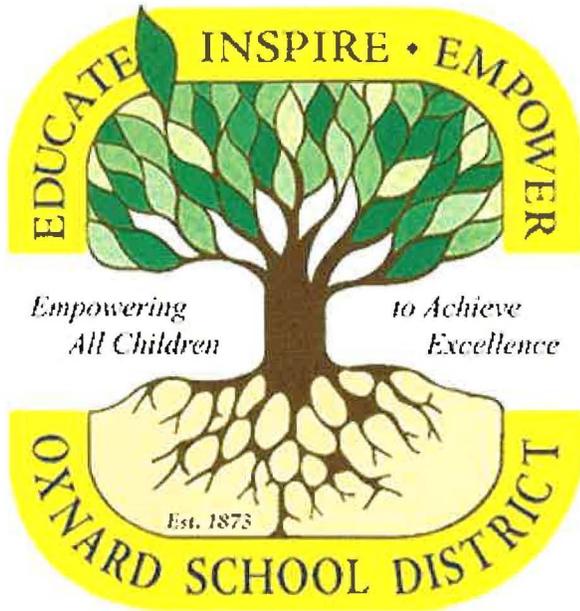


# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Monica Madrigal Lopez**, President  
**Mrs. Debra M. Cordes**, Member  
**Mr. Denis O'Leary**, Member  
**Mrs. Veronica Robles-Solis**, Member  
**Ms. Jarely Lopez**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Ms. Janet Penanhoat**  
Interim Assistant Superintendent,  
Business & Fiscal Services  
**Dr. Victor Torres**  
Assistant Superintendent,  
Human Resources  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, October 7, 2020

5:00 p.m. - Study Session  
Closed Session to Follow  
7:00 PM - Regular Board Meeting

**REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER – VIA ZOOM**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

October 7, 2020

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Madrigal Lopez called the meeting to order at 5:30 p.m.

**Present:** Trustees Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis, Denis O’Leary, and Jarely Lopez. Also in attendance were Superintendent Karling Aguilera-Fort, Interim Assistant Superintendent Janet Penanhoat, Assistant Superintendent Victor Torres, Assistant Superintendent Anabolena DeGenna, and Senior Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Andrew Munoz Torres, 5th grade student in Ms. Bouvet's class at Sierra Linda School, led the audience in the Pledge of Allegiance.

### **A.3. District’s Vision and Mission Statement**

Andrew Munoz Torres, 5th grade student in Ms. Bouvet's class at Sierra Linda School, read the district's Mission and Vision Statement in English. Luna Acevedo, 5th grade student in Ms. Bakody's class at Sierra Linda School, read the district's Mission and Vision Statement in Spanish.

### **A.4. Presentation by Sierra Linda School**

Mr. Jorge Mares, Principal, provided a presentation about Sierra Linda School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted with the following amendments:

- Item A.13 - Review of Resolution #20-12 of the Board of Trustees of the Oxnard School District Authorizing the Issuance and Sale of General Obligation Bonds, Election Of 2016, Series C, in the Aggregate Principal Amount of Not to Exceed \$13,000,000, and Approving Related Documents and Actions (Penanhoat/CFW) needs to be PULLED from the agenda and may be brought back at a future meeting, if it is feasible to do so.
- Item B.2 - Public Hearing to Present Finding of Sufficiency of Textbooks or Instructional Materials for 2020-2021 Resolution #20-11 (DeGenna/Thomas) needs to have a roll call vote added for approval of the resolution.
- Item C.20 - Ratification of Change Order No. 016 to Construction Services Agreement #17-41 with Bernards to Adjust Costs for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW) needs to be MOVED to Action at the Board’s request. This will now become Item. D.2.
- Item C.21 - Ratification of Change Order No. 017 to Construction Services Agreement #17-41 with Bernards for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW) needs to be MOVED to Action at the Board’s request. This will now become Item. D.3.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion to adopt the agenda as amended.

Mover: Denis O'Leary

Secunder: Debra Cordes

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**A.6. Study Session - Presentation on Attendance and Engagement During Distance Learning (DeGenna/Ridge)**

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, introduced Mr. Chris Ridge, Director, Pupil Services, who provided information relative to staff's roles in supporting student attendance and engagement during distance learning.

**A.7. Closed Session - Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.8. Closed Session**

The Board convened to closed session at 6:27 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel - Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case #2020060084
- OAH Case #2020060087

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment/Recommendation:
  - Director, Certificated Human Resources

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:07 p.m. President Madrigal Lopez reported that they would be convening back into closed session at the end of the meeting.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**A.10. Report Out of Closed Session**

Nothing to report.

**A.11. Transportation Department Annual Report (Penanhoat/Briscoe)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Tony Briscoe, Transportation Manager, who presented an overview of the transportation department's activities, guidelines, and protocols during COVID-19.

**A.12. Adoption of Resolution #20-10 - Week of the School Administrator, October 11-17, 2020 (Aguilera-Fort)**

Superintendent Aguilera-Fort presented Resolution #20-10 in recognition of Week of the School Administrator for the Board's adoption.

Motion #20-34 Adoption of Resolution #20-10 Week of the School Administrator 2020

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**A.13. Review of Resolution #20-12 of the Board of Trustees of the Oxnard School District Authorizing the Issuance and Sale of General Obligation Bonds, Election Of 2016, Series C, in the Aggregate Principal Amount of Not to Exceed \$13,000,000, and Approving Related Documents and Actions (Penanhoat/CFW)**

Item was pulled from the agenda.

**A.14. Adoption of Resolution #20-13 - National Custodial Worker's Recognition Day, October 2, 2020 (Aguilera-Fort)**

Superintendent Aguilera-Fort presented Resolution #20-13 in recognition of National Custodial Worker's Recognition Day, October 2, 2020, for the Board's adoption.

Motion #20-35 Adoption of Resolution #20-13 – National Custodial Worker's Recognition Day, October 2, 2020

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**Section B: PUBLIC COMMENT/HEARINGS**

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)**

There were no comments.

**B.2. Public Hearing to Present Finding of Sufficiency of Textbooks or Instructional Materials for 2020-2021 Resolution #20-11 (DeGenna/Thomas)**

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, and Mrs. Anna Thomas, Director, Curriculum, Instruction, and Accountability, conducted a Public Hearing to present finding of sufficiency of textbooks or instructional materials for 2020-2021 and recommended the Board's adoption of Resolution #20-11.

Motion #20-36 Adoption of Resolution #20-11- Sufficiency of Textbooks or Instructional Materials for 2020-2021

Mover: Denis O'Leary

Secunder: Debra Cordes

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**Section C: CONSENT AGENDA**

The consent agenda was approved as amended.

Motion #20-37 Approval of Consent Agenda as Amended

Mover: Debra Cordes

Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**C.1. Approval of Notice of Completion, Flooring Project 2020, Bid #19-INF-01 (Penanhoat/Miller)**

As presented.

**C.2. Approval of Notice of Completion, Painting Project 2020, Bid #19-INF-02 (Penanhoat/Miller)**

As presented.

**C.3. Approval of Notice of Completion, Wall Anchor Project at Marina West, Bid #19-INF-05 (Penanhoat/Miller)**

As presented.

**C.4. Approval of Notice of Completion, Roofing Project 2020, Bid #19-02 (Penanhoat/Miller)**

As presented.

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

**C.5. Acceptance of Gifts (Dr. Aguilera-Fort)**

As presented.

**C.6. Personnel Actions (Torres/Thomas)**

As presented.

**C.7. Establish/Abolish/Increase/Reduce Hours of Position (Torres/Thomas)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.8. Approval of Agreement #20-73 - Pepperdine University (Penanhoat/Lugotoff)**

For dietetic interns, at no cost to the district.

**C.9. Approval of Agreement/MOU #20-75 - Kids & Families Together (DeGenna/Ridge)**

For the development and implementation of Community Coalitions focused on Kinship Families, October 8, 2020 through June 30, 2021, at no cost to Oxnard School District and no cost to Oxnard School District families.

**C.10. Approval of Agreement #20-77, Pavement Engineering Inc. (Penanhoat/Miller)**

To provide asphalt concrete pavement assessment services for Oxnard School District's covered surfaces, in the amount not to exceed \$14,800.00, to be paid out of Deferred Maintenance Funds.

**C.11. Approval of Agreement/MOU #20-78 - Tutorific (DeGenna/Batista)**

To provide tutoring for English Learner students, in the amount of \$205,900.00, to be paid with Learning Loss Mitigation Coronavirus Relief Funds.

**C.12. Approval of Field Contract #FC-P21-01017 - Fence Factory (Penanhoat/Miller)**

To replace fence at tennis court & field at Fremont Academy, in the amount of \$42,676.00, to be paid out of Deferred Maintenance Funds.

**C.13. Approval of Field Contract #FC-P21-01018 - Falcon Roofing Company (Penanhoat/Miller)**

To replace roof on Building 7 at Lopez Academy, in the amount of \$46,887.00, to be paid out of Deferred Maintenance Funds.

**C.14. Approval of Field Contract #FC-P21-01052 - Precision Plumbing-Mechanical (Penanhoat/Miller)**

For McAuliffe School Grease Interceptor, in the amount of \$16,490.00, to be paid with Deferred Maintenance Funds.

**Section C: RATIFICATION OF AGREEMENTS**

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.15. Ratification of Amendment #1 to Agreement #20-46 - Ventura County Office of Education/SELPA (DeGenna/Edwards)**

To provide Social/Emotional Services Specialist (SESS) for a total of 52 hours per week during the 2020-2021 school year, in the amount of \$171,720.00, to be paid out of Special Education Funds.

**C.16. Ratification of Agreement #20-67 - Devereaux Texas Treatment Network (DeGenna/Edwards)**

To provide Non Public School (NPS) services for student #AE021507 for the 2020-2021 school year, including Extended School Year (ESY), in the amount of \$174,980.80, to be paid out of Special Education Funds.

**C.17. Ratification of Agreement #20-72 - Assistance League, Non-Public School, NPS (DeGenna/Edwards)**

To provide Non Public School (NPS) services for students MC042116, RLR121316, AIM030816, KR110216, RW091515, AN010816, JHM081916, and AC040816 for the 2020-2021 school year, including Extended School year, in the amount of \$101,200.00, to be paid with Special Education Funds.

**C.18. Ratification of Agreement #20-74, Frog Environmental Inc. (Penanhoat/Briscoe)**

To provide storm water monitoring services for the district's transportation facility, in the amount not to exceed \$5,000.00, to be paid from the General Fund.

**C.19. Ratification of Agreement #20-76 with Merrill Educational Center, Non-Public School, NPS (DeGenna/Edwards)**

To provide Non Public School (NPS) services for student OL091508 for the 2020-2021 and 2021-2022 school years, including Extended School year, in the amount of \$121,600.00, to be paid out of Special Education funds.

**C.20. Ratification of Change Order No. 016 to Construction Services Agreement #17-41 with Bernards to Adjust Costs for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW)**

*Moved to Action Item D.2*

**C.21. Ratification of Change Order No. 017 to Construction Services Agreement #17-41 with Bernards for the McKinna ES Reconstruction Project (Penanhoat/Miller/CFW)**

*Moved to Action Item D.3*

**Section D: ACTION ITEMS**

**D.1. Reallocation of Salary for the Director, Classified Human Resources (Torres/Thomas)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, reported on the rationale for

increasing the salary for the Director of Classified Human Resources. It was noted that the increased salary had already been reallocated by the Personnel Commission and that a candidate had already been hired at that salary.

Motion #20-38 Reallocation of Salary for the Director, Classified Human Resources

Mover: Denis O'Leary

Seconder: Debra Cordes

Moved To: Ratify

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**D.2. Ratification of Change Order No. 016 to Construction Services Agreement #17-41 with Bernards to Adjust Costs for the McKinna Elementary School Reconstruction Project (Penanhoat/Miller/CFW)**

*Moved from Consent Item C.20*

Mr. Scott Burkett with Caldwell Flores Winters provided information regarding the circumstances of this change order.

Motion #20-39 Ratification of Change Order No. 016 to Construction Services Agreement #17-41 with Bernards to Adjust Costs for the McKinna Elementary School Reconstruction Project

Mover: Debra Cordes

Seconder: Denis O'Leary

Moved To: Ratify

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**D.3. Ratification of Change Order No. 017 to Construction Services Agreement #17-41 with Bernards for the McKinna ES Reconstruction Project (Penanhoat/Miller/CFW)**

*Moved from Consent Item C.21*

Mr. Scott Burkett with Caldwell Flores Winters provided information regarding the circumstances of this change order.

Motion #20-40 Ratification of Change Order No. 017 to Construction Services Agreement #17-41 with Bernards for the McKinna ES Reconstruction Project

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Ratify

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**Section G: CONCLUSION**

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

### **G.1. Superintendent's Announcements (3 minutes)**

Dr. Aguilera-Fort

- acknowledging custodians and translators/interpreters
- Ms. Chay's back to school night
- COVID level change to red - will re-open once we see decrease of positivity rate - not re-opening schools for in-person learning yet
- preparing for re-opening - negotiating working conditions and following the law

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Jarely Lopez

- thank you to custodians for their persistence and courage
- during back to school nights, observed and thanked teachers for their ability to give autonomy to students

Veronica Robles-Solis

- thank you to administrators for their work
- thank you to custodians - we should all remember to thank them from time to time
- thank you to teachers for their work in putting curriculum together

Denis O'Leary

- thank you to administrators and custodians - it's a community that brings the schools together
- really enjoyed reading to 2nd graders at Chavez School
- reiterated we are not ready to re-open schools - will do so when it is safe

Debra Cordes

- thank you to those that presented this evening - a lot of information
- thank you to all that are working so hard
- thank you to administrators, custodians and translators/interpreters
- not ready to open - need to proceed with caution
- participated in Oxnard College retreat on September 25th

Monica Madrigal Lopez

- thank you to all presenters at tonight's meeting
- thank you to translators, administrators, custodians
- joined Fremont back to school night and presentation

### **A.8. Closed Session**

The Board reconvened to closed session at 8:57 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel - Existing Litigation:

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case #2020060084
- OAH Case #2020060087

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,  
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented

Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment/Recommendation:
  - Director, Certificated Human Resources

**A.9. Reconvene to Open Session**

The Board reconvened to open session at 9:50 p.m.

**A.10. Report Out of Closed Session**

President Madrigal Lopez reported on the following actions taken in closed session:

Motion #20-41 Approval of Settlement Agreements #2020060084 and #2020060087

Mover: Denis O'Leary

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

Motion #20-42 Appointment of Marlene Batista as Director, Certificated Human Resources

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Appoint

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

**G.3. ADJOURNMENT**

President Madrigal Lopez adjourned the meeting at 9:52 p.m.

Motion: Motion to adjourn

Mover: Debra Cordes

Secunder: Veronica Robles-Solis

Moved To: Adjourn

Ayes: 4 - Veronica Robles-Solis, Debra Cordes, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Denis O'Leary

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 15th day of December, 2021, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of October 7, 2020, on motion by Trustee CORDES, seconded by Trustee MARTINEZ.

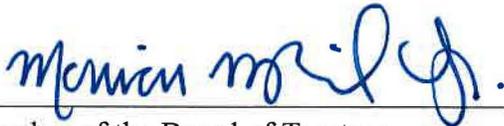
Signed:



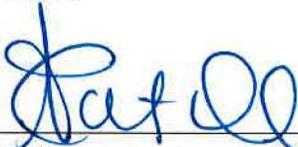
\_\_\_\_\_  
President of the Board of Trustees



\_\_\_\_\_  
Clerk of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**