

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Mrs. Ruth Quinto
Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

AGENDA

REGULAR BOARD MEETING

Wednesday, May 19, 2021

5:00 PM - Study Session
5:30 PM - Closed Session to Follow
7:00 PM - Return to Regular Board Meeting

REGULAR (HYBRID) MEETING - ONLINE FOR THE PUBLIC DUE TO COVID-19 - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 824 6089 1319

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

May 19, 2021

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.2. Pledge of Allegiance to the Flag

Dr. Scott Carroll, Principal, Dr. Manuel M. Lopez Academy, will introduce Jesselyn Banos, 7th grade student at Lopez, who will lead the audience in the Pledge of Allegiance.

A.3. District’s Vision and Mission Statement

The District's Mission and Vision Statement will be read in English by Reese Ramirez, 8th grade student at Lopez, and in Spanish by Irma Fraire, 6th grade student at Lopez.

A.4. Presentation by Dr. Manuel M. Lopez Academy

Dr. Scott Carroll, Principal, Dr. Manuel M. Lopez Academy, will provide a short presentation to the Board regarding Lopez. Tokens of appreciation will be forwarded via U.S. Mail to the Lopez students that participated in the Board Meeting.

A.5. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.6. Study Session on 2021-2022 Pre-Budget Overview (Quinto)

The administration will present a study session to update the district’s fiscal outlook and a pre-budget overview of the proposed budget for the 2021-2022 fiscal year.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Instructions on How to Comment on ZOOM Via Web or Phone are Available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar. Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

A.8. Closed Session

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment

A.9. Reconvene to Open Session (7:00 PM)

A.10. Report Out of Closed Session

The Board will report on any action taken in closed session or take action on any item considered in closed session, including expulsion of students.

A.11. Introduction of Newly Appointed Oxnard School District Administrators (Aguilera-Fort)

Introduction of Newly Appointed Oxnard School District Administrators:

- Dr. Julienne Kroener, Manager, Special Education
- Mayte Duenez, Accounting Manager/Internal Auditor

A.12. Adoption of Resolution #20-28 "Better Hearing and Speech Month" May 2021 (DeGenna/Jefferson)

It is the recommendation of the Assistant Superintendent, Educational Services and the Director, Special Education Services, that the Board of Trustees adopt Resolution #20-28, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.13. Adoption of Resolution #20-29 in Recognition of "Classified School Employee Week 2021" (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board of Trustees adopt Resolution #20-29 in recognition of "Classified School Employee Week 2021", as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por ponente)

Instructions on how to comment on Zoom via web or phone are available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised.

The Board particularly invites comments from parents of students in the District.

Las instrucciones para comentar en Zoom vía video conferencia o por teléfono están disponibles en:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios.

Section C: CONSENT AGENDA

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

It is recommended that the Board approve the following consent agenda items:

C.1. Setting of Date for Public Hearing - Oxnard School District 2021-22 Local Control Accountability Plan (LCAP) (DeGenna)

It is the recommendation of the Assistant Superintendent, Educational Services, that the Board of Trustees set the date of Wednesday, June 2, 2021, for a virtual public hearing on the Oxnard School District 2021-22 Local Control Accountability Plan (LCAP).

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.2. Setting of Date for Public Hearing – Oxnard School District 2021-2022 Adopted Budget (Quinto/Crandall Plasencia)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Finance, that the Board of Trustees set the date of Wednesday, June 2, 2021, for a virtual public hearing on the Oxnard School District 2021-2022 Adopted Budget.

C.3. Approval to Update the Facilities Standards List per Public Contract Code §3400 (Quinto/Miller)

It is the recommendation of the Director, Facilities, and the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees approve permission to update the Districts Standards List.

C.4. Disclosure of Collective Bargaining Agreement with OEA (Quinto)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees accept the “Disclosure of Collective Bargaining Agreement” form for OEA, as presented.

C.5. Disclosure of Collective Bargaining Agreement with Management and Confidential Employees (Quinto)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees accept the “Disclosure of Collective Bargaining Agreement” form for Management and Confidential Employees, as presented.

C.6. Enrollment Report (Quinto)

District enrollment as of April 30, 2021 was 15,097. This is 591 less than the same time last year.

C.7. Purchase Order/Draft Payment Report #20-08 (Quinto/Franz)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #20-08, as submitted.

C.8. Personnel Actions (Torres/Batista/Nair)

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

C.9. Establish/Abolish/Increase/Reduce Hours of Position(s) (Torres/Nair)

It is the recommendation of the Assistant Superintendent, Human Resources, and the Director, Classified Human Resources, that the Board of Trustees approve the establishment and abolishment of positions, as presented.

Section C: APPROVAL OF AGREEMENTS

It is recommended that the Board approve the following agreements:

C.10. Approval of Agreement #20-168 – Houghton Mifflin Harcourt (DeGenna/Fox)

It is the recommendation of the Director, Dual Language Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-168 with Houghton Mifflin Harcourt, to provide Online Professional Development in English 3D Course B for 6th-8th grade ELD Teachers during the 2020-2021 and 2021-2022 fiscal years, in

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

the amount of \$30,000.00, to be paid with Title 1 funds.

C.11. Approval of Agreement #20-170 – The Math Learning Center (DeGenna/Fox)

It is the recommendation of the Director, Dual Language Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-170 with The Math Learning Center, to provide Remote Professional Development for DLI Teachers in Number Corner: Remote Getting Started Gr. K-5 and Number Corner: Remote Support Gr. K-2 during the 2020-2021 and 2021-2022 fiscal years, in the amount of \$6,000.00, to be paid from the Low Performing Student Block Grant.

Section C: RATIFICATION OF AGREEMENTS

It is recommended that the Board ratify the following agreements:

C.12. Ratification of Agreement/MOU #20-169 – BOOST Collaborative (DeGenna/Shea)

It is the recommendation of the Director, Enrichment and Special Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement/MOU #20-169 with BOOST Collaborative, to provide virtual training in the topics of professionalism, classroom management, and student engagement for the After School Program staff for the period of May 3, 2021 through June 30, 2021, in the amount not to exceed \$10,000.00, to be paid with ASES funds.

Section D: ACTION ITEMS

(Votes of Individual Board Members must be publicly reported.)

D.1. Approval of the Expanded Learning Opportunity Plan (DeGenna)

It is the recommendation of the Assistant Superintendent, Educational Services, that the Board of Trustees approve the Expanded Learning Opportunity Plan, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

D.2. Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year (Torres/Batista)

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Certificated Human Resources, that the Board of Trustees approve the Declaration of Need for Fully Qualified Educators for the 2021-2022 school year and authorize its submission to the State of California Commission on Teacher Credentialing.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Section F: BOARD POLICIES

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

F.1. Second Reading and Adoption of Board Policy AR 5030 & BP 5030 - Student Wellness (DeGenna/Nocero)

It is the recommendation of the Assistant Superintendent, Educational Services, and the Director, Pupil Services, that the Board of Trustees adopt AR 5030 / BP5030, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Section G: CONCLUSION

G.1. Superintendent’s Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

G.2. Trustees’ Announcements (3 minutes each speaker)

The trustees’ report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

G.3. ADJOURNMENT

Moved:

Seconded:

Vote:

Time Adjourned _____

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, May 14, 2021.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section A: Study Session

Study Session on 2021-2022 Pre-Budget Overview (Quinto)

The administration will present a study session to update the district's fiscal outlook and a pre-budget overview of the proposed budget for the 2021-2022 fiscal year.

During the Action section of tonight's meeting, staff will recommend that the Board take action on the Extended Learning Opportunities grant.

FISCAL IMPACT:

N/A

RECOMMENDATION:

None – information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: May 19, 2021

Agenda Section: Section A: Preliminary

Introduction of Newly Appointed Oxnard School District Administrators (Aguilera-Fort)

Introduction of Newly Appointed Oxnard School District Administrators:

- Dr. Julienne Kroener, Manager, Special Education
- Mayte Duenez, Accounting Manager/Internal Auditor

FISCAL IMPACT:

Informational only.

RECOMMENDATION:

The newly appointed administrators will be introduced to the Board of Trustees.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section A: Preliminary

Adoption and Presentation of Resolution #20-28 "Better Hearing and Speech Month" May 2021 (DeGenna/Jefferson)

The American Speech-Language-Hearing Association, in conjunction with the California Speech-Language-Hearing Association has recognized the month of May as "Better Hearing and Speech Month". Speech/Language and Hearing Specialists in our district are recognized for their collaboration with Special Education staff, teachers, administrators and parents. In addition, they are commended for their continuous support to the education of all the children of the Oxnard School District and for their encouragement to promote good Language, Speech and Hearing skills.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services and Director, Special Education Services, that the Board of Trustee approve the adoption and presentation of Resolution #20-28 as outlined above.

ADDITIONAL MATERIALS:

Attached: [Resolution 20-28 Better Hearing & Speech Month MAY 19.pdf](#)



**RESOLUTION NO. 20-28
OXNARD SCHOOL DISTRICT
BOARD OF TRUSTEES**

***Better Hearing and Speech Month
May 2021
“Building Connections”***

WHEREAS, May is “Better Hearing and Speech Month”; and

WHEREAS, throughout this month, the American Speech-Language-Hearing Association, in conjunction with the California Speech-Language-Hearing Association, will celebrate May as “Better Hearing and Speech Month”; and

WHEREAS, the American Speech-Language-Hearing Association is the national professional, scientific, and credentialing association for more than 218,000 audiologists, and speech-language specialists; and

WHEREAS, the American Speech-Language-Hearing Association celebrates its 96th anniversary years of quality and dedication to the identification, treatment and prevention of communication disorders; and

WHEREAS, each and every day, Speech/Language specialists in school districts throughout Ventura County work in partnership with teachers, administrators, and parents to support student education and encourage and promote good speech, language and hearing skills;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Oxnard School District joins other community leaders, the American Speech-Language-Hearing Association and the California Speech-Language-Hearing Association in celebrating the month of May 2021 as “Better Hearing and Speech Month,” and expresses appreciation to all members of the district’s Speech/Language staff for the important services they provide to our students.

BE IT FURTHER RESOLVED that the Board of Trustees expresses its appreciation, and that of the District staff, to the cadre of outstanding Speech and Language Therapists in the Oxnard School District for the exceptional care and dedication given to the children of the Oxnard community.

Adopted this 19th day of May 2021.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: May 19, 2021

Agenda Section: Section A: Preliminary

Adoption of Resolution #20-29 in Recognition of "Classified School Employee Week 2021" (Aguilera-Fort)

The Board of Trustees will adopt Resolution #20-29 "Classified School Employee Week", observing the week of May 16-22, 2021 as Classified School Employee Week 2021.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees adopt Resolution #20-29 as presented.

ADDITIONAL MATERIALS:

Attached: [Resolution #20-29 Classified School Employees Week \(1 page\)](#)



RESOLUTION NO. 20-29

Classified School Employee Week May 16 – 22, 2021

WHEREAS, the third full week of May (16th through 22nd) has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature.

WHEREAS, classified professionals provide valuable services to the schools and students of the Oxnard School District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Oxnard School District's students; and

WHEREAS, classified professionals employed by the Oxnard School District strive for excellence in all areas relative to the educational community; and

WHEREAS, a large group of classified school employees provide transportation services bringing students safely to and from school and other school related activities; and

WHEREAS, our community depends on classified employees to serve students and other staff, often in challenging circumstances and classified employees, with their diverse talents and true dedication, nurture our youth throughout their school years; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Oxnard School District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and further declares the week of May 16 – 22, 2021 as *Classified School Employee Week* in the Oxnard School District.

Adopted this 19th day of May, 2021.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • www.oxnardsd.org

Oxnard School District Encourages Remote, Online Public Participation For Oxnard School District's Board Meetings

During the COVID-19 pandemic, the Oxnard School District is committed to public input and participation in school district governance in a manner that is consistent with shelter in place guidance provided by public health officials. The District highly encourages remote, online participation in order to promote the safety and health of our community.

The Oxnard School District has taken the following steps to utilize technology to facilitate public participation during our upcoming board meetings in order to comply with public health guidance during the COVID-19 pandemic:

1. **Watch the meeting live.** The Oxnard School District Board meeting will be live streamed on the District's website at www.osdtv.oxnardsd.org and will also be shown on the following cable TV channels: Charter Spectrum Cable- Channel 20 and Frontier communication – Channel 37
2. **Public comment in advance.** We encourage members of the public to submit public comment in advance of the meeting. Public comment may be emailed to OSD_BoardMeetings@oxnardsd.org. In addition, please feel free to bring your written comment to the District Office between 9:00 and 12:00 p.m., you can also drop off your written comment at the District Office mail box located outside the front office, until 4:00 p.m. before the meeting. Please identify if the public comment is for a non-agenda or agendized item. If your public comment is for an agendized item, please identify clearly the agenda item number and title in your email. Any written testimony for public comment submitted via email before 11:00 am the day of the meeting will be provided to the Board members electronically or in written format. All public comments receive before the meeting will become part of the meeting archive.
3. **Public comment during the meeting.** Members of the public can join the Zoom Meeting from a computer via Zoom at [ZOOM.OXNARDSD.ORG](https://zoom.us/j/11118), mobile device, tablet or by phone. The Zoom meeting information will be provided in every board meeting agenda. You can find the meeting information on the following webpage page <https://www.oxnardsd.org/Page/11118> as long as needed during the COVID-19 pandemic.

In order to facilitate effective remote participation for all, please remember a few courtesies of conference calls if you opt to use Zoom for the purpose of providing public comment:

- Please do not put the call on hold.
- Please do not have the television/website transmission of the meeting playing while you are speaking as you provide public comment. You must minimize background noise.

We ask that you please be patient as we adjust to these changes and implement these new modalities for connection and public engagement. We are committed to making our meetings as accessible as practicable during unprecedented times, but if you need additional accommodations or support for remote participation in advance of the meeting, please contact Monica Noriega at mnoriega@oxnardsd.org or Lydia Lugo Dominguez at lugodominguez@oxnardsd.org or call 805-385-1501, ext. 2032.



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • www.oxnardsd.org

El Distrito Escolar de Oxnard alienta la participación pública a distancia en línea en las reuniones de la Junta Directiva de Educación

Durante la pandemia COVID-19, el Distrito Escolar de Oxnard tiene el compromiso de acoger el aporte y la participación del público en el gobierno del distrito escolar de una manera consistente con la recomendación de las autoridades de salud pública de refugiarse en el lugar (permanecer en casa). El Distrito alienta firmemente la participación a distancia en línea, con el fin de fomentar la seguridad y salud de nuestra comunidad.

Con el fin de cumplir con las indicaciones de las autoridades de salud pública durante la pandemia COVID-19, el Distrito Escolar de Oxnard ha adoptado medidas para facilitar la participación pública en las próximas reuniones de la Junta Directiva de Educación a través de los siguientes medios tecnológicos:

1. **Vea la reunión en vivo.** La reunión de la Junta Directiva de Educación del Distrito Escolar de Oxnard será transmitida en el sitio web del Distrito en www.osdtv.oxnardsd.org y también será transmitida por los siguientes canales de televisión por cable: Charter Spectrum Cable - Canal 20 y Frontier Communication - Canal 37.
2. **Comentarios del público por adelantado.** Recomendamos a los miembros de público enviar sus comentarios con anticipación, antes de la reunión. Los comentarios del público pueden ser enviados por correo electrónico a OSD_BoardMeetings@oxnardsd.org. Además, puede traer sus comentarios a la Oficina del Distrito entre las 9:00 de la mañana y 12 del mediodía. También puede depositar su comentario en el buzón de correo que se encuentra afuera de la oficina, hasta las 4:00 de la tarde del día de la reunión. Por favor indique si el comentario público es sobre un tema que está en la agenda o no lo es. Si su comentario público es sobre un tema que está incluido en la agenda, por favor indique con claridad en su correo electrónico, el número y el título del tema. Toda declaración por escrito sobre comentarios públicos recibida vía correo electrónico antes de las 11:00 de la mañana del día en que tendrá lugar la reunión, será entregada a la Junta Directiva por vía electrónica o por escrito. Todos los comentarios del público recibidos antes de la reunión formarán parte de los archivos de la reunión.
3. **Comentarios del público durante la reunión.** Los miembros del público también pueden participar en la reunión para proporcionar sus comentarios vía videoconferencia Zoom en [ZOOM.OXNARD.ORG](https://zoom.us/j/11118), desde una computadora, dispositivo electrónico, tableta o teléfono. Puede encontrar la información de la reunión Zoom en la agenda de cada reunión. La información sobre la reunión se encuentra en la siguiente página de nuestro sitio web <https://www.oxnardsd.org/Page/11118> mientras sea necesario durante la pandemia COVID-19.

Con el fin de facilitar una participación a distancia efectiva para todos, por favor recuerde algunas de las reglas de cortesía de las conferencias telefónicas, si decide utilizar Zoom con el propósito de proporcionar su comentario público:

- Por favor no ponga la llamada en espera.
- Por favor no mantenga encendida la transmisión de la reunión en la televisión/el sitio web mientras expresa su comentario público. Debe minimizar el ruido de fondo.

Les rogamos que tengan paciencia conforme nos ajustamos a estos cambios e implementamos estas nuevas formas de conexión y participación pública. Tenemos el compromiso de hacer que estas reuniones sean accesibles en la medida de lo posible, durante esta época sin precedentes. Sin embargo si usted necesita adaptaciones o apoyo adicionales para la participación a distancia, antes de la reunión, por favor contacte a Monica Noriega en mnoriega@oxnardsd.org o a Lydia Lugo Dominguez en llugodominguez@oxnardsd.org o llame al 805-385- 1501, ext. 2032.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Setting Date for Public Hearing-Oxnard School District 2021-22 Local Control Accountability Plan, LCAP (DeGenna)

It is appropriate that the Board of Trustee set the date of June 2, 2021 in the Board Room of the Educational Service Center, for public hearing on the Oxnard School District 2021-22 Local Control Accountability Plan (LCAP).

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustee set the date of Wednesday, June 2, 2021 for a public hearing on the Oxnard School District 2021-22 Local Control Accountability Plan (LCAP).

ADDITIONAL MATERIALS:

Attached: [Notice of Public Hearing LCAP-English.pdf](#)
[Notice of Public Hearing LCAP-Spanish.pdf](#)



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, CA 93030 • 805/385-1501 • Fax 805/487-9648

NOTICE OF PUBLIC HEARING ONLINE FOR THE PUBLIC DUE TO COVID 19 – VIA ZOOM

May 19, 2021

The Board of Trustees of the Oxnard School District will hold a Public Hearing on Wednesday, June 2, 2021, at 7:00 p.m. or as soon thereafter as this matter may be heard, in the Board Room of the Educational Service Center Building of the Oxnard School District, located at 1051 South A Street, Oxnard, regarding the 2021-22 Local Control Accountability Plan (LCAP).

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device: Please click this URL to Join. <https://zoom.oxnardsd.org/>

By: Dr. Ana DeGenna
Assistant Superintendent,
Educational Services Department
(805) 385-1501, ext. 2301



DISTRITO ESCOLAR DE OXNARD

1051 South "A" Street • Oxnard, CA 93030 • 805/385-1501 • Fax 805/487-9648

AVISO DE AUDIENCIA PÚBLICA EN LINEA PARA EL PUBLICO DEBIDO AL COVID 19 – VIA ZOOM

19 de mayo de 2021

La Junta Directiva del Distrito Escolar de Oxnard celebrará una Audiencia Pública, sobre el Plan de Rendición de Cuentas y Control Local (LCAP, por sus siglas en inglés), el día 2 de junio de 2021, a las 7:00 p.m. o posteriormente, tan pronto como este asunto se pueda escuchar, en la Sala de Reuniones de la Junta Directiva de las Instalaciones del Centro de Servicios Educativos sito en el 1051 de South A Street, Oxnard, sobre la Actualización del Plan de Continuidad del Aprendizaje del 2021-22 (LCAP).

Comentarios del público durante la reunión. Los miembros del público también pueden participar en la reunión para proporcionar sus comentarios vía videoconferencia Zoom. Haga clic en esta URL: <https://zoom.oxnardsd.org/>

Dr. Ana DeGenna
Superintendente Adjunto,
Departamento de Servicios Educativos dispositivo electrónico,
(805) 385-1501, ext. 2301

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Setting of Date for Public Hearing – Oxnard School District 2021-2022 Adopted Budget (Quinto/Crandall Plasencia)

It is appropriate that the Board of Trustees set the date of Wednesday, June 2, 2021 for a virtual public hearing via Zoom on the Oxnard School District 2021-2022 Adopted Budget.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Finance that the Board of Trustees set the date of Wednesday, June 2, 2021 for a virtual public hearing on the Oxnard School District 2021-2022 Adopted Budget.

ADDITIONAL MATERIALS:

Attached: [Notice of Public Hearing \(1 page\)](#)



OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 385-1501 • www.oxnardsd.org

NOTICE OF PUBLIC HEARING

May 19, 2021

The Board of Trustees of the Oxnard School District will hold a virtual Public Hearing via zoom on Wednesday, June 2, 2021, at 7:00 P.M. or as soon thereafter as this matter may be heard, regarding the 2021-2022 Proposed Budget.

By: Ruth F. Quinto
Assistant Superintendent,
Business & Fiscal Services
(805) 385-1501, ext. 2401

posted on the bulletin board next to
Oxnard School District's front door
5/20/21 8:00am

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Approval to update the Facilities Standards List per Public Contract Code §3400 (Quinto/Miller)

On May 2, 2007, the Board of Trustees approved Facilities to participate in Public Contract Code §3400 that allows agencies to request in proposals that a particular material, product, thing, or services is designated by specific brand or trade name for either of the following purposes; (1) in order that a field test or experiment may be made to determine the product's suitability for future use or (2) in order to match other products in use on a particular public improvement either completed or in the course of completion.

The Facilities Standards List has been updated and it is requested that the Board of Trustees approve the new list as presented.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Director, Facilities, and the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees approve the updated Districts Standards List, as presented.

ADDITIONAL MATERIALS:

Attached: [Updated District Standards List \(9 Pages\)](#)

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS
Attachment A
5/6/2021

DIVISION 2 - SITE WORK

- Section **02810** "Peerless" brand booster pump with stainless steel enclosure
Section **02810** Automatic Sprinkler Controllers: "Rainmaster Sentar II or Eagle Controller"
Section **02810** Irrigation Master Valve: Superior 3100 Series - "normally open"
Section **02810** 4" Lawn Pop-up Sprinklers: Toro 340 Series
Section **02810** 6" Landscape Pop-up Sprinklers with plastic nozzles: Toro 570 6p/12p
Section **02810** Large Turf Area Sprinklers: Rainbird 7005
Section **02810** Back Flow Protective Device: Febco 825/860 and/or Wilkins 375
Section **02810** Automatic Control Valve Boxes: Fraxer or Brooks green plastic box and cover"1419 size"
Section **02810** Toro Shrub Bubblers
Section **02810** Irrigation Controller Valve: Irritrol 100 series
Section **02832** Ornamental fences and gates shall be galvanized after fabrication

DIVISION 6- WOOD AND PLASTICS

- Section **06402** Plastic Laminate:
Counter Tops and Back splash: Nevamar ARP Surface- (Bullnose edge)
Cabinet Faces and self-edge: Formica or Wilsonart
Cabinet interior: Melamine
- Section **06402** Locks and Strikes:
Doors: Corbin 0737 x 2540 strike
Drawers: Corbin 0738 x 2540 strike
Wardrobe: Corbin 0738 x 2540 strike
Glass door: Knappe & Vogt 963 CHR (chrome)
Hinges: "Grass Hinges"
- Section **04402** Closet Bar & Support
Bar: Hettich 283 (nickel) or Knappe & Vogt 660 SSS (Stainless Steel)
Support: Hettich SL778 (nickel) or Knappe & Vogt 757 ANO (Satin anochrome)
Magnetic Catches: Hager 1437 or EPCO 592
Elbow Catch: Ives 2A-92
Pin Tray: Ronther-Reiss 1187 (black)

DIVISION 7 -THERMAL AND MOISTURE PROTECTION

- Section **07910** Provide Joint Sealants
Provide concrete slab Vapor Emissions testing and Control
- Section **07510** Roofing
Tremco -Roof Systems and/or John Manville Roof System. Roofing systems must provide Minimum 10 -year 100% maintenance warranty, with option of additional 10-year warranty available for purchase. Provide roof walking pads from roof access points to all mechanical equipment access points.
- Metal Roofing:
Section **07610** Kynar standard metal roofing and metal trim colors
(All Metal Flashing to be hot dipped galvanized)

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS
Attachment A
5/6/2021

DIVISION 8-DOORS AND HARDWARE

Section 08110-4	Hollow Metal Doors/Frames	Specified Mnfr: Curries Division of AADG, Inc.
Section 08210-3	Wood Doors	Acceptable Mnfr: A. Graham Manufacturing B. Eggers Industries C. Algoma Hardwoods
Section 08520 Section 08620	Windows: Torrance Aluminum - Series 2000 (888) 754-0429 Unit Skylights - "Solar Tube" or equal skylight system (for office and restroom emergency lighting)	
Section 08710	Door Hardware: (See attachment A1)	

<u>PRODUCT</u>	<u>SPECIFIED MFRS</u>	<u>APPROVED MFRS</u>
Butt Hinge	McKinney	Bommer
Continuous Hinge	McKinney	
Keying System	Sargent	As Specified
Lockset	Sargent (10line lever)	As Specified
Exit Device	Sargent (8000 Series)	As Specified
Closer	Sargent (#351)	As Specified
Push/Pull/KP	McKinney	Trimco
Flush bolt	McKinney	Trimco
Door Control	McKinney	Trimco
O.H. Stop	Sargent	Rixon
Door Stop	McKinney	Trimco
Thresh/Seal	McKinney	Pemko
AntiVandal Pull	Sargent	McKinney
Cylinder	Sargent	As Specified

Section **08710** Door Hardware:
Locksets shall be Sargent 8200 Series x LNL trim

DIVISION 9- FINISHES

Section 09250	Gypsum Wallboard System (smooth wall finish, Level 5)
Section 09300	Ceramic Tile: DAL Tile
Section 09300	Grout: Epoxy grout (typical for floors and walls)
Section 09680	Carpet: Mohawk "Supertron", Tarkett – Style Aftermath II 03026 Powerbond Cushion RS and Abresive Action 02578 Powerbond Cushion VCT: Armstrong Excelon 6 coats wax Plank flooring - Tarkett Sheet Vinyl: Armstrong, Tarkett – ADAPTT Luxury vinyl tile and I.D. LATITUDE Luxury vinyl tile Thresholds: Rubber transition carpet to VCT strip

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS

Attachment A

5/6/2021

Section **09900** Paint: Dunn Edwards - Semi-Gloss 2406 Fortis 350 (Evershield (EVSH-50) Finish (Supreme quality) Labor only contractors - District supplied paint. BASF TVF – TRAC French gray (Non-Skid) PPG

DIVISION 10- SPECIALTIES

Section **10100** White Marker Boards: Tri Best Magnetic White Marker Boards with map rail and mounting clips. (Brushed aluminum frame finish). Sliding marker boards to be 5/8" thick, min, top mounted, 1 1/2" deep top track. Walk-in refrigerator/freezer temp, to be monitored through security system.

Section **10155** Toilet Partitions: Solid Plastic Partitions with stainless steel hardware, hinges, strikes, keepers and pins for partitions and square drive set bolts. Pilaster shoes with plastic anchors. Floor and ceiling mounted.

Section **10800** Liquid soap dispenser: Stockhausen, Inc. Stock #30290
Toilet paper dispenser (children): 80300Baywest 3-Roll
Paper Towel dispenser: 86500 Baywest Handsfree
Mirror with shelf 18" x 48" (surface mounted): Bobrick B1656 and 1848
Stainless steel grab bar (36", 48" long): New
Toilet paper holder (Staff): 80200 side by side roll
Toilet Seat Dispenser (Staff): Bobrick B-221
Hand dryer: ASI 0197, not to be mounted on wall demising classroom.
Mirrors 165 1830 without shelf, 1656 1836 w/shelf. 18" Y 30"

DIVISION 12 – FURNISHINGS

Section **12512** Window Blinds:

Typical Classroom Window Blinds: Ray EV Inc., Vertical Louver Blinds-3 1/2 wide Plastic
Louvers - color to be suggested by Architect. To be used only if sliding MKRBDS do not cover windows.

DIVISION 13 - SPECIAL CONSTRUCTION

Section **13700** Security Access & Surveillance; DMP Security Systems

Security Cameras: Wisenet P – PNF – 9010R

Section **13850** Fire Alarm System: Notifier Fire Alarm System

DIVISION 15-MECHANICAL

Section **15100** New air Conditioning Units: Trane XL 1600with the "Economizer Option"

Section **15400** New Thermostats: Totaline Model No. P374-2100

Section **15400** Gas/Electric Water Heaters: America Standard

Section **15920** EMS – ALC

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS

Attachment A

5/6/2021

Section 15400 - FAUCETS

Kitchen: Chicago Faucets Company 445-DJ13
Lounge Kitchen: Chicago Faucets Company 1100
Pantry: Chicago Faucets Company 350/50CT-E3 (hot and cold)
Lav. Sinks: Chicago Faucets Company 333-669M.V.P./802A-669
Drinking Fountain- Chicago Faucets Company 748--669
Slop Sink: Chicago Faucets Company 305
Mop sink:897 RCF
All-purpose Sink: 540

Section 15400

Flush Valves: Sloan (No Optima)
Closet Flushometers: 11 IDA (1.6 Gal)
Urinal Flushometers: 186-IADA (1.0 Gal)

Section 15400

Section 15400

Clean outs: (For Main) Two-way cast iron every 100 ft.
Toilets and Urinals: Kohler 4991-ET-O
Bardon Accuflush
Top Spud- ADA – Urinal
Watersense 0.125-0.5GP FLO.5 – 19.LPF Urinal
Urinals toilet free standing-96053-0
Toilet Kohler – K84235- Wall mount
Toilets: Staff: ADA Compliant American Standard: 17" high 1.6 GPF
"Cadet"
Model# 3045.102
Flush Valve: Sloan III
Seat: Church #9500C
Toilets: Elementary: ADA Kohler ADA Model K – 96058-55 Top Spud
Toilet
Model# 2234.015
Flush Valve: Sloan III 1.6 GPF
Seat: Church# BEMIS 1955C
Toilets: Kindergarten: ADA Compliant Kohler 4384-0 Primary Elongated
1.28 GPF (4.8LPF) Kindergarten ADA
"Baby Devcro" # 2282.010
Flush Valve: Sloan III
Seat: Church #1580C
Kohler Elongated 1.28 GPE (4.8 LPD) Model 4384-0
Standard Toilet: Kohler 96053-0 Elongated bowl top spud. Watersense
toilet 1.1-128 GPF (Regular Toilet)
Section 15400 Provide Access Panel with water shut off valve in every bathroom
Section 15400 Provide Stainless Steel Hardware
Section 15400 Provide Acorn Stainless Steel Drinking Fountains
Section 15400 Provide a Building main water shut off valve for dividing portions of a
large building for Isolation over 10,000 square feet
Section 15700 Allowable Comfort Temperature Range is 69-73 degrees

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS
Attachment A
5/6/2021

DIVISION 16 -ELECTRICAL

Section 16110	If Surface Mounted Raceways: (Wiremold Company #5400)
Section 16509	Recessed night compatible light fixtures shall be LED dimmable - bi-level lighting A-B switching
Section 16740	Phone system: Viop Cisco phones
Section 16770	Public Address System: Raulands – Model name Raulands TCU
Section 16786	Clock and Program Systems: Wired Raulands - TCU
Section 16787	Communications Systems: Raulands - TCU

STANDARD NETWORK EQUIPMENT

Cisco Products	Cisco Switches for all School District Data network infrastructure Minimum 100 MB speed on each port Minimum Gigabit speed backbone (connecting switch to switch) Cisco Main Distribution Frames (MDF) Cisco Intermediate Distribution Frames (IDF) Cisco 3750 series 10/100/1000 switches "SFP 1000 Base Modules" All fiber is multimode terminated with SFP connectors Marquee is – Daktronic controls Boards - Promethean TV's - Smart
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HVAC unit.

Single zone package rooftop heat pump. All HVAC equipment no belts all direct drive.

Gasketed filter holders

We would like to explore possibility of having 100 percent outside air with heat wheels.

Exhaust fans

All exhaust fans direct drive roof top this means no in ceiling units.

HVAC unit control thermostat

Venstar 4900 on skyport

Extreme Products:

Access-to core:

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS
Attachment A
5/6/2021

Extreme XOS Summit Series x460-16mp-32p

Switch will need to provide POE++, 2.5 Multirate, and LRM capable SFP+ ports

Other Access Switches:

Extreme XOS Summit Series x460-48p-10G4

Switch will need to provide POE++ and 10GB backplane speeds

Core Switch:

Extreme ONIE Summit Series x465-24XE

Switch will need to be able to route using OSPF and EIGRP and must be SDP+ LRM 10GB capable

SFPs (access):

SFP+ SMF 10km link, LC Connector, 10GB

Ruckus Wireless Products:

Classrooms: Ruckus R510 wireless Access Points

Non-classroom (interior): Ruckus R750 wireless Access Points

External: Ruckus T300 wireless Access Points

Fiber Specs:

Fiber is expected to conform to Single Mode-Short Range specs that would accommodate LRM SFPs

Ethernet:

Ethernet should be Cat6a

Kitchen equipment

Reach in freezers and refrigerators

Hoshizaki or Norlake

OXNARD SCHOOL DISTRICT PREFERRED STANDARDS
Attachment A
5/6/2021

Milk boxes

Delfield

Walk in freezers

Are to have individual condensers

Can openers

Edlund 270

Custodial Sundries:

Pacific Blue Ultra Manual Soap and Sanitizer Dispenser: Reference guide: 53057, 53058, 53060, 53057P, 53058P.

Pacific Blue Ultra Mechanical Towel Dispenser: Reference guide 59589.

Compact Vertical 2-Roll Tissue Dispenser: Reference guide: 56767A, 56790A, 56782, 56782KB, 56790AKB.



DOOR HARDWARE STANDARD

Attachment A1

Attention: Architects, Design Professionals, Hardware Specifiers, Contractors, Project Managers and other concerned parties: Oxnard School District has standardized on the following door & hardware products for use in Specification Section 08710, for new construction, in renovation and tenant improvement work:

Key System: Schlage: Use Schlage Patent Protected Everest 29T Key way all new construction or as directed by District Locksmith. Use Key-in-Lever or Non-Interchangeable Core type cylinders. District uses a Schlage factory registered key system.

Sargent key system is being phased out. Use Sargent Q.1 lly at projects when directed by District Locksmith, otherwise use Schlage Everest 29T. Cylinders should be Non-IC Core, conventional type cylinders or as directed by Locksmith.

Lockset: Mortise: Schlage L9000 06A/06N series for new construction and existing mortise lock applications. Cylindrical: Schlage ND RHO series. Specify at retro fit cylindrical doors and portables, otherwise use Schlage L9000 locks. Verify with District Locksmith if Schlage or Sargent cylinders will be used per project.

Lock Functions: Office-Schlage L9456 w/ thumb turn, or Schlage ND50 interior, ND9 l exterior, or directed by district Classroom Mortise: Schlage L9071/L9077 use lock/unlock indicator when available. Verify use of anti-vandal pull per project as directed by District Locksmith.
Classroom Cylindrical: Schlage ND95 specify XN l 2-035 with indicator rose.
Storeroom, Custodial, Mech/Elec Rms: Mortise Locks: Schlage L9080. Cylindrical: ND96

Access Control: Schlage CO200/220 Series. Use as directed by District locksmiths for access control applications. Use PRK readers.

Cabinet Locks Padlocks:

Cabinet Door Locks: Corbin 0737 x 2540 Strike. Drawers: Corbin 0738 x 2540 Strike. Specify in each classroom Padlocks: Master Padlock Series. Verify with District Locksmith.

Exit Devices: Von Duprin AX98 series. Avoid using vertical rod devices, use keyed mullion instead. When used, specify surface vertical rod. Use pull handle type trim on exterior applications. Specify hex key dogging at non-fire rated doors. Use AX98-2 dbl cyl function at rated doors. Use pull handle on exterior applications. Avoid narrow stile doors. When necessary use AX35 Series for narrow stile doors.

Mullions: Von Duprin. Specify keyed mullions. Provide a storage bracket kit to safely store mullion when removed. Avoid specifying vertical rods, use keyed mullion instead.

Surface Closers & Auto Operator:

LCN 4040XP. Use EDA extra duty forged arms at out swinging classrooms and other high demand applications. Consult with District where hold open closers to be specified. Floor Closers: Remove. Do not specify. Use 4040XP.

Automatic Operators: LCN Series as required.

Oxnard School District, 1055 S. "A" Street, Oxnard, CA 93030
Office (805) 385-1514, Fax (805) 486-5848

4/30/2021

Mag Hold-open: LCN: Specify SEM series.

Flush Bolts: Ives Series 30-40-50-60. Use LBB when applicable.

Pivots: Ives 7200 series. For 3/4" offset use 7215 series minimum.

Hinges: Continuous Hinge: Ives 700 Stainless Series. Specify at classroom, exterior and at high traffic doors.
Butt Hinges: Approved Mfrs: Ives. Use concealed bearing heavy weight hinges. Out swinging exterior doors to use stainless steel hinges with NRP and security studs. District prefers continuous hges on clsrn, & high traffic doors.

Overhead Stop: Glynn Johnson 90 series and J 00 series. Use only where floor /wall stops are inadvisable.

Stops/holders & Wall Stops:

Wall Stops: Ives. Exterior: Use FS 18 type bumper for non-hold open doors, FS40 type for hold open

Interior: Ives. Use Ives type FS44 I, FS438 series

Wall Stops: Ives. Use Lypc WS40 I HD. Use on Interior doors only w/ reinforcement, when used.

Door Pulls, Door Plates & Kickplates:

Ives Pulls and Push plates

Kickplates: Ives 8400 type Series, I 2"H x 2" LOW (I" LDW at non-mullioned pairs),.050 thick, Bevel 4 sides, 630. Anti-Vandal Pulls: Ives VR900 series,

Door Seals: Approved Mfrs., National Guard Products. Use NGP 700 type HD seals. Pemko, Zero. No adhesive seals.

Hollow Metal Doors & Frames:

Exterior: Steelcraft "L" series I 6ga honeycomb core or "S" or "A" series I 6ga tubular for full glass, galvanized, with galvanized 14ga frames. Stile & rail doors use only wide stile doors.

Interior: Steelcraft "L" series honeycomb core, or "S" or "A" series for full glass, J 8ga w/ 16ga frames. Use knockdown frames at interiors. Stile & rail doors use only wide stile doors.

Installation Notes: The use of tek screws for door hardware installation is prohibited. The preferred method of door hardware installation onto metal doors is the drill and tap method.

The Oxnard School District uses Al legion as its consultant for doors and door hardware. The OSD prefers and recommends contacting **Allegion** to specify all door hardware and doors for all District projects. There is no fee for this service. Specification contacts with Allegion are Marc Schwartz, AHC, (626-390-0605) or Mr. Chris Clark (626-390-0599). The District is not prepared to accommodate the adoption of an additional District Hardware Standard. The hardware standard now in place has been approved and serves the District extremely well.

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Disclosure of Collective Bargaining Agreement with OEA (Quinto)

In accordance with AB 1200, AB 2756 and Government Code 3547.5, the attached Disclosure of Collective Bargaining Agreement is being provided to the Ventura County Office of Education, regarding the cost projections and fiscal impact of the agreement with OEA that was presented to the Board on March 17, 2021.

While it is standard procedure to submit the Disclosure of Collective Bargaining Agreement to the Ventura County Office of Education for review and approval prior to the Board approval of any collective bargaining agreement or settlement that has a financial impact, in this case we are submitting the Disclosure subsequent to Board approval as the tentative agreement included only “off-schedule” one-time payments.

The cost projections for the agreement with OEA are presented herewith for the Board’s information, certifying that the terms of the agreement will allow the district to meet its financial obligations and remain fiscally solvent.

FISCAL IMPACT:

\$1,674,734.00 – one-time to be paid with ESSER II funds.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees accept the “Disclosure of Collective Bargaining Agreement” form for OEA as presented.

ADDITIONAL MATERIALS:

Attached: [Disclosure of Collective Bargaining Agreement with OEA \(5 pages\)](#)

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200, AB 2756 and G.C. 3547.5

School District: Oxnard Elementary School District

Name of Bargaining Unit: Oxnard Educators Association (OEA)

The proposed agreement covers the period: Employee Type:
 Beginning: 7/1/2020 Certificated:
 Ending: 6/30/2021 Classified:

The proposed agreement will be acted upon by the Governing Board at its meeting on: 3/17/2021

A. Proposed Change in Compensation:

#	Compensation	Cost Prior To Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 2020-21	For Multi-year Agreements	
			Year 2 2021-22	Year 3 2022-23	
1.	Salary Schedule - Increase/(Decrease)	\$ 64,606,333	\$ 0	\$ 0	\$ 0
			0.00%	0.00%	0.00%
2.	Step and Column - Increase/(Decrease) due to movement plus any changes due to settlement.		\$ 0	\$ 0	\$ 0
			0.00%	0.00%	0.00%
3.	Other Compensation - Increase/(Decrease) (Stipends, Bonuses, Etc)		\$ 1,241,450	\$ 0	\$ 0
			1.92%	0.00%	0.00%
4.	Statutory Benefits - Increase/(Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 25,956,229	\$ 433,284	\$ 0	\$ 0
			1.67%	0.00%	0.00%
5.	Health/Welfare Benefits - Increase/(Decrease)	\$ 9,845,538	\$ 0	\$ 0	\$ 0
			0.00%	0.00%	0.00%
6.	Total Compensation - Increase/(Decrease) (Total Lines 1-5)	\$ 100,408,100	\$ 1,674,734	\$	\$
			1.67%	%	%
7.	Total Number (FTE) of Represented Employees	# 743	# 743	# 743	# 743
8.	Total Compensation Cost for Average Employee Increase/(Decrease) (Line 6/Line 7)	\$ 135,096	\$ 2,253	\$	\$
			1.67%	%	%
9a.	Certificated Teacher's Salary (Excluding Benefits)				
	-Minimum Daily Rate	\$ 267.06	\$	\$	\$
			%	%	%
	-Maximum Daily Rate	\$ 567.95	\$	\$	\$
			%	%	%
	-Substitute Daily Rate	\$ 121	\$	\$	\$
			%	%	%
9b.	- Annual Cost Health/Welfare Benefit amount per FTE	\$ 18,117.82	\$	\$	\$
	- District Cost Annual H&W Benefit amount per FTE	\$ 15,890.53	\$	\$	\$
	- Current Negotiated H&W Cap amount per FTE	\$ 15,890.53	\$	\$	\$

Please include comments and explanations as necessary:
 District and OEA negotiated a 2% off schedule one time stipend based on the Certificated Non-Management Salary Schedule for full time bargaining unit members and a \$200 one time stipend for ISP Teachers, in exchange for conducting any required COVID-19 testing outside of the unit members work hours.

Disclosure of Collective Bargaining Agreement
School District: Oxnard Elementary School District

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development, teacher prep time, etc.):

N/A

C. What are the specific impacts on instructional and support programs to accommodate the settlement? (Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.):

N/A

D. What contingency language is included in the proposed agreement? (reopeners, etc.):

N/A

E. Will this agreement create, increase, or decrease deficit financing in the current or future years?

N/A

F. Source of Funding for the Proposed Agreement:

1. Current Year:

ESSER II Funds - Resource 3212

2. How will the ongoing cost of the proposed agreement be funded in future years?

N/A

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations):

N/A

Disclosure of Collective Bargaining Agreement
 School District: Oxnard Elementary School District

	(Col. 1) Latest Board Approved Budget Before Settlement As of 3/15/2021	(Col. 2) Adjustment as a Result of Settlement *	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Col. 1+2+3)
REVENUES				
LCFF Revenues (8010-8099)	167,424,172	0	0	167,424,172
Remaining Revenues (8100-8799)	56,214,563	0	0	56,214,563
TOTAL REVENUES	223,638,735	0	0	223,638,735
EXPENDITURES				
1000 Certificated Salaries	87,683,535	1,241,450	0	88,924,985
2000 Classified Salaries	28,647,238	0	0	28,647,238
3000 Employees' Benefits	44,499,479	433,284	0	44,932,763
4000 Books and Supplies	25,802,602	0	0	25,802,602
5000 Services and Operating Expenses	31,012,049	0	0	31,012,049
6000 Capital Outlay	1,007,435	0	0	1,007,435
7100-7499 Other	2,240,373	0	0	2,240,373
TOTAL EXPENDITURES	220,892,711	1,674,734	0	222,567,445
OPERATING SURPLUS (DEFICIT)	2,746,024	(1,674,734)	0	1,071,290
OTHER SOURCES AND TRANSFERS IN	0	0	0	0
OTHER USES AND TRANSFERS OUT	1,000,000	0	0	1,000,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	1,746,024	(1,674,734)	0	71,290
BEGINNING BALANCE	17,539,223	0	0	17,539,223
CURRENT YEAR ENDING BALANCE	19,285,247	(1,674,734)	0	17,610,513
COMPONENTS OF ENDING BALANCE				
Non-spendable (9711-9719)	120,000	0	0	120,000
Restricted (9740)	4,587,013	(1,674,734)	0	2,912,279
Committed (9750 / 9760)	0	0	0	0
Assigned (9780)	6,928,850	0	0	6,928,850
Reserve for Economic Uncertainties (9789)	6,656,782	50,242	0	6,707,024
Unappropriated Amounts (9790)	992,602	(50,242)	0	942,360

* If the total amount of the Adjustment in Column 2 does not agree with the amount of the Total Compensation Increase on Page 1, Section A, Line 6, please explain the variance below.

Please include comments and explanations as necessary:

The latest Board-approved budget before settlement is the Second Interim budget. At the time of Second Interim, we did not have information on the anticipated ESSER II revenue. According to the CDE ESSER II Preliminary Eligibility dated April 2021, Oxnard SD will receive an estimated \$14,017,341 in ESSER II revenue in FY 2020-21.

Disclosure of Collective Bargaining Agreement
 School District: Oxnard Elementary School District

	Multi-Year Projections		
	(Col. 1) 2020-21 Budget after impact of Settlement (From page 3)	(Col. 2) Budget Year 1 2021-22	(Col. 3) Budget Year 2 2022-23
REVENUES			
LCFF Revenues (8010-8099)	167,424,172	176,099,645	168,618,755
Remaining Revenues (8100-8799)	56,214,563	32,258,871	32,300,731
TOTAL REVENUES	223,638,735	208,358,516	200,919,486
EXPENDITURES			
1000 Certificated Salaries	88,924,985	86,365,378	86,564,659
2000 Classified Salaries	28,647,238	28,719,682	29,150,477
3000 Employees' Benefits	44,932,763	44,518,541	46,430,771
4000 Books and Supplies	25,802,602	15,551,091	15,728,133
5000 Services and Operating Expenses	31,012,049	27,828,697	28,121,883
6000 Capital Outlay	1,007,435	165,000	165,000
7100-7499 Other	2,240,373	2,240,373	(4,759,627)
TOTAL EXPENDITURES	222,567,445	205,388,762	201,401,296
OPERATING SURPLUS (DEFICIT)	1,071,290	2,969,754	(481,810)
OTHER SOURCES AND TRANSFERS IN	0	0	0
OTHER USES AND TRANSFERS OUT	1,000,000	300,000	300,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	71,290	2,669,754	(781,810)
BEGINNING BALANCE	17,539,223	17,610,513	20,280,267
CURRENT YEAR ENDING BALANCE	17,610,513	20,280,267	19,498,457
COMPONENTS OF ENDING BALANCE			
Non-spendable (9711-9719)	120,000	120,000	120,000
Restricted (9740)	2,912,279	0	0
Committed (9750 / 9760)	0	0	0
Assigned (9780)	6,928,850	13,997,677	13,125,491
Reserve for Economic Uncertainties (9789)	6,707,024	6,170,663	6,261,039
Unappropriated Amounts (9790)	942,360	(8,073)	(8,073)

Multi-Year Projections Assumptions:
 The figures above are based on the Second Interim budget and Second Interim MYP, and do not include anticipated ESSER II revenue of \$14,017,341 in FY 2020-21. Assumptions are as of the Second Interim and the SSC Dartboard for the 2021-22 January Governor's Budget proposal.

G. Impact of Proposed Agreement on Current Year Unrestricted Reserves

(amounts from page 4)

1. State Reserve Standard

	2020-21	2021-22	2022-23
a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 223,567,445	\$ 205,688,762	\$ 201,701,296
b. State Standard Minimum Reserve Percentage for this District	3%	3%	3%
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$67,000 for a district with less than 1,001 ADA)	\$ 6,707,023	\$ 6,170,663	\$ 6,051,039

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

	2020-21	2021-22	2022-23
a. General Fund Budgeted <u>Unrestricted</u> Reserve for Economic Uncertainties	\$ 6,707,024	\$ 6,170,663	\$ 6,261,039
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$ 942,360	\$ -8,073	\$ -8,073
c. Special Reserve Fund (17) Budgeted Reserve for Economic Uncertainties	\$ 0	\$ 0	\$ 0
d. Special Reserve Fund (17) Budgeted Unappropriated Amount	\$ 0	\$ 0	\$ 0
e. Total District Budgeted Unrestricted Reserves	\$ 7,649,384	\$ 6,162,590	\$ 6,252,966

3. Do Unrestricted reserves meet the state standard minimum reserve amount?

Yes

No

H. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions in the agreement in accordance with the requirements of AB1200 and G.C. 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.


 District Superintendent
 (Signature)

Karling Aguilera-Fort
 Printed Name

05/11/2021
 Date


 District Chief Business Official
 (Signature)

Ruth F. Quinto
 Printed Name

05/07/2021
 Date

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Disclosure of Collective Bargaining Agreement with Management and Confidential Employees (Quinto)

In accordance with AB 1200, AB 2756 and Government Code 3547.5, the attached Disclosure of Collective Bargaining Agreement is being provided to the Ventura County Office of Education, regarding the cost projections and fiscal impact of the agreement for Management and Confidential Employees that was presented to the Board on May 5, 2021.

While it is standard procedure to submit the Disclosure of Collective Bargaining Agreement to the Ventura County Office of Education for review and approval prior to the Board approval of any collective bargaining agreement or settlement that has a financial impact, in this case we are submitting the Disclosure subsequent to Board approval as the tentative agreement included only an “off-schedule” one-time payment.

The cost projections for the agreement for Management and Confidential Employees are presented herewith for the Board’s information, certifying that the terms of the agreement will allow the district to meet its financial obligations and remain fiscally solvent.

FISCAL IMPACT:

\$166,838.00 – one-time to be paid with ESSER II funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees accept the “Disclosure of Collective Bargaining Agreement” form for Management and Confidential Employees as presented.

ADDITIONAL MATERIALS:

Attached: [Disclosure of Collective Bargaining Agreement with Management and Confidential Employees \(5 pages\)](#)

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200, AB 2756 and G.C. 3547.5

School District: Oxnard Elementary School District

Name of Bargaining Unit: Unrepresented Management and Confidential Employees

The proposed agreement covers the period:
 Beginning: 7/1/2020
 Ending: 6/30/2021

Employee Type:
 Certificated: x
 Classified: x

The proposed agreement will be acted upon by the Governing Board
 at its meeting on: 5/5/2021

A. Proposed Change in Compensation:

Compensation	Cost Prior To Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year 2020-21	For Multi-year Agreements	
			Year 2 2021-22	Year 3 2022-23
1. Salary Schedule - Increase/(Decrease)	\$ 7,908,784	\$ 0	\$ 0	\$ 0
		0.00%	0.00%	0.00%
2. Step and Column - Increase/(Decrease) due to movement plus any changes due to settlement.		\$ 0	\$ 0	\$ 0
		0.00%	0.00%	0.00%
3. Other Compensation - Increase/(Decrease) (Stipends, Bonuses, Etc)		\$ 158,852	\$ 0	\$ 0
		2.01%	0.00%	0.00%
4. Statutory Benefits - Increase/(Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 1,665,079	\$ 7,986	\$ 0	\$ 0
		0.48%	0.00%	0.00%
5. Health/Welfare Benefits - Increase/(Decrease)	\$ 580,006	\$ 0	\$ 0	\$ 0
		0.00%	0.00%	0.00%
6. Total Compensation - Increase/(Decrease) (Total Lines 1-5)	\$ 10,153,868	\$ 166,838	\$	\$
		1.64%	%	%
7. Total Number (FTE) of Represented Employees	# 74	# 74	# 74	# 74
8. Total Compensation Cost for Average Employee Increase/(Decrease) (Line 6/Line 7)	\$ 137,214	\$ 2,255	\$	\$
		1.64%	%	%
9a. Certificated Teacher's Salary (Excluding Benefits)				
-Minimum Daily Rate	\$ 267.06	\$	\$	\$
		%	%	%
-Maximum Daily Rate	\$ 567.95	\$	\$	\$
		%	%	%
-Substitute Daily Rate	\$ 121	\$	\$	\$
		%	%	%
9b. - Annual Cost Health/Welfare Benefit amount per FTE	\$ 18,117.82	\$	\$	\$
- District Cost Annual H&W Benefit amount per FTE	\$ 15,890.53	\$	\$	\$
- Current Negotiated H&W Cap amount per FTE	\$ 15,890.53	\$	\$	\$

Please include comments and explanations as necessary:

District granted a 2% off schedule one time stipend based on the Certificated Management, Classified Management, and Confidential Salary Schedule, in exchange for conducting any required COVID-19 testing outside of regular work hours.

Disclosure of Collective Bargaining Agreement
School District: Oxnard Elementary School District

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development, teacher prep time, etc.):
N/A

C. What are the specific impacts on instructional and support programs to accommodate the settlement? (Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.):
N/A

D. What contingency language is included in the proposed agreement? (reopeners, etc.):
N/A

E. Will this agreement create, increase, or decrease deficit financing in the current or future years?
N/A

F. Source of Funding for the Proposed Agreement:

1. Current Year:
ESSER II Funds - Resource 3212

2. How will the ongoing cost of the proposed agreement be funded in future years?
N/A

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations):
N/A

Disclosure of Collective Bargaining Agreement
 School District: Oxnard Elementary School District

	(Col. 1) Latest Board Approved Budget Before Settlement As of 3/15/2021	(Col. 2) Adjustment as a Result of Settlement *	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Col. 1+2+3)
REVENUES				
LCFF Revenues (8010-8099)	167,424,172	0	0	167,424,172
Remaining Revenues (8100-8799)	56,214,563	0	0	56,214,563
TOTAL REVENUES	223,638,735	0	0	223,638,735
EXPENDITURES				
1000 Certificated Salaries	87,683,535	158,852	1,241,450	89,083,837
2000 Classified Salaries	28,647,238	0	0	28,647,238
3000 Employees' Benefits	44,499,479	7,986	433,284	44,940,749
4000 Books and Supplies	25,802,602	0	0	25,802,602
5000 Services and Operating Expenses	31,012,049	0	0	31,012,049
6000 Capital Outlay	1,007,435	0	0	1,007,435
7100-7499 Other	2,240,373	0	0	2,240,373
TOTAL EXPENDITURES	220,892,711	166,838	1,674,734	222,734,283
OPERATING SURPLUS (DEFICIT)	2,746,024	(166,838)	(1,674,734)	904,452
OTHER SOURCES AND TRANSFERS IN	0	0	0	0
OTHER USES AND TRANSFERS OUT	1,000,000	0	0	1,000,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	1,746,024	(166,838)	(1,674,734)	(95,548)
BEGINNING BALANCE	17,539,223	0	0	17,539,223
CURRENT YEAR ENDING BALANCE	19,285,247	(166,838)	(1,674,734)	17,443,675
COMPONENTS OF ENDING BALANCE				
Non-spendable (9711-9719)	120,000	0	0	120,000
Restricted (9740)	4,587,013	(166,838)	(1,674,734)	2,745,441
Committed (9750 / 9760)	0	0	0	0
Assigned (9780)	6,928,850	0	0	6,928,850
Reserve for Economic Uncertainties (9789)	6,656,782	5,005	50,242	6,712,029
Unappropriated Amounts (9790)	992,602	(5,005)	(50,242)	937,355

* If the total amount of the Adjustment in Column 2 does not agree with the amount of the Total Compensation Increase on Page 1, Section A, Line 6, please explain the variance below.

Please include comments and explanations as necessary:

The latest Board-approved budget before settlement is the Second Interim budget. At the time of Second Interim, we did not have information on the anticipated ESSER II revenue. According to the CDE ESSER II Preliminary Eligibility dated April 2021, Oxnard SD will receive an estimated \$14,017,341 in ESSER II revenue in FY 2020-21.

Other Revisions represent the result of the OEA settlement for Certificated Teachers.

Disclosure of Collective Bargaining Agreement
 School District: Oxnard Elementary School District

Multi-Year Projections

	(Col. 1) 2020-21 Budget after impact of Settlement (From page 3)	(Col. 2) Budget Year 1 2021-22	(Col. 3) Budget Year 2 2022-23
REVENUES			
LCFF Revenues (8010-8099)	167,424,172	176,099,645	168,618,755
Remaining Revenues (8100-8799)	56,214,563	32,258,871	32,300,731
TOTAL REVENUES	223,638,735	208,358,516	200,919,486
EXPENDITURES			
1000 Certificated Salaries	89,083,837	86,365,378	86,564,659
2000 Classified Salaries	28,647,238	28,719,682	29,150,477
3000 Employees' Benefits	44,940,749	44,518,541	46,430,771
4000 Books and Supplies	25,802,602	15,551,091	15,728,133
5000 Services and Operating Expenses	31,012,049	27,828,697	28,121,883
6000 Capital Outlay	1,007,435	165,000	165,000
7100-7499 Other	2,240,373	2,240,373	(4,759,627)
TOTAL EXPENDITURES	222,734,283	205,388,762	201,401,296
OPERATING SURPLUS (DEFICIT)	904,452	2,969,754	(481,810)
OTHER SOURCES AND TRANSFERS IN	0	0	0
OTHER USES AND TRANSFERS OUT	1,000,000	300,000	300,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(95,548)	2,669,754	(781,810)
BEGINNING BALANCE	17,539,223	17,443,675	20,113,429
CURRENT YEAR ENDING BALANCE	17,443,675	20,113,429	19,331,619
COMPONENTS OF ENDING BALANCE			
Non-spendable (9711-9719)	120,000	120,000	120,000
Restricted (9740)	2,745,441	0	0
Committed (9750 / 9760)	0	0	0
Assigned (9780)	6,928,850	13,997,677	13,125,491
Reserve for Economic Uncertainties (9789)	6,712,029	6,170,663	6,261,039
Unappropriated Amounts (9790)	937,355	(174,911)	(174,911)

Multi-Year Projections Assumptions:

The figures above are based on the Second Interim budget and Second Interim MYP, and do not include anticipated ESSER II revenue of \$14,017,341 in FY 2020-21. Assumptions are as of the Second Interim and the SSC Dartboard for the 2021-22 January Governor's Budget proposal.

Disclosure of Collective Bargaining Agreement
 School District: Oxnard Elementary School District

G. Impact of Proposed Agreement on Current Year Unrestricted Reserves

(amounts from page 4)

1. State Reserve Standard

	2020-21	2021-22	2022-23
a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 223,734,283	\$ 205,688,762	\$ 201,701,296
b. State Standard Minimum Reserve Percentage for this District	3%	3%	3%
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$67,000 for a district with less than 1,001 ADA)	\$ 6,712,028	\$ 6,170,663	\$ 6,051,039

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

	2020-21	2021-22	2022-23
a. General Fund Budgeted Unrestricted Reserve for Economic Uncertainties	\$ 6,712,029	\$ 6,170,663	\$ 6,261,039
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$ 937,355	\$ -174,911	\$ -174,911
c. Special Reserve Fund (17) Budgeted Reserve for Economic Uncertainties	\$ 0	\$ 0	\$ 0
d. Special Reserve Fund (17) Budgeted Unappropriated Amount	\$ 0	\$ 0	\$ 0
e. Total District Budgeted Unrestricted Reserves	\$ 7,649,384	\$ 5,995,752	\$ 6,086,128

3. Do Unrestricted reserves meet the state standard minimum reserve amount?

Yes


No

Explanation: The figures above do not reflect the planned increase in reserve amounts due to planned shifts of expenditures from Unrestricted to Restricted in all three fiscal years.

H. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions in the agreement in accordance with the requirements of AB1200 and G.C. 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.


 District Superintendent
 (Signature)

Karling Aquilera-Fort
 Printed Name

5/11/2021
 Date


 District Chief Business Official
 (Signature)

Ruth F. Quinto
 Printed Name

05/07/2021
 Date

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Enrollment Report (Quinto)

District enrollment as of April 30, 2021 was 15,097. This is 591 less than the same time last year.

FISCAL IMPACT:

None.

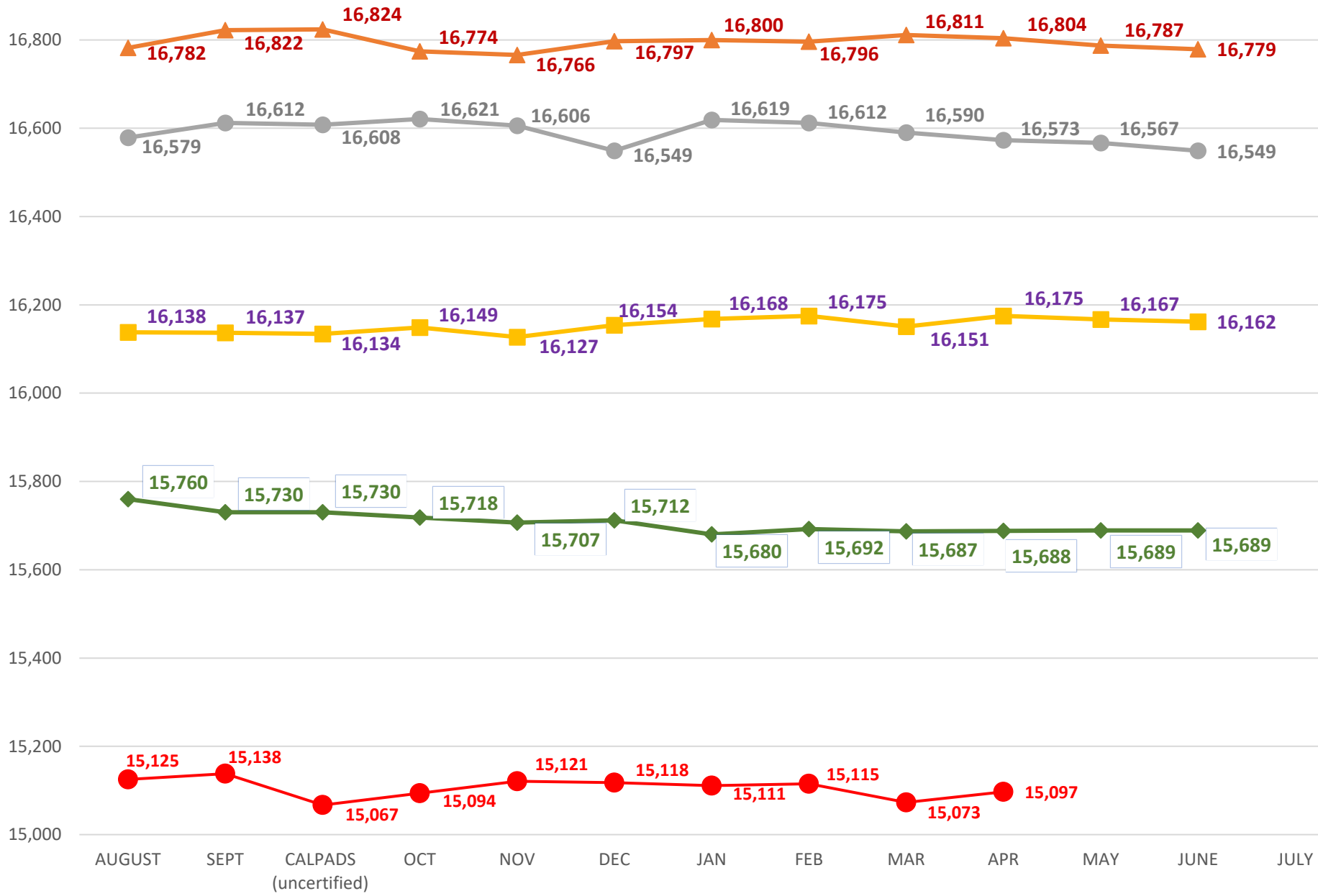
RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

Attached: [Graph-Oxnard School District Enrollment History 2016-17 through 2020-21 Actuals \(1 page\)](#)

Oxnard School District Enrollment History 2016-17 through 2020-21 Actuals



▲ 2016-17 Actual ● 2017-18 Actual ■ 2018-19 Actual ◆ 2019-20 Actual ● 2020-21 Actual

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Purchase Order/Draft Payment Report #20-08 (Quinto/Franz)

The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 4/01/2021 through 5/03/2021 for the 2020-2021 school year, for \$2,034,649.41
2. A listing of Purchase orders issued 4/01/2021 through 5/03/2021 for the 2021-2022 school year, for \$3,000.
3. There are no Draft Payments issued from 4/01/2021 through 5/03/2021, for the 2020-2021 school year.

FISCAL IMPACT:

N/A.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #20-08 as submitted.

ADDITIONAL MATERIALS:

Attached: [Purchase Order/Draft Payment Report #20-08 \(14 Pages\)](#)

Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
NP21-00064	KB Foods Distribution, Inc.	640	stores	130-9320	31,910.40
NP21-00065	Gold Star Foods	640	stores	130-4700	594.96
				130-9320	8,232.18
NP21-00066	Uline	640	stores	130-9320	1,190.02
NP21-00067	Gold Star Foods	640	stores	130-9320	31,987.14
NP21-00068	P And R Paper Supply Co	640	stores	130-9320	5,971.86
NP21-00069	Uline	640	stores	130-9320	6,729.80
NP21-00070	Gold Star Foods	640	stores	130-9320	30,767.90
NP21-00071	Uline	640	stores	130-9320	4,151.50
NP21-00072	Gold Star Foods	640	stores	130-9320	23,591.76
P21-00419	Southern Calif Gas Co	001	UTIL/ NATURAL GAS	010-5510	188,562.50
P21-02888	School Nurse Supply Co	003	MATL/SUP (COVID-19 CARE ROOMS - PANEL DIVIDERS)	010-4300	2,020.64
P21-02889	CN School & Office Sol, Inc Cui Iver-Newlin	650	EQUIP (COVID-19 CARE ROOM - NURSE'S COT)	010-4400	11,023.21
P21-02890	Grainger Inc	042	Materials and Supplies (Instructional)	010-4300	257.02
P21-02891	Best Buy	046	MATL/SUPPLY	010-4300	502.72
P21-02892	APPLE INC EDUCATION	040	MAT/SUPP-INSTRUCTIONAL	010-4300	2,013.85
P21-02893	Best Buy	046	MATL/SUPPLY-INSTRUCTION	010-4300	812.20
P21-02894	Lakeshore Learning Materials	057	Materials and Supplies	010-4300	225.80
P21-02895	DICK BLICK COMPANY BLICK ART M ATERIALS	041	Mat/Supplies Instructional	010-4300	516.95
P21-02896	TRI-COUNTY OFFICE FURNITURE	053	Mat/Supp-Instructional	010-4300	324.55
P21-02897	CDW G	052	MATL/SUPL-Instr	010-4318	316.04
P21-02898	Coast To Coast Computer Prod	041	MATL/SUP - INSTRUCTIONAL	010-4300	5,590.02
P21-02899	Perma Bound Books	053	Mat/Supp-Instructional	010-4200	2,965.29
P21-02900	Petroleum Telcom Inc DBA Telec om	053	Matl-Supp-Instructional	010-4300	6,063.38
P21-02901	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	053	Mat/Supp-Instructional	010-4300	2,785.88
P21-02902	Acorn Paper Products Co	003	Stores Supplies	010-4300	1,081.74
P21-02903	Gopher Sport	066	MATL/SUP-Instructional	010-4300	191.60
P21-02904	Lakeshore Learning Materials	051	Mat/Sup - Instruction	120-4300	189.61
P21-02905	Lakeshore Learning Materials	335	Mat/Sup - Instruction	120-4300	26.22
P21-02906	Perma Bound Books	051	LIBRARY BOOK (Instructional)	010-4200	5,556.52
P21-02907	Amazon Com	630	Materials and Supplies	010-4300	355.05
P21-02908	COUNTY OF VENTURA	630	Conference Fees	010-5200	369.45
P21-02909	Amazon Com	630	Materials and Supplies	010-4300	26.49
P21-02910	Amazon Com	630	Materials and Supplies	010-4300	29.46
P21-02911	Amazon Com	066	MATL/SUP-Instructional	010-4300	438.41
P21-02912	Amazon Com	051	MAT/SUPPLIES (Instructional)	010-4300	419.07
P21-02913	Amazon Com	040	MATL/SUPP-INSTRUCTIONAL	010-4300	1,781.73
P21-02914	Amazon Com	056	CARE Room Supplies	010-4300	219.57
P21-02915	Calif Dept Of Educ Cashier's O ffcie	630	Bond Funds / Fees / Rose Ave	214-6230	20,082.83
P21-02916	Amazon Com	066	MATL/SUP-Instructional	010-4300	454.27

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 14

Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-02917	Amazon Com	335	Mat/Sup - Instruction	120-4300	143.08
P21-02918	Amazon Com	004	MAT/SUP	010-4300	209.69
P21-02919	Amazon Com	056	Hardware Equip for desk adjustment	010-4300	245.60
P21-02921	Amazon Com	056	COVID Markings Spacing	010-4300	128.69
P21-02922	Amazon Com	630	Materials and Supplies	010-4300	259.93
P21-02923	APPLE INC EDUCATION	004	Comp Sup	010-4318	54.57
P21-02924	Brainpop Com LLC	056	online sub/license/app BrainPop ELL	010-5818	1,286.51
P21-02925	Oxnard Chamber Of Commerce	100	Membership	010-5300	840.00
P21-02926	Rochester 100, Inc	066	MATL/SUP-Instructional	010-4300	405.59
P21-02927	Woodburn Press	066	MATL/SUP-Instructional	010-4300	578.00
P21-02928	CN School & Office Sol, Inc Cu lver-Newlin	630	Office Furniture	010-4400	463.96
P21-02929	Jordanos Inc	640	equipment	010-6400	11,544.88
P21-02930	Amazon Com	056	return to school equip	010-4300	129.62
P21-02931	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	010-4300	4,784.25
P21-02932	Amazon Com	630	Materials and Supplies	010-4300	78.59
P21-02933	Amazon Com	630	Materials and Supplies	010-4300	153.42
P21-02934	Amazon Com	100	AMAZON Board Room Table skirt	010-4300	38.15
P21-02935	Magnatag Visible Systems	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	1,674.57
P21-02936	Restaurant Supply, LLC	630	Williams / Equipt / Curren	010-6400	20,968.24
P21-02937	White Cap Industries Inc	630	Materials and Supplies	010-4300	1,307.70
P21-02938	Amazon Com	630	Materials and Supplies	010-4300	37.30
P21-02939	BARNES AND NOBLE BOOKSELLERS, INC.	100	Book Order	010-4200	318.31
P21-02940	Teachers Pay Teachers	042	Materials and Supplies Instructional-RSP	010-4300	33.08
P21-02941	TRI-SIGNAL INTEGRATION, INC.	630	Prof Services	010-5800	42,166.00
P21-02942	CAMFIL USA INC	630	COVID Materials and Supplies	010-4300	26,084.98
P21-02943	Amazon Com	042	Materials and Supplies Instructional-RSP	010-4300	105.96
P21-02944	Office Depot Bus Ser Div	042	Materials and Supplies Instructional- RSP	010-4300	92.44
P21-02945	Amazon Com	051	BOOKS (Instructional)	010-4200	226.34
P21-02946	Office Depot Bus Ser Div	051	MAT/SUPPLIES (Instructional)	010-4300	120.74
P21-02947	Amazon Com	036	matl/sup - instructional	010-4300	64.16
P21-02948	B & H Foto & Electronics Corp	056	sound amplification for promethean boards	010-4300	2,682.95
P21-02949	Ventura Co Sch Self-Funding	610	Covid-19 Safety Inspections	010-5800	3,615.71
P21-02950	CN School & Office Sol, Inc Cu lver-Newlin	650	MATL/SUP (STUDENT DESKS - COVID-19 REPLACEMENT)	010-4300	18,779.20
P21-02951	Ashton Awards Inc Aswell Troph y	650	MTLS/ADULT CLOTH MASKS (COVID-19)	010-4300	10,897.69
P21-02952	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	MAT/SUPL	010-4300	769.12

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Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-02953	Super Duper Inc	380	MAT/SUPL	010-4300	879.24
P21-02954	Sunshine Cottage Sch For Deaf	380	MAT/SUPL	010-4300	54.50
P21-02955	Wiley Publishing, Inc	380	MAT/SUPL	010-4300	620.10
P21-02956	Super Duper Inc	380	MAT/SUPL	010-4300	566.77
P21-02957	Amazon Com	ASES	MATL/SUP	010-4300	283.88
P21-02958	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	MAT/SUPL	010-4300	528.77
P21-02959	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	MAT/SUPL	010-4300	1,093.59
P21-02960	Amazon Com	ASES	MATL/SUP	010-4300	1,266.32
P21-02961	Lakeshore Learning Materials	042	MATL/SUP (Instructional)	010-4300	219.34
P21-02962	Lakeshore Learning Materials	059	Materials & Supplies- Alba	010-4300	148.95
P21-02963	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	057	PBIS- School Safety	010-4300	1,179.90
P21-02964	Lakeshore Learning Materials	057	Materials and Supplies - Title 1	010-4300	3,891.88
P21-02965	Lakeshore Learning Materials	057	Materials and Supplies	010-4300	53.42
P21-02966	ORIENTAL TRADING COMPANY	057	Materials and Supplies	010-4300	184.33
P21-02967	24HOURWRISTBANDS,IMPRINT.C OM	046	MATL/SUPPLY-INSTRUCTION	010-4300	8,571.13
P21-02968	Rochester 100, Inc	057	Materials and Supplies	010-4300	353.97
P21-02969	SCHOOL TECH SUPPLY	046	MATL/SUPPLY-INSTRUCTION	010-4300	2,867.81
P21-02970	Read Naturally, Inc	057	Materials and Supplies	010-4300	1,035.00
P21-02971	Avid Center	055	CONF - Instruction	010-5200	1,700.00
P21-02972	Amazon Com	053	Matl/Supp-Instructional	010-4300	336.59
P21-02973	Amazon Com	053	Matl/Supp- Instructional	010-4300	314.27
P21-02974	Amazon Com	058	MATERIALS & SUPPLIES - INSTRUCTIONAL	010-4300	216.30
P21-02975	Amazon Com	058	MATERIALS & SUPPLIES - INSTRUCTIONAL	010-4300	224.65
P21-02976	Amazon Com	059	Materials & Supplies- Alba & Miller	010-4300	267.80
P21-02977	Amazon Com	059	Books other than Textbooks; Miller	010-4200	81.68
P21-02978	Amazon Com	054	mstl/sup-instructional	010-4300	3,776.47
P21-02979	SCHOLASTIC-MAGAZINES	055	MATL/SUP - Instruction	010-4300	191.40
P21-02980	Amazon Com	038	Matl/supp-instructional	010-4300	357.51
P21-02981	Amazon Com	057	Materials and Supplies	010-4300	1,582.68
P21-02982	Amazon Com	032	Matls/Sup - Instructional	010-4300	53.59
P21-02983	Amazon Com	057	Materials and Supplies	010-4300	114.92
P21-02984	Amazon Com	054	Matl/sup-instructional	010-4300	795.07
P21-02985	Amazon Com	057	Materials and Supplies	010-4300	2,216.94
P21-02986	Atkinson,Andelson,Loya Ruud & Romo	200	SERV	010-4300	6,408.75
P21-02987	CDW G	300	SUBSCRIPTION/Distance Learning	010-5818	8,400.00
P21-02988	Restaurant Supply, LLC	630	Materials and Supplies	010-4400	730.88

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-02989	STORM WATER INSPECTION & MAINT ENANCE SERVICES INC.	630	Prof Services	010-5800	6,287.88
P21-02990	QUINN COMPANY	630	Repairs	010-5632	2,000.00
P21-02991	AMERICOVER INC	630	Materials and Supplies	010-4300	2,768.99
P21-02992	SCHOLASTIC-BOOK CLUBS	057	Materials and Supplies	010-4300	815.67
P21-02993	Amazon Com	052	MATL/SUPL-Admin	010-4300	64.34
P21-02994	Office Depot Bus Ser Div	003	Stores Supplies	010-9320	1,372.69
P21-02995	Southwest School & Office Sup	003	Stores Supplies	010-9320	4,264.98
P21-02996	OFFICE SIGN COMPANY LLC	630	Materials and Supplies	010-4300	2,962.17
P21-02997	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	610	COVID-19 Materials and Supplies	010-4300	1,977.43
P21-02998	Batteries Plus- Camarillo	003	Stores Supplies	010-9320	463.32
P21-02999	Toppers Pizza Place	042	Materials and Supplies (Insentives)	010-4300	1,000.00
P21-03000	McDonald's Restaurant	042	Materials and Supplies (Insentives)	010-4300	500.00
P21-03001	PANERA BREAD COMPANY PANERA LL C	042	Materials and Supplies (Insentives)	010-4300	1,000.00
P21-03002	Subway.	042	Materials and Supplies (Insentives)	010-4300	1,000.00
P21-03003	Amazon Com	052	MATL-SUPL-Instr	010-4300	179.62
P21-03004	Amazon Com	052	MATL/SUPL-Instr	010-4300	568.32
P21-03005	Amazon Com	052	MATL/SUPL-Instruc	010-4300	599.82
P21-03006	Amazon Com	052	MATL/SUPL-Instruc	010-4300	80.20
P21-03007	Amazon Com	052	MATL/SUPL-Instruc	010-4300	341.56
P21-03008	Amazon Com	052	MATL/SUPL-Instruc	010-4300	1,917.17
P21-03009	Staples Direct	052	MATL/SUPL-Instruc	010-4300	345.56
P21-03010	Staples Direct	052	MATL/SUPL-Instruc	010-4300	762.00
P21-03011	DICK BLICK COMPANY BLICK ART MATERIALS	052	MATL/SUPL-Instruc	010-4300	201.01
P21-03012	BARNES AND NOBLE BOOKSELLERS, INC.	052	MATL/SUPL-Instruc	010-4300	99.82
P21-03013	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	435.77
P21-03014	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	SERV	010-5818	661.00
P21-03015	Avid Center	055	CONF - School Administration	010-5200	1,700.00
P21-03016	ATITLAN ENTERPRISES LLC HATHAS PACE	630	COVID Materials and Supplies	010-4300	19,664.45
P21-03017	Ventura Co Office Of Education	046	CONF/INSTRUCTION CSI Grant	010-5200	200.00
P21-03018	Federal Express Corp	004	POSTAGE	010-5901	150.00
P21-03019	Amazon Com	055	MATL/SUP (COVID-19 - DHH STUDENT MASKS)	010-4300	458.54
P21-03020	Learning Without Tears	ERC	Textbooks	010-4100	585.05
P21-03021	Learning Without Tears	ERC	Textbooks	010-4100	1,300.80
P21-03022	Learning Without Tears	ERC	Textbooks	010-4100	585.05
P21-03023	Learning Without Tears	ERC	Textbooks	010-4100	585.05
P21-03024	Learning Without Tears	ERC	Textbooks	010-4100	585.05
P21-03025	Learning Without Tears	ERC	Textbooks	010-4100	1,278.41

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-03026	Learning Without Tears	ERC	Textbooks	010-4100	585.05
P21-03027	Learning Without Tears	ERC	Textbooks	010-4100	585.05
P21-03028	Learning Without Tears	ERC	Textbooks	010-4100	594.91
P21-03029	Ashton Awards Inc Aswell Troph y	300	MATLS/SUP	010-4300	21,727.25
P21-03030	Lakeshore Learning Materials	058	MATERIALS & SUPPLIES - INSTRUCTIONAL	010-4300	217.09
P21-03031	Lakeshore Learning Materials	052	Matl/supl-Instructional	010-4300	1,726.25
P21-03032	Lakeshore Learning Materials	052	MATL/SUPL-Instr	010-4300	540.68
P21-03033	Lakeshore Learning Materials	052	MATL/SUPL-Instructional	010-4300	545.98
P21-03034	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	1,540.06
P21-03035	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	517.72
P21-03036	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	495.25
P21-03037	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	250.16
P21-03038	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4200	689.23
P21-03039	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	587.70
P21-03040	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	542.80
P21-03041	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	329.45
P21-03042	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	497.09
P21-03043	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	196.53
P21-03044	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	538.45
P21-03045	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	490.53
P21-03046	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	6,106.05
P21-03047	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	15,994.72
P21-03048	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	13,445.44
P21-03049	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	14,291.11
P21-03050	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	17,321.26
P21-03051	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	15,634.72
P21-03052	SCHOOL TECH SUPPLY	032	Matls/Sup - Instructional	010-4300	3,457.76
P21-03053	Amazon Com	040	MATL/SUPP-INSTRUCTIONAL	010-4300	1,088.06
P21-03054	Lowe's	051	Mat/Sup - Instruction	120-4300	134.89
P21-03055	Lowe's	630	Equipment	010-4400	1,348.20
P21-03056	Office Depot Bus Ser Div	003	MTLS	010-4300	58.97
P21-03057	Lowe's	036	matl/sup - instructional	010-4400	1,469.99
P21-03058	Staples Direct	032	Matls/Sup - Instructional	010-4300	1,465.04
P21-03059	Gopher Sport	650	Hand Sanit.Stations/ COVID-19	010-4300	12,126.20
P21-03060	Grainger Inc	003	Stores Supplies	010-9320	439.35
P21-03061	Amazon Com	066	MATL/SUP-Instructional	010-4300	225.30
P21-03062	Ashton Awards Inc Aswell Troph y	650	MATL/SUPL	010-4300	144.45
P21-03063	CAST, Inc.	300	CONF	010-5200	19,800.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-03064	Sinclair Sanitary Supply Inc	003	Stores Supplies	010-9320	3,231.62
P21-03065	Veritiv Operating Company	003	Stores Supplies	010-9320	4,895.77
P21-03066	Wiley Publishing, Inc	ASES	BOOKS	010-4200	3,715.04
P21-03067	Grainger Inc	630	COVID Materials and Supplies	010-4300	1,457.40
P21-03068	Uline	630	Electrical Materials and Supplies	010-4321	386.26
P21-03069	Lowe's	046	MATL/SUPPLY-INSTRUCTION	010-4300	1,018.07
P21-03070	Amazon Com	042	Materials and Supplies	010-4300	324.47
P21-03071	Tremco Incorporated	630	Def Maint / Roof Materials & Supplies / Frank	140-4300	28,592.75
P21-03072	Staples Direct	335	Mat/Sup - Instruction	120-4300	458.72
P21-03073	Houghton Mifflin Harcourt	ERC	Digital Subscription	010-5818	111,572.48
P21-03074	Perma Bound Books	066	BKS (OTHER THAN TXBKS) -Instructional	010-4200	12,792.91
P21-03075	CABE	041	Confr - Teachers	010-5200	1,350.00
P21-03076	Hand2mind	ASES	MTRL/SUPL	010-4300	45,519.01
P21-03077	ACSA/FEA	610	ACSA Membership/Dues-Rubin	010-5300	300.42
P21-03078	Hand2mind	040	MTLS-LPSBG (MATH/PRATER)	010-4300	1,333.93
P21-03079	Hand2mind	300	MTLS-LPSBG (MATH/PRATER)	010-4300	333.49
P21-03080	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	21,139.29
P21-03081	Learning Without Tears	057	Materials and Supplies	010-4300	250.45
P21-03082	SCHOLASTIC-STORE ONLINE	052	MATL/SUPL-INTST	010-4200	653.41
P21-03083	OJAI RAPTOR CENTER	051	T1/SERV	010-5800	165.00
P21-03084	Tremco Incorporated	630	Def Maint / Roof Materials & Supplies / Fremont	140-4300	55,244.20
P21-03085	Amazon Com	050	Materials & Supplies-Inst	010-4300	635.34
P21-03086	Teachers Pay Teachers	052	ONL SUB/LIC/APPS-Instr	010-5818	10.50
P21-03087	Superior Sanitary Supplies	050	Materials & Supplies-Ad,om	010-4300	229.43
P21-03088	GREENWOOD PUBLISHING GROUP LLC HEINEMANN	ASES	SFTW-APPS	010-5818	5,761.84
P21-03089	Lakeshore Learning Materials	057	Materials and Supplies	010-4300	2,338.72
P21-03090	Kelly Paper	655	Materials and Supplies	010-4300	1,173.04
P21-03091	Office Depot Bus Ser Div	ASES	MAT/SUPL	010-4300	100,000.00
P21-03092	Uline	003	Stores Supplies	010-9320	561.11
P21-03093	Witherspoon Ent Inc DBA Port A Stor	003	RENTAL (PPE SUPPLIES)	010-5600	500.00
P21-03094	Amazon Com	600	MATLS/SUP	010-4318	47.56
P21-03095	CSPCA C/O BETHANN ARKO, TREASURER	210	conf	010-5200	575.00
P21-03096	Curriculum Associates Inc	380	SPEC ED/SERV	010-5800	1,000.00
P21-03097	Lowe's	032	Matls/Sup - Instructional	010-4300	74.60
P21-03098	CDW G	004	Software Lic.	010-5818	163.50
P21-03099	APPLE INC EDUCATION	004	Comp Sup	010-4318	268.71
P21-03100	BURNHAM BENEFITS INSURANCE SERVICES	600	SERV	010-5800	70,416.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-03101	AVID CENTER REGISTRATIONS	320	Conf - LCAP 1.23	010-5200	45,050.00
P21-03102	Ashton Awards Inc Aswell Troph y	046	MATL/SUPPLY-INSTRUCTION	010-4300	2,000.00
P21-03103	APPLE INC EDUCATION	335	Mat/Sup-Admin	120-4300	34.58
P21-03104	Bagsinbulk.com	066	MATL/SUP-Instructional	010-4300	223.24
P21-03105	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	14,087.72
P21-03106	SCHOOL'S IN, LLC	066	MATL/SUP-Instructional-COVID	010-4300	4,632.86
P21-03107	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	010-4300	2,053.68
P21-03108	Cardea Services	ERC	Textbooks	010-4300	2,994.63
P21-03109	Discount School Supply	066	MATL/SUP-Intruactional	010-4300	1,463.95
P21-03110	B & H Foto & Electronics Corp	046	MATL/SUPPLY-INSTRUCTION	010-4300	1,667.12
P21-03111	Guitar Center	057	Materials and Supplies	010-4300	490.38
P21-03112	Legal Books Distributing	385	MAT/SUP	010-4300	107.27
P21-03113	MASCOT JUNCTION INC	048	MATERIALS AND SUPPLIES-PBIS	010-4300	1,197.88
P21-03115	CAG	057	Materials and Supplies	010-4300	249.00
P21-03116	Office Depot Bus Ser Div	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	5,253.29
P21-03117	Pioneer Chemical Co	003	Stores Supplies	010-9320	229.43
P21-03118	Veritiv Operating Company	003	Stores Supplies	010-9320	3,989.81
P21-03119	Uline	630	Materials and Supplies	010-4300	50.09
P21-03120	Astra Industrial Services In	630	Plumbing Equipment	010-4400	874.45
P21-03121	Southwest School & Office Sup	003	Stores Supplies	010-9320	2,846.02
P21-03122	Uline	060	MATL/SUPP (Custodial - see notes)	010-4300	264.74
P21-03123	Grainger Inc	003	Stores Supplies	010-9320	952.62
P21-03124	JOSTENS INC/ MERIDIAN STUDENT PLANNERS	038	matl/supp-instructional	010-4300	2,959.40
P21-03125	Perma Bound Books	066	Books other than Textbooks - Instructional	010-4200	70.14
P21-03126	It's Elementary	036	matl/sup - instructional	010-4300	908.19
P21-03127	Lakeshore Learning Materials	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	476.88
P21-03128	Barco Products Company	042	Materials and Supplies	010-4300	1,109.14
P21-03129	Perma Bound Books	048	BOOKS OTHER THAN TEXTBOOKS-INSTRUCTIONAL	010-4200	1,898.77
P21-03130	MASCOT JUNCTION INC	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	3,387.84
P21-03131	TITAN TECHNOLOGY DISTR, INC. T ITAN SAFETY PRODUCTS	053	MTLS (COVID-19/ DISPOSABLE MASKS)	010-4300	88.13
P21-03132	VARI SALES CORP.	004	MTLS/SUPL (REPLACEMENT)	010-4300	247.29
P21-03133	Dept Of Toxic Substances Ctr	630	Bond Funds / Environ Fees / Lemonwood	214-6171	443.05
P21-03135	Raymond Geddes And Co Inc	036	matl/sup - instructional	010-4300	962.97
P21-03136	School Datebooks	040	MATL/SUPP-INSTRUCTIONAL	010-4300	1,276.29
P21-03137	CPI	380	MEMBERSHIP (JASSO,NOVAK, MENDOZA)	010-5300	450.00
P21-03138	SCHOOL TECH SUPPLY	380	COMP EQUIP	010-4318	256.41

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-03139	DATAFINCH TECHNOLOGIES	380	SERV/LICENSE	010-5818	5,697.72
P21-03140	SCHOOL TECH SUPPLY	385	EQU- LED Monitor 38 in.	010-4418	1,286.94
P21-03141	Brainpop Com LLC	040	SOFTWARE APPS/SUBSCRIPTIONS	010-5818	11,194.87
P21-03142	Perma Bound Books	048	BOOKS OTHER THAN TEXTBOOKS-INSTRUCTIONAL	010-4200	3,002.82
P21-03143	BARNES AND NOBLE BOOKSELLERS, INC.	320	matl/sup - library appreciation	010-4300	196.43
P21-03144	UNIVERSITY OF OREGON	385	SERV- License PBISEval	010-5818	500.00
P21-03145	Ventura Co Office Of Education	380	SERV (TOT CPI TRAINING)	010-5200	4,796.00
P21-03146	NATIONAL ASSOC OF SCHOOL PSYCHOLOGISTS, INC.	380	MEMBERSHIP(TOBEY)	010-5300	330.00
P21-03147	Staples Direct	380	MATL/SUP	010-4300	311.25
P21-03148	Perma Bound Books	044	BOOKS OTHER THAN TEXTBOOKS INSTRUCTION	010-4200	5,528.73
P21-03149	Perma Bound Books	044	BOOKS OTHER THAN TEXTBOOKS INSTRUCTION	010-4200	9,027.11
P21-03150	PEARSON ASSESSMENT	040	MATL/SUPP-INSTRUCTIONAL	010-4300	525.77
P21-03151	Rochester 100, Inc	057	Materials and Supplies	010-4300	387.56
P21-03152	School Specialty Inc	066	MATL/SUP-Instructional	010-4300	101.02
P21-03153	Best Buy	046	MATL/SUPPLY-INSTRUCTION	010-4300	1,179.86
P21-03154	MASCOT JUNCTION INC	057	Materials and Supplies	010-4300	2,044.07
P21-03155	ORIENTAL TRADING COMPANY	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	651.98
P21-03156	Jones School Supply Co Inc	040	MATL/SUPP-INSTRUC	010-4300	1,244.49
P21-03157	Perma Bound Books	044	MATERIALS & SUPPLIES INSTRUCTION	010-4200	1,999.03
P21-03158	Perma Bound Books	038	Books-instructional	010-4200	12,414.25
P21-03159	ORIENTAL TRADING COMPANY	046	MATL/SUPPLY-INSTRUCTION	010-4300	310.03
P21-03160	SCHOOL TECH SUPPLY	052	MATL/SUPL-INST	010-4300	3,785.51
P21-03161	Lakeshore Learning Materials	052	MATL/SUPL-Inst	010-4300	660.05
P21-03162	Lakeshore Learning Materials	052	MATL/SUPL-Instructional	010-4300	603.30
P21-03163	Lakeshore Learning Materials	052	MATL/SUPL-INSTR	010-4300	493.60
P21-03164	VICTOR M. RIOS SCHOLAR SYSTEM, LLC	100	Virtual CARE Conference	010-5200	299.00
P21-03165	Uline	038	Matl/sup-instructional	010-4300	702.38
P21-03166	Office Depot Bus Ser Div	060	MATL/SUPP (Teachers)	010-4300	500.00
P21-03167	BARNES AND NOBLE BOOKSELLERS, INC.	300	MTLS/SUPL- PRATER/ LPSBG	010-4300	220.39
P21-03168	FELICIA J LEW, OD	380	SERV	010-5800	5,000.00
P21-03170	PEARSON ASSESSMENT	040	MATL/SUPP-INSTRUC	010-4300	1,311.75
P21-03171	SCHOOL'S IN, LLC	059	Materials & Supplies	010-4300	1,296.55
P21-03172	ACSA/FEA	610	ACSA Membership/Dues- Quinto	010-5300	392.25
P21-03173	Gopher Sport	057	Materials and Supplies	010-4300	733.45
P21-03174	Gopher Sport	057	Materials and Supplies	010-4300	933.93
P21-03175	SCHOLASTIC-BOOK CLUBS	057	Materials and Supplies	010-4300	564.65
P21-03176	US GAMES	380	MATLS/SUPPL(APE)	010-4300	225.49

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-03177	BARNES AND NOBLE BOOKSELLERS, INC.	335	Mat/Sup - Instruction	120-4300	78.52
P21-03178	BARNES AND NOBLE BOOKSELLERS, INC.	032	BKS - Instructional	010-4200	582.08
P21-03179	Printech	055	MATL/SUP - Instruction	010-4300	701.08
P21-03180	CN School & Office Sol, Inc Cui-ver-Newlin	036	matl/sup - instructional	010-4300	642.72
P21-03181	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	055	MATL/SUP - Instruction	010-4300	630.34
P21-03182	Office Depot Bus Ser Div	050	Materials \$ Supplies-Inst	010-4300	270.31
P21-03183	Amazon Com	380	MATLS(REITZ)	010-4300	274.61
P21-03184	Amazon Com	380	MATLS/SUPPL(McA/AUT)	010-4300	349.17
P21-03185	Amazon Com	650	MTLS/SUPL	010-4300	272.03
P21-03186	Grainger Inc	044	MATERIALS & SUPPLIES INSTRUCTION	010-4300	492.61
P21-03187	Staples Direct	052	MATL/SUPL-Instructional	010-4300	195.66
P21-03188	School Outfitters	059	Materials & Supplies-COVID	010-4400	3,847.24
P21-03189	B & H Foto & Electronics Corp	038	COMP/SUPP-instructional	010-4318	973.42
P21-03190	Amazon Com	051	MAT/SUPPLIES Instructional)	010-4300	122.32
P21-03191	Southwest School & Office Sup	003	Stores Supplies	010-9320	3,460.95
P21-03192	United Refrigeration Inc	630	HVAC Materials and Supplies	010-4323	436.22
P21-03193	CN School & Office Sol, Inc Cui-ver-Newlin	600	MATLS (CHAIRS)	010-4300	1,724.24
P21-03194	Sinclair Sanitary Supply Inc	003	Stores Supplies	010-9320	817.74
P21-03195	CDW G	630	Materials and Supplies	010-4300	1,529.06
P21-03196	Uline	640	supplies	130-4300	211.40
P21-03197	Uline	630	Electrical Materials and Supplies	010-4321	405.45
P21-03198	Perma Bound Books	053	Mat/Supp- Instructional	010-4200	3,596.70
P21-03199	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	2,456.85
P21-03200	Ccp Industries	003	Stores Supplies	010-9320	4,569.80
P21-03201	Pioneer Chemical Co	003	Stores Supplies	010-9320	180.92
P21-03202	Office Depot Bus Ser Div	052	MATL/SUPL-Instr	010-4300	99.36
P21-03203	OFFICE SOLUTIONS BUSINESS PRODUCTS AND SERVICES LLC	057	MAT/SUP-Instr - Vandalism replacements	010-4300	5,035.33
P21-03204	Perma Bound Books	044	BOOKS OTHER THAN TEXTBOOKS INSTRUCTION	010-4200	4,291.14
P21-03205	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	057	Materials and Supplies	010-4300	2,474.34
P21-03206	Museum of Science	335	Mat/Sup - Instruction	120-4300	9,520.92
P21-03207	Edgewood Press, Inc	040	MATERIALS/SUPPLIES-INSTRUCTIONAL	010-4300	1,353.76
P21-03208	Insect Lore Products	058	MATERIALS & SUPPLIES - INSTRUCTIONAL	010-4300	250.39
P21-03209	Owl Brand Discovery Kits	051	MAT/SUPPLIES (Instructional)	010-4300	351.50
P21-03210	FROG STREET PRESS, LLC	335	Mat-Sup - Instruction	120-4300	5,650.55
P21-03211	Lakeshore Learning Materials	052	MATL/SUPL-Instruc	010-4300	121.11

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Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-03212	Aswell Trophy And Engraving	056	Trophies school level African American Speech	010-4300	24.94
P21-03213	BARNES AND NOBLE BOOKSELLERS, INC.	335	Mat/Sup - Instruction	010-4300	2,000.59
P21-03214	Florence Filter Corporation	630	COVID Materials and Supplies	010-4300	8,944.54
P21-03215	Office Depot Bus Ser Div	058	MATERIALS & SUPPLIES - INSTRUCTIONAL	010-4300	3,287.19
P21-03216	STONEFIRE GRILL, 11 INC	100	Open Purchase Order 2020-2021	010-4300	500.00
P21-03217	COOLE SCHOOL	057	Materials and Supplies	010-4300	1,109.77
P21-03218	CDW G	054	matl/sup-instructional;	010-4300	213.69
P21-03219	Office Depot Bus Ser Div	050	Materials & Supplies-Inst	010-4300	396.03
P21-03220	SQUARE GROVE LLC UPLIFT DESK	610	Ergonomic Equipment (Torres)	010-4400	2,576.12
P21-03221	Jordanos Inc	640	supplies	130-4700	48,197.13
P21-03222	The Berry Man Inc	640	supplies	130-4700	35,658.81
P21-03223	GJM DISTRIBUTOR INC. TRI COUNTY BREAD SERVICE	640	supplies	130-4700	8,451.22
P21-03224	Walmart	038	matl/sup-instructional	010-4300	260.02
P21-03225	Grainger Inc	051	MAT/SUPPLIES (ADMIN)	010-4300	530.82
P21-03226	Lowe's	051	MAT/SUPPLIES (Instructional)	010-4300	348.59
P21-03227	Veritiv Operating Company	630	COVID Equipment	010-4400	128,325.38
P21-03228	Southern Calif Gas Co	630	Bond Funds / Prof Serv / Elm	214-6274	1,633.44
P21-03229	School Outfitters	046	MATL/SUPPLY	010-4300	4,886.86
P21-03230	Best Buy	052	MATL/SUPL-Inst	010-4300	95.32
P21-03231	B & H Foto & Electronics Corp	040	MATL/SUPP-INSTRUCTIONAL	010-4300	778.73
P21-03232	Lakeshore Learning Materials	052	MATL/SUPL-Instructional	010-4300	592.48
P21-03233	Lakeshore Learning Materials	060	MATL/SUPP (SDC)	010-4300	682.94
P21-03234	FOLLETT SCHOOL SOLUTIONS, INC	054	Matl/sup-instructional	010-4200	15,902.42
P21-03235	SCHOOL TECH SUPPLY	620	EQUIPMENT	010-4318	154.01
P21-03236	SCHOOL TECH SUPPLY	052	COMP SUPL & SOFTWARE/INSTR	010-4318	359.29
P21-03237	CDW G	100	Adobe Acrobat License	010-5818	817.50
P21-03238	SCHOOL TECH SUPPLY	036	matl/sup - instructional	010-4300	2,176.35
P21-03239	School Tech Supply	042	Materials and Supplies	010-4300	520.01
P21-03240	CHAKRA INVESTMENTS FASTSIGNS O F VENTURA	054	matl/sup-instructional	010-4300	2,287.11
P21-03241	Troxell Communications, Inc	040	MATL/SUPP-INSTRUCTIONAL	010-4300	1,431.18
P21-03242	CDW G	320	SFTWR - instructional	010-5818	163.50
P21-03243	CN School & Office Sol, Inc Culler-Newlin	620	SUPPLIES	010-4300	4,025.86
P21-03244	Regency Lighting	003	Stores Supplies	010-9320	680.63
P21-03245	Office Depot Bus Ser Div	042	Materials and Supplies (COVID -19)	010-4300	143.99
P21-03246	Durbiano Fire Equipment Co	630	Professional Service / Current Hydro Flow Test	010-5800	2,250.00
P21-03247	Office Depot Bus Ser Div	050	Materials & Supplies-Admin	010-4300	157.31
P21-03248	Brainpop Com LLC	038	SFTWR/APPS-instructional	010-5818	3,250.00

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ESCAPE ONLINE

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Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
P21-03249	SCHOOL TECH SUPPLY	004	Comp Sup (COVID)	010-4318	22,994.12	
P21-03250	R-J Inc.	630	Def Main / Prof Service Flooring / Facilities	140-5800	5,264.77	
P21-03251	R-J Inc.	630	Def Main / Prof Service Flooring / Curren	140-5800	10,947.87	
P21-03252	R-J Inc.	630	Def Main / Prof Service Flooring / Drifill	140-5800	19,073.08	
P21-03253	R-J Inc.	630	Def Main / Prof Service Flooring / Lopez	140-5800	21,379.84	
P21-03254	Veritiv Operating Company	003	Stores Supplies	010-9320	6,227.25	
P21-03255	Colbi Technologies Inc	600	SERV	010-5800	10,250.00	
P21-03256	Office Depot Bus Ser Div	051	MAT/SUPPLIES (Instructional)	010-4300	122.37	
P21-03257	SCHOOL TECH SUPPLY	032	Matls/Sup - Instructional	010-4300	2,209.85	
P21-03258	Avid Center	055	CONF - Instruction	010-5200	850.00	
P21-03259	CABE	200	Membership-	010-5300	90.00	
P21-03260	R-J Inc.	630	Def Main / Prof Service Flooring / ESC	140-5800	3,356.51	
P21-03261	R-J Inc.	630	Def Main / Prof Service Flooring / Ritche	140-5800	6,238.50	
P21-03262	Ventura Co Office Of Education	200	Serv-	010-5200	200.00	
P21-03263	COUNTY OF VENTURA	630	Def Maint / Fees / Drifill	140-6271	291.44	
P21-03264	COUNTY OF VENTURA	630	Def Maint / Fees / Curren	140-6220	291.44	
P21-03265	Grainger Inc	650	MTLS/ SUPL	010-4300	433.22	
P21-03266	Grainger Inc	655	Small Equipment	010-4300	428.74	
P21-03267	Uline	655	Equipment	010-4400	4,006.35	
P21-03268	Jontronics	054	BOND/EQUIP (MCKINNA PORTABLE SOUND SYSTEM)	214-6400	7,341.57	
P21-03269	CN School & Office Sol, Inc Cui Iver-Newlin	054	BOND/EQUIP (F&E - LECTERN)	214-4300	303.79	
P21-03270	School Specialty Inc	032	Matls/Sup - Instructional	010-4300	838.48	
P21-03271	Veritiv Operating Company	003	Stores Supplies	010-9320	5,672.26	
P21-03272	SCRIPPS MEDIA INC VENTURA COUN TY STAR	640	other services	130-5800	1,586.00	
P21-03273	Sams Club 6455	650	SUPL/ COVID-19/ BABY WIPES	010-4300	6,951.41	
P21-03275	TEACHERS COLLEGE COLUMBIA UNIV ERSITY	ASES	PD	010-5818	1,200.00	
P21-03276	DRIFTWOOD DAIRY INC	640	supplies	130-4700	67,425.05	
P21-03277	Uline	ASES	MTRL/SUPL	010-4300	1,687.39	
P21-03278	CONTINUED.COM, LLC	380	MEMB (Billings)	010-5300	99.00	
P21-03279	Walmart	038	MATL/SUPP-INSTRUCTIONAL	010-4300	218.50	
P22-00001	ENVISION CONSULTING GROUP INC	385	SERV	010-5800	3,000.00	
Total Number of POs				398	Total	2,037,649.41

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 04/01/2021 - 05/03/2021

Fund Recap

Fund	Description	PO Count	Amount
010	GENERAL FUND	358	1,531,270.11
120	CHILD DEVELOPMENT FUND	9	16,237.09
130	CAFETERIA FUND	15	306,657.13
140	DEFERRED MAINTENANCE FUND	10	150,680.40
214	BOND FUND MEASURE D 2016	5	29,804.68
		Total Fiscal Year 2021	2,034,649.41
010	GENERAL FUND	1	3,000.00
		Total Fiscal Year 2022	3,000.00
		Total	2,037,649.41

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ESCAPE ONLINE

Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P19-03026	8,000.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	2,503.31
P21-00041	3,200.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	200.00
P21-00065	5,500.00	010-4321	GENERAL FUND/ELECTRICAL SUPPLIES	500.00
P21-00084	5,000.00	010-4343	GENERAL FUND/LOCKSMITH SUPPLIES	5,000.00-
P21-00153	15,000.00	010-4343	GENERAL FUND/LOCKSMITH SUPPLIES	5,000.00
P21-00173	83,000.00	010-5632	GENERAL FUND/REPAIRS	32,000.00
P21-00242	5,200.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,100.00
P21-00263	500.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	92.00
P21-00265	1,200.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	700.00
P21-00267	11,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	3,525.96
P21-00272	35,000.00	010-4323	GENERAL FUND/HVAC SUPPLIES	1,650.27
P21-00325	4,000.00	010-4351	GENERAL FUND/MISC GARDENING SUPPLIES	2,000.00
P21-00360	25,000.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	5,000.00
P21-00400	8,000.00	010-4351	GENERAL FUND/MISC GARDENING SUPPLIES	1,000.00
P21-00418	100.00	010-5901	GENERAL FUND/POSTAGE	41.13
P21-00501	23,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	3,000.00
P21-00515	1,500.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P21-00623	4,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P21-00625	6,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	2,000.00
P21-00947	2,300.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	800.00
P21-01009	3,600.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	600.00
P21-01185	71,775.00	010-5818	GENERAL FUND/SOFTWARE/LIC-APPLICATIONS	36,775.00
P21-01366	340.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	180.00
P21-01408	2,500.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P21-01435	140.07	120-4300	CHILD DEVELOPMENT FUND/MATERIALS AND SUPPLIES	21.27
P21-01690	1,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P21-01843	1,110.98	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	464.68
P21-01998	284.46	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	74.86
P21-02107	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P21-02224	4,211.73	010-4400	GENERAL FUND/NON-CAP EQUIP (\$500-\$4,999)	1,041.76
P21-02298	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P21-02388	244,376.00	010-7142	GENERAL FUND/OTHER TUITION/EXCESS COSTS	51,574.00-
P21-02633	650.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	250.00
P21-02689	9,042.75	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	692.12
P21-02709	332.36	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	74.84
P21-02721	600.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	250.00
P21-02760	54,258.54	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	7,740.03
P21-02777	5,488.34	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	148.28-
P21-02782	377.35	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	339.41-
P21-02784	35,154.30	010-5100	GENERAL FUND/PROFESSIONAL/CONSULTING	821.98
		010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	5,772.32
			Total PO P21-02784	6,594.30

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ESCAPE ONLINE

Includes Purchase Orders dated 04/01/2021 - 05/03/2021

PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P21-02812	32.20	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	19.34-
P21-02843	4,799.48	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	2,629.01-
P21-02849	6,041.55	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,800.00
P21-02851	242.26	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	15.29-
P21-02855	255.21	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	23.69-
P21-03274	364.95	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	14.04-
			Total PO Changes	61,908.47

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Personnel Actions (Torres/Batista/Nair)

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: new hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations, and leaves of absence.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources, that the Board of Trustees approve the Personnel Actions, as presented.

ADDITIONAL MATERIALS:

Attached: [Personnel Actions 05.19.2021 \(two pages\)](#)

CERTIFICATED PERSONNEL ACTIONS

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

New Hires

Adachi, Michael	Substitute Teacher	2020/2021 School Year
Mathews-Rumfelt, Samantha	Substitute Teacher	2020/2021 School Year
Reza-Chambers, Angelica	Substitute Teacher	2020/2021 School Year
Roseman, Telloria	Substitute Teacher	2020/2021 School Year

Resignation

Handley, Carlen	Teacher, Science	June 17, 2021
Kaplan, Jessica	Teacher, VI	June 17, 2021

Retirement

Turner, Derek	Teacher, 5 th Grade	June 17, 2021
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CLASSIFIED PERSONNEL ACTIONS

May 19, 2021

New Hire

Gonzalez, Julissa	Speech Language Pathologist Assistant, Position #9133 Special Education 8 hrs./183 days	05/05/2021
Verduzco, Brittany	Human Resources Analyst, Position #10179 Personnel Commission 8hrs./246 days	04/15/2021

Limited Term/Substitute

Romero, Adriana	Clerical (substitute)	04/30/2021
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Reemployment

Lopez, Robert	Warehouse Worker/Delivery Driver, Position #841 Warehouse 8 hrs./246 days	05/03/2021
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Transfer

Rodriguez, Kathy	Paraeducator II, Position #9203 Soria 5.75 hrs./183 days Paraeducator II, Position #9766 Marina West 5.75 hrs./183 days	05/03/2021
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Administrative Transfer

Glass, Joshua	Custodian, Position #5419 Driffil 8 hrs./246 days Custodian, Position #1220 Brekke 8 hrs./246 days	04/29/2021
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Return from Leave of Absence

Camarena, Rosy	Office Assistant II, Position #2056 Child Nutrition Services 6 hrs./203 days	05/04/2021
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Retirement

Olivares, JoAnn	Intermediate School Secretary, Position #9638 Marshall 8 hrs./192 days	10/01/2021
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OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 19, 2021

Agenda Section: Section C: Consent Agenda

Establish/Abolish/Increase/Reduce Hours of Position(s) (Torres/Nair)

Establish

a seven-hour 183-day Health Care Technician position number 10271 to be established in the Pupil Services department. This position will be established to provide additional support.

a seven-hour 183-day Health Care Technician position number 10272 to be established in the Pupil Services department. This position will be established to provide additional support.

a seven-hour 183-day Health Care Technician position number 10273 to be established in the Pupil Services department. This position will be established to provide additional support.

an eight-hour 246-day Risk Management Specialist position number 10290 to be established in the Risk Management department. This position will be established to provide additional support.

an eight-hour 246-day Human Resources Technician position number 10292 to be established in the Certificated Human Resources department. This position will be established to reorganize positions within the Certificated Human Resources department.

Abolish

an eight-hour 246-day Human Resources Assistant position number 8183 to be abolished in the Certificated Human Resources department. This position will be abolished due to the lack of work.

a three-hour and thirty minute 183-day Paraeducator I position number 10130 to be abolished at Kamala School. This position will be abolished due to the lack of funds.

a three-hour and thirty minute 183-day Paraeducator I position number 10131 to be abolished at Kamala School. This position will be abolished due to the lack of funds.

a four-hour 180-day Campus Assistant position number 10150 to be abolished at Rose Avenue School. This position will be abolished due to the lack of funds.

FISCAL IMPACT:

Cost for 3 Health Care Technicians: \$188,364 General funds (ESSRA funding)

Cost for 1 Risk Management Specialist: \$87,566 General funds (ESSRA funding)

Cost for 1 Human Resources Technician: \$80, 839 General funds

Cost for 1 Human Resources Assistant: \$76,229 General funds

Cost for 2 Paraeducator Is: \$33,554 General funds

Cost for 1 Campus Assistant: \$15,905 General funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources and Director of Classified Human Resources that the Board of Trustees approve the establishment and abolishment of positions as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section C: Academic Agreement

Approval of Agreement #20-168 – Houghton Mifflin Harcourt (DeGenna/Fox)

Houghton Mifflin Harcourt will provide Online Professional Development for 6th-8th grade ELD Teachers during the 2020-2021 and 2021-2022 fiscal years. The two (2) workshops included are:

- English 3D Course B Getting Started Live Online
(six (6), 1-hour course bundles (two bundles))
- English 3D Course B Online Coaching
(Eight (8) 30-min. sessions)

Term of Agreement: June 2021 through June 30, 2022

FISCAL IMPACT:

\$30,000.00 – Title 1

RECOMMENDATION:

It is the recommendation of the Director, Dual Language Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-168 with Houghton Mifflin Harcourt.

ADDITIONAL MATERIALS:

Attached: [Agreement/Proposal #20-168, Houghton Mifflin Harcourt \(5 Pages\)](#)

HMH SERVICES AGREEMENT

This Agreement dated as of **May 19, 2021**, (the "Effective Date"), is by and between Houghton Mifflin Harcourt Publishing Company, located at 125 High Street, Boston, Massachusetts 02110 ("HMH") and **OXNARD SCHOOL DISTRICT** located at **1051 S. A Street, Oxnard, CA 93030** (the "Customer") (individually referred to as the "Party" or collectively as the "Parties").

WHEREAS Customer desires to purchase the Services from HMH and HMH desires to perform such Services on the terms and conditions set forth in this Agreement, including Exhibit A, and subject to the HMH Standard PreK-12 Terms of Purchase located at <https://www.hmhco.com/terms-of-purchase>.

NOW THEREFORE, The Parties hereby agree as follows:

- 1. Services.** Subject to Customer’s payment of the Fees, HMH shall provide the Services on the Services Dates indicated above. Any TBD Services Dates must be delivered within twelve (12) months of the Effective Date of this Agreement. Fees paid for any TBD Dates not consumed within twelve (12) months will be forfeited by the Customer.
- 2. Fee.** Customer agrees to pay the Fee for the Services. All invoices shall be paid within thirty (30) days of receipt. If such payments are not made within thirty (30) days, HMH may terminate this Agreement upon thirty (30) days prior written notice of such breach, unless such breach is promptly cured.
- 3. Term.** The term of this Agreement shall begin on the Effective Date and extend for a period of one (1) year or until such time as the Services have been delivered, whichever shall first occur.
- 4. Scheduling.** The Scheduling of Services to be delivered on specified dates ("Services Dates") shall be outlined in the attached Exhibit A. Services to be delivered on dates to be determined ("TBD Dates") must be delivered within twelve (12) months of HMH’s receipt of the purchase order or other agreement. Fees paid for any TBD Dates not consumed within twelve (12) months will be forfeited by the Customer. When scheduling TBD Dates, the Customer shall contact HMH at least six (6) weeks prior to the first day on which the Customer would like the Services to begin. HMH cannot guarantee availability of dates for specific consultants. The rescheduling and/or cancellation of Services may incur penalties as set forth in the HMH Standard PreK-12 Terms of Purchase located at <https://www.hmhco.com/terms-of-purchase/services>.
- 5. Intellectual Property; Prohibition on Reproduction.** The intellectual property contained in the HMH Services is considered "Confidential and/or Proprietary Information" to HMH and are protected by copyright and other intellectual property rights. No part of the Services or any related materials may be videotaped, audio taped, photographed or in any way copied, excerpted, reproduced or distributed without the prior written consent of HMH. Participants may be asked to leave if they engage in this activity and will be required to delete any unauthorized recordings.
- 6. General.** All other terms of this Agreement are governed by the HMH Standard PreK-12 Terms of Purchase located at <https://www.hmhco.com/terms-of-purchase>.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement:

**HOUGHTON MIFFLIN HARCOURT
PUBLISHING COMPANY**

By: Lisa A. Jacobson
Printed Name: Lisa A. Jacobson
Title: Sr. Director, Bids and Contracts

OXNARD SCHOOL DISTRICT

By:
Printed Name: Lisa A. Franz
Title: Director, Purchasing

EXHIBIT A

HMH Cost Proposal # 007956382



Houghton Mifflin Harcourt

Proposal

Prepared For

Oxnard Elementary School Dist

1051 S A St
Oxnard CA 93030

Attention:

Dr. Aracely Fox
a2fox@oxnardsd.org

For the Purchase of:

***English 3D PD**

Prepared By

CA Account Exec - AD
amber.davis@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

Attention:
Dr. Aracely Fox
a2fox@oxnardsd.org

Intervention Solutions Group
255 38th Avenue, Suite L
St. Charles, IL 60174
FAX: 877-287-8199

HMH Confidential and Proprietary

InterventionSolutionsOrders@hnhco.com

**Proposal for
Oxnard Elementary School Dist**

ISBN	Title	Price	Quantity	Value of All Materials
<u>Professional Services</u>				
3032571 9781328038746	English 3D Course B Getting Started Live Online 6, 1-Hour Course Bundle	\$2,400.00	2	\$4,800.00
6003117 9781328026750	English 3D Course B Online Coaching 8, 30-min sessions- up to 5 participants and Coaching Studio Licenses	\$4,200.00	6	\$25,200.00
<u>Total for Professional Services</u>		\$30,000.00		

Total Savings:	\$0.00
Subtotal Purchase Amount:	\$30,000.00
Shipping & Handling:	\$0.00
Sales Tax:	\$0.00
Total Cost of Proposal (PO Amount):	\$30,000.00

Attention:
Dr. Aracely Fox
a2fox@oxnardsd.org

Intervention Solutions Group
255 38th Avenue, Suite L
St. Charles, IL 60174
FAX: 877-287-8199

HMH Confidential and Proprietary

InterventionSolutionsOrders@hnhco.com

Total Cost of Proposal (PO Amount): \$30,000.00

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development

Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:

Oxnard Elementary School District

Sold to:

Oxnard Elementary School District

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 3/10/2021

Proposal Expiration Date: 6/4/2021



Houghton Mifflin Harcourt

Attention:
 Dr. Aracely Fox
 a2fox@oxnardsd.org

Intervention Solutions Group
 255 38th Avenue, Suite L
 St. Charles, IL 60174
 FAX: 877-287-8199

HMH Confidential and Proprietary

InterventionSolutionsOrders@hnhco.com

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section C: Academic Agreement

Approval of Agreement #20-170 – The Math Learning Center (DeGenna/Fox)

The Math Learning Center will provide Remote Professional Development for DLI Teachers during the 2020-2021 and 2021-2022 fiscal years. The three (3) workshops included are:

- Number Corner: Remote Getting Started Gr. K-5
- Number Corner: Remote Support Gr. K-2
- Number Corner: Remote Support Gr. 3-5

Term of Agreement: June 28, 2021 through June 30, 2022

FISCAL IMPACT:

\$6,000.00 – Low Performing Student Block Grant

RECOMMENDATION:

It is the recommendation of the Director, Dual Language Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-170 with The Math Learning Center.

ADDITIONAL MATERIALS:

- Attached:** [Agreement #20-170, The Math Learning Center \(6 Pages\)](#)
- [Presentation Information \(6 Pages\)](#)
- [Quote \(1 Page\)](#)



Workshop Contract

This Contract is between The Math Learning Center and Oxnard School District.

Oxnard School District agrees to purchase the following workshop for \$ 1,000. Oxnard School District agrees to pay the total fee even if fewer than 30 enroll.

The maximum enrollment for this workshop is 30 participants. Should Oxnard School District exceed maximum enrollment, a \$ 100.00 fee per additional participant WILL be assessed. No exceptions.

Workshop: Number Corner: Remote Getting Started Gr. K-5
Workshop #: 00013362
Enrollment: 30
Start Date/Time: June 28, 2021 08:00 AM PST
End Date/Time: June 28, 2021 10:30 AM PST
Site: Remote - Oxnard SD

The Math Learning Center invoices Oxnard School District for the above workshop fee. Payment is made by Oxnard School District to The Math Learning Center.

Oxnard School District
 by _____
 Title **Director, Purchasing**
 Date _____

The Math Learning Center
 by Elena Piexoto
 Regional Coordinator
 02/19/2021



Workshop Contract

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Oxnard School District agrees to purchase the following workshop for \$ 1,000. Oxnard School District agrees to pay the total fee even if fewer than 30 enroll.

The maximum enrollment for this workshop is 30 participants. Should Oxnard School District exceed maximum enrollment, a \$ 100.00 fee per additional participant WILL be assessed. No exceptions.

Workshop: Number Corner: Remote Support Gr. K-2
Workshop #: 00013363
Enrollment: 30
Start Date/Time: June 29, 2021 09:00 AM PST
End Date/Time: June 29, 2021 11:00 AM PST
Site: Remote - Oxnard SD

The Math Learning Center invoices Oxnard School District for the above workshop fee. Payment is made by Oxnard School District to The Math Learning Center.

Oxnard School District

The Math Learning Center

by _____

by Elena Piexoto

Title Director, Purchasing

Regional Coordinator

Date _____

02/19/2021



Workshop Contract

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Workshop: Number Corner: Remote Support Gr. 3-5
Workshop #: 00013364
Enrollment: 30
Start Date/Time: June 30, 2021 09:00 AM PST
End Date/Time: June 30, 2021 11:00 AM PST
Site: Remote - Oxnard SD

The Math Learning Center invoices Oxnard School District for the above workshop fee. Payment is made by Oxnard School District to The Math Learning Center.

Oxnard School District

The Math Learning Center

by _____

by Elena Piexoto

Title Director, Purchasing

Regional Coordinator

Date _____

02/19/2021



Workshop Contract

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Oxnard School District agrees to purchase the following workshop for \$ 1,000. Oxnard School District agrees to pay the total fee even if fewer than 30 enroll.

The maximum enrollment for this workshop is 30 participants. Should Oxnard School District exceed maximum enrollment, a \$ 100.00 fee per additional participant WILL be assessed. No exceptions.

Workshop: Number Corner: Remote Getting Started Gr. K-5
Workshop #: 00013365
Enrollment: 30
Start Date/Time: September 14, 2021 08:00 AM PST
End Date/Time: September 14, 2021 10:30 AM PST
Site: Remote - Oxnard SD

The Math Learning Center invoices Oxnard School District for the above workshop fee. Payment is made by Oxnard School District to The Math Learning Center.

Oxnard School District

The Math Learning Center

by _____

by Elena Piexoto

Title Director, Purchasing

Regional Coordinator

Date _____

02/19/2021



Workshop Contract

This Contract is between The Math Learning Center and Oxnard School District.

Oxnard School District agrees to purchase the following workshop for \$ 1,000. Oxnard School District agrees to pay the total fee even if fewer than 30 enroll.

The maximum enrollment for this workshop is 30 participants. Should Oxnard School District exceed maximum enrollment, a \$ 100.00 fee per additional participant WILL be assessed. No exceptions.

Workshop: Number Corner: Remote Support Gr. K-2
Workshop #: 00013366
Enrollment: 30
Start Date/Time: September 15, 2021 03:30 PM PST
End Date/Time: September 15, 2021 05:30 PM PST
Site: Remote - Oxnard SD

The Math Learning Center invoices Oxnard School District for the above workshop fee. Payment is made by Oxnard School District to The Math Learning Center.

Oxnard School District

The Math Learning Center

by _____

by Elena Piexoto

Title Director, Purchasing

Regional Coordinator

Date _____

02/20/2021



Workshop Contract

This Contract is between The Math Learning Center and Oxnard School District.

Oxnard School District agrees to purchase the following workshop for \$ 1,000. Oxnard School District agrees to pay the total fee even if fewer than 30 enroll.

The maximum enrollment for this workshop is 30 participants. Should Oxnard School District exceed maximum enrollment, a \$ 100.00 fee per additional participant WILL be assessed. No exceptions.

Workshop: Number Corner: Remote Support Gr. 3-5
Workshop #: 00013367
Enrollment: 30
Start Date/Time: September 16, 2021 03:30 PM PST
End Date/Time: September 16, 2021 05:30 PM PST
Site: Remote - Oxnard SD

The Math Learning Center invoices Oxnard School District for the above workshop fee. Payment is made by Oxnard School District to The Math Learning Center.

Oxnard School District

The Math Learning Center

by _____

by Elena Piexoto

Title **Director, Purchasing** _____

Regional Coordinator

Date _____

02/20/2021

MLC REMOTE PRESENTATION INFORMATION

The Math Learning Center is pleased to provide the following information in support of the workshop listed below. We appreciate your assistance in making this an outstanding experience for participants. **An MLC Coordinator will contact you to discuss the presentation details listed near the bottom of this document.**

Presentation: Number Corner: Remote Getting Started Gr. K-5
Workshop #: 00013362

June 28, 2021 08:00 AM - June 28, 2021 10:30 AM PST

Contact:	Erica Murillo de Jeronimo Oxnard School District 1051 S A St Oxnard CA 93030-7442	Home Phone:	
		Work Phone:	
		Cell:	
		Email:	emurillodejeronimo@oxnardsd.org

Presenter: Alison Fox Mazzola
City/State:
Home Phone:
Cell: 650.219.6432
Email: alison@alisonfoxmazzola.com

Zoom Link for Participants to Join Workshop:

<https://mathlearningcenter.zoom.us/meeting/register/tJItf-CsqjstHdSs-boVPR48RbO3iweWEXW>

Additional recommended points to discuss:

- What should we know about your schools or the needs of your teachers before the workshop?
- Does your school or district use Zoom to schedule meetings or deliver instruction to students?

Contact The Math Learning Center for more information:

MLC Workshop Support
PO Box 12929
Salem, OR 97309-0929
1-800-575-8130
(503) 370-8130 / fax (503) 961-0132

MLC REMOTE PRESENTATION INFORMATION

The Math Learning Center is pleased to provide the following information in support of the workshop listed below. We appreciate your assistance in making this an outstanding experience for participants. **An MLC Coordinator will contact you to discuss the presentation details listed near the bottom of this document.**

Presentation: Number Corner: Remote Support Gr. K-2
Workshop #: 00013363

June 29, 2021 09:00 AM - June 29, 2021 11:00 AM PST

Contact:	Erica Murillo de Jeronimo Oxnard School District 1051 S A St Oxnard CA 93030-7442	Home Phone: Work Phone: Cell: Email:	 emurillodejeronimo@oxnardsd.org
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Presenter: Alison Fox Mazzola
City/State:
Home Phone:
Cell: 650.219.6432
Email: alison@alisonfoxmazzola.com

Zoom Link for Participants to Join Workshop:

<https://mathlearningcenter.zoom.us/meeting/register/tJItf-CsqjstHdSs-boVPR48RbO3iweWEXW>

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- Does your school or district use Zoom to schedule meetings or deliver instruction to students?

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1-800-575-8130
(503) 370-8130 / fax (503) 961-0132

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Presentation: Number Corner: Remote Support Gr. 3-5
Workshop #: 00013364

June 30, 2021 09:00 AM - June 30, 2021 11:00 AM PST

Contact: Erica Murillo de Jeronimo **Home Phone:**
Oxnard School District **Work Phone:**
1051 S A St **Cell:**
Oxnard CA 93030-7442 **Email:** emurillodejeronimo@oxnardsd.org

Presenter: Alison Fox Mazzola
City/State:
Home Phone:
Cell: 650.219.6432
Email: alison@alisonfoxmazzola.com

Zoom Link for Participants to Join Workshop:

[https://mathlearningcenter.zoom.us/meeting/register/tJItf-CsqjstHdSs-boVPR48RbO3iweWEXW](https://mathlearningcenter.zoom.us/join/https://mathlearningcenter.zoom.us/meeting/register/tJItf-CsqjstHdSs-boVPR48RbO3iweWEXW)

Additional recommended points to discuss:

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PO Box 12929
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Presentation: Number Corner: Remote Getting Started Gr. K-5
Workshop #: 00013365

September 14, 2021 08:00 AM - September 14, 2021 10:30 AM PST

Contact:	Erica Murillo de Jeronimo Oxnard School District 1051 S A St Oxnard CA 93030-7442	Home Phone:	
		Work Phone:	
		Cell:	
		Email:	emurillodejeronimo@oxnardsd.org

Presenter: Alison Fox Mazzola
City/State:
Home Phone:
Cell: 650.219.6432
Email: alison@alisonfoxmazzola.com

Zoom Link for Participants to Join Workshop:

<https://mathlearningcenter.zoom.us/join/9X9MZp5wpXSu0>

Additional recommended points to discuss:

- What should we know about your schools or the needs of your teachers before the workshop?
- Does your school or district use Zoom to schedule meetings or deliver instruction to students?

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Presentation: Number Corner: Remote Support Gr. K-2
Workshop #: 00013366

September 15, 2021 03:30 PM - September 15, 2021 05:30 PM PST

Contact:	Erica Murillo de Jeronimo Oxnard School District 1051 S A St Oxnard CA 93030-7442	Home Phone: Work Phone: Cell: Email:	 emurillodejeronimo@oxnardsd.org
-----------------	--	---	---

Presenter: Alison Fox Mazzola
City/State:
Home Phone:
Cell: 650.219.6432
Email: alison@alisonfoxmazzola.com

Zoom Link for Participants to Join Workshop:

<https://mathlearningcenter.zoom.us/join/9X9MZp5wpXSu0>

Additional recommended points to discuss:

- What should we know about your schools or the needs of your teachers before the workshop?
- Does your school or district use Zoom to schedule meetings or deliver instruction to students?

Contact The Math Learning Center for more information:

MLC Workshop Support
PO Box 12929
Salem, OR 97309-0929
1-800-575-8130
(503) 370-8130 / fax (503) 961-0132

MLC REMOTE PRESENTATION INFORMATION

The Math Learning Center is pleased to provide the following information in support of the workshop listed below. We appreciate your assistance in making this an outstanding experience for participants. **An MLC Coordinator will contact you to discuss the presentation details listed near the bottom of this document.**

Presentation: Number Corner: Remote Support Gr. 3-5
Workshop #: 00013367

September 16, 2021 03:30 PM - September 16, 2021 05:30 PM PST

Contact: Erica Murillo de Jeronimo **Home Phone:**
Oxnard School District **Work Phone:**
1051 S A St **Cell:**
Oxnard CA 93030-7442 **Email:** emurillodejeronimo@oxnardsd.org

Presenter: Alison Fox Mazzola
City/State:
Home Phone:
Cell: 650.219.6432
Email: alison@alisonfoxmazzola.com

Zoom Link for Participants to Join Workshop:

<https://mathlearningcenter.zoom.us/join/9X9MZp5wpXSu0>

Additional recommended points to discuss:

- What should we know about your schools or the needs of your teachers before the workshop?
- Does your school or district use Zoom to schedule meetings or deliver instruction to students?

Contact The Math Learning Center for more information:

MLC Workshop Support
PO Box 12929
Salem, OR 97309-0929
1-800-575-8130
(503) 370-8130 / fax (503) 961-0132

Professional Development Quote



The Math Learning Center
 P.O. BOX 12929
 Salem, OR 97309-0929
 1-800-575-8130 Fax 503-961-0132
 mathlearningcenter.org

Order Number: NC-GSW-OSD
Order Date: 2/18/2021
Customer Number: 0600034
Expiration Date: 2/18/2022

Sold To:
 OXNARD SCHOOL DISTRICT
 1051 S A ST.
 OXNARD, CA 93030

Ship To:
 OXNARD SCHOOL DISTRICT
 1051 S A ST.
 OXNARD, CA 93030

Confirm To:

Customer P.O.	Ship VIA	F.O.B.	Terms	Unit	Quantity	Price	Amount
PROFESSIONAL DEVELOPMENT			NET 30 DAYS				
QUOTE REQUESTED: PROFESSIONAL DEVELOPMENT WORKSHOPS							
				EACH	2	\$1000.00	\$2000.00
				EACH	4	\$1000.00	\$4000.00

Net Order: \$6000.00

Order Total: \$6000.00

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section C: Academic Agreement

Ratification of Agreement/MOU #20-169 – BOOST Collaborative (DeGenna/Shea)

BOOST Collaborative will provide virtual training in the topics of professionalism, classroom management, and student engagement for the After School Program staff.

Term of Agreement: May 3, 2021 through June 30, 2021

FISCAL IMPACT:

Not to Exceed \$10,000.00 – ASES

RECOMMENDATION:

It is the recommendation of the Director, Enrichment and Special Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement/MOU #20-169 with BOOST Collaborative.

ADDITIONAL MATERIALS:

Attached: [Agreement-MOU #20-169, BOOST Collaborative \(1 Page\)](#)

**Agreement/Memorandum of Understanding and Responsibility #20-169
Between Oxnard School District and
BOOST Collaborative**

The scope of this document is to define the roles and responsibilities of BOOST Collaborative (Consultant) in providing professional development to staff working with the afterschool program in Oxnard School District (District). The purpose is to provide professionalism, classroom management and student engagement strategies for the staff.

Both the District and Consultant, according to its defined role, agrees to participate in coordinating, providing and financing the following services for the purpose of this agreement.

I. Consultant

A. Workshops

1. Consultant will provide a series of 5 workshops offered twice for a total of 10 workshops.
2. Workshops will be offered entirely online via Zoom.
3. Workshops will cover Professionalism and Leadership, Communication, Classroom Management, and Student Engagement activities.

B. Fees

1. Total cost of program will not exceed \$10,000

II. Oxnard School District agrees to:

- A. Schedule appropriate staff to attend workshops including but not limited to Oxnard Scholars program and Oxnard School District teacher liaisons.

Tia Quinn will monitor this agreement to oversee implementation of project activity in coordination with the Director Enrichment and Special Programs. This Agreement/Memorandum of Understanding and Responsibility shall be effective upon signature and Board approval. The term of this Agreement/MOU will be May 3, 2021 to June 30, 2021.

APPROVALS:

BOOST COLLABORATIVE:

OXNARD SCHOOL DISTRICT:

Signature

Signature

Tia Quinn, Founder/CEO

Lisa A. Franz, Director, Purchasing

Typed Name/Title

Typed Name/Title

Date

Date

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section D: Action Items

Approval of the Expanded Learning Opportunity Plan (DeGenna)

The California Legislature provided \$6.6 billion in the Assembly Bill 86 COVID-19 relief package, including \$4.6 billion for Expanded Learning Opportunity (ELO) Grants. As a result of this grant, the Oxnard School District received twelve million, five hundred eighty-three thousand, four hundred and six dollars (\$12,583,406) to implement a learning recovery program that provides supplemental instruction, support for social and emotional well-being, and support with meals and snacks for students who faced adverse learning and social and emotional circumstances. The Oxnard School District engaged and collaborated with stakeholders through the LCAP process to create the plan that meets the requirement of the ELO Grant.

FISCAL IMPACT:

\$12,583,406 Granted to the Oxnard School District

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustee approve the Expanded Learning Opportunity Plan, as presented.

ADDITIONAL MATERIALS:

Attached: [Expanded Learning Opportunities Grant Plan \(9 pages\)](#)
[Presentation - Expanded Learning Opportunity Grant \(9 pages\)](#)

Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Oxnard School District	Dr.Karling Aguilera-Fort Superintendent	kaguilerafort@oxnardsd.org (805) 385-1501

The following is the local educational agency’s (LEA’s) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

The Oxnard School District believes that educating our children is a shared responsibility, therefore stakeholder input and engagement is critical. Given the timeline of this plan, we involved the community through the LCAP process. The LCAP Committee consists of 38 participants which include the School Board President, District administrators representing all district departments, middle school administrators, K-5 Administrators, members of the Oxnard Educators Association, members of the Oxnard Supportive Services Organization, members of the California School Employees Association and parents representing the Superintendent's PAC, DELAC and PTA. To engage this committee, 4 LCAP meetings were held; February 26, April 15, May 11, and May 21, 2021 . The purpose of the first meeting was to share the LCAP process with stakeholders, followed by sharing the Learning Continuity and Attendance Plan (LCP) and gathering input from parents on all the actions and services in the LCP, as well as areas that need to be addressed. The following meeting focused on introducing the Board and Superintendent goals, sharing current data, and providing an opportunity for stakeholders to recommend actions and services for the new LCAP and the Expanded Learning Opportunity Grant (ELO). During these meetings, information was presented to the stakeholders. Information regarding the ELO Grant, feedback and input was solicited regarding actions and services that would directly impact students and address learning gaps. The meetings were held via Zoom and feedback was collected on Google Slides. In addition, the Ed Services team hosts an open weekly meeting for staff called the COFFEE CHAT, and during this time staff was asked for input on ways to address learning loss. Many of the ideas in this plan came as a result of the meetings held. Additionally, a staff, student and community survey through Panorama has been sent to all, in order to gather more widespread information.

A description of how students will be identified and the needs of students will be assessed.

There are several ways in which the district will identify students who require expanded opportunities for learning. Students will be prioritized by need. First, we consider students most at risk of not engaging with school. This includes our students experiencing homelessness, our foster youth, our students receiving special education services, our students who are English Learners and our students living in poverty. Within these groups, to further identify students in greatest need, we will use a variety of tools. For academic purposes, we will continue to use our district local assessments, STAR 360, to identify academic needs and to monitor progress. In addition, we will identify students using multiple measures; classroom grades, attendance patterns, social emotional survey results from Panorama from students and parents, counselor recommendations and site administration recommendations.

The district will continue to implement its assessment calendar. The assessments occur at a minimum of every 3 months.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Parents and guardians will be informed of opportunities in multiple ways. From the central office, notifications will be sent out through the district website; Blackboard connect for emails, phone calls and text messages; PAC and DELAC meetings; and Superintendent webinars to share opportunities for families and communities. The District manager for Family and Community Engagement will host meetings with different parent groups to share opportunities. Additional parent groups include the African-American Parent Advisory Committee and the Mixteco community. At the school site level, site administrators will also utilize Canvas, School Site Council Meetings, PTA meetings and ELAC meetings. School sites will also reach out to families through the school site Outreach Consultant(Family Liaison) to make phone calls to families and home visits when necessary. As a district, all of our print information is provided for parents in English and Spanish and all translation is provided at all district meetings in English, Spanish and Mixteco.

A description of the LEA's plan to provide supplemental instruction and support.

The Oxnard School District has created a multi-tier approach to address the needs of students, including students most at risk. Based on current district benchmark data, the district has identified that addressing gaps in literacy and mathematics while not remediating all instruction must be a focus. OSD believes that first best instruction is key to student learning and success. Given the identified gaps, it is important for all teachers to receive professional development on how to address learning gaps while still continuing to implement grade level standards. In order to accomplish this, the district will use funds from the ELO Grant to buy 3 additional professional learning days at the start of the school year. These three days will focus on literacy, mathematics and social and emotional learning. This training will ensure that all teachers have the tools necessary to implement a balanced grade appropriate program that fully addresses students' current needs. Para professionals will support Tier 1 instruction in order to allow teachers to work in smaller groups to scaffold and differentiate instruction at different grade levels. All students will benefit from this action and service.

In order to address students with greater needs, the district will hire intervention teachers that will provide an evidenced based intervention program in addition to the core instruction. The district will implement the program Leveled Literacy Intervention (LLI) by Fountas and Pinnell, provide training for teachers and create schedules to support student learning. For every K-5 school, the district will hire 1 intervention teacher. In middle schools, in order to ensure students have full access to rigorous, balanced curriculum, the district will add an extra period at the end of the day for all students in need of intervention. Teachers will be paid for teaching an additional period and will be trained on the Leveled Literacy Intervention program. The district will also expand its after school program to allow for more students to participate, as well as opening the program up to Kindergarten students. During this program, students receive support in literacy and homework assistance as well as many enrichment opportunities. This expanded learning opportunity will prioritize students with greatest identified needs for participation. As enrollment permits, more students will be allowed to participate.

In addition, OSD is planning a robust Summer School program. The Summer Writing, Science and Math Camp is a full day program and is offered to students in Grades K-8. The program is run with the support and planning of credentialed teachers to run an enrichment based academic program in the morning with the afternoons operated in partnership with our Afterschool program. The program will operate for one month of the summer. Transportation will be provided district wide to ensure access for all students. In order to facilitate the transition between pre school and kindergarten, OSD will offer a summer program called Ready, Set, Go!. Ready, Set, Go! is a 4 week introduction to Kindergarten, targeting students entering school without any prior preschool experience. The summer program focuses on Language Arts, Literacy, and Mathematics, along with kindergarten routines and expectations. We pair Certificated Teachers and Preschool Teachers to provide a broad spectrum of early childhood education and school readiness experiences.

OSD will continue to implement its MTSS process, and it is anticipated that given the gaps in learning, many referrals for assessment will be submitted. OSD will continue to invest and support a team of school psychologists to work with schools on supporting students in core programs and interventions and also address additional assessment needs.

An additional support that OSD has identified to ensure continuity of learning for all students is adding a Licensed Vocational Nurse (LVN) to every school so that staff are prepared to address any medical symptoms or health needs of students in an efficient way to avoid possible spreading of COVID 19 or other viruses.

We believe in order to support schools we must have clear and easily accessible information for all families. Communication was a significant factor that was brought up during stakeholder input meetings. Therefore, the district will hire a Webmaster to redesign the district webpage to improve communication and access to information for all stakeholders, including staff, families and community partners.

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time	\$3,200,000	
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	\$3,660,000	
Integrated student supports to address other barriers to learning	\$4,230,000	
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports	\$0	
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility	\$0	
Additional academic services for students	\$0	
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs	\$1,500,000	
Total Funds to implement the Strategies	\$12,590,000	

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

District leaders and stakeholder groups have developed a strategic plan for student learning, including how student learning loss due to the pandemic will be addressed. The strategic plan encompasses the planned goals, actions, and expenditures within the LCAP, the LCP, and the ELO Grant Plan. All funding sources, including LCFF, ESSER, GEER, State Learning Loss Mitigation funds, In-Person Learning Grant funds and Expanded Learning Opportunity Grant funds have been considered and allocated to support the overall strategic plan for student learning and support.

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov or lcff@cde.ca.gov

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.
- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the

supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
 - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.

- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
March 2021

Oxnard School District

Expanded Learning Opportunity Grant

The Purpose:

The purpose of the Expanded Learning Opportunity (ELO) Grant is for districts to implement a learning recovery program that provides, at minimum, supplemental instruction, support for social and emotional well-being for students by extending instructional learning time, providing programs that accelerate progress to close learning gaps, integrate pupil supports, as well as additional academic services, and training for school staff.

This plan will be used in conjunction with a comprehensive district strategic plan to support teaching and learning in the Oxnard School District.

Stakeholder Input

- Gathered input through LCAP process
- Parents
 - DELAC
 - PAC
 - PTA
- Members from CSEA
- Members from OEA
- Members from OSSA
- District and Site Administrators
- Dates: February 26, April 15, May 11, May 21, 2021
- LCAP Survey

Stakeholder Input

Purpose of Meetings:

- Revisit past plans
- Familiarize stakeholders with district goals
- Review District Data
 - California School Dashboard
 - Panorama Survey
 - STAR Assessment
- Recommend actions and services
- Develop better understanding of metrics to measure growth

Actions and Services



Actions and Services

- Summer School program to provide expanded learning opportunities focused on providing students instruction in mathematics, language arts, arts and science. This opportunity will be offered Summer of 2022. This includes, Ready Set, Go! Program which is a Pre-school to Kinder transition summer opportunity.
- Middle School addition of seventh period to focus on literacy intervention. This period will be taught using an evidence based balanced literacy intervention program (Leveled Literacy Instruction). The district will add 3 additional periods for each grade at each of the comprehensive middle schools and 1 period per grade at the K-8 schools. These periods will used to serve students in grades 6-8.
- Expanding Opportunities for students to participate in the after-school program for students in grades 1-8. The focus on the after-school program is to provide students with support and intervention in literacy and math while also expanding opportunities for enrichment.
- Opening up after school opportunities for students in Kindergarten to add more individualized support and instruction.

Actions and Services

- Paraprofessionals for opportunity classes in order to ensure more individualized instructional support for students at greatest risk. Additional Paraprofessionals to support Tier 1 instruction and allow for small group and differentiated instruction.
- Literacy Intervention teachers to provide students instruction using an evidence based balanced literacy program . The district will hire 17 teachers to work with K-5 students.
- School psychologist to assess the learning needs of students and provide supports for students with greatest needs.
- LVNs for every school to address health and medical concerns and minimize transmission of viruses.
- A Webmaster to support and improve communication and access to information for all stakeholders, including staff, families, and community partners.
- Three days of training for staff on literacy, mathematics and social and emotional instruction.

Funding

Total Funding for the Expanded Learning Opportunity
Grant

\$12,583,406.00

Thank You
Questions

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 19, 2021

Agenda Section: Section D: Action Items

Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year (Torres/Batista)

Form CL- 500 is issued by the State of California Commission on Teacher Credentialing. This form is a Declaration of Need for Fully Qualified Educators. By submitting this annual declaration, the District is certifying a diligent search to recruit fully prepared teachers for any assignments made, or if a suitable fully prepared teacher is not available, the District will make a reasonable effort to recruit, based on the priority stated on the form submitted. This authorizes the District to hire a teacher under an intern program or a limited assignment permit. The District does not anticipate the need for any non-fully qualified teachers. This application is required by the State of California Commission on Teacher Credentialing and is only for precaution.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Certificated Human Resources, that the Board of Trustees approve the Declaration of Need for Fully Qualified Educators for the 2021-2022 school year and authorize its submission to the State of California Commission on Teacher Credentialing.

ADDITIONAL MATERIALS:

Attached: [Form CL500 \(three pages\)](#)

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	

Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 19, 2021

Agenda Section: Section F: Board Policies, Second Reading

Adoption of Board Policy AR 5030 & BP 5030 - Student Wellness (DeGenna/Nocero)

Board Policy AR 5030 / BP 5030 is a new and a recommendation by CSBA (California School Board Association) to be added as a district policy. Board Policy and Administrative Regulation AR 5030 / BP 5030 has revisions italicized and strikethrough's for changes recommended by CSBA and by district administration. Second reading and adoption.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services and the Director of Pupil Services that the Board of Trustees approved and adopt Policies AR 5030 / BP5030 as outlined above.

ADDITIONAL MATERIALS:

Attached: [Draft-AR 5030 Student Wellness Board Policy.pdf](#)
[Draft-BP 5030 Student Wellness Board Policy.pdf](#)
[Final-AR 5030 Studnet Wellness policy- Board 5-19-21.pdf](#)
[Final-BP 5030 wellness policy- Board 5-19-21.pdf](#)

DRAFT REGULATION– 7-5-19

Oxnard SD | AR 5030 Students

Student Wellness

~~School Coordinated Health Council~~

~~The school district will create, strengthen, or work within the Wellness Program to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The Wellness Committee will serve as resource to school sites for implementing those policies. The Committee consists of a group of individuals representing the schools and community, and should include parents, students, and representatives of the Child Nutrition Services, school administrators, teachers, health professionals, and members of the public.~~

The Oxnard School District has an ongoing commitment to strengthen its Wellness Program as reflected in the Wellness Policy. The District will continue to develop, implement, monitor, review, and, as necessary, revise school nutrition, physical activity and wellness policies. The District’s Wellness Collaborative will serve as a resource to school sites for implementing those policies. The Collaborative consists of a group of individuals representing the schools and community, and includes parents, students, and representatives of the Child Nutrition Services, school administrators, teachers, health professionals, and members of the public.

Nutritional Quality of Foods and Beverages Sold and Served on Campus

School Meals

Meals served through the National School Lunch and Breakfast Programs will:

* *Meet current USDA nutrition standards.*

- * Be appealing and attractive to children;
- * Be served in clean and pleasant settings. The floors need to be swept, mopped and sanitized daily.
- * Meet *or exceed* nutrition requirements established by local, state, and federal statutes and regulations;
- * Offer a variety of fruits and vegetables;
- * Serve only low-fat (*1* percent) and fat-free milk and nutritionally-equivalent nondairy alternatives (as defined by USDA);
- * Ensure higher priority will be given to serving grains that are whole grain;
- * Eliminate trans fats and have products that are labeled as such;
- * Give preference to products organically grown, processed, and/or packaged in California and local farming communities;
- * ~~Provide nutrition information for products offered in snack bars, a la carte, vending and school stores upon request;~~
- * *Share and publicize information about the nutritional content of meals on District website and upon request through Child Nutrition Services.*

Child Nutrition Services should engage students and parents, through taste-tests of new entrees and surveys, in selecting foods, including culturally representative foods provided through the school meal programs in order to identify new, healthful, and appealing food choices. In addition, Child Nutrition Services will share information about the nutritional content of meals with parents and students upon request.

Breakfast

To encourage all students to eat breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn:

1. Schools will, to the extent possible, operate the School Breakfast Program;
2. Schools will, to the extent possible, arrange bus schedules and utilize methods to serve school breakfasts that encourage participation;
3. Schools that serve breakfast to students will notify parents and students of the availability of the School Breakfast Program;
4. Schools will encourage parents to provide a healthy breakfast for their children through newsletter articles, take-home materials, school menus, and the district webpage;
5. *Schools are encouraged to use "breakfast after the bell" programs such as breakfast in the classroom or second chance breakfast models.*

Free and Reduced-priced Meals

It is against the law to make others in the cafeteria aware of the eligibility status of children for free, reduced-price, or "paid" meals. CFR 210.10(g) Schools will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals. Toward this end, schools may utilize electronic identification and payment systems; promote the availability of school meals to all students; and/or use nontraditional methods for serving school meals. *The district will consider whether additional steps should be taken to ensure that students qualifying for free or reduced priced meals are not overtly identified in any way. Applications for free/reduced priced meals are available to all families throughout the school year. The application is available on the district*

website, school offices, and cafeterias.

Meal Times and Scheduling

Schools will, whenever possible:

- * Provide students with at least 10 minutes to eat after being served for breakfast and 15-20 minutes after being served for lunch;
- * Avoid scheduling tutoring, club and other activities during mealtimes, unless students are provided an opportunity to eat during such activities;
- * Schedule meal periods at appropriate times, and schedule lunch between 10 a.m. and 2 p.m.
- * Provide students access to hand washing or hand sanitizing before they eat meals and snacks;
- * Have *free, safe, and fresh* drinking water available *throughout the extended school day*.
- * *Ensure adequate space/seating, supervision and a safe and healthy environment*

Qualifications of Child Nutrition Services Staff

~~Qualified food service professionals will administer the school meal programs. As part of the school district's responsibility to operate a food and nutrition services program, we will provide continuing professional development for all food service professionals in schools. Staff development programs should include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility. CNS staff will exhibit proper customer service techniques~~

The USDA Professional Standards for State and Local Nutrition Programs are followed to ensure that professional development is provided for food service directors, managers and staff.

Sharing of Foods and Beverages

Schools should discourage students from sharing their foods or beverages with one another during meal or snack times, given concerns about the spread of disease, allergies and dietary restrictions, unless it is part of the Child Nutrition Services Food Share Program.

Foods and Beverages Sold Individually

Elementary Schools

- * Foods sold outside of reimbursable school meals, such as through vending machines, cafeteria ala carte [snack] lines, fundraisers, school stores, etc.
- * Child Nutrition Services will approve and provide all food and beverage sales to students. ~~In~~
~~—elementary schools should be sold as balanced meals.~~ If available, foods and beverages sold individually should be limited to items such as low fat and nonfat milk, fruits non-fried vegetables, and water.
- ~~* It is against the law to make others in the cafeteria aware of the eligibility status of children
—for free, reduced price, or "paid" meals. CFR 210.10(g)~~
- * *The District complies with all federal and state nutrition standards for all foods and beverages-served in schools. Child Nutrition Services complies with USDA Smart Snack Standards for all food and beverage sales to students during the school day.*
- ~~* Individually sold dairy items and whole grain food items may be sold to students at an
elementary school, except food sold as part of a USDA meal program, if it meets the
following standards:~~
- ~~* Not more than 35 percent of its total calories from fat (excluding legumes, nuts, nut butters,~~

~~—seeds, eggs, vegetables that have not been deep-fried, and cheese packaged for individual—
—sale).~~

~~* Not more than 10 percent of its total calories from saturated fat (excluding eggs and cheese—
—packaged for individual sale).~~

~~* Not more than 35 percent of its total weight shall be composed of sugar (excluding fruits—
—and vegetables).~~

~~* Not more than 175 calories per individual food item.~~

* *Beverages served to children participating in after school programs will meet USDA Smart Snack nutrition standards. Schools are encouraged to limit the sale of beverages to water, 100% juice and milk without added sweeteners and/or artificial sweeteners . The District prohibits the sale of foods and/or beverages containing non-nutritive sweeteners during the school day.*

Snacks sold to children participating in on-site programs after school ends will meet USDA Smart Snack nutrition standards.

~~* Regardless of the time of the school day, only the following beverages may be sold to a student:~~

~~* Fruit drinks that are composed of no less than 50 percent juice and have no added—
—sweetener~~

~~* Drinking water with no added sweetener~~

~~* 2 percent fat milk, 1 percent fat milk, nonfat milk, soy milk, and other similar nondairy—
—milk~~

~~* An elementary school may permit the sale of food or beverage items that do not comply with the above regulations as part of a school fund-raising event in any of the following—~~

~~circumstances:~~

~~* The items are sold by students of the school and the sale of those items takes place off of
and away from school premises.~~

~~* The items are sold by students of the school and the sale of those items takes place at least
one half hour before the start of the school day or one half hour after the end of the school
day.~~

Intermediate Schools

~~* All foods and beverages sold individually outside the reimbursable school meal programs
(including those sold through a la carte (snack) lines, vending machines, student stores, or
fundraising activities) during the school day, or through programs for students within 30-
minutes before or after the school day, will need to meet the nutrition and portion size
standards.~~

~~* Snacks sold to students in intermediate schools, except food served as part of the USDA meal
Program, shall meet all of the following standards:~~

~~* Not more than 35 percent of its total calories from fat (excluding legumes, nuts, nut
butters, seeds, eggs, vegetables that have not been deep fried, and cheese packaged for
individual sale).~~

~~* Not more than 10 percent of its total calories from saturated fat (excluding eggs and
cheese packaged for individual sale).~~

~~* Not more than 35 percent of its total weight shall be composed of sugar (excluding fruits
and vegetables).~~

~~* Not more than 250 calories per individual food item.~~

~~* Entree items sold to students in intermediate schools, except food served as part of the USDA~~

~~* meal Program, shall meet all of the following standards:~~

~~* Contain no more than 400 calories per entree~~

~~* Contain no more than 4 grams of fat per 100 calories contained in each entree, and shall
be categorized as entree items in the SBP or NSLP~~

~~* Beverages sold from one half hour before the start of the school day to one half hour after
the end of the school day). Only the following beverages may be sold to pupils at an
intermediate school:~~

~~* Fruit based drinks that are composed of no less than 50 percent fruit juice and
have no added sweetener~~

~~* Vegetable based drinks that are composed of no less than 50 percent vegetable
juice and have no added sweetener~~

~~* Drinking water with no added sweetener~~

~~* 2 percent fat milk, 1 percent fat milk, nonfat milk, soy milk, and other similar
nondairy milk.~~

~~* An electrolyte replacement beverage that contains no more than 42 grams of added
sweetener per 20 ounce serving.~~

~~Intermediate schools may permit the sale of food or beverage items that do not comply with the
above regulations as part of a school fund raising event in any of the following circumstances:~~

~~* The sale of those items takes place off of and away from school premises.~~

~~* The sale of those items takes place from one half hour before the start of the
school day until one half hour after the end of the school day.~~

~~* The sale of those items occurs during a school sponsored pupil activity after the end
of the school day~~

Fundraising Activities

To support children's health and school nutrition-education efforts, school fundraising activities are encouraged to explore healthy options. Schools will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for healthy fundraising activities. *School fundraisers are encouraged to include non-food items such as gift wrap, light bulbs, plant sales, books, etc.*

Any foods and beverages sold on any school to students on campus must meet the nutrition and portion size standards as required by *the California Competitive Food Standards SB12 and SB965 and listed on AR 5030(e)*. These food items may not be prepared on the premises.

("Prepared on the premises" refers to the heating or re-heating and service of hot food and/or beverage items such as instant soup, hot chocolate, microwave popcorn, or pizza), and must adhere to the following guidelines:

Grades TK-5

~~The sale of food for fundraising is limited to no more than four food sales per school year and are limited to a single item on those four days~~

Organizations selling food must be comprised solely of students from the school at which the food items are being sold. Student organization is defined as a group of students that are NOT associated with the curricula or academics of the school or district.

Effective from midnight to one-half hour after the end of the official school day:

Student organization sales must comply with all food and beverage standards AND all of the following:

- 1. Only one food or beverage item per sale.*
- 2. The food or beverage item must be pre-approved by the governing board of the school district.*
- 3. The sale must occur after the last lunch period has ended.*
- 4. The food or beverage item cannot be prepared on campus.*
- 5. Each school is allowed four sales per year.*
- 6. The food or beverage item cannot be the same item sold in the food service program at that school during the same school day.*

Grades 6-8

~~The sale of food for fundraising is limited to one organization each school day selling no more than three categories of food per semester.~~

~~Student organizations may conduct no more than four food sales of any food items during a school year in each school, but such sales shall be held on the same four days for any or all organization, 30 minutes after school, evenings and weekends.~~

~~Elementary and Intermediate schools are encouraged to select fundraising activities that involve the sale of healthy food and/or focus on physical activity.~~

Organizations selling food must be comprised solely of students from the school at which the *food items are being sold. Student organization is defined as a group of students that are NOT associated with the curricula or academics of the school or district.*

Effective from midnight to one-half hour after the end of the official school day:

Student organization sales must comply with all food and beverage standards AND all of the following:

- 1. Up to three categories of foods or beverages may be sold each day (e.g., chips, sandwiches, juices, etc.).*
- 2. Only one student organization is allowed to sell each day.*
- 3. Food(s) or beverage(s) cannot be prepared on campus.*
- 4. The food or beverage categories sold cannot be the same as the categories sold in the food service program at that school during the same school day.*
- 5. In addition to one student organization sale each day, any and all student organizations may sell on the same four designated days per year. School administration may set these dates.*

Elementary and Intermediate schools are encouraged to select fundraising activities that involve the sale of healthy food and/or focus on physical activity.

Snacks

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to students' diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water or mild as the primary beverage. Schools will assess

if and when to offer snacks based on timing of school meals, students' nutritional needs, children's ages, and other considerations. The district will make available a list of healthful snack items to teachers, on-site daycare providers and parents. *The district shall provide parents with a list of allowable party foods that meet the Smart Snack standards*

If eligible, schools that provide snacks through after-school programs will pursue receiving reimbursements through the National School Lunch Program. *Snacks in aftercare are served via the Child and Adult Care Food Program or are reimbursed through the National School Lunch Program, and therefore requires that foods and beverages served to students will meet the CACFP or Smart Snacks standards.*

Food Incentives on Campus

Staff ~~should not use foods or beverages, especially those that do not~~ shall only use foods that meet the nutrition standards for foods and beverages sold individually (~~above~~), as rewards for academic performance or good behavior**, and will not withhold food or beverages (including food served through school meals) as a punishment. *Due to concerns about food safety and food allergies, classroom celebrations are encourage to focus on activities rather than food.*

***Unless this practice is allowed by a student's individual education plan (IEP)*

Nutrition and Physical Activity Promotion and Food Marketing

Nutrition Education and Promotion

The entire school environment, not just the classroom, shall be aligned with healthy school goals to positively influence a student's understanding, beliefs, and habits as they relate to good

nutrition and regular physical activity.

Where possible, the nutrition education program shall work with the school meal program to develop school gardens and use the cafeteria as a learning lab. Where possible, children will have an opportunity to visit local farms where produce is purchased for school meals.

Nutrition education shall enable students, through a comprehensive curriculum (state and District approved), to acquire the knowledge and skills necessary to make healthy lifestyle choices. Oxnard School District aims to shall teach, encourage, and support healthy eating by students. Schools should shall provide nutrition education and engage in nutrition promotion that:

- 1. Is aligned with state and federal learning objectives and standards.*
- 2. Is offered at each grade level as part of a sequential, comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health;*
- 3. Is part of not only health education but also classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects;*
- 4. Includes enjoyable, developmentally-appropriate, culturally-relevant, participatory activities, such as contests, promotions, taste testing, farm visits, Certified Farmers' Markets visits, and school gardens;*
- 5. Promotes fruits, vegetables, whole grain products, low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices;*
- 6. Emphasizes caloric balance between food intake and energy expenditure (physical*

- activity/exercise);
7. Links with school meal programs, other school foods, and nutrition-related community services;
 8. Teaches media literacy with an emphasis on food marketing; and
 9. Includes training for teachers and other staff.
 10. *Provides students with the skills necessary to make nutritious food choices.*
 11. *Ensures students will receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors.*
 12. *Will incorporate lessons helping children acquire skills for reading food labels and menu planning as described by content standards.*

Physical Activity Opportunities

Schools are encouraged to create a culture of physical activity. Schools should encourage student's participation in at least 60 minutes per day of moderate to vigorous physical activity (which may include physical education instruction) in accordance with nationally recommended guidelines.

After-school programs should include supervised, age-appropriate physical activities that appeal to a variety of interests.

Schools should ensure that students have adequate space and equipment to participate in structured physical education.

All schools will develop joint-use agreements with community partners in order to provide expanded physical activity opportunities for all students and community members.

Schools should provide information to parents to help them promote and incorporate physical activity and healthy eating into their children's lives.

Teachers and other school and community personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., physical education) as punishment. (Education Code 49001)

Schools should provide daily recess that encourages physical activity and equipment accessible to students.

The school/district shall establish rules and procedures concerning safety during physical activity for students and staff and assign responsibility for these rules and procedures appropriately.

The school district should assess students' ability to safely walk and bike to school and should collaborate with local public works, public safety, and/or police departments in achieving safe routes for walking and biking to school.

Student Restrooms

Student restrooms will be maintained in a sanitary, healthy manner during the school week, as well as on the weekends when sporting and special events are held on campuses. In accordance

with the Williams Settlement Act and Board policy, school restrooms will be cleaned or maintained regularly, be fully operational, be stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. Schools will keep all restrooms open during school hours when pupils are in classes. This does not apply when closing of the restroom is necessary for student safety or to make repairs.

The district/school will support parents' efforts to provide a healthy diet and daily physical activity for their children. The district/school will offer healthy eating seminars for parents, send home nutrition information, and provide nutrient analysis of school menus. Schools should encourage parents who pack lunches and snacks to refrain from including beverages and foods that do not meet the above nutrition standards for individual foods and beverages. The district/school will make available to parents a list of foods that meet the district's snack standards and ideas for healthy celebrations/parties, rewards, and fundraising activities.

The district/school will provide information about physical education and other school-based physical activity opportunities before, during, and after the school day; and support parents; efforts to provide their children with opportunities to be physically active outside of school. Such supports will include sharing information about physical activity and physical education through a website, newsletter, or other take-home materials, special events, or physical education homework.

Food Marketing in Schools

School-based marketing will be consistent with nutrition education and health promotion. As such, schools will limit food and beverage marketing to the promotion of foods and beverages

that meet the nutrition standards for meals or for foods and beverages sold individually (above). School-based marketing of brand promoting predominantly low-nutrition foods and beverages is prohibited. The promotion of healthy foods is encouraged according to the USDA's "My Plate".

Advertising of low-nutrition foods and beverages is permitted in supplementary classroom and library materials, such as newspapers, magazines, the Internet, and similar media, when such materials are used in a class lesson or activity, or as a research tool.

Staff Wellness

Oxnard School District highly values the health and well being of every staff member and will plan and implement activities and policies that support personal efforts by staff to maintain a healthy lifestyle. The staff wellness committee will be a subcommittee of the *Wellness Collaborative - School Coordinated Health Program*. The committee should develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan should be based on input solicited from staff and should outline ways to encourage healthy eating, physical activity, and other elements of a healthy lifestyle among school staff. The District's Wellness Collaborative will serve as a resource to support the District's staff members in maintaining their own wellness. ~~The staff wellness committee should distribute its plan to the School Coordinated Health Program annually.~~

Physical Education

Physical Education (P.E.) TK-8

The District's comprehensive, standards-based physical education program identifies the

progression of skill development in grades TK-8. The physical education program for grades TK-8 will be aligned with established state physical education standards.

Oxnard School District aims to teach, encourage, and support physical education for students.

Schools will provide physical education according to the following guidelines:

1. All children shall have access to a high-quality, comprehensive, and developmentally appropriate physical education program on a regular basis. (Education Code 51210.1 (e) (2))
2. At the elementary school level *grades TK-5*, all students shall receive 200 minutes of quality physical education instruction every 10 school days. (Education Code 51210)
3. At the intermediate school level *grade levels 6-8*, students will receive 400 minutes of quality physical education instruction every 10 school days unless a waiver is approved by the California Department of Education. (Education Codes 51222, 51223)
4. All schools will report Fitnessgram results in the annual school accountability report.
(Education Code 60800 (e))
5. Schools will ensure that physical education class size is consistent with the requirements of good instruction and safety. (Code of Regulations, Title 5, 10060 (1))
6. *All physical education teachers will adapt the curriculum to meet the needs of students with individualized education plans, individualize health care plans, chronic health conditions and/or section 504 accommodation plans. Where appropriate according to an individual student's IEP or 504 accommodation plan, para-professional support will be provided during physical education,*
7. *All schools provide physical activity facilities that meet safety standards.*

8. *All schools will be encouraged to provide physical activity breaks (such as "brain breaks", energizers, classroom activity breaks, etc.)*
9. *In the interest of Physical Education, classes should have similar teacher/student ratios used in other classes.*

The Oxnard School District will offer, on-going, professional development activities for all teachers who instruct physical education

The Oxnard School District will encourage schools to have their students meet the minimum fitness standards at all grade levels.

Each school shall partner with local government and community-based agencies to support active transport to school to implement a comprehensive active transport program (i.e. Safe Routes to School Program).

Monitoring and Policy Review

Monitoring

The Superintendent or designee will ensure compliance with established district ~~nutrition and physical activity wellness~~ policy and administrative regulation in regard to wellness. In each school, the principal or designee will ensure compliance with those policies in his/her

school and will report on the school's compliance to the district Wellness ~~Committees~~ Collaborative.

Assessments to summarize compliance will be repeated every year to help review policy compliance, assess progress, and determine areas in need of improvement. As part of that review, the school district will review the nutrition and physical activity policies; provision of an environment that supports healthy eating, physical activity, environmental health, social health and emotional health; and nutrition and physical education policies and program elements. The district, and individual schools within the district, will, as necessary, revise the wellness policies and develop work plans to facilitate their implementation.

School food service staff, at the school or district level, will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent (or if done at the school level, to the school principal). In addition, the school district will report on the most recent USDA Administrative Review (AR) review findings and any resulting changes. If the district has not received an AR review from the state agency within the past three years, the district will request from the state agency that an AR review be scheduled as soon as possible. Areas of interest for monitoring should include but are not limited to:

- * Fitnessgram test results (grades 5 and 7)
- * STAR test scores (grades 5 and 7)
- * Random cafeteria audits, e.g. seat time/hand washing availability/nutrient content, etc.
- * Number of physical education minutes (K-6: collect data from schools) (7-8: student minutes in courses)
- * Attendance reports
- * ~~Sales results in student stores~~

- * Wellness survey
- * Number of teachers participating in professional development (physical education/nutrition classes)

~~** Unless this practice is allowed by a student's individual education plan (IEP).~~

- ~~* Schools should not permit general brand marketing for food brands under which more than half of the foods or beverages do not meet the nutrition standards for foods sold individually or the meals are not consistent with the school meal nutrition standards.~~

Supporting Wellness for the Whole School, Whole Community and Whole Child

By providing a learning environment that ensures each student is emotionally and physically healthy, safe, actively engaged, supported, and challenged, Oxnard School District aims to support the whole school, the whole community and the whole child. This section identifies the most important health, wellness and safety practices and policies schools should strive to implement to ensure that students, staff, and others at school are not exposed to risks to their health and safety:

School Health, Safety Policies and Environment

In order to support a healthy and safe school environment, all schools in Oxnard school district will:

1. *Establish a written comprehensive school safety plan*
2. *Establish a written crisis preparedness and response plan*
3. *Establish written school health and safety policies, including a standard precautions*

policy

4. *Communicate health and safety policies to students, staff and families*

In order to support a healthy school environment, all schools in Oxnard school district will:

1. *Provide health education in all grades through a curriculum consistent with state content standards;*
2. *Provide professional development in delivering the health curriculum*
3. *Identify and monitor students with chronic health conditions;*
4. *Establish health emergency response plans for students in need of such plans;*
5. *Prohibit use of tobacco, alcohol and other drugs among students and staff;*
6. *Provide periodic testing of drinking water for lead and other contaminants on facilities constructed before 2010;*
7. *Identify, monitor and support students with emotional and behavioral health needs;*
8. *Establish a referral and follow-up system for students and families to access medical, dental, counseling, psychological and social services in conjunction with county agencies and community-based organizations.*
9. *Provide students with opportunities for social and emotional learning such as valuing diversity, self-awareness, managing emotions and maintaining interpersonal relationships, especially with at-risk groups of students*
10. *Promote community-wide involvement in health events and provide educational opportunities for families in health and wellness*

Environmental Health

- 1. Sites are encouraged to maintain school-wide recycling and composting programs, such as CRV, paper, plastic, and cardboard recycling.*
- 2. Where feasible organic waste from the cafeteria may be composted.*
- 3. The district will support the sites with training and educational resources for students and staff.*
- 4. Where feasible, sites may use reusable items wherever possible. School cafeterias will endeavor to discontinue the use of single-use plastics, condiment packages, and styrofoam plates*
- 5. Where feasible, sites may set up and maintain food share program to cut down on food waste within the school. Sites will be encouraged to establish food share programs with outside non-profit agencies within the community.*

Safety

In order to support a safe school environment, all schools in Oxnard school district will:

- 1. Ensure all campus are pleasant and welcoming (e.g. clean, uncluttered, uncrowded, well- lit, graffiti-free)*
- 2. Communicate and post clear expectations for behavior to students and families*
- 3. Maintain a safe play environment*
- 4. Maintain active supervision of students by staff members on all parts of the school campus*
- 5. Provide programs and services to support the inclusion of all students (i.e.. students from diverse background, students with disabilities, LGBTQ youth, homeless and foster youth)*

OSD DRAFT POLICY – Revised 7-5-19

Oxnard SD | BP 5030 Students

Student Wellness

Oxnard School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture’s (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.^{i,ii,iii,iv,v,vi,vii} Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.^{viii,ix,x} In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically.^{xi,xii,xiii,xiv} Finally, there is evidence that adequate hydration is associated with better cognitive performance.^{15,16,17}

~~The Board of Trustees recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district~~

~~students. The student Wellness Policy shall:~~

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

1. Include goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines is appropriate;
2. Include nutrition guidelines selected by the district for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity;
3. Provide an assurance that the districts' guidelines for reimbursable school meals will not be less restrictive than federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a) and (b), as they apply to schools;
- ~~4. Establish a plan for measuring implementation of the policy, including the designation of one or more persons in the district or at each school charged with operational responsibility for ensuring that this policy is implemented~~
4. *Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and State nutrition standards*
5. *Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;*
6. *Students have opportunities to be physically active before, during and after school;*

7. *Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;*
8. *School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;*
9. *The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and*
10. *The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.*

~~*The Board shall involve parents/guardians, students, school food service professionals, school administrators, Board representatives and members of the public in the process of developing the district wide Wellness Policy.*~~

~~The Board may utilize existing school health councils or other committees, or may establish an advisory committee or working groups, including representatives of the above groups, to develop policy recommendations.~~

~~The councilor committee shall examine related research and laws, assess student needs and the current school environment, review current Board policies and administrative regulations, and raise awareness about student health issues. The councilor committee may survey parents/guardians and/or students, conduct community forums or focus groups, collaborate with~~

~~appropriate community agencies and organizations, or engage in similar activities within the budget established for these purposes.~~

~~The councilor committee shall provide periodic reports to the Superintendent or designee regarding the status of its work.~~

~~The councilor committee shall present policy recommendations to the Board which include, but are not limited to, the following topics:~~

- ~~1. Goals and strategies for increasing student participation in the school breakfast and lunch programs that meet or exceed state and federal standards~~
- ~~2. Nutritional standards for the school breakfast and lunch programs that meet or exceed state and federal standards~~
- ~~3. The amount of time allowed for students to eat and the adequacy of lunchroom facilities~~
- ~~4. Guidelines and standards for foods and beverages sold outside of the district's meal programs, such as through vending machines, school stores, school sponsored events, school fundraisers and other venues on campus, as well as foods and beverages offered as rewards for academic performance or good behavior~~
- ~~5. Foods and beverage donated for class parties or other school events~~
- ~~6. School based marketing of foods and beverages, such as through advertisements in school publications, school buildings, athletic fields, and/or other areas accessible to students, and activities such as coupon or incentive programs~~
- ~~7. Age appropriate, skill building nutrition education at each grade level that is focused on behavior change~~

- ~~8. Opportunities for all students to be physically active, including the amount of time devoted to physical education, the quality of the physical education program, and additional opportunities such as recess and before and after school programs~~
- ~~9. Outreach strategies to encourage families to reinforce and support healthy eating and physical activity~~
- ~~10. Cost estimates of implementing the recommended strategies and potential funding sources~~
- ~~11. Priorities for implementing the recommended strategies in the Wellness Policy~~
- ~~12. Processes for evaluating the Board's Wellness Policy, including evaluation methods, indicators that will be used to measure success, and frequency of reports~~

~~As it deems appropriate, the council or committee may make policy recommendations related to other health issues that are necessary to promote student and staff health.~~

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. (42 USC 1758b)

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The district's nutrition education and physical education programs shall be based on research,

shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The nutrition education program shall include, but not be limited to, information about the benefits of healthy eating for learning, disease prevention, weight, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer Learning Programs)

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free give-aways, or other means.

(cf. 1325 - Advertising and Promotion)

All students shall be provided opportunities to be physically active on a regular basis.

Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)

(cf. 6145 - Extracurricular and Co-curricular Activities)

(cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development shall be regularly offered as needed to health education and physical education teachers, coaches, activity supervisors, food services staff, and other staff as appropriate to enhance their health knowledge and skills.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

School Wellness Committee

Role and Membership

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, periodic review, and update of the district's student wellness policy. (42 USC 1758b)

To fulfill this requirement, the Superintendent or designee may appoint a health council or other district committee whose membership shall include representatives of these groups. He/she also may invite participation of other groups or individuals, such as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

The school health council/committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

The District will convene a representative District Wellness Collaborative that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level Wellness Policy (heretofore referred as “Wellness Policy”).

The District Wellness Collaborative membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], and mental health and social services staff [e.g., school counselors, psychologists, social workers, or psychiatrists]; school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. When possible, membership will also include Supplemental Nutrition Assistance

Program Education coordinators (SNAP-Ed). To the extent possible, the District Wellness Collaborative will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the DISTRICT WELLNESS COLLABORATIVE and facilitate development of and updates to the Wellness Policy.

The designated official for oversight and monitoring of the Wellness Policy is: Oxnard School District Director of Pupil Services or other administrator as designated by the Superintendent. Each school will ensure implementation of the policy.

Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this Wellness Policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an

action plan that fosters implementation and generate an annual progress report.

Recordkeeping

The District will retain records to document compliance with the requirements of the Wellness Policy at Oxnard School District Pupil Services Department. Documentation maintained in this location will include but will not be limited to:

- 1. The written Wellness Policy;*
- 2. Documentation demonstrating that the policy has been made available to the public;*
- 3. Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DISTRICT WELLNESS COLLABORATIVE ;*
- 4. Documentation to demonstrate compliance with the annual public notification requirements;*
- 5. The most recent assessment on the implementation of the local school Wellness Policy;*
- 6. Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.*

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible

about the school nutrition environment. This will include a summary of the District's events or activities related to Wellness Policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the Wellness Policy to assess the implementation of the policy and include:

- 1. The extent to which schools under the jurisdiction of the District are in compliance with the Wellness Policy;*
- 2. A description of the progress made in attaining the goals of the District's Wellness Policy.*

The position/person responsible for managing the triennial assessment and contact information is: Oxnard School District Director of Pupil Services or other administrator as designated by the Superintendent. The District Wellness Collaborative, in collaboration with individual schools, will monitor schools' compliance with this Wellness Policy.

The District will actively notify households/families of the availability of the triennial progress report as described in the Community Involvement, Outreach and Communications section of this Board Policy.

Revisions and Updating the Policy

The District Wellness Collaborative will update or modify the Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Wellness Policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the Wellness Policy. The District will actively communicate ways in which representatives of District Wellness Collaborative and others can participate in the development, implementation and periodic review and update of the Wellness Policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the Wellness Policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the Wellness Policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

The Wellness Collaborative shall present policy recommendations to the Board which include, but are not limited to, the following topics:

1. Goals and strategies for increasing student participation in the school breakfast and lunch programs that meet or exceed state and federal standards;
2. Nutritional standards for the school breakfast and lunch programs that meet or exceed state and federal standards;
3. The amount of time allowed for students to eat and the adequacy of lunchroom facilities;
4. Guidelines and standards for foods and beverages sold outside of the district's meal programs, such as through vending machines, school stores, school-sponsored events, school fundraisers and other venues on campus, as well as foods and beverages offered as rewards for academic performance or good behavior;
5. Foods and beverage donated for class parties or other school events;
6. School-based marketing of foods and beverages, such as through advertisements in school publications, school buildings, athletic fields, and/or other areas accessible to students, and activities such as coupon or incentive programs;
7. Age-appropriate, skill building nutrition education at each grade level that is focused on behavior change;
8. Opportunities for all students to be physically active, including the amount of time devoted to physical education, the quality of the physical education program, and additional opportunities

such as recess and before- and after-school programs;

9. Outreach strategies to encourage families to reinforce and support healthy eating and physical activity;

10. Cost estimates of implementing the recommended strategies and potential funding sources;

11. Priorities for implementing the recommended strategies in the Wellness Policy;

12. Processes for evaluating the Board's Wellness Policy, including evaluation methods, indicators that will be used to measure success, and frequency of reports.

As it deems appropriate, the Wellness Collaborative may make policy recommendations related to other health issues that are necessary to promote student and staff health.

ⁱ Bradley, B, Green, AC. Do Health and Education Agencies in the United States Share Responsibility for Academic Achievement and Health? A Review of 25 years of Evidence About the Relationship of Adolescents' Academic Achievement and Health Behaviors, *Journal of Adolescent Health*. 2013; 52(5):523–532.

ⁱⁱ Meyers AF, Sampson AE, Weitzman M, Rogers BL, Kayne H. School breakfast program and school performance. *American Journal of Diseases of Children*. 1989;143(10):1234–1239.

ⁱⁱⁱ Murphy JM. Breakfast and learning: an updated review. *Current Nutrition & Food Science*. 2007; 3:3–36.

^{iv} Murphy JM, Pagano ME, Nachmani J, Sperling P, Kane S, Kleinman RE. The relationship of school breakfast to psychosocial and academic functioning: Cross-sectional and longitudinal observations in an inner-city school sample. *Archives of Pediatrics and Adolescent Medicine*.

1998;152(9):899–907.

^v Pollitt E, Mathews R. Breakfast and cognition: an integrative summary. *American Journal of Clinical Nutrition*. 1998; 67(4), 804S–813S.

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^{viii} MacLellan D, Taylor J, Wood K. Food intake and academic performance among adolescents. *Canadian Journal of Dietetic Practice and Research*. 2008;69(3):141–144.

^{ix} Neumark-Sztainer D, Story M, Dixon LB, Resnick MD, Blum RW. Correlates of inadequate consumption of dairy products among adolescents. *Journal of Nutrition Education*. 1997;29(1):12–20.

^x Neumark-Sztainer D, Story M, Resnick MD, Blum RW. Correlates of inadequate fruit and vegetable consumption among adolescents. *Preventive Medicine*. 1996;25(5):497–505.

^{xi} Centers for Disease Control and Prevention. *The association between school-based physical activity, including physical education, and academic performance*. Atlanta, GA: US Department of Health and Human Services, 2010.

^{xii} Singh A, Uijtdewilligne L, Twisk J, van Mechelen W, Chinapaw M. *Physical activity and performance at school: A systematic review of the literature including a methodological quality assessment*. *Arch Pediatr Adolesc Med*, 2012; 166(1):49-55.

^{xiii} Haapala E, Poikkeus A-M, Kukkonen-Harjula K, Tompuri T, Lintu N, Väistö J, Leppänen P, Laaksonen D, Lindi V, Lakka T. *Association of physical activity and sedentary behavior with*

academic skills – A follow-up study among primary school children. PLoS ONE, 2014; 9(9): e107031.

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¹⁵ Change Lab Solutions. (2014). *District Policy Restricting the Advertising of Food and Beverages Not Permitted to be Sold on School Grounds.* Retrieved from <http://changelabsolutions.org/publications/district-policy-school-food-ads>

Legal Reference:

EDUCATION CODE

33350-33354 CDE responsibilities re: physical education

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001 49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

49530-49536 Child Nutrition Act 49540-49546 Child care food program

49547-49548.3 Comprehensive nutrition services 49550-49561 Meals for needy students

49565-49565.8 California Fresh Start pilot program 49570 National School Lunch Act

51210 Course of study, grades 1-6

51220 Course of study, grades 7-12

51222 Physical education

51223 Physical education, elementary schools 51795-51796.5 School instructional gardens
51880-51921 Comprehensive health education CODE OF REGULATIONS, TITLE 5
15500-15501 Food sales by student organizations 15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially: 1751 Note Local wellness policy

1771-1791 Child Nutrition Act, including: 1773 School Breakfast Program

1779 Rules and regulations, Child Nutrition Act CODE OF FEDERAL REGULATIONS,
TITLE 7

210.1-210.31 National School Lunch Program 220.1-220.21 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781 Management Resources:

CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October
2007

Food Safety Requirements, Fact Sheet, October 2007

Physical Education and California Schools, Policy Brief, rev. October 2007

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide,
2007

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools,
Policy Brief, March 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

Making It Happen: School Nutrition Success Stories, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS Dietary Guidelines for Americans, 2005

Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School
Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov> Dairy Council of California:

<http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org> School Nutrition Association:

<http://www.schoolnutrition.org> Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:

http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

STUDENT WELLNESS

The Oxnard School District has an ongoing commitment to strengthen its Wellness Program as reflected in the Wellness Policy. The District will continue to develop, implement, monitor, review, and, as necessary, revise school nutrition, physical activity and wellness policies. The District's Wellness Collaborative will serve as a resource to school sites for implementing those policies. The Collaborative consists of a group of individuals representing the schools and community, and includes parents, students, and representatives of the Child Nutrition Services, school administrators, teachers, health professionals, and members of the public.

Nutritional Quality of Foods and Beverages Sold and Served on Campus**School Meals**

- Meals served through the National School Lunch and Breakfast Programs will:
- Meet current USDA nutrition standards.
- Be appealing and attractive to children;
- Be served in clean and pleasant settings. The floors need to be swept, mopped and sanitized daily.
- Meet or exceed nutrition requirements established by local, state, and federal statutes and regulations;
- Offer a variety of fruits and vegetables;
- Serve only low-fat (1 percent) and fat-free milk and nutritionally-equivalent nondairy alternatives (as defined by USDA);
- Ensure higher priority will be given to serving grains that are whole grain;
- Eliminate trans fats and have products that are labeled as such;
- Give preference to products organically grown, processed, and/or packaged in California and local farming communities;
- Share and publicize information about the nutritional content of meals on District website and upon request through Child Nutrition Services.

Child Nutrition Services should engage students and parents, through taste-tests of new entrees and surveys, in selecting foods, including culturally representative foods provided through the school meal programs in order to identify new, healthful, and appealing food choices. In

STUDENT WELLNESS (continued)

addition, Child Nutrition Services will share information about the nutritional content of meals with parents and students upon request.

Breakfast

To encourage all students to eat breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn:

- Schools will, to the extent possible, operate the School Breakfast Program;
- Schools will, to the extent possible, arrange bus schedules and utilize methods to serve school breakfasts that encourage participation;
- Schools that serve breakfast to students will notify parents and students of the availability of the School Breakfast Program;
- Schools will encourage parents to provide a healthy breakfast for their children through newsletter articles, take-home materials, school menus, and the district webpage;
- Schools are encouraged to use “breakfast after the bell” programs such as breakfast in the classroom or second chance breakfast models.

Free and Reduced-priced Meals

It is against the law to make others in the cafeteria aware of the eligibility status of children for free, reduced-price, or "paid" meals. CFR 210.10(g) Schools will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals. Toward this end, schools may utilize electronic identification and payment systems; promote the availability of school meals to all students; and/or use nontraditional methods for serving school meals. The district will consider whether additional steps should be taken to ensure that students qualifying for free or reduced priced meals are not overtly identified in any way. Applications for free/reduced priced meals are available to all families throughout the school year. The application is available on the district website, school offices, and cafeterias.

Meal Times and Scheduling

Schools will, whenever possible:

- Provide students with at least 10 minutes to eat after being served for breakfast and 15-20 minutes after being served for lunch;

STUDENT WELLNESS (continued)

- Avoid scheduling tutoring, club and other activities during mealtimes, unless students are provided an opportunity to eat during such activities;
- Schedule meal periods at appropriate times, and schedule lunch between 10 a.m. and 2 p.m.
- Provide students access to hand washing or hand sanitizing before they eat meals and snacks;
- Have free, safe, and fresh drinking water available throughout the extended school day.
- Ensure adequate space/seating, supervision and a safe and healthy environment.

Qualifications of Child Nutrition Services Staff

The USDA Professional Standards for State and Local Nutrition Programs are followed to ensure that professional development is provided for food service directors, managers and staff.

Sharing of Foods and Beverages

Schools should discourage students from sharing their foods or beverages with one another during meal or snack times, given concerns about the spread of disease, allergies and dietary restrictions, unless it is part of the Child Nutrition Services Food Share Program.

Foods and Beverages Sold Individually

- Foods sold outside of reimbursable school meals, such as through vending machines, cafeteria ala carte [snack] lines, fundraisers, school stores, etc.
- Child Nutrition Services will approve and provide all food and beverage sales to students. If available, foods and beverages sold individually should be limited to items such as low fat and nonfat milk, fruits non-fried vegetables, and water.
- The District complies with all federal and state nutrition standards for all foods and beverages-served in schools. Child Nutrition Services complies with USDA Smart Snack Standards for all food and beverage sales to students during the school day.
- Beverages served to children participating in after school programs will meet USDA Smart Snack nutrition standards. Schools are encouraged to limit the sale of beverages to water, 100% juice and milk without added sweeteners and/or artificial sweeteners. The

STUDENT WELLNESS (continued)

District prohibits the sale of foods and/or beverages containing non-nutritive sweeteners during the school day.

- Snacks sold to children participating in on-site programs after school ends will meet USDA Smart Snack nutrition standards.

Fundraising Activities

To support children's health and school nutrition-education efforts, school fundraising activities are encouraged to explore healthy options. Schools will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for healthy fundraising activities. School fundraisers are encouraged to include non-food items such as gift wrap, light bulbs, plant sales, books, etc.

Any foods and beverages sold on any school to students on campus must meet the nutrition and portion size standards as required by the California Competitive Food Standards. These food items may not be prepared on the premises. ("Prepared on the premises" refers to the heating or re-heating and service of hot food and/or beverage items such as instant soup, hot chocolate, microwave popcorn, or pizza), and must adhere to the following guidelines:

Grades TK-5

Organizations selling food must be comprised solely of students from the school at which the food items are being sold. Student organization is defined as a group of students that are NOT associated with the curricula or academics of the school or district.

Effective from midnight to one-half hour after the end of the official school day: student organization sales must comply with all food and beverage standards AND all of the following:

1. Only one food or beverage item per sale.
2. The food or beverage item must be pre-approved by the governing board of the school district.
3. The sale must occur after the last lunch period has ended.
4. The food or beverage item cannot be prepared on campus.
5. Each school is allowed four sales per year.

STUDENT WELLNESS (continued)

6. The food or beverage item cannot be the same item sold in the food service program at that school during the same school day.

Grades 6-8

Organizations selling food must be comprised solely of students from the school at which the food items are being sold. Student organization is defined as a group of students that are NOT associated with the curricula or academics of the school or district.

Effective from midnight to one-half hour after the end of the official school day: student organization sales must comply with all food and beverage standards AND all of the following:

1. Up to three categories of foods or beverages may be sold each day (e.g., chips, sandwiches, juices, etc.).
2. Only one student organization is allowed to sell each day.
3. Food(s) or beverage(s) cannot be prepared on campus.
4. The food or beverage categories sold cannot be the same as the categories sold in the food service program at that school during the same school day.
5. In addition to one student organization sale each day, any and all student organizations may sell on the same four designated days per year. School administration may set these dates.

Elementary and Intermediate schools are encouraged to select fundraising activities that involve the sale of healthy food and/or focus on physical activity.

Snacks

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to students' diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water or mild as the primary beverage. Schools will assess if and when to offer snacks based on timing of school meals, students' nutritional needs, children's ages, and other considerations. The district will make available a list of healthful snack items to teachers, on-site daycare providers and parents. The district shall provide parents with a list of allowable party foods that meet the Smart Snack standards.

If eligible, schools that provide snacks through after-school programs will pursue receiving reimbursements through the National School Lunch Program. Snacks in aftercare are served via

STUDENT WELLNESS (continued)

the Child and Adult Care Food Program or are reimbursed through the National School Lunch Program, and therefore requires that foods and beverages served to students will meet the CACFP or Smart Snacks standards.

Food Incentives on Campus

Staff shall only use foods that meet the nutrition standards for foods and beverages sold individually, as rewards for academic performance or good behavior**, and will not withhold food or beverages (including food served through school meals) as a punishment. Due to concerns about food safety and food allergies, classroom celebrations are encouraged to focus on activities rather than food.

**Unless this practice is allowed by a student's individual education plan (IEP)

Nutrition and Physical Activity Promotion and Food Marketing**Nutrition Education and Promotion**

The entire school environment, not just the classroom, shall be aligned with healthy school goals to positively influence a student's understanding, beliefs, and habits as they relate to good nutrition and regular physical activity.

Where possible, the nutrition education program shall work with the school meal program to develop school gardens and use the cafeteria as a learning lab. Where possible, children will have an opportunity to visit local farms where produce is purchased for school meals.

Nutrition education shall enable students, through a comprehensive curriculum (state and District approved), to acquire the knowledge and skills necessary to make healthy lifestyle choices. Oxnard School District aims to shall teach, encourage, and support healthy eating by students. Schools should shall provide nutrition education and engage in nutrition promotion that:

1. Is aligned with state and federal learning objectives and standards.
2. Is offered at each grade level as part of a sequential, comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health;
3. Is part of not only health education but also classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects;

STUDENT WELLNESS (continued)

4. Includes enjoyable, developmentally-appropriate, culturally-relevant, participatory activities, such as contests, promotions, taste testing, farm visits, Certified Farmers' Markets visits, and school gardens;
5. Promotes fruits, vegetables, whole grain products, low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices;
6. Emphasizes caloric balance between food intake and energy expenditure (physical activity/exercise);
7. Links with school meal programs, other school foods, and nutrition-related community services;
8. Teaches media literacy with an emphasis on food marketing; and
9. Includes training for teachers and other staff.
10. Provides students with the skills necessary to make nutritious food choices.
11. Ensures students will receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
12. Will incorporate lessons helping children acquire skills for reading food labels and menu planning as described by content standards.

Physical Activity Opportunities

Schools are encouraged to create a culture of physical activity. Schools should encourage student's participation in at least 60 minutes per day of moderate to vigorous physical activity (which may include physical education instruction) in accordance with nationally recommended guidelines.

After-school programs should include supervised, age-appropriate physical activities that appeal to a variety of interests.

Schools should ensure that students have adequate space and equipment to participate in structured physical education.

All schools will develop joint-use agreements with community partners in order to provide expanded physical activity opportunities for all students and community members.

STUDENT WELLNESS (continued)

Schools should provide information to parents to help them promote and incorporate physical activity and healthy eating into their children's lives.

Teachers and other school and community personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., physical education) as punishment. (Education Code 49001)

Schools should provide daily recess that encourages physical activity and equipment accessible to students.

The school/district shall establish rules and procedures concerning safety during physical activity for students and staff and assign responsibility for these rules and procedures appropriately.

The school district should assess students' ability to safely walk and bike to school and should collaborate with local public works, public safety, and/or police departments in achieving safe routes for walking and biking to school.

Student Restrooms

Student restrooms will be maintained in a sanitary, healthy manner during the school week, as well as on the weekends when sporting and special events are held on campuses. In accordance with the Williams Settlement Act and Board policy, school restrooms will be cleaned or maintained regularly, be fully operational, be stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. Schools will keep all restrooms open during school hours when pupils are in classes. This does not apply when closing of the restroom is necessary for student safety or to make repairs.

The district/school will support parents' efforts to provide a healthy diet and daily physical activity for their children. The district/school will offer healthy eating seminars for parents, send home nutrition information, and provide nutrient analysis of school menus. Schools should encourage parents who pack lunches and snacks to refrain from including beverages and foods that do not meet the above nutrition standards for individual foods and beverages. The district/school will make available to parents a list of foods that meet the district's snack standards and ideas for healthy celebrations/parties, rewards, and fundraising activities. The district/school will provide information about physical education and other school-based physical activity opportunities before, during, and after the school day; and support parents' efforts to provide their children with opportunities to be physically active outside of school. Such supports will include sharing information about physical activity and physical education through a website, newsletter, or other take-home materials, special events, or physical education homework.

STUDENT WELLNESS (continued)**Food Marketing in Schools**

School-based marketing will be consistent with nutrition education and health promotion. As such, schools will limit food and beverage marketing to the promotion of foods and beverages that meet the nutrition standards for meals or for foods and beverages sold individually (above). School-based marketing of brand promoting predominantly low-nutrition foods and beverages is prohibited. The promotion of healthy foods is encouraged according to the USDA's "My Plate".

Advertising of low-nutrition foods and beverages is permitted in supplementary classroom and library materials, such as newspapers, magazines, the Internet, and similar media, when such materials are used in a class lesson or activity, or as a research tool.

Staff Wellness

Oxnard School District highly values the health and well being of every staff member and will plan and implement activities and policies that support personal efforts by staff to maintain a healthy lifestyle. The staff wellness committee will be a subcommittee of the Wellness Collaborative. The committee should develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan should be based on input solicited from staff and should outline ways to encourage healthy eating, physical activity, and other elements of a healthy lifestyle among school staff. The District's Wellness Collaborative will serve as a resource to support the District's staff members in maintaining their own wellness.

Physical EducationPhysical Education (P.E.) TK-8

The District's comprehensive, standards-based physical education program identifies the progression of skill development in grades TK-8. The physical education program for grades TK-8 will be aligned with established state physical education standards.

Oxnard School District aims to teach, encourage, and support physical education for students. Schools will provide physical education according to the following guidelines:

1. All children shall have access to a high-quality, comprehensive, and developmentally appropriate physical education program on a regular basis. (Education Code 51210.1 (e) (2))
2. At the elementary school level grades TK-5, all students shall receive 200 minutes of quality physical education instruction every 10 school days. (Education Code 51210)
3. At the intermediate school level grade levels 6-8, students will receive 400 minutes of

STUDENT WELLNESS (continued)

quality physical education instruction every 10 school days unless a waiver is approved by the California Department of Education. (Education Codes 51222, 51223)

4. All schools will report Fitnessgram results in the annual school accountability report. (Education Code 60800(e))
5. Schools will ensure that physical education class size is consistent with the requirements of good instruction and safety. (Code of Regulations, Title 5, 10060 (1))
6. All physical education teachers will adapt the curriculum to meet the needs of students with individualized education plans, individualize health care plans, chronic health conditions and/or section 504 accommodation plans. Where appropriate according to an individual student's IEP or 504 accommodation plan, para-professional support will be provided during physical education,
7. All schools provide physical activity facilities that meet safety standards.
8. All schools will be encouraged to provide physical activity breaks (such as "brain breaks", energizers, classroom activity breaks, etc.)
9. In the interest of Physical Education, classes should have similar teacher/student ratios used in other classes.

The Oxnard School District will offer, on-going, professional development activities for all teachers who instruct physical education.

The Oxnard School District will encourage schools to have their students meet the minimum fitness standards at all grade levels.

Each school shall partner with local government and community-based agencies to support active transport to school to implement a comprehensive active transport program (i.e. Safe Routes to School Program).

Monitoring and Policy Review**Monitoring**

The Superintendent or designee will ensure compliance with established district policy and administrative regulation in regard to wellness. In each school, the principal or designee will ensure compliance with those policies in his/her school and will report on the school's compliance to the district Wellness Collaborative.

STUDENT WELLNESS (continued)

Assessments to summarize compliance will be repeated every year to help review policy compliance, assess progress, and determine areas in need of improvement. As part of that review, the school district will review the nutrition and physical activity policies; provision of an environment that supports healthy eating, physical activity, environmental health, social health and emotional health; and nutrition and physical education policies and program elements. The district, and individual schools within the district, will, as necessary, revise the wellness policies and develop work plans to facilitate their implementation.

School food service staff, at the school or district level, will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent (or if done at the school level, to the school principal). In addition, the school district will report on the most recent USDA Administrative Review (AR) review findings and any resulting changes. If the district has not received an AR review from the state agency within the past three years, the district will request from the state agency that an AR review be scheduled as soon as possible. Areas of interest for monitoring should include but are not limited to:

- Fitnessgram test results (grades 5 and 7)
- STAR test scores (grades 5 and 7)
- Random cafeteria audits, e.g. seat time/hand washing availability/nutrient content, etc.
- Number of physical education minutes (K-6: collect data from schools) (7-8: student minutes in courses)
- Attendance reports
- Wellness survey
- Number of teachers participating in professional development (physical education/nutrition classes)

Supporting Wellness for the Whole School, Whole Community and Whole Child

By providing a learning environment that ensures each student is emotionally and physically healthy, safe, actively engaged, supported, and challenged, Oxnard School District aims to support the whole school, the whole community and the whole child. This section identifies the most important health, wellness and safety practices and policies schools should strive to implement to ensure that students, staff, and others at school are not exposed to risks to their health and safety:

STUDENT WELLNESS (continued)***School Health, Safety Policies and Environment***

In order to support a healthy and safe school environment, all schools in Oxnard school district will:

1. Establish a written comprehensive school safety plan
2. Establish a written crisis preparedness and response plan
3. Establish written school health and safety policies, including a standard precautions policy
4. Communicate health and safety policies to students, staff and families

In order to support a healthy school environment, all schools in Oxnard school district will:

1. Provide health education in all grades through a curriculum consistent with state content standards;
2. Provide professional development in delivering the health curriculum
3. Identify and monitor students with chronic health conditions;
4. Establish health emergency response plans for students in need of such plans;
5. Prohibit use of tobacco, alcohol and other drugs among students and staff;
6. Provide periodic testing of drinking water for lead and other contaminants on facilities constructed before 2010;
7. Identify, monitor and support students with emotional and behavioral health needs;
8. Establish a referral and follow-up system for students and families to access medical, dental, counseling, psychological and social services in conjunction with county agencies and community-based organizations.
9. Provide students with opportunities for social and emotional learning such as valuing diversity, self-awareness, managing emotions and maintaining interpersonal relationships, especially with at-risk groups of students

STUDENT WELLNESS (continued)

10. Promote community-wide involvement in health events and provide educational opportunities for families in health and wellness

Environmental Health

1. Sites are encouraged to maintain school-wide recycling and composting programs, such as CRV, paper, plastic, and cardboard recycling.
2. Where feasible organic waste from the cafeteria may be composted.
3. The district will support the sites with training and educational resources for students and staff.
4. Where feasible, sites may use reusable items wherever possible. School cafeterias will endeavor to discontinue the use of single-use plastics, condiment packages, and styrofoam plates.
5. Where feasible, sites may set up and maintain food share program to cut down on food waste within the school. Sites will be encouraged to establish food share programs with outside non-profit agencies within the community.

Safety

In order to support a safe school environment, all schools in Oxnard school district will:

1. Ensure all campus are pleasant and welcoming (e.g. clean, uncluttered, uncrowded, well-lit, graffiti-free)
2. Communicate and post clear expectations for behavior to students and families.
3. Maintain a safe play environment.
4. Maintain active supervision of students by staff members on all parts of the school campus.
5. Provide programs and services to support the inclusion of all students (i.e.: students from diverse background, students with disabilities, LGBTQ youth, homeless and foster youth).

STUDENT WELLNESS

Oxnard School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.^{i,ii,iii,iv,v,vi,vii} Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.^{viii,ix,x} In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically.^{xi,xii,xiii,xiv} Finally, there is evidence that adequate hydration is associated with better cognitive performance.^{15,16,17}

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

1. Include goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines is appropriate;
2. Include nutrition guidelines selected by the district for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity;
3. Provide an assurance that the districts' guidelines for reimbursable school meals will not be less restrictive than federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a) and (b), as they apply to schools;
4. Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and State nutrition standards
5. Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
6. Students have opportunities to be physically active before, during and after school;

STUDENT WELLNESS (continued)

7. Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
8. School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
9. The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
10. The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.

(42 USC 1758b)
 (cf. 0000 - Vision)
 (cf. 0200 - Goals for the School District)

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)
 (cf. 6142.7 - Physical Education and Activity)
 (cf. 6142.8 - Comprehensive Health Education)
 (cf. 6143 - Courses of Study)

The nutrition education program shall include, but not be limited to, information about the benefits of healthy eating for learning, disease prevention, weight, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

(cf. 5148.2 - Before/After School Programs)
 (cf. 6177 - Summer Learning Programs)

STUDENT WELLNESS (continued)

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free give-aways, or other means.

(cf. 1325 - Advertising and Promotion)

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)
 (cf. 6145 - Extracurricular and Co-curricular Activities)
 (cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development shall be regularly offered as needed to health education and physical education teachers, coaches, activity supervisors, food services staff, and other staff as appropriate to enhance their health knowledge and skills.

(cf. 4131 - Staff Development)
 (cf. 4231 - Staff Development)
 (cf. 4331 - Staff Development)

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)
 (cf. 5145.3 - Nondiscrimination/Harassment)

STUDENT WELLNESS (continued)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

School Wellness Committee**Role and Membership**

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, periodic review, and update of the district's student wellness policy. (42 USC 1758b)

To fulfill this requirement, the Superintendent or designee may appoint a health council or other district committee whose membership shall include representatives of these groups. He/she also may invite participation of other groups or individuals, such as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

The school health council/committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

The District will convene a representative District Wellness Collaborative that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level Wellness Policy (heretofore referred as "Wellness Policy").

The District Wellness Collaborative membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], and mental health and social services staff [e.g., school counselors, psychologists, social workers, or psychiatrists]; school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general

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public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators (SNAP-Ed). To the extent possible, the District Wellness Collaborative will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the DISTRICT WELLNESS COLLABORATIVE and facilitate development of and updates to the Wellness Policy.

The designated official for oversight and monitoring of the Wellness Policy is: Oxnard School District Director of Pupil Services or other administrator as designated by the Superintendent. Each school will ensure implementation of the policy.

Wellness Policy Implementation, Monitoring, Accountability and Community Engagement**Implementation Plan**

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this Wellness Policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report.

Recordkeeping

The District will retain records to document compliance with the requirements of the Wellness Policy at Oxnard School District Pupil Services Department. Documentation maintained in this location will include but will not be limited to:

1. The written Wellness Policy;
2. Documentation demonstrating that the policy has been made available to the public;
3. Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to

STUDENT WELLNESS (continued)

make stakeholders aware of their ability to participate on the DISTRICT WELLNESS COLLABORATIVE;

4. Documentation to demonstrate compliance with the annual public notification requirements;
5. The most recent assessment on the implementation of the local school Wellness Policy;
6. Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to Wellness Policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the Wellness Policy to assess the implementation of the policy and include:

1. The extent to which schools under the jurisdiction of the District are in compliance with the Wellness Policy;
2. A description of the progress made in attaining the goals of the District's Wellness Policy.

The position/person responsible for managing the triennial assessment and contact information is: Oxnard School District Director of Pupil Services or other administrator as designated by the Superintendent. The District Wellness Collaborative, in collaboration with individual schools, will monitor schools' compliance with this Wellness Policy.

The District will actively notify households/families of the availability of the triennial progress

STUDENT WELLNESS (continued)

report as described in the Community Involvement, Outreach and Communications section of this Board Policy.

Revisions and Updating the Policy

The District Wellness Collaborative will update or modify the Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Wellness Policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the Wellness Policy. The District will actively communicate ways in which representatives of District Wellness Collaborative and others can participate in the development, implementation and periodic review and update of the Wellness Policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the Wellness Policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the Wellness Policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

The Wellness Collaborative shall present policy recommendations to the Board which include, but are not limited to, the following topics:

1. Goals and strategies for increasing student participation in the school breakfast and lunch programs that meet or exceed state and federal standards;

STUDENT WELLNESS (continued)

2. Nutritional standards for the school breakfast and lunch programs that meet or exceed state and federal standards;
3. The amount of time allowed for students to eat and the adequacy of lunchroom facilities;
4. Guidelines and standards for foods and beverages sold outside of the district's meal programs, such as through vending machines, school stores, school-sponsored events, school fundraisers and other venues on campus, as well as foods and beverages offered as rewards for academic performance or good behavior;
5. Foods and beverage donated for class parties or other school events;
6. School-based marketing of foods and beverages, such as through advertisements in school publications, school buildings, athletic fields, and/or other areas accessible to students, and activities such as coupon or incentive programs;
7. Age-appropriate, skill building nutrition education at each grade level that is focused on behavior change;
8. Opportunities for all students to be physically active, including the amount of time devoted to physical education, the quality of the physical education program, and additional opportunities such as recess and before- and after-school programs;
9. Outreach strategies to encourage families to reinforce and support healthy eating and physical activity;
10. Cost estimates of implementing the recommended strategies and potential funding sources;
11. Priorities for implementing the recommended strategies in the Wellness Policy;
12. Processes for evaluating the Board's Wellness Policy, including evaluation methods, indicators that will be used to measure success, and frequency of reports.

As it deems appropriate, the Wellness Collaborative may make policy recommendations related to other health issues that are necessary to promote student and staff health.

STUDENT WELLNESS (continued)

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- ⁱⁱⁱ Murphy JM. Breakfast and learning: an updated review. *Current Nutrition & Food Science*. 2007; 3:3–36.
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- ¹⁵ Change Lab Solutions. (2014). *District Policy Restricting the Advertising of Food and Beverages Not Permitted to be Sold on School Grounds*. Retrieved from <http://changelabsolutions.org/publications/district-policy-school-food-ads>

STUDENT WELLNESS (continued)**Legal Reference:**EDUCATION CODE

33350-33354 CDE responsibilities re: physical education
 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001 49490-49494 School breakfast and lunch programs
 49500-49505 School meals
 49510-49520 Nutrition
 49530-49536 Child Nutrition Act 49540-49546 Child care food program
 49547-49548.3 Comprehensive nutrition services 49550-49561 Meals for needy students
 49565-49565.8 California Fresh Start pilot program 49570 National School Lunch Act
 51210 Course of study, grades 1-6
 51220 Course of study, grades 7-12
 51222 Physical education
 51223 Physical education, elementary schools 51795-51796.5 School instructional gardens 51880-51921 Comprehensive health education

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations 15510 Mandatory meals for needy students 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially: 1751 Note Local wellness policy
 1771-1791 Child Nutrition Act, including: 1773 School Breakfast Program
 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program 220.1-220.21 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
Food Safety Requirements, Fact Sheet, October 2007
Physical Education and California Schools, Policy Brief, rev. October 2007
Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

STUDENT WELLNESS (continued)

Management Resources: (continued)

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

Making It Happen: School Nutrition Success Stories, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS Dietary Guidelines for Americans, 2005

Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu> California

Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov> Dairy Council of California:

<http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html> National Association of State Boards of Education: <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org> School Nutrition Association:

<http://www.schoolnutrition.org> Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:

http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html