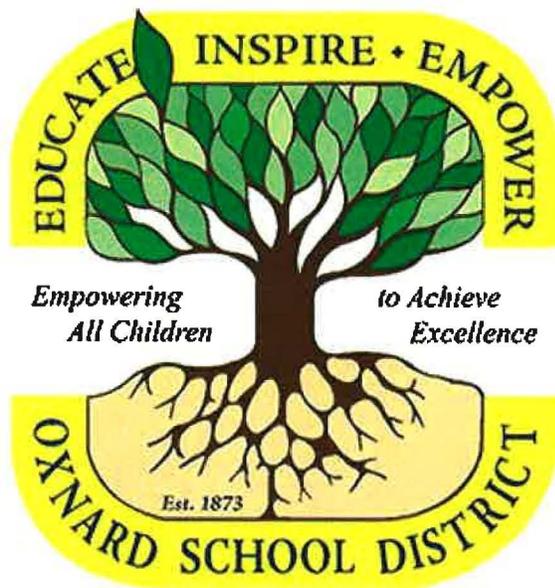


# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Debra M. Cordes**, President  
**Mrs. Veronica Robles-Solis**, Clerk  
**Ms. Monica Madrigal Lopez**, Member  
**Ms. Jarely Lopez**, Member  
**Ms. Katalina Martinez**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Ms. Janet Penanhoat**  
Interim Assistant Superintendent,  
Business & Fiscal Services  
**Dr. Victor M. Torres**  
Assistant Superintendent,  
Human Resources  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, January 20, 2021

5:00 PM - Study Session

Closed Session to Follow

7:00 PM - Regular Board Meeting

### REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

#### Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 874 7729 8308

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

January 20, 2021

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Cordes called the meeting to order at 5:09 p.m.

Present: Trustees Debra M. Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Interim Assistant Superintendent Janet Penanhoat and Senior Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Emma Rose Shaklee, Kindergarten student in Mrs. Piszczek and Mrs. Ambriz's class at Curren School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Robert Jaykob Herrera, 5th grade student in Ms. Chavez's Class at Curren School, read the District's Mission and Vision Statement in English. Ixchetyl Berenice Saldivar Manzo, 8th grade student at Curren School, read the District's Mission and Vision Statement in Spanish.

### **A.4. Presentation by Curren School**

Mr. Tyler Higa, Principal, provided a presentation about Curren School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was approved with the following amendment:

- Item #D.3 Approval of a Variable Term Service Waiver in Special Education for the 2020-21 School Year for Yadira Alferes (Torres) was pulled and will be brought back for the Board's consideration at a future meeting.

Motion to approve the agenda as amended

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Approve as Amended

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

### **A.6. Study Session - Dual Language Immersion Program (DeGenna/Fox)**

Dr. Anabolena DeGenna, Assistant Superintendent, Educational Services, introduced Dr. Aracely Fox, Director of Curriculum & Instruction TK-8, who presented an overview of the district's Dual Language Immersion Program and the goal of Biliteracy for students to

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demonstrate language proficiency in English and Spanish.

**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.8. Closed Session**

The Board convened to closed session at 6:36 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government

Code: Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- I.H. vs. Oxnard School District, Case number: 2:19-cv-01997-MWF-MRW

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release/Reassignment

- Public Employee Appointment/Recommendation

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:20 p.m.

**A.10. Report Out of Closed Session**

President Cordes reported that the Board appointed Alma Romero to the position of Assistant Principal.

Motion #20-66 Appointment of Alma Romero as Assistant Principal

Mover: Jarely Lopez

Second: Debra Cordes

Moved To: Appoint

Ayes: 4 - Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Nays: 1 - Katalina Martinez

Motion Result: Passed

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**A.11. Election of 2016, Series C GO Bonds Wrap Up Presentation  
(Aguilera-Fort/Penanhoat/CFW)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Emilio Flores of Caldwell Flores Winters who provided a summary of the sale of the Measure D Series C GO Bonds on December 15, 2020, as required by State law.

**A.12. Introduction of Newly Appointed Oxnard School District Administrators (Dr. Aguilera-Fort)**

The following newly appointed administrators were presented to the Board of Trustees:

- Ms. Jessica Alcantar, Manager, Enrollment Center
- Ms. Jessica Glass, Assistant Principal, K-8
- Ms. Teresa Ruvalcaba, Manager, Equity, Family & Community Engagement

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)**

There were no comments.

**Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #20-67 Approval of Consent Agenda as Presented

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**C.1. Acceptance of Gifts (Aguilera-Fort)**

As presented.

**C.2. Approval and Adoption of the December 2020 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program (Aguilera-Fort/Penanhoat/CFW)**

As presented.

**C.3. Enrollment Report (Penanhoat)**

As presented.

**C.4. Purchase Order/Draft Payment Report #20-04 (Penanhoat/Franz)**

As presented.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.5. Approval of the 2020-21 Quarterly Report on Williams Uniform Complaints, Second Quarter (Torres)**

As presented.

**C.6. Liability Claim: GHC0032239 (Torres/Magana)**

As presented.

**C.7. Establish/Abolish/Increase/Reduce Hours of Position (Lin/Torres)**

As presented.

**C.8. Personnel Actions (Torres/Lin)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.9. Approval of Agreement #20-119, Nigro & Nigro, PC – District Audit Services for Fiscal Years 2020-21 through 2022-23 (Penanhoat/Crandall Plasencia)**

For audit services for fiscal years 2020-21, 2021-22 and 2022-23, for a three (3) year total of not to exceed \$172,500.00, to be paid from the General Fund.

**Section C: RATIFICATION OF AGREEMENTS**

**C.10. Ratification of Agreement/MOU #20-79 – Ventura County Office of Education (DeGenna/Ridge)**

To reimburse the Oxnard School District for all supplementary services provided to eligible migrant students and/or eligible parents/guardians eligible to receive services for the period of July 1, 2020 through June 30, 2021.

**C.11. Ratification of Agreement/MOU #20-121, County of Ventura (DeGenna/Ridge)**

To conduct “Mothers and Daughters” teen pregnancy prevention workshops for families in Oxnard School District for the period of July 1, 2020 through June 30, 2021, at no cost to the District.

**C.12. Ratification of Agreement #20-122 – Inclusive Education & Community Partnership (DeGenna/Edwards)**

To provide behavior support services and 1 to 1 behavioral therapist services to the Special Education Services Department during the 2020-2021 academic school year, in the amount not to exceed \$60,000.00, to be paid from Special Education Funds.

**C.13. Ratification of Agreement #20-123 – Casa Pacifica School (DeGenna/Edwards)**

To provide Non-Public School (NPS) services for Student AC031407, for the 2020-2021 school year, including Extended School Year, in the amount of \$30,336.00 to be paid out of Special Education Funds.

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**C.14. Ratification of Agreement #20-124, Ventura County Public Health (DeGenna/Ridge)**

To provide free nutrition education and health promotion services for children and families at various Oxnard School District sites, October 16, 2020 through June 30, 2021.

**Section D: ACTION ITEMS**

**D.1. Presentation of Construction Documents for McAuliffe Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect (Penanhoat/Miller/CFW)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Andrew Miller of IBI Group, architects for the modernization of McAuliffe and Ritche Schools, who explained the scope of work to modernize both projects. Following the presentation, the Board's authorization was requested to approve the construction documents and their submittal to Division of the State Architect (DSA).

Motion #20-68 Approval of Construction Documents for McAuliffe Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect

Mover: Veronica Robles-Solis

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 4 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis

Nays: 1 - Debra Cordes

Motion Result: Passed

**D.2. Presentation of Construction Documents for Ritche Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect (Penanhoat/Miller/CFW)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Andrew Miller of IBI Group, architects for the modernization of McAuliffe and Ritche Schools, who explained the scope of work to modernize both projects. Following the presentation, the Board's authorization was requested to approve the construction documents and their submittal to Division of the State Architect (DSA).

Motion #20-69 Approval of Construction Documents for Ritche Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 3 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

January 20, 2021

Nays: 1 - Debra Cordes

Motion Result: Passed

**D.3. Approval of a Variable Term Service Waiver in Special Education for the 2020-21 School Year for Yadira Alferes (Torres)**

Item was pulled from agenda at adoption.

**D.4. Approval of a Provisional Internship Permit (PIP) Authorization in Special Education for Kristen Vasquez for the 2020-21 School Year (Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, recommended approval due to a shortage of staff in the Special Education Department.

Motion #20-70 Approval of Provisional Internship Permit (PIP) in Special Education for Kristen Vasquez for the 2020-21 School Year

Mover: Monica Madrigal Lopez

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**Section F: BOARD POLICIES**

**F.1. Second Reading - Revisions to BP 3280 - Sale or Lease of District-Owned Real Property (Penanhoat)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, explained that this policy update was necessary to accommodate the law and the changes recommended by CSBA.

Motion #20-71 Adoption of Revisions to BP 3280 Sale or Lease of District-Owned Property

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**F.2. Second Reading - Revisions to BB 9270 - Conflict of Interest (Penanhoat/Crandall Plasencia)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, explained that this policy update was necessary due to a finding during a federal audit that the Conflict of Interest policy was not in compliance.

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Motion #20-72 Adoption of Revisions to BB 9270 Conflict of Interest

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- re-opening of schools - City of Oxnard still has a high positivity rate for COVID-19 cases and that will not allow Oxnard School District to be able to open schools in January or February; March 8 has been identified as a potential new date but that is depending on data, positivity rates, and working collaboratively with labor partners while minimizing risks to staff
- COVID cases at district office are not related; deep cleaning and sanitizing are happening; consulting with Public Health almost daily; will have dashboard by end of January and it will be made public
- need to continue to serve families and provide distance learning, socio-emotional support for students, and work on the development of the Strategic Plan
- reminder that district offices are closed to the public until next week; all schools are on modified schedules that are posted to their websites; services must still be provided to the public during regular business hours

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Monica Madrigal Lopez

- happy new year to everyone
- today was such a monumental day
- reminder to everyone to continue wearing masks and social distancing

Katalina Martinez

- hopes students had access to the inauguration
- continue with safety measures so that all can return to school soon

Jarely Lopez

- reiterates above comments
- hopes everyone is having a great return to school after the break

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Veronica Robles-Solis

- happy new year to all staff, parents and community
- witnessed and celebrated history today with the inauguration
- reminded Trustees about the next VCSBA meeting on February 1st, 6:30-8:00 p.m.; topic will be School Budgets and Financing; Superintendent and Cabinet members are always welcome to attend as well; as VCSBA President, asked the Trustees to submit any ideas they may have for new meeting topics

Debra Cordes

- reiterated everyone's comments about the historic significance of the inauguration
- these are difficult times and everyone needs to be aware of the impacts to our community of all that is going on; all need to do whatever we can to have a healthy community

### **G.3. ADJOURNMENT**

President Cordes adjourned the meeting at 8:45 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Adjourn

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

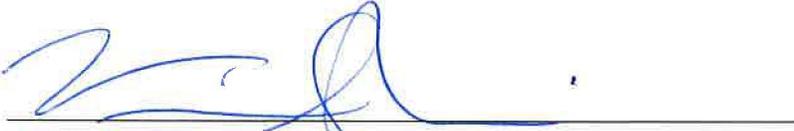
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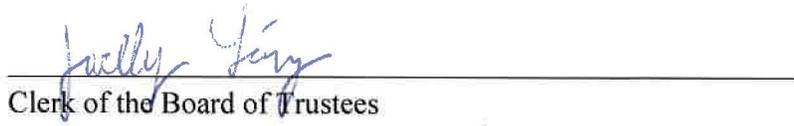
January 20, 2021

By our signature below, given on this 2<sup>nd</sup> day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of January 20, 2021, on motion by Trustee CORDES, seconded by Trustee MADRIGAL LOPEZ.

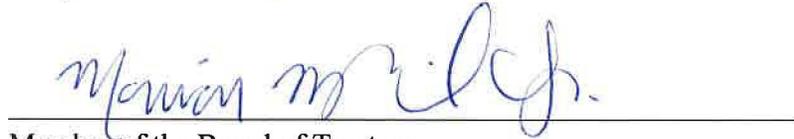
Signed:



President of the Board of Trustees



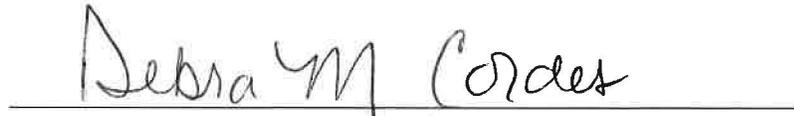
Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees