

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Monica Madrigal Lopez, President
Mrs. Debra M. Cordes, Member
Mr. Denis O'Leary, Member
Mrs. Veronica Robles-Solis, Member
Ms. Jarely Lopez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Janet Penanhoat
Interim Assistant Superintendent,
Business & Fiscal Services
Dr. Victor Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING Wednesday, September 16, 2020

5:00 p.m. - Study Session
Closed Session to Follow
7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER – VIA ZOOM

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

September 16, 2020

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Madrigal Lopez called the meeting to order at 5:03 p.m.

Present: Trustees Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis, Denis O’Leary, and Jarely Lopez. Also in attendance were Superintendent Karling Aguilera-Fort, Interim Assistant Superintendent Janet Penanhoat, Assistant Superintendent Victor Torres, Assistant Superintendent Anabolena DeGenna, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Romeo Lamar August, 5th grade student in Mrs. Drucker's class at Rose Avenue School, led the audience in the Pledge of Allegiance.

A.3. District’s Vision and Mission Statement

Esmeralda Blanco, 5th grade student in Ms. Drucker's class at Rose Avenue School, read the district's Mission and Vision Statement in English and Spanish.

A.4. Presentation by Rose Avenue School

Mr. Pablo Ordaz, Principal, provided a presentation regarding Rose Avenue School.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted with the following amendment:

- *Item C.7 Approval of Agreement #20-68 with Panorama Education (DeGenna/Ridge) was moved from Consent to Action Item D.3 at the Board's request.*

Motion to adopt the agenda as amended.

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis

Motion Result: Passed

A.6. Overview of Oxnard School District Child Nutrition Services Program (Penanhoat/Lugotoff)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mrs. Suzanne Lugotoff, Director, Child Nutrition Services, who provided a presentation regarding Oxnard School District's Child Nutrition Services programs and efforts during COVID-19. The board expressed appreciation for the benefit community meals provide for the community, as well as for adding the evening distribution to accommodate those families that work during the day.

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A.7. Closed Session - Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 6:03 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel - Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Interim Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-
Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:01 p.m.

A.10. Report Out of Closed Session

President Madrigal Lopez reported that there was nothing to report out of closed session.

A.11. Unaudited Actuals Expenditures/Highlights for 2019/2020 (Penanhoat/Crandall

Plasencia) Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mrs. Mary Crandall Plasencia, Director of Finance, who provided a presentation regarding the district's 2019-20 Unaudited Actual Financial Information.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as amended.

Motion #20-29 Approval of Consent Agenda as Amended

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Mover: Denis O'Leary

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

C.1. Establish/Abolish/Increase/Reduce Hours of Position (Carrillo)

As presented.

C.2. Personnel Actions (Torres/Carrillo)

As presented.

C.3. Purchase Order/Draft Payment Report #20-01 (Penanhoat/Franz)

As presented.

C.4. Oxnard School District 2019-20 Unaudited Actual Financial Information (Penanhoat/Crandall Plasencia)

As presented.

C.5. Request for Approval of Resolution #20-09 Identifying District Representatives to the State Allocation Board (Penanhoat)

As presented.

C.6. Enrollment Report (Penanhoat)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.7. Approval of Agreement #20-68, Panorama Education (DeGenna/Ridge)

Moved to Action Item D.3.

C.8. Approval of Memorandum of Agreement #20-69, County of Ventura/Ventura County Behavioral Health (DeGenna/Ridge)

To maintain a provision of services relationship between the County of Ventura/Ventura County Behavioral Health and Oxnard School District, September 17, 2020 through June 30, 2023, at no cost to Oxnard School District.

Section C: RATIFICATION OF AGREEMENTS

C.9. Ratification of Amendment #2 to Agreement #19-141 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)

For Special Circumstances Paraeducator Services (SCP's) during the 2019-20 school year, in the amount of \$6,108.96, to be paid with Special Education Funds.

- C.10. Ratification of Amendment #4 to Agreement #19-149 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**
For Special Circumstances Paraeducator Services (SCP's) during the 2019-20 school year, in the amount of \$5,039.50, to be paid with Special Education Funds.
- C.11. Ratification of Amendment #2 to Agreement #19-177 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Edwards)**
For Special Circumstances Paraeducator Services (SCP's) during the 2019-20 school year, in the amount of \$6,078.48, to be paid with Special Education Funds.
- C.12. Ratification of Agreement #19-216 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)**
For Special Circumstances Paraeducator services during the 2019-20 school year, in the amount not to exceed \$23,629.32, to be paid with Special Education Funds.
- C.13. Ratification of Agreement #20-70 - Advanced Medical Personnel Services Inc. (DeGenna/Edwards)**
To provide supplemental staffing to the Oxnard School district on an "as needed" basis, August 1, 2020 through June 30, 2021, in the amount not to exceed \$140,000.00, to be paid with Special Education Funds.
- C.14. Ratification of Agreement/MOU #20-71 - Butte County Office of Education/California Mini-Corps (Torres)**
For tutoring services to Migrant students in Oxnard School District, at no cost to Oxnard School District.
- C.15. Ratification of Work Authorization Letter #15 (WAL #15) to NV5 West Inc., for DSA Materials Testing and Special Inspection Services (LOR) for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW)**
For the provision of material testing and Special Inspection Services for the McKinna Elementary School Reconstruction Project as required by the Department of State Architect (DSA), in the amount of \$10,000.00, to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West under Board approved Master Agreement #13-130.
- C.16. Ratification of Work Authorization Letter #16 to NV5 West Inc., for DSA Inspector of Record (IOR) Services for the Lemonwood Elementary School ECDC Project (Penanhoat/Miller/CFW)**
To cover the provision of continuous DSA Inspector of Record Services through the completion of the Lemonwood Elementary School ECDC Project, in the amount of \$8,050.00, to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West under Board approved Master Agreement #13-130.

C.17. Ratification of Change Order #002 to Agreement #19-209 with Falcon Roofing Company for Roofing Project 2020 (Penanhoat/Miller)

For roofing projects at Lopez Academy and McAuliffe School, in the amount of \$5,789.00, to be paid with Deferred Maintenance Funds.

Section D: ACTION ITEMS

D.1. Approval of a Variable Term Service Waiver in Speech Language Pathology for 2020-21 for Daphne Reyes (Bond/Torres)

Dr. Victor Torres, Assistant Superintendent, Human Resources, explained that the waiver was requested in order for Ms. Reyes to finish the necessary requirements to apply for a credential.

Motion #20-30 Approval of Variable Term Service Waiver in Speech Language Pathology for 2020-21 for Daphne Reyes

Mover: Debra Cordes

Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

D.2. Approve Learning Continuity and Attendance Plan (DeGenna/Thomas)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, presented Mrs. Anna Thomas, Director of Curriculum, Instruction, and Accountability, who presented the Learning Continuity and Attendance Plan 2020-2021 for the Board's approval.

Motion #20-31 Approval of Learning Continuity and Attendance Plan 2020-2021

Mover: Debra Cordes

Secunder: Denis O'Leary

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

D.3. Approval of Agreement #20-68, Panorama Education (DeGenna/Ridge)

Moved from Consent Item C.7.

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, introduced Mr. Chris Ridge, Director, Pupil Services, who provided information regarding the survey and timeline for this item.

Motion #20-32 Approval of Agreement #20-68, Panorama Education

Mover: Veronica Robles-Solis

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

Section F: BOARD POLICIES

F.1. Second Reading - Revisions to the Board Policy and Exhibit 5145.6 Parental Notification (DeGenna)

Dr. Ana DeGenna, Assitant Superintendent, Educational Services, presented the revisions to Board Policy and Exhibit 5145.6 Parental Notification for second reading and adoption.

Motion #20-33 Second Reading and Adoption of Revisions to BP/E 5145.6 Parental Notification

Mover: Denis O'Leary

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Announcements (3 minutes)

Dr. Aguilera-Fort

- learning from school site leaders
- Soria, Fremont
- sites connecting with families (Fremont)
- Monserrat Sanchez (student) re: "I am Still Here" book that she feels should be provided to all 8th grade students
- city-wide internet, learning hubs for students
- thank you to Dr. Bond

G.2. Trustees' Announcements (3 minutes each speaker)

Jarely Lopez

- thank you to all that presented tonight
- hopes back to school nights go smoothly the coming week

Denis O'Leary

- thank you to Dr. Aguilera-Fort for report and research into community internet
- thank you to students and parents for their patience during distance learning

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- thank you to staff, teachers, classified employees, administrators - everyone working to help educate students during the current emergency

Trustee Cordes

- thank you to Dr. Bond for the job he did as a very effective principal and at the district office
- requested research on city-wide internet
- will miss going to back to school nights this year
- importance of recognizing the positive things our students do (ie. Monserrat Sanchez)

Monica Madrigal Lopez

- thank you to Dr. Bond - best of luck in the new position
- thankful for all those working to provide the resources students need during distance learning
- attended back to school night at Brekke in Ms. Monis's Kinder class - excited students! thanked classified staff and teachers
- reminder to all that we are here for our students

G.3. ADJOURNMENT

President Madrigal Lopez adjourned the meeting at 9:07 p.m.

Motion: Motion to adjourn.

Mover: Debra Cordes

Secunder: Veronica Robles-Solis

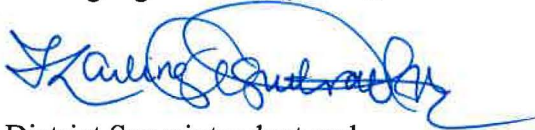
Moved To: Adjourn

Ayes: 4 - Veronica Robles-Solis, Debra Cordes, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Denis O'Leary

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 15th day of December, 2021, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of September 16, 2020, on motion by Trustee CORDES, seconded by Trustee MARTINEZ.

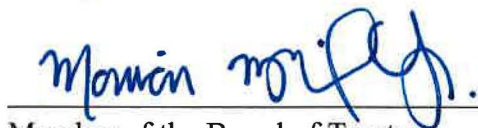
Signed:



President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees