

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Monica Madrigal Lopez, President

Mrs. Debra M. Cordes, Member

Mr. Denis O'Leary, Member

Mrs. Veronica Robles-Solis, Member

Ms. Jarely Lopez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.

District Superintendent

Ms. Janet Penanhoat

Interim Assistant Superintendent,

Business & Fiscal Services

Dr. Victor Torres

Assistant Superintendent,

Human Resources

Dr. Anabolena DeGenna

Assistant Superintendent,

Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, September 2, 2020

5:00 p.m. - Study Session

Closed Session to Follow

7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER – VIA ZOOM

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

September 2, 2020

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Madrigal Lopez called the meeting to order at 5:02 p.m.

Present: Trustees Monica Madrigal Lopez, Debra Cordes, Denis O’Leary, and Jarely Lopez. Also in attendance were Superintendent Karling Aguilera-Fort, Interim Assistant Superintendent Janet Penanhoat, Assistant Superintendent Victor Torres, Assistant Superintendent Anabolena DeGenna, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Mariana Mendoza, 3rd grader at Kamala School and Afterschool Program student, led the audience in the Pledge of Allegiance.

A.3. District’s Vision and Mission Statement

David Mendoza, 6th grade student at Kamala School and Afterschool Program student, read the district's Mission and Vision Statement in English and Spanish.

A.4. Presentation by Afterschool Program

Dr. Ginger Shea, Manager, Special Programs, provided a presentation regarding the work of the district's Afterschool Program.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion to adopt the agenda as presented.

Mover: Jarely Lopez

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

A.6. Study Session - COVID-19 Safety Measures (Aguilera-Fort/Magana)

Ms. Norma Magana, Risk Manager, provided a presentation regarding COVID-19 safety measures, including PPE, social distancing, cleaning/disinfection, contact tracing, FFCRA leaves statistics, employee training and protocols.

A.7. Closed Session - Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

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The Board convened to Closed Session at 6:15 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code: Conference with Legal Counsel – Anticipated Litigation

Conference with Legal Counsel - Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case # 2020030939
- OAH Case # 2020040125
- OAH Case # 2020070892

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Interim Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel- Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:02 p.m.

A.10. Report Out of Closed Session

President Madrigal Lopez reported on the following actions taken in closed Session:

Motion #20-22 Approval of Settlement Agreement #2020030939

Mover: Debra Cordes

Second: Denis O'Leary

Moved To: Approve

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

Motion #20-23 Approval of Settlement Agreement #2020040125

Mover: Debra Cordes

Second: Denis O'Leary

Moved To: Approve

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Motion #20-24 Approval of Settlement Agreement #2020070892

Mover: Debra Cordes

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

- A.11. Introduction of Newly Appointed Oxnard School District Administrators (Aguilera-Fort)**
Superintendent Aguilera-Fort introduced Ms. Catherine Muthukaruppan, Assistant Principal at Driffill School.

Section B: PUBLIC COMMENT/HEARINGS

- B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)**

- Jabbar Wofford - People that can work from home should do so wherever possible, in light of the pandemic.

- B.2. Public Hearing to Present the Learning Continuity and Attendance Plan (DeGenna/Thomas)**

Dr. Ana DeGenna, Assistant Superintendent, Educational Services and Mrs. Anna Thomas, Director of Curriculum, Instruction and Accountability, asked the Board to announce the opening of the public comment period to receive input on the Oxnard School District 2020-21 Learning Continuity and Attendance Plan. The Plan will be presented for adoption at the September 16, 2020 Board meeting.

Motion #20-25 Approval to Open Public Comment Period for the 2020-21 Learning Continuity and Attendance Plan

Mover: Debra Cordes

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #20-26 Approval of Consent Agenda as Presented

Mover: Denis O'Leary

Seconder: Jarely Lopez

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Moved To: Approve

Ayes: 3 - Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Abstain: 1 - Debra Cordes

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

C.1. Approval of Notice of Completion for Lemonwood ES Reconstruction and Lemonwood ECDC Kindergarten Annex Projects (Penanhoat/Miller/CFW)

As presented.

C.2. Approval of Notice to Set Public Hearing to Determine Sufficient Textbooks or Instructional Materials for 2020-21 (DeGenna/Thomas)

As presented.

C.3. Personnel Actions (Torres/Carrillo)

As presented.

C.4. Establish/Abolish/Increase/Reduce Hours of Position (Carrillo)

As presented.

C.5. Designation of Representative and Alternate to the Ventura County Schools Self-Funding Authority's Board of Directors (Penanhoat)

As presented.

C.6. Resolution #20-07: Adoption of Appropriations Limit (GANN) & Appropriations Subject to the Limit for 2019-2020 and 2020-2021 (Penanhoat/Crandall Plasencia)

As presented.

C.7. Certification of Signatures (Penanhoat)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.8. Approval of Agreement/MOU #20-65 - Interface Children and Family Services (DeGenna/Ridge)

To provide trained staff to work in conjunction with school administrators and staff to coordinate and facilitate Youth Crisis Outreach, Family Violence Intervention Services and Mental Health Services, September 3, 2020 through June 30, 2021, at no cost to the district.

C.9. Approval of Agreement #20-66 - Action Preparedness Training (Torres/Magana)

To provide CPR training and First Aid training to Campus Assistants and volunteer coaches during the 2020-2021 school year, at a cost of \$50 per person, total amount not to exceed \$4,500.00, to be paid out of the General Fund.

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Section C: RATIFICATION OF AGREEMENTS

C.10. Ratification of Amendment #2 to Agreement #18-01 - Durham School Services, L.P. (Penanhoat/Briscoe)

For Pupil Transportation Services during school closures, August 19, 2020 through June 30, 2021, or until schools resume their normal schedules for the academic school year, at a daily rate of \$15,773.84, total amount not to exceed \$157,738.40, to be paid out of the General Fund.

C.11. Ratification of Agreement #20-52 – Children’s Therapy Network Inc. (DeGenna/Edwards)

To provide supplemental staffing for Oxnard School District Special Education Students on an “as needed” basis, in the amount not to exceed \$5,000.00 per attached Service Fee Schedule, to be paid out of Special Education Funds.

C.12. Ratification of Agreement #20-62 – Children’s Therapy Network Inc. (DeGenna/Edwards)

To provide supplemental staffing for Private School Special Education Students on an “as needed” basis, in the amount not to exceed \$10,000.00 per attached Service Fee Schedule, to be paid out of Special Education Funds.

C.13. Ratification of Change Order No. 014 to Construction Services Agreement #17-41, with Bernards for the McKinna ES Reconstruction Project (Penanhoat/Miller/CFW)

For additional scope directed by the Architect to install an additional retaining curb under the perimeter fence at South Alley planter, District-requested scope revisions necessary to revise the planned original fence scope, to procure and install revised playground equipment, the addition of a mortar bed and additional threshold at Restroom 418, and design clarification items directed by the Architect, in the amount of \$64,933.00, to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to Bernards under Board approved Master Agreement #17-41.

C.14. Ratification of Change Order No. 015 to Construction Services Agreement #17-41, with Bernards for the McKinna ES Reconstruction Project (Penanhoat/Miller/CFW)

For revisions to the footing for the marquee sign located at the south-west corner planter at N street near the bus loading, changes resulting from design clarifications directed by the Architect, additional site elevations revisions in various asphalt pavement areas, a separate dedicated 2" domestic water service be installed to supply the kitchen area only, and Southern California Gas company-required additional fieldwork to provide the new gas service, in the amount of \$49,947.00, to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to Bernards under Board approved Master Agreement #17-41.

C.15. Ratification of Work Authorization Letter #17 (“WAL #17”) for Master Agreement #13-131 with Rincon Consultants Inc. to Provide Asbestos and Lead Abatement Monitoring

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

**Services for the McKinna Elementary School Reconstruction Project
(Penanhoat/Miller/CFW)**

To provide Asbestos and Lead Abatement Monitoring Services for the McKinna Elementary School Modernization Project, in the amount of \$41,897.00, to be paid out of the Master Construct and Implementation Funds.

Section D: ACTION ITEMS

D.1. Approval of a Variable Term Service Waiver in Speech Language Pathology for 2020-21 for David Hidalgo (Torres/Bond)

Dr. Victor Torres, Assistant Superintendent, Human Resources, explained that this Variable Term Service Waiver was necessary in order to provide district support during COVID-19.

Motion #20-27 Approval of Variable Term Service Waiver in Speech Language Pathology for 2020-21 for David Hidalgo

Mover: Denis O'Leary

Seconder: Debra Cordes

Moved To: Approve

Ayes: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

D.2. Approval of Resolution #20-08 to Reduce Classified Positions (Torres/Bond)

Dr. Torres, Assistant Superintendent, Human Resources, explained that this resolution was previously approved but did not include all the necessary information, and is now presented as a revision.

Motion #20-28 Approval of Resolution #20-08 to Reduce Classified Positions

Mover: Debra Cordes

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 3 - Debra Cordes, Jarely Lopez, Monica Madrigal Lopez

Nays: 1 - Denis O'Leary

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

Section F: BOARD POLICIES

F.1. First Reading - Revisions to Board Policy and Exhibit 5145.6 Parental Notification (DeGenna)

Dr. DeGenna, Assistant Superintendent, Educational Services, explained that this policy would be presented for Second Reading and Adoption at the September 16, 2020 Board meeting.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section G: CONCLUSION

G.1. Superintendent's Announcements (3 minutes)

Dr. Aguilera-Fort

- virtual classrooms
- newcomer classes
- Google Classroom
- technology
- attendance
- return to school/waivers
- child nutrition services
- communication & engagement

G.2. Trustees' Announcements (3 minutes each speaker)

Jarely Lopez

- thank you to staff and teachers for bringing 21st Century Learning to the classroom
- welcome to Ms. Muthukaruppan
- happy birthday to President Madrigal Lopez

Denis O'Leary

- thank you to everyone who supports our students
- aware there was some frustration among teachers regarding the new mode of taking attendance - understands that situation has improved.
- placed a (non-scientific) survey on social media asking if OSD should open for in-classroom instruction - received 23 "yes" responses, 155 "no" responses, 1 "scam" response, and 1 "fake news" response
- asked OSD to investigate the possibility of community-wide wi-fi (not hot spots) to bring equity to all students in the community
- Board is here to support - reach out if needed

Debra Cordes

- welcome Ms. Muthukaruppan and Dr. Torres to OSD family
- thank you to Dr. Aguilera-Fort for his continued passion for helping OSD students and community
- thank you to Dr. DeGenna for all the work and planning with distance learning
- visited McKinna - wishes we could have the official opening
- condolences to the family of Mr. Tony Skinner on his passing
- thank you to all staff for everything they do on a daily basis
- Board is here to support - reach out if needed

Monica Madrigal Lopez

- welcome Dr. Torres
- thank you to everyone in the district for the positive attitudes she has witnessed - making students and families feel welcome - appreciates everyone's hard work

- reminder to everyone about the importance of self-care
- reminder to everyone to continue to wear their masks for themselves as well as for everyone around them
- Board is here to support - reach out if needed

G.3. ADJOURNMENT

President Madrigal Lopez adjourned the meeting at 7:49 p.m.

Mover: Debra Cordes

Second: Jarely Lopez

Moved To: Adjourn

Ayes: 4 – Denis O’Leary, Debra Cordes, Jarely Lopez, Monica Madrigal Lopez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 15th day of December, 2021, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of September 2, 2020, on motion by Trustee CORDES, seconded by Trustee MARTINEZ.

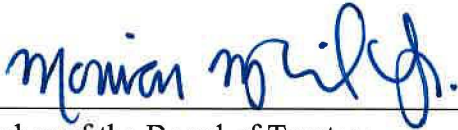
Signed:



President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees