

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President  
Mrs. Veronica Robles-Solis, Clerk  
Ms. Monica Madrigal Lopez, Member  
Ms. Jarely Lopez, Member  
Ms. Katalina Martinez, Member

## ADMINISTRATION

Karling Aguilera-Fort, Ed.D.  
District Superintendent  
Ms. Janet Penanhoat  
Interim Assistant Superintendent,  
Business & Fiscal Services  
Dr. Victor M. Torres  
Assistant Superintendent,  
Human Resources  
Dr. Anabolena DeGenna  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, March 3, 2021

5:00 PM - Call to Order

Closed Session to Follow

7:00 PM - Regular Board Meeting

### REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

#### Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 882 4460 1281

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

March 3, 2021

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Cordes called the meeting to order at 5:01 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Interim Assistant Superintendent Janet Penanhoat, and Senior Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Grecia Mosqueda, 2nd grade student in Ms. Yeto's and Ms. Cervantes's classes at Elm School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Eduardo Ortiz, 5th grade student in Ms. Ambriz's class at Elm School, read the district's Mission and Vision Statement in English. Andrea Morales, 5th grade student in Mrs. Zendejas's class at Elm School, read the district's Mission and Vision Statement in Spanish.

### **A.4. Presentation by Elm School**

Mrs. Rosario Almanza, Principal, provided a presentation about Elm School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion to adopt the agenda as presented.

Mover: Veronica Robles-Solis

Second: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

### **A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

### **A.7. Closed Session**

The Board convened to closed session at 5:23 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government

Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government

Code: Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee Evaluation

■ Assistant Superintendents

■ School Principals

**A.8. Reconvene to Open Session (7:00 PM)**

The Board convened to open session at 7:29 p.m.

**A.9. Report Out of Closed Session**

President Cordes reported that there was nothing to report out.

**A.10. Adoption and Presentation of Resolution #20-19 in Recognition of Janet Penanhoat (Aguilera-Fort)**

The Board adopted and presented Resolution #20-19 in recognition of the retirement of Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services, and her many years of service and support to Oxnard School District.

Motion #20-86 Adoption of Resolution #20-19 in Recognition of Janet Penanhoat

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)**

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct  
March 3, 2021

- Scott Meierhoff re: Oxnard Youth Baseball (OYB) - requesting use of Curren fields with COVID protocols
- Bob O'Connor re: reconsider allowing use of Curren baseball fields for OYB
- Amanda Fagan re: reconsider allowing use of Curren baseball fields for OYB
- Carmen Grande re: concerns in regard to reopening - need more time for preparation
- Brenda Muth re: Item F.2 "Remote Work"- doesn't allow for re-dress
- Tracey Long re: reconsider allowing use of Curren baseball fields for OYB
- Samantha Wong re: reconsider allowing use of Curren baseball fields for OYB
- Vanessa Meierhoff re: reconsider allowing use of Curren baseball fields for OYB
- Justin re: reconsider allowing use of Curren baseball fields for OYB
- Karina Vasquez re: reconsider allowing use of Curren baseball fields for OYB
- Sandra Garcia re: reconsider allowing use of Curren baseball fields for OYB

### **Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #20-87 Approval of Consent Agenda as Presented

Mover: Jarely Lopez

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

#### **C.1. Personnel Actions (Torres/Batista/Nair)**

As presented.

### **Section C: APPROVAL OF AGREEMENTS**

#### **C.2. Consideration of Employment Agreement: Assistant Superintendent, Business and Fiscal Services – Ruth Quinto (Aguilera-Fort)**

As presented.

#### **C.3. Approval of Agreement/MOU #20-132 – Boys & Girls Clubs of Greater Oxnard and Port Hueneme (DeGenna/Ridge)**

To present and share information about their programs and services at school sites to educate parents on services provided and how to obtain them, for the period of March 4, 2021 through June 30, 2021, at no charge to the district.

#### **C.4. Approval of Agreement/MOU #20-136 – Tutorific! (DeGenna/Shea)**

To provide enrichment activities for the Oxnard School District through the Afterschool Program during the period of March 4, 2021 through July 31, 2021, in the amount not to exceed \$300,000.00, to be paid out of ASES funds.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.5. Approval of Agreement/MOU #20-137 – Parker-Anderson Enrichment Central LA (DeGenna/Shea)**

To provide virtual enrichment opportunities to students in the Afterschool program for the period of March 4, 2021 through July 31, 2021, in the amount not to exceed \$60,000.00, to be paid out of ASES funds.

**Section C: RATIFICATION OF AGREEMENTS**

**C.6. Ratification of Agreement #20-131 – Hip Hop Mindset (DeGenna/Ordaz)**

To provide virtual hip hop dance lessons to students at Rose Avenue School from February 2021 through June 2021 as part of CHAMPS Tier II intervention, in the amount of \$2,240.00, to be paid out of Supplemental Concentration Funds.

**C.7. Ratification of Agreement #20-133 with Dr. Michael McQuillan, OD (DeGenna/Edwards)**

To provide Independent Education Evaluator Services to the Special Education Services Department to complete evaluations, for the period of January 1, 2021 through June 30, 2021, in the amount of \$6,000.00, to be paid out of Special Education Funds.

**Section D: ACTION ITEMS**

**D.1. Reduction in Force: Reduction or Discontinuance of Particular Kinds of Service and Adoption of Resolution #20-20 (Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, explained that the RIF was necessary due to declining enrollment and underfunding.

Motion #20-88 Adoption of Reduction in Force Resolution #20-20

Mover: Jarely Lopez

Seconder: Katalina Martinez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**D.2. 2020-21 Second Interim Report (Penanhoat/Crandall Plasencia)**

Ms. Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services and Mrs. Mary Crandall Plasencia, Director of Finance, provided the Board with a presentation on the 2nd Interim budget report. Following the presentation, Ms. Penanhoat requested the Board's authorization to file a "Positive" budget certification with VCOE.

Motion #20-89 Approval of 2020-21 Second Interim Report

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**D.3. Consideration of Votes for 2021 CSBA Delegate Assembly Vacancies (Aguilera-Fort)**

Superintendent Aguilera-Fort explained that this was the opportunity for the Board to either vote for the candidates presented or noninate someone from the OSD Board to fill two CSBA Delegate vacancies at the County level. The Board elected to vote for Jeri Mead and Matthew Almaraz, the two candidates already presented.

Motion #20-90 Approval to Vote for Jeri Mead and Matthew Almaraz to Fill 2021 CSBA Delegate Assembly Vacancies

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**Section F: BOARD POLICIES**

**F.1. First Reading – Revisions to E 9270 – Conflict of Interest (Penanhoat)**

Ms. Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services, explained that the policy revision was to eliminate obsolete job titles and add new positions. Final revisions will be presented for the Board's consideration at the March 17, 2021 Board meeting.

**F.2. Second Reading and Adoption: New BP 4113.5, 4213.5, 4313.5: Working Remotely (Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, explained that the new policies were to comply with CSBA recommendations.

Motion #20-91 Adoption of New BP 4113.5, 4213.5 and 4313.5: Working Remotely

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- congratulations to winners and all participants of 39<sup>th</sup> annual African American Speech Exposition – thank you to AKA Sorority and Dr. Ginger Shea for organizing
- PreK-3<sup>rd</sup> Collaborative with California Education Partners – represented by teachers from Ramona, Ritchen and Rose Avenue
- re-opening of schools – COVID rate continues decreasing; County Health Agency has approved our safety plan – waiting on State approval; current modified schedules will continue through March 12<sup>th</sup>
- students to return by tiers: 1) SDC-Newcomer, 2) PreK-3<sup>rd</sup>, 3) 4<sup>th</sup>-6<sup>th</sup>, 4) 7<sup>th</sup>-8<sup>th</sup>; working with labor leaders to finalize
- in-person Board meetings will resume right after students return; continuing to enforce protective measures
- thank you to ALL staff

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Monica Madrigal Lopez

- thank you to Superintendent for his report
- excited to see numbers decrease
- please consider getting vaccine, continue to wear a mask and social distance
- this week has been visiting classrooms for Read Across America
- thank you to staff and students for their patience

Jarely Lopez

- thank you to all schools that invited her to read during Reach Across America
- Happy Women's History month

Katalina Martinez

- asked for information regarding baseball field to be shared with the Board
- thankful for invitations to Read Across America
- thanked OEA for their donation of books

Veronica Robles-Solis

- Happy Dr. Seuss
- invited all to next VCSBA meeting on March 13<sup>th</sup>; elections to be held at April 19<sup>th</sup> meeting - always looking for new members
- Oxnard Youth Baseball - would like to see their COVID plan

Debra Cordes

- attended African American Speech Exposition at some schools and also attended the virtual event on Saturday
- read at several sites for Read Across America
- really looking forward to having students back in schools

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**G.3. ADJOURNMENT**

President Cordes adjourned the meeting at 9:36 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

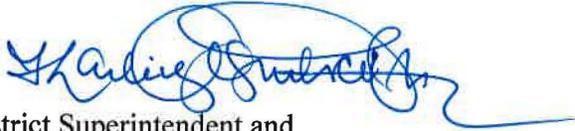
Seconder: Katalina Martinez

Moved To: Adjourn

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis,  
Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

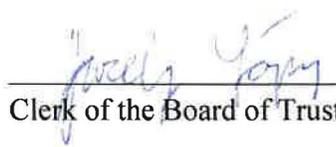


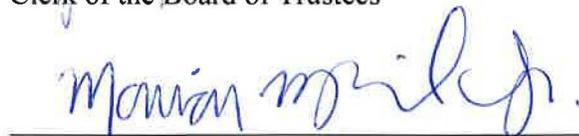
District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 2nd day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of March 3, 2021, on motion by Trustee CORDES, seconded by Trustee MADRIGAL LOPEZ.

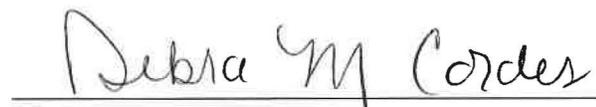
Signed:

  
\_\_\_\_\_  
President of the Board of Trustees

  
\_\_\_\_\_  
Clerk of the Board of Trustees

  
\_\_\_\_\_  
Member of the Board of Trustees

  
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Member of the Board of Trustees

  
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Member of the Board of Trustees