2020** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, NM100105, a Special Education pupil who is a resident of DISTRICT and currently attends Triton Academy, a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance support throughout the school day for 1,944 minutes weekly.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 1/24/2020 (IEP date~1/23/2020) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2019-2020</u> <u>1/24/2020-6/5/2020</u>	UPCOMING: <u>2020-2021</u>
<b>ESTIMATED COSTS:</b>	\$ <u>23,629.32</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

\_\_\_\_\_  
Signature (DOR Authorized Representative)

VENTURA COUNTY OFFICE OF EDUCATION

Accepted By: [Signature]  
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: \_\_\_\_\_  
VCOE Business Services Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost \$ 23,629.32

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Special Education Agreement

**Ratification of Agreement #20-70 – Advanced Medical Personnel Services Inc.  
(DeGenna/Edwards)**

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Advanced Medical Personnel Services Inc. will provide supplemental staffing to the Oxnard School district on an “as needed” basis. Advanced Medical Personnel Services Inc. will be responsible for payment of each of their service provider’s wages and insurance, including worker’s compensation and general liability. Oxnard School District will provide orientation, support, facilities, and training for the following service providers:

- Speech Language Therapist
- Occupational Therapist
- Certificated Occupational Therapy Assistant
- Psychologist

Term of Agreement: August 1, 2020 through June 30, 2021

**FISCAL IMPACT:**

Not to exceed \$140,000.00 (per the hourly rate sheet attached) - Special Education Funds

**RECOMMENDATION:**

It is recommended by the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-70 with Advanced Medical Personnel Services Inc.

**ADDITIONAL MATERIALS:**

**Attached: [Agreement #20-70, Advanced Medical Personnel Services Inc. \(11 Pages\)](#)**





2. Each HCP assigned to District will possess: (a) experience and qualifications at least equivalent to the Job Qualifications; (b) current BLS certification and other certifications as required; (c) valid professional license in state of practice, as applicable; (d) current physical examination, including proof of Hepatitis B vaccination or declination, and PPD or negative Chest X-Ray; (e) criminal background check; (f) drug testing. Advanced will provide the above documentation to District during the Quality Assurance process, in addition to other specific requirements as identified by the District.

3. HCPs reporting to a local contract or travel assignment (“Assignment”) for the first time shall report to District’s Human Resources Department, or Special Education Department, and provide a picture ID evidencing their identity.

4. HCPs accepted by District for Assignment will be employed by Advanced and Advanced will have sole and exclusive responsibility for the payment of wages and applicable payroll taxes for Services performed.

5. All HCPs will be W-2 employees of Advanced, and Advanced will be solely responsible for payroll, benefits, insurance and all employer-employee matters

6. Advanced shall provide professional liability insurance in limits of not less than \$2,000,000 per occurrence and \$4,000,000 in aggregate, and worker's compensation insurance as required by state law. Additionally, Advanced will carry general liability in the amount of \$1,000,000 per occurrence and \$3,000,000 in aggregate.

7. Advanced will use its best efforts to recruit qualified Clinicians to staff District’s facility(ies) from Agency and/or Agency’s direct and indirect subsidiaries in accordance with District’s specifications.

8. Advanced will comply with all applicable federal and state laws and regulations regarding the confidential and secure treatment of Personally Identifiable Information (PII) and Personal Health Information (PHI). Compliance includes but is not limited to: HIPPA; FERPA; PPRA; COPPA; IDEA.

9. Prior to providing Services, each HCP shall receive orientation to Advanced policies and procedures, safety, infection control, rights of patients and cultural diversity and sensitivity.

10. Advanced shall assign an Account Manager to act as the primary contact between Advanced and District. The Account Manager will engage with unit managers to understand screening requirement, perform interview scheduling and other relationship management tasks required to ensure a high level of performance.

11. HCPs are required to report to Advanced any occurrence or incident outside routine events that have caused or might cause injury or loss to a patient, employee or visitor, or have resulted in damage to Advanced or District property. These types of incidents and all safety and health violations must be reported and are logged and reviewed pursuant to the Advanced incident reporting policy. Advanced will notify and, where



appropriate, will work with District to mitigate the potential for incidents to reoccur. Incidents deemed “sentinel events” as defined by the Joint Commission (“JCAHO”) would be addressed pursuant to Joint Commission protocol.

**C. Obligations of District:**

1. District will provide Advanced with Requisitions defining the Job Qualifications of each vacancy District wishes to fill. District will be responsible to confirm through phone interview, and any other competency evaluation methods District chooses to employ, that HCP meets the Job Qualifications and is accepted for Assignment(s).

2. District shall endeavor to request HCPs for Assignment at least fourteen (14) days prior to Assignment commencement.

3. District will provide HCPs on Assignment with orientation to District policies, the relevant work setting and any program-specific policies and procedures.

4. District has the right to cancel an Assignment without penalty up to seven (7) days prior to Assignment commencement. District will pay Advanced an early cancellation fee equal to thirty-seven and a half (37.5) hours at the regular hourly bill rate if an approved assignment is canceled less than seven (7) days of the start date.

5. District retains the right to reassign or dismiss any HCP for cause. Cause shall be defined as an HCP deemed in the professional judgment of District to be: (a) incapable of performing the duties and responsibilities of the position; (b) excessively absent; (c) insubordinate; (d) found to be engaging in substance abuse; (e) engaging in unprofessional conduct or neglect of duty; (f) in violation of District rules, regulations or policies; (g) debarred from providing services under any regulation or state or federal program. District shall immediately notify Advanced of its intent to dismiss or reassign an HCP for cause and provide written notice outlining the circumstance leading to the action. In the event District dismisses an HCP for cause, District shall be obligated to pay Advanced only for hours worked by the HCP prior to dismissal. Advanced will use its best efforts to provide a replacement HCP, should District desire a replacement, within two (2) weeks of notification.

6. District shall complete and execute a Facility Assignment Confirmation form (“Confirmation Form”) for each HCP accepted by District for an Assignment. Confirmation Form shall reference the incorporation of the terms of this Agreement, including the name of each accepted HCP, start and end date of Assignment, unit, shift, expected hours per workweek, billing rate(s) to District and authorization of any additional costs, fees or compensation above those listed in the Fee Schedule attached hereto as Exhibit A. Confirmation Form may also include other requested services or terms to which Advanced and District agree.

7. District guarantees each Assignment a minimum number of regular work hours per workweek (the “Expected Minimum Work Hours”). District agrees to guarantee 32 hours per week. District guarantees



each Assignment the Expected Minimum Work Hours whether or not HCP is actually utilized by District for said period. District will compensate Advanced for each Assignment at either the actual hours worked or the Expected Minimum Work Hours, whichever is greater.

8. Should District wish to dismiss a HCP for reasons other than cause, such as a change in student population or other reasons not related to performance, District agrees to provide thirty (30) day notice to Advanced. If District does not provide thirty (30) day notice, District agrees to pay Advanced thirty (30) days of the Expected Minimum Work Hours at the Assignment regular bill rate.

9. Flipping. A HCP submitted to District for acceptance may not be contracted through another agency, or hired directly by District, if the Advanced was first to submit the HCP for review. Furthermore, a parent, subsidiary, successor, assignee or partner of District, or any customer of District, may not utilize the services of HCP, unless it is through agreement with Advanced (either this Agreement or another substantially similar agreement), or as further provided hereunder.

10. District agrees not to engage, solicit, entice or attempt to hire (other than by or through this Agreement) any HCP until one (1) year after the start date of the HCP's first Assignment. If District wishes to hire a HCP within the one (1) year blackout period, District agrees to pay the applicable conversion fee as defined in Exhibit A attached hereto.

11. District will comply with all applicable federal and state laws and regulations regarding the confidential and secure treatment of Personally Identifiable Information (PII) and Personal Health Information (PHI). Compliance includes but is not limited to: HIPAA; FERPA; PPRa; COPPA; IDEA.

12. District agrees to designate a member of its staff who will act as a coordinator for HCPs and will ensure HCPs are oriented to all applicable policies and procedures, code of conduct and safety requirements. District also agrees to provide an orientation period adequate for the specialty and competency for each Assignment, which will be considered part of the Expected Minimum Work Hours.

13. District shall only float or re-assign HCP to a student caseload or different school other than the student caseload or school HCP was originally assigned to, if HCP is determined qualified and competent to work in the alternate student caseload or different school. District agrees to provide HCP with orientation to the new student caseload or school appropriate to the HCP's qualifications and experience. District agrees to notify Advanced in writing if HCP is to be permanently re-assigned to a different school or student caseload other than the student caseload or school HCP was originally assigned to.

14. District agrees at all times to provide HCP a safe and suitable work environment which complies with all applicable federal, state, HIPAA and local workplace rules and regulations.

15. District will notify Advanced immediately in the event District becomes aware of any work-related injury to HCP, occupational exposure, safety hazard event, or "sentinel event" involving an HCP. At the



request of Advanced, District will cooperate with administration of treatment/care, and/or incident investigation and reporting. District shall provide written documentation to Advanced.

16. Exclusivity. Until such time, if any, that this Agreement is terminated pursuant to the terms of this Agreement, District grants Advanced the exclusive right to provide Therapy services to Partner, and its affiliates and subsidiaries, upon the terms as set forth in this Agreement.

**D. Preferred Vendor Status:**

1. Advanced shall have “Preferred Vendor” status. Under such status to assist District with obtaining Clinicians, Advanced shall be given ten (10) business days to fill all new orders prior to such order being sent to any other vendor. If Advanced has not identified an acceptable Clinician during the ten (10) business day period, District may send the order to other vendors. If District makes any changes to an order that has been submitted to other vendors, Agency shall be given two (2) business days to fill such revised order before the revised order is sent to any other vendor.

**E. Compensation:**

1. Advanced shall invoice District weekly according to the Fee Schedule, plus all applicable state and local taxes. Payment for invoices shall be due no later than thirty (30) days from the invoice date (Net30). A finance charge of one and one-half percent (1.5 %) per month shall be added to balances outstanding for thirty (30) days or more.

2. District agrees to pay all reasonable attorney's fees and other costs and expenses that may be incurred by Advanced to collect amounts past due for performance of Services or to enforce any other obligation under this Agreement.

**F. Term and Termination:**

1. The term of this Agreement shall commence on the Effective Date, and shall continue for a period of one (1) year, subject to earlier termination of this Agreement as provided for herein. Thereafter, this [contract may be renewed on an annual basis with a new agreement](#).

2. Either party may terminate this Agreement without cause upon notice of no less than sixty (60) days. Notice shall be in writing and sent via certified mail.

3. Termination of this Agreement for any reason whatsoever shall not affect an approved Assignment hereunder. Notwithstanding the termination of this Agreement, any HCP who has started an Assignment or is confirmed to begin an Assignment shall complete such Assignment with District through the Initial Contract Period, or such applicable longer period, and District shall continue to compensate for the services of HCP according to the terms of this Agreement.



**G. Miscellaneous:**

1. Neither party shall have the right to assign this Agreement or any of the rights or obligations under this Agreement without the prior written consent of the other party hereto.

2. The terms, covenants, conditions, provisions and agreements herein contained shall be binding on, and inure to the benefit of the parties hereto, their successors and permitted assignees.

3. The Agreement shall be subject to and governed by the laws of the State of Colorado. The venue for any legal action or proceeding will be Broomfield County, Colorado.

4. In performing the services herein specified, both Advanced and each HCP is acting as an independent contractor and shall not be considered an employee of District. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. Advanced and each HCP shall be responsible for their own debts, obligations, acts and omissions, including the payment of all withholding, social security and other taxes and benefits. As an independent contractor, Advanced and/or each HCP is responsible for filing such tax returns as may be required by law or regulations.

5. Neither party to this Agreement will make any commitments nor incur any charges or expenses for, or in the name of, the other party, nor be considered the agent, partner, joint venture, employer, fiduciary or employee of the other party. The provisions set forth in this Section shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

6. Each party (“Indemnifying Party”) shall indemnify, defend and hold harmless the other party and such other party’s officers, directors, employees, agents and contractors (the “Indemnified Parties”) from and against any and all liability, claims, losses, costs, judgments, penalties, fines, damages and expenses directly arising from the negligent acts or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors.

7. In compliance with federal law, including the provisions of Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, as well as state and local laws regulations, the parties hereto will not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age disability, sexual orientation or military service.

8. Advanced strictly follows all state wage & hour laws, include mandatory meal and rest breaks. District agrees that all state wage & hour laws are applicable and will be enforced for Advanced employees on assignment.



9. This Agreement may not be changed or modified except by written agreement executed by both parties. Notices shall be hand delivered by courier service or mailed by registered or certified mail, return receipt requested, addressed to:

Advanced:	District:
ADVANCED MEDICAL PERSONNEL SERVICES, LLC	Oxnard School District
5535 S. Williamson Blvd., Suite 774	1051 South A Street
Port Orange, FL 32128	Oxnard, CA, 93030

10. Either party's failure to enforce, or the delay by either party in enforcing, any of the provisions, rights or remedies hereunder shall not constitute a continuous waiver or modification of such provision, right or remedy, or a waiver or modification of any other provision, right or remedy hereunder.

11. The headings contained here are for convenience reference only and shall not modify, define, limit or expand the expressed provisions of this Agreement.

12. In connection with the execution of this Agreement, the parties hereto agree that all matters relating to this Agreement are strictly confidential and that no such party shall disclose or disseminate any information concerning any term or terms of this Agreement to any third person or persons, except as set forth herein. Any such disclosure or dissemination shall be regarded as a breach of this Agreement and cause of action shall immediately accrue for damages. Disclosures made to legal and financial advisors to the extent reasonably necessary to obtain their counsel in connection with this Agreement, as long as those third parties agree to be bound by the confidentiality obligations contained herein, shall be permitted.

13. Advanced agrees to make available to the Secretary of Health and Human Services, the Comptroller General of the Government Accounting Office, District and each of their representatives, all contracts, books, documents and records that are necessary to certify the nature and extent of costs hereunder for a period of four (4) years after furnishing of services pursuant to this Agreement in the event compensation to Advanced exceeds \$10,000 per year.

14. This Agreement contains the entire Agreement between the parties hereto, and no representations or agreements, oral or otherwise, between the parties not embodied herein or attached hereto shall be of any force or effect. Any additions or amendments to this Agreement subsequent hereto shall be of no force or effect unless in writing and signed by the parties hereto. This Agreement may be executed in counterparts, each of which shall be deemed and original and all of which shall constitute a single agreement.



**H. Measures to Prevent Loss of Services:**

In the event that a state or local order closes one or more District facilities, the District has the following options to prevent an Advanced Employee assigned to the District from being unavailable when the District reopens its facility:

- (a) Continue to pay each Advanced Employee assigned to the facility for all previously scheduled time, as set forth in the most recent [confirmation document], during the period of time that the facility where the Advanced Employee is assigned is closed; or
- (b) Allow each Advanced Employee assigned to the facility to provide services utilizing the Advanced telehealth platform Televate or District's preferred distance learning platform. The Advanced Employee will continue to provide services as set forth in the most recent [confirmation document].

If District elects to terminate any assignments as the result of a closure, standard termination provisions apply. If District terminates the assignment of any Advanced Employee, Advanced cannot guarantee that the Advanced Employee will be available when District reopens its facility.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first written above.

Advanced Medical Personnel Services, LLC.

Oxnard School District

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Name \_\_\_\_\_

Name Lisa A. Franz

Title \_\_\_\_\_

Title Director, Purchasing

Date \_\_\_\_\_

Date \_\_\_\_\_

## ADDENDUM TO CONTRACT

- Advanced requires an annual skills checklist to be completed by all clinicians for assessment purposes. If a competency exam is required, it will be provided by Advanced.
- Re-assignment of staff to different facilities or assignments requires notification so that Advanced can ensure the clinician is appropriately credentialed and suited for the new placement.
- Incidents, complaints, errors and sentinel events must be communicated with Advanced (Director of Operations) within 24 hours of the occurrence. All reported issues will be investigated immediately and thoroughly by Advanced. Resolution information will be documented appropriately and disseminated to all required persons.
- Clinicians placed on assignment will require full orientation of the facility, by facility staff, prior to treating patients.
- Any District, facility or employee that has a concern about the quality and safety of patient care provided by Advanced Medical, which has not been addressed by Advanced Medical's management, is encouraged to contact the Joint Commission at [www.jointcommission.org](http://www.jointcommission.org) or by calling the Office of Quality Monitoring at 630.792.5636.

Advanced Medical Personnel Services, LLC.  
5535 S. Williamson Blvd, Suite 774, Port Orange, FL 32128  
Phone 888-756-0605 ~ Fax 866.426.2811 [www.GoWithAdvanced.com](http://www.GoWithAdvanced.com)

## EXHIBIT A

### 1. Billing Rates & Terms

#### REGULAR BILL RATES

Classification	Regular Rate Range
Speech Language Pathologist	\$75-\$85 p/hr
Occupational Therapist	\$75-\$85 p/hr
Physical Therapist	\$75-\$85 p/hr
Bilingual SLP, OT, PT	\$80-\$90 p/hr
Speech Language Pathology Assistant (SLPA)	\$65-\$75 p/hr
Certified Occupational Therapy Assistant (COTA)	\$65-\$75 p/hr
Physical Therapy Assistant (PTA)	\$65-\$75 p/hr
Clinical Fellow with Advanced Supervision (CF)	\$75-\$80 p/hr
School Psychologist (LSSP)	\$85-\$105 p/hr
Board Certified Behavioral Analyst (BCBA)	\$75-\$90 p/hr
School Nurse (RN, LPN)	\$70-\$80 p/hr

#### OVERTIME THRESHOLDS

8 Hr. Shift	Billing Rate
1 – 8 hrs.	Regular

Weekly Hours Worked (8, 10, 12 hr. shifts)	Billing Rate
1 – 40 hrs.	Regular <sup>3</sup>
40+ hrs.	Overtime <sup>3</sup>

#### Rate Range Definition

Company will present all HCP candidates with a predetermined rate, hours/schedule and cancellation notice timeframe that is tailored to District's request. Rates are all-inclusive and will cover housing, health insurance, workers compensation, general and professional liability, payroll taxes and travel expenses to and from the job assignment location. Full season contracts are 42 weeks in length and range from 35 to 40 hours per week. Hours and contract length may be pre-negotiated based on your individual facility needs.

1. Overtime, holidays and call-back hours are billed at 1.5 x the applicable Regular Rate.
2. Holidays and designated school closure days are defined as New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, and all other holidays regularly observed by District.
3. Advanced strictly follows State and W&H Laws, specifically on the determination of compensable OT hours worked.

Conversion Fees

An HCP accepted by District for a job assignment and hired to work staff for District within the following periods will incur a conversion fee.

Classification	After Year 1	After Year 2
Physical Therapist, Occupational Therapist, Speech Language Pathologist, Physical Therapy Assistant (PTA), Certified Occupational Therapy Assistant (COTA), Speech Language Pathology Assistant (SLPA), School Psychologist, Board Certified Behavioral Analyst and School Nurse	15% of annualized Salary	10% of annualized Salary

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first written above.

Advanced Medical Personnel Services, LLC.

Oxnard School District

Sign \_\_\_\_\_

Sign \_\_\_\_\_

Name \_\_\_\_\_

Name Lisa A. Franz

Title \_\_\_\_\_

Title Director, Purchasing

Date \_\_\_\_\_

Date \_\_\_\_\_

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Academic Agreement

**Ratification of Agreement/MOU #20-71 – Butte County Office of Education/California Mini-Corps (Torres)**

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The California Migrant Mini-Corps Program provides Migrant students in our district with tutoring services. The tutors are hired through, and supervised by, the Butte County Office of Education. The tutoring services can occur during the regular school day, summer school, after school, or Saturday school. There is no cost to Oxnard School District for these services.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

It is recommended by the Assistant Superintendent, Human Resources, that the Board of Trustees ratify Agreement/MOU #20-71 with Butte County Office of Education/California Mini-Corps.

**ADDITIONAL MATERIALS:**

**Attached:** [Agreement-MOU #20-71, Butte County Office of Education \(7 Pages\)](#)

## OSD AGREEMENT #20-71

### MEMORANDUM OF UNDERSTANDING FOR BUTTE COUNTY OFFICE OF EDUCATION/CALIFORNIA MINI-CORPS AND OXNARD SCHOOL DISTRICT (2020-2021 FISCAL YEAR)

This Agreement for Services ("Agreement") is made and entered into as of the 16th day of September, 2020, by and between the BUTTE COUNTY OFFICE OF EDUCATION/CALIFORNIA MINI-CORPS ("BCOE"), a component of the California Master Plan for Migrant Education, P.L. 98-211, and OXNARD SCHOOL DISTRICT ("DISTRICT"), (together, "Parties").

**WHEREAS**, the primary objective of the California Mini-Corps Program ("Program") is to provide direct instructional services to migratory students in the district.

**WHEREAS**, the Program relies on college students to work as teacher assistants ("Mini-Corps Tutors") in migrant impacted schools, serving as role models and mentors, and providing the following direct services to migratory students: various forms of tutoring, including individual tutoring, tutorial instruction in academic subjects, extended day tutoring, home visits; post-secondary awareness; career awareness; ELD or bilingual instruction and other content areas including math and ELA.

**WHEREAS**, there is a need for the Program in the District, which is located within the Migrant Operating Agency, Region 17 (the "Region");

**WHEREAS**, the Program is administered by BCOE; and

**WHEREAS**, District seeks the provision of Program services from BCOE for migratory students in the Region.

NOW, THEREFORE, in order to implement and conduct the program during the 2020-2021 fiscal year, the Parties agree as follows:

1. **Services.** This Agreement is made and entered into for the provision of Program services for migratory students grades K-8 located within the Region, as further described in **Exhibits "A" and "B,"** attached hereto and incorporated herein by this reference ("Services").
2. **Term.** The term of this agreement is contingent upon BCOE's receipt of funding. Services shall commence under this Agreement on July 1, 2020 and will continue until June 30, 2021, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
3. **Payment.** In the event additional Mini-Corps Tutors and/or hours are requested beyond what is available to the region per BCOE's contract with the California Department of Education (CDE), District shall pay BCOE for the actual cost of the Services as described in **Exhibits "A" and "B"**.
4. **Termination.** It is expressly understood and mutually agreed that the success of the program is the condition for the continuation of this agreement. Either party may, at any time, with or without reason, terminate this Agreement. Written notice by the terminating party shall be sufficient to stop further provision of Services. Notice shall be deemed given when received by the non-terminating party or no later than three (3) days after the day of mailing, whichever is sooner.
5. **Indemnification.** To the furthest extent permitted by California law, each party shall defend, indemnify, and hold harmless the other party, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or

willful misconduct of the indemnifying party. The indemnifying party shall have the right to accept or reject any legal representation that the other party proposes to defend the indemnified parties.

6. **Insurance.** Each party shall procure and maintain at all times insurance with minimum limits as customary for that party's course of business. Certificates and insurance policies for each party shall name the other party and Tutors provided under this Agreement as additional insureds, and provide for not less than thirty (30) days' notice of cancellation or material charge. Parties shall provide each other with a certificate of insurance stating these conditions prior to the commencement of services under this Agreement. Such insurance shall be maintained with insurance carriers licensed to transact business in the State of California.
7. **Anti-Discrimination.** It is the policy of the BCOE that in connection with all work performed under contracts there be no discrimination against any person engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore District agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy.
8. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
9. **Limitation of BCOE Liability.** Other than as provided in this Agreement, BCOE's financial obligations under this Agreement shall be limited to the provision of funding and expenses provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall BCOE be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.
10. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**BCOE:**

Butte County Office of Education  
Mini-Corps Sr. Director  
1760 Creekside Oaks Drive, Suite 190  
Sacramento, CA 95833  
FAX: (916) 929-2739  
ATTN: Juana Zamora

**DISTRICT:**

Oxnard School District  
Assistant Superintendent,  
Human Resources  
1051 South A Street  
Oxnard, CA 93030  
FAX: (805) 486-3408  
ATTN: Dr. Victor Torres

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

11. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a

written instrument executed by both Parties.

12. **Assignment.** The obligations and/or interests of either party under this Agreement shall not be assigned or transferred in anyway without written consent from the other party.
13. **Independent Contractor.** The BCOE, in the performance of its obligations under this Agreement, shall be and act as an independent contractor and at no time be considered the agent of District.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Butte County.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
18. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
19. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
20. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
21. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
22. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
23. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
24. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: \_\_\_\_\_, 20\_\_

Dated: \_\_\_\_\_, 20\_\_

**BUTTE COUNTY OFFICE OF EDUCATION**

**OXNARD SCHOOL DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Mary Sakuma

Print Name: Lisa A. Franz

Print Title: Superintendent

Print Title: Director, Purchasing

**EXHIBIT "A"**  
**BUTTE COUNTY OFFICE OF EDUCATION/CALIFORNIA MINI-CORPS**  
**DUTIES AND OBLIGATIONS**

UNDER THIS AGREEMENT BCOE AGREES TO:

1. Provide 3-4 Mini-Corps Tutors, subject to funding availability, to work with migratory students at select schools within the district, during the 2020-2021 fiscal year.
2. Select Tutors may use pre/post assessments with select migrant students served. In some cases, 3<sup>rd</sup> – 8<sup>th</sup> grade students may be surveyed for the purpose of assessing our program services.
3. If puppetry tutors are requested for summer school, puppetry presentations may be conducted during summer school programs, depending on availability of trained Mini-Corps Tutors.
4. Provide the District with a Program College Coordinator that will directly supervise Mini-Corps Tutors assigned to the region and will monitor Mini-Corps Tutors' work hours.
5. Ensure the Program Coordinator meets with District Administrator or designee to review the placement list and provide program updates as needed.
6. Ensure Mini-Corps Tutors are assigned to work under the direct supervision of a credentialed teacher and preferably in a classroom setting.
7. Provide professional development for Mini-Corps Tutors that will include but it is not limited to:
  - a. A minimum of 54 hours of training.
  - b. A Summer Institute Training in Sacramento, or alternate location, in June.
8. Develop all necessary recruitment announcements, posters, brochures, applications, etc.
9. Provide presentation(s) by Program Coordinator and Mini-Corps Tutor(s) at the local sites of the district on the Mini-Corps Program as needed.
10. Recruit former migratory high school students.
11. Recruit, select, and hire the Mini-Corps Tutors.
12. Ensure that all Mini-Corps staff obtains DOJ/FBI clearances before they are assigned to work at a school. If necessary, provide verification letters of fingerprint clearances to the district.
13. Ensure all Mini-Corps staff is covered under workmen's compensation insurance.
14. Ensure that all Mini-Corps Tutors have TB and Fingerprint clearance and have successfully passed a basic skills assessment set forth by BCOE hiring guidelines.
15. Work with Priority for Service (PFS) and other migratory students and be involved in traditional and non-traditional school activities.
16. Work cooperatively with District designee in making Mini-Corps Tutor placements during the fiscal year.
17. Communicate with designated staff regarding any problems or issues with Mini-Corps Tutor placements.
18. Take immediate action to remedy any problems regarding Mini-Corps program at all placement sites.
19. Supervise, observe, and monitor Mini-Corps Tutors that are providing instructional services to migratory students.
20. Complete an evaluation of the Mini-Corps Tutor with input from the master teacher for school year and summer program.
21. The Program Coordinator and Mini-Corps Tutors will attend local in-service trainings conducted by the region if needed.

22. Provide information to the district regarding Mini-Corps activities.
23. Meet with District staff as needed.
24. Schedule and provide presentations to Migrant Parent Advisory Council(s) if needed.
25. Schedule state staff business meetings and training sessions for the Program Coordinators so they can use the Trainer of Trainers model with the tutors that provide tutorial support to the migratory students served.
26. Additional Mini-Corps Tutor Hours:
  - a. If District requests additional Mini-Corps Tutor hours, BCOE shall invoice District for any additional Tutor slots/hours beyond the allocation in item number 1 above as provided in this section.
  - b. Rate: District will be invoiced for the actual cost of additional Mini-Corps Tutor hours at the rate of \$13.50/hr or actual cost (in the event BCOE increases the tutor hourly rates) including statutory benefits and the CDE approved indirect rate for BCOE.
27. Mini-Corps will provide District with progress report from assessment(s) as needed.

**EXHIBIT "B"**  
**DISTRICT DUTIES AND OBLIGATIONS**

UNDER THIS AGREEMENT DISTRICT AGREES TO:

1. Identify the schools to be served by Mini-Corps Tutors where there is an academic need to provide tutorial and progress monitoring services to select migratory students.
2. District will identify schools to be served by Mini-Corps Tutors if puppetry tutors are requested for summer school. This request will be dependent on availability of trained Mini-Corps Tutors.
3. Distribute recruitment forms to their area staff.
4. Inform the Program Coordinator of regional parent meetings where the Program Coordinator can distribute program information.
5. Provide a list of graduating migratory students to Program Coordinator for recruitment purposes.
6. Assist in recruiting prospective Mini-Corps Tutors and participate in the interview panel as needed.
7. Inform schools, as needed, that Mini-Corps Tutors completed a basic skills assessment adopted by BCOE that meets the paraprofessional ESSA (Every Student Succeeds Act) requirement guidelines and Department of Justice (DOJ)/Federal Bureau of Investigation (/FBI) clearances.
8. Submit a request for Mini-Corps Tutors for college/university based and/or special projects with dates of program, work hours, site contact person, etc., if applicable.
9. Collaborate and coordinate with Program Coordinator to ensure that Mini-Corps Tutors assist and participate in educational activities such as Student/Parent Conferences, Saturday Schools, or Leadership Conferences.
10. Ensure Mini-Corps Tutors are assigned to work under the direct supervision of a credentialed teacher and preferably in a classroom setting.
11. Confer with the Program Coordinator on the placement, program schedule changes and reassignments of Mini-Corps Tutors during the fiscal year.
12. Notify the Program Coordinator of local trainings in which Mini-Corps staff can attend.
13. Notify the Program Coordinator of meetings where the Program Coordinator's presence is required.
14. Contact the Mini-Corps Program when there is a problem impacting the programs.
15. Provide Mini-Corps Tutors with instructional material to work with migrant children during special projects or summer programs.
16. If District requests additional Mini-Corps Tutor slots/hours, as provided in **Exhibit "A"**, District will be invoiced for the actual costs beyond the allocation stipulated in **Exhibit "A"**.

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Facilities Agreement

**Ratification of Work Authorization Letter #15 (WAL #15) to NV5 West Inc., for DSA Materials Testing and Special Inspection Services (LOR) for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW)**

At the June 24, 2020 regularly scheduled Board Meeting, the Board of Trustees ratified Work Authorization Letter #14 (WAL #14) with NV5 West Inc. extending the provision of material testing and Special Inspection Services for the McKinna Elementary School Reconstruction Project as required by the Department of State Architect (DSA). WAL #15 is to extend the performance period of the existing professional services contract to continue ongoing professional Laboratory of Record (LOR) services. The following materials tests and special inspection services are currently being provided under this contract: Compaction, rebar, concrete, batch plant and welding testing and special inspection services at the subject site that includes sampling materials and related laboratory testing of sampled soils and concrete.

The District, in consultation with CFW recommends ratifying Work Authorization Letter #15 to NV5 West Inc. to continue the provision of continuous materials testing and special inspection services through the completion of the McKinna Elementary School Reconstruction Project.

The Work Authorization Letter is ratified pursuant to and consists of:

Master Agreement: #13-130  
Work Authorization Letter #15  
Consultant: NV5 West Inc.  
Date Ratified: 09/16/2020

**FISCAL IMPACT:**

Ten Thousand Dollars and Zero Cents (\$10,000.00) to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West under Board approved Master Agreement #13-130.

**RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees ratify WAL #15 for Master Agreement #13-130 with NV5 West, Inc.

**ADDITIONAL MATERIALS:**

**Attached:** [Work Authorization Letter #15 \(1 Page\)](#)  
[Proposal \(1 Page\)](#)

**Master Agreement #13-130, NOLTE - Vertical Five (29 Pages)**

	<b>WORK AUTHORIZATION LETTER</b>	
	<b>GENERAL INFORMATION</b>	
<b>PROJECT #:</b> <b>SITE NAME:</b> Mc Kinna Elementary School <b>MASTER AGREEMENT #:</b> 13-130 <b>WAL #:</b> 15	<b>DATE:</b> 9/16/2020 <b>DSA #</b> 03-118371 <b>OPSC #</b> <b>VENDOR ID:</b>	
<b>PURSUANT TO MASTER AGREEMENT BETWEEN:</b>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
<b>OXNARD SCHOOL DISTRICT</b> 1051 South A Street Oxnard, CA 93030 (805) 385-1501	<b>Firm Name:</b> NV5 West Inc <b>Street:</b> 1868 Palma Ave. Suite D <b>City, State, Zip:</b> Ventura, CA 93003 <b>Phone:</b> (805)656-6074	
<b>SCOPE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
<p>NV5 will provide professional services as required by Division of the State Architect Inspections List, as requested by, the Inspector of Record to perform the following materials tests and special inspection services: Compaction, rebar, concrete, batch plant and welding testing and special inspection services at the subject site that includes sampling materials and related laboratory testing of sampled soils and concrete.</p> <p style="text-align: center;"><i>(ATTACH ADDITIONAL PAGES AS NECESSARY)</i></p>		
<b>SCHEDULE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
<b>START DATE:</b> 2/5/2020	<b>COMPLETION DATE:</b> September 30, 2020 or Project Closeout	
<b>FIXED FEE AMOUNT: Ten Thousand Dollars and Zero Cents (\$10,000.00)</b>		
<i>This fee amount is based upon Consultant's proposal dated <u>7/29/20</u> and subsequent negotiations mutually agreed to by all parties</i>		
<p><i>This WAL is inherently a part of the Master Agreement referenced above. It is bound by the general terms and conditions of the Master Agreement. This WAL describes in detail the Consultants specific Scope of Services, agreed upon lump sum fixed fee, agreed upon schedule for completion of Services, and other provisions required to clearly indicate the required Services, and terms of this WAL.</i></p> <p><i>This WAL and associated Master Agreement hereby supercede any and all terms, conditions, and other provisions of the Consultant's Proposal; and such terms, conditions, and other provisions are null and void, and are not incorporated to any extent as part of this WAL and associated Master Agreement whether or not they are directly superceded by this WAL and/or the associated Master Agreement.</i></p>		
<b>IN WITNESS THEREOF, THE PARTIES HAVE AGREED TO AND EXECUTED THIS WAL AS SET FORTH BELOW:</b>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
OXNARD SCHOOL DISTRICT	CONSULTANT	
(SIGNATURE)	(DATE)	(SIGNATURE) (DATE)
<b>FOR DISTRICT USE ONLY</b>		
<b>PROJECT MANAGER:</b> Mario Mera <b>P.O. #</b> <b>SOURCE OF FUNDS:</b> <input type="checkbox"/> MEASURE "R" <input type="checkbox"/> DEF. MAINT. <input type="checkbox"/> DEV. FEES <input checked="" type="checkbox"/> OTHER: Master Construct and Implementation Program <b>COST ID:</b> 6280	<b>PREPARED BY:</b> Varun Inapuri <b>P.O. AMOUNT:</b>	
(PM APPROVAL SIGNATURE)	(DATE)	

## Change Order No. 03

Revised July 29, 2020

Date: June 11, 2020

DSA App. No.: 03-118371

Job No. 114518-0002341

### CLIENT

OSD c/o Caldwell Flores Winters, Inc.

1901 S. Victoria Ave., Suite 106

Oxnard, CA93033

### NV5 OFFICE

NV5 West, Inc.

1868 Palma Drive, Suite A

Ventura, CA 93003

### JOB DESCRIPTION AND LOCATION

Project: McKinna E.S. Reconstruction  
Address: 1611 South J Street, Oxnard, CA 93033  
P.O. #: P19-00634

Attn: Mario Mera

### Change in Contract Amount for Testing and Inspection Services:

NV5 is currently providing Testing and Inspection Services on the referenced project. After speaking with the Project Inspector Chris Daugherty we have been made aware that additional tests and inspection will be required for the remaining site work, referred to as Phase 2 of the project.

NV5 is requesting a change in contract to include all remaining costs for tests, inspection and final close out costs to complete project totaling \$10,000.00.

NV5 appreciates the opportunity to provide consulting, inspection and testing services for the Oxnard School District. If you have any questions or there is any further information that we can provide for you, please contact our office.

### Fee For Additional Services Described Above:

Current Contract Amount:	\$ 221,331.50
<b>Total amount this Change In Contract:</b>	<b>\$ 10,000.00</b>
<b>Revised Total Contract/Proposal Amount:</b>	<b>\$ 231,331.50</b>

Respectfully Submitted,  
NV5 WEST, INC.

BY: Carol Harrison  
CAROL HARRISON, CLIENT SERVICE MANAGER

**OXNARD SCHOOL DISTRICT  
AGREEMENT FOR CONSULTANT SERVICES  
(MASTER AGREEMENT – PROJECT DSA INSPECTION [IOR])**

This Agreement for Consultant Services (“Agreement”) is entered into as of this 13<sup>th</sup> day of November, 2013 by and between the **Oxnard School District** (“District”), with offices located at 1051 South A Street, Oxnard, CA 93030, and **NOLTE - Vertical Five** (“Consultant”) with a business address at 1868 Palma Avenue, Suite D, Ventura, CA 93003. District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

**RECITALS**

- A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Qualifications, the performance of certain services, with the precise scope of work to be specified at the time of assignment of work.
- B. Following submission of a Statement of Qualifications for the performance of services, Consultant was prequalified by District to perform services on behalf of District that may be assigned, or not assigned, at the District’s sole discretion.
- C. The Parties desire to formalize the prequalification of Consultant for performance of services and desire that the terms of that performance be as particularly defined and described herein.

**OPERATIVE PROVISIONS**

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
2. **Master Agreement.** This Agreement sets forth the basic terms and conditions between District and Consultant. It may be supplemented from time to time with an individual Work Authorization Letter (“WAL”) which shall be considered an amendment to this Agreement, and which shall be subject to all the terms and conditions of this Agreement, and any further terms and conditions as set forth in the WAL.
3. **Scope of Services.** The scope of Services to be assigned to Consultant pursuant to a WAL is further defined in **Exhibit F – Scope of Services**, wherein the general responsibilities of Consultant are described pursuant to the discipline(s) for which the Consultant has been deemed prequalified by District as described in this Agreement.
4. **Agreement, Scope of Work, and Assignment of Projects.** District may, from time to time, and at the sole discretion of District, assign to Consultant specific services to be performed by Consultant (the “Services”) pursuant to a WAL. The WAL assignment procedure and associated forms are set forth in **Exhibit A**, which is attached hereto. This Agreement, together with the WAL, sets forth the terms and conditions pursuant to which Consultant will perform such Services on behalf of District. The WAL

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shall particularize and describe, among other things, such project(s) for which Consultant is to perform Services, such Services to be performed by Consultant at such project(s), the timeline for the performance of such Services, and the compensation to be paid to Consultant for the performance of such Services.

**Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from November 13, 2013 through November 12, 2018 (the "Term"). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term. Such agreement for extension shall be based upon the showing of good and sufficient cause by Consultant that such extension(s) shall be granted. District shall not be obligated to compensate Consultant for any additional costs if such an extension has been granted to this Agreement. Any provision for additional compensation shall be accommodated via the WAL process as indicated in **Exhibit A**.

5. **Time for Performance.** The scope of the Services set forth in the WAL shall be completed during the Term pursuant to the schedule specified in the WAL. If Services indicated in the WAL cannot be completed within the schedule set forth in the WAL, or if the schedule exceeds the Term of this Agreement, it is the responsibility of Consultant to notify District at least ninety (90) days prior to the expiration of either, with a request for a time extension clearly identifying the cause(s) for the failure to complete the Services within the schedule and/or the Term. Should Consultant fail to provide such notice, and/or the Services not be completed pursuant to that schedule or within the Term, Consultant shall be deemed to be in Default as provided below. District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
6. **Additional Services.** Additional Services are services in addition to the Services set forth in the WAL that are provided by Consultant pursuant to a written request by District. Additional Services will require a written request or pre-authorization in writing by District following specific approval of such services by the District Board of Trustees. It is understood and agreed that Consultant shall not perform any Additional Services unless and until Consultant receives specific written approval for such Additional Services from the District Board of Trustees. Any modification of the compensation to be paid to Consultant as a result of Additional Services must be specifically approved in writing by the District Board of Trustees. In the event that the District Board of Trustees approves in writing a modification of the compensation, then Consultant shall be paid for such Additional Services pursuant to Section 8, below. However, it is understood and agreed that if the cause of the Additional Services is the sole or partial responsibility of Consultant, its agents, or any subconsultants or other parties under the charge of Consultant, no additional compensation shall be paid to Consultant. If such conditions exist so as to justify Additional Services as indicated above, which require additional compensation or time in order to be performed, it is the sole responsibility of Consultant to submit a request for Additional Services within ten (10) days of Consultant's discovery of such conditions which require Additional Services. It is understood and agreed that if Consultant performs any services that it claims are Additional Services without receiving prior written approval from the District Board of Trustees, Consultant shall not be paid for such claimed Additional Services.
7. **Compensation and Method of Payment.** This Agreement does not guarantee that District will issue a WAL to Consultant nor does this Agreement guarantee any compensation to Consultant. This Agreement does not create any obligation on the part of District to compensate Consultant absent a WAL indicating compensation due to Consultant once Services are performed. Specific compensation and payment amounts, including approved reimbursable expenses, shall be set forth in the WAL. However, it is understood and agreed that the compensation to be paid to Consultant shall not be in excess of or exceed the rates set forth in **Exhibit B** "Compensation".

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month for Services performed pursuant to a WAL. The invoice shall clearly indicate the assigned project, the approved WAL, and shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and the WAL. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement and a WAL shall not be deemed to waive any defects in work performed by Consultant.

**8. Responsibilities of Consultant:**

- a. Consultant shall perform all Services as indicated in this Agreement and the WAL to the satisfaction of District.
- b. The specific Services of Consultant to be performed shall be indicated in the WAL.
- c. Consultant hereby represents and warrants that (a) it is an experienced consultant in the discipline(s) identified in **Exhibit F**, having the skill and the legal and professional ability and the flexibility necessary to perform all of the Services required under this Agreement; (b) it has the capabilities and resources necessary to perform its obligations hereunder; (c) it is familiar with all current laws, rules, regulations and other restrictions which are and may become applicable to the scope of Services under this Agreement, including but not limited to all local ordinances, building codes, and requirements of all Authorities Having Jurisdiction (AHJ) including but not limited to the Division of State Architect (DSA), the Office of Public School Construction (OPSC), the State Facilities Planning Division (SFPD), California Department of Education (CDE), the California Department of General Services (DGS), the Department of Toxic Substances Control (DTSC), the California Environmental Quality Act (CEQA), Title 24 of the California Code of Regulations, the California Education Code, State and Local Fire Authorities, air quality districts, water quality and control boards, and any/all other AHJ; (d) that it will assume full responsibility for all Services performed and all work prepared and furnished to District by its employees, agents, and subconsultants; (e) that it has sufficient financial strength and resources to undertake and complete the Services provided for under this Agreement within the schedule set forth in the WAL; and (f) that it certifies and covenants that all reports, certifications, studies, analyses, and other documents prepared by Consultant shall be prepared in accordance with all applicable laws, rules, regulations, and other requirements in effect at the time of their preparation, or required at their time of submittal to District and or agencies.
- d. Consultant shall follow accepted industry standards and practices and comply with all federal, state, and local laws and ordinances applicable to the Services required by this Agreement and the WAL.

**9. Responsibilities of District.**

- a. District will prepare and furnish to Consultant upon Consultant's request, such information as is reasonably necessary to the performance of the Services required under this Agreement and the WAL. Consultant understands that all information provided to Consultant remains the property of District and shall only be removed from District's possession/premises and/or be photocopied, reproduced, distributed, or otherwise made available to others if such activities are expressly approved in writing by District and/or the Program Manager. Failure to comply with the above requirements shall be reasonable cause for termination of this Agreement, and may subject Consultant to liability for damages to District.
  - b. If needed by Consultant, District shall provide information as to the requirements and educational program for each project assigned by a WAL, including approved budget and schedule limitations.
  - c. District shall facilitate and coordinate cooperation amongst and between District consultants, including but not limited to architects, construction managers, surveyors, geotechnical engineers, inspectors, testing laboratories, hazardous materials specialists, CEQA/DTSC compliance specialists, technology experts, and any other professional consultants District deems necessary to execute the Facilities Implementation Program. Such coordination shall include the distribution of documentation prepared by individual consultants which may be of service to Consultant in the course of completing the Services.
  - d. District shall facilitate and coordinate cooperation amongst and between District staff and Consultant, as required to complete the Services.
  - e. District shall provide for the timely approval and execution of the WALs, Additional Services requests, invoices, and any other documentation that requires District action in order for Consultant to complete the Services.
10. **Suspension.** District may, for any reason or no reason, in District's sole discretion, suspend all or a portion of this Agreement, the WAL, or the Services by giving ten (10) calendar days written notice of suspension to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress. If District suspends the Services for a period of ninety (90) consecutive calendar days or more and, in addition, if such suspension is not caused by Consultant or the acts or omissions of Consultant, then if the Services are resumed, Consultant's compensation shall be subject to adjustment to provide for actual direct costs and expenses incurred by Consultant as a direct result of the suspension and resumption by District of the Services.
11. **Termination.** This Agreement, the WAL, or the Services may be terminated at any time by mutual agreement of the Parties or by either Party as follows:
- a. District may terminate all or a portion of this Agreement, the WAL, or the Services without cause at any time by giving ten (10) calendar days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
  - b. District may terminate all or a portion of this Agreement, the WAL, or the Services for cause in the event of a Default by giving written notice pursuant to Section 15, below; or
  - c. Consultant may terminate this Agreement or the WAL at any time upon thirty (30) calendar days written notice if District fails to make any undisputed payment to Consultant when due and such failure remains uncured for forty-five (45) calendar days after written notice to District.

12. **Similar or Identical Services.** In the event that this Agreement, the WAL, or any of the Services are terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as District may determine appropriate, services similar or identical to those terminated to complete any unfinished Services or new services as needed by District.
13. **Inspection and Final Acceptance.** District acceptance of any of work or Services, whether specifically in writing or by virtue of payment, shall not constitute a waiver of any of the provisions of this Agreement or the WAL including, but not limited to, indemnification and insurance provisions.
14. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement or the WAL constitutes a Default. District may terminate all or any portion of this Agreement, the WAL, or the Services for cause in the event of a Default. The termination shall be effective if Consultant fails to cure such Default within thirty (30) calendar days following issuance of written notice thereof by District, or if the cure by its nature takes longer, fails to commence such cure within thirty (30) calendar days from the date of issuance of the notice and diligently prosecutes such cure to the satisfaction of District. If Consultant has not cured the Default, District may hold all invoices and may choose to proceed with payment on said invoices only after the Default is cured to District's satisfaction. In the alternative, District may, in its sole discretion, during the period before Consultant has cured the Default, elect to pay any portion of outstanding invoices that corresponds to Services satisfactorily rendered. Any failure on the part of District to give notice of Consultant's default shall not be deemed to result in a waiver of District's legal rights or any rights arising out of any provision of this Agreement or the WAL.
  - a. In addition to District's termination rights set forth above, District shall have (i) the right to cure Consultant's Default at Consultant's cost, in which case all amounts expended by District in connection with such cure shall accrue interest from the date incurred until repaid to District by Consultant at the rate of ten percent (10%) per annum; and (ii) all other rights and remedies available to District at law and in equity, including, without limitation, an action for damages. District shall have the right to retain unpaid earned balances to offset damages, and/or charge Consultant for all damages above and beyond unpaid balance of WAL.
15. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any Services pursuant to this Agreement or the WAL (collectively and individually, the "Documents") shall become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Upon completion, expiration or termination of this Agreement or the WAL, Consultant shall turn over to District all such Documents.
16. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement or the WAL any Documents, Consultant's guarantees and warranties related to Standard of Performance under this Agreement or the WAL shall not extend to such use of the Documents.
17. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of Services pursuant to this Agreement or the WAL for a minimum of four years after termination or expiration of this Agreement and the WAL, or longer if required by law. Such records shall include at minimum a detailed record of daily performance, staff time records, subconsultants time records, documentation of all costs incurred by Consultant that were billed to District, and detailed records of all Consultant fees, overhead, and profit on earned amounts.

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement or the WAL for a minimum of four years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the Services provided by Consultant pursuant to this Agreement or the WAL.

b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.

c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

18. **Independent Contractor.** Consultant is retained as an independent contractor and is not employed by District. No employee or agent of Consultant shall become, or be considered to be, an employee of District for any purpose. It is agreed that District is interested only in the results obtained from the Services under this Agreement and the WAL and that Consultant shall perform as an independent contractor with sole control of the manner and means of performing the Services required under this Agreement and the WAL. Consultant shall complete this Agreement and the WAL according to its own methods of work which shall be in the exclusive charge and control of Consultant and which shall not be subject to control or supervision by District except as to results of the Services. Consultant shall provide all of its own supplies, equipment, facilities, materials, manpower, and any/all other resources that may become necessary in the course of completing the Services. It is expressly understood and agreed that Consultant and its employees shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits. Consultant will be responsible for payment of all of Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payments under this Agreement or the WAL.

a. The personnel performing the Services under this Agreement and the WAL on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District.

b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

19. **Standard of Performance.** Consultant represents and warrants that it has the skill, qualifications, experience and facilities necessary to properly perform the Services required under this Agreement and the WAL in a thorough, competent and professional manner. Consultant represents and warrants that its employees and subcontractors have all legally required licenses, permits, qualifications and approvals necessary to perform the Services and that all such licenses and approvals shall be maintained throughout the term of this Agreement and the WAL. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services

described herein and the WAL. In meeting its obligations under this Agreement and the WAL, Consultant shall employ, at a minimum, the standard of care utilized by persons engaged in providing services similar to those required of Consultant under this Agreement and the WAL for California school districts in or around the same geographic area of District (the “Standard of Performance”).

20. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement and the WAL shall be considered confidential (“confidential information”). Consultant shall not release or disclose any such confidential information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of District and/or Program Manager, except as may be required by law. Confidential information does not include information that: (i) Consultant had in its possession prior to considering entering into this Agreement; (ii) becomes public knowledge through no fault of Consultant; (iii) Consultant lawfully acquires from a third party not under an obligation of confidentiality to the disclosing party; or (iv) is independently developed by Consultant without benefit of the information provided by District. In connection with confidential information:

a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the WAL or the Services performed hereunder or the WAL.

b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

21. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant’s performance of the Services under this Agreement or the WAL. Consultant further covenants that in the performance of this Agreement and the WAL, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of District. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement and the WAL.

a. Bylaws of the Board 2030(A) E, 2030(B) E and 2030(C) E, as hereinafter amended or renumbered, require that a consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant (i) represents that it has received and reviewed a copy of the Bylaws of the Board 2030(A) E, 2030(B) E and 2030(C) E and that it  does  does not qualify as a “designated employee”; and (ii) agrees to notify District, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been previously required to do so by District.

 (Initials)

22. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any

elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

a. Without limiting the generality of the foregoing, Consultant, unless exempted, shall comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with District's pupils. Consultant must complete District's certification form, attached herein as Exhibit E, prior to any of Consultant's employees coming into contact with any of District's pupils. Consultant also agrees to comply with all other operational requirements of District, as may be revised from time to time, including but not limited to any obligations relating to vaccination or testing for infectious diseases.

 (Initials)

23. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ "unauthorized aliens" as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or Services covered by this Agreement or the WAL, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.
24. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement or the WAL.
25. **Disabled Veteran Business Enterprise Participation.** Pursuant to Education Code section 17076.11, District has a participation goal for disabled veteran business enterprises (DVBES) of at least three (3) percent, per year, of funds expended each year by District on projects that use funds allocated by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act. Unless waived in writing by District, Consultant shall provide proof of DVBE compliance, in accordance with any applicable policies of District or the State Allocation Board, within thirty (30) days of its execution of this Agreement
26. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement and the WAL. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement and the WAL. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or any portion of the WAL or the performance of any of Consultant's duties, Services or obligations under this Agreement or the WAL without the prior written consent of District and approved by District's Board of Trustees. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement and the WAL entitling District to any and all remedies at law or in equity, including summary termination of this Agreement and the WAL.
27. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement and the WAL, but only with the prior written consent of District. Consultant shall be as fully responsible to District for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by Consultant's subcontractors, as if the acts and omissions were performed by Consultant directly.

28. **District Administrator.** Lisa Franz shall be in charge of administering this Agreement on behalf of District, (the “Administrator”) provided that any written notice or any consent, waiver or approval of District must be signed by the Superintendent or a designated employee of District to be valid. The Administrator has completed Exhibit D “Conflict of Interest Check” attached hereto.

29. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors consistent with the staff proposed as part of the Statement of Qualifications, if any, assigned to perform Services under this Agreement and the WAL.

a. Consultant shall provide District and the Administrator a list of all personnel and subcontractors providing Services and shall maintain said list current and up to date at all times during the Term. The list shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the Services; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement and the WAL.

30. **Indemnification.** To the fullest extent permitted by law, Consultant shall defend and indemnify District and its officials, elected board members, employees and agents (“Indemnified Parties”) from and against all claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, its officers, employees, consultants, subcontractors, or agents, pursuant to this Agreement and/or the WAL, but not for any loss, injury, death or damage caused by the active negligence or willful misconduct of any of the Indemnified Parties.

a. Consultant agrees to obtain executed indemnity agreements with provisions identical to the above from each and every subcontractor retained or employed by Consultant in the performance of this Agreement and the WAL. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. Consultant’s obligation to indemnify and defend District as set forth above is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this Agreement and the WAL.

 (Initials)

31. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit C “Insurance” and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent.

32. **Notices.** All notices required or permitted to be given under this Agreement or the WAL shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

**To District:** Oxnard School District  
1051 South A Street  
Oxnard, California, 93030  
Attention: Lisa Cline  
*Assistant Superintendent, Business & Fiscal Services*  
Re: [Insert Project Name]

**With electronic copy to:** Caldwell Flores Winters, Inc.  
Oxnard School District Program Manager  
6425 Christie Ave., Suite 270  
Emeryville, California 94608  
Attention: Yuri Calderon  
T: 510-596-8170  
Email: ycalderon@cfwinc.com

**To Consultant:** NOLTE – Vertical Five (NV5)  
1868 Palma Drive, Suite A  
Ventura, CA 93003  
Attention: Scott Moors  
T: (805) 656-6074  
Email: scott.moors@nv5.com

All notices, demands, or requests to be given under this Agreement or the WAL shall be given in writing and conclusively shall be deemed received when delivered in any of the following ways: (i) on the date delivered if delivered personally; (ii) on the date sent if sent by facsimile transmission and confirmation of transmission is received; (iii) on the date it is accepted or rejected if sent by certified mail; and (iv) the date it is received if sent by regular United States mail.

33. **Excusable Delays.** Neither Party will be liable to the other for unanticipated delays or failures in performance resulting from causes beyond the reasonable control of that Party, including, but not limited to, acts of God, labor disputes or disturbances, material shortages or rationing, riots, acts of war, governmental regulations, communications or utility failures, or casualties; provided that the delayed Party: (i) gives the other Party prompt written notice of such cause; and (ii) uses its reasonable efforts to correct such failure or delay in its performance. The delayed Party's time for performance or cure under this section will be extended for a period equal to the duration of the cause or sixty (60) days, whichever is less.
34. **Entire Agreement; Binding Effect.** This Agreement including Exhibits hereto, contains the entire understanding of the Parties, and supersedes all other written or oral agreements. Consultant shall be entitled to no other benefits other than those specified herein. No changes, amendments or alternations shall be effective unless in writing and signed by both Parties and approved by District's Board of Trustees. Consultant specifically acknowledges that in entering into this Agreement, Consultant relied solely upon the provisions contained in this Agreement and no others. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.
35. **Amendment.** No changes, amendments to or modifications of this Agreement or the WAL shall be valid, effective or binding unless made in writing and signed by both Parties and approved by the District's Board of Trustees. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
36. **Waiver.** Waiver by any Party of any term, condition, or covenant of this Agreement or the WAL shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement or the WAL shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement or the WAL. None of the provisions of this Agreement or the WAL shall be considered waived by either Party unless such waiver is specifically specified in writing. Neither District's review, approval of, nor payment for, any of the Services required under this Agreement or the WAL shall be construed to operate as a waiver of

any rights under this Agreement or the WAL, and Consultant shall remain liable to District in accordance with this Agreement and the WAL for all damages to District caused by Consultant's failure to perform any of the Services to the Standard of Performance. This provision shall survive the termination of this Agreement and the WAL.

37. **Governing Law.** This Agreement and the WAL shall be interpreted, construed and governed according to the laws of the State of California. With respect to litigation involving this Agreement, the WAL or the Services, venue in state trial courts shall lie exclusively in the County of Ventura, California.

38. **Severability.** If any term, condition or covenant of this Agreement or the WAL is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement and the WAL shall not be affected thereby and the Agreement and WAL shall be read and construed without the invalid, void or unenforceable provision(s).

39. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, District and Consultant have executed and delivered this Agreement for consultant services as of the date first written above.

**OXNARD SCHOOL DISTRICT:**

**NOLTE-VERTICAL FIVE:**

Lisa A. Franz  
Signature

Scott Moors  
Signature

Lisa A. Franz, Director, Purchasing  
Typed Name/Title

Scott Moors / Vice President  
Typed Name/Title

11-20-13  
Date

10-30-13  
Date

Tax Identification Number: 95-6002318

Tax Identification Number: 94-2706173

- Not Project Related  
 Project #13-130

**EXHIBIT A**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**WORK AUTHORIZATION PROCEDURES**

**1. Assignment of Work Authorization**

- 1.1. **Request For Proposal (RFP):** At the sole discretion of District, one or more prequalified professional services consultants shall be solicited with a Request For Proposal (“RFP”) for a specific lump sum fixed fee proposal for defined Services to be complete within a defined timeline. For a proposal to be valid it must clearly acknowledge the complete Services requested by District and must include a lump sum fixed fee amount to complete all defined Services, a clearly defined schedule for completion of Services which meets the required timeline defined by District and shows final completion to occur within the Term of this Agreement.
- 1.2. **Evaluation of Proposal:** District’s Program Manager, in consultation with District, shall review each proposal for validity, accuracy, competitiveness, and overall quality of the Services proposed to be performed. In the case where more than one firm is solicited for a scope of defined Services, the Program Manager shall evaluate each proposal thoroughly based on predetermined, objective criteria to ensure a just and fair review of all proposals.
- 1.3. **Selection of Consultant:** Following evaluation of proposals, the consultant whose proposal exhibits the best value for the benefit of District shall be recommended to the Superintendent for approval.
- 1.4. **Work Authorization Letter (WAL):** With the approval of the District Superintendent, the Program Manager shall issue a Work Authorization Letter (“WAL”) to the selected consultant to perform the defined Services as indicated in the RFP, for the lump sum fixed fee amount reflected in the proposal, with all Services to complete within the timeline indicated in the RFP, and the Term set forth in this Agreement. District retains the right to negotiate all terms of the WAL subsequent to the receipt of proposal(s) in order to clarify the scope of Services, and/or make any adjustments to the fee amount and required schedule prior to issuance of the WAL. The WAL shall be considered a binding agreement, and amendment to this Agreement, once executed by Consultant, approved by the District Board of Trustees, and executed by the Superintendent.
- 1.5. **Performance of Services Set Forth in the WAL:** Performance of Services set forth in the WAL shall not commence until final approval by the District Superintendent and Board of Trustees, unless expressly authorized by the District Superintendent and Program Manager. During the course of completing the Services, Consultant shall comply with all provisions of this Agreement and the WAL. All Services set forth in the WAL shall be completed within the schedule set forth in the WAL.
- 1.6. **Close Out of WAL Services:** Upon completion of all Services required by the WAL, Consultant shall submit all required close-out documentation, certifications, records, reports, warranties, and any other information required or requested by District prior to submitting Consultant’s invoice for final payment.
- 1.7. **WAL Form:** See next page for sample Work Authorization Letter.

- Not Project Related
- Project #13-130

	<b>WORK AUTHORIZATION LETTER (WAL)</b>	
	<b>GENERAL INFORMATION</b>	
	PROJECT #:	DATE:
	SITE NAME:	DSA #:
MASTER AGREEMENT #:	OPSC #:	
WAL #:	VENDOR ID:	
<b>PURSUANT TO MASTER AGREEMENT BETWEEN:</b>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
<b>OXNARD SCHOOL DISTRICT</b> 1051 South A. St. Oxnard , CA 93030 (805) 385-1501	Firm Name: Street: City, State, Zip: Phone:	
<b>SCOPE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
(ATTACH ADD'L PAGES AS NECESSARY)		
<b>SCHEDULE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
START DATE:		COMPLETION DATE:
<b>FIXED FEE AMOUNT:</b> _____		
<p><i>This fee amount is based upon Consultant's proposal dated _____, and subsequent negotiations mutually agreed to by all parties.</i></p> <p><i>This WAL is inherently a part of the Master Agreement indicated above. It is bound by the general terms and conditions of the Master Agreement. This WAL describes in detail the Consultants specific scope of Services, agreed upon lump sum fixed fee, agreed upon schedule for completion of Services, and other provisions required to clearly indicate the required Services, and terms of this WAL.</i></p> <p><i>This WAL and associated Master Agreement hereby supersede any and all terms, conditions, and other provisions of the Consultant's proposal, and such terms, conditions, and other provisions are null and void and are not incorporated to any extent as part of this WAL and associated Master Agreement whether or not they are directly superseded by this WAL and/or the associated Master Agreement.</i></p> <p><b>IN WITNESS THEREOF, THE PARTIES HAVE AGREED TO AND EXECUTED THIS WAL AS SET FORTH BELOW:</b></p>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
<b>OXNARD SCHOOL DISTRICT</b>  _____ (SIGNATURE)	CONSULTANT:  _____ (SIGNATURE)	
_____	(DATE)	(DATE)
<b>FOR DISTRICT USE ONLY</b>		
PROJECT MANAGER:	PREPARED BY:	
PO #:	PO AMOUNT:	
SOURCE OF FUNDS:	<input type="checkbox"/> MEASURE "R" <input type="checkbox"/> DEF. MAINT. <input type="checkbox"/> DEV. FEES <input type="checkbox"/> OTHER: _____	
COST ID:		
_____	(DATE)	
(PM APPROVAL SIGNATURE)		
SPECIAL INSTRUCTIONS:		

- Not Project Related
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**EXHIBIT B**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**COMPENSATION & RATE/FEE SCHEDULE**

**I. The following rates of pay shall apply in the performance of the Services under this Agreement and the WAL:**

**PROJECT DSA INSPECTIONS FEE SCHEDULE**

NOLTE – Vertical Five is pleased to present Fee Schedule for Project Inspection Services for the Oxnard School District.

<u>Classification</u>	<u>Hourly Rate</u>
1. DSA Class 1 Project Inspector	\$ 85
2. DSA Class 2 Project Inspector	\$ 80
3. DSA Class 3 Project Inspector	\$ 75

**II. Consultant may utilize subcontractors as permitted in the Agreement and the WAL. The hourly rate for any subcontractor shall be consistent with the rate and fee schedule indicated in Section I above, unless other direction is provided with written authorization from District Superintendent or his/her designee.**

**III. Claims for reimbursable expenses shall be documented by appropriate invoices and supporting receipts. Consultant may be reimbursed for those reasonable out-of-pocket expenses set forth below that are incurred and paid for by Consultant beyond the typical obligations under this Agreement and the WAL, but only to the extent that such expenses are directly related to Services satisfactorily completed, are approved by District in writing and do not cause the amounts paid to Consultant to exceed the amounts allowed under this Agreement and the WAL. No mark-up of any expense is permitted. The following is the EXCLUSIVE list of reimbursable expenses:**

**A. Travel and Mileage.** Consultant must request the travel in writing and justify why the travel should be reimbursed. Travel expenses must be approved in writing by District, in its sole discretion. Trips from any Consultant’s office to District’s office or to the subject project site will not be approved for reimbursement.

**B. Reimbursable Reprographic Services.** Print sets or copies requested in writing by District beyond the quantities required under the WAL.

**C. Fees for Subcontractors.** Fees for subcontractors hired and paid by Consultant at the written request of District and are permitted in the Agreement and the WAL.

**D. Fees advanced for securing approval of public agencies having jurisdiction over any project hereunder.**

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**IV. Consultant shall provide to District a complete Schedule of Values (SOV), identifying major work activities required to complete the authorized scope of work. All invoices must reflect the appropriate progress percentage for each SOV item billed, to be verified by District. District will compensate Consultant for the Services performed upon approval by District of a valid and complete invoice, in form and substance acceptable to District. See Exhibit G for required Invoice Approval Form and Billing Cover Sheet. The Billing Cover Sheet shall reflect the approved SOV. In connection with Services that are only partially completed at the time an invoice is paid, notwithstanding any provision of the Agreement, the WAL, or any other document, payment of the invoice does not constitute acceptance of the partially completed work or Service. Each invoice is to include:**

- A. Billing Cover Sheet/SOV with all appropriate progress percentages identified toward completion of the Services.
- B. Acceptable back-up for billings shall include, but not be limited to:
  - a. Records for all personnel describing the work performed, the number of hours worked, and the hourly rate, for all time charged to the Services.
  - b. Records for all supplies, materials and equipment properly charged to the Services.
  - c. Records for all travel pre-approved by District and properly charged to the Services.
  - d. Records for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

Unless otherwise directed by District, in writing, completed invoices are to be submitted to the attention of the Director of Purchasing and the Assistant Superintendent, Business and Fiscal Services. To be considered complete, the invoice packet shall include all back-up documentation required by District and sign-off from District staff, Program Manager or project manager assigned by District to supervise the Services.

**V. The total compensation for the Services shall be provided for in the WAL(s) issued subsequent to this Agreement.**

**VI. Compensation Upon Termination.** In the event that District suspends or terminates this Agreement, the WAL or any of the Services pursuant to Section 11 or Section 12a of the Agreement, District will pay Consultant as provided herein and the WAL for all Services and authorized Additional Work actually performed, and all authorized reimbursable expenses actually incurred and paid, under and in accordance with this Agreement and the WAL, up to and including the date of suspension or termination; provided that such payments shall not exceed the amounts specified in the Agreement and the WAL as compensation for the Services completed, plus any authorized Additional Work and authorized reimbursable expenses completed prior to suspension or termination. No payment for demobilization shall be paid unless District at its sole discretion determines that demobilization or other compensation is appropriate. After a notice of termination is given, Consultant shall submit to District a final claim for payment, in the form and with certifications prescribed by District. Such claim shall be submitted promptly, but in no event later than forty (40) calendar days after the Termination Date specified on the notice of termination. Such payment shall be Consultant's sole and exclusive compensation and District shall have no liability to Consultant for any other compensation or damages, including without limitation, anticipated profit, prospective losses, legal fees or costs associated with legal representation or consequential damages, of any kind.

- Not Project Related  
 Project #13-130

**EXHIBIT C**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**INSURANCE**

I. **Insurance Requirements.** Consultant shall provide and maintain insurance, acceptable to District Superintendent or District Counsel, in full force and effect throughout the Term of this Agreement and the WAL, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, subcontractors, representatives and/or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. **Minimum Scope of Insurance.** Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) aggregate.

(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:

Accountants, Attorneys, Education Consultants, Nurses, Therapists	\$1,000,000
Architects	\$1,000,000 or \$2,000,000
Physicians and Medical Corporations	\$5,000,000

**Failure to maintain professional liability insurance is a material breach of this Agreement and the WAL and grounds for immediate termination**

II. **Other Provisions.** Insurance policies required by this Agreement shall contain the following provisions:

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A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities and/or Services Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this Agreement and the WAL, certificates of insurance necessary to satisfy District that the insurance provisions of this Agreement have been complied with. District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by a subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

- Not Project Related
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**EXHIBIT D**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**CONFLICT OF INTEREST CHECK**

Bylaws of the Board 2030(C)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with District's Conflict of Interest Code (commencing with Bylaws of the Board 2030 BB).

Consultants are required to file disclosures when, pursuant to a contract with District, Consultant will make certain specified government decisions or will perform the same or substantially the same duties for District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached  constitute  do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, Consultant,  is  is not subject to disclosure obligations.

Date: 11-20-13

By: Lisa Franz  
Lisa A. Franz  
Director, Purchasing

Not Project Related

Project #13-130

**EXHIBIT “E”  
TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**BACKGROUND CHECK AND FINGERPRINTING PROCEDURES  
FOR CONTRACTORS**

The successful Bidder will be required to assure that its employees, subcontractors of any tier, material suppliers, and consultants do not have direct contact with the District’s students during the performance of the Contract in compliance with Education Code §§ 45125.1 and 45125.2. To assure these provisions, the successful Bidder’s supervisor shall be fingerprinted, and proof of same shall be provided to the District prior to start of on-site work. The supervisor will monitor the workers’ conduct while on school grounds. In addition, the successful Bidder shall barricade the Work area to separate its workers from the students. Costs associated with this process are the responsibility of the successful Bidder.

The Contractors’ construction supervisors or their unsupervised employees who will be working outside of fenced areas during the school hours **must** have submitted a fingerprint identification card to the Department of Justice (DOJ) and have a proof of clearance in the form of an affidavit filed in the Oxnard School District’s Purchasing Office **prior to** the start of the Work.

California Education Code §§45125.1 and 45125.2 require that criminal checks be completed for contractors (Contracting Firm) who provide architectural, construction, janitorial, administrative, landscape, transportation, food-related, or other similar services to school districts.

The undersigned does hereby certify to the Board of Trustees of the Oxnard School District as follows:

That I am a representative of the Contractor currently under contract (“Contract”) with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken the following actions with respect to the construction Project that is the subject of the Contract:

1. Pursuant to Education Code §45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, which will limit contact between Contractor’s employees and District pupils at all times (mandatory for all Projects); AND
2. The Contractor has complied with the fingerprinting requirements of Education Code §45125.1 with respect to all Contractor’s employees and all of its subcontractors’ employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code §45122.1. A complete and accurate list of Contractor’s employees and of all its subcontractors’ employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; AND/OR

- Not Project Related
- Project #13-130

3. Pursuant to Education Code §45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of each employee who will be supervising Contractor's employees and its subcontractors' employees is:

Name: Scott Moors

Title: Vice President

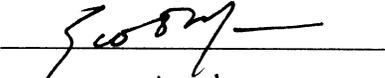
AND/OR

4. The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with District pupils.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: 10-30-13

Proper Name of Contractor: Nolte - Vertical Five

Signature: 

By: Scott Moors

Its: \_\_\_\_\_

- Not Project Related  
 Project #13-130

**EXHIBIT "F"**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**SCOPE OF SERVICES – PROJECT DSA INSPECTION (IOR)**

**The Project Inspector's Scope of Work includes, but is not limited to, the following:**

Consultant shall ensure that the work performed in the field is in accordance with DSA approved design documents. The project inspector will be required to monitor all construction activities, review RFIs, change orders, and submittals, and to confirm that construction activities were performed satisfactorily in accordance with approved design.

**1. Certifications:**

- a. Possession and maintenance in good standing of all classes of licensed DSA Project Inspectors' Certificate issued by the Division of the State Architect.

**2. Pre-Construction services required:**

- a. Familiarity with the project scope and approved drawings and specifications.
- b. Preparation of all required forms for DSA, the Architect and the District.
- c. Participation at all preconstruction meetings.

**3. Construction Phase Services Required:**

- a. Performance of project inspection in accordance with Sections 4-211, 4-333 and 4-341, Title 24 Part 1, 2010 California Building Standards Administrative Code, Division of State Architect requirements, and all other laws, codes, and regulations governing educational facilities construction inspection.
- b. Daily site inspections with reports to inform Contractor, Architect, District and DSA of non-conforming work and corrective steps required.
- c. Monitoring of daily construction progress relating to the construction schedule, T & M work required, weather delays and like activities.
- d. Verification that all required materials sampling and special inspections are coordinated with construction activities, performed in accordance with project requirements and properly documented.
- e. Tracking of Record Drawing updates by the Contractor.
- f. Prompt filing of all periodic reports required during the construction process.
- g. Attendance at periodic job meetings and visits by DSA and District personnel.
- h. Review of Requests for Information generated by the Contractor.
- i. Observe and document discovered conditions and inform Contractor, Architect and District of such conditions.
- j. Review of periodic pay requests generated by the Contractor.
- k. Review of proposed change orders to verify that such work falls outside of the project scope.

**4. Post-Construction Services Required:**

- a. Compilation of operations and maintenance manuals, warranties/guarantees, and certificates.
- b. Compilation and completion of all documentation to assure DSA close-out with certification.

- Not Project Related
- Project #13-130

#### **5. Reports**

As part of the Services, Consultant will prepare and deliver the following tangible work products to District:

- a. All DSA required inspections, reporting, processes and procedures required by the DSA Testing & Inspection Listing, and/or required by the Architect of Record.

#### **6. Time**

All DSA required reporting shall be delivered to the District concurrent with the submittal to DSA, and pursuant to DSA required timelines. The final inspection report (DSA Form 6) shall be completed and electronic filed within 30 calendar days of the notice of completion.

#### **7. Accuracy Standards**

Precision of the inspection reports and other documentation shall be in accordance with the professional standard of care to be expected of professional DSA inspectors licensed to practice in the State of California.



- Not Project Related  
 Project #13-130

CONSULTANT/VENDOR PROGRESS BILLING FORM

TO: **Caldwell Flores Winters, Inc. (CFW)**  
**Program Manager for Oxnard School District**  
**1901 Victoria Ave, Suite 106**  
**Oxnard, CA 93035**  
**ATTN: Tylor Middlestadt (tmiddlestadt@cfwinc.com)**

PROJECT: Project Name/Site  
PROJECT #: Project #  
PROJECT TYPE: New Const./Modernization  
DATE: Date of Invoice  
INVOICE #: Invoice #  
PERIOD COVERED: Billing Period of Invoice  
PO #: Purchase Order #

SUBCONTRACTOR: VENDOR NAME  
PREPARED BY: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
PHONE #: \_\_\_\_\_  
FAX #: \_\_\_\_\_

BASE CONTRACT BILLING FORM									
ITEM #	COST CODE	CONTRACT	CONTRACT SCOPE	COST	% TO DATE	COST COMPLETED TO DATE	TOTAL PREVIOUS BILLINGS	% THIS PERIOD	CURRENT BILLING
1	COST ID	Base Contract - fee	SCOPE OF WORK	FEE	0%	#VALUE!	0	#VALUE!	#VALUE!
2	COST ID	Base Contract - Re-imbursables	SCOPE OF WORK	RE-IMB	0%	#VALUE!	0	#VALUE!	#VALUE!
		<b>SUBTOTALS</b>				<b>#VALUE!</b>	<b>\$0.00</b>	<b>#VALUE!</b>	<b>#VALUE!</b>

TOTAL EARNED ON BASE CONTRACT AND ADDITIONAL AWARDS	#VALUE!
TOTAL DUE THIS INVOICE	#VALUE!

Not Project Related

Project #13-130

### Consultant/Vendor Billing Instructions

#### Invoice Cover Sheet Set-Up.

- 1 See "billing tab" below for spreadsheet, these are the instructions
- 2 Enter Project Site name, DSA project number, Project Type, Invoice #, Date, Your Company Name, fax, phone, etc...
- 3 Enter PO # (Purchase Order #) provided to you when contract issued.
- 4 Feel free to include your company logo if you wish.
- 5 Enter approved contract agreements, amendments, re-imburseables, allowances, etc. for which you are billing. Include summary scope of work. Enter "Cost Code" provided to you by Program Manager.
- 6 If you wish to break the contract work items down into portions that you would typically separate for progressive payments, please do that now. If your contract allows re-imburseables in addition to contract fee, please separate these values. If you require more line items to complete this step, please highlight the entire last row by clicking on the grey row # at left, press CTRL+C to copy row, right click grey row # immediately below, select "Insert Copied Cells". This can be repeated as many times as necessary. Multiple rows can be copied/inserted in a single step by highlighting multiple rows prior to copying.

#### First Billing.

- 5 **IMPORTANT!** When you are entering costs for your first billing, enter values (dollar amounts) ONLY into the green column. The percentages will change automatically. **NOTE:** Select the (% Complete) billing tab if you prefer to track your billings based on total project % complete. Once % complete is entered, billable amount will populate automatically. Select the (lump sum) billing tab if you prefer to track your billings as a lump sum billable amount to date. Once lump sum amount is entered, % complete will populate automatically.
- 6 Send invoice based on the Dollar value at the PRE-RETENTION value, if applicable.

#### Subsequent Billings

- 7 Manually input the dollar values from the "cost completed to date" column into the blue "total previous billings" column
- 8 Enter the corresponding dollar values/% complete values into the green column for total work complete to date.
- 9 Submit a conditional release waiver with the billing. Submit signed pay request certification form.
- 10 Email (tmiddlestadt@cfwinc.com), or mail to the CFW Oxnard office at 1901 Victoria Ave, Suite 106 Oxnard, CA 93035. Please allow 4-6 weeks for invoice processing prior to payment.
- 11 Please note that invoice amounts which exceed remaining contract balance will not be processed, and will be returned to Vendor pending additional contract agreement(s). Incorrect contract amounts, cost codes, or other errors & miscalculations can delay/prevent processing of payment.

**NOTE:** All Consultant/Vendor invoices must be accompanied by this worksheet to ensure proper payment. Invoices without this worksheet may be rejected and may delay payment until the next billing cycle or until the spreadsheet becomes accurate. Invoices not received by the 25<sup>th</sup> may be delayed until the next billing cycle. Contact the Program Manager with any questions regarding billing values, or any other information required, prior to submitting a billing.

# Cavignac & Associates

INSURANCE BROKERS

License No. OA99520

450 B Street, Suite 1800  
San Diego, CA 92101-8005

Phone 619-234-6848

Fax 619-234-8601

Web Site [www.cavignac.com](http://www.cavignac.com)

Oxnard School District  
ATTN: Lisa Franz  
1051 South 'A' Street  
Oxnard, CA, 93030

Oct 29, 2013

Re: NV5, Inc.; BTC Labs - Vertical V, Inc.

To Whom It May Concern:

Enclosed is a certificate of insurance, as requested. If you have questions or require changes, please contact our office via email ([certificates@cavignac.com](mailto:certificates@cavignac.com)) or fax (619-234-1239). Please include a copy of the certificate with your request or reference ID number 243841.

Sincerely,

Cavignac & Associates Certificate Department  
[certificates@cavignac.com](mailto:certificates@cavignac.com)  
619-234-1239 (fax)

cc: Danielle Wooten ([danielle.wooten@nv5.com](mailto:danielle.wooten@nv5.com))

Certificate of Insurance for NV5, Inc.; BTC Labs - Vertical V, Inc.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **BUSINESS AUTO EXTENSION ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <b>A. BROAD FORM NAMED INSURED</b>                                  | <b>H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT</b>  |
| <b>B. BLANKET ADDITIONAL INSURED</b>                                | <b>I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT</b> |
| <b>C. EMPLOYEE HIRED AUTO</b>                                       | <b>J. PERSONAL EFFECTS</b>  |
| <b>D. EMPLOYEES AS INSURED</b>                                      | <b>K. AIRBAGS</b>   |
| <b>E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS</b>                 | <b>L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS</b>                    |
| <b>F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS</b> | <b>M. BLANKET WAIVER OF SUBROGATION</b>                               |
| <b>G. WAIVER OF DEDUCTIBLE – GLASS</b>                              | <b>N. UNINTENTIONAL ERRORS OR OMISSIONS</b>                           |

### **PROVISIONS**

#### **A. BROAD FORM NAMED INSURED**

The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### **B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph c. in A.1., **Who Is An Insured**, of **SECTION II – LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and

executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the **Who Is An Insured** provision contained in Section II.

#### **C. EMPLOYEE HIRED AUTO**

1. The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**BLANKET ADDITIONAL INSURED  
(ARCHITECTS, ENGINEERS AND SURVEYORS)**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**A. The following is added to WHO IS AN INSURED (Section II):**

Any person or organization that you agree in a "contract or agreement requiring insurance" to include as an additional insured on this Coverage Part, but only with respect to liability for "bodily injury", "property damage" or "personal injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- a. In the performance of your ongoing operations;
- b. In connection with premises owned by or rented to you; or
- c. In connection with "your work" and included within the "products-completed operations hazard".

Such person or organization does not qualify as an additional insured for "bodily injury", "property damage" or "personal injury" for which that person or organization has assumed liability in a contract or agreement.

The insurance provided to the additional insured is limited as follows:

- d. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.
- e. This insurance does not apply to the rendering of or failure to render any "professional services".
- f. The limits of insurance afforded to the additional insured shall be the limits which you agreed in that "contract or agreement requiring insurance" to provide for that additional insured, or the limits shown in the Declarations for this Coverage Part, whichever are less. This endorsement does not increase the limits of insurance stated in the **LIMITS OF INSURANCE (Section III)** for this Coverage Part.

**B. The following is added to Paragraph a. of 4. Other Insurance in COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV):**

However, if you specifically agree in a "contract or agreement requiring insurance" that the insurance provided to an additional insured under this Coverage Part must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is

available to such additional insured which covers such additional insured as a named insured, and we will not share with the other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and
- (2) The "personal injury" for which coverage is sought arises out of an offense committed;

after you have entered into that "contract or agreement requiring insurance". But this insurance still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the insured when the insured is an additional insured under any other insurance.

**C. The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us in COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV):**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, under a "contract or agreement requiring insurance" with that person or organization. We waive these rights only where you have agreed to do so as part of the "contract or agreement requiring insurance" with such person or organization entered into by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

**D. The following definition is added to DEFINITIONS (Section V):**

"Contract or agreement requiring insurance" means that part of any contract or agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs, and the "personal injury" is caused by an offense committed:

- a. After you have entered into that contract or agreement;
- b. While that part of the contract or agreement is in effect; and
- c. Before the end of the policy period.

## OSD BOARD AGENDA ITEM

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Facilities Agreement

### **Ratification of Work Authorization Letter #16 to NV5 West Inc., for DSA Inspector of Record (IOR) Services for the Lemonwood Elementary School ECDC Project (Penanhoat/Miller/CFW)**

---

At the February 5, 2020, regularly scheduled Board Meeting, the Board of Trustees ratified Work Authorization Letter #13 (WAL #13) with NV5 West Inc. to provide continuous Inspector of Record (IOR) services as required by the Department of State Architect (DSA) for the Lemonwood ECDC Project. Approval of WAL #16 extends the scope of IOR services through project completion.

The District, in consultation with CFW recommends ratifying Work Authorization Letter #16 to NV5 West Inc. to cover the provision of continuous DSA Inspector of Record Services through the completion of the Lemonwood Elementary School ECDC Project.

The Work Authorization Letter is ratified pursuant to and consists of:

Master Agreement: #13-130  
Work Authorization Letter #16  
Consultant: NV5 West Inc.  
Date Ratified: 9/16/2020

#### **FISCAL IMPACT:**

Eight Thousand Fifty Dollars and Zero Cents (\$8,050.00) to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West under Board approved Master Agreement #13-130.

#### **RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, Inc. that the Board of Trustees ratify WAL #16 for Master Agreement #13-130 with NV5 West, Inc.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Work Authorization Letter #16 \( 1 Page\)](#)  
[Proposal \(14 Pages\)](#)  
[Master Agreement #13-130, NOLTE - Vertical Five \(29 Pages\)](#)

	<b>WORK AUTHORIZATION LETTER</b>	
	<b>GENERAL INFORMATION</b>	
<b>PROJECT #:</b> <b>SITE NAME:</b> Lemonwood Elementary School <b>MASTER AGREEMENT #:</b> 13-130 <b>WAL #:</b> 16	<b>DATE:</b> 9/16/2020 <b>DSA #</b> 03-116656 <b>OPSC #</b> <b>VENDOR ID:</b>	
<b>PURSUANT TO MASTER AGREEMENT BETWEEN:</b>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
<b>OXNARD SCHOOL DISTRICT</b> 1051 South A Street Oxnard, CA 93030 (805) 385-1501	<b>Firm Name:</b> NV5 West Inc <b>Street:</b> 1868 Palma Ave. Suite D <b>City, State, Zip:</b> Ventura, CA 93003 <b>Phone:</b> (805)656-6074	
<b>SCOPE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
<p>Provided Inspector of Record (IOR) services for the Lemonwood Elementary School ECDC located at 2001 San Mateo Place, Oxnard, CA 93033. The consultant performed continuous Inspector of Record services to ensure that construction was executed and completed in accordance with the approved DSA Construction Documents, plans, specification, etc.</p> <p style="text-align: center;"><i>(ATTACH ADDITIONAL PAGES AS NECESSARY)</i></p>		
<b>SCHEDULE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
<b>START DATE:</b> January 1, 2020	<b>COMPLETION DATE:</b> February 29, 2020 or Project Closeout	
<b>FIXED FEE AMOUNT: Eight Thousand Fifty Dollars and Zero Cents (\$8,050.00)</b>		
<p><i>This fee amount is based upon Consultant's proposal dated <u>3/20/20</u> and subsequent negotiations mutually agreed to by all parties</i></p> <p><i>This WAL is inherently a part of the Master Agreement referenced above. It is bound by the general terms and conditions of the Master Agreement. This WAL describes in detail the Consultants specific Scope of Services, agreed upon lump sum fixed fee, agreed upon schedule for completion of Services, and other provisions required to clearly indicate the required Services, and terms of this WAL.</i></p> <p><i>This WAL and associated Master Agreement hereby supercede any and all terms, conditions, and other provisions of the Consultant's Proposal; and such terms, conditions, and other provisions are null and void, and are not incorporated to any extent as part of this WAL and associated Master Agreement whether or not they are directly superceded by this WAL and/or the associated Master Agreement.</i></p>		
<b>IN WITNESS THEREOF, THE PARTIES HAVE AGREED TO AND EXECUTED THIS WAL AS SET FORTH BELOW:</b>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
OXNARD SCHOOL DISTRICT	CONSULTANT	
(SIGNATURE)	(DATE)	(SIGNATURE) (DATE)
<b>FOR DISTRICT USE ONLY</b>		
<b>PROJECT MANAGER:</b> Mario Mera P.O. # <b>SOURCE OF FUNDS:</b> <input type="checkbox"/> MEASURE "R" <input type="checkbox"/> DEF. MAINT. <input type="checkbox"/> DEV. FEES <input checked="" type="checkbox"/> OTHER: Master Construct and Implementation Program <b>COST ID:</b> 6290	<b>PREPARED BY:</b> Varun Inapuri P.O. AMOUNT:	
(PM APPROVAL SIGNATURE)	(DATE)	



Date: March 20, 2020  
 DSA App. No.: 03-116656  
 Job No. 114519-0002464

**CLIENT**  
 OSD c/o Caldwell Flores Winters, Inc.  
 1901 S. Victoria Ave., Suite 106  
 Oxnard, CA93033

**NV5 OFFICE**  
 NV5 West, Inc.  
 1868 Palma Drive, Suite A  
 Ventura, CA 93003

**JOB DESCRIPTION AND LOCATION**

Project: Lemonwood Early Childhood Development Center  
 Address: 2001 San Mateo Pl., Oxnard, CA  
 P.O. #: P20-01421, Master Agreement # 13-130, WAL #11 & 13  
 Attn: Mario Mera

**Change in Contract Amount for Inspection Services:**

NV5 provided the Project Inspection Services on the referenced project. Our currently authorized budget of \$113,240.00 has been exceeded, and we have expended \$121,290.00. The project is now complete. NV5 is requesting a change in contract to include what has been exceeded \$8,050.00. A draft invoice with back-up documentation has been attached.

NV5 appreciates the opportunity to provide consulting, inspection services for the Oxnard School District. If you have any questions or there is any further information that we can provide for you, please contact our office.

**Fee For Additional Services Described Above:**

Current Contract Amount:	\$ 113,240.00
<b>Total amount this Proposal</b>	<b>\$ 8,050.00</b>
<b>Revised Total Contract/Proposal Amount:</b>	<b>\$ 121,290.00</b>

Respectfully Submitted,  
 NV5 WEST, INC.

BY: Carol Harrison  
 CAROL HARRISON, CLIENT SERVICE MANAGER

**Remit Payment To:**  
**NV5 West**  
**PO Box 74008680, Chicago, IL 60674-8680**  
**Tel: 858.715.5800 Fax: 858.715.5810**  
**Federal Tax ID # 27-1979620**  
**I N V O I C E**



Mario Mera  
 Oxnard School District  
 c/o Caldwell Flores Winters, Inc  
 1901 South Victoria  
 Suite 106  
 Oxnard, CA 93035

March 20, 2020  
 Project No: 114519-0002464.00  
 Invoice No: <Draft>

Project 114519-0002464.00 OSD - Lemonwood ECDC - PI  
 DSA# 03-116656, File# 56-22  
 P.O# P20-01421, Master Agreement# 13-130, WAL#11

**Professional Services**

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
DSA Class 1 Project Inspector				
Consultant, Ventura General	1/27/2020	8.00	95.00	760.00
Paul Vernier				
Consultant, Ventura General	1/28/2020	8.00	95.00	760.00
Paul Vernier				
Consultant, Ventura General	1/29/2020	8.00	95.00	760.00
Paul Vernier				
Consultant, Ventura General	1/30/2020	8.00	95.00	760.00
Paul Vernier				
Consultant, Ventura General	1/31/2020	4.00	95.00	380.00
Paul Vernier				
Consultant, Ventura General	2/7/2020	8.00	95.00	760.00
Paul Vernier				
Consultant, Ventura General	2/12/2020	4.00	95.00	380.00
Paul Vernier				
Consultant, Ventura General	2/14/2020	4.00	95.00	380.00
Paul Vernier				
DSA Class 1 Project Inspector OT				
Consultant, Ventura General	2/1/2020	4.00	142.50	570.00
Paul Vernier-Saturday				
Project Manager				
Harrison, Carol	3/20/2020	2.00	130.00	260.00
		58.00		5,770.00
<b>Total Labor</b>				<b>5,770.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	5,770.00	115,520.00	121,290.00
Limit			121,290.00

Payment Terms: Net 30. Please Reference Our Invoice Number on Your Payment.

---

Project	114519-0002464.00	OSD - Lemonwood ECDC - PI	Invoice	<Draft>
			<b>Total This Invoice</b>	<b>\$5,770.00</b>

---

## INSPECTION RECORD

Project: Lemonwood ECDC

Address: 2200 Carnegie Ct., Oxnard, CA 93033

Client: Oxnard Elementary School District

Job No: 19-2464

Inspector: Paul Vernier

DATE	START	FINISH	DESCRIPTION OF WORK
01/27/20	7:00	3:00	Project Inspection-See Daily Report for details
01/28/20	7:00	3:00	Project Inspection-See Daily Report for details
01/29/20	7:00	3:00	Project Inspection-See Daily Report for details
01/30/20	7:00	3:00	Project Inspection-See Daily Report for details
01/31/20	7:00	11:00	Project Inspection-See Daily Report for details
02/01/20	7:00	11:00	Project Inspection-See Daily Report for details

\_\_\_\_\_  
 CLIENT'S SIGNATURE

  
 PROJECT INSPECTOR'S SIGNATURE

This report indicates only the time spent on the job site. Billable time is subject to rates, travel charges, and minimums as described in our current fee schedule unless other arrangements have been previously made.



**DAILY REPORT # 153**

Project No.: 19-2464

File No.: 68-22

DSA No.: 03-116666

Date: 01/27/2020

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**Project Name: Lemonwood ECDC**

**Inspector: Paul Vernier**

**Owner: Oxnard School District**

**AOR: SVA Architects**

**Contractor: Swinerton**

**Weather Conditions: Partly cloudy/warm**

**Finish painting (exterior), HVAC punch list work in progress.  
Playground equipment in progress.**

**Special Inspection:**

  
*Signature of Project Inspector*

01/27/2020  
*Date*

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**DAILY REPORT # 154**

Project No.: 19-2464

File No.: 58-22

DSA No.: 03-118858

Date: 01/28/2020

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**Project Name: Lemonwood ECDC**

**Inspector: Paul Vernier**

**Owner: Oxnard School District**

**AOR: SVA Architects**

**Contractor: Swinerton**

**Weather Conditions: Partly cloudy/warm**

**Finish painting (exterior), door hardware punch list work, room signage in progress.**

**Special Inspection:**

*Paul Vernier*

*Signature of Project Inspector*

01/28/2020

*Date*

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**DAILY REPORT # 155**

Project No.: 19-2464

File No.: 58-22

DSA No.: 03-116856

Date: 01/29/2020

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Project Name: Lemonwood ECDC

Inspector: Paul Vernier

Owner: Oxnard School District

AOR: SVA Architects

Contractor: Swinerton

Weather Conditions: Sunny/warm

Site expansion joint caulking, TV monitor installation in progress.

Special Inspection:

*Paul Vernier*

Signature of Project Inspector

01/29/2020

Date

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**DAILY REPORT # 156**

Project No.: 19-2464

File No.: 68-22

DSA No.: 03-116658

Date: 01/30/2020

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Project Name: Lemonwood ECDC

Inspector: Paul Vernier

Owner: Oxnard School District

AOR: SVA Architects

Contractor: Swinerton

Weather Conditions: Sunny/warm

TV monitor installation, slurry seal at AC paved area in progress.

Special Inspection:

*Paul Vernier*

01/30/2020

Signature of Project Inspector

Date

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**DAILY REPORT # 157**

Project No.: 19-2464

File No.: 68-22

DSA No.: 03-116858

Date: 01/31/2020

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**Project Name: Lemonwood ECDC**

**Inspector: Paul Vernier**

**Owner: Oxnard School District**

**AOR: SVA Architects**

**Contractor: Swinerton**

**Weather Conditions: Sunny/warm**

**TV monitor installation, painting punch work list.**

**Special Inspection:**

  
*Signature of Project Inspector*

01/31/2020  
*Date*

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**DAILY REPORT # 158**

Project No.: 19-2464

File No.: 68-22

DSA No.: 03-116868

Date: 02/01/2020

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**Project Name: Lemonwood ECDC**

**Inspector: Paul Vemler**

**Owner: Oxnard School District**

**AOR: SVA Architects**

**Contractor: Swinerton**

**Weather Conditions: Sunny/warm**

**Striping play area, striping parking area, parking signage in progress.**

**Special Inspection:**

*Paul Vemler*

*Signature of Project Inspector*

02/01/2020

*Date*

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**INSPECTION RECORD**

Project: Lemonwood ECDC  
 Address: 2200 Carnegie Ct., Oxnard, CA 93033  
 Client: Oxnard Elementary School District  
 Job No: 19-2464  
 Inspector: Paul Vernier

DATE	START	FINISH	DESCRIPTION OF WORK
02/07/20	7:00	3:00	Project Inspection-See Daily Report for details
02/12/20	7:00	11:00	Project Inspection-See Daily Report for details
02/14/20	7:00	11:00	Project Inspection-See Daily Report for details
			Project Inspection-See Daily Report for details
			Project Inspection-See Daily Report for details
			Project Inspection-See Daily Report for details

*Paul Vernier*

CLIENT'S SIGNATURE

PROJECT INSPECTOR'S SIGNATURE

This report indicates only the time spent on the job site. Billable time is subject to rates, travel charges, and minimums as described in our current fee schedule unless other arrangements have been previously made.

**DAILY REPORT # 159**

Project No.: 19-2464

File No.: 56-22

DSA No.: 03-116656

Date: 02/07/2020

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Project Name: Lemonwood ECDC

Inspector: Paul Vernier

Owner: Oxnard School District

AOR: SVA Architects

Contractor: Swinerton

Weather Conditions: Sunny/cool

Room signage, painting touch-up, door/hardware punch list in progress.

Special Inspection:

  
Signature of Project Inspector

02/07/2020  
Date

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**DAILY REPORT # 160**

Project No.: 19-2464

File No.: 56-22

DSA No.: 03-116656

Date: 02/12/2020

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Project Name: Lemonwood ECDC

Inspector: Paul Vernier

Owner: Oxnard School District

AOR: SVA Architects

Contractor: Swinerton

Weather Conditions: Sunny/cool

Fencing at San Mateo Street in progress.

Special Inspection:

*Signature of Project Inspector*

02/12/2020

*Date*

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**DAILY REPORT # 161**

Project No.:19-2464

File No.: 56-22

DSA No.: 03-116656

Date: 02/14/2020

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Project Name: Lemonwood ECDC

Inspector: Paul Vernier

Owner: Oxnard School District

AOR: SVA Architects

Contractor: Swinerton

Weather Conditions: Sunny/cool

Fencing at San Mateo Street complete. ADA room signage complete.

Special Inspection:

*Signature of Project Inspector*

02/14/2020

*Date*

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**OXNARD SCHOOL DISTRICT  
AGREEMENT FOR CONSULTANT SERVICES  
(MASTER AGREEMENT – PROJECT DSA INSPECTION [IOR])**

This Agreement for Consultant Services (“Agreement”) is entered into as of this 13<sup>th</sup> day of November, 2013 by and between the **Oxnard School District** (“District”), with offices located at 1051 South A Street, Oxnard, CA 93030, and **NOLTE - Vertical Five** (“Consultant”) with a business address at 1868 Palma Avenue, Suite D, Ventura, CA 93003. District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

**RECITALS**

A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Qualifications, the performance of certain services, with the precise scope of work to be specified at the time of assignment of work.

B. Following submission of a Statement of Qualifications for the performance of services, Consultant was prequalified by District to perform services on behalf of District that may be assigned, or not assigned, at the District’s sole discretion.

C. The Parties desire to formalize the prequalification of Consultant for performance of services and desire that the terms of that performance be as particularly defined and described herein.

**OPERATIVE PROVISIONS**

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
2. **Master Agreement.** This Agreement sets forth the basic terms and conditions between District and Consultant. It may be supplemented from time to time with an individual Work Authorization Letter (“WAL”) which shall be considered an amendment to this Agreement, and which shall be subject to all the terms and conditions of this Agreement, and any further terms and conditions as set forth in the WAL.
3. **Scope of Services.** The scope of Services to be assigned to Consultant pursuant to a WAL is further defined in **Exhibit F – Scope of Services**, wherein the general responsibilities of Consultant are described pursuant to the discipline(s) for which the Consultant has been deemed prequalified by District as described in this Agreement.
4. **Agreement, Scope of Work, and Assignment of Projects.** District may, from time to time, and at the sole discretion of District, assign to Consultant specific services to be performed by Consultant (the “Services”) pursuant to a WAL. The WAL assignment procedure and associated forms are set forth in **Exhibit A**, which is attached hereto. This Agreement, together with the WAL, sets forth the terms and conditions pursuant to which Consultant will perform such Services on behalf of District. The WAL

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shall particularize and describe, among other things, such project(s) for which Consultant is to perform Services, such Services to be performed by Consultant at such project(s), the timeline for the performance of such Services, and the compensation to be paid to Consultant for the performance of such Services.

**Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from November 13, 2013 through November 12, 2018 (the "Term"). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term. Such agreement for extension shall be based upon the showing of good and sufficient cause by Consultant that such extension(s) shall be granted. District shall not be obligated to compensate Consultant for any additional costs if such an extension has been granted to this Agreement. Any provision for additional compensation shall be accommodated via the WAL process as indicated in **Exhibit A**.

5. **Time for Performance.** The scope of the Services set forth in the WAL shall be completed during the Term pursuant to the schedule specified in the WAL. If Services indicated in the WAL cannot be completed within the schedule set forth in the WAL, or if the schedule exceeds the Term of this Agreement, it is the responsibility of Consultant to notify District at least ninety (90) days prior to the expiration of either, with a request for a time extension clearly identifying the cause(s) for the failure to complete the Services within the schedule and/or the Term. Should Consultant fail to provide such notice, and/or the Services not be completed pursuant to that schedule or within the Term, Consultant shall be deemed to be in Default as provided below. District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
6. **Additional Services.** Additional Services are services in addition to the Services set forth in the WAL that are provided by Consultant pursuant to a written request by District. Additional Services will require a written request or pre-authorization in writing by District following specific approval of such services by the District Board of Trustees. It is understood and agreed that Consultant shall not perform any Additional Services unless and until Consultant receives specific written approval for such Additional Services from the District Board of Trustees. Any modification of the compensation to be paid to Consultant as a result of Additional Services must be specifically approved in writing by the District Board of Trustees. In the event that the District Board of Trustees approves in writing a modification of the compensation, then Consultant shall be paid for such Additional Services pursuant to Section 8, below. However, it is understood and agreed that if the cause of the Additional Services is the sole or partial responsibility of Consultant, its agents, or any subconsultants or other parties under the charge of Consultant, no additional compensation shall be paid to Consultant. If such conditions exist so as to justify Additional Services as indicated above, which require additional compensation or time in order to be performed, it is the sole responsibility of Consultant to submit a request for Additional Services within ten (10) days of Consultant's discovery of such conditions which require Additional Services. It is understood and agreed that if Consultant performs any services that it claims are Additional Services without receiving prior written approval from the District Board of Trustees, Consultant shall not be paid for such claimed Additional Services.
7. **Compensation and Method of Payment.** This Agreement does not guarantee that District will issue a WAL to Consultant nor does this Agreement guarantee any compensation to Consultant. This Agreement does not create any obligation on the part of District to compensate Consultant absent a WAL indicating compensation due to Consultant once Services are performed. Specific compensation and payment amounts, including approved reimbursable expenses, shall be set forth in the WAL. However, it is understood and agreed that the compensation to be paid to Consultant shall not be in excess of or exceed the rates set forth in **Exhibit B** "Compensation".

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month for Services performed pursuant to a WAL. The invoice shall clearly indicate the assigned project, the approved WAL, and shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and the WAL. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement and a WAL shall not be deemed to waive any defects in work performed by Consultant.

**8. Responsibilities of Consultant:**

- a. Consultant shall perform all Services as indicated in this Agreement and the WAL to the satisfaction of District.
- b. The specific Services of Consultant to be performed shall be indicated in the WAL.
- c. Consultant hereby represents and warrants that (a) it is an experienced consultant in the discipline(s) identified in **Exhibit F**, having the skill and the legal and professional ability and the flexibility necessary to perform all of the Services required under this Agreement; (b) it has the capabilities and resources necessary to perform its obligations hereunder; (c) it is familiar with all current laws, rules, regulations and other restrictions which are and may become applicable to the scope of Services under this Agreement, including but not limited to all local ordinances, building codes, and requirements of all Authorities Having Jurisdiction (AHJ) including but not limited to the Division of State Architect (DSA), the Office of Public School Construction (OPSC), the State Facilities Planning Division (SFPD), California Department of Education (CDE), the California Department of General Services (DGS), the Department of Toxic Substances Control (DTSC), the California Environmental Quality Act (CEQA), Title 24 of the California Code of Regulations, the California Education Code, State and Local Fire Authorities, air quality districts, water quality and control boards, and any/all other AHJ; (d) that it will assume full responsibility for all Services performed and all work prepared and furnished to District by its employees, agents, and subconsultants; (e) that it has sufficient financial strength and resources to undertake and complete the Services provided for under this Agreement within the schedule set forth in the WAL; and (f) that it certifies and covenants that all reports, certifications, studies, analyses, and other documents prepared by Consultant shall be prepared in accordance with all applicable laws, rules, regulations, and other requirements in effect at the time of their preparation, or required at their time of submittal to District and or agencies.
- d. Consultant shall follow accepted industry standards and practices and comply with all federal, state, and local laws and ordinances applicable to the Services required by this Agreement and the WAL.

**9. Responsibilities of District.**

- a. District will prepare and furnish to Consultant upon Consultant's request, such information as is reasonably necessary to the performance of the Services required under this Agreement and the WAL. Consultant understands that all information provided to Consultant remains the property of District and shall only be removed from District's possession/premises and/or be photocopied, reproduced, distributed, or otherwise made available to others if such activities are expressly approved in writing by District and/or the Program Manager. Failure to comply with the above requirements shall be reasonable cause for termination of this Agreement, and may subject Consultant to liability for damages to District.
  - b. If needed by Consultant, District shall provide information as to the requirements and educational program for each project assigned by a WAL, including approved budget and schedule limitations.
  - c. District shall facilitate and coordinate cooperation amongst and between District consultants, including but not limited to architects, construction managers, surveyors, geotechnical engineers, inspectors, testing laboratories, hazardous materials specialists, CEQA/DTSC compliance specialists, technology experts, and any other professional consultants District deems necessary to execute the Facilities Implementation Program. Such coordination shall include the distribution of documentation prepared by individual consultants which may be of service to Consultant in the course of completing the Services.
  - d. District shall facilitate and coordinate cooperation amongst and between District staff and Consultant, as required to complete the Services.
  - e. District shall provide for the timely approval and execution of the WALs, Additional Services requests, invoices, and any other documentation that requires District action in order for Consultant to complete the Services.
10. **Suspension.** District may, for any reason or no reason, in District's sole discretion, suspend all or a portion of this Agreement, the WAL, or the Services by giving ten (10) calendar days written notice of suspension to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress. If District suspends the Services for a period of ninety (90) consecutive calendar days or more and, in addition, if such suspension is not caused by Consultant or the acts or omissions of Consultant, then if the Services are resumed, Consultant's compensation shall be subject to adjustment to provide for actual direct costs and expenses incurred by Consultant as a direct result of the suspension and resumption by District of the Services.
11. **Termination.** This Agreement, the WAL, or the Services may be terminated at any time by mutual agreement of the Parties or by either Party as follows:
- a. District may terminate all or a portion of this Agreement, the WAL, or the Services without cause at any time by giving ten (10) calendar days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
  - b. District may terminate all or a portion of this Agreement, the WAL, or the Services for cause in the event of a Default by giving written notice pursuant to Section 15, below; or
  - c. Consultant may terminate this Agreement or the WAL at any time upon thirty (30) calendar days written notice if District fails to make any undisputed payment to Consultant when due and such failure remains uncured for forty-five (45) calendar days after written notice to District.

12. **Similar or Identical Services.** In the event that this Agreement, the WAL, or any of the Services are terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as District may determine appropriate, services similar or identical to those terminated to complete any unfinished Services or new services as needed by District.
13. **Inspection and Final Acceptance.** District acceptance of any of work or Services, whether specifically in writing or by virtue of payment, shall not constitute a waiver of any of the provisions of this Agreement or the WAL including, but not limited to, indemnification and insurance provisions.
14. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement or the WAL constitutes a Default. District may terminate all or any portion of this Agreement, the WAL, or the Services for cause in the event of a Default. The termination shall be effective if Consultant fails to cure such Default within thirty (30) calendar days following issuance of written notice thereof by District, or if the cure by its nature takes longer, fails to commence such cure within thirty (30) calendar days from the date of issuance of the notice and diligently prosecutes such cure to the satisfaction of District. If Consultant has not cured the Default, District may hold all invoices and may choose to proceed with payment on said invoices only after the Default is cured to District's satisfaction. In the alternative, District may, in its sole discretion, during the period before Consultant has cured the Default, elect to pay any portion of outstanding invoices that corresponds to Services satisfactorily rendered. Any failure on the part of District to give notice of Consultant's default shall not be deemed to result in a waiver of District's legal rights or any rights arising out of any provision of this Agreement or the WAL.
  - a. In addition to District's termination rights set forth above, District shall have (i) the right to cure Consultant's Default at Consultant's cost, in which case all amounts expended by District in connection with such cure shall accrue interest from the date incurred until repaid to District by Consultant at the rate of ten percent (10%) per annum; and (ii) all other rights and remedies available to District at law and in equity, including, without limitation, an action for damages. District shall have the right to retain unpaid earned balances to offset damages, and/or charge Consultant for all damages above and beyond unpaid balance of WAL.
15. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any Services pursuant to this Agreement or the WAL (collectively and individually, the "Documents") shall become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Upon completion, expiration or termination of this Agreement or the WAL, Consultant shall turn over to District all such Documents.
16. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement or the WAL any Documents, Consultant's guarantees and warranties related to Standard of Performance under this Agreement or the WAL shall not extend to such use of the Documents.
17. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of Services pursuant to this Agreement or the WAL for a minimum of four years after termination or expiration of this Agreement and the WAL, or longer if required by law. Such records shall include at minimum a detailed record of daily performance, staff time records, subconsultants time records, documentation of all costs incurred by Consultant that were billed to District, and detailed records of all Consultant fees, overhead, and profit on earned amounts.

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement or the WAL for a minimum of four years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the Services provided by Consultant pursuant to this Agreement or the WAL.

b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.

c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

18. **Independent Contractor.** Consultant is retained as an independent contractor and is not employed by District. No employee or agent of Consultant shall become, or be considered to be, an employee of District for any purpose. It is agreed that District is interested only in the results obtained from the Services under this Agreement and the WAL and that Consultant shall perform as an independent contractor with sole control of the manner and means of performing the Services required under this Agreement and the WAL. Consultant shall complete this Agreement and the WAL according to its own methods of work which shall be in the exclusive charge and control of Consultant and which shall not be subject to control or supervision by District except as to results of the Services. Consultant shall provide all of its own supplies, equipment, facilities, materials, manpower, and any/all other resources that may become necessary in the course of completing the Services. It is expressly understood and agreed that Consultant and its employees shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits. Consultant will be responsible for payment of all of Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payments under this Agreement or the WAL.

a. The personnel performing the Services under this Agreement and the WAL on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District.

b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

19. **Standard of Performance.** Consultant represents and warrants that it has the skill, qualifications, experience and facilities necessary to properly perform the Services required under this Agreement and the WAL in a thorough, competent and professional manner. Consultant represents and warrants that its employees and subcontractors have all legally required licenses, permits, qualifications and approvals necessary to perform the Services and that all such licenses and approvals shall be maintained throughout the term of this Agreement and the WAL. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services

described herein and the WAL. In meeting its obligations under this Agreement and the WAL, Consultant shall employ, at a minimum, the standard of care utilized by persons engaged in providing services similar to those required of Consultant under this Agreement and the WAL for California school districts in or around the same geographic area of District (the “Standard of Performance”).

20. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement and the WAL shall be considered confidential (“confidential information”). Consultant shall not release or disclose any such confidential information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of District and/or Program Manager, except as may be required by law. Confidential information does not include information that: (i) Consultant had in its possession prior to considering entering into this Agreement; (ii) becomes public knowledge through no fault of Consultant; (iii) Consultant lawfully acquires from a third party not under an obligation of confidentiality to the disclosing party; or (iv) is independently developed by Consultant without benefit of the information provided by District. In connection with confidential information:

a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the WAL or the Services performed hereunder or the WAL.

b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

21. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant’s performance of the Services under this Agreement or the WAL. Consultant further covenants that in the performance of this Agreement and the WAL, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of District. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement and the WAL.

a. Bylaws of the Board 2030(A) E, 2030(B) E and 2030(C) E, as hereinafter amended or renumbered, require that a consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant (i) represents that it has received and reviewed a copy of the Bylaws of the Board 2030(A) E, 2030(B) E and 2030(C) E and that it  does  does not qualify as a “designated employee”; and (ii) agrees to notify District, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been previously required to do so by District.

 (Initials)

22. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any

elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

a. Without limiting the generality of the foregoing, Consultant, unless exempted, shall comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with District's pupils. Consultant must complete District's certification form, attached herein as Exhibit E, prior to any of Consultant's employees coming into contact with any of District's pupils. Consultant also agrees to comply with all other operational requirements of District, as may be revised from time to time, including but not limited to any obligations relating to vaccination or testing for infectious diseases.

 (Initials)

23. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ "unauthorized aliens" as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or Services covered by this Agreement or the WAL, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.
24. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement or the WAL.
25. **Disabled Veteran Business Enterprise Participation.** Pursuant to Education Code section 17076.11, District has a participation goal for disabled veteran business enterprises (DVBES) of at least three (3) percent, per year, of funds expended each year by District on projects that use funds allocated by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act. Unless waived in writing by District, Consultant shall provide proof of DVBE compliance, in accordance with any applicable policies of District or the State Allocation Board, within thirty (30) days of its execution of this Agreement
26. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement and the WAL. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement and the WAL. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or any portion of the WAL or the performance of any of Consultant's duties, Services or obligations under this Agreement or the WAL without the prior written consent of District and approved by District's Board of Trustees. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement and the WAL entitling District to any and all remedies at law or in equity, including summary termination of this Agreement and the WAL.
27. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement and the WAL, but only with the prior written consent of District. Consultant shall be as fully responsible to District for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by Consultant's subcontractors, as if the acts and omissions were performed by Consultant directly.

28. **District Administrator.** Lisa Franz shall be in charge of administering this Agreement on behalf of District, (the “Administrator”) provided that any written notice or any consent, waiver or approval of District must be signed by the Superintendent or a designated employee of District to be valid. The Administrator has completed Exhibit D “Conflict of Interest Check” attached hereto.

29. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors consistent with the staff proposed as part of the Statement of Qualifications, if any, assigned to perform Services under this Agreement and the WAL.

a. Consultant shall provide District and the Administrator a list of all personnel and subcontractors providing Services and shall maintain said list current and up to date at all times during the Term. The list shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the Services; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement and the WAL.

30. **Indemnification.** To the fullest extent permitted by law, Consultant shall defend and indemnify District and its officials, elected board members, employees and agents (“Indemnified Parties”) from and against all claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, its officers, employees, consultants, subcontractors, or agents, pursuant to this Agreement and/or the WAL, but not for any loss, injury, death or damage caused by the active negligence or willful misconduct of any of the Indemnified Parties.

a. Consultant agrees to obtain executed indemnity agreements with provisions identical to the above from each and every subcontractor retained or employed by Consultant in the performance of this Agreement and the WAL. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. Consultant’s obligation to indemnify and defend District as set forth above is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this Agreement and the WAL.

 (Initials)

31. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit C “Insurance” and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent.

32. **Notices.** All notices required or permitted to be given under this Agreement or the WAL shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

**To District:** Oxnard School District  
1051 South A Street  
Oxnard, California, 93030  
Attention: Lisa Cline  
*Assistant Superintendent, Business & Fiscal Services*  
Re: [Insert Project Name]

**With electronic copy to:** Caldwell Flores Winters, Inc.  
Oxnard School District Program Manager  
6425 Christie Ave., Suite 270  
Emeryville, California 94608  
Attention: Yuri Calderon  
T: 510-596-8170  
Email: ycalderon@cfwinc.com

**To Consultant:** NOLTE – Vertical Five (NV5)  
1868 Palma Drive, Suite A  
Ventura, CA 93003  
Attention: Scott Moors  
T: (805) 656-6074  
Email: scott.moors@nv5.com

All notices, demands, or requests to be given under this Agreement or the WAL shall be given in writing and conclusively shall be deemed received when delivered in any of the following ways: (i) on the date delivered if delivered personally; (ii) on the date sent if sent by facsimile transmission and confirmation of transmission is received; (iii) on the date it is accepted or rejected if sent by certified mail; and (iv) the date it is received if sent by regular United States mail.

33. **Excusable Delays.** Neither Party will be liable to the other for unanticipated delays or failures in performance resulting from causes beyond the reasonable control of that Party, including, but not limited to, acts of God, labor disputes or disturbances, material shortages or rationing, riots, acts of war, governmental regulations, communications or utility failures, or casualties; provided that the delayed Party: (i) gives the other Party prompt written notice of such cause; and (ii) uses its reasonable efforts to correct such failure or delay in its performance. The delayed Party's time for performance or cure under this section will be extended for a period equal to the duration of the cause or sixty (60) days, whichever is less.
34. **Entire Agreement; Binding Effect.** This Agreement including Exhibits hereto, contains the entire understanding of the Parties, and supersedes all other written or oral agreements. Consultant shall be entitled to no other benefits other than those specified herein. No changes, amendments or alternations shall be effective unless in writing and signed by both Parties and approved by District's Board of Trustees. Consultant specifically acknowledges that in entering into this Agreement, Consultant relied solely upon the provisions contained in this Agreement and no others. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.
35. **Amendment.** No changes, amendments to or modifications of this Agreement or the WAL shall be valid, effective or binding unless made in writing and signed by both Parties and approved by the District's Board of Trustees. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
36. **Waiver.** Waiver by any Party of any term, condition, or covenant of this Agreement or the WAL shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement or the WAL shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement or the WAL. None of the provisions of this Agreement or the WAL shall be considered waived by either Party unless such waiver is specifically specified in writing. Neither District's review, approval of, nor payment for, any of the Services required under this Agreement or the WAL shall be construed to operate as a waiver of

any rights under this Agreement or the WAL, and Consultant shall remain liable to District in accordance with this Agreement and the WAL for all damages to District caused by Consultant's failure to perform any of the Services to the Standard of Performance. This provision shall survive the termination of this Agreement and the WAL.

37. **Governing Law.** This Agreement and the WAL shall be interpreted, construed and governed according to the laws of the State of California. With respect to litigation involving this Agreement, the WAL or the Services, venue in state trial courts shall lie exclusively in the County of Ventura, California.

38. **Severability.** If any term, condition or covenant of this Agreement or the WAL is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement and the WAL shall not be affected thereby and the Agreement and WAL shall be read and construed without the invalid, void or unenforceable provision(s).

39. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, District and Consultant have executed and delivered this Agreement for consultant services as of the date first written above.

**OXNARD SCHOOL DISTRICT:**

**NOLTE-VERTICAL FIVE:**

Lisa A. Franz  
Signature

Scott Moors  
Signature

Lisa A. Franz, Director, Purchasing  
Typed Name/Title

Scott Moors / Vice President  
Typed Name/Title

11-20-13  
Date

10-30-13  
Date

Tax Identification Number: 95-6002318

Tax Identification Number: 94-2706173

- Not Project Related  
 Project #13-130

**EXHIBIT A**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**WORK AUTHORIZATION PROCEDURES**

**1. Assignment of Work Authorization**

- 1.1. **Request For Proposal (RFP):** At the sole discretion of District, one or more prequalified professional services consultants shall be solicited with a Request For Proposal (“RFP”) for a specific lump sum fixed fee proposal for defined Services to be complete within a defined timeline. For a proposal to be valid it must clearly acknowledge the complete Services requested by District and must include a lump sum fixed fee amount to complete all defined Services, a clearly defined schedule for completion of Services which meets the required timeline defined by District and shows final completion to occur within the Term of this Agreement.
- 1.2. **Evaluation of Proposal:** District’s Program Manager, in consultation with District, shall review each proposal for validity, accuracy, competitiveness, and overall quality of the Services proposed to be performed. In the case where more than one firm is solicited for a scope of defined Services, the Program Manager shall evaluate each proposal thoroughly based on predetermined, objective criteria to ensure a just and fair review of all proposals.
- 1.3. **Selection of Consultant:** Following evaluation of proposals, the consultant whose proposal exhibits the best value for the benefit of District shall be recommended to the Superintendent for approval.
- 1.4. **Work Authorization Letter (WAL):** With the approval of the District Superintendent, the Program Manager shall issue a Work Authorization Letter (“WAL”) to the selected consultant to perform the defined Services as indicated in the RFP, for the lump sum fixed fee amount reflected in the proposal, with all Services to complete within the timeline indicated in the RFP, and the Term set forth in this Agreement. District retains the right to negotiate all terms of the WAL subsequent to the receipt of proposal(s) in order to clarify the scope of Services, and/or make any adjustments to the fee amount and required schedule prior to issuance of the WAL. The WAL shall be considered a binding agreement, and amendment to this Agreement, once executed by Consultant, approved by the District Board of Trustees, and executed by the Superintendent.
- 1.5. **Performance of Services Set Forth in the WAL:** Performance of Services set forth in the WAL shall not commence until final approval by the District Superintendent and Board of Trustees, unless expressly authorized by the District Superintendent and Program Manager. During the course of completing the Services, Consultant shall comply with all provisions of this Agreement and the WAL. All Services set forth in the WAL shall be completed within the schedule set forth in the WAL.
- 1.6. **Close Out of WAL Services:** Upon completion of all Services required by the WAL, Consultant shall submit all required close-out documentation, certifications, records, reports, warranties, and any other information required or requested by District prior to submitting Consultant’s invoice for final payment.
- 1.7. **WAL Form:** See next page for sample Work Authorization Letter.

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	<b>WORK AUTHORIZATION LETTER (WAL)</b>	
	<b>GENERAL INFORMATION</b>	
	PROJECT #:	DATE:
	SITE NAME:	DSA #:
MASTER AGREEMENT #:	OPSC #:	
WAL #:	VENDOR ID:	
<b>PURSUANT TO MASTER AGREEMENT BETWEEN:</b>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
<b>OXNARD SCHOOL DISTRICT</b> 1051 South A. St. Oxnard , CA 93030 (805) 385-1501	Firm Name: Street: City, State, Zip: Phone:	
<b>SCOPE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
(ATTACH ADD'L PAGES AS NECESSARY)		
<b>SCHEDULE OF SERVICES TO BE PERFORMED UNDER THIS WAL</b>		
START DATE:		COMPLETION DATE:
<b>FIXED FEE AMOUNT:</b> _____		
<p><i>This fee amount is based upon Consultant's proposal dated _____, and subsequent negotiations mutually agreed to by all parties.</i></p> <p><i>This WAL is inherently a part of the Master Agreement indicated above. It is bound by the general terms and conditions of the Master Agreement. This WAL describes in detail the Consultants specific scope of Services, agreed upon lump sum fixed fee, agreed upon schedule for completion of Services, and other provisions required to clearly indicate the required Services, and terms of this WAL.</i></p> <p><i>This WAL and associated Master Agreement hereby supersede any and all terms, conditions, and other provisions of the Consultant's proposal, and such terms, conditions, and other provisions are null and void and are not incorporated to any extent as part of this WAL and associated Master Agreement whether or not they are directly superseded by this WAL and/or the associated Master Agreement.</i></p> <p><b>IN WITNESS THEREOF, THE PARTIES HAVE AGREED TO AND EXECUTED THIS WAL AS SET FORTH BELOW:</b></p>		
<b>DISTRICT</b>	<b>CONSULTANT</b>	
<b>OXNARD SCHOOL DISTRICT</b>  _____ (SIGNATURE)	CONSULTANT:  _____ (SIGNATURE)	
_____	(DATE)	_____
_____	(DATE)	_____
<b>FOR DISTRICT USE ONLY</b>		
PROJECT MANAGER:	PREPARED BY:	
PO #:	PO AMOUNT:	
SOURCE OF FUNDS:	<input type="checkbox"/> MEASURE "R" <input type="checkbox"/> DEF. MAINT. <input type="checkbox"/> DEV. FEES <input type="checkbox"/> OTHER: _____	
COST ID:		
(PM APPROVAL SIGNATURE)		(DATE)
SPECIAL INSTRUCTIONS:		

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**EXHIBIT B**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**COMPENSATION & RATE/FEE SCHEDULE**

**I. The following rates of pay shall apply in the performance of the Services under this Agreement and the WAL:**

**PROJECT DSA INSPECTIONS FEE SCHEDULE**

NOLTE – Vertical Five is pleased to present Fee Schedule for Project Inspection Services for the Oxnard School District.

<u>Classification</u>	<u>Hourly Rate</u>
1. DSA Class 1 Project Inspector	\$ 85
2. DSA Class 2 Project Inspector	\$ 80
3. DSA Class 3 Project Inspector	\$ 75

**II. Consultant may utilize subcontractors as permitted in the Agreement and the WAL. The hourly rate for any subcontractor shall be consistent with the rate and fee schedule indicated in Section I above, unless other direction is provided with written authorization from District Superintendent or his/her designee.**

**III. Claims for reimbursable expenses shall be documented by appropriate invoices and supporting receipts. Consultant may be reimbursed for those reasonable out-of-pocket expenses set forth below that are incurred and paid for by Consultant beyond the typical obligations under this Agreement and the WAL, but only to the extent that such expenses are directly related to Services satisfactorily completed, are approved by District in writing and do not cause the amounts paid to Consultant to exceed the amounts allowed under this Agreement and the WAL. No mark-up of any expense is permitted. The following is the EXCLUSIVE list of reimbursable expenses:**

**A. Travel and Mileage.** Consultant must request the travel in writing and justify why the travel should be reimbursed. Travel expenses must be approved in writing by District, in its sole discretion. Trips from any Consultant’s office to District’s office or to the subject project site will not be approved for reimbursement.

**B. Reimbursable Reprographic Services.** Print sets or copies requested in writing by District beyond the quantities required under the WAL.

**C. Fees for Subcontractors.** Fees for subcontractors hired and paid by Consultant at the written request of District and are permitted in the Agreement and the WAL.

**D. Fees advanced for securing approval of public agencies having jurisdiction over any project hereunder.**

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**IV. Consultant shall provide to District a complete Schedule of Values (SOV), identifying major work activities required to complete the authorized scope of work. All invoices must reflect the appropriate progress percentage for each SOV item billed, to be verified by District. District will compensate Consultant for the Services performed upon approval by District of a valid and complete invoice, in form and substance acceptable to District. See Exhibit G for required Invoice Approval Form and Billing Cover Sheet. The Billing Cover Sheet shall reflect the approved SOV. In connection with Services that are only partially completed at the time an invoice is paid, notwithstanding any provision of the Agreement, the WAL, or any other document, payment of the invoice does not constitute acceptance of the partially completed work or Service. Each invoice is to include:**

- A. Billing Cover Sheet/SOV with all appropriate progress percentages identified toward completion of the Services.
- B. Acceptable back-up for billings shall include, but not be limited to:
  - a. Records for all personnel describing the work performed, the number of hours worked, and the hourly rate, for all time charged to the Services.
  - b. Records for all supplies, materials and equipment properly charged to the Services.
  - c. Records for all travel pre-approved by District and properly charged to the Services.
  - d. Records for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

Unless otherwise directed by District, in writing, completed invoices are to be submitted to the attention of the Director of Purchasing and the Assistant Superintendent, Business and Fiscal Services. To be considered complete, the invoice packet shall include all back-up documentation required by District and sign-off from District staff, Program Manager or project manager assigned by District to supervise the Services.

**V. The total compensation for the Services shall be provided for in the WAL(s) issued subsequent to this Agreement.**

**VI. Compensation Upon Termination.** In the event that District suspends or terminates this Agreement, the WAL or any of the Services pursuant to Section 11 or Section 12a of the Agreement, District will pay Consultant as provided herein and the WAL for all Services and authorized Additional Work actually performed, and all authorized reimbursable expenses actually incurred and paid, under and in accordance with this Agreement and the WAL, up to and including the date of suspension or termination; provided that such payments shall not exceed the amounts specified in the Agreement and the WAL as compensation for the Services completed, plus any authorized Additional Work and authorized reimbursable expenses completed prior to suspension or termination. No payment for demobilization shall be paid unless District at its sole discretion determines that demobilization or other compensation is appropriate. After a notice of termination is given, Consultant shall submit to District a final claim for payment, in the form and with certifications prescribed by District. Such claim shall be submitted promptly, but in no event later than forty (40) calendar days after the Termination Date specified on the notice of termination. Such payment shall be Consultant's sole and exclusive compensation and District shall have no liability to Consultant for any other compensation or damages, including without limitation, anticipated profit, prospective losses, legal fees or costs associated with legal representation or consequential damages, of any kind.

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**EXHIBIT C**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**INSURANCE**

I. **Insurance Requirements.** Consultant shall provide and maintain insurance, acceptable to District Superintendent or District Counsel, in full force and effect throughout the Term of this Agreement and the WAL, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, subcontractors, representatives and/or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. **Minimum Scope of Insurance.** Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) aggregate.

(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:

Accountants, Attorneys, Education Consultants, Nurses, Therapists	\$1,000,000
Architects	\$1,000,000 or \$2,000,000
Physicians and Medical Corporations	\$5,000,000

**Failure to maintain professional liability insurance is a material breach of this Agreement and the WAL and grounds for immediate termination**

II. **Other Provisions.** Insurance policies required by this Agreement shall contain the following provisions:

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A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities and/or Services Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this Agreement and the WAL, certificates of insurance necessary to satisfy District that the insurance provisions of this Agreement have been complied with. District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by a subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

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**EXHIBIT D**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

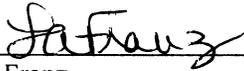
**CONFLICT OF INTEREST CHECK**

Bylaws of the Board 2030(C)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with District's Conflict of Interest Code (commencing with Bylaws of the Board 2030 BB).

Consultants are required to file disclosures when, pursuant to a contract with District, Consultant will make certain specified government decisions or will perform the same or substantially the same duties for District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached  constitute  do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, Consultant,  is  is not subject to disclosure obligations.

Date: 11-20-13

By:   
Lisa A. Franz  
Director, Purchasing

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**EXHIBIT “E”  
TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**BACKGROUND CHECK AND FINGERPRINTING PROCEDURES  
FOR CONTRACTORS**

The successful Bidder will be required to assure that its employees, subcontractors of any tier, material suppliers, and consultants do not have direct contact with the District’s students during the performance of the Contract in compliance with Education Code §§ 45125.1 and 45125.2. To assure these provisions, the successful Bidder’s supervisor shall be fingerprinted, and proof of same shall be provided to the District prior to start of on-site work. The supervisor will monitor the workers’ conduct while on school grounds. In addition, the successful Bidder shall barricade the Work area to separate its workers from the students. Costs associated with this process are the responsibility of the successful Bidder.

The Contractors’ construction supervisors or their unsupervised employees who will be working outside of fenced areas during the school hours **must** have submitted a fingerprint identification card to the Department of Justice (DOJ) and have a proof of clearance in the form of an affidavit filed in the Oxnard School District’s Purchasing Office **prior to** the start of the Work.

California Education Code §§45125.1 and 45125.2 require that criminal checks be completed for contractors (Contracting Firm) who provide architectural, construction, janitorial, administrative, landscape, transportation, food-related, or other similar services to school districts.

The undersigned does hereby certify to the Board of Trustees of the Oxnard School District as follows:

That I am a representative of the Contractor currently under contract (“Contract”) with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken the following actions with respect to the construction Project that is the subject of the Contract:

1. Pursuant to Education Code §45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, which will limit contact between Contractor’s employees and District pupils at all times (mandatory for all Projects); AND
2. The Contractor has complied with the fingerprinting requirements of Education Code §45125.1 with respect to all Contractor’s employees and all of its subcontractors’ employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code §45122.1. A complete and accurate list of Contractor’s employees and of all its subcontractors’ employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; AND/OR

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3. Pursuant to Education Code §45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of each employee who will be supervising Contractor's employees and its subcontractors' employees is:

Name: Scott Moore

Title: Vice President

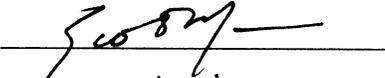
AND/OR

4. The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with District pupils.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: 10-30-13

Proper Name of Contractor: Nolte - Vertical Five

Signature: 

By: Scott Moore

Its: \_\_\_\_\_

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 Project #13-130

**EXHIBIT "F"**  
**TO AGREEMENT FOR CONSULTANT SERVICES #13-130**

**SCOPE OF SERVICES – PROJECT DSA INSPECTION (IOR)**

**The Project Inspector's Scope of Work includes, but is not limited to, the following:**

Consultant shall ensure that the work performed in the field is in accordance with DSA approved design documents. The project inspector will be required to monitor all construction activities, review RFIs, change orders, and submittals, and to confirm that construction activities were performed satisfactorily in accordance with approved design.

**1. Certifications:**

- a. Possession and maintenance in good standing of all classes of licensed DSA Project Inspectors' Certificate issued by the Division of the State Architect.

**2. Pre-Construction services required:**

- a. Familiarity with the project scope and approved drawings and specifications.
- b. Preparation of all required forms for DSA, the Architect and the District.
- c. Participation at all preconstruction meetings.

**3. Construction Phase Services Required:**

- a. Performance of project inspection in accordance with Sections 4-211, 4-333 and 4-341, Title 24 Part 1, 2010 California Building Standards Administrative Code, Division of State Architect requirements, and all other laws, codes, and regulations governing educational facilities construction inspection.
- b. Daily site inspections with reports to inform Contractor, Architect, District and DSA of non-conforming work and corrective steps required.
- c. Monitoring of daily construction progress relating to the construction schedule, T & M work required, weather delays and like activities.
- d. Verification that all required materials sampling and special inspections are coordinated with construction activities, performed in accordance with project requirements and properly documented.
- e. Tracking of Record Drawing updates by the Contractor.
- f. Prompt filing of all periodic reports required during the construction process.
- g. Attendance at periodic job meetings and visits by DSA and District personnel.
- h. Review of Requests for Information generated by the Contractor.
- i. Observe and document discovered conditions and inform Contractor, Architect and District of such conditions.
- j. Review of periodic pay requests generated by the Contractor.
- k. Review of proposed change orders to verify that such work falls outside of the project scope.

**4. Post-Construction Services Required:**

- a. Compilation of operations and maintenance manuals, warranties/guarantees, and certificates.
- b. Compilation and completion of all documentation to assure DSA close-out with certification.

- Not Project Related
- Project #13-130

**5. Reports**

As part of the Services, Consultant will prepare and deliver the following tangible work products to District:

- a. All DSA required inspections, reporting, processes and procedures required by the DSA Testing & Inspection Listing, and/or required by the Architect of Record.

**6. Time**

All DSA required reporting shall be delivered to the District concurrent with the submittal to DSA, and pursuant to DSA required timelines. The final inspection report (DSA Form 6) shall be completed and electronic filed within 30 calendar days of the notice of completion.

**7. Accuracy Standards**

Precision of the inspection reports and other documentation shall be in accordance with the professional standard of care to be expected of professional DSA inspectors licensed to practice in the State of California.



- Not Project Related  
 Project #13-130

CONSULTANT/VENDOR PROGRESS BILLING FORM

TO: **Caldwell Flores Winters, Inc. (CFW)**  
**Program Manager for Oxnard School District**  
**1901 Victoria Ave, Suite 106**  
**Oxnard, CA 93035**  
**ATTN: Tylor Middlestadt (tmiddlestadt@cfwinc.com)**

PROJECT: Project Name/Site  
PROJECT #: Project #  
PROJECT TYPE: New Const./Modernization  
DATE: Date of Invoice  
INVOICE #: Invoice #  
PERIOD COVERED: Billing Period of Invoice  
PO #: Purchase Order #

SUBCONTRACTOR: VENDOR NAME  
PREPARED BY: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
PHONE #: \_\_\_\_\_  
FAX #: \_\_\_\_\_

BASE CONTRACT BILLING FORM									
ITEM #	COST CODE	CONTRACT	CONTRACT SCOPE	COST	% TO DATE	COST COMPLETED TO DATE	TOTAL PREVIOUS BILLINGS	% THIS PERIOD	CURRENT BILLING
1	COST ID	Base Contract - fee	SCOPE OF WORK	FEE	0%	#VALUE!	0	#VALUE!	#VALUE!
2	COST ID	Base Contract - Re-imbursables	SCOPE OF WORK	RE-IMB	0%	#VALUE!	0	#VALUE!	#VALUE!
		<b>SUBTOTALS</b>				<b>#VALUE!</b>	<b>\$0.00</b>	<b>#VALUE!</b>	<b>#VALUE!</b>

TOTAL EARNED ON BASE CONTRACT AND ADDITIONAL AWARDS	#VALUE!
TOTAL DUE THIS INVOICE	#VALUE!

Not Project Related

Project #13-130

### Consultant/Vendor Billing Instructions

#### Invoice Cover Sheet Set-Up.

- 1 See "billing tab" below for spreadsheet, these are the instructions
- 2 Enter Project Site name, DSA project number, Project Type, Invoice #, Date, Your Company Name, fax, phone, etc...
- 3 Enter PO # (Purchase Order #) provided to you when contract issued.
- 4 Feel free to include your company logo if you wish.
- 5 Enter approved contract agreements, amendments, re-imburseables, allowances, etc. for which you are billing. Include summary scope of work. Enter "Cost Code" provided to you by Program Manager.
- 6 If you wish to break the contract work items down into portions that you would typically separate for progressive payments, please do that now. If your contract allows re-imburseables in addition to contract fee, please separate these values. If you require more line items to complete this step, please highlight the entire last row by clicking on the grey row # at left, press CTRL+C to copy row, right click grey row # immediately below, select "Insert Copied Cells". This can be repeated as many times as necessary. Multiple rows can be copied/inserted in a single step by highlighting multiple rows prior to copying.

#### First Billing.

- 5 **IMPORTANT!** When you are entering costs for your first billing, enter values (dollar amounts) ONLY into the green column. The percentages will change automatically. **NOTE:** Select the (% Complete) billing tab if you prefer to track your billings based on total project % complete. Once % complete is entered, billable amount will populate automatically. Select the (lump sum) billing tab if you prefer to track your billings as a lump sum billable amount to date. Once lump sum amount is entered, % complete will populate automatically.
- 6 Send invoice based on the Dollar value at the PRE-RETENTION value, if applicable.

#### Subsequent Billings

- 7 Manually input the dollar values from the "cost completed to date" column into the blue "total previous billings" column
- 8 Enter the corresponding dollar values/% complete values into the green column for total work complete to date.
- 9 Submit a conditional release waiver with the billing. Submit signed pay request certification form.
- 10 Email (tmiddlestadt@cfwinc.com), or mail to the CFW Oxnard office at 1901 Victoria Ave, Suite 106 Oxnard, CA 93035. Please allow 4-6 weeks for invoice processing prior to payment.
- 11 Please note that invoice amounts which exceed remaining contract balance will not be processed, and will be returned to Vendor pending additional contract agreement(s). Incorrect contract amounts, cost codes, or other errors & miscalculations can delay/prevent processing of payment.

**NOTE:** All Consultant/Vendor invoices must be accompanied by this worksheet to ensure proper payment. Invoices without this worksheet may be rejected and may delay payment until the next billing cycle or until the spreadsheet becomes accurate. Invoices not received by the 25<sup>th</sup> may be delayed until the next billing cycle. Contact the Program Manager with any questions regarding billing values, or any other information required, prior to submitting a billing.

# Cavignac & Associates

INSURANCE BROKERS

License No. OA99520

450 B Street, Suite 1800  
San Diego, CA 92101-8005

**Phone** 619-234-6848  
**Fax** 619-234-8601  
**Web Site** [www.cavignac.com](http://www.cavignac.com)

Oxnard School District  
ATTN: Lisa Franz  
1051 South 'A' Street  
Oxnard, CA, 93030

Oct 29, 2013

Re: NV5, Inc.; BTC Labs - Vertical V, Inc.

To Whom It May Concern:

Enclosed is a certificate of insurance, as requested. If you have questions or require changes, please contact our office via email ([certificates@cavignac.com](mailto:certificates@cavignac.com)) or fax (619-234-1239). Please include a copy of the certificate with your request or reference ID number 243841.

Sincerely,

Cavignac & Associates Certificate Department  
[certificates@cavignac.com](mailto:certificates@cavignac.com)  
619-234-1239 (fax)

cc: Danielle Wooten ([danielle.wooten@nv5.com](mailto:danielle.wooten@nv5.com))

Certificate of Insurance for NV5, Inc.; BTC Labs - Vertical V, Inc.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **BUSINESS AUTO EXTENSION ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <b>A. BROAD FORM NAMED INSURED</b>                                  | <b>H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT</b>  |
| <b>B. BLANKET ADDITIONAL INSURED</b>                                | <b>I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT</b> |
| <b>C. EMPLOYEE HIRED AUTO</b>                                       | <b>J. PERSONAL EFFECTS</b>  |
| <b>D. EMPLOYEES AS INSURED</b>                                      | <b>K. AIRBAGS</b>   |
| <b>E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS</b>                 | <b>L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS</b>                    |
| <b>F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS</b> | <b>M. BLANKET WAIVER OF SUBROGATION</b>                               |
| <b>G. WAIVER OF DEDUCTIBLE – GLASS</b>                              | <b>N. UNINTENTIONAL ERRORS OR OMISSIONS</b>                           |

### **PROVISIONS**

#### **A. BROAD FORM NAMED INSURED**

The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### **B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph c. in A.1., **Who Is An Insured**, of **SECTION II – LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and

executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the **Who Is An Insured** provision contained in Section II.

#### **C. EMPLOYEE HIRED AUTO**

1. The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**BLANKET ADDITIONAL INSURED  
(ARCHITECTS, ENGINEERS AND SURVEYORS)**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**A. The following is added to WHO IS AN INSURED (Section II):**

Any person or organization that you agree in a "contract or agreement requiring insurance" to include as an additional insured on this Coverage Part, but only with respect to liability for "bodily injury", "property damage" or "personal injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- a. In the performance of your ongoing operations;
- b. In connection with premises owned by or rented to you; or
- c. In connection with "your work" and included within the "products-completed operations hazard".

Such person or organization does not qualify as an additional insured for "bodily injury", "property damage" or "personal injury" for which that person or organization has assumed liability in a contract or agreement.

The insurance provided to the additional insured is limited as follows:

- d. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.
- e. This insurance does not apply to the rendering of or failure to render any "professional services".
- f. The limits of insurance afforded to the additional insured shall be the limits which you agreed in that "contract or agreement requiring insurance" to provide for that additional insured, or the limits shown in the Declarations for this Coverage Part, whichever are less. This endorsement does not increase the limits of insurance stated in the **LIMITS OF INSURANCE (Section III)** for this Coverage Part.

**B. The following is added to Paragraph a. of 4. Other Insurance in COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV):**

However, if you specifically agree in a "contract or agreement requiring insurance" that the insurance provided to an additional insured under this Coverage Part must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is

available to such additional insured which covers such additional insured as a named insured, and we will not share with the other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and
- (2) The "personal injury" for which coverage is sought arises out of an offense committed;

after you have entered into that "contract or agreement requiring insurance". But this insurance still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the insured when the insured is an additional insured under any other insurance.

**C. The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us in COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV):**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, under a "contract or agreement requiring insurance" with that person or organization. We waive these rights only where you have agreed to do so as part of the "contract or agreement requiring insurance" with such person or organization entered into by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

**D. The following definition is added to DEFINITIONS (Section V):**

"Contract or agreement requiring insurance" means that part of any contract or agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs, and the "personal injury" is caused by an offense committed:

- a. After you have entered into that contract or agreement;
- b. While that part of the contract or agreement is in effect; and
- c. Before the end of the policy period.

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Janet Penanhoat

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section C: Facilities Agreement

**Ratification of Change Order #002 to Agreement #19-209 with Falcon Roofing Company for Roofing Project 2020 (Penanhoat/Miller)**

---

On June 3, 2020, the Board of Trustees approved the Award of Formal Bid #19-02 and Agreement #19-209 for Roofing Project 2020 with Falcon Roofing Company for roofing repair/replacement at Fremont & Lopez Academies, in the amount of \$86,886.00.

At the Board meeting of August 5, 2020, the Board of Trustees approved Change Order No. 001, to replace roofs on three (3) portable classroom buildings at McAuliffe School, in the amount of \$41,007.00, for a new total agreement amount of \$127,893.00.

At Lopez Academy, during tear down and repair, Falcon Roofing found dry rot and termite damage to nailing boards, fascia, and roof covers for CRV rooms that required replacement – see attached pictures. (\$5,338.00)

At McAuliffe Elementary, during tear down and repair, Falcon Roofing discovered 80 sq.ft. of damaged plywood that required replacement to nail the new roof to the building. (\$451.00)

Change Order No. 002, in the amount of \$5,789.00 includes this additional work and brings the new total agreement amount to \$133,682.00.

**FISCAL IMPACT:**

\$5,789.00 – Deferred Maintenance Funds

**RECOMMENDATION:**

It is the recommendation of the Director of Facilities, and the Interim Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees ratify Change Order #002 to Agreement #19-209 with Falcon Roofing Company in the amount of \$5,789.00.

**ADDITIONAL MATERIALS:**

**Attached:** [Change Order #2 \(2 Pages\)](#)  
[Proposal \(2 Pages\)](#)  
[Pictures \(LOPEZ\) \(2 Pages\)](#)  
[Agreement #19-209, Falcon Roofing Company \(2 Pages\)](#)



# CHANGE ORDER

Date: 9/16/2020

CHANGE ORDER NO. 002

PROJECT: ROOFING PROJECT 2020  
 O.S.D. BID No. 19-02  
 O.S.D. Agreement No. 19-209

OWNER: Oxnard School District  
 1051 South A Street  
 Oxnard, CA. 93030

ARCHITECT: N/A

CONTRACTOR: Falcon Roofing Company  
 425 Constitution Ave., Ste. D  
 Camarillo, CA 93012

Attn: Mike Parrent

Architects Proj. No.: N/A  
 D.S.A. File No.: N/A  
 D.S.A. App. No.: N/A

**CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.**

ORIGINAL CONTRACT SUM .....	\$..86,886.00
NET CHANGE - ALL PREVIOUS CHANGE ORDERS .....	\$..41,007.00
ADJUSTED CONTRACT SUM .....	\$127,893.00
<b>NET CHANGE – This change order</b> .....	<b>\$....5,789.00</b>
<hr/>	
Total Change Orders to Date: .....	\$..46,796.00
ADJUSTED CONTRACT SUM THROUGH CHANGE ORDER NO. 1 .....	\$133,682.00

Commencement Date: .....	June 22, 2020
Original Completion Date: .....	August 14, 2020
Original Contract Time: .....	56 Calendar Days
Time Extension for all Previous Change Orders: .....	0 Calendar Days
Time Extension for this Change Order: .....	16 Calendar Days
Adjusted Completion Date: .....	September 2, 2020
Percentage .....	4.5%

Item	Description	Unforeseen Condition (UFO)	Additional Scope (AS)	Design Clarification (DC)	Code Requirement
1.	Replace 218 LF of eve boards, 20 LF of fascia board, rebuild five (5) CRV closet roofs, applied paint	\$5,338.00			
2.	Replace 80 Sq. Ft. of damaged plywood	\$451.00			
	Totals	\$5,789.00			

Total Change Order No. 002.....\$5,789.00

*\*NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPT. BUSINESS & FISCAL SERVICES OR PURCHASING DIRECTOR*

**APPROVAL (REQUIRED):**

ARCHITECT: \_\_\_\_\_ N/A \_\_\_\_\_

DATE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

**RECOMMENDED FOR APPROVAL:**

OSD DSA INSPECTOR: \_\_\_\_\_ N/A \_\_\_\_\_

DATE: \_\_\_\_\_

DIRECTOR OF FACILITIES: \_\_\_\_\_

DATE: \_\_\_\_\_

**APPROVAL (REQUIRED):**

BOARD APPROVAL

DATE: \_\_\_\_\_

ASST.SUPT./PURCHASING DIRECTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

DSA APPROVAL

DATE: \_\_\_\_\_

# **FALCON ROOFING COMPANY**

425 Constitution Ave. Suite D. Camarillo, Ca. 93012

Office: (805) 484-7400 Fax: (805) 484-9200

Calif. Contractors License # 715753

## **CHANGE ORDER REQUEST**

Date 9 / 1 / 20

**TO:**

Oxnard School District  
1055 S. C Street  
Oxnard, CA. 93030 - 7442

**ATTN:**

Michael Palyok

**RE:**

Christy McAuliffe School ( **PO# P20-03784** )  
**Wood Repairs**

1. Removed and replaced approximately 80 Sq. Ft. of damaged 15/32 " plywood.

<b>Total Labor Plus Margin</b>	<b>\$ 333.00</b>
<b>Total Materials Plus Margin</b>	<b>\$ 118.00</b>
<b>TOTAL AMOUNT</b>	<b>\$ 451.00</b>

# FALCON ROOFING COMPANY

425 Constitution Ave. Suite D. Camarillo, Ca. 93012

Office: (805) 484-7400 Fax: (805) 484-9200

Calif. Contractors License # 715753

## PROPOSAL

Date 9 / 1 / 20

**TO:**

Oxnard School District  
1055 S. C Street  
Oxnard, CA. 93030 - 7442

**ATTN:**

Michael Palyok

**RE:**

Lopez School ( **PO# P20-03784** )  
**Extensive Wood Repairs**

1. Remove and replace approximately 218 Ln. Ft. of 1"x 6" Tongue and Groove eve boards. (Pre-primed )
2. Remove and replaced approximately 20 Ln. Ft. of rotted 2"x 8" Fascia board.
3. Removed and rebuilt five (5) CRV Closet roof covers rotted on all sides.
4. Applied primer and two (2) coats of paint on all exposed new lumber replaced as requested by District. ( **paint provided by District** )

<b>Total Labor Plus Margin</b>	<b>\$ 4,788.00</b>
<b>Total Materials Plus Margin</b>	<b>\$ 550.00</b>
<b>TOTAL AMOUNT</b>	<b>\$ 5,338.00</b>

**NOTES:**

1. Removed and replaced 2"x 2" board along entire southwest side that was rotted in multiple locations. ( **No Charge** )
2. Discovered extensive wood repairs where covered walkway connects to classroom building. District will complete repairs.

Lopez Roof Project



Lopez Roof Project



**SECTION 00310**

**AGREEMENT #19-209**

**THIS AGREEMENT** is made this 3rd day of June, 2020, in the City of Oxnard, County of Ventura, State of California, by and between **OXNARD SCHOOL DISTRICT**, a California School District, hereinafter called the "District" and Falcon Roofing Company, hereinafter called the "Contractor", with a principal place of business located at 425 Constitution Ave., #D, Camarillo, CA 93012.

**WITNESSETH**, that the District and the Contractor in consideration of the mutual covenants contained herein agree as follows:

**1.01 The Work.** Within the Contract Time and for the Contract Price, subject to adjustments thereto pursuant to the Contract Documents, the Contractor shall perform and provide all necessary labor, materials, tools, equipment, utilities, services and transportation to complete in a workmanlike manner and in strict compliance with the terms and conditions of the Contract Documents all of the Work required in connection with the work of improvement commonly referred to as:

**Bid #19-02**  
**Roofing Project 2020**

Contractor shall complete all Work covered by the Contract Documents, including without limitation, the Drawings and Specifications prepared by the Architect, and other Contract Documents enumerated in Article 5 below, along with all modifications and addenda thereto, in strict accordance with the Contract Documents.

**1.02 Contract Time.**

**A. Final Completion of the Work.** The Work shall be commenced on the date stated in the initial Notice to Proceed issued by the District to the Contractor and shall be completed within **fifty-three (53) consecutive calendar days** from the date stated in the initial Notice to Proceed. See General Conditions, Article 7.

<b><u>Project</u></b>	<b><u>Starting Date</u></b>	<b><u>Completion Date</u></b>
<b>Haydock Replace (BLDG 6)</b>	<b>June 22, 2020</b>	<b>August 14, 2020</b>

**TOTAL CONTRACT PERIOD:**

<b>Roof Replacement</b>	<b>June 22, 2020</b>	<b>August 13, 2020</b>
<b>Closeout/Punch List items</b>	<b>August 13, 2020</b>	<b>August 14, 2020</b>

**1.03 Contract Price.** The District shall pay the Contractor as full consideration for the Contractor's full, complete and faithful performance of the Contractor's obligations under the Contract Documents, subject to any additions or deduction as provided for in the Contract Documents, the Contract Price of **Eighty-Six Thousand Eight Hundred Eighty-Six Dollars and No Cents (\$86,886.00)**. The Contract Price is based upon the Contractor's Base Bid Proposal only. The District's payment of the Contract Price shall be in accordance with the Contract Documents.

**1.04 Liquidated Damages.** In the event of the failure or refusal of the Contractor to achieve Completion of the Work of the Contract Documents within the Contract Time, as adjusted, or completion of the Interim Milestones as provided in the Contract Special Conditions, the Contractor shall be subject to assessment of Liquidated Damages in accordance with the Contract Documents.

**1.05 The Contract Documents.** The Contract Documents consist of the following:

Notice to Contractors Calling for Bids	Certificate of Workers Compensation
Instructions for Bidders	Drug Free Workplace Certification
Bid Proposal	Fingerprinting Certificate
Subcontractors List	DVBE Participation Goal
Non-Collusion Affidavit	Guarantee
Statement of Bidder's Qualifications	Project Forms
Bid Security	General Conditions
Agreement	Special Conditions
Labor and Material Payment Bond	Specifications
Performance Bond	Drawings
Certification of Financial Relationships	

**1.06 Authority to Execute.** The individual(s) executing this Agreement on behalf of the Contractor is/are duly and fully authorized to execute this Agreement on behalf of Contractor and to bind the Contractor to each and every term, condition and covenant of the Contract Documents.

IN WITNESS WHEREOF, this Agreement has been duly executed by the District and the Contractor as of the date set forth above.

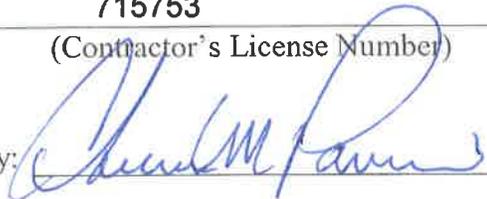
**DISTRICT**

**OXNARD SCHOOL DISTRICT,**  
a California School District

By:   
Betsy George, Assistant Superintendent,  
Business & Fiscal Services

**FALCON ROOFING COMPANY**

715753  
(Contractor's License Number)

By:   
Name: Charles M Parrent Owner

Title: Owner  
(Corporate Seal)

**END OF SECTION**

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section D: Action Items

**Approval of a Variable Term Service Waiver in Speech Language Pathology for 2020-21 for Daphne Reyes (Bond/Torres)**

---

The District is recommending that the Board of Trustees approve this action item for a Variable Term Service Waiver in Speech Language Pathology, as described under Education Code: 44265.3, for Daphne Reyes to serve as a Speech Language Pathologist at Rose Avenue Elementary for the 2020-21 school year, while said employee finishes the necessary requirements to apply for a credential.

**FISCAL IMPACT:**

Informational only.

**RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent , Human Resources and the Director, Certificated Human Resources, that the Board of Trustees approve the Variable Term Service Waiver in Speech Language Pathology, as presented.

**ADDITIONAL MATERIALS:**

**Attached:**

**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 16, 2020

**Agenda Section:** Section D: Action Items

**Approve Learning Continuity and Attendance Plan (DeGenna/Thomas)**

---

The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in EC Section 43509.

**FISCAL IMPACT:**

The Learning Continuity Attendance Plan does not have additional fiscal impact to the district. All funding for actions are part of the annual budget which is submitted to the county. Funded actions use the CARES Act funding to support distance learning.

**RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent Educational Services and Director of Curriculum, Instruction and Accountability, that the Board of Trustees approve the Learning Continuity and Attendance Plan.

**ADDITIONAL MATERIALS:**

**Attached: [Learning Continuity and Attendance Plan](#)  
[LCP Presentation](#)**

# Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Oxnard School District	Dr.Karling Aguilera-Fort Superintendent	kaguilerafort@oxnardsd.org (805)385-1501

## General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

In order to address the needs of students and families in response to the school closures due to the COVID-19 pandemic, during the week of March 16-20, Educational Services developed a multi-phase instructional plan. For Phase 1 (March 23-April 3), Educational Services Directors and TOSAs created hard copy packets for each grade level, that were picked up at each school site or district office. The work was posted on our website, along with slide shows (in English, Spanish and Mixteco) explaining the plan. While students worked on these packets, all teachers developed lessons in grade level teams following guidance from Ed Services in terms of content and standards.

Spring break occurred from April 6-17 and Phase II began on April 20 (through May 1). Teachers delivered lessons using various platforms (e.g. Seesaw, Class Dojo, Google Classroom) and created Zoom or Google Meet live instruction sessions. For students in Pre-School, TK and Kindergarten, teachers created packets and organized instructional supplies which could be picked up at each site. In order to provide alternatives for our preschool, TK and Kindergarten students, instructional videos were created by our Reading, Math and Science Specialists on foundational reading skills and math and science concepts. These videos were broadcast on our cable channels as well as our website. While adult participation was ideal, students in this age group were able to access the videos independently.

All teachers, including Special Education case managers, maintained regular contact with families and established office hours. Teachers continued to meet in grade level teams to collaborate and develop lessons. Principals monitored family contact and lesson delivery. Logs were implemented by special education teachers to assure that all service minutes were provided to the maximum extent feasible. Logs were submitted monthly.

A Distance Learning Task Force was created which was made up of district and site administration at all school levels, representing all types of instruction (SpEd, DLI, ELD, social-emotional) to provide specific guidelines for Phase III for the time period of May 4 to the end of the school year. Items included were: expectations for all stakeholders, guidelines for synchronous and asynchronous standards-based instruction, best practices, pedagogy, time frames for engagement, grading and district provided support. Special education tasks forces were also implemented so that the teams would know the needs of the groups in special education affected by the distance learning model.

Each school has at least one counselor and outreach consultant (ORC) there are three Family Liaisons to serve general education and special education preschool families. They addressed the social, emotional and basic needs of students and families due to the prolonged school closures. While the instructional plans were implemented, they, along with teachers, made regular contact with families to gather information regarding internet access, available devices, and any needs such as, food, counseling or other services. They provided support and connected families with community services.

Principals also delivered weekly phone messages to families to facilitate the flow of information. We also have Mixteco translators who assisted in communicating with our families who speak Mixteco.

The Child Nutrition Department implemented a plan to provide meals to the community as soon as the schools closed. The plan has evolved as the school closures were prolonged and is described in detail in a subsequent section in this report.

Our district was 1:1 for iPads in grades 2-8, therefore each student in those grades already had a device. Any extra iPads were gathered and orders were placed to obtain iPads for students in 1st grade before the end of the previous school year. Mobile WiFi Hotspots were also ordered to address the need of families without internet access and were distributed in May to be kept over the summer so that students could continue to practice and use their iPads for learning opportunities. Over the summer, devices were ordered for TK and Kindergarten students and those were distributed in August just before school was scheduled to begin. Devices have also been ordered for preschool students, these will be distributed in September.

In June, a Re-opening of Schools Task Force was formed by the Superintendent in order to obtain input to start to create a plan for the new school year with the intention of informing families before the end of the school year. That plan was completed and focused on a Blended Learning Model of a combination of in-person and virtual instruction. In July, Ventura County then declared that schools would not re-open to in-person instruction and the plan was amended to reflect 100% distance learning. Through the negotiations process with our teacher's union, student schedules were developed so families would know the time frames and types of learning spaces their children would be participating in on a daily basis. Plans for attendance guidelines, teacher expectations and technology and instructional supplies distribution were developed. The Social Emotional Learning (SEL) Task Force worked to implement resources related to social-emotional wellness. These resources supported the social and emotional wellness of the students within the Oxnard School District.

## Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

From the first moment of the school closures, communication to all stakeholders became a priority. Principals, teachers, counselors, ORCs and family liaisons made contact, by phone, with students and families. Logs kept track of contact and recorded the needs and frequently asked questions. Principals sent weekly phone messages and regularly updated school websites. Surveys were sent to families from school sites and various district departments regarding devices, internet access, school meals, best modes of communication and social-emotional needs. This information informed plans made by the district. Information for families was located on the district web site on the front page and under the “Parents” and “News” tabs. Information from the website and phone calls were also made available through Twitter and Facebook. Our survey indicated that these were the most frequently used methods of social media by families. School websites were updated to include device/supplies/textbook distribution schedules, student schedules and other information.

The Superintendent now creates a blog entry which is posted on the district website every Thursday. These entries contain the most updated information families need to be aware of throughout the summer and fall. Weekly updates were posted on the website and sent to families through our automated phone system. The Superintendent also shared information during his closing remarks at every Board meeting from March through August and will continue to do so once school commences.

The School Re-opening Task Force was the driving force in the development of the plans for the re-opening of school. 65 participants represented all stake holder groups: parents (of children in general education, who are English Learners and in Special Education), the bargaining unit for teachers, the bargaining unit for classified staff, site and district administrators, Board members and community members. There were 3 virtual meetings which participants could join via phone or internet. Translation was provided. The group was divided into subcommittees for each aspect of the plan. The subcommittees were: preschool, health and safety, child nutrition, communication, facilities, fiscal impact, technology, and teaching and learning. The group started each meeting as a whole for general updates, then broke out into the subcommittees. Notes were taken in each group. A Google Drive was created where all notes were kept so all task force members could have access to all the information. All feedback was considered and the result was the Blended Learning Plan for in-person and distance learning. When returning to school in-person was no longer an option the plan was amended with those in-person aspects removed. If student are able to return to school physically some time during this school year, the Blended Learning Plan can be implemented. In order to prepare for this in advance, all students were scheduled into cohort groups using an A/B model that ensures all student households are kept in the same cohort group.

Public webinars, featuring the Superintendent and the Assistant Superintendent of Educational Services, for teachers and families were presented regarding information on how schools would open, student schedules, adherence to SB 98 guidelines and to address questions gathered from our other means of communication. The webinars were well attended and questions could be posted on the chat feature. Answers were presented live and recordings of the webinars and the presentations were posted on the district website. Again, these questions and concerns informed any adjustments to our plans.

All communication is translated into Spanish and Mixteco. Our Mixteco translators are housed at the district office, but have created schedules to be at sites with high numbers of Mixteco families in the mornings and afternoons and are also available via phone or by appointment to any parent or site needing support.

All sites can communicate effectively in English and in Spanish. Mixteco translation is available when needed.

A meeting occurred on August 26, 2020 with representatives from our standard parent groups (Parent Advisory Committee and DELAC) and staff groups (teachers and classified) to gather additional input on the Learning Continuity Plan.

The Learning Continuity Plan was presented at a public hearing for review and comment on September 2, 2020, at a regularly scheduled School Board meeting. It will be presented for Board approval on September 16, 2020 at a regularly scheduled Board meeting.

[A description of the options provided for remote participation in public meetings and public hearings.]

All Board of Trustees meetings were held via virtual meeting platforms and accessible through internet or telephone to all members of the public seeking to observe and to address the local legislative body. The agendas for all board meetings were published 72 hours in advance of the meeting, and the minutes were posted on the website after being approved by the board. Instructions for how to participate in public comment are on the district website.

Webinars were also accessible via internet or phone. They were presented in English, Spanish and Mixteco. Presentations and recordings of the webinars were posted on the website.

[A summary of the feedback provided by specific stakeholder groups.]

A comprehensive survey was sent out in June to all stakeholders (families, teachers and classified employees) to gather information regarding comfort levels for returning physically to school, preferences in the type of instruction, best methods to receive information, etc. The survey was pushed out to student iPads, linked to the district and school websites and advertised through all social media outlets. The district received approximately 3342 parent responses and 271 staff responses.

Survey results regarding the comfort level of returning to school physically for the new school year showed that about 41% of staff, 36% of Spanish speaking families and 49% of English speaking families were not very comfortable.

In order to accommodate families who indicated they would rather keep their children at home, the Independent Study Board Policy was amended to include protocols for application into the program to make it more accessible to more families.

Other results of the surveys were in regard to communication. There was an interest in more frequent communication on our plans for the re-opening of school. A communication team was formed to assist the superintendent in creating and executing a communication plan. The plan included the aforementioned webinars, weekly updates via phone calls home and social media posts and Superintendent's blog.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

Stakeholder feedback, in the form of the work of the Re-opening Task Force, directly influenced the development of the plans for the hybrid model of returning to school and the distance learning model. This feedback assisted in addressing details related to safety protocols, purchasing of necessary equipment and instructional materials and software, communication plans, distribution plans, employee expectations, student schedules and teaching and learning expectations. A robust attendance plan was put into place that was inclusive of stakeholder input while adhering to the district's legal obligations per SB98.

## Continuity of Learning

### In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

Oxnard School District is located in Ventura County, which is on the state Monitoring List, therefore will not physically open for in-person instruction until state and public health officials allow it. This will be based on CA Public Health guidance and removal from the county monitoring list for 14-consecutive days. At such time, the district will be ready to move to a learning model inclusive of both classroom-based instruction with distance learning. Both elementary and middle school schedules have a draft of cohort A/B model that ensures social distancing guidelines when students are physically in school, which will be used when or if the district is given the approval to bring students and staff back on campus. Students have already been scheduled in these cohorts to ensure a quick and smooth transition to hybrid learning.

The hybrid student schedules can be found here: <https://drive.google.com/drive/folders/0ACfJW6DUc2L9Uk9PVA>

Safety protocols for staff can be found here:

<https://drive.google.com/file/d/1ZiZOBaJ-h4N0V7jvX-LnSyRSdcHWVSCq/view?usp=sharing>

Other safety protocols and guidance for teachers can be found in the MOU created with the teacher bargaining unit:

<https://drive.google.com/file/d/1SfE47S090gAL5902gdWlh9Q6cUEuA1Bb/view?usp=sharing>

In order to identify students who have experienced significant learning loss due to the school closures in 2019-20, teachers will continue to use the teaching and learning cycle, which includes checking for understanding and formative and summative assessments. During in-person learning, teachers will check for understanding using a variety of methods and strategies. This information will drive subsequent instruction and appropriate scaffolds and interventions that will be utilized. Analysis of assessments, which occurs during grade level

collaboration/ Professional Learning Communities will further facilitate the adjustment of instruction in order to meet student needs and mitigate learning loss. This collaboration time is built into the instructional schedule.

Professional development for teachers was conducted during the month of July to prepare them for both the hybrid and full distant learning models. The Blended Learning Institutes were developed by the Educational Services Department using the Google Classroom format and integrating our district adopted curriculum for reading and math. Approximately 180 teachers participated. Blended learning lesson plans were developed which will be shared with other teachers. Repeating the institute during the school year is planned.

**Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Provide for the health and safety of students, staff, and community by adhering to COVID-19 guidelines issued by the Centers for Disease Control and Prevention (CDC), California Department of Public Health (CDPH), the California Department of Education (CDE), and the Ventura County Public Health Department. This includes providing PPE such as masks and gloves, hand-washing stations and hand sanitizer, preparing school and classroom spaces to maintain social distancing, and additional cleaning and sanitizing of all facilities.	342,407	No
Maintain 45 additional Special Education teachers and service providers	4843	Yes
Maintain class size of 24:1 in Grades TK-3 with additional teacher staffing.	5,200,000	Yes
Adopt new core textbooks in subject areas as SBE-approved frameworks, assessments and instructional materials are made available; select materials with a focus on the quality of ELD components and accessibility for English Learners.	1,700,000	Yes

Description	Total Funds	Contributing
Provide Site-based funds to support attendance, academic performance, interventions and tutoring.	2,155,993	Yes
Provide a full-time counselor for each school site to address social, emotional, and basic needs of students.	3,058,696	Yes
Provide an Outreach Consultant (ORC) for each school site to address social, emotional, and basic needs of students.	1,274,143	Yes
Provide Mixteco translators to assist in communicating with families who speak Mixteco.	126,713	Yes
Provide professional development for teachers to prepare them for both the hybrid and full distance learning models (Blended Learning Institutes). This includes PD provided to approximately 180 teachers in the month of July, as well as plans to repeat the Blended Learning Institutes during the school year.	250,000	Yes
Director of Dual Language Programs and Administrative Assistant, to support the Dual Language Immersion, Transitional Bilingual Education, and World Language programs.	293,901	Yes

Description	Total Funds	Contributing
Continue to support the Deferred Maintenance program to promote learning in a safe, clean and secure environment.	1,000,000	Yes
Provide additional custodial support to maintain a safe and clean school environment.	942,111	Yes

## Distance Learning Program

### Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

Phase III of our Distance Learning Plan for the end of the 2019-2020 schoolyear outlines our expectation that new, standards-based teaching takes place in all grade levels with differentiation provided to all groups of students (ELD, SpEd, DLI, etc). A Board resolution to change current grading policy to use hold harmless for grades TK-5 and Credit/No Credit for grades 6-8 was approved. The policy was shared directly with teachers and with families through site communications, the district website, DELAC, SSC and ELAC. Each site continued to hold these meetings virtually to conduct regular business and communicate new information regarding instruction and services.

In order to provide alternatives for our preschool, TK and Kindergarten students, instructional videos were created by our Reading, Math and Science Specialists on foundational reading skills and math and science concepts. These videos are broadcast on our cable channels as well as our website. While adult participation was ideal, students in this age group could watch the videos by themselves.

For the 2020-2021 school year, distance learning schedules were developed for students. There are 3 learning spaces: synchronous, asynchronous and independent. Synchronous time will be live teaching sessions via virtual meeting programs, such as Zoom, Google Meet

or Teams. Teachers will develop standards-based projects and assignments meant to be completed by students during the asynchronous time. The district has purchased software (Lexia Core 5, Lexia Power up and STMath) which students can work through during their independent learning space. The schedules are located on our website for families to access and were shared with teachers before school started. They can be found here at this link: <https://www.oxnardsd.org/domain/5764>

The expectation is for teachers to deliver standards-based instruction guided by the state framework. They will use the district-adopted curricula for all subjects, most of which have digital components. They have been provided with all necessary materials, resources and access needed to competently deliver instruction. The distance learning schedules and the hybrid (in-person) schedules dovetail nicely and if we have to transition from distance to the hybrid, there should be few transitional issues to contend with.

The district has purchased the learning management system, Canvas, as the platform that all teachers will use to provide instruction and it will be the major communication portal between families and teachers. Per the MOU with the teacher's union, Canvas will have a soft roll out in the fall with the expectation that all teachers will be completely trained and using the platform by December. Teachers received initial training on its use just before school started and continued training is planned. "Canvas Lead Teachers" have been identified at each school who will receive up to 50 hours of compensation for providing direct support to the teachers at their site. Training for parents on Canvas will also occur in the fall.

Due to the digital nature of instruction during distance learning, we have a district-based Educational Technology TOSA (teacher on special assignment) who can support staff in developing their skills to create digital lessons. Due to the size of our district and increased support needs due to distance learning, the board recently approved the addition of another Ed Tech TOSA to provide this support.

Parents and students have been provided with Learning Protocols for distance learning as well as Online Learning Expectations. These are available in English and Spanish.

## **Access to Devices and Connectivity**

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

All students have access to an iPad. In the 2019-2020 school year, all students in grades 2-8 had an iPad and in the spring during the closures, we purchased iPads for 1st graders. Then over the summer, we purchased additional iPads for our students in grades TK and Kindergarten. The results of one of our surveys indicated that many of our households did not have internet access. Families were able to submit a request form and internet Hot Spots were purchased. They were distributed to families in late May/early June based on a student need criteria (free/reduced lunch, etc.) and continued to be distributed before school began. We also provided bags of basic school supplies and textbooks and consumables. Devices and Hot Spots have also been ordered for preschool students, these will be distributed in September.

We have a schedule for technology support personnel, who are assigned to sites, to provide support to teachers and families. Anyone at the site or at the district can submit a support ticket to our IT Department on behalf of a parent. There is also a link to an appointment desk on our website and we have a phone number families can call, which is just for them. This information has been posted on the district and site websites.

## **Pupil Participation and Progress**

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

The distance learning schedules we have developed are very clear in the number of minutes for each learning space. We are adhering to the state mandated instructional minutes by grade level spans. Teachers will synchronously teach “live” through a virtual meeting platform in the mornings and students will engage in asynchronous and independent work for the remainder of the day. Teachers are able to check in with students and meet with small groups during the asynchronous time periods. This facilitates differentiation and will help mitigate learning loss. Live teaching sessions are not required on Wednesdays, but teachers must check in with all students to provide clarification, answer questions, give reminders and provide any needed additional support.

Attendance will be taken each day through our SIS system, “Q,” during synchronous instruction. Teachers and site Attendance Technicians have been given explicit instructions on how this will be done. The district will document daily participation of each student on each school day. If the student does not participate in distance learning, then that student will be marked absent. Participation includes evidence of participation in online activities, completion of regular assignments, completion of assessments and contact with a staff member, the student, or the parent/guardian of the students. A weekly engagement record is completed for each student participating in distance learning.

## **Distance Learning Professional Development**

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

Last Spring, professional development was offered to teachers for available platforms and apps through Live Support Sessions with our Ed Tech TOSA and other teachers who have expertise. District-wide Teacher Collaboration Meetings by grade level were created so they could share ideas and make connections with their colleagues across the district. Additionally, 6th-8th grade ELD collaboration meetings were held bi-weekly to support teachers instructing our English Learners during distance learning. Use of virtual meetings allow more accessibility and we may continue these into the new school year. A Twitter group (#oxnardk8) which “meets” once a week for an hour has become another place teachers from our district, as well as from other districts, can share ideas related directly to distance learning. These structures will continue in the new school year.

More comprehensive professional development for teachers was conducted during the month of July to prepare them for both the hybrid and full distant learning models. The Blended Learning Institutes were developed by the Educational Services Department using the Google

Classroom format and integrating our district adopted curriculum for reading and math, focusing on the digital resources. Approximately 180 teachers participated. Blended learning lesson plans were developed which will be shared with other teachers. Repeating the institute during the school year is planned.

## **Staff Roles and Responsibilities**

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

We have a Math Manager, who provides support to teachers regarding math instruction. In this new environment, she has also become the lead for our integration into the learning management system, Canvas. Also, in regard to Canvas, we will have lead teachers at every site who will have undergone extensive training to be support teachers directly on the use of the platform.

The communication team is headed by our Manager of Special Programs and Services. She works directly with the superintendent to execute the communications plan. She facilitates the webinars and makes sure that all the translations are done and everything is posted on the website. She also assists in sending out district-wide calls to families.

At the site level, our Campus Supervisors have filled many roles to support staff and families. They are assisting with distribution of meals, supplies and instructional materials. They are also assisting with ensuring that site visitors follow safety guidelines at the Enrollment Center.

## **Supports for Pupils with Unique Needs**

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

Approximately 85% of our students are socio-economically disadvantaged and 51% of our students are English Learners. When school first closed, in order to ensure that the needs of all students are being met, Principals used a log for teachers to complete to monitor student contact, as well as, conducting grade level/PLC virtual meetings on a regular basis to share information, receive requests for additional support and monitor instruction. There is a Counselor and Outreach Specialist (ORC) at each site and three preschool Family Liaisons to provide support and connect families with services as indicated from the contact teachers are making.

As teachers began planning lessons, a formal ELD Distance Learning Guideline plan was shared with principals and teachers from our Director of EL Services. Principals were asked to collect weekly lesson plans and ensure that designated ELD times were allotted for working with EL students. This same information was also shared during bi-weekly meetings for teachers in grades TK-5. Within the guidelines, teachers were given resources and ideas for working with students who do not have access to wi-fi. Additionally, packets of instructional materials were delivered to the homes of students in our Newcomer programs, of whom many did not have access to the internet. We have 2 Mixteco translators who are available to support families by making themselves available at the sites with the largest

numbers of Mixteco families or by appointment. Our students have access to the MyON program for books in both English and Spanish. Students can load 20 books at a time on to their iPads to read.

At the end of last school year we had about 70 Foster Youth students. We have a district Community Liaison who keeps in contact with all of our foster families. He has maintained contact with them during the closures to link them with any necessary services. All sites know who their foster students are and are using the ORCs to maintain contact as well.

For the new school year, teachers, counselors, ORCs, the Community Liaison and the preschool family liaisons will continue to reach out to families to collect information on their needs and connect them with any needed services and support.

All special education teachers were provided with professional development regarding re-opening which supported their understanding for new digital/ virtual curriculums as well as implementing virtual engagement through Zoom and other online platforms.

**Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Provide students with bags of basic school supplies, textbooks, consumables, and instructional materials, for use at home during distance learning.	70,932	Yes
Provide additional devices and connectivity to TK, K, and 1st grade students.	392,531	Yes
Provide teachers and other staff with devices and connectivity to support distance learning.	397,389	Yes
Provide additional technology support to teachers and families in using devices and connectivity during distance learning.	106,500	Yes

Description	Total Funds	Contributing
Continue to support the 1:1 device program and instructional technology equipment and programs.	3,397,661	Yes
Purchase the learning management system, Canvas.	118,743	Yes
Provide "Canvas Lead Teachers" at each site.	53,830	Yes
Provide additional professional development day for teachers who complete Canvas modules by December 31, 2020.	120,000	Yes
Provide training for parents and families on Canvas in the fall.	30,000	Yes
Provide additional teaching staff to provide for distance learning for all students.	473,440	Yes
Provide additional site administrator support to begin 2020-21 year with 100% distance learning	12,023	Yes

Description	Total Funds	Contributing
An Educational Technology TOSA will support staff in developing skills to create digital lessons.	114,120	Yes
One additional Educational Technology TOSA to provide support for distance learning and hybrid models.	114,120	Yes
District Math Manager, who provides support to teachers regarding math instruction, has also become the lead for our integration into the learning management system, Canvas.	22,454	Yes
District Manager of Special Programs has become the communications lead, facilitating webinars, translation, and telephone communication to families and community.	26,549	Yes
Maintain Community Support Liaison to maintain contact with students and support student special needs.	90,828	Yes
Campus Supervisors fill many roles to support staff and families, including assisting with distribution of meals, supplies, and instructional materials; as well as the enrollment process.	2,906,166	Yes

Description	Total Funds	Contributing
Continue use of STAR360, Accelerated Reader, and myOn programs to identify students for intervention placement and support reading comprehension through access on student devices.	761,204	Yes
All Special Educatoin teachers were provided with re-opening professional development to support the new digital/virtual curriculums and online platforms.	50,000	Yes

## Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

Teachers will follow the teaching and learning assessment cycle to monitor student progress in order to adjust instruction to mitigate learning loss. In addition to the district mandated minimum requirements for assessment, schools add their own assessments and additional administrations of assessments to monitor progress to address specific needs of their particular students. We require the use of Star 360 assessments in ELA and math and use the assessment embedded in the curricula for those subjects as well as ELD. Teachers have access to intervention programs and strategies to address identified student academic needs. Grade level teams also analyze results in the PLC model to collaborate and share ideas to meet student needs.

## Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

Educational Services is creating a plan based on the 2020-2021 Priority Instructional Content in ELA/Literacy and Mathematics document by Student Achievement Partners. This document contains guidance on the priorities in mathematics (K–8) and ELA/literacy (K–12) that should be the focus of instruction for educators in the 2020–21 academic year. It provides guidance for the field about content priorities by leveraging the structure and emphases of college- and career-ready mathematics and ELA/literacy standards. It is intended to help publishers, other designers of instructional materials, and instructional leaders find new efficiencies in the curriculum that are critical for the unique challenges that have resulted from school closures and anticipated disruptions in the year ahead, keeping at the forefront principles of equitable instruction that support all students.

We will use this guidance to develop a plan at the district level and then move to the site level to have teachers and site administrators work in their PLC models.

We have purchased additional academic software programs for students to do during their independent learning time. Lexia Core 5 and Lexia Power Up (ELA) and STMath utilize an initial built in assessment to gauge student skills and the program is then customized to their needs.

For grades K-5, Mystery Science was also purchased to support teaching of the NGSS. Units based on the social science standards were created by grade level teams of teachers.

In order to ensure that the needs of English Learners are being met, we have provided opportunities for ELD teachers to collaborate across the district to create ELD lessons. Teachers have been provided guidance on delivering integrated and designated ELD. Additional time was built into the student schedules to ensure that they are receiving designated ELD. They are being encouraged to conduct small group instruction based on language needs during the asynchronous learning time. All teachers and students have access to the ELD curriculum and the formative assessment within the curriculum will be utilized. In addition to our regular channels of communication for all parents (which are always available in Spanish), information to parents of English learners has been made available through virtual meetings for DELAC and Project 2 Inspire (which is an English learner parent education program).

Attendance and student engagement will be closely monitored. Attendance techs, counselors, ORCs and preschool family liaisons will follow up with families whose children are not participating in school to mitigate the contributing factors.

## Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

Screening assessment, which will start in late August, will inform instruction. The teaching and learning assessment cycle will be followed throughout the year to monitor student progress. We have an assessment calendar which dictates the minimum required assessments for all

students in the district for ELA, math, writing, SEL and state mandated assessments. Data analysis windows are built into the calendar to ensure that data is analyzed and influences future instruction, as well as the MTSS process.

**Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Purchase and implement software for students to utilize during their independent learning space (Lexia Core 5, Lexia Power Up, ST-Math, Reading Horizons-SpEd, Zoom Webinar, etc.)	626,058	Yes
Provide appropriate placement services for EL students through the use of the ELLevations data platform.	90,310	Yes
Continued use of Project to Inspire to build the capacity of our EL parents across the district.	50,000	Yes
Continue to provide teaching and instructional support staff for the Newcomer/ELD programs.	353,552	Yes
Continue use of Imagine Learning software subscriptions (Math and Language & Literacy) for Newcomer students.	18,000	Yes
Maintain additional hours for Attendance Technicians to assist with absenteeism outreach.	205,448	Yes

Description	Total Funds	Contributing

## Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

Oxnard School District will use a tiered system of support to provide mental health, social and emotional services. The model will provide early identification of students with risk factors via a social and emotional survey tool in grades TK – 8 and a developmental assessment tool for students in preschool. Risk factors will be identified using Panorama SEL surveys, an online platform that collects aggregate and individual student responses to a series of questions in key social and emotional domains. Students in grades TK-8 who are identified with risk factors will be referred to the school counselor for further screening to determine the appropriate level of care. Early intervention services will include school-based individual or group-based counseling and linkage to community services. School counselors will also use the Columbia Suicide Severity Rating Scale (C – SSRS) to identify any students at risk of harm to self. Preschool family liaisons will work directly with parents of students with identified risk factors, providing support, monitoring progress, and providing connections to school and community resources to mitigate concerns.

Education and training for students, staff and parents will be provided to increase mental health awareness and to reduce stigma and discrimination. Trainings will include, but are not limited to, Mental Health First-Aid, Safe talk, Trauma-Informed Care, Livingworks, Parent Project and Project 2 Inspire.

School counselors and school psychologists are trained in crisis management and social emotional wellness and their support has been offered to school sites to form small groups for individualized support for the learning environment in the home.

The Panorama Program offers concrete data as it relates to the social and emotional wellness that our students possess. Their current emotional functioning and skills for coping are monitored through Panorama.

The Behavior Team department is also offering monthly trainings to support in home behavior management and the structure of the learning environment in the home.

Evaluation of the supports for mental health and social and emotional well-being will include record-keeping for number of students screened and number of students identified with risk factors, as well as number of students/families receiving in-school or community-based services.

In addition, program evaluation will include recording the number of staff, students and parents who are trained. Finally, Oxnard school District will record the following data elements:

- Number of students who received individual counseling
- Number of students who receive group counseling
- Number of students trained for risk of suicide
- Number of students screened with threat assessment
- Number of calls to Ventura County Behavioral Health Crisis Team
- Number of community agency referrals
- Number of students/families engaged in two mental/behavioral health services

## Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

Oxnard School District will use a tiered system of re-engagement for students who are absent from distance-learning. That system will involve and integrate a number of school site staff to address and remediate attendance concerns. The system is based upon a model with four components: 1. Contact 2. Connectivity, 3. Engagement and 4. Participation. These components are all essential to student success within school.

School staff and interventions will be applied based upon the identification of need. Initially, school staff will work to make sure that there are working lines of communication between the home and school. Then, the District will work to ensure that the student has access to distance-learning through connectivity, which involves the use of a District-issued iPad and also (as needed) a Wi-Fi hotspot for access to the Internet. School staff will monitor on a daily basis which students are engaged in school by attending synchronous classes with their teacher(s). School staff will also monitor and measure student engagement and participation within learning via asynchronous communication with students as they complete learning tasks assigned through the District's learning management system. The District will utilize a wide range of intervention and outreach services to connect with families and to engage students in participating in distance-learning. Schools will use trauma-informed and restorative approaches in working to identify any barriers that might be impeding student success. Once barriers are identified, the District will then utilize the appropriate level of intervention (as described below) to address the concern.

For students who are identified as being truant (missing three days or three periods of 30 minutes or more without a valid excuse), the District will address the attendance concern via the School Attendance Review Board (SARB). If the attendance concern is not resolved after the first identification of truancy, the District will utilize the School Attendance Review Team (SART) process at the school site (see below) to

support families by identifying barriers to school attendance and providing interventions and support to meet those needs. In cases where the attendance concern is not resolved through the SART process, the District will utilize SARB to bring additional and more intensive resources to support students and families most in need.

The District will record both daily attendance and engagement for each student within its student information system. That information will be used to identify individual attendance concerns as well as more broad-based concerns of attendance.

## School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

Oxnard School District Child Nutrition Services Department began serving students under the Seamless Summer Feeding program on Monday, March 16, 2020. Initially the district served “Grab and Go” breakfast and lunch to students daily at three school locations. As participation increased steadily and heightened shelter in place guidelines were enacted, OSD took advantage of USDA and CDE waivers to change the style of service to a once a week pick up option. Starting March 30th, OSD expanded service to four locations that included one school within each of the four geographic quadrants of the city of Oxnard. CNS teams prepared 1000 meal bags for each of the four service locations. Service occurred on Monday of each week. Each meal bag included five breakfast entrees, five lunch entrees, various fruits, vegetables, and bulk milk. CNS was able to partner with various local farmers who donated bulk fresh produce to enhance the meal bag. The weekly meal bag community feeding program continued after school ended on June 18 through July 27.

For the start of the 2020-2021 school year, school will be conducted in a 100% distance format, therefore, families will be able to pick up meals. Starting August 19, 2020, the District has chosen two locations to serve enrolled students in each of the four quadrants of the city of Oxnard, therefore offering meal service at eight locations across our city. OSD participates in CEP for all locations and, therefore, all students are served at no cost. A site check-off sheet will be used to account for the meals that are served.

Meal kit distribution will occur twice a week serving two days of meals on Tuesday and three days of meals on Thursday. Meals kits will include Breakfast, Lunch and Supper including all required volumes of fruits and vegetables and milk for each enrolled student. Storage, food safety, and cooking instructions are included in the meal kit.

Service Locations:

- Quadrant 1: \*Marshall / Fremont
- Quadrant 2: \*Frank / Ramona
- Quadrant 3: \*Lemonwood / Harrington
- Quadrant 4: \*McKinna / Driffill

Distribution Hours: Tuesday / Thursday AM – 9:00 AM – 11:00 AM

Tuesday / Thursday PM – 5:00 PM – 7:00 PM

\*Sites will offer drive up option for parent to pick up meal box.

This plan is expected to be in effect for at least the first eight weeks of the 20/21 school year.

Flyers in English and in Spanish were distributed to school sites and are posted on our website. During family contact, Counselors, ORCS and Preschool Family Liaisons will ensure that families have this information.

The CNS Department has provided information, guidance and resources to school sites regarding communication to families for the P-EBT Program. Flyers were created to be posted on their websites and through our flyer communication system, Peach Jar. The website link was provided: <https://www.cdss.ca.gov/home/pandemic-ebt> . We also have site staff who can reach out to families by phone to inform them of the benefit.

## **Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]**

Section	Description	Total Funds	Contributing
Mental Health and Social and Emotional Well-Being	Support health and safety programs by maintaining a Director of Pupil Services and Administrative Assistant.	283,493	Yes
Mental Health and Social and Emotional Well-Being	Maintain three Behavior Specialists to work with teachers and students to improve student behavior.	376,903	Yes

Section	Description	Total Funds	Contributing
Mental Health and Social and Emotional Well-Being	Maintain two additional Nurses to increase student-to-nurse ration and improve access to medical support.	224,151	Yes
Mental Health and Social and Emotional Well-Being	Maintain six Health Assistants and seven Health Technicians to support students in need of first aid and medical support.	538,778	Yes
Pupil Engagement and Outreach	Maintain effective communication with parents using the EdConnect system	90,000	Yes
Pupil Engagement and Outreach	Maintain Parent Support Services Liaison to increase parent and family involvement in schools	97,647	Yes
Pupil Engagement and Outreach	Maintain Enrollment Center to support early identification of student needs.	448,818	Yes
School Nutrition	Provide meals to pupils and the community during physical school closure and any transition to in-person or hybrid instruction.	1,200,000	Yes

Section	Description	Total Funds	Contributing

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
33.29%	41,442,443

### Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

Our district has a high percentage of students who are English Learners and who are considered low income, therefore, when creating plans of service and support, the needs of those populations drive all the decision making and implementation. These services are available to all of them across the district. Some sites do have higher percentages than others, so the staff we have at those sites ensured that their populations had access to the services and support they needed.

Our site support staff (counselors and ORCs) are aware of the who the foster youth are at their sites and their needs are prioritized.

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

During school closures Outreach Specialists at each school and three Preschool Family Liaisons in conjunction with our District Support Liaison reached out to our foster students, homeless families and high needs families to ensure that basic needs were being met. These families were referred to community resources to support them in finding housing, food, and were first on the list to receive hotspots for internet connection. Additionally, information and supports were disseminated by the Parent Community Liaison to English Learner families

with the help of the two district Mixteco translators who personally called families to explain resources available and help with getting students connected to school. Teachers in the Newcomer Academies and Frank and McKinna personally delivered books and supplies to the homes of their students to ensure that even if they did not have internet that they could access their school work. English Learner families were kept informed through virtual family education classes, informational webinars and videos translated into Spanish explaining how to maneuver the different educational platforms being used by schools. Special Education Managers must track all students that are in the foster care system and require specific supports regarding their IEPs.



# Learning Continuity and Attendance Plan

Oxnard School District  
2020-2021

# The Learning Continuity and Attendance Plan

The Learning Continuity and Attendance Plan is a vehicle to:

- Clarify and communicate thinking around how the LEA is supporting its students and families.
- Reflect on planning and stakeholder engagement that has taken place.
- Communicate with stakeholders through meaningful engagement.

# Senate Bill 98

- The intent of SB 98 is to provide LEAs with flexibility to respond to the impact of the COVID-19 pandemic on their local community and to clarify requirements for LEAs.
- The plan should be developed with the totality of Senate Bill 98 in mind.
  - An overview of requirements for SB 98 is available at <https://www.cde.ca.gov/fg/aa/lc/documents/tues2sb98.pdf>.
  - The text of SB 98 is available at [http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=201920200SB98](http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200SB98).

## Local Control and Accountability Plan (LCAP)

Instructions for completing the LCAP follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
[Insert LEA Name here]	[Insert Contact Name and Title here]	[Insert Email and Phone here]

### Plan Summary

#### General Information

A description of the LEA, its schools, and its students.

[Respond here]

#### Reflections: Successes

A description of successes and/or progress based on a review of the Dashboard and local data.

[Respond here]

#### Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

[Respond here]

#### LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

[Respond here]

Draft – For Review and Feedback

Page 1 of 10

The Learning Continuity Attendance Plan is **not** a Local Control and Accountability Plan (LCAP)

# Requirement for the Learning Continuity Attendance Plan

- All county offices of education (COEs), school districts, and charter schools, collectively referred to as local educational agencies (LEAs), are required to complete a Learning Continuity Attendance Plan.
  - The plan replaces the LCAP for the 2020–21 school year.
  - All charter schools must complete a Learning Continuity Plan.
- The governing board of a school district or a COE, or the governing body of a charter school, is required to adopt the Learning Continuity Attendance Plan by September 30, 2020

## Timeline for OSD

- Stakeholder meeting: August 26, 2020
- Public hearing: September 2, 2020
- Board Approval: September 16, 2020
- Submitted to VCOE: within 5 days of adoption
  - County submits to state

# Review

- COEs and the CDE may submit recommendations, in writing, for amendments to the plan, as applicable.
- The governing board of a school district or COE must consider the recommendations submitted by the reviewing authorities in a public meeting within 15 days of receiving the recommendations.
- The public meeting is not required to be a regularly scheduled meeting.

# Updating the Plan

It is likely that aspects of LEA Learning Continuity Attendance Plans may change throughout the year in response to local needs.

- There is no requirement for revision
- LEAs are encouraged to revise their plans as necessary, in collaboration with stakeholders, and to post their updated plans on their LEA web site.
  - Revised plans are not required to be resubmitted to COEs or authorizers
  - COEs are not required to review a revised plan.

**General Information:** A description of the impact the COVID-19 pandemic has had on the LEA and its community.

- Multi-phased instructional plan starting with the school closures in March
- Communication with students and families
- Utilization of counselors, ORCs and other site staff
- The Distance Learning Task Force
- The Re-Opening Task Force
- Meal program
- Technology support
- Support of student sub groups

## **Stakeholder Engagement:**

- efforts made to solicit stakeholder feedback
- options provided for remote participation in public meetings and public hearings
- feedback provided by specific stakeholder groups
- aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input

- Phone calls
- Website postings
- Surveys
- Webinars for teachers and families
- Superintendent's weekly update
- Communication in other languages
- Task forces

## **In-Person Instructional Offerings:**

- actions the LEA will take to offer classroom-based instruction
  - how the action contributes to increasing or improving services
- 
- Hybrid model student schedules-AA/BB family cohorts
  - Use the teaching and learning cycle, which includes checking for understanding and formative and summative assessments.
  - During in-person learning, teachers will check for understanding using a variety of methods and strategies.
  - This information will drive subsequent instruction and appropriate scaffolds and interventions that will be utilized.
  - Analysis of assessments, which occurs during grade level collaboration/ Professional Learning Communities will further facilitate the adjustment of instruction in order to meet student needs and mitigate learning loss.
  - Plans for professional development.

**Distance Learning Program:** provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.

- Distance learning schedules were developed to include 3 learning spaces: synchronous, asynchronous and independent
  - Live teaching sessions, standards-based projects and assignments
- Teachers will deliver standards-based instruction guided by the state framework
  - District adopted curricula with digital components
  - Purchased Learning Management System-Canvas
  - Software for skill practice
- Additional Ed Tech TOSA to support teachers

## **Distance Learning Program:**

- ensure access to devices and connectivity for all pupils to support distance learning
- assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work

- All students have devices and Hot Spots (if necessary)
- Student schedules outline the minimum number of minutes for each learning space
- Participation includes evidence of participation in online activities, completion of regular assignments, completion of assessments and contact with a staff member, the student, or the parent/guardian of the students.
- A weekly engagement record is completed for each student participating in distance learning.

## **Distance Learning Program:**

- professional development and resources for staff, including technical support
- new roles and responsibilities of staff

### Professional Development

- Live Support session in the spring
- Twitter support group in spring
- Cross-district teacher collaboration
- Blended Learning Institute

### New Roles

- Math Manager=Canvas lead
- Manager of Special Programs=Canvas lead, communications team

**Distance Learning Program:** additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.

#### English Learners

- ELD Distance Learning Guideline plan shared with teachers
- Families of Newcomers and Mixteco backgrounds provided extra support
- MyOn book access for reading on iPads

#### Foster/homeless

- ORCs, Counselors and Community Liaison who connects with families

#### Special Needs

- Professional development for Special Education teachers on curriculum and student engagement

## **Pupil Learning Loss:**

- address pupil learning loss including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics
- address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils who are experiencing homelessness

- Educational Services is creating a plan to prioritize instructional content in order to mitigate learning loss
- Teachers follow the teaching and learning assessment cycle
- Teachers can meet with small groups during asynchronous time
- Additional time for ELs in schedule
- EL parent support through Project 2 Inspire and ELAC/DELAC
- School staff will follow up with families of absent students

## **Pupil Learning Loss:**

- effectiveness of the services or supports provided to address learning loss will be measured
- how the action contributes to increasing or improving services

- Screening assessment at the beginning of the year
- Progress monitoring throughout the year
- Data analysis after assessment windows

**Mental Health and Social and Emotional Well-Being:** monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.

- A tiered system of support to provide mental health, social and emotional services
- Identification through surveys
- Counselor referrals
- Links to community services
- Training and education for students, staff and parents
- District Behavior Team support

**Pupil Engagement and Outreach:** including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.

- Attendance and engagement will be monitored on a daily basis
- School staff will follow up with families of absent students
- Intervention and outreach services will be implemented
- Identification and mitigation of barriers
- Truancy will be addressed through the SARB process

**School nutrition:** provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.

- Offering meal service at eight locations across city
  - Marshall / Fremont
  - Frank / Ramona
  - Lemonwood / Harrington
  - McKinna / Drifill
- OSD participates in CEP for all locations and, therefore, all students are served at no cost.
- Meal kits will include Breakfast, Lunch and Supper including all required volumes of fruits and vegetables and milk for each enrolled student.
- Meal kit distribution will occur twice a week serving two days of meals on Tuesday and three days of meals on Thursday.
  - Tuesday / Thursday AM – 9:00 AM – 11:00 AM
  - Tuesday / Thursday PM – 5:00 PM – 7:00 PM

**Increased or Improved Services (for foster youth, English learners and low-income students):** how the needs of foster youth, English learners, and low-income students were considered first, and how these actions are effective in meeting the needs of these students.

- Due to the high percentage of students who are English learners and low-income, the needs of those populations drive decision making across the district and for individual schools
- ORCs, Family Liaisons and the District Support Liaison reach out to families of foster, homeless and high needs students
- Information and supports are distributed by the Parent Community Liaison with assistance by Mixteco translators
- These families were prioritized to receive Hot Spots
- Books and supplies were delivered to students in the Newcomer Academies
- Special Education Managers track all foster students to ensure implementation of IEPs

# Funding

- Within the plan, funded actions are listed, along with funding source
- Examples:

Provide for the health and safety of students, staff, and community by providing PPE such as masks and gloves, hand-washing stations and hand sanitizer, preparing school and classroom spaces to maintain social distancing, and additional cleaning and sanitizing of all facilities.	\$	342,407
Provide students with bags of basic school supplies, textbooks, consumables, and instructional materials, for use at home during distance learning.	\$	70,932
Purchase the learning management system, Canvas.	\$	118,743



**OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna      **Date of Meeting:** September 16, 2020

**Agenda Section:** Section F: Board Policies, Second Reading

**Revisions to the Board Policy and Exhibit 5145.6 Parental Notification (DeGenna)**

The items in the BP and Exhibit are directly in the line with CSBA recommendations. Language was added and deleted to the BP and Exhibit 5145.6 Parental Notification to align with the district's practices.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees receive and approve the revisions to the Board Policy and Exhibit as outlined above.

**ADDITIONAL MATERIALS:**

**Attached:** [Revised BP 5145.6 Parental Notification \(5 pages\)](#)  
[Revised E 5145.6 Parental Notifications \(16 pages\)](#)

**PARENTAL NOTIFICATIONS**

~~The Board of Trustees recognizes that notifications are essential to effective communication between the school and the home. The Governing Board desires to promote effective communication between the school and the home and to keep parents/guardians informed regarding educational programs, school operations, and the legal rights of students and their parents/guardians. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.~~

~~(cf. 5020 - Parent Rights and Responsibilities)  
(cf. 5022 - Student and Family Privacy Rights)  
(cf. 6020 - Parent Involvement)~~

~~The Superintendent or designee shall ensure that notifications which must be sent at the beginning of each academic year include a request that the parent/guardian sign the notice and return it to the school. (Education Code 48981, 48982)~~

~~Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. Whenever an employee learns that a student's parent/guardian is for any reason unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.~~

~~(cf. 6174 - Education for English Language Learners)~~

~~Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)~~

~~No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)~~

~~The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)~~

~~Notifications shall be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand.~~

**PARENTAL NOTIFICATIONS** (continued)

*Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to the parent/guardian of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)*

*Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, he/she shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication*

*Legal Reference:*EDUCATION CODE

221.5 Prohibited sex discrimination  
 231.5 Sexual harassment policy  
 262.3 Appeals; information re: availability of civil remedies  
 310 Structured English Immersion Program  
 17288 Pupils: school buildings  
 17612 Notification of pesticide use  
 32255-32255.6 Right to refuse harmful or destructive use of animals  
 32390 Fingerprint program; contracts; funding; consent of parent/guardian  
 35178.4 Notice of accreditation status  
 35183 School dress codes; uniforms  
 35186 Complaints concerning deficiencies in instructional materials and facilities  
 35256 School accountability report card  
 35291 Rules  
 37616 Consultation  
 39831.5 School bus rider rules and information  
 44808.5 Permission to leave school grounds  
 46010.1 Notice re: excuse to obtain confidential medical services  
 46014 Regulations regarding absences for religious purposes  
 46600-46611 Interdistrict attendance agreements especially:  
 46601 Failure to approve interdistrict attendance  
 48000 Minimum age of admission  
 48070.5 Promotion or retention of students  
 48205 Absence for personal reasons  
 48206.3 Pupils with temporary disabilities; individual instruction; definitions  
 48207 Pupils with temporary disabilities in hospitals outside of school district  
 48208 Students with temporary disabilities in qualifying hospitals  
 48216 Immunization  
 48260.5 Notice to parent re truancy  
 48263 Referral to SARB or probation department  
 48432.5 Involuntary transfers of pupils  
 48904 Liability of parent/guardian for willful pupil misconduct  
 48904.3 Withholding grades, diplomas, or transcripts  
 48906 Notification of release of pupil to peace officer

**PARENTAL NOTIFICATIONS** (continued)*Legal Reference: (continued)*

48911 Notification in case of suspension  
 48912 Closed sessions; consideration of suspension  
 48915.1 Expelled individuals: enrollment in another district  
 48916 Readmission procedures  
 48918 Rules governing expulsion procedures  
 48980 Required notification at beginning of term  
 48980.3 Notification of pesticide use  
 48981 Time and means of notification

EDUCATION CODE (continued)

48982 Signature; return to school; effect of signature  
 48983 Contents of notice  
 48984 Activities prohibited unless notice given  
 48985 Notices to parents in language other than English  
 48987 Child abuse information  
 49063 Notification of parents of their rights  
 49067 Regulations regarding pupil's achievement  
 49068 Transfer of permanent enrollment and scholarship record  
 49069 Absolute right to access  
 49070 Challenging content of records  
 49073 Release of directory information  
 49076 Access to student records  
 49077 Access to information concerning a student in compliance with court order  
 49091.14 Prospectus  
 49302 Parental consent  
 49332 Notifications of retention of object by school personnel; release  
 49403 Cooperation in control of communicable disease and immunization  
 49423 Administration of prescribed medication for pupil  
 49451 Physical examinations: parent's refusal to consent  
 49452.5 Screening for scoliosis  
 49452.7 Information on type 2 diabetes  
 49456 Report to parent  
 49472 Medical and hospital services for pupils  
 49480 Continuing medication regimen for nonepisodic conditions  
 49510-49520 Duffy-Moscone Family Nutrition Education and Services Act of 1970  
 51229 Course of study for grades 7-12  
 51513 Personal beliefs  
 51938 Right of parent/guardian notice HIV/AIDS and sexual health instruction  
 52164.1 Census-taking methods; determination of primary language; assessment of language skills  
 52164.3 Notice of reassessment of language skills  
 52173 Consultation with parents or guardians; notice to parents or guardians; withdrawal of pupil  
 52244 Advanced Placement Program  
 54444.2 Migrant education programs; parent involvement  
 56301 Child-find system; policies re: written notification rights  
 56321 Special education: proposed assessment plan  
 56321.5-56321.6 Notice of parent rights pertaining to special education  
 56329 Written notice of right to findings; independent assessment  
 56341 Individualized education program team  
 56341.1 Development of individualized education program; right to audio record meeting  
 56341.5 Individualized education program team meetings

**PARENTAL NOTIFICATIONS** (continued)

*Legal Reference: (continued)*

EDUCATION CODE (continued)

56343.5 IEP meetings

56346 Parental notice and consent to special education program

58501 Alternative schools: notice required prior to establishment

60641 Standardized Testing and Reporting Program

60850 High School Exit Examination

66204 Certification of high school courses as meeting university admission criteria

HEALTH AND SAFETY CODE

1596.857 Right to enter child care facility

120365 Immunizations

120370 Immunizations

120375 Immunizations

120440 Sharing immunization information

124085 Certificate of receipt; health screening and evaluation services; waiver by parent/guardian

124100 School districts and private schools; information to parents

PENAL CODE

627.5 Hearing request following denial or revocation of registration

WELFARE AND INSTITUTIONS CODE

18976.5 Parental notice; right of refusal to participate

CODE OF REGULATIONS, TITLE 5

863 Standardized Testing and Reporting Program

3052 Behavioral intervention

3831 General standards (Gifted and Talented Program)

4622 Notice requirements and recipients

4631 Responsibilities of the local agency

11303 Reclassification of English language learners

11309 Parental exception waivers

11523 Notice of proficiency examinations

18066 Policies and procedures absences for child care

UNITED STATES CODE, TITLE 20

1232g Family Educational and Privacy Rights Act

1415 Procedural safeguards

1681-1688 Title IX, discrimination based on sex or blindness

6311 State plans

6312 Local education agency plans

6316 Academic assessment and local education agency school improvement

6318 Parental involvement

7908 Armed forces recruiter access to students

UNITED STATES CODE, TITLE 42

2000d -2000d-7, Title VI, Civil Rights Act of 1964

*Legal Reference continued: (see next page)*

**PARENTAL NOTIFICATIONS** (continued)

*Legal Reference: (continued)*

CODE OF FEDERAL REGULATIONS, TITLE 34

99.7 *Student records, annual notification*

99.34 *Student records, disclosure to other educational agencies*

104.36 *Procedural safeguards*

106.9 *Dissemination of policy, nondiscrimination on basis of sex*

300.345 *Parent participation*

300.502 *Independent educational evaluation*

300.503 *Prior written notice*

300.505 *Parental consent*

300.507 *Parent notice due process hearing*

300.523 *Manifestation determination review*

CODE OF FEDERAL REGULATIONS, TITLE 40

763.84 *Asbestos inspections, response actions and post-response actions*

763.93 *Asbestos management plans*

Policy  
adopted: November 2, 2011  
*Revised: September 16, 2020*

**OXNARD SCHOOL DISTRICT**  
Oxnard, California

**PARENTAL NOTIFICATIONS**

**Cautionary Notice:** Government Code 17581.5 releases districts from the obligation to perform specified mandated activities when the Budget Act does not provide reimbursement during that fiscal year. The Budget Act of 2014 (SB 852, Ch. 25, Statutes of 2014) 2017 (AB 97, Ch. 14, Statutes of 2017) extends the suspension of these requirements through the 2014-15 2017-18 fiscal year. As a result, certain provisions of the following Exhibit related to scoliosis screening and bus safety instruction may be suspended.

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>I. Annually</b>			
<i>Beginning of each school year</i>	<i>Education Code 234.7</i>	<i>BP 0410</i>	<i>Right to a free public education regardless of immigration status or religious beliefs</i>
<i>Beginning of each school year</i>	<i>Education Code 310</i>	<i>BP 6142.2 AR 6174</i>	<i>Information on the district's language acquisition programs</i>
Beginning of each school year	Education Code 17611.5, 17612, 48980.3	AR 3514.2	Use of pesticide product, active ingredients, Internet address to access information, and, if district has no web site and uses certain pesticides, integrated pest management plan
By February 1	Education Code 35256, 35258	BP 0510	School Accountability Report Card provided
Beginning of each school year	Education Code 35291, 48980	AR 5144 AR 5144.1	District and site discipline rules
<i>Beginning of each school year</i>	<i>Education Code 44050</i>	<i>BP 4119.21 4219.21 4319.21</i>	<i>Code of conduct addressing employee interactions with students</i>
Beginning of each school year	Education Code 46010.1	AR 5113	Absence for confidential medical services

**PARENTAL NOTIFICATIONS** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>I. Annually</b> (continued)			
<i>Beginning of each school year, if district has adopted policy on involuntary transfer of students convicted of certain crimes when victim is enrolled at same school</i>	<i>Education Code 48929, 48980</i>	<i>BP 5116.2</i>	<i>District policy authorizing transfer</i>
Beginning of each school year	Education Code 48980	BP 6111	Schedule of minimum days and student-free staff development days
Beginning of each school year	Education Code 48980, 231.5; 5 CCR 4917	AR 5145.7	Copy of sexual harassment policy as related to students
Beginning of each school year	Education Code 48980, 32255-32255.6	AR 5145.8	Right to refrain from harmful or destructive use of animals
Beginning of each school year	Education Code 48980, 35160.5, 46600-46611, 48204, 48301, 48350-48361	BP 5111.1 AR 5116.1 AR 5117	All statutory attendance options, available local attendance options, options for meeting residency, form for changing attendance, appeals process
Beginning of each school year, if Board allows such absence	Education Code 48980, 46014	AR 5113	Absence for religious exercises or purposes
Beginning of each school year	Education Code 48980, 48205	AR 5113 BP 6154	Excused absences; grade/credit cannot be reduced due to excused absence if work or test has been completed; full text of Education Code 48205
Beginning of each school year	Education Code 48980, 48206.3, 48207, 48208	AR 6183	Availability of home/hospital instruction for students with temporary disabilities
Beginning of each school year	Education Code 48980, 49403	BP 5141.31	School immunization program

**PARENTAL NOTIFICATIONS** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>I. Annually</b> (continued)			
Beginning of each school year	Education Code 48980, 49423, 49480	AR 5141.21	Administration of prescribed medication
Beginning of each school year	Education Code 48980, 49451; 20 USC 1232h	AR 5141.3	Right to refuse consent to physical examination
Beginning of each school year	Education Code 48980, 49471, 49472	BP 5143	Availability of insurance
Beginning of each school year	Education Code 49013; 5 CCR 4622	AR 1312.3	Uniform complaint procedures, available appeals, civil law remedies
Beginning of each school year	Education Code 49063	AR 5125 AR 5125.3	Challenge, review, and expunging of records
Beginning of each school year	Education Code 49063, 49069; 20 USC 1232g; 34 CFR 99.7	AR 5125	Student records: inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine legitimate educational interest, course prospectus availability
Beginning of each school year	Education Code 49063, 49073; 20 USC 1232g; 34 CFR 99.37	AR 5125.1	Release of directory information
Beginning of each school year	Education Code 49520, 48980; 42 USC 1758; 7 CFR 245.5	AR 3553	Eligibility and application process for free and reduced-price meals
Beginning of each school year	Education Code 51513; 20 USC 1232h	AR 5022 BP 6162.8	Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities; inspection rights and procedures

**PARENTAL NOTIFICATIONS** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>I. Annually</b> (continued)			
Beginning of each school year	Education Code 56301	BP 6164.4	Parental rights re: special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating a referral for assessment
Beginning of each school year	Education Code 58501, 48980	AR 6181	Alternative schools
Beginning of each school year	Health and Safety Code 104855	AR 5141.6	Availability of dental fluoride treatment; opportunity to accept or deny treatment
Annually	5 CCR 852; Education Code 60615	AR 6162.51	Student's participation in state assessments; option to request exemption from testing
Beginning of each school year, if district receives Title I funds	20 USC 6312; 34 CFR 200.48	BP 4112.2 AR 4222	Right to request information re: professional qualifications of child's teacher and paraprofessional
<del>Beginning of each school year, if any district school has been identified for program improvement or corrective action</del>	<del>20 USC 6316</del>	<del>AR 0520.2</del>	<del>Availability of supplemental educational services, identity of providers, description of services, qualifications, effectiveness of providers</del>
<i>Beginning of each school year</i>	<i>34 CFR 104.8, 106.9</i>	<i>BP 0410 BP 6178</i>	<i>Nondiscrimination</i>
Beginning of each school year to parent, teacher, and employee organizations or, in their absence, individuals	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress
<i>Beginning of each school year</i>	<i>USDA SP-23-2017</i>	<i>AR 3551</i>	<i>District policy on meal payments</i>

**PARENTAL NOTIFICATIONS** (continued)**II. At Specific Times During the Student's Academic Career**

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
Beginning in grade 7, at least once prior to course selection and career counseling	Education Code 221.5, 48980	BP 6164.2	Course selection and career counseling
<i>Upon a student's enrollment</i>	<i>Education Code 310</i>	<i>BP 6142.2 AR 6174</i>	<i>Information on the district's language acquisition programs</i>
When child first enrolls in a public school, if school offers a fingerprinting program	Education Code 32390, 48980	AR 5142.1	Fingerprinting program
When participating in driver training courses under the jurisdiction of the district	Education Code 35211	None	Civil liability, insurance coverage
Upon registration in K-6, if students have not previously been transported	Education Code 39831.5	AR 3543	School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops
<del>Beginning of each school year for high school students, if high school is open campus</del>	<del>Education Code 44808.5, 48980</del>	<del>AR 5112.5</del>	<del>Open campus</del>
<del>Beginning of each school year in grades 9-12, if district allows career technical education (CTE) course to satisfy graduation requirement</del>	<del>Education Code 48980, 51225.3</del>	<del>AR 6146.1</del>	<del>How each graduation requirement does or does not satisfy college entrance a-g course criteria; district CTE courses that satisfy a-g criteria</del>
<del>Beginning of each school year, for high school students</del>	<del>Education Code 48980, 52244</del>	<del>AR 6141.5</del>	<del>Availability of state funds to cover costs of advanced placement exam fees</del>
<del>Beginning of school year in grades 9-12 and when high school student transfers into the district</del>	<del>Education Code 48980, 60850</del>	<del>AR 6162.52</del>	<del>Requirement to pass the high school exit exam including: date of exam, requirements for passing, consequences of not passing, and that passing is a condition of graduation</del>
<i>Upon a student's enrollment</i>	<i>Education Code 49063</i>	<i>AR 5125 AR 5125.3</i>	<i>Specified rights related to student records</i>

**PARENTAL NOTIFICATIONS** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
When students enter grade 7	Education Code 49452.7	AR 5141.3	Specified information on type 2 diabetes
When in kindergarten, or first grade if not previously enrolled in public school	Education Code 49452.8	AR 5141.32	Requirement for oral health assessment, explanation of law, importance of oral health, agency contact, privacy rights
Beginning of each school year for students in grades 9-12	Education Code 51229, 48980	AR 6143	College admission requirements, UC and CSU web sites that list certified courses, description of CTE, CDE Internet address, how students may meet with counselors
Beginning of each school year for students in grades 7-12, or at time of enrollment if after beginning of year	Education Code 51938, 48980	AR 6142.1	Sexual health and HIV prevention education, right to view A/V materials, whether taught by district staff or outside consultants, right to request specific Education Code sections, right to excuse
Within 20 working days of receiving results of standardized achievement tests or, if results not available in school year, within 20 working days of start of next school year	Education Code 60641; 5 CCR 863	AR 6162.51	Results of tests; test purpose, individual score and intended use
By October 15 for students in grade 12	Education Code 69432.9	AR 5121 AR 5125	Forwarding of student's grade point average to Cal Grant program; timeline to opt out
When child is enrolled in kindergarten	Health and Safety Code 124100, 124105	AR 5141.32	Health screening examination
To students in grades 11-12, early enough to enable registration for fall test	5 CCR 11523	AR 6146.2	Notice of proficiency examination provided under Education Code 48412
To secondary students, if district receives Title I funds	20 USC 7908	AR 5125.1	Request that district not release name, address, phone number of child to military recruiters without prior written consent

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur**

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<i>In the event of a breach of security of district records, to affected persons</i>	<i>Civil Code 1798.29</i>	<i>BP 3580</i>	<i>Types of records affected, date of breach, description of incident, contact information for credit reporting agencies</i>
Upon receipt of a complaint alleging discrimination	Education Code 262.3	AR 1312.3	Civil law remedies available to complainants
When determining whether an English learner should be reclassified as fluent English proficient	Education Code 313; 5 CCR 11303	AR 6174	Description of reclassification process, opportunity for parent/guardian to participate
When student is identified as English learner and district receives Title I or Title III funds for English learner programs, not later than 30 days after beginning of school year or within two weeks of placement if identified during school year	Education Code 313.2, 440; 20 USC 6312	AR 6174	Reason for classification, level of English proficiency, identification as long-term English learner, description of program(s), option to decline program or choose alternate, option to remove student from program at any time, exit requirements of program
<i>When homeless or foster youth applies for enrollment in before/after school program</i>	<i>Education Code 8483</i>	<i>AR 5148.2</i>	<i>Right to priority enrollment; how to request priority enrollment</i>
Before high school student attends specialized secondary program on a university campus	Education Code 17288	None	University campus buildings may not meet Education Code requirements for structural safety
At least 72 hours before use of pesticide product not included in annual list	Education Code 17612	AR 3514.2	Intended use of pesticide product
To members of athletic teams	Education Code 32221.5	AR 5143	Offer of insurance; no-cost and low-cost program options
<i>Annually to parents/guardians of student athletes before they participate in competition</i>	<i>Education Code 33479.3</i>	<i>AR 6145.2</i>	<i>Information on sudden cardiac arrest</i>
If school has lost its WASC accreditation status	Education Code 35178.4	BP 6190	Loss of status, potential consequences

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur**

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
When district has contracted for electronic products or services that disseminate advertising	Education Code 35182.5	BP 3312	Advertising will be used in the classroom or learning center
At least six months before implementing uniform policy	Education Code 35183	AR 5132	Dress code policy requiring schoolwide uniform
Before implementing a year-round schedule	Education Code 37616	BP 6117	Public hearing on year-round schedule
When interdistrict transfer is requested and not approved or denied within 30 days	Education Code 46601	AR 5117	Appeal process
Before early entry to kindergarten, if offered	Education Code 48000	AR 5111	Effects, advantages and disadvantages of early entry
When student identified as being at risk of retention	Education Code 48070.5	AR 5123	Student at risk of retention
When student excluded due to quarantine, contagious or infectious disease, danger to safety or health	Education Code 48213	AR 5112.2 BP 5141.33	Student has been excluded from school
Before already admitted student is excluded for lack of immunization	Education Code 48216; 17 CCR 6040	AR 5141.31	Need to submit evidence of immunization or exemption within 10 school days; referral to medical care
When a student is classified as truant	Education Code 48260.5, 48262	AR 5113.1	Truancy, parental obligation, availability of alternative programs, student consequences, need for conference
When a truant is referred to a SARB or probation department	Education Code 48263	AR 5113.1	Name and address of SARB or probation department and reason for referral
When a school is identified on the state's Open Enrollment List	Education Code 48354; 5 CCR 4702	AR 5118	Student's option to transfer to another school

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
Within 60 days of receiving application for transfer out of open enrollment school	Education Code 48357; 5 CCR 4702	AR 5118	Whether student's transfer application is accepted or rejected; reasons for rejection
When student requests to voluntarily transfer to continuation school	Education Code 48432.3	AR 6184	Copy of district policy and regulation on continuation education
Prior to involuntary transfer to continuation school	Education Code 48432.5	AR 6184	Right to request meeting prior to involuntary transfer to continuation school
To person holding educational rights, prior to recommending placement of foster youth outside school of origin	Education Code 48853.5	AR 6173.1	Basis for the placement recommendation
When student is removed from class and teacher requires parental attendance at school	Education Code 48900.1	AR 5144.4	Parental attendance required; timeline for attendance
Prior to withholding grades, diplomas, or transcripts	Education Code 48904	AR 5125.2	Damaged school property
When withholding grades, diplomas or transcripts from transferring student	Education Code 48904.3	AR 5125.2	Next school will continue withholding grades, diplomas, or transcripts
When student is released to peace officer	Education Code 48906	BP 5145.11	Release of student to peace officer for the purpose of removing minor from school, unless taken into custody as victim of suspected child abuse
At time of suspension	Education Code 48911	BP 5144.1 AR 5144.1	Notice of suspension
When original period of suspension is extended	Education Code 48911	AR 5144.1	Extension of suspension
At the time a student is assigned to a supervised suspension classroom	Education Code 48911.1	AR 5144.1	The student's assignment to a supervised suspension classroom

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
Before holding a closed session re: suspension	Education Code 48912	AR 5144.1	Intent to hold a closed session re: suspension
When student expelled from another district for certain acts seeks admission	Education Code 48915.1, 48918	BP 5119	Hearing re: possible danger presented by expelled student
When readmission is denied	Education Code 48916	AR 5144.1	Reasons for denial; determination of assigned program
When expulsion occurs	Education Code 48916	AR 5144.1	Readmission procedures
At least 10 calendar days before expulsion hearing	Education Code 48918	AR 5144.1	Notice of expulsion hearing
When expulsion or suspension of expulsion occurs	Education Code 48918	AR 5144.1	Decision to expel; right to appeal to county board; obligation to inform new district of status
<i>Before involuntary transfer of student convicted of certain crime when victim is enrolled at same school</i>	<i>Education Code 48929, 48980</i>	<i>BP 5116.2</i>	<i>Right to request a meeting with principal or designee</i>
One month before the scheduled minimum day	Education Code 48980	BP 6111	When minimum days are scheduled after beginning of the school year
When parents/guardians request guidelines for filing complaint of child abuse at a school site	Education Code 48987	AR 5141.4	Guidelines for filing complaint of child abuse at a school site with local child protective agencies
When student in danger of failing a course	Education Code 49067	AR 5121	Student in danger of failing a course
When student transfers from another district or private school	Education Code 49068	AR 5125	Right to receive copy of student's record and to challenge its content
When parent/guardian's challenge of student record is denied and parent/guardian appeals	Education Code 49070	AR 5125.3	If board sustains allegations, the correction or destruction of record; if denied, right to submit written objection

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur** (continued)

<b>Education or When to Notify</b>	<b>Board Policy/ Other Legal Code</b>	<b>Administrative Regulation #</b>	<b>Subject</b>
When district is considering program to gather safety-related information from students' social media activity	Education Code 49073.6	BP 5125	Opportunity for input on proposed program
When district adopts program to gather information from students' social media activity, and annually thereafter	Education Code 49073.6	AR 5125	Information is being gathered, access to records, process for removal or corrections, destruction of records
Within 24 hours of release of information to a judge or probation officer	Education Code 49076	AR 5125	Release of student record to a judge or probation officer for conducting truancy mediation program or for presenting evidence at a truancy petition
Before release of information pursuant to court order or subpoena	Education Code 49077	AR 5125	Release of information pursuant to court order or subpoena
When screening results in suspicion that student has scoliosis	Education Code 49452.5	AR 5141.3	Scoliosis screening
When test results in discovery of visual or hearing defects	Education Code 49456; 17 CCR 2951	AR 5141.3	Vision or hearing test results
<i>Within 10 days of negative balance in meal account</i>	<i>Education Code 49557.5</i>	<i>AR 3551</i>	<i>Negative balance in meal account; encouragement to apply for free or reduced-price meals</i>
Annually to parents/guardians of student athletes before their first practice or competition	Education Code 49475	AR 6145.2	Information on concussions and head injuries
<del>Within 30 days of foster youth, homeless youth, former juvenile court school student, or child of military family being transferred between high schools</del>	<del>Education Code 51225.1</del>	<del>BP 6146.1 AR 6173 AR 6173.1 AR 6173.3</del>	<del>Exemption from local graduation requirements, effect on college admission, option for fifth year of high school</del>

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur** (continued)

<b>Education or When to Notify</b>	<b>Board Policy/ Other Legal Code</b>	<b>Administrative Regulation #</b>	<b>Subject</b>
Before any test/survey questioning personal beliefs	Education Code 51513	AR 5022	Permission for test, survey questioning personal beliefs
At least 14 days before HIV prevention or sexual health instruction, if arrangement made for guest speaker after beginning of school year	Education Code 51938	AR 6142.1	Instruction in HIV prevention or sexual health by guest speaker or outside consultant
Prior to administering survey regarding health risks and behaviors to students in 7-12	Education Code 51938	AR 5022	Notice that the survey will be administered
Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency	Education Code 52164.1, 52164.3; 5 CCR 11511.5	AR 6174	Results of state test of English proficiency
When migrant education program is established	Education Code 54444.2	BP 6175 AR 6175	Parent advisory council membership composition
When child participates in licensed child care and development program	Health and Safety Code 1596.857	AR 5148	Parent/guardian right to enter facility
When district receives Tobacco-Use Prevention Education Funds	Health and Safety Code 104420	AR 3513.3	The district's tobacco-free schools policy and enforcement procedures
When testing by community water system finds presence of lead exceeding specified level	Health and Safety Code 116277	AR 3514	Elevated lead level at school
When sharing student immunization information with an immunization system	Health and Safety Code 120440	AR 5125	Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share
At least 14 days prior to sex offender coming on campus as volunteer	Penal Code 626.81	AR 1240 BP 1250	Dates and times permission granted; obtaining information from law enforcement

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur** (continued)

<b>Education or When to Notify</b>	<b>Board Policy/ Other Legal Code</b>	<b>Administrative Regulation #</b>	<b>Subject</b>
When hearing is requested by person asked to leave school premises	Penal Code 627.5	AR 3515.2	Notice of hearing
When responding to complaint re: discrimination, special education, or noncompliance with law	5 CCR 4631	AR 1312.3	Findings, disposition of complaint, any corrective actions, appeal rights and procedures
When child participates in licensed child care and development program	5 CCR 18066	AR 5148	Policies re: excused and unexcused absences
<i>Within 30 days of application for subsidized child care or preschool services</i>	<i>5 CCR 18094, 18118</i>	<i>AR 5148 AR 5148.3</i>	<i>Approval or denial of services</i>
<i>Upon recertification or update of application for child care or preschool services</i>	<i>5 CCR 18095, 18119</i>	<i>AR 5148 AR 5148.3</i>	<i>Any change in service, such as in fees, amount of service, termination of service</i>
<i>Upon child's enrollment in child care program</i>	<i>5 CCR 18114</i>	<i>AR 5148</i>	<i>Policy on fee collection</i>
<i>When payment of child care fees is seven days late</i>	<i>5 CCR 18114</i>	<i>AR 5148</i>	<i>Notice of delinquent fees</i>
When district substantively changes policy on student privacy rights	20 USC 1232h	AR 5022	Notice of any substantive change in policy or regulation
For districts receiving Title I funds, when child has been assigned or taught for four or more consecutive weeks by a teacher who does not meet state certification requirements for the grade level/subject taught	20 USC 6312	AR 4112.2	Timely notice to parent/guardian of child's assignment
When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress, to parents/guardians of English learners	20 USC 6312	AR 0520.2	Notice of failure to make adequate yearly progress

**PARENTAL NOTIFICATIONS** (continued)**III. When Special Circumstances Occur** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents/guardians of English learners	20 USC 6312	AR 6174	Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose other program
When school identified for Program improvement or Corrective action	20 USC 6316	AR 0520.2, AR 5116.1	Explanation of identification, reasons, how problem will be addressed, how parents/guardian can become involved, transfer option, availability of supplemental services
When district identified for program improvement	20 USC 6316	AR 0520.3	Explanation of status, reasons for identification, how parents/guardians can participate in upgrading district
For schools receiving Title I funds, upon development of parent involvement policy	20 USC 6318	AR 6020	Notice of policy
For districts receiving Title III funds, within 30 days of the release of state Title III accountability report	20 USC 7012	AR 6174	Notification of any failure to make progress on state's annual measurable achievement objectives for English learners
When household is selected for verification of eligibility for free or reduced-price meals	42 USC 1758; 7 CFR 245.6a	AR 3553	Need to submit verification information; any subsequent change in benefits; appeals
When student is homeless or unaccompanied minor	42 USC 11432; Education Code 48852.5	AR 6173	Educational and related opportunities; transportation services; placement decision and right to appeal
When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30	34 CFR 99.34	AR 5125	Right to review records
When district receives federal funding assistance for nutrition program	USDA FNS Instruction 113-1	BP 3555	Rights and responsibilities, nondiscrimination policy, complaint procedures

**PARENTAL NOTIFICATIONS** (continued)**IV. Special Education Notices**

Prior to conducting initial evaluation	Education Code 56301, 56321, 56321.5, 56321.6, 56329; 20 USC 1415(d); 34 CFR 300.502, 300.503	BP 6159.1 AR 6159.1 AR 6164.4	Proposed evaluation plan, related parental rights, prior written notice, procedural safeguards
Before functional behavioral assessment begins	Education Code 56321	AR 6159.4	Notification and consent
24 hours before IEP when district intending to record	Education Code 56341.1	AR 6159	Intention to audio-record IEP meeting
Early enough to ensure opportunity for parent/guardian to attend IEP meeting	Education Code 56341.5; 34 CFR 300.322	AR 6159	Time, purpose, location, who will attend, participation of others with special knowledge, transition statements if appropriate
When parent/guardian orally requests review of IEP	Education Code 56343.5	AR 6159	Need for written request
Within one school day of emergency intervention or serious property damage	Education Code 56521.1	AR 6159.4	Emergency intervention
Whenever there is a proposal or refusal to initiate or change the identification, evaluation, placement, or FAPE, including when parent/guardian revokes consent for services	20 USC 1415(c); 34 CFR 300.300, 300.503	AR 6159 AR 6159.1	Prior written notice
Upon filing of state complaint	20 USC 1415(d); 34 CFR 300.504	AR 6159.1	Procedural safeguards notice
When disciplinary measures are taken or change in placement	20 USC 1415(k); 34 CFR 300.530	AR 5144.2	Decision and procedural safeguards notice
Upon requesting a due process hearing	20 USC 1415(k); 34 CFR 300.508	AR 6159.1	Student's name, address, school, description of problem, proposed resolution

**PARENTAL NOTIFICATIONS** (continued)

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation #</b>	<b>Subject</b>
<b>IV. Special Education Notices</b> (continued)			
Eligibility for services under Section 504	34 CFR 104.32, 104.36	AR 6164.6	District responsibilities, district actions, procedural safeguards
<b>V. Classroom Notices</b>			
In each classroom in each school	Education Code 35186	AR 1312.4 E 1312.4	Complaints re: sufficiency of instructional materials, teacher vacancy or misassignment, maintenance of facilities

Exhibit  
 version: November 2, 2011  
 Revised: September 16, 2020

**OXNARD SCHOOL DISTRICT**  
 Oxnard, California