

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Mrs. Ruth Quinto
Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

AGENDA

REGULAR BOARD MEETING

Wednesday, May 5, 2021

5:00 PM - Study Session

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

REGULAR (HYBRID) MEETING - ONLINE FOR THE PUBLIC DUE TO COVID-19 - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 875 4994 0123

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

May 5, 2021

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.2. Pledge of Allegiance to the Flag

Mrs. Rosaura Castellanos, Principal, Harrington School, will introduce Aubree Priscilla Cervantes, Kindergarten student in Ms. Zendejas's class, who will lead the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

The District's Mission Statement will be read in English by Juan Mora, 5th grade student in Ms. Young's class at Harrington, and in Spanish by Fatima Isabel Hernandez, 2nd grade student in Ms. Allee-Munoz's class at Harrington. The District's Vision Statement will be read in English and Spanish by Emily Lupita Garcia, Kindergarten student in Ms. Cumins's class at Harrington.

A.4. Presentation by Harrington School

Mrs. Rosaura Castellanos, Principal, Harrington School, will provide a short presentation to the Board regarding Harrington. Tokens of appreciation will be forwarded via U.S. Mail to the Harrington students that participated in the Board Meeting.

A.5. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.6. Study Session re: Preschool-3 Coherence Collaboration Project (DeGenna/Valdes)

The Assistant Superintendent, Educational Services and the Director, Early Childhood Education Programs, will provide a presentation regarding the Preschool-3 Coherence Collaboration Project.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Instructions on How to Comment on ZOOM Via Web or Phone are Available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar. Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.8. Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
- Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
 - OAH Case #2021020365

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release
 - Public Employee Appointment
 - o Principal

A.9. Reconvene to Open Session (7:00 PM)

A.10. Report Out of Closed Session

The Board will report on any action taken in closed session or take action on any item considered in closed session, including expulsion of students.

A.11. Measure D Bond Oversight Committee Annual Report (Quinto)

The Assistant Superintendent, Business & Fiscal Services, will introduce Mr. Will Ray Jr., Measure D Bond Oversight Committee chair, who will present the Bond Oversight Committee's fourth annual report to the Board of Trustees as per Proposition 39 requirements.

A.12. Adoption of Resolution #20-25 in Recognition of “Teacher Appreciation Week 2021” (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board of Trustees adopt Resolution #20-25 “Teacher Appreciation Week 2021”, recognizing May 3-7, 2021 as Teacher Appreciation Week 2021.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.13. Adoption of Resolution #20-26 "National School Nurse Day" May 12, 2021 (DeGenna/Nocero)

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees adopt Resolution #20-26 in recognition of

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

"National School Nurse Day" 2021.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

A.14. Adoption of Resolution #20-27 in Recognition of “School Lunch Hero Day” (Quinto/Lugotoff)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Child Nutrition Services that the Board of Trustees adopt Resolution #20-27 observing May 7, 2021 as School Lunch Hero Day 2021.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por ponente)

Instructions on how to comment on Zoom via web or phone are available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Members of the public may address the Board on any matter within the Board’s jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised.

The Board particularly invites comments from parents of students in the District.

Las instrucciones para comentar en Zoom vía video conferencia o por teléfono están disponibles en:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios.

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Section C: CONSENT AGENDA

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

It is recommended that the Board approve the following consent agenda items:

C.1. Acceptance of Gifts (Aguilera-Fort)

Lazy Dog Restaurant provided a donation of student achievement awards to Sierra Linda School with an approximate value of \$700.00, to be used to recognize student work and accomplishments. Yard House Restaurant provided a donation of \$150.00 in Yard House gift cards to be used for staff appreciation at Sierra Linda School. It is the recommendation of the Superintendent that the Board of Trustees accept the donations as outlined.

C.2. Personnel Actions (Torres/Batista/Nair)

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

C.3. Establish/Abolish/Increase/Reduce Hours of Position (Torres/Nair)

It is the recommendation of the Assistant Superintendent, Human Resources and Director of Classified Human Resources that the Board of Trustees approve the establishment and abolishment of positions as presented.

C.4. Liability Claim: GHC0033410 (Torres/Magaña)

Acting on the advice of the Joint Powers Authority (JPA), it is the recommendation of the Assistant Superintendent of Human Resources and the Risk Manager that the Board of Trustees agree to reject George Hills Claim No. GHC0033410.

C.5. Liability Claim: GHC0035122 (Torres/Magaña)

Acting on the advice of the Joint Powers Authority (JPA), it is the recommendation of the Assistant Superintendent of Human Resources and the Risk Manager that the Board of Trustees agree to settle Liability Claim GHC0035122 for \$400.00 in exchange for a signed property damage release.

C.6. 2020-2021 3rd Quarter Williams VCOE Activity Report (Torres/Magaña)

It is the recommendation of the Assistant Superintendent, Human Resources and the Risk Manager that the Board of Trustees review and accept the 2020-2021 3rd Quarter Williams VCOE Activity Report, as presented.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section C: APPROVAL OF AGREEMENTS

It is recommended that the Board approve the following agreements:

- C.7. Approval of Amendment #1 to Agreement #20-25 – City Impact Inc. (DeGenna/Edwards)**
It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Amendment #1 to Agreement #20-25 with City Impact Inc., to increase the number of students receiving Individual and/or Therapy Services and Social/Emotional Testing and Assessment Services during the 2020-2021 academic school year, in the amount of \$250,000.00, to be paid with Special Education Funds.
- C.8. Approval of Agreement #20-162 – Thrive Testing Center (DeGenna/Edwards)**
It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-162 with Thrive Testing Center, to conduct Independent Educational Evaluations for the Special Education Services Department that include a cognitive assessment of visual and auditory processing, for the period of May 6, 2021 through September 15, 2021, in the amount not to exceed \$5,300.00, to be paid out of Special Education Funds.
- C.9. Approval of Agreement/MOU #20-164 – Project Understanding (DeGenna/Nocero)**
It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement/MOU #20-164 with Project Understanding, to provide after-school tutoring services to students in K-5th grade for the period of May 6, 2021 through June 30, 2021, at no cost to the district.
- C.10. Approval of Agreement #20-166 – Maxim Healthcare Staffing Services Inc. (DeGenna/Nocero)**
It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-166 with Maxim Healthcare Staffing Services Inc., to provide licensed and/or certified health care providers to the Pupil Services Department for supplemental staffing on an “as needed” basis, and subject to availability of qualified personnel, for the period of May 6, 2021 through June 30, 2022, in the amount not to exceed \$500,000.00, to be paid out of the General Fund.
- C.11. Approval and Authorization to Enter into Agreement #21-07 – Canon Solutions America Inc. – Copier Lease/Maintenance Agreement (Quinto/Franz)**
It is the recommendation of the Director, Purchasing, and the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees approve Agreement #21-07 with Canon Solutions America Inc., for a copier equipment lease and maintenance agreement, for a 5-year term, at an annual cost of \$206,400.00 per year and a five-year total of \$1,032,000.00, to be paid out of the General Fund.

Section C: RATIFICATION OF AGREEMENTS

It is recommended that the Board ratify the following agreements:

- C.12. Ratification of Amendment #1 to Agreement #20-03 – Art Trek Inc. (DeGenna/Shea)**
It is the recommendation of the Director, Enrichment & Special Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #20-03 with Art Trek Inc., to provide supplemental art lessons, curriculum and training for the afterschool program through the end of the 2020-2021 fiscal year, in the amount

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not to exceed \$4,800.00, to be paid out of the Unrestricted General Fund.

C.13. Ratification of Agreement #20-127 with University of California, San Diego School of Medicine (DeGenna/Edwards)

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-127 with University of California, San Diego School of Medicine, to provide Occupational Therapy Prescription Forms to the OSD Special Education Services Department as requested, for the period of April 1, 2021 through June 30, 2022, in the amount not to exceed \$5,000.00 (\$280.00 per hour), to be paid out of Special Education Funds.

C.14. Ratification of Agreement #20-158 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-158 with VCOE for Paraeducator services for students DP010810, SA022013, and JV030409 for the 2020-2021 school year, in the amount not to exceed \$87,796.28, to be paid out of Special Education Funds.

C.15. Ratification of Agreement #20-161 – Communication Solutions (DeGenna/Edwards)

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-161 with Communication Solutions, to provide complete Auditory Processing Evaluations and training on formal written reports and IEP reporting to the Special Education Services Department for the period of May 1, 2021 through June 30, 2021, in the amount not to exceed \$5,000.00, to be paid out of Special Education Funds.

C.16. Ratification of Agreement #20-165 - Ventura County Office of Education (DeGenna/Valdes)

It is the recommendation of the Assistant Superintendent, Educational Services, and the Director, Early Childhood Education Programs, that the Board of Trustees ratify Agreement #20-165 with the Ventura County Office of Education, to authorize the Oxnard School District, Early Childhood Education Programs & State Preschools to participate in the Ventura County Inclusive Early Education and Expansion Program (IEEEP) for the period of July 1, 2020 through June 30, 2021. VCOE will provide OSD with funding for this project up to the amount of \$30,000.00.

Section D: ACTION ITEMS

D.1. Approval of One-Time Stipend to Comply with COVID-19 Pandemic and Return to In-Person Learning Testing Requirements for Management and Confidential Employees (Torres)

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve a 2% off schedule one-time stipend for management and confidential employees, for submitting and providing the results of periodic COVID-19 testing, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

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ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Section E: APPROVAL OF MINUTES

E.1. Approval of Minutes (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board approve the minutes of Regular and Special Board Meetings, as presented

- May 27, 2020 Special Board Meeting
- June 3, 2020 Regular Board Meeting

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Section F: BOARD POLICIES

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

F.1. First Reading of AR & BP 5030 - Student Wellness (DeGenna/Nocero)

It is the recommendation of the Director, Pupil Services and the Assistant Superintendent, Educational Services, that the Board of Trustees review the revisions to AR & BP 5030 for first reading and anticipated adoption at the May 19, 2021 Board meeting.

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

G.2. Trustees' Announcements (3 minutes each speaker)

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

G.3. ADJOURNMENT

Moved:

Seconded:

Vote:

Time Adjourned _____

ROLL CALL VOTE:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Madrigal Lopez ____, Lopez ____, Martinez ____, Robles-Solis ____, Cordes ____

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, April 30, 2021.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

May 5, 2021

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section A: Preliminary

Study Session re: Preschool-3 Coherence Collaboration Project (DeGenna/Valdes)

Early Childhood Education will provide a presentation on the district's Preschool-3 Coherence Collaboration. Overview, goals, and progress to date will be shared.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 05, 2021

Agenda Section: Section A: Presentation

Measure D Bond Oversight Committee Annual Report (Quinto)

The Assistant Superintendent, Business & Fiscal Services, will introduce Mr. Will Ray Jr., Measure D Bond Oversight Committee chair, who will present the Bond Oversight Committee's fourth annual report to the Board of Trustees as per Proposition 39 requirements.

FISCAL IMPACT:

None.

RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

Attached: [2020 Measure D Bond Oversight Committee Annual Report \(4 pages\)](#)

Measure D Bond Oversight Committee

2020 Annual Report to the Community



Reconstructed McKinna Elementary School

The **Measure D Bond Oversight Committee (Committee)** has been established to actively review and report on the expenditure of voter-approved bonds, receive and review copies of annual performance and financial audits, and present an annual written report.

Measure D is a \$142.5 million General Obligation (G.O.) bond authorization approved by voters in November 2016. All projects are consistent with the project list provided to voters by the District’s Board of Trustees. The District has issued approximately \$106 million in Measure D bonds, leaving approximately \$36.5 in remaining authorization.

Highlighted Measure D achievements include the completion of the reconstructed McKinna Elementary and the anticipated construction start for the Rose Avenue Elementary School project. Modernization design plans for the improvements to McAuliffe and Ritchen have received Division of State Architect (DSA) approval. Measure D may also be used to fund additional projects as established in the Master Construct and Implementation Program as permitted by the Measure D bond project list.

This report shares project progress and financial information. On behalf of the Committee, I thank the Oxnard community for their support.

Sincerely,

Will Ray Jr., Chair

Measure D Bond Oversight Committee

Measure D Bond Oversight Committee

Will Ray Jr., Chair
PTA/Parent Representative

Alyssa Maria, Vice Chair
Parent/Guardian of Enrolled Child

William Belcher
Community at Large Representative

Socorro Castro
Business Organization Representative

John Jay
Bona-fide Taxpayers Organization Member

Lisa Latimer
Community at Large Representative

Vacant
Senior Citizens Organization Member

The Committee meets at least quarterly. Each member of the committee is appointed by the District’s Board of Trustees for a two year term of service. Committee minutes and information on bond funded projects are available on the Bond Oversight Committee page located on the Measure D website: www.oxnardbondprojects.org

Oxnard School District

Dr. Karling Aguilera-Fort
Superintendent

Board of Trustees

Debra M. Cordes, President
Veronica Robles-Solis, Clerk
Monica Madrigal Lopez, Trustee
Jarely Lopez, Trustee
Katalina Martinez, Trustee

Measure D Overview

Overview

The District has adopted a Master Construct and Implementation Program which is funded through the use of Measure D and Measure R bond programs and other local funding, including developer fees, Mello Roos funds, and capital program balances. The Master Construct and Implementation Program also seeks to maximize State aid reimbursements for modernization and construction of school facilities as State funds become available. Applicable State funds received that may be available in the future will be made available to the program. Most recently, the District successfully garnered approximately \$7.3 million in State reimbursement funds for the completed Lemonwood reconstruction project.

McKinna Elementary School Reconstruction

The McKinna Elementary School Reconstruction project includes the construction of a new two-story classroom building, kindergarten classrooms, library, administration space, multipurpose room, playfields, hard courts, and support spaces. The project achieved Substantial Completion in February 2020 for Phase 1 improvements including the buildings and associated sitework, such as fencing, parking lot construction and landscaping. Phase 2 construction at McKinna was completed in September 2020 and included the demolition of the existing facilities and construction of new playfields, parking, and a safe walkway path for students and staff from J Street to the newly constructed school site.



Reconstructed McKinna Elementary School

Rose Avenue School Reconstruction

New facilities planned for the Rose Avenue Reconstruction project include a two-story classroom building, library, administration space, multipurpose room, playfields, hard courts, and support spaces. The project is anticipated to be constructed in two phases, the first being the construction of the actual building followed by the demolition of the older school and completion of the play areas. Efforts have commenced regarding the negotiation of a guaranteed maximum price (GMP) with the selected builder and the procurement of the necessary professional consultants to proceed with the reconstruction of the school. Once negotiations are completed, the District would establish a date to begin construction, which is anticipated for 2021.

New Seabridge K-5 School

The New Seabridge K-5 School consists of a new elementary school north of Oxnard's Seabridge neighborhood along Wooley Road. The site was purchased in 2013. New facilities include a two-story classroom building, library, administration space, multipurpose room, playfields, hard courts, and support spaces. The project received Division of State Architect (DSA) approval for construction in October 2018. At this time, the District is still seeking final approval of a Coastal Development Permit from the City of Oxnard in order to proceed with construction. Additionally, some of the requests from the City were found to be in conflict with DSA and California Department of Education (CDE) requirements, and negotiation with the City continues. Once final approval is received the project will be rebid and a construction schedule established.

Project Progress

Doris/Patterson New Construction

The District has acquired a 25-acre parcel at the corner of Doris Avenue and Patterson Road for the construction of a new 700 student K-5 and 1,200 student 6-8 middle school facility, plus the ability to accommodate a District administrative center. The District has completed the California Environmental Quality Act (CEQA) and Department of Toxic Substances Control (DTSC) review requirements for the project. Pursuant to the Ventura County Local Agency Formation Commission (LAFCo), this project requires annexation into the City of Oxnard. The District’s LAFCo consultants have conducted meetings with the City of Oxnard to review the project and to garner initial feedback on the proposed use of the site as part of the LAFCo pre-application process. In particular, the City has requested coordination with the Teal Club developer regarding utilities and other infrastructure improvements surrounding the Doris/Patterson site. The scope of off-site improvements requested by the City far exceed the demands of the proposed District project, and additional discussions will need to be conducted to determine a suitable scope for off-site improvements germane to the District’s proposed projects.

Modernization of McAuliffe and Ritchen Elementary Schools

The modernization of McAuliffe and Ritchen Elementary schools includes improvements to existing permanent classrooms, including STEAM, science and piano labs, and upgrades to support spaces to comply with the District’s vision and specification for 21st Century facilities. Proposed improvements for permanent classrooms include allowances for modernized improvements to floors, walls and ceilings, plumbing, electrical, furnishings, as well as data and other technology upgrades. Upgrading the libraries into Media Centers is proposed as are improvements to the multipurpose room, the HVAC system and other administrative upgrades. Both projects have received DSA approval.



Design Renderings of Modernized Classroom and Library/Media Facilities at McAuliffe Elementary—IBI Group



Design Renderings of Modernized Classroom and Library/Media Facilities at Ritchen Elementary—IBI Group

Financial Information

Measure D Bond Oversight Committee

2020 Meeting Dates

February 10, 2020

June 15, 2020

October 19, 2020

Measure D Bond Sales

Total Authorization: \$142.5 million

Series A—\$81 million March 2017

Series B—\$14 million March 2018

Series C—\$11 million December 2020

Remaining Authorization : \$36.5 million

Annual Financial & Performance Audit

The integrity of Measure D funds are audited annually by an independent accounting firm. For fiscal year ending June 30, 2020, the District's auditor was Nigro and Nigro, A Professional Accountancy Corporation. As described in the independent firm's audit report, it is the firm's opinion that the financial statements present fairly, in all material respects, the financial position of the Measure D General Obligation Bond Building Fund as of June 30, 2020, and the changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. In regards to the performance audit, the firm's opinion was that the District complied with compliance requirements for the Measure D General Obligation Bond proceeds. The Bond Oversight Committee has reviewed the independent auditor's reports, and together with their other activities, believe that Measure D funds have been spent in accordance with the language of the voter approved Measure and in a manner consistent with applicable State law.

Measure D General Obligation Bond Building Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Fiscal Year Ended June 30, 2020

	<u>Measure "D"</u> <u>Building Fund</u>
REVENUES	
Interest earnings	\$ 447,501
Other local revenue	3,545
Total Revenues	<u>451,046</u>
EXPENDITURES	
Current:	
Materials and supplies	2,091,964
Services and other operating expenditures	215,568
Capital outlay	21,366,853
Debt service:	
Interest	<u>159,869</u>
Total Expenditures	<u>23,834,254</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(23,383,208)
OTHER FINANCING SOURCES (USES)	
Interfund Transfer In	<u>10,778,409</u>
Total Other Financing Sources and Uses	<u>10,778,409</u>
Net Change in Fund Balance	(12,604,799)
Fund Balance, July 1, 2019	<u>27,686,266</u>
Fund Balance, June 30, 2020	<u>\$ 15,081,467</u>

***There were no audit findings in
2019-20***

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: May 05, 2021

Agenda Section: Section A: Preliminary

Adoption of Resolution #20-25 in Recognition of “Teacher Appreciation Week 2021” (Aguilera-Fort)

The Board of Trustees will adopt Resolution #20-25 “Teacher Appreciation Week 2021”, recognizing May 3-7, 2021 as Teacher Appreciation Week 2021.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees adopt Resolution #20-25 as presented.

ADDITIONAL MATERIALS:

Attached: [2021 Teacher Appreciation Week Resolution #20-25 May 5 2021.pdf](#)



OXNARD SCHOOL DISTRICT

Resolution #20-25

Teacher Appreciation Week 2021 ***May 3-7, 2021***

WHEREAS, the Board of Trustees has the utmost respect and admiration for our teachers who are dedicating their lives and talents to the education of our children, who are Oxnard's most precious and valuable resource; and

WHEREAS, teachers open children's minds to the magic of ideas, knowledge, and new possibilities. They keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers, in partnership with parents, instill sound values and good character in our nation's young people; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers are essential workers that have provided our students with academic and social emotional support during these unprecedented times; and

WHEREAS, teachers have invested time and energy to adapt and learn new ways of delivering instruction with dedication and love;

THEREFORE, BE IT RESOLVED, that the Oxnard School District hereby recognizes and honors the contributions of its teachers to quality education and declares the week of May 3-7, 2021 be observed as ***"Teacher Appreciation Week 2021"*** in the Oxnard School District.

BE IT FURTHER RESOLVED that the Board extends, throughout the year, its sincere appreciation to the teachers and support staff members of the Oxnard School District for their extraordinary dedication and professional commitment to the students of Oxnard.

Adopted this 5th day of May, 2021.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section A: Preliminary

Resolution #20-26 "National School Nurse Day." May 12, 2021 (DeGenna/Nocero)

Recognition of May 12, 2021 as "National School Nurses Day" as proclaimed by the National Association of School Nurses.

School Nurses are a critical member of our support staff, they are responsible for providing vital links, public and private resources and programs. Our nurses collaborate with Special Education staff, teachers, administrators and parents to ensure that all health needs addressed in the best interest of every child of the Oxnard School District. They are commended for their hard work in promoting wellness through health education, providing health screenings and services. It is important that all children are healthy and come to school ready to learn.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Director of Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve the Resolution #20-26 as outlined above.

ADDITIONAL MATERIALS:

Attached: [Resolution- National School Nurse Day May 12th.pdf](#)



**RESOLUTION NO. 20-26
OXNARD SCHOOL DISTRICT
BOARD OF TRUSTEES**

National School Nurse Day

May 12, 2021

WHEREAS, students are the future and, by investing in the today, we are ensuring our world for tomorrow; and

WHEREAS, families deserve to feel confident that their children will be cared for when they are at school; and

WHEREAS, all students have a right to have their physical and mental health needs safely met while in the school setting; and

WHEREAS, students today face more complex and life-threatening health problems requiring care in school; and

WHEREAS, the COVID-19 pandemic has emphasized the essential role school nurses play in student health and academic success; and

WHEREAS, school nurses have served a critical role in improving public health and in ensuring student's academic success for more than 100 years; and

WHEREAS, school nurses address the home and community factors (e.g. social determinants) that impact students' health; and

WHEREAS, school nurses act as a liaison to the school community, families, and healthcare providers on behalf of children's health by promoting wellness and improving health outcomes for our nation's children; and

WHEREAS, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

WHEREAS, school nurses are members of school-based teams (e.g. school health services, 504/IEP, disaster/emergency planning) to address the school population; and

WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Oxnard School District recognizes School Nurses as important members of the District team, and extends thanks on behalf of all staff and students, for the loving care and dedication to the welfare of children that School Nurses so generously give each day.

BE IT FURTHER RESOLVED that the Board of Trustees encourages the Oxnard community to join all its schools in bringing to the attention of everyone the importance of the work of School Nurses as we celebrate May 12, 2021, as National School Nurse Day.

Adopted this 5th day of May, 2021.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 05, 2021

Agenda Section: Section A: Preliminary

Adoption of Resolution #20-27 in Recognition of “School Lunch Hero Day” (Quinto/Lugotoff)

The Board of Trustees will adopt Resolution #20-27 “School Lunch Hero Day”, observing May 7, 2021 as School Lunch Hero Day 2021.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Child Nutrition Services that the Board of Trustees adopt Resolution #20-27 as presented.

ADDITIONAL MATERIALS:

Attached: [Resolution #20-27 School Lunch Hero Day \(1 page\)](#)



**RESOLUTION NO. 20-27
OXNARD SCHOOL DISTRICT
BOARD OF TRUSTEES**

School Lunch Hero Day

May 7, 2021

WHEREAS, nutritious meals at school are an essential part of the school day; and

WHEREAS, the staff of the Oxnard School District’s Child Nutrition department are committed to providing healthful, nutritious meals to the District’s children; and

WHEREAS, the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and

WHEREAS, the Governor of the State of California declared on March 4, 2020 a state of emergency and then issued Executive Order N-26-20, which called for the closure of schools; and

WHEREAS, in order to support the health of students, the Child Nutrition Department has worked tirelessly to provide meals for students; and

WHEREAS, the Oxnard School District expresses its deep appreciation to these valuable employees and commends their great work on behalf of our children;

NOW, THEREFORE, BE IT RESOLVED that the Oxnard School District hereby recognizes and honors the contributions of its child nutrition staff and declares that May 7, 2021 be observed as “School Lunch Hero Day 2021” in the Oxnard School District.

ADOPTED by the Board of Trustees of the Oxnard School District the 5th day of May, 2021.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • www.oxnardsd.org

Oxnard School District Encourages Remote, Online Public Participation For Oxnard School District's Board Meetings

During the COVID-19 pandemic, the Oxnard School District is committed to public input and participation in school district governance in a manner that is consistent with shelter in place guidance provided by public health officials. The District highly encourages remote, online participation in order to promote the safety and health of our community.

The Oxnard School District has taken the following steps to utilize technology to facilitate public participation during our upcoming board meetings in order to comply with public health guidance during the COVID-19 pandemic:

1. **Watch the meeting live.** The Oxnard School District Board meeting will be live streamed on the District's website at www.osdtv.oxnardsd.org and will also be shown on the following cable TV channels: Charter Spectrum Cable- Channel 20 and Frontier communication – Channel 37
2. **Public comment in advance.** We encourage members of the public to submit public comment in advance of the meeting. Public comment may be emailed to OSD_BoardMeetings@oxnardsd.org. In addition, please feel free to bring your written comment to the District Office between 9:00 and 12:00 p.m., you can also drop off your written comment at the District Office mail box located outside the front office, until 4:00 p.m. before the meeting. Please identify if the public comment is for a non-agenda or agendized item. If your public comment is for an agendized item, please identify clearly the agenda item number and title in your email. Any written testimony for public comment submitted via email before 11:00 am the day of the meeting will be provided to the Board members electronically or in written format. All public comments receive before the meeting will become part of the meeting archive.
3. **Public comment during the meeting.** Members of the public can join the Zoom Meeting from a computer via Zoom at [ZOOM.OXNARDSD.ORG](https://zoom.us/j/3091234567), mobile device, tablet or by phone. The Zoom meeting information will be provided in every board meeting agenda. You can find the meeting information on the following webpage page <https://www.oxnardsd.org/Page/11118> as long as needed during the COVID-19 pandemic.

In order to facilitate effective remote participation for all, please remember a few courtesies of conference calls if you opt to use Zoom for the purpose of providing public comment:

- Please do not put the call on hold.
- Please do not have the television/website transmission of the meeting playing while you are speaking as you provide public comment. You must minimize background noise.

We ask that you please be patient as we adjust to these changes and implement these new modalities for connection and public engagement. We are committed to making our meetings as accessible as practicable during unprecedented times, but if you need additional accommodations or support for remote participation in advance of the meeting, please contact Monica Noriega at mnoriega@oxnardsd.org or Lydia Lugo Dominguez at lugodominguez@oxnardsd.org or call 805-385-1501, ext. 2032.



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • www.oxnardsd.org

El Distrito Escolar de Oxnard alienta la participación pública a distancia en línea en las reuniones de la Junta Directiva de Educación

Durante la pandemia COVID-19, el Distrito Escolar de Oxnard tiene el compromiso de acoger el aporte y la participación del público en el gobierno del distrito escolar de una manera consistente con la recomendación de las autoridades de salud pública de refugiarse en el lugar (permanecer en casa). El Distrito alienta firmemente la participación a distancia en línea, con el fin de fomentar la seguridad y salud de nuestra comunidad.

Con el fin de cumplir con las indicaciones de las autoridades de salud pública durante la pandemia COVID-19, el Distrito Escolar de Oxnard ha adoptado medidas para facilitar la participación pública en las próximas reuniones de la Junta Directiva de Educación a través de los siguientes medios tecnológicos:

1. **Vea la reunión en vivo.** La reunión de la Junta Directiva de Educación del Distrito Escolar de Oxnard será transmitida en el sitio web del Distrito en www.osdtv.oxnardsd.org y también será transmitida por los siguientes canales de televisión por cable: Charter Spectrum Cable - Canal 20 y Frontier Communication - Canal 37.
2. **Comentarios del público por adelantado.** Recomendamos a los miembros de público enviar sus comentarios con anticipación, antes de la reunión. Los comentarios del público pueden ser enviados por correo electrónico a OSD_BoardMeetings@oxnardsd.org. Además, puede traer sus comentarios a la Oficina del Distrito entre las 9:00 de la mañana y 12 del mediodía. También puede depositar su comentario en el buzón de correo que se encuentra afuera de la oficina, hasta las 4:00 de la tarde del día de la reunión. Por favor indique si el comentario público es sobre un tema que está en la agenda o no lo es. Si su comentario público es sobre un tema que está incluido en la agenda, por favor indique con claridad en su correo electrónico, el número y el título del tema. Toda declaración por escrito sobre comentarios públicos recibida vía correo electrónico antes de las 11:00 de la mañana del día en que tendrá lugar la reunión, será entregada a la Junta Directiva por vía electrónica o por escrito. Todos los comentarios del público recibidos antes de la reunión formarán parte de los archivos de la reunión.
3. **Comentarios del público durante la reunión.** Los miembros del público también pueden participar en la reunión para proporcionar sus comentarios vía videoconferencia Zoom en [ZOOM.OXNARD.ORG](https://zoom.us/j/11118), desde una computadora, dispositivo electrónico, tableta o teléfono. Puede encontrar la información de la reunión Zoom en la agenda de cada reunión. La información sobre la reunión se encuentra en la siguiente página de nuestro sitio web <https://www.oxnardsd.org/Page/11118> mientras sea necesario durante la pandemia COVID-19.

Con el fin de facilitar una participación a distancia efectiva para todos, por favor recuerde algunas de las reglas de cortesía de las conferencias telefónicas, si decide utilizar Zoom con el propósito de proporcionar su comentario público:

- Por favor no ponga la llamada en espera.
- Por favor no mantenga encendida la transmisión de la reunión en la televisión/el sitio web mientras expresa su comentario público. Debe minimizar el ruido de fondo.

Les rogamos que tengan paciencia conforme nos ajustamos a estos cambios e implementamos estas nuevas formas de conexión y participación pública. Tenemos el compromiso de hacer que estas reuniones sean accesibles en la medida de lo posible, durante esta época sin precedentes. Sin embargo si usted necesita adaptaciones o apoyo adicionales para la participación a distancia, antes de la reunión, por favor contacte a Monica Noriega en mnoriega@oxnardsd.org o a Lydia Lugo Dominguez en llugodominguez@oxnardsd.org o llame al 805-385- 1501, ext. 2032.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

Acceptance of Gifts (Aguilera-Fort)

From Lazy Dog Restaurant, a donation of student achievement awards to Sierra Linda School, with an approximate value of \$700.00. The awards will be used to recognize student work and accomplishments.

From Yard House Restaurant, a donation of \$150.00 in Yard House gift cards to be used for staff appreciation at Sierra Linda School.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees accept the donations from Lazy Dog and Yard House restaurants as outlined above.

ADDITIONAL MATERIALS:

Attached: [Donation Letter - Lazy Dog \(1 page\)](#)
[Donation Letter - Yard House \(1 page\)](#)



Sierra Linda School
2201 Jasmine Avenue, Oxnard CA 93036
(805) 385-1581 Fax: (805) 485-5796
Non-Profit Tax ID #95-6002318



April 19, 2021

Lazy Dog Restaurant
ATTN: Christy Hardy
598 Town Center Dr.
Oxnard, CA 93036

RE: Donation Request

Dear Ms. Hardy:

On behalf of Sierra Linda Elementary School, I would like to thank you for the donation of student achievement awards. We will use them to recognize our students' hard work, especially during this very challenging school year.

If you have any questions or require additional information, please feel free to contact me by phone or e-mail, and thank you again for your generosity.

Respectfully,

Jorge Mares, Principal
jmares@oxnardsd.org

cc: Dr. Karling Aguilera-Fort, Superintendent
OSD Board



Sierra Linda School
2201 Jasmine Avenue, Oxnard CA 93036
(805) 385-1581 Fax: (805) 485-5796
Non-Profit Tax ID #95-6002318



April 19, 2021

Yard House Restaurant
ATTN: Danny Diaz, General Manager
501 Collection Blvd, Suite 4130
Oxnard, CA 93036

RE: Donation Request

Dear Mr. Diaz:

On behalf of Sierra Linda Elementary School, I would like to thank you for the generous donation of \$150.00 in Yard House gift cards. We will be using them to show our staff how much we appreciate their exceptional and hard work during these difficult times.

If you have any questions or require additional information, please feel free to contact me by phone or e-mail, and thank you again for your generosity.

Respectfully,

Jorge Mares, Principal
jmares@oxnardsd.org

cc: Dr. Karling Aguilera-Fort, Superintendent
OSD Board

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

Personnel Actions (Torres/Batista/Nair)

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: new hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations, and leaves of absence.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources, that the Board of Trustees approve the Personnel Actions, as presented.

ADDITIONAL MATERIALS:

Attached: [Personnel Actions rev 05.05.2021 \(two pages\)](#)

CERTIFICATED PERSONNEL ACTIONS

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

New Hires

Castaneda, Crystal	ISP, Soria	04/19/2021
Kroener, Julianne	Manager, Special Education	05/10/2021
Morgan, Gloria	ISP, McAuliffe	05/03/2021
Adachi, Michael	Substitute Teacher	2020/2021 School Year
Chambers, Angelica	Substitute Teacher	2020/2021 School Year
Corral, Richard	Substitute Teacher	2020/2021 School Year
Jones, Haley	Substitute Teacher	2020/2021 School Year
Robinson, Kendra	Substitute Teacher	2020/2021 School Year

Change of Status

Coffey, Heidi	ISP to LA Teacher, Fremont	04/13/2021
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Resignations

Haidet, Kristin	SPED Manager	05/07/2021
Lepe, Sarah	Principal, Marshall	06/30/2021

Deceased

Garcia, Myra	Teacher, Fremont	04/11/2021
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CLASSIFIED PERSONNEL ACTIONS

May 5, 2021

New Hire

Castellanos, Jose D	Paraeducator I, Position #9157 Driffill 3.167 hrs./183 days	04/13/2021
Duenez, Mayte	Accounting Manager/Internal Auditor, Position #1419 Budget & Finance 8.0 hrs./246 days	04/26/2021
Lopez, Cristal J	Paraeducator II, Position #5561 Curren 5.75 hrs./183 days	04/14/2021
Rodriguez, Bertha	Campus Assistant, Position #3022 McAuliffe 4.0 hrs./180 days	04/12/2021

Limited Term

Bejarano, Gloria N	Paraeducator (substitute)	04/12/2021
Chavez, David	Custodial (substitute)	04/05/2021
Garcia, Brandon	Paraeducator (substitute)	04/26/2021
Ocampo, Alex	Campus Assistant (substitute)	04/15/2021
Ramirez, Jessica Gabriela	Paraeducator (substitute)	04/19/2021
Silva, Cynthia	Paraeducator (substitute)	04/14/2021

Reinstatement

Fernandez, Maria	Campus Assistant, Position #3031 Ramona 4.5 hrs./180 days	04/12/2021
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Resignation

Bedolla, Ana	Campus Assistant, Position #3104 Early Childhood Education 0.5 hrs./180 days	04/12/2021
Lopez, Diana L	Paraeducator II, Position #2245 Frank 5.75 hrs./183 days	04/23/2021

Retirement

Garcia, Rosa M	School Office Manager, Position #373 Rose Ave. 8.0 hrs./210 days	06/30/2021
Ultreras, Susana	Attendance Accounting Technician, Position #1431 Rose Ave. 8.0 hrs./210 days	06/30/2021

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

Establish/Abolish/Increase/Reduce Hours of Position (Torres/Nair)

Establish

a seven hour 183 day Health Care Technician position number 10271 to be established in the Pupil Services department. This position will be established to provide additional support.

a seven hour 183 day Health Care Technician position number 10272 to be established in the Pupil Services department. This position will be established to provide additional support.

a seven hour 183 day Health Care Technician position number 10273 to be established in the Pupil Services department. This position will be established to provide additional support.

an eight hour 246 day Risk Management Specialist position number 10290 to be established in the Risk Management department. This position will be established to provide additional support.

an eight hour 246 day Human Resources Technician position number 10292 to be established in the Certificated Human Resources department. This position will be established to reorganize positions within the Certificated Human Resources department.

an eight hour 246 day Human Resources Technician position number 10291 to be established in the Certificated Human Resources department. This position will be established to reorganize positions within the Certificated Human Resources department.

Abolish

an eight hour 246 day Human Resources Assistant position number 535 to be abolished in the Certificated Human Resources department. This position will be abolished due to the lack of work.

an eight hour 246 day Human Resources Assistant position number 8183 to be abolished in the Certificated Human Resources department. This position will be abolished due to the lack of work.

FISCAL IMPACT:

Cost for 3 Health Care Technician's: \$188,364 General funds

Cost for Risk Management Specialist: \$87,566 General funds

Cost for 2 Human Resources Technician's: \$161,678 General funds

Cost for 2 Human Resources Assistant's: \$152,458 General funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources and Director of Classified Human Resources that the Board of Trustees approve the establishment and abolishment of positions as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

LIABILITY CLAIM: GHC0033410 (Torres/Magaña)

On October 26, 2020, the Oxnard School District received a verified claim form from claimant.

The claimant alleges damage to a 2019 Honda Accord, while the vehicle was parked in a school parking lot on District property.

FISCAL IMPACT:

There is no expected fiscal impact from this claim.

RECOMMENDATION:

Acting on the advice of the Joint Power Authorities (JPA), it is the recommendation of the Assistant Superintendent of Human Resources and the Risk Manager that the Board of Trustees agree to reject George Hills Claim No. GHC0033410

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

LIABILITY CLAIM: GHC0035122 (Torres/Magaña)

On February 23, 2021, the Oxnard School District received a verified claim form from claimant.

The claimant alleges damage to a 2018 Ford F-150 truck, while the vehicle was parked in a school parking lot on District property.

FISCAL IMPACT:

There is no expected fiscal impact from this claim.

RECOMMENDATION:

Acting on the advice of the Joint Power Authorities (JPA), it is the recommendation of the Assistant Superintendent of Human Resources and the Risk Manager that the Board of Trustees agree to settle this claim for \$400.00 in exchange for a signed property damage release.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

2020-2021 3rd Quarter Williams VCOE Activity Report (Torres/Magaña)

Education Code Section 1240(c)(2)(C) requires that the County Superintendent report the results of any Williams Lawsuit Settlement visits, on a quarterly basis, to the Governing Boards of districts with deciles 1 to 3 schools. The attached report reflects the Ventura County Office of Education's Williams related visits and activities completed during the 3rd quarter of fiscal year 2020-2021.

FISCAL IMPACT:

It is the recommendation of the Assistant Superintendent, Human Resources and the Risk Manager that the Board of Trustees review and accept the 2020-2021 3rd Quarter Williams VCOE Activity Report, as presented.

RECOMMENDATION:

None.

ADDITIONAL MATERIALS:

Attached: [Memorandum from Danni Brook, Executive Director, School Business & Advisory Services, VCOE \(One Page\).pdf](#)
[2020-2021 3rd Quarter Williams VCOE Activity Report Torres.Magana \(One page\).pdf](#)



Dr. César Morales, County Superintendent of Schools • 5189 Verdugo Way, Camarillo, CA 93012

Date: April 19, 2021

To: District Superintendents

From: Danni Brook, Executive Director
School Business and Advisory Services

Subject: 2020-21 Quarter 3 - Williams COE Activity Report

Education Code Section 1240(c)(2)(C) requires that the County Superintendent report the results of any Williams Lawsuit Settlement visits, on a quarterly basis, to the Governing Board of districts with deciles 1 to 3 schools. The attached report should be presented to the Governing Board of your District at a regularly scheduled meeting held in accordance with public notification requirements.

The attached report reflects our Williams related visits and activities completed during Quarter 3 of the fiscal year 2020-21. In summary, we are continuing the annual review of teacher assignments and vacancies in deciles 1 to 3 schools as required under Education Code Section 44258.9. The findings of that review will be available sometime prior to July 1, 2021 and reported in the annual Williams Report. In addition, this quarterly report does not comment on our review of the annual school accountability report cards. That review will conclude later in the school year and will be reported on at that time.

If you have any questions or comments about the Williams Settlement or the attached report, please contact me (dbrook@vcoe.org or 805-383-1981).

cc: Dr. Cesar Morales, VCOE Deputy Superintendent
Misty Key, VCOE Associate Superintendent
District Williams Coordinator

Attachment

Ventura County Office of Education
Williams Activity Report for Quarter 3
Fiscal Year 2020-21

California Education Code Section 1240 requires that the County Superintendent annually visit the 54 schools in Ventura County that were ranked in deciles 1 to 3 of the 2012 Academic Performance Index. The purpose of the visit is to ensure that all students have access to sufficient textbooks or instructional materials, to assess the condition of the facilities and identify any emergency or urgent threats to the health or safety of pupils or staff, and to determine if the school has provided accurate data for the annual school accountability report card (SARC) related to instructional materials and facilities conditions.

During the first four weeks of the 2020-21 school year, County Office of Education inspectors visited all “Williams” schools to determine if sufficient textbooks or instructional materials were available, and to assess the condition of school facilities. The findings of these visits were summarized on the Quarter 1 Activity Report for your District issued in November of 2020.

While much of the specific Williams related activities occur during the Quarter 1, several activities take place throughout the fiscal year. These activities include:

The annual review of teacher assignments and vacancies in deciles 1 to 3 schools, as required by Education Code Section 44258.

The annual review of the prior fiscal year audit reports to identify any audit findings relating to Williams issues and determine how those findings will be corrected.

The annual review of each school’s school accountability report card to verify that known Williams related issues are correctly reported.

The results of these reviews will be published in our annual Williams report in November of 2021.

If you have any questions about the Williams Settlement process or the information contained in this Quarter 3 Activity Report for your District, please call Danni Brook, Executive Director, School Business Advisory Services, at 805-383-1981 or dbrook@vcoe.org.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Special Education Agreement

Approval of Amendment #1 to Agreement #20-25 – City Impact Inc. (DeGenna/Edwards)

At the Board Meeting of June 24, 2020, the Board of Trustees approved Agreement #20-25 with City Impact, in the amount of \$814,000.00, to provide Individual and/or Therapy Services and Social/Emotional Testing and Assessment Services for the Special Education Department during the 2020-2021 and 2021-2022 academic school year.

Amendment #1, in the amount of \$250,000.00, is needed to increase the number of students receiving services through the remainder of the 2020-2021 academic school year, for a revised total agreement amount of \$1,064,000.00.

FISCAL IMPACT:

\$250,000.00 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Amendment #1 to Agreement #20-25 with City Impact Inc. to increase the number of students receiving Individual and/or Therapy Services and Social/Emotional Testing and Assessment Services through the remainder of the 2020-2021 academic school year, in the amount of \$250,000.00, to be paid out of Special Education Funds.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(1 Page\)](#)

[Agreement #20-25, City Impact Inc. \(14 Pages\)](#)

**Amendment #1 to Agreement #20-25
City Impact, Inc.
May 5, 2021**

At the Board Meeting of June 24, 2020, the Board of Trustees approved Agreement #20-25 with City Impact, in the amount of \$814,000.00, to provide Individual and/or Therapy Services and Social/Emotional Testing and Assessment Services for the Special Education Department during the 2020-2021 and 2021-2022 academic school year.

Amendment #1, in the amount of \$250,000.00, is needed to increase the number of students receiving services through the remainder of the 2020-2021 academic school year, for a revised total agreement amount of \$1,064,000.00.

CITY IMPACT, INC:

By: _____
Betty Alvarez-Ham

Date: _____

OXNARD SCHOOL DISTRICT:

By: _____
Lisa A. Franz, Director, Purchasing

Date: _____

OXNARD SCHOOL DISTRICT

Agreement #20-25

AGREEMENT FOR CONSULTANT SERVICES

This Agreement for Consultant Services (“Agreement”) is entered into as of this 24th day of June 2020 by and between the Oxnard School District (“District”) and City Impact Inc. (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

- A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on Exhibit A, attached to this Agreement.
- B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.
- C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

- 1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
- 2. **Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from **July 1, 2020** through **June 30, 2022** (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.
- 3. **Time for Performance.** The scope of services set forth in Exhibit A shall be completed during the Term pursuant to the schedule specified Exhibit A. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
- 4. **Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in Exhibit B “Compensation”. The total compensation, including reimbursement for actual expenses, shall not exceed Eight Hundred Fourteen Thousand Dollars (\$814,000.00), per attached Rate Sheet, unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a "designated employee" must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it does does not qualify as a "designated employee".

BAH (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a "designate employee" and should be filing financial interest disclosures, but has not been required to do so by the District.

BAH (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

BAH (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ "unauthorized aliens" as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant's officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

 (Initials)

b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit C "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
 1051 South A Street
 Oxnard, California, 93030
 Attention: Dr. Anabolena DeGenna
 Phone: (805) 385.1501 x2175
 Fax: (805) 487.9648

To Consultant: City Impact Inc.
 555 South A Street, Suite 185
 Oxnard, CA 93030
 Attn: Betty Alvarez Ham
 Phone: (805) 983.3636
 Fax: (805) 983.3636

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** DR. ANABOLENA DEGENNA shall be in charge of administering this Agreement on behalf of the District. The Director of Purchasing has completed Exhibit D "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.

29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.

31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.

32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.

33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the District and Consultant have executed and delivered this agreement for consultant services as of the date first written above.

OXNARD SCHOOL DISTRICT:

Lisa A. Franz

Signature

Lisa A. Franz, Director, Purchasing
Typed Name/Title

6-25-2020

Date

Tax Identification Number: 95-6002318

CITY IMPACT INC.:

Beth A. Han

Signature

BETH A. HAN, PRESIDENT

Typed Name/Title

6/19/2020

Date

Tax Identification Number: 77-0388915

- Not Project Related
- Project #18-175

EXHIBIT A
TO AGREEMENT FOR CONSULTANT SERVICES #20-25

SERVICES

I. Consultant will perform the following Services under the Captioned Agreement:

*Provide Individual Student and/or Group Therapy, as well as Staff Supervision for the Special Education Services Department during the 2020-2021 & 2021-2022 school years, per attached Rate Sheet.

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

III. During performance of the Services, Consultant will keep the District apprised of the status of performance by delivering the following status reports under the indicated schedule:

STATUS REPORT FOR ACTIVITY:	DUE DATE
A. N/A	
B.	
C.	
D.	

V. Consultant will utilize the following personnel to accomplish the Services:

- None.
- See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

- None.
- See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above

Not Project Related

Project #18-175

EXHIBIT B
TO AGREEMENT FOR CONSULTANT SERVICES #20-25

COMPENSATION

I. Consultant shall use the following rates of pay in the performance of the Services:

**TOTAL FEE NOT TO EXCEED \$814,000.00 per attached Rate Sheet

II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ N/A per hour without written authorization from the District Superintendent or his designee.

III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

IV. The total compensation for the Services shall not exceed \$814,000.00, per attached Rate Sheet, as provided in Section 4 of this Agreement.

EXHIBIT C
TO AGREEMENT FOR CONSULTANT SERVICES #20-25

INSURANCE

I. Insurance Requirements. Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) Aggregate.

(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:

Accountants, Attorneys, Education Consultants, Nurses, Therapists	\$1,000,000
Architects	\$1,000,000 or \$2,000,000
Physicians and Medical Corporations	\$5,000,000

Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination

II. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

Not Project Related

Project #18-175

A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

- Not Project Related
- Project #18-175

EXHIBIT D
TO AGREEMENT FOR CONSULTANT SERVICES #20-25

CONFLICT OF INTEREST CHECK

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, CITY IMPACT INC., who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: 6-25-2020
By: Lisa A. Franz
Lisa A. Franz
Director, Purchasing



OXNARD SCHOOL DISTRICT
SPECIAL EDUCATION COUNSELING

CITY IMPACT RATES (Effective July 1, 2020)

SCOPE OF WORK

1. Provide Individual Therapy – in school (English or Spanish)
2. Provide Group Therapy Services – in School (English or Spanish)
3. Attendance at IEP (when requested by School Psychologist or District Administration)
4. Provide Individual Therapy Services – (in home or City Impact Office (English or Spanish)
5. Provide Social and Emotional Testing and Assessment Report
6. Tele-Health Counseling Services

Counseling Services	Session Rates
Individual English Session	\$ 64.93
Individual Spanish Session	\$ 64.93
Group Session	\$ 86.59
Refusal Session	\$ 64.93
Start-up Session (New Student 1.5 hr.)	\$ 97.39
Case Manager/Psychologist Meeting (per 15 mins.)	\$ 16.23
IEP Meeting (per hour)	\$ 64.93
Quarterly Progress Reports/Final Progress Reports	\$ 32.47
Crisis Counseling/Referrals (per hour)	\$ 64.93
Social and Emotional Testing and Assessment Report	\$ 90.00
Tele-Health Counseling (Initial Call for Parent Consent, Set-up appointment, mailing out consent form, documentation)	\$ 64.93
Tele-Health Counseling Session	\$ 64.93
Parent Call for Consent (Voicemail messages, return calls)	\$ 10.61 per call

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Special Education Agreement

Approval of Agreement #20-162 – Thrive Testing Center (DeGenna/Edwards)

Dr. Elizabeth A. Geringer of Thrive Testing Center will conduct Independent Educational Evaluations for the Special Education Services Department that includes a cognitive assessment of visual and auditory processing during the 2020-2021 academic year.

Term of Agreement: May 6, 2021 through September 15, 2021

FISCAL IMPACT:

Not to exceed \$5,300.00 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-162 with Thrive Testing Center.

ADDITIONAL MATERIALS:

- Attached:** [Agreement #20-162, Thrive Testing Center \(5 Pages\)](#)
- [Estimate \(2 Pages\)](#)
- [Certificate of Insurance \(3 Pages\)](#)



OSD AGREEMENT #20-162

Independent Educational Evaluation Service Agreement

This Services Agreement (the "Agreement") is made and entered into this 5th day of May, 2021 by and between Oxnard School District (hereinafter referred to as "District") and Dr. Elizabeth Geringer, (hereinafter referred to as "Provider.")

Provider:

Dr. Elizabeth A. Geringer
2660 Townsgate Rd., Suite 610, Westlake Village, CA 91361
(805) 799-0069 • Fax (844) 479-0053 • www.doctorgeringer.com
Type of Business: Sole Proprietorship

District:

Oxnard School District
1051 South A Street
Oxnard, CA 93030

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status and is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District. Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption, and that Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for

federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

NON-EXCLUSIVITY. During the term of this agreement Provider may, independent of Provider's relationship with District, without breaching this Agreement or any duty owed to District, act in any capacity, and may render services for any other entity. During the term of this Agreement, District may, independent of its relationship with Provider, without breaching this Agreement or any duty owed to Provider contract with other individuals and entities to render the same or similar services to District.

SERVICES. Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay, including additional cost or expense to Provider as a result of such delay which will be specifically agreed to in writing by District.

TIME OF PERFORMANCE. The term of this Agreement shall commence on May 6, 2021 and terminate on September 15, 2021. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this agreement.

PAYMENT AND EXPENSES. All payments due to provider are set forth in the Schedule of Fees attached hereto and incorporated herein by this reference. Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. Statements may include initial deposit of 50% of total evaluation fees. All payments due to Provider are set forth in Schedule of Fees and shall be paid by District within 30 days of receipt of a proper invoice from Provider.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all the parties to this Agreement and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by Provider under this agreement shall become Thrive Testing Center property. Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of the Agreement, the following types of coverage (copies of policies are attached).

Commercial General Liability Insurance: \$2,000,000.00 Each Occurrence, \$2,000,000.00 Aggregate.

Professional Liability Insurance: \$1,000,000.00 Each Incident, \$3,000,000.00 Aggregate.

INDEMNIFICATION. District agrees to defend, indemnify, and hold harmless Provider, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. District shall also pay for any and all damage to the Real and Personal Property of District, or loss or theft of such Property, done or caused by such persons. Provider assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. District further hereby waives any and all rights of subrogation that it may have against Provider. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of Provider or any of its officers, agents, employees, and/or volunteers.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute. Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and

fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

STATEMENT OF WORK. Provider, Elizabeth A Geringer Psy.D. to conduct Independent Educational Evaluation that includes a cognitive assessment of visual and auditory processing. Work includes all formal testing, interviews with other professionals working with student (if appropriate, e.g., teachers, doctors, therapists, etc.) scoring, interpretation, diagnoses (DSM-5 and CCR eligibility criteria) recommendations, referrals, comprehensive report and up to 2 hours of virtual (zoom or phone call) IEP attendance for student. Services will be undertaken and completed within six months of the date of this agreement.

SCHEDULE OF FEES.

- Compensation for Services: **\$5300**
- Travel Expenses (Transportation outside of Camarillo or Westlake Village offices, billed in ¼ hr. increments: \$200.00 per hour for each appointment, observation, and/or meeting. **NA**)
- Additional IEP attendance (if requested): \$400 per hour will be billed additionally in ¼ hour increments. **NA**
- In school observation (if requested): \$1500 flat rate fee per ½ day, up to 3 hours. **NA**
- Other Expenses (if applicable): **NA**
- Total Amount not to Exceed: **\$5300**

PAYMENT SCHEDULE. Payment includes a 50% deposit of the total fees upon the execution of this agreement. Additional invoices will be sent monthly to the District for services rendered and a due within 30 days of receipt of a proper invoice.



IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

Provider Signature

Name

Title

District Signature

Lisa A. Franz, Director, Purchasing

Name/Title

Account Code

Purchase Order #

N/A

District Office Approval/Superintendent



IEE Cognitive Assessment: Visual and Auditory Processing

Estimate

Estimate #000002

March 10, 2021

Customer

Christy Garibay
 Oxnard School District
 cgaribay@oxnardsd.org
 1051 South A Street
 Oxnard, CA 93030

Message

Certificate of Liability with OSD as additional insured to follow.

Attachments

- W9 Geringer.pdf
- Professional Liability Policy Geringer.pdf
- General Liability Geringer.pdf

IEE Cognitive Assessment: Visual and Auditory Processing	\$4,500.00
IEP Attendance - Virtual zoom or phone conference, up to 2 hours	\$800.00
<hr/>	
Subtotal	\$5,300.00
<hr/>	
Total	\$5,300.00

Thrive Testing Centers

801 Avenida Acaso
CAMARILLO, CA 93012
+1 (805) 799-0069



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. d/b/a/ Hiscox Insurance Agency in CA 520 Madison Avenue 32nd Floor New York, NY 10022	CONTACT NAME: PHONE (A/C, No, Ext): (888) 202-3007 FAX (A/C, No): E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Hiscox Insurance Company Inc 10200 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED Dr Elizabeth A Geringer 2660 Townsgate road 610 westlake village CA 91361		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CGL is on BOP Form GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			UDC-4400037-BOP-21	02/17/2021	02/17/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ S/T Each Occ. GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg. \$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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**Psychologists' Professional Liability
Claims Made Insurance
Policy Declarations**

**ACE American Insurance
Company**

PRODUCER NUMBER	273865
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DATE OF ISSUE	June 22, 2020
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**PSYCHOLOGISTS' PROFESSIONAL LIABILITY
CLAIMS MADE INSURANCE POLICY**

**NOTICE: THIS IS A CLAIMS MADE POLICY, PLEASE READ THE POLICY CAREFULLY
THIS POLICY/CERTIFICATE IS ISSUED IN ASSOCIATION WITH THE PSYCHOLOGISTS PURCHASING
GROUP ASSOCIATION**

Item	POLICY/CERTIFICATE NUMBER: 58G28447863		
1.	Named Insured:	Dr. Elizabeth A Geringer	
	Address:	4819 Corte Olivas	
	City, State & Zip Code:	Camarillo, CA 93012 4041	
2.	Policy Period:	From: 08/25/2020	To: 08/25/2021
	12:01 A.M. local time at the address shown in Item 1.		
3.	COVERAGE	LIMITS OF LIABILITY	PREMIUM
	Professional Liability	\$1,000,000 Each Incident	\$979.00
	Wrongful Employment Practices	\$3,000,000 Aggregate \$5,000 Aggregate	
		REIMBURSEMENTS	
	Licensing Board Defense	\$5,000 per Proceeding	
	Other Governmental Regulatory Body Defense	\$5,000 per Proceeding	
	Deposition Expense	\$5,000 per Insured	
	Premises Medical Payment	\$2,500 per Person	\$75,000 Aggregate
	Assault and/or Battery		\$1,000 Aggregate
	Loss of Earnings	\$500 per Day, per Insured	\$15,000 Aggregate Per Incident
		Surcharge(s)	
		Total Premium	
			\$979.00
4.	Retroactive Date	08/25/2016	
5.	This policy is made and accepted subject to the printed conditions in this policy together with the provisions, stipulations and agreements contained in the following form(s) or endorsement(s). PF15215a, PF33748, PF15217a (05/07), CC-1K11i (02/18), PF15245a, PF17914 (02/05),		
6.	Notice of claim should be sent to: Trust Risk Management Services, Inc. 111 Rockville Pike Ste 700 Rockville MD 20850	All other correspondence should be sent to: Trust Risk Management Services, Inc. 1791 Paysphere Circle Chicago, IL 60674	
7.	REPRESENTATIVE:	Agent or broker:	Trust Risk Management Services, Inc. doing business in CA as TRMS Insurance Agency
		Office address:	1791 Paysphere Circle
		City, State, Zip	Chicago, IL 60674
		Website:	www.trustinsurance.com
		Phone:	1.877.637.9700

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Support Services Agreement

Approval of Agreement/MOU #20-164 – Project Understanding (DeGenna/Nocero)

Project Understanding will provide free after-school tutoring services to students in K-5th grade during the 2020-2021 academic year.

Term of Agreement: May 6, 2021 through June 30, 2021

FISCAL IMPACT:

No charge to the Oxnard School District.

RECOMMENDATION:

It is recommended by the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement/MOU #20-164 with Project Understanding.

ADDITIONAL MATERIALS:

Attached: [Agreement-MOU #20-164, Project Understanding \(2 Pages\)](#)
[Certificate of Insurance \(2 Pages\)](#)

Agreement/Memorandum of Understanding #20-164

This Agreement/Memorandum of Understanding (MOU) is entered into by and between **Project Understanding** (Provider) and the **Oxnard School District** (OSD) for tutoring services.

Agreement/MOU Purpose:

The purpose of this MOU is to create and confirm an effective working relationship between the designated party and OSD. This MOU also provides the means by which the Provider and the OSD will maintain a collaborative relationship to ensure interagency services to OSD students and families.

Agreement/MOU Timeline:

The Agreement/MOU is effective May 6, 2021 and will extend through June 30, 2021.

Agreement/MOU Description of Services:

Provider agrees to the following:

1. Work in partnership with OSD to identify students and families who can benefit from services by the Provider.
2. Provide free after-school tutoring services to students in K-5th grade at designated times and at the Provider's facility.
3. Be responsible for safeguarding participant (student) information in compliance with Title 42 Code of Federal Regulations, Part 22, as well as Health Insurance Portability and Accountability Act (HIPAA) standards.
4. Ensure that Provider's employees/volunteers have completed an appropriate background check, including fingerprinting/live scan and testing for TB at their cost prior to beginning the program. Project Understanding will be responsible for ensuring that all program staff have proper clearance to work with children and have cleared a TB test.
5. Be responsible for directly supervising all students and staff. Provider further agrees that at no time will an OSD student be left alone with one of Provider's staff.
6. Provide representation at meetings convened by OSD to review the program.
7. Comply with all policies of OSD.
8. Provider reserves the right to withdraw any employee or volunteer at Provider's discretion.
9. Provide OSD with a Certificate of Insurance (General Liability and Workman's Compensation), naming OSD as "Additional Insured".
10. All flyers of written information given to parents by Project Understanding must include the following statement: "This service is not provided, sponsored by, or endorsed by the Oxnard School District".

Oxnard School District agrees to the following:

1. Work in partnership with Project Understanding to identify students and families who can benefit from services by the Provider.
2. Serve as administrator for services for OSD students and families by communicating with Project Understanding administration regarding program services.

3. Communicate student directory information to Provider through the referral process upon receipt of signed parent permission to release this information.
4. Provide referrals to Provider for students identified as needing additional tutoring services.
5. Provide information about Provider and offered programs as appropriate to students and families.
6. These tutoring services will be at no cost to the Oxnard School District.

Termination: Either party may terminate this Agreement/MOU without cause upon thirty (30) days written notice.

Authorized Approval:

PROJECT UNDERSTANDING:

OXNARD SCHOOL DISTRICT:

Signature

Signature

Name/Title

Name/Title

Date

Date

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
 2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #20-166 – Maxim Healthcare Staffing Services Inc. (DeGenna/Nocero)

Maxim Healthcare Services Inc. will provide licensed, and/or certified health care providers to the Pupil Services Department for supplemental staffing on an “as needed” basis, and subject to availability of qualified personnel.

Term of Agreement: May 6, 2021 through June 30, 2022

FISCAL IMPACT:

Not to exceed \$500,000.00 – General Fund

RECOMMENDATION:

It is recommended by the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #20-166 with Maxim Healthcare Staffing Services Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #20-166, Maxim Healthcare Staffing Services Inc. \(11 Pages\)](#)
[Certificate of Insurance \(1 Page\)](#)



EDUCATIONAL INSTITUTION STAFFING AGREEMENT

This EDUCATIONAL INSTITUTION Staffing Agreement (hereinafter "Agreement") is entered into this 5 day of May, 2021, by and between **Oxnard School District** located at 1051 South A St. Oxnard, CA 93030, referred to in this Agreement as "EDUCATIONAL INSTITUTION," and Maxim Healthcare Staffing Services, Inc., a Maryland Corporation including its affiliates and subsidiaries, with an office located at 500 Esplanade Dr Ste 660 Oxnard, CA 93036 referred to in this Agreement as "MAXIM."

RECITALS

WHEREAS, EDUCATIONAL INSTITUTION operates a School, as defined by State Law located in California and wishes to engage MAXIM to provide personnel to supplement EDUCATIONAL INSTITUTION's staff.

WHEREAS, MAXIM operates a supplemental staffing agency and employs licensed health care personnel to provide healthcare services to EDUCATIONAL INSTITUTION.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, EDUCATIONAL INSTITUTION and MAXIM hereby agree to the following terms and conditions.

ARTICLE 1. TERM OF AGREEMENT

Section 1.1 Term. This Agreement will be in effect for one (1) EDUCATIONAL INSTITUTION calendar year and will be automatically renewed at the end of the first year and each subsequent year unless terminated.

Section 1.2 Termination. Either party may terminate this Agreement at any time, with or without cause, by providing at least ninety (90) days advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE 2. RESPONSIBILITIES OF MAXIM

Section 2.1 Services.

- A. **Supplemental Staffing Service(s).** MAXIM will, upon request by EDUCATIONAL INSTITUTION, provide one or more licensed or certified providers (i.e. LPNs, RNs, SLPs, School Psychologists, SPED Teachers, BCBAs, and other various health and related services personnel) as specified by EDUCATIONAL INSTITUTION (collectively, "Personnel") for supplemental staffing services, subject to availability of qualified Personnel. Subject to the terms of Section 6.8 of this Agreement, to the extent that MAXIM is unable to provide the type of healthcare provider requested by EDUCATIONAL INSTITUTION, MAXIM will provide EDUCATIONAL INSTITUTION with a higher skilled healthcare provider. MAXIM must, however, bill that higher skilled provider at that provider's fair market value rate.
- B. **Distance Learning Service(s).** EDUCATIONAL INSTITUTION may request MAXIM Personnel to provide services off-site, including, but not limited to remote services and/or in-home services at a student's location ("Distance Learning Service(s)") due to EDUCATIONAL INSTITUTION closings and/or delays.

Section 2.2 Personnel. MAXIM will supply EDUCATIONAL INSTITUTION with Personnel who meet the following criteria and will provide evidence of the following to EDUCATIONAL INSTITUTION upon written request:

- 1) Possess current state license/registration and/or certification.
- 2) Possess CPR certification, as requested in writing by EDUCATIONAL INSTITUTION to comply with applicable law.
- 3) Completed pre-employment physical as requested in writing by EDUCATIONAL INSTITUTION to comply with applicable law.
- 4) Possess proof of pre-employment screening to include: (a) TB skin test or chest X-ray as required by law, (b) criminal background check(s), (c) drug screenings as requested in writing, and (d) anything additional as required by the Agreement.
- 5) Possess a preferred one (1) year of relevant professional experience and a preferred one (1) year of specialty experience.
- 6) If applicable, possess current skills competency to include, (i) written exam; (ii) skills checklist; and (iii) verified work history.
- 7) Completed MAXIM standard OSHA and HIPAA training.

Section 2.3 Insurance. MAXIM will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, valid policies of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, covering the sole negligent acts or omissions which may give rise to liability for services provided under this Agreement. MAXIM will provide a certificate of insurance evidencing such coverage upon request by EDUCATIONAL INSTITUTION.

Section 2.4 Use of Independent Contractors and Subcontractors. Personnel provided to EDUCATIONAL INSTITUTION are employees of MAXIM and are subject to MAXIM'S standard screening process, as well as additional qualifications as required in this Agreement. If MAXIM deems it necessary to obtain the services of a subcontractor to fulfill its requirements under this Agreement, MAXIM may subcontract this Agreement, in whole or in part, to an entity owned by or under common control with MAXIM or in connection with any acquisition of all of the assets or capital stock of a party. MAXIM will ensure that any subcontractor will comply with all applicable terms of this Agreement. MAXIM will provide written notification to EDUCATIONAL INSTITUTION if it becomes necessary for MAXIM to utilize independent contractors to fulfill its staffing obligations to EDUCATIONAL INSTITUTION. Any Personnel provided to EDUCATIONAL INSTITUTION by an independent contractor will be subject to the same qualifications as MAXIM employees.

Section 2.5 Employment and Taxes. MAXIM will follow its standard employment policies and procedures to verify that all Personnel meet applicable licensing requirements. MAXIM, or its subcontractor if applicable, will maintain direct responsibility as employer for the payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, worker's compensation, and unemployment insurance. EDUCATIONAL INSTITUTION shall be responsible for any sales tax, gross receipts tax, excise tax or other state taxes applicable to the Services provided by MAXIM.

Section 2.6 Timekeeping. MAXIM reserves the right to utilize any automated or electronic timekeeping software or systems for the provision of Services and is not required or mandated to use paper-based timekeeping record keeping unless otherwise required by applicable law(s).

ARTICLE 3. RESPONSIBILITIES OF EDUCATIONAL INSTITUTION

Section 3.1 Responsibility for Student Care. EDUCATIONAL INSTITUTION retains full authority and responsibility for professional and medical management of care for each of its students, for developing and providing Individualized Healthcare Plans (IHPs) for its student(s) (IHPs shall include, but not be limited to: Equipment Plan, Emergency Plan, Transportation Plan, Medication Management, any applicable Documentation, and Privacy Issues and/or Concerns, (collectively “Protocol(s)”). EDUCATIONAL INSTITUTION’s responsibilities include, but are not limited to: Protocol(s) for how Service(s) will be provided, including, but not limited to: Protocol(s) itself and compliance with Free Appropriate Public Education (FAPE) guidelines, Occupational Safety and Health Administration (OSHA) requirements, and any other applicable federal or state law and guidelines; Protocol(s) instruction(s) provided to MAXIM Personnel, additionally provided pursuant to Section 3.2; and compliance with Section 3.12, Section 3.13, and Section 7.2 including that those Sections shall comply with this Section’s referenced laws.

Responsibility for Distance Learning Service(s). EDUCATIONAL INSTITUTION retains full authority and responsibility for directing the Distance Learning Service(s). Additionally, CLIENT retains full authority, responsibility, and oversight over any applicable Protocol(s) for how Service(s) will be provided, including, but not limited to: Protocol(s) itself and compliance with the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH), Family Educational Rights and Privacy Act (“FERPA”), and any other applicable federal or state law and guidelines; Protocol(s) instruction(s) provided to MAXIM Personnel, additionally provided pursuant to Orientation requirement(s); and compliance with Work Environment, Supplies, and Data Security requirement(s), including that those Sections shall comply with this Section’s referenced laws. Additionally, EDUCATIONAL INSTITUTION agrees to indemnify and hold harmless MAXIM, its directors, officers, shareholders, employees, and agents from and against any and all claims, actions, or liabilities arising out of and/or in connection with any Protocol(s) provided to MAXIM and/or MAXIM Personnel, including whether or not Protocol(s) were followed by EDUCATIONAL INSTITUTION.

Section 3.2 Orientation. EDUCATIONAL INSTITUTION will promptly provide MAXIM Personnel with an adequate and timely orientation to EDUCATIONAL INSTITUTION. EDUCATIONAL INSTITUTION shall review instructions regarding confidentiality (including student and employee), and orient MAXIM Personnel to the specific Exposure Control Plan(s) and Emergency Action Plan(s) and/or Protocol(s) of the EDUCATIONAL INSTITUTION as it pertains to OSHA requirements for bloodborne pathogens, as well as any of the EDUCATIONAL INSTITUTION’s specific policies and procedures provided to MAXIM for such purpose.

Section 3.3 Requests for Personnel. EDUCATIONAL INSTITUTION will use its best efforts to request Personnel at least twenty-four (24) hours prior to reporting time in order to assure prompt arrival of assigned Personnel. All information regarding reporting time and assignment will be provided by EDUCATIONAL INSTITUTION at the time of the initial call.

Section 3.4 Short-Notice Requests. MAXIM will bill EDUCATIONAL INSTITUTION for the entire shift if an order for staff is made less than two (2) hour(s) prior to the start of the shift, as long as the Personnel report for work within a reasonable prompt period of time under existing conditions after receiving notice of the assignment.

- Section 3.5 Staff Order Cancellation.** If EDUCATIONAL INSTITUTION changes or cancels an order less than two (2) hours prior to the start of a shift, MAXIM will bill EDUCATIONAL INSTITUTION for two (2) hours at the established fee for each scheduled Personnel. MAXIM will be responsible for contacting MAXIM Personnel prior to reporting time.
- Section 3.6 Placement Fee.** For a period of twelve (12) months following that date on which MAXIM Personnel last worked a shift at EDUCATIONAL INSTITUTION, EDUCATIONAL INSTITUTION agrees that it will take no steps to recruit, hire or employ as its own employees or as a contractor those Personnel provided by MAXIM during the term of this Agreement. EDUCATIONAL INSTITUTION understands and agrees that MAXIM is not an employment agency and that Personnel are assigned to the EDUCATIONAL INSTITUTION to render temporary service(s) and are not assigned to become employed by the EDUCATIONAL INSTITUTION. The EDUCATIONAL INSTITUTION further acknowledges and agrees that there is a substantial investment in business related costs incurred by MAXIM in recruiting, training and employing Personnel, to include advertisement, recruitment, interviewing, evaluation, reference checks, training, and supervising Personnel. In the event that EDUCATIONAL INSTITUTION, or any affiliate, subsidiary, department, or division of EDUCATIONAL INSTITUTION hires, employs or solicits MAXIM Personnel, EDUCATIONAL INSTITUTION will be in breach of this Agreement. EDUCATIONAL INSTITUTION agrees to give MAXIM either (a) one hundred and eighty (180) days prior written notice of its intent to hire, or employ, continuing to staff Personnel through MAXIM for a minimum of thirty-six (36) hours per week through the one hundred and eighty (180) days notice period; OR (b) to pay MAXIM a placement fee equal to the greater of: five thousand dollars (\$5,000) or the sum of thirty percent (30%) of such Personnel's annualized salary (calculated as Weekday Hourly Bill Rate x 1,440 Hours x 30%).
- Section 3.7 Per Diem or Short Term Staff Non-Performance.** If EDUCATIONAL INSTITUTION concludes, in its sole discretion, that any Personnel provided by MAXIM have engaged in misconduct, or have been negligent, EDUCATIONAL INSTITUTION may require the Personnel to leave the premises and will notify MAXIM immediately in writing, providing in reasonable detail the reason(s) for such dismissal. EDUCATIONAL INSTITUTION'S obligation to compensate MAXIM for such Personnel's services will be limited to the number of hours actually worked. MAXIM will not reassign the individual to EDUCATIONAL INSTITUTION without prior approval of the EDUCATIONAL INSTITUTION.
- Section 3.8 Per Diem or Short Term Staff Right to Dismiss.** EDUCATIONAL INSTITUTION may request the dismissal of any MAXIM Personnel for any reason. EDUCATIONAL INSTITUTION agrees to notify MAXIM of any such action immediately in writing, providing in reasonable detail the reason(s) for such dismissal. EDUCATIONAL INSTITUTION shall be obligated to compensate MAXIM for all Personnel hours worked prior to dismissal.
- Section 3.9 Assignment Confirmation.** MAXIM may cancel the remaining term of an assignment with notification to EDUCATIONAL INSTITUTION. MAXIM will use commercially reasonable efforts to promptly provide a qualified replacement for such cancelled Personnel.
- Section 3.10 Insurance.** EDUCATIONAL INSTITUTION will maintain at its sole expense valid policies of general and professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate covering the acts or omissions of its employees, contractors and agents which may give rise to liability in connection with the Services under this Agreement. EDUCATIONAL INSTITUTION will give MAXIM prompt written notice of any material change in

EDUCATIONAL INSTITUTION coverage. EDUCATIONAL INSTITUTION shall name MAXIM as an additional insured on its general liability policy.

Section 3.11 Incident Reports. Incidents may be reported to MAXIM account representative at any time. However, EDUCATIONAL INSTITUTION shall report any event or incident involving MAXIM Personnel within twenty-four (24) hours of the event. EDUCATIONAL INSTITUTION shall provide MAXIM with any applicable incident reports and detailed description of any investigation completed. EDUCATIONAL INSTITUTION shall not interview or discuss the event with MAXIM Personnel without consent.

Section 3.12 Work Environment. EDUCATIONAL INSTITUTION will provide a clean and properly maintained workspace(s) for MAXIM to conduct the Service(s) that will enable MAXIM to safely provide Services to Student(s). EDUCATIONAL INSTITUTION will provide furniture at its sole risk to include, but not limited to, tables and chairs, and allow MAXIM Personnel reasonable access to telephones for business use. MAXIM will not be responsible for the proper maintenance of any property supplied by EDUCATIONAL INSTITUTION.

Section 3.13 Supplies. EDUCATIONAL INSTITUTION will either (i) supply all necessary medical supplies to be used in administering and/or providing Services to Recipients, including, but not limited to gloves and other PPE, disinfecting wipes, and waste disposal container(s) with proper plastic lining(s) ("Supplies") to MAXIM Personnel, or (ii) cost of Supplies will be billed as pass-through to EDUCATIONAL INSTITUTION either as line-item invoice item(s) or as built-in cost in rate(s). EDUCATIONAL INSTITUTION shall be responsible for disposing of all medical waste and biohazard produced by the Screening(s) and will comply with all applicable local, state, and federal rules, regulations and laws governing such disposal. EDUCATIONAL INSTITUTION agrees to defend, indemnify, and hold harmless MAXIM, and its directors, officers, shareholders, employees and agents, from and against any and all claims, actions, or liabilities which may be asserted against them arising from any failure to ensure proper disposal of medical waste or biohazard, or any and all claims, actions, or liabilities in connection with any Supplies provided, or the inability of either party to obtain Supplies due to supply shortages or for any reason, in connection with this Agreement. Additionally, Should adequate Supplies become unavailable, MAXIM will not be required to provide Services pursuant to this Agreement and shall have no liability whatsoever to EDUCATIONAL INSTITUTION or any third Party as a result of its failure or inability to do so.

ARTICLE 4. MUTUAL RESPONSIBILITIES

Section 4.1 Non-discrimination. Neither MAXIM nor EDUCATIONAL INSTITUTION will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.

ARTICLE 5. COMPENSATION

Section 5.1 Invoicing. MAXIM will supply Personnel under this Agreement at the rates listed in the Attachment(s). MAXIM will submit invoices to EDUCATIONAL INSTITUTION at chosen schedule below:

- Weekly
- Bi-weekly
- Monthly

Invoice will be for Personnel provided to EDUCATIONAL INSTITUTION during the preceding timeframe. Invoices shall be submitted to the following address:

**Oxnard School District
1051 South A St.
Oxnard, CA 93030**

ATTN: Accounts Payable

Section 5.2 Payment. All amounts due to MAXIM are due and payable within thirty (30) days from date of invoice. EDUCATIONAL INSTITUTION will send all payments to the address set forth on the invoice.

Section 5.3 Late Payment. Payments not received within thirty (30) days from the applicable invoice date will accumulate interest, until paid, at the rate of one and one-half percent (1.5%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%), or the maximum rate permitted by applicable law, whichever is less.

Section 5.4 Rate Change. MAXIM will provide EDUCATIONAL INSTITUTION at least thirty (30) days advance written notice of any change in rates.

Section 5.5 Annual Rate Increases. EDUCATIONAL INSTITUTION agrees to and accepts annual rate increases at the percentage listed on Attachment A of this Agreement.

ARTICLE 6. GENERAL TERMS

Section 6.1 Independent Contractors. MAXIM and EDUCATIONAL INSTITUTION are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither MAXIM nor EDUCATIONAL INSTITUTION nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

Section 6.2 Assignment. Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor or in connection with any acquisition of all of the assets or capital stock of a party; provided however, the assigning party will provide notice of such transaction to the other party and remain fully responsible for compliance with all of the terms of this Agreement.

Section 6.3 Indemnification.
MAXIM shall indemnify and hold harmless the Educational Institution, elected and appointed officers, employees, agents and volunteers (“Educational Institution Indemnitees”) only for negligent acts, errors, or omissions of MAXIM or its employees, agents, and/or subcontractors, for services performed under this Agreement, and only to the extent that passive and/or vicarious liability for such negligent acts, errors or omissions is imposed upon the Educational Institution Indemnitees in a claim or suit, up to the applicable state cap(s) for healthcare services. No indemnity shall be provided by MAXIM for any liability imposed upon the Educational Institution Indemnitees for their concurrent negligence, active negligence, sole negligence, and/or willful misconduct.

Educational Institution shall indemnify and hold harmless MAXIM, its employees, agents and subcontractors (“MAXIM Indemnitees”) for negligent acts, errors, or omissions of the Educational Institution or its employees, agents, and/or subcontractors, and to the extent that passive and/or vicarious liability for such negligent acts, errors or omissions is imposed upon the MAXIM Indemnitees in a claim or suit. No indemnity shall be provided by the Educational Institution for any

liability imposed upon the MAXIM Indemnitees for their concurrent negligence, active negligence, sole negligence, and/or willful misconduct. Notwithstanding the above, if EDUCATIONAL INSTITUTION is a public agency subject to immunity under state or federal law, it agrees to indemnify MAXIM pursuant to the above up to applicable state law limit(s).

Section 6.4 Attorneys' Fees. In the event either party is required to obtain legal assistance (including in-house counsel) to enforce its rights under this Agreement, or to collect any monies due to such party for services provided, the prevailing party shall be entitled to receive from the other party, in addition to all other sums due, reasonable attorney's fees, court costs and expenses, if any, incurred enforcing its rights and/or collecting its monies.

Section 6.5 Notices. Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the address to which notices are sent by sending written notice of such change of address to the other party.

Oxnard School District
1051 S A Street
Oxnard, CA 93030
ATTN: Special Ed. Svcs.

Maxim Healthcare Staffing Services, Inc.
7227 Lee DeForest Drive
Columbia, MD 21046
ATTN: Contracts Department

COPY TO:
Maxim Healthcare Staffing Services, Inc.
500 Esplande Dr Ste 660
Oxnard, CA 93036
ATTN: **Eileen Miramontez**

Section 6.6 Headings. The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

Section 6.7 Entire Contract; Counterparts. This Agreement constitutes the entire contract between EDUCATIONAL INSTITUTION and MAXIM regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both parties except as provided in Section 6.9.

Section 6.8 Availability of Personnel. The parties agree that MAXIM'S duty to supply Personnel on request of EDUCATIONAL INSTITUTION is subject to the availability of qualified MAXIM Personnel. The failure of MAXIM to provide Personnel or the failure of EDUCATIONAL INSTITUTION to request Personnel shall result in no penalty to EDUCATIONAL INSTITUTION or any party claiming by or through it and shall not constitute a breach of this Agreement. In instances where MAXIM is providing individual care for a student(s), MAXIM will make commercially reasonable efforts to ensure that student(s) care remain consistent.

Section 6.9 Compliance with Laws. MAXIM agrees that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state or local laws and regulations or applicable accrediting body standards are modified, MAXIM reserves the right to notify EDUCATIONAL INSTITUTION in writing of any

modifications to the Agreement in order to remain in compliance with such law, rule or regulation.

Section 6.10 Severability. In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

Section 6.11 Governing Law, Jurisdiction. This Agreement will be governed by and construed in accordance with the laws of the State of Maryland, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of Maryland and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

Section 6.12 Limitation on Liability. Neither MAXIM nor EDUCATIONAL INSTITUTION will be responsible for special, indirect, incidental, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement or the services provided, however caused, even if such party has been advised of the possibility of such damages.

Section 6.13 Incorporation of Recitals. The recitals set forth at the top of this Agreement are incorporated by reference as if fully set forth herein.

Section 6.14 Conflict of Interest. By entering into this Agreement, the Parties agree that all conflicts of interest shall be disclosed to the other Party for review in accordance with that Party's policies and procedures. A conflict of interest occurs when an employee or Contractor has professional or personal interests that compete with his/her services to or on behalf of MAXIM or the EDUCATIONAL INSTITUTION, or the best interests of students. Such competing interests may make it difficult for an employee or Contractor to fulfill his or her duties impartially.

ARTICLE 7. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

Section 7.1 Confidentiality.

A. MAXIM/EDUCATIONAL INSTITUTION Information. The parties recognize and acknowledge that, by virtue of entering into this Agreement and providing services hereunder, the parties will have access to certain information of the other party that is confidential and constitutes valuable, special, and unique property of the party. Each of the parties agrees that neither it nor his/her staff shall, at any time either during or subsequent to the term of this Agreement, disclose to others, use, copy, or permit to be copied, except pursuant to his duties for or on behalf of the other party, any secret or confidential information of the party, including, without limitation, information with respect to the party's students, costs, prices, and treatment methods at any time used, developed or made by the party during the term of this Agreement and that is not available to the public, without the other party's prior written consent.

B. Terms of this Agreement. Except for disclosure to his/her legal counsel, accountant or financial or other advisors/consultants neither party nor its respective staff shall disclose the terms of this Agreement to any person who is not a party or signatory to this Agreement, unless disclosure thereof is required by law or otherwise authorized by this Agreement. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide the party with the option of pursuing remedies for breach or immediate termination of this Agreement in accordance with the provisions stated herein.

C. Student/Customer Information: Neither party nor its employees shall disclose any financial or medical information regarding students/customers treated hereunder to any third-party, except where permitted or required by law or where such disclosure is expressly approved by EDUCATIONAL INSTITUTION, MAXIM and student/customer in writing. Further, each party and its employees shall comply with the other party's rules, regulations and policies regarding the confidentiality of such information as well as all federal and state laws and regulations including, without limitation, Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Family Educational Rights and Privacy Act ("FERPA"), and the Health Information Technology for Economic and Clinical Health Act ("HITECH").

D. The obligations set forth in this Section shall survive the termination of this Agreement.

Section 7.2 HIPAA/FERPA/HITECH Obligations. Each party and its respective staff shall comply with all federal and state laws and regulations, and all rules, regulations, and policies of the other party, regarding the confidentiality of student information, to include, without limitation, HIPAA, FERPA, and HITECH. In addition, if necessary, the parties agree to resist any effort to obtain access to such records or information in judicial proceedings, except such access as is expressly permitted by federal/state regulations.

To the extent that EDUCATIONAL INSTITUTION may be a "Covered Entity" as defined by HIPAA, and would therefore be subject to applicable requirements, including, but not limited to, requirements to enter into certain contracts with their "business associates," by HIPAA, the parties acknowledge that a business associate agreement is not needed due to the nature of services provided by MAXIM. Specifically, the parties acknowledge that under HIPAA, Personnel provided hereunder are considered part of EDUCATIONAL INSTITUTION's workforce and to that end, all Protected Health Information ("PHI") is created, viewed, used, maintained and otherwise stored and safeguarded in EDUCATIONAL INSTITUTION's work environment. The parties further acknowledge that PHI is not exchanged between the parties in order for MAXIM to provide Personnel as part of EDUCATIONAL INSTITUTION's temporary workforce.

Data Security. EDUCATIONAL INSTITUTION will be responsible for establishing and overseeing all information and/or data security measures, which may be needed to maintain and protect the security of all computer systems, networks, files, data, and software related to the services under this Addendum and Agreement. EDUCATIONAL INSTITUTION will be responsible for providing all education and training to MAXIM Personnel as it relates to EDUCATIONAL INSTITUTION's privacy and security processes, including, without limitation the EDUCATIONAL INSTITUTION's process and expectations for collecting, storing, securing, and transferring data collected under this Addendum and Agreement. EDUCATIONAL INSTITUTION acknowledges and understands that no PII or PHI will be relayed, transmitted, or otherwise provided to or stored by MAXIM Personnel and that in terms of Maxim Personnel placed in the EDUCATIONAL INSTITUTION's physical or technical environment as a result of this Addendum and Agreement for remote services, any Personally identifiable information ("PII") or Protected Health Information ("PHI") viewed, created, accessed, and/or stored by MAXIM Personnel would be done solely in the EDUCATIONAL INSTITUTION's technical environment. Additionally, EDUCATIONAL INSTITUTION agrees to indemnify and hold harmless MAXIM, its directors, officers, shareholders, employees, and agents from and against any and all claims, actions, or liabilities arising out of and/or in connection with any data security or lack of data security while MAXIM Personnel is providing remote service(s).

Notwithstanding the foregoing, MAXIM and all staff provided to EDUCATIONAL INSTITUTION hereunder shall comply with confidentiality, medical records and/or other applicable laws and regulations with regard to any and all information directly or indirectly accessed or used by MAXIM and their personnel, including without limitation HIPAA, FERPA, and HITECH.

EDUCATIONAL INSTITUTION and MAXIM have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth above.

OXNARD SCHOOL DISTRICT:

MAXIM HEALTHCARE STAFFING SERVICES,
INC.:

Signature

Lisa A. Franz, Director, Purchasing

Printed Name & Title

Date

Signature

Printed Name & Title

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Altus Partners, Inc 201 King of Prussia Road Suite 100 Radnor PA 19087	CONTACT NAME: Krista Dean PHONE (A/C, No, Ext): (610)526-9130 E-MAIL ADDRESS: certs@altuspartners.com	FAX (A/C, No): (610)526-2021
	INSURER(S) AFFORDING COVERAGE	
INSURED Maxim Healthcare Services, Inc. 7227 Lee DeForest Drive Columbia MD 21046	INSURER A: Lloyds of London	NAIC # 85202
	INSURER B: ACE American Insurance Company	22667
	INSURER C: Indemnity Ins. Co. of North America	43575
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 20-21 Healthcare St+XS

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			HC2000032	11/30/2020	11/30/2021	EACH OCCURRENCE	\$ 3,000,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input checked="" type="checkbox"/> \$3,000,000 SIR						MED EXP (Any one person)	\$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY	\$ 1,000,000
						Products	GENERAL AGGREGATE	\$ 3,000,000
						Exclusion	PRODUCTS - COMP/OP AGG	\$ 3,000,000
								\$
B	AUTOMOBILE LIABILITY			H25314438 (Owned Auto) H25314475	11/30/2020	11/30/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
							\$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			HC2000032	11/30/2020	11/30/2021	EACH OCCURRENCE	\$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR					AGGREGATE	\$ 10,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input checked="" type="checkbox"/> CLAIMS-MADE						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			C67807601 (AOS) C67807649 (CA, MA) C6780756A (OH, WA) C67807522 (WI)	11/30/2020	11/30/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Professional Liability			HC2000032 (\$4M SIR)	11/30/2020	11/30/2021	\$4,000,000 per claim \$4,000,000 per aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate is issued as evidence of insurance per the policy terms, conditions, and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

For Information Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Krista Dean/KMD

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OSD BOARD AGENDA ITEM

Name of Contributor: Ruth Quinto

Date of Meeting: May 05, 2021

Agenda Section: Section C: Consent Agenda

Approval and Authorization to Enter into Agreement #21-07 – Canon Solutions America Inc. – Copier Lease/Maintenance Agreement (Quinto/Franz)

In February 2016, the Board of Trustees approved a 5-year Copier Lease/Maintenance Agreement with Canon Solutions America Inc. for the lease of copiers district wide. The lease period has ended and we are now required to enter into a new lease for equipment & maintenance.

The Canon Solutions America Inc. proposal provides new equipment & management software District Wide. Our current average monthly cost for 63 units is \$16,400.00. The new proposal would bring our average monthly cost to \$17,200.00. All new multi-functional equipment will be placed at all sites, totaling 70 new units, with the exception of Graphics production devices.

It is requested that the Board of Trustees enter into Agreement #21-07, for the term of five (5) years, at an annual cost of \$206,400.00 per year and a five-year total of \$1,032,000.00, with Canon Solutions America Inc. Funding will be provided by the General Fund.

FISCAL IMPACT:

\$206,400.00/YR - \$1,032,000.00/5 YR Total - General Fund

RECOMMENDATION:

It is the recommendation of the Director, Purchasing, and the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees approve Agreement #21-07 with Canon Solutions America Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #21-07, Canon solutions America Inc. \(54 Pages\)](#)



Lease Schedule ("Schedule") - Itemized (SER-700)

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: OXNARD SCHOOL DISTRICT

CFS App #: 1816723

Salesperson: Nathan Long

Agreement #: MA6623

Transaction #: S1162810

Order Date: 04/26/21

Table with columns: Billing Information, Payment Information, Equipment Maintenance Information, Other Transaction Details. Includes fields for Customer Account, Lease Term, # of Lease Payments, Lease Payment, Total Maintenance, Base Charge, Due at Signing, etc.

Table with columns: Covered Device - Rider A (Office Equip/Cut Sheet Production), Maint Base Charge Section A-1, Covered Images Included in Maint Base Charge, Excess Per Image Charge(s). Includes values for \$7,050.00, B&W: 1,300,000, Color: 10,000, etc.

Main table with columns: Item Code, Listed Items Description, Qty, Unit Pmt, Total, Ship To & Maintenance Billing Information. Lists items like IRADVX527IF, MID VOLUME CONNECTIVITY, etc.

Additional Requirements:
OC: COUNTY OF DUPAGE CONTRACT FI-R-0251-18
THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS").

Customer Authorized Signature: Lisa A. Franz, Director, Purchasing
Printed Name: Lisa A. Franz
Title: Director, Purchasing
Date:
ACCEPTANCE CERTIFICATE

To: CSA and Lessor: Customer certifies that (a) the Listed Items referred to in the above Schedule have been received, (b) installation has been completed, (c) the Listed Items have been examined by Customer and are in good operating order and condition and are, in all respects, satisfactory to the Customer, and (d) the Listed Items are irrevocably accepted by the Customer for all purposes under the Agreement. Accordingly, Customer hereby authorizes billing under this Schedule.



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section A-2	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
3893C008	IRADVDX527IF	1	Included	Included	Shipping: 220 S DRISKILL ST ROSE AVENUE FRC Delivery Date: 06/30/21	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Address 2:	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
3826V923	INSTALL PAK IRA DX 717IF / 617IF / 527IF	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Mtr Contact: Ph #: Email:	
					IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Billing:	
					Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: A - 2 58681261	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section A-3	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
3893C008	IRADVDX527IF	1	Included	Included	Shipping: 2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K Delivery Date: 06/30/21	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Address 2:	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
3826V923	INSTALL PAK IRA DX 717IF / 617IF / 527IF	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Mtr Contact: Ph #: Email:	
					IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Billing:	
					Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: A - 3 58681261	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section A-4	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
3893C008	IRADVDX5271F	1	Included	Included	Shipping: 2201 JASMINE AVE SIERRA LINDA FAM RESOURCE CTR Delivery Date: 06/30/21	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Address 2:	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
3826V923	INSTALL PAK IRA DX 7171F / 6171F / 5271F	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Mtr Contact: Ph #: Email:	
					IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Billing:	
					Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: A - 4 58681261	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section A-5	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
3893C008	IRADVDX5271F	1	Included	Included	Shipping: 804 COOPER RD RAMONA Delivery Date: 06/30/21	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Address 2:	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
3826V923	INSTALL PAK IRA DX 7171F / 6171F / 5271F	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Mtr Contact: Ph #: Email:	
					IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Billing:	
					Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: A - 5 58681261	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 804 COOPER RD RAMONA Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 1 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-2	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 220 S DRISKILL ST ROSE AVENUE Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 2 58681262		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-3	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K Delivery Date: 06/30/21	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:	
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: B - 3 58681262	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-4	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 3300 VIA MARINA AVE MCAULIFFE Delivery Date: 06/30/21	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:	
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: B - 4 58681262	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-5	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 2501 CAROB ST MARINA WEST Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 5 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-6	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 451 E OLIVE ST HARRINGTON Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 6 58681262		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-7	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 450 E ELM ST ELM Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 7 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-8	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 701 N JUANITA AVE FRANK Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 8 58681262		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-9	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 1400 MARTIN LUTHER KING JR DR BREKKE Delivery Date: 06/30/21	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:	
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: B - 9 58681262	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-10	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 1101 N F ST CURREN Delivery Date: 06/30/21	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:	
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: B - 10 58681262	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-11	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 1600 S NORTH ST Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 11 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-12	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 910 S E ST DRIFILL Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 12 58681262		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-13	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 634 W KAMALA ST KAMALA Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 13 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-14	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 647 HILL ST HAYDOCK Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 14 58681262		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-15	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4017C003	IRADV DX6780I	1	Included	Included	Shipping: 2900 THURGOOD MARSHALL DR THURGOOD MARSHALL CA Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: B - 15 58681262
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	
3235C001	STAPLE FIN-AC1	1	Included	Included	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-16	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4017C003	IRADV DX6780I	1	Included	Included	Shipping: 1051 S A ST ED SERVICES Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: B - 16 58681262
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	
3235C001	STAPLE FIN-AC1	1	Included	Included	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



Customer: OXNARD SCHOOL DISTRICT

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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-17	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 1051 S A ST SPECIAL EDUCATION DEPT Delivery Date: 06/30/21	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:	
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: B - 17 58681262	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-18	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 2200 CABRILLO WAY RITCHEN Delivery Date: 06/30/21	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:	
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: B - 18 58681262	



Customer: OXNARD SCHOOL DISTRICT

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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-19	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 3101 DUNKIRK DR SORIA Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 19 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-20	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 1130 N M ST FREEMONT Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 20 58681262		



Customer: OXNARD SCHOOL DISTRICT

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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-21	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 301 N MARQUITA ST CHAVEZ Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 21 58681262		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section B-22	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4017C003	IRADVDX6780I	1	Included	Included	Shipping: 2201 JASMINE AVE SIERRA LINDA Delivery Date: 06/30/21		
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	Included	Included	Address 2:		
3235C001	STAPLE FIN-AC1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
0166C007	SUPER G3 FAX BOARD-AS2	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3796V027	INSTALL PAK DX 6780I/6765I/6755I	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: B - 22 58681262		



Customer: OXNARD SCHOOL DISTRICT

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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 804 COOPER RD RAMONA Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 1 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-2	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 805 COOPER RD RAMONA Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 2 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-3	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 220 S DRISKILL ST ROSE AVENUE Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 3 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-4	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2501 CAROB ST MARINA WEST Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 4 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-5	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K Delivery Date: 06/30/21	
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:	
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513 Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #: Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513 Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City:	County: State: Zip:
					Contact:	Ph #: Email:
					Elevator: No	Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: C - 5 58681263	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-6	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K Delivery Date: 06/30/21	
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:	
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513 Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #: Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513 Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City:	County: State: Zip:
					Contact:	Ph #: Email:
					Elevator: No	Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: C - 6 58681263	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-7	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 3300 VIA MARINA AVE MCAULIFFE Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 7 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-8	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 451 E OLIVE ST HARRINGTON Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 8 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-9	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2400 S J ST SAN MIGUEL INFANT PRESCHOOL Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 9 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-10	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2400 S J ST SAN MIGUEL INFANT PRESCHOOL Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 10 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-11	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 450 E ELM ST ELM Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 11 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-12	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 12 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-13	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1400 MARTIN LUTHER KING JR DR BREKKE Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 13 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-14	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 701 N JUANITA AVE FRANK Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 14 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-15	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1400 MARTIN LUTHER KING JR DR BREKKE Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 15 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-16	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1101 N F ST CURREN Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 16 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-17	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1101 N F ST CURREN Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 17 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-18	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 910 S E ST DRIFILL Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 18 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-19	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4053C002	IRADVDX47511	1	Included	Included	Shipping: 634 W KAMALA ST KAMALA Delivery Date: 06/30/21	
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:	
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact: Ph #: Email:	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: C - 19 58681263	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-20	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4053C002	IRADVDX47511	1	Included	Included	Shipping: 514 W WOOLEY RD WAREHOUSE Delivery Date: 06/30/21	
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:	
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact: Ph #: Email:	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: C - 20 58681263	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-21	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 634 W KAMALA ST KAMALA Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 21 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-22	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1600 S NORTH ST Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 22 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



Customer: OXNARD SCHOOL DISTRICT

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Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-23	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX4751I	1	Included	Included	Shipping: 910 S E ST DRIFILL Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 23 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-24	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX4751I	1	Included	Included	Shipping: 516 W WOOLEY RD TRANSPORTATION Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 24 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-25	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 647 HILL ST HAYDOCK Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 25 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-26	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2900 THURGOOD MARSHALL DR THURGOOD MARSHALL S Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 26 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-27	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 925 S A ST ENROLLMENT CTR Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 27 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-28	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1051 S A ST PURCHASING Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 28 58681263		



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-29	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4053C002	IRADV DX47511	1	Included	Included	Shipping: 1051 S A ST BUS CNS PURCH Delivery Date: 06/30/21	
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:	
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact: Ph #: Email:	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: C - 29 58681263	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-30	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
4053C002	IRADV DX47511	1	Included	Included	Shipping: 2400 S J ST SAN MIGUEL INFANT PRESCHOOL Delivery Date: 06/30/21	
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:	
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact: Ph #: Email:	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: C - 30 58681263	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-31	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1051 S A ST HUMAN RESOURCES Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 31 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-32	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2200 CABRILLO WAY KITCHEN Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 32 58681263		



Customer: OXNARD SCHOOL DISTRICT

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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-33	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADV DX4751I	1	Included	Included	Shipping: 3101 DUNKIRK DR SORIA Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 33 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-34	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADV DX4751I	1	Included	Included	Shipping: 1130 N M ST FREEMONT Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 34 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-35	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 301 N MARQUITA ST CHAVEZ Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 35 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-36	Covered Images Included in Maint Base Charge		Excess Per Image Charge(s)
		See Page 1	See Page 1		See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
4053C002	IRADVDX47511	1	Included	Included	Shipping: 2201 JASMINE AVE SIERRA LINDA Delivery Date: 06/30/21 Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment** Meter Method: imageWare Remote For CSA USE ONLY: Config: C - 36 58681263
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	
1423C002	INNER FINISHER-J1	1	Included	Included	
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	



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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-37	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 925 S A ST ENROLLMENT CTR Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 37 58681263		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section C-38	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
4053C002	IRADVDX47511	1	Included	Included	Shipping: 1051 S A ST - PUPIL SERVICES Delivery Date: 06/30/21		
1419C002	CASSETTE FEEDING UNIT-AN1	1	Included	Included	Address 2:		
1423C002	INNER FINISHER-J1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
4378C005	SUPER G3 FAX BOARD-BF1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
3752V508	IMAGERUNNER ADV DX 4751/4745 INSTALL PAK	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: C - 38 58681263		



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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section D	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
3883C001	IRADVDC4771F	1	Included	Included	Shipping: 1051 S A ST - SUPERINTENDENT Delivery Date: 06/30/21		
3318C001	CASSETTE UNIT-AJ1	1	Included	Included	Address 2:		
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3826V924	INSTALL PAK IRA DX C4771F / C4771FZ	1	Included	Included	Mtr Contact:	Ph #:	Email:
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
					Billing:		
					Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: D 58681264		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section E	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
3883C002	IRADVDC4771FZ	1	Included	Included	Shipping: 1051 S A ST - SUPERINTENDENT Delivery Date: 06/30/21		
3316C001	CASSETTE FEEDING UNIT-AS1	1	Included	Included	Address 2:		
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3826V924	INSTALL PAK IRA DX C4771F / C4771FZ	1	Included	Included	Mtr Contact:	Ph #:	Email:
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
					Billing:		
					Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: E 58681265		



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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section J-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
3827C002	IRADVDC5840I	1	Included	Included	Shipping: 1055 S C ST FACILITIES Delivery Date: 06/30/21		
4030C002	CASSETTE FEEDING UNIT-AQ1	1	Included	Included	Address 2:		
4000C002	INNER FINISHER-L1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
3998C001	SUPER G3 FAX BOARD-AX1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3923V843	INSTALL PAK DX C5870I/C5840i	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: J - 1 58681270		

Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section J-2	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)	
		See Page 1	See Page 1			See Page 1	
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information		
3827C002	IRADVDC5840I	1	Included	Included	Shipping: 1051 S A ST SUPERINTENDENT Delivery Date: 06/30/21		
4030C002	CASSETTE FEEDING UNIT-AQ1	1	Included	Included	Address 2:		
4000C002	INNER FINISHER-L1	1	Included	Included	City: OXNARD	County: VENTURA	State: CA Zip: 93030-7442
3998C001	SUPER G3 FAX BOARD-AX1	1	Included	Included	Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact:	Ph #:	Email:
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	IT Contact: David Hornback	Ph #: 805.385.1513	Email: dhornback@oxnardsd.org
3923V843	INSTALL PAK DX C5870I/C5840i	1	Included	Included	Billing:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:		
					City:	County:	State: Zip:
					Contact:	Ph #:	Email:
					Elevator: No	Loading Dock: No	# of Steps: 0 Hrs of Operation: 9-5
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**		
					Meter Method: imageWare Remote		
					For CSA USE ONLY:		
					Config: J - 2 58681270		



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Covered Device - Rider A (Office Equip/Cut Sheet Production)		Maint Base Charge Section J-3	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
		See Page 1	See Page 1			See Page 1
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
3827C002	IRADVDC5840I	1	Included	Included	Shipping: 1051 S A ST PURCHASING - Business Admin Office Delivery Date: 06/30/21	
4030C002	CASSETTE FEEDING UNIT-AQ1	1	Included	Included	Address 2:	
4000C002	INNER FINISHER-L1	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
3998C001	SUPER G3 FAX BOARD-AX1	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	Mtr Contact: Ph #: Email:	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3923V843	INSTALL PAK DX C5870I/C5840i	1	Included	Included	Billing:	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					Consumables: Toner, Staples Inclusive Auto-Toner Fulfillment**	
					Meter Method: imageWare Remote	
					For CSA USE ONLY:	
					Config: J - 3 58681270	

Device Excluded from Maintenance		Maint Base Charge Section F-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
1396V769	SUBSCRIPTION SUPPORT SERVICES 100 UNIT BLOCK	1	Included	Included	Shipping: 1051 S A ST Delivery Date: 06/30/21	
					Address 2:	
					City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
					Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Mtr Contact: Ph #: Email:	
					IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Billing:	
					Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					For CSA USE ONLY:	
					Config: F - 1 58681266	



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Device Excluded from Maintenance		Maint Base Charge Section G-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
1396V766	UNIFLOW IMPLEMENTATION SERVICES BY LOCAL SYSTEMS ANALYST	10	Included	Included	Shipping: 1051 S A ST Delivery Date: 06/30/21	
3575B040	uniFLOW Software Assurance (1 Point)	750	Included	Included	Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 For CSA USE ONLY: Config: G - 1 58681267	

Covered Software-Rider C (Software and Cloud Subscriptions)		Maint Base Charge Section H-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
0182C090	CANON PRISMADIRECT V1	1	Included	Included	Shipping: 1051 S A ST GRAPHIC SVCS Delivery Date: 06/30/21	
0182C074	PRISMADIRECT V1 PRO-PRINT PACKAGE	1	Included	Included	Address 2:	
0182C036	PRISMADIRECT V1 AUTOMATION	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
0182C011	PRISMADIRECT V1 BUDGET APPROVAL	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
0182C010	PRISMADIRECT V1 QUOTATION	1	Included	Included	Mtr Contact: Ph #: Email:	
0182C006	PRISMADIRECT V1 LDAP CONNECTOR	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
0182C005	PRISMADIRECT V1 UNIFLOW CONNECTOR	1	Included	Included	Billing:	
0182C072	PRISMADIRECT V1 WEBSHOP - FIRST WEBSHOP	1	Included	Included	Address 2:	
1037C037	ANNUAL MAINTENANCE, PRISMADIRECT V1.3	4	Included	Included	City: County: State: Zip:	
1037C038	ANNUAL MAINTENANCE, PRISMADIRECT V1.3 PRO-PRINT PACKAGE	4	Included	Included	Contact: Ph #: Email:	
1037C021	ANNUAL MAINTENANCE - PRISMADIRECT V1 AUTOMATION	4	Included	Included	Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
1037C020	ANNUAL MAINTENANCE - PRISMADIRECT V1 BUDGET APPROVAL	4	Included	Included		
1037C019	ANNUAL MAINTENANCE - PRISMADIRECT V1 QUOTATION	4	Included	Included		
1037C016	ANNUAL MAINTENANCE - PRISMADIRECT V1 LDAP CONNECTOR	4	Included	Included	For CSA USE ONLY:	
1037C015	ANNUAL MAINTENANCE - PRISMADIRECT V1 UNIFLOW	4	Included	Included	Config: H - 1 58681268	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Software-Rider C (Software and Cloud Subscriptions)		Maint Base Charge Section H-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
1037C039	ANNUAL MAINTENANCE, PRISMADIRECT V1.3 WEBSHOP - FIRST WEBSHOP	4	Included	Included	Shipping: 1051 S A ST GRAPHIC SVCS Delivery Date: 06/30/21	
2962V509	PRISMADIRECT IMPLEMENTATION SERVICE BY LOCAL SYSTEMS ANALYST	2	Included	Included	Address 2:	
3111V322	PRISMADIRECT SERVER IMPLEMENTATION SERVICE BY LOCAL SYSTEMS ANALYST	2	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
1396V766	UNIFLOW IMPLEMENTATION SERVICES BY LOCAL SYSTEMS ANALYST	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3340B051	CIIS PRODUCTION PROFESSIONAL SERVICES	10	Included	Included	Mtr Contact: Ph #: Email:	
3111V323	PRISMADIRECT PROJECT MANAGEMENT SERVICES BY NCS	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
					Billing:	
					Address 2:	
					City: County: State: Zip:	
					Contact: Ph #: Email:	
					Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
					For CSA USE ONLY:	
					Config: H - 1 58681268	

Covered Software-Rider C (Software and Cloud Subscriptions)		Maint Base Charge Section I-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
8943B090	PRISMAPREPARE V7 SOFTWARE LICENSE (NET-NEW LICENSE) SET	1	Included	Included	Shipping: 1051 S A ST GRAPHIC SVCS Delivery Date: 06/30/21	
3602C009	PRISMAPREPARE V7 - ADVANCED DOCUMENT CREATION	1	Included	Included	Address 2:	
3602C010	PRISMAPREPARE V7 - ADVANCED IMPOSITION	1	Included	Included	City: OXNARD County: VENTURA State: CA Zip: 93030-7442	
3602C005	PRISMAPREPARE V7 - PREFLIGHT (PER USER)	1	Included	Included	Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3602C008	PRISMAPREPARE V7 - SCAN CLEAN-UP	1	Included	Included	Mtr Contact: Ph #: Email:	
3602C011	PRISMAPREPARE V7 - SPOT COLOR EDITING	1	Included	Included	IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org	
3602C007	PRISMAPREPARE V7 - VDP	1	Included	Included	Billing:	
3602C003	PRISMAPREPARE V7 - EXTRA CONCURRENT USER	1	Included	Included	Address 2:	
8943B064	ANNUAL MAINTENANCE PRISMAPREPARE V7 (Net-New License)	4	Included	Included	City: County: State: Zip:	
8943B065	ANNUAL MAINTENANCE PRISMAPREPARE V7 - EXTRA CONCURRENT USER S	4	Included	Included	Contact: Ph #: Email:	
8943B067	ANNUAL MAINTENANCE PRISMAPREPARE V7 - PREFLIGHT (PER USER) SET	4	Included	Included	Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5	
8943B071	ANNUAL MAINTENANCE PRISMAPREPARE V7 - VDP SET	4	Included	Included		
8943B073	ANNUAL MAINTENANCE PRISMAPREPARE V7 - SCAN CLEAN-UP SET	4	Included	Included		
8943B074	ANNUAL MAINTENANCE PRISMAPREPARE V7 - ADVANCED DOCUMENT CREA	4	Included	Included	For CSA USE ONLY:	
8943B075	ANNUAL MAINTENANCE PRISMAPREPARE V7 - ADVANCED IMPOSITION SET	4	Included	Included	Config: I - 1 58681269	



Customer: OXNARD SCHOOL DISTRICT

Agreement #: MA6623

Order Date: 04/26/21 Salesperson: Nathan Long

Covered Software-Rider C (Software and Cloud Subscriptions)		Maint Base Charge Section I-1	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
8943B076	ANNUAL MAINTENANCE PRISMAPREPARE V7 - SPOT COLOR EDITING SET	4	Included	Included	Shipping: 1051 S A ST GRAPHIC SVCS Delivery Date: 06/30/21	
2721V581	PRISMAPREPARE ONE DAY DEPLOYMENT AND TRAINING SERVICES BY LOCAL PR	2	Included	Included	Address 2: City: OXNARD County: VENTURA State: CA Zip: 93030-7442 Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Mtr Contact: Ph #: Email: IT Contact: David Hornback Ph #: 805.385.1513 Email: dhornback@oxnardsd.org Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: No Loading Dock: No # of Steps: 0 Hrs of Operation: 9-5 For CSA USE ONLY: Config: I - 1 58681269	

		Maint Base Charge Section	Covered Images Included in Maint Base Charge			Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information	
					Shipping: Delivery Date: Address 2: City: County: State: Zip: Contact: Ph #: Email: Mtr Contact: Ph #: Email: IT Contact: Ph #: Email: Billing: Address 2: City: County: State: Zip: Contact: Ph #: Email: Elevator: Loading Dock: # of Steps: Hrs of Operation: For CSA USE ONLY:	



Oxnard School District
Empowering All Children to Achieve Excellence



Config Qty	Line Qty	Description	60 MO FMV Lease Per Unit	60 MO FMV Lease Extended
22	1	IMAGERUNNER ADVANCE DX 6780I	\$ 183.13	\$ 4,028.97
38	1	IMAGERUNNER ADVANCE DX 4751i	\$ 99.67	\$ 3,787.64
5	1	IMAGERUNNER ADVANCE DX 527IF	\$ 43.93	\$ 219.67
3	1	IMAGERUNNER ADVANCE DX C5840I	\$ 129.66	\$ 388.99
1	1	IMAGERUNNER ADVANCE DX C477IF	\$ 76.43	\$ 76.43
1	1	IMAGERUNNER ADVANCE DX C477IFZ	\$ 87.38	\$ 87.38
1	1	UNIFLOW SOFTWARE MA RENEWAL (5 YRS)		
1	1	UNIFLOW IMPLEMENTATION SERVICES BY LOCAL SYSTEMS ANALYST		
				\$ 8,589.10
PRISMA DIRECT (SOFTWARE AND 5YRS SOFTWARE ASSURANCE)				\$ 1,099.08
PRISMA PREPARE (2 CONCURRENT LICENSES AND 5YRS SOFTWARE ASSURANCE)				\$ 433.42

\$ 10,121.60

MONTHLY BASE FOR SUPPLIES & MAINTENANCE (TONER AND STAPLES INCLUSIVE), ANNUAL OVERAGE AT SAME RATES			
BASE VOLUME	DESCRIPTION	UNIT AMOUNT	LINE TOTAL
1,300,000	IRADV DX FLEET B/W COST PER COPY	\$ 0.0051	\$ 6,630.00
10,000	IRADV DX FLEET COLOR COST PER COPY	\$ 0.042	\$ 420.00
			\$ 7,050.00



Oxnard School District
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EXISTING FLEET LEASES			
001-0722271-001			\$ 8,397.70
001-0722271-002			\$ 390.96
001-0722271-003			\$ 277.70
001-0722271-004			\$ 246.09
			\$ 9,312.45
EXISTING SERVICE CONTRACT			
IR 400 Fleet	5,000	0.0113	\$ 56.50
Black & White Aggregate	1,300,000	0.005	\$ 6,500.00
Color Aggregate	10,000	0.05	\$ 500.00
			\$ 7,056.50
			\$ 16,368.95

NEW FLEET LEASE			
(70) IRADV DX Units & UNIFLOW for 5 YRS			\$ 8,589.10
			\$ 8,589.10
PRISMA DIRECT (SOFTWARE AND 5YRS MA)			\$ 1,099.08
PRISMA PREPARE (2 CONCURRENT LICENSES AND 5YRS MA)			\$ 433.42
			\$ 10,121.60
NEW SERVICE CONTRACT			
Black & White Aggregate	1,300,000	0.0051	\$ 6,630.00
Color Aggregate	10,000	0.042	\$ 420.00
			\$ 7,050.00
			\$ 17,171.60

DIFFERENCE \$ 802.65

Account: Account Name	Account: Shipping Street	Model Name	Serial Number	Lease #	Lease Expiration Date	NEW EQUIPMENT	UNIFLOW PIN CODE
OXNARD SCHOOL DISTRICT	804 COOPER RD RAMONA	IRADV4251	RKP05584	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	805 COOPER RD RAMONA	IRADV4251	RKP05579	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	220 S DRISKILL ST ROSE AVENUE	IRADV4251	RKP05563	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2501 CAROB ST MARINA WEST	IRADV4251	RKP05585	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K	IRADV4251	RKP05560	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K	NET ADD				IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	3300 VIA MARINA AVE MCAULIFFE	IRADV4251	RKP05554	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	451 E OLIVE ST HARRINGTON	IRADV4251	RKP05589	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2400 S J ST SAN MIGUEL INFANT PRESCHOOL	IRADV4251	RKP05587	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2400 S J ST SAN MIGUEL INFANT PRESCHOOL	IRADV4251	RKP05588	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	450 E ELM ST ELM	IRADV4251	RKP05586	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K	IRADV4251	RKP05575	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1400 MARTIN LUTHER KING JR DR BREKKE	IRADV4251	RKP05574	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	701 N JUANITA AVE FRANK	IRADV4251	RKP05889	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1400 MARTIN LUTHER KING JR DR BREKKE	IRADV4251	RKP05875	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1101 N F ST CURREN	IRADV4251	RKP05580	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1101 N F ST CURREN	IRADV4251	RKP05866	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	910 S E ST DRIFILL	IRADV4251	RKP05622	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	634 W KAMALA ST KAMALA	IRADV4251	RKP05623	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	514 W WOOLEY RD WAREHOUSE	IRADV4251	RKP05568	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	634 W KAMALA ST KAMALA	IRADV4251	RKP05576	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1600 S NORTH ST	IRADV4251	RKP05600	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	910 S E ST DRIFILL	IRADV4251	RKP05569	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	516 W WOOLEY RD TRANSPORTATION	IRADV4251	RKP05599	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	647 HILL ST HAYDOCK	IRADV4251	RKP05882	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2900 THURGOOD MARSHALL DR THURGOOD MARSHALL SCHOOL	IRADV4251	RKP05590	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	925 S A ST ENROLLMENT CTR	IRADV4251	RKP05583	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1051 S A ST PURCHASING	IRADV4251	RKP05591	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1051 S A ST BUS CNS PURCH	IRADV4251	RKP05557	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2400 S J ST SAN MIGUEL INFANT PRESCHOOL	IRADV4251	RKP05581	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1051 S A ST HUMAN RESOURCES	IRADV4251	RKP05582	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2200 CABRILLO WAY KITCHEN	IRADV4251	RKP05592	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	3101 DUNKIRK DR SORIA	IRADV4251	RKP05559	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1130 N M ST FREEMONT	IRADV4251	RKP05595	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	301 N MARQUITA ST CHAVEZ	IRADV4251	RKP05594	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	2201 JASMINE AVE SIERRA LINDA	IRADV4251	RKP05596	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	925 S A ST ENROLLMENT CTR - Upgrade	IRADV500IF	QLL06251	001-0722271-001	2/28/2021	IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	1051 S A ST - PUPIL SERVICES	NET ADD				IR ADV DX 4751I	X
OXNARD SCHOOL DISTRICT	804 COOPER RD RAMONA	IRADV6275	NMC10811	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	220 S DRISKILL ST ROSE AVENUE	IRADV6275	NMC10777	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K	IRADV6275	NMC11063	001-0722271-001	2/28/2021	IR ADV DX 6780I	X

OXNARD SCHOOL DISTRICT	3300 VIA MARINA AVE MCAULIFFE	IRADV6275	NMC11070	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	451 E OLIVE ST HARRINGTON	IRADV6275	NMC10784	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	450 E ELM ST ELM	IRADV6275	NMC11072	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	701 N JUANITA AVE FRANK	IRADV6275	NMG00524	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1400 MARTIN LUTHER KING JR DR BREKKE	IRADV6275	NMG00531	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1101 N F ST CURREN	IRADV6275	NMG00530	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1600 S NORTH ST	IRADV6275	NMC10812	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	910 S E ST DRIFILL	IRADV6275	NMC10753	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	634 W KAMALA ST KAMALA	IRADV6275	NMC10780	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	647 HILL ST HAYDOCK	IRADV6275	NMC10755	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	2900 THURGOOD MARSHALL DR THURGOOD MARSHALL SCHOOL	IRADV6275	NMC10641	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1051 S A ST ED SERVICES	IRADV6275	NMC11065	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1051 S A ST SPECIAL EDUCATION DEPT	IRADV6275	NMC11064	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	2200 CABRILLO WAY RITCHEN	IRADV6275	NMC10943	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	3101 DUNKIRK DR SORIA	IRADV6275	NMC10634	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1130 N M ST FREEMONT	IRADV6275	NMC10621	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	301 N MARQUITA ST CHAVEZ	IRADV6275	NMC10647	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	2201 JASMINE AVE SIERRA LINDA	IRADV6275	NMG00526	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	2501 CAROB ST MARINA WEST	IRADV6275	NMC10645	001-0722271-001	2/28/2021	IR ADV DX 6780I	X
OXNARD SCHOOL DISTRICT	1055 S C ST FACILITIES - Change to Color printer	IRADV4251	RKP05578	001-0722271-001	2/28/2021	IR ADV DX C5840I	X
OXNARD SCHOOL DISTRICT	1051 S A ST SUPERINTENDENT	IRADVC5240A	RRD14611	001-0722271-001	2/28/2021	IR ADV DX C5840I	X
OXNARD SCHOOL DISTRICT	514 W WOOLEY RD WAREHOUSE	IR1435IF	RZ111970	001-0722271-001	2/28/2021	RETURN & No Replacement	
OXNARD SCHOOL DISTRICT	1051 S A ST PURCHASING - Mail Room	IRADV500IF	QLL06254	001-0722271-001	2/28/2021	RETURN & No Replacement	
OXNARD SCHOOL DISTRICT	451 E OLIVE ST HARRINGTON FAMILY RESOURCE CTR	IRADV400IF	QLA34834	001-0722271-003	3/30/2021	IR ADV DX 527IF	
OXNARD SCHOOL DISTRICT	220 S DRISKILL ST ROSE AVENUE FRC	IRADV400IF	QLA35571	001-0722271-003	3/30/2021	IR ADV DX 527IF	
OXNARD SCHOOL DISTRICT	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K	IRADV400IF	QLA34664	001-0722271-003	3/30/2021	IR ADV DX 527IF	
OXNARD SCHOOL DISTRICT	2201 JASMINE AVE SIERRA LINDA FAM RESOURCE CTR	IRADV400IF	QLA34832	001-0722271-003	3/30/2021	IR ADV DX 527IF	
OXNARD SCHOOL DISTRICT	804 COOPER RD RAMONA	IRADV400IF	QLA34886	001-0722271-003	3/30/2021	IR ADV DX 527IF	
OXNARD SCHOOL DISTRICT	1051 S A ST PURCHASING - Business Admin Office	IRADVC5540I	XLI04270	001-0722271-004	2/23/2021	IR ADV DX C5840I	X
OXNARD SCHOOL DISTRICT	1051 S A ST - SUPERINTENDENT	NET ADD				IR ADV DX C477IF	
OXNARD SCHOOL DISTRICT	1051 S A ST - SUPERINTENDENT	NET ADD				IR ADV DX C477IFZ	

Config Qty	Line Qty	Item Code	Description		Total Dimensions (W x D x H)	
22	1	4017C003	IMAGERUNNER ADVANCE DX 6780I		47.32" x 30.31" x 46.65"	https://www.csa.canon.com/internet/portal/us/csa/products/details/office-products-and-systems/multifunction-printers-and-copiers/imagerunner-advance-dx-6780i/imagerunner-advance-dx-6780i
	1	0126C001	2/3 HOLE PUNCHER UNIT-A1			
	1	3235C001	STAPLE FIN-AC1			
	1	0166C007	SUPER G3 FAX BOARD-AS2			
	1	1972V073	ESP NEXT GEN PCS POWER FILTER (120V/20A)			

Config Qty	Line Qty	Item Code	Description		Total Dimensions (W x D x H)	
38	1	4053C002	IMAGERUNNER ADVANCE DX 4751I		24" x 28-1/2" x 36-3/4"	https://www.csa.canon.com/internet/portal/us/csa/products/details/office-products-and-systems/multifunction-printers-and-copiers/imagerunner-advance-dx-4751i/imagerunner-advance-dx-4751i
	1	1419C002	CASSETTE FEEDING UNIT-AN1			
	1	1423C002	INNER FINISHER-J1			
	1	4378C005	SUPER G3 FAX BOARD-BF1			
	1	1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A)			

Config Qty	Line Qty	Item Code	Description		Total Dimensions (W x D x H)	
3	1	4302C002	IMAGERUNNER ADVANCE DX C5840I		24.41" x 29.17" x 46.77"	https://www.usa.canon.com/internet/portal/us/home/support/details/copiers-mfps-fax-machines/multifunction-copiers/imagerunner-advance-dx-c5840i/imagerunner-advance-dx-c5840i
	1	0609C002	CASSETTE FEEDING UNIT-AQ1			
	1	0615C002	INNER FINISHER-L1			
	1	0166C007	SUPER G3 FAX BOARD-AX1			
	1	1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A)			

Config Qty	Line Qty	Item Code	Description		Total Dimensions (W x D x H)	
5	1	3893C008	IMAGERUNNER ADVANCE DX 527IF		19.76" x 23.54" x 24.29"	https://www.csa.canon.com/internet/portal/us/csa/products/details/office-products-and-systems/multifunction-printers-and-copiers/imagerunner-advance-dx-527if/imagerunner-advance-dx-527if
	1	1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A)			

Config Qty	Line Qty	Item Code	Description			
1	1	3883C001	IMAGERUNNER ADVANCE DX C477IF		20.51" x 25.28" x 31.42"	https://www.csa.canon.com/internet/portal/us/csa/products/details/office-products-and-systems/multifunction-printers-and-copiers/imagerunner-advance-dx-c477if/imagerunner-advance-dx-c477if
	1	3318C001	CASSETTE UNIT-AJ1			
	1	1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A)			

Config Qty	Line Qty	Item Code	Description			
1	1	3883C002	IMAGERUNNER ADVANCE DX C477IFZ		25.28" x 25.87" x 51.97"	
	1	3316C001	CASSETTE FEEDING UNIT-AS1			
	1	1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A)			

Config Qty	Line Qty	Item Code	Description	
	1	0182C090	CANON PRISMA DIRECT V1	https://www.csa.canon.com/internet/portal/us/csa/products/details/software/production-software/prisma-direct-workflow/prisma-direct-workflow
	1	0182C074	PRISMA DIRECT V1 PRO-PRINT PACKAGE	
	1	0182C036	PRISMA DIRECT V1 AUTOMATION	
	1	0182C011	PRISMA DIRECT V1 BUDGET APPROVAL	
	1	0182C010	PRISMA DIRECT V1 QUOTATION	
	1	0182C006	PRISMA DIRECT V1 LDAP CONNECTOR	
	1	0182C005	PRISMA DIRECT V1 UNIFLOW CONNECTOR	
	1	0182C072	PRISMA DIRECT V1 WEBSHOP - FIRST WEBSHOP	
	4	1037C037	ANNUAL MAINTENANCE, PRISMA DIRECT V1.3	
	4	1037C038	ANNUAL MAINTENANCE, PRISMA DIRECT V1.3 PRO-PRINT PACKAGE	
	4	1037C021	ANNUAL MAINTENANCE - PRISMA DIRECT V1 AUTOMATION	
	4	1037C020	ANNUAL MAINTENANCE - PRISMA DIRECT V1 BUDGET APPROVAL	
	4	1037C019	ANNUAL MAINTENANCE - PRISMA DIRECT V1 QUOTATION	
	4	1037C016	ANNUAL MAINTENANCE - PRISMA DIRECT V1 LDAP CONNECTOR	
	4	1037C015	ANNUAL MAINTENANCE - PRISMA DIRECT V1 UNIFLOW	
	4	1037C039	ANNUAL MAINTENANCE, PRISMA DIRECT V1.3 WEBSHOP - FIRST WEBSHOP	
	2	2962V509	PRISMA DIRECT IMPLEMENTATION SERVICE BY LOCAL SYSTEMS ANALYST	
	2	3111V322	PRISMA DIRECT SERVER IMPLEMENTATION SERVICE BY LOCAL SYSTEMS ANALYST	
	1	1396V766	UNIFLOW IMPLEMENTATION SERVICES BY LOCAL SYSTEMS ANALYST	
	10	3340B051	CIIS PRODUCTION PROFESSIONAL SERVICES	
	1	3111V323	PRISMA DIRECT PROJECT MANAGEMENT SERVICES BY NCS	

Config Qty	Line Qty	Item Code	Description	
	1	8943B090	PRISMAPREPARE V7 SOFTWARE LICENSE (NET-NEW LICENSE) SET	https://www.csa.canon.com/internet/portal/us/csa/products/details/software/production-software/prisma-prepare-document/prisma-prepare-document
	1	3602C009	PRISMAPREPARE V7 - ADVANCED DOCUMENT CREATION	
	1	3602C010	PRISMAPREPARE V7 - ADVANCED IMPOSITION	
	1	3602C005	PRISMAPREPARE V7 - PREFLIGHT (PER USER)	
	1	3602C008	PRISMAPREPARE V7 - SCAN CLEAN-UP	
	1	3602C011	PRISMAPREPARE V7 - SPOT COLOR EDITING	
	1	3602C007	PRISMAPREPARE V7 - VDP	
	1	3602C003	PRISMAPREPARE V7 - EXTRA CONCURRENT USER	
	4	8943B064	ANNUAL MAINTENANCE PRISMAPREPARE V7 (Net-New License)	
	4	8943B065	ANNUAL MAINTENANCE PRISMAPREPARE V7 - EXTRA CONCURRENT USER SET	
	4	8943B067	ANNUAL MAINTENANCE PRISMAPREPARE V7 - PREFLIGHT (PER USER) SET	
	4	8943B071	ANNUAL MAINTENANCE PRISMAPREPARE V7 - VDP SET	
	4	8943B073	ANNUAL MAINTENANCE PRISMAPREPARE V7 - SCAN CLEAN-UP SET	
	4	8943B074	ANNUAL MAINTENANCE PRISMAPREPARE V7 - ADVANCED DOCUMENT CREATION SET	
	4	8943B075	ANNUAL MAINTENANCE PRISMAPREPARE V7 - ADVANCED IMPOSITION SET	
	4	8943B076	ANNUAL MAINTENANCE PRISMAPREPARE V7 - SPOT COLOR EDITING SET	
	2	2721V581	PRISMAPREPARE ONE DAY DEPLOYMENT AND TRAINING SERVICES BY LOCAL PRODUCTION ANALYST	



Subscription Support Services (SLS-910) Subscription Schedule ("Schedule"), Rider D of Agreement

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: OXNARD SCHOOL DISTRICT
Agreement #: MA6623

Salesperson: Nathan Long
Transaction #: S1162810
Order date: 03/25/21

Customer ("You") Customer Account: 1518629	
Company: OXNARD SCHOOL DISTRICT	
Address: 1051 S A ST	
City: OXNARD	State: CA Zip: 93030-7442
Contact: David Hornback	Phone: 805.385.1513
Email: dhornback@oxnardsd.org	

Alternate Contact: David Hornback
Alternate Email: dhornback@oxnardsd.org
Alternate Phone: 805.385.1513

Subscription Support Services

Schedule Term: _____ Months OR Lease term Customer P.O. Reference on invoice: _____

Payment terms: Net 30 Bill with my CFS Lease Payment Credit Card (Requires secure credit card authorization form.)

Ordered Qty	Item Code	Description	Price	Extended Price
1	1396V769	SUBSCRIPTION SUPPORT SERVICES 100 UNIT BLOCK	Included	Included

Total	
Sales Tax	
Total Due	

Resource Level	Units / hour	Min Hrs/Engagement
National Consulting and Support ("NCS") Engineers	5	10
Production Analyst	4	8
Project Mgmt or Software Development Specialist	4	4
Local Systems Analyst or Systems Engineer	3	1
Solutions Support Center Agent	3	1
Product Trainer	2	1*

*1 Subject to Course minimum requirements, if applicable

THIS SUBSCRIPTION SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SUBSCRIPTION SCHEDULE.

Customer's Authorized Signature _____

Printed Name: Lisa A. Franz **Title:** Director, Purchasing **Date:** _____



Return Schedule, Rider B of Agreement

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: OXNARD SCHOOL DISTRICT

Salesperson: Nathan Long

Agreement #: MA6623

Transaction #: S1162810

Order date: 03/25/21

Customer ("You") Customer Account: 1518629 Service Requested: Return
Company: OXNARD SCHOOL DISTRICT
Address: 1051 South A Street - Accounts Payable
City: Oxnard County: VENTURA
State: CA Zip: 93030 Phone: 805.385.1513
Lease Information (if applicable)
Leasing company name: CFS Lease Number: 001-0722271-001

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: Reason for check issuance:

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:
[] Not Applicable: No Equipment pick up required
[] CSA will pick up the Equipment
[] Return Equipment to CFS
[] Return Equipment to CSA Original Order Date
[] You will return Equipment to leasing company according to the terms and conditions of your lease agreement
[] You will retain the equipment.
Will retained equipment remain under a CSA Maintenance Agreement?
[] No
[] Yes: SELECT ONE: under an Existing Contract [] Or New Contract []

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Table with 8 columns: Return code, Item Code, Description, Serial #, Equipment Location, Contact Name & Phone, Email, Alt pick up date. Contains 5 rows of equipment data.

Pick Up /Return Information:

[] Same Date as Delivery of Listed Items Specified on the Agreement
[] Other Specified Date: / / (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: David Hornback Phone: 805.385.1513 Email: dhornback@oxnardsd.org

Hours of Operation: 9-5 Number of Steps: 0 Elevator: No Loading Dock: No

Special Instructions:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature

Printed Name Lisa A. Franz Title Director, Purchasing Date



Additional Equipment for Trade in, Upgrade, Return, Buyout Schedule (Rider B) (SLS-901)

Canon Solutions America, Inc. ("CSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

Customer: OXNARD SCHOOL DISTRICT
Agreement #: MA6623

Salesperson: Nathan Long
Transaction #: S1162810

Order Date: 03/25/21

Customer ("you"):

Company: OXNARD SCHOOL DISTRICT Address: 1051 South A Street - Accounts Payable City: Oxnard	Contact: David Hornback Phone: 805.385.1513 Fax: Email: dhornback@oxnardsd.org State: CA Zip: 93030
---	---

Equipment for Trade-In, Upgrade, or Return

Return code	Item Code	Description	Serial #	Equipment Location, if different than above	Contact Name & Phone	Email	Alt pick up date
UGTR	5987B002	IRADV6275	NMG00531	1400 MARTIN LUTHER KING JR DR BREKKE OXNARD, CA 93030			
UGTR	6859B003	IRADV500IF	QLL06251	925 S A ST ENROLLMENT CTR OXNARD, CA 93030			
UGTR	6859B003	IRADV500IF	QLL06254	1051 S A ST PURCHASING OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05554	3300 VIA MARINA AVE MCAULIFFE OXNARD, CA 93035			
UGTR	8029B003	IRADV4251	RKP05557	1051 S A ST BUS CNS PURCH OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05559	3101 DUNKIRK DR SORIA OXNARD, CA 93035			
UGTR	8029B003	IRADV4251	RKP05560	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05563	220 S DRISKILL ST ROSE AVENUE OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05568	514 W WOOLEY RD WAREHOUSE OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05569	910 S E ST DRIFFILL OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05574	1400 MARTIN LUTHER KING JR DR BREKKE OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05575	2001 SAN MATEO PL LEMONWOOD SCH KINDER PRE K OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05576	634 W KAMALA ST KAMALA OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05578	1055 S C ST FACILITIES OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05579	805 COOPER RD RAMONA OXNARD, CA 93030			



Additional Equipment for Trade in, Upgrade, Return, Buyout Schedule (Rider B) (SLS-901)

Canon Solutions America, Inc. ("CSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

Customer: OXNARD SCHOOL DISTRICT
Agreement #: MA6623

Salesperson: Nathan Long
Transaction #: S1162810

Order Date: 03/25/21

Customer ("you"):

Company: OXNARD SCHOOL DISTRICT Address: 1051 South A Street - Accounts Payable City: Oxnard	Contact: David Hornback Phone: 805.385.1513 Fax: Email: dhornback@oxnardsd.org State: CA Zip: 93030
---	---

Equipment for Trade-In, Upgrade, or Return

Return code	Item Code	Description	Serial #	Equipment Location, if different than above	Contact Name & Phone	Email	Alt pick up date
UGTR	8029B003	IRADV4251	RKP05580	1101 N F ST CURREN OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05581	2400 S J ST SAN MIGUEL INFANT PRESCHOOL OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05582	1051 S A ST HUMAN RESOURCES OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05583	925 S A ST ENROLLMENT CTR OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05584	804 COOPER RD RAMONA OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05585	2501 CAROB ST MARINA WEST OXNARD, CA 93035			
UGTR	8029B003	IRADV4251	RKP05586	450 E ELM ST ELM OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05587	2400 S J ST SAN MIGUEL INFANT PRESCHOOL OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05588	2400 S J ST SAN MIGUEL INFANT PRESCHOOL OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05589	451 E OLIVE ST HARRINGTON OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05590	2900 THURGOOD MARSHALL DR THURGOOD MARSHALL SCHOOL OXNARD, CA 93036			
UGTR	8029B003	IRADV4251	RKP05591	1051 S A ST PURCHASING OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05592	2200 CABRILLO WAY RITCHEN OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05594	301 N MARQUITA ST CHAVEZ OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05595	1130 N M ST FREEMONT OXNARD, CA 93030			



Additional Equipment for Trade in, Upgrade, Return, Buyout Schedule (Rider B) (SLS-901)

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: OXNARD SCHOOL DISTRICT
Agreement #: MA6623

Salesperson: Nathan Long
Transaction #: S1162810

Order Date: 03/25/21

Customer ("you"):

Company: OXNARD SCHOOL DISTRICT
Address: 1051 South A Street - Accounts Payable
City: Oxnard

Contact: David Hornback
Phone: 805.385.1513
Email: dhornback@oxnardsd.org
State: CA **Zip:** 93030

Fax:

Equipment for Trade-In, Upgrade, or Return

Return code	Item Code	Description	Serial #	Equipment Location, if different than above	Contact Name & Phone	Email	Alt pick up date
UGTR	8029B003	IRADV4251	RKP05596	2201 JASMINE AVE SIERRA LINDA OXNARD, CA 93036			
UGTR	8029B003	IRADV4251	RKP05599	516 W WOOLEY RD TRANSPORTATION OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05600	1600 SOUTH N ST OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05622	910 S E ST DRIFILL OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05623	634 W KAMALA ST KAMALA OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05866	1101 N F ST CURREN OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05875	1400 MARTIN LUTHER KING JR DR BREKKE OXNARD, CA 93030			
UGTR	8029B003	IRADV4251	RKP05882	647 HILL ST HAYDOCK OXNARD, CA 93033			
UGTR	8029B003	IRADV4251	RKP05889	701 N JUANITA AVE FRANK OXNARD, CA 93030			
UGTR	5560B055	IRADVC5240 A	RRD14611	1051 S A ST SUPERINTENDENT OXNARD, CA 93030			
UGTR	9507B001	IR1435IF	RZJ11970	514 W WOOLEY RD WAREHOUSE OXNARD, CA 93030			
UGTR	5987B002	IRADV6275	NMC10645	2501 CAROB ST MARINA WEST OXNARD, CA 93030-7442			



Return Schedule, Rider B of Agreement

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: OXNARD SCHOOL DISTRICT

Salesperson: Nathan Long

Agreement #: MA6623

Transaction #: S1162810

Order date: 03/25/21

Customer ("You") Customer Account: 1518629 Service Requested: Return
Company: OXNARD SCHOOL DISTRICT
Address: 1051 South A Street - Accounts Payable
City: Oxnard County: VENTURA
State: CA Zip: 93030 Phone: 805.385.1513
Contact name: David Hornback
Email: dhornback@oxnardsd.org
Alternate Contact:
Alternate Phone:

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: Reason for check issuance:

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:
[] Not Applicable: No Equipment pick up required
[] CSA will pick up the Equipment
[] Return Equipment to CFS
[] Return Equipment to CSA Original Order Date
[] You will return Equipment to leasing company according to the terms and conditions of your lease agreement
[] You will retain the equipment.
Will retained equipment remain under a CSA Maintenance Agreement?
[] No
[] Yes: SELECT ONE: under an Existing Contract [] Or New Contract []

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Table with 8 columns: Return code, Item Code, Description, Serial #, Equipment Location, Contact Name & Phone, Email, Alt pick up date. Contains 5 rows of equipment data.

Pick Up /Return Information:

[] Same Date as Delivery of Listed Items Specified on the Agreement
[] Other Specified Date: / / (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: David Hornback Phone: 805.385.1513 Email: dhornback@oxnardsd.org

Hours of Operation: 9-5 Number of Steps: 0 Elevator: No Loading Dock: No

Special Instructions:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature: Lisa A. Franz Title: Director, Purchasing Date:



Return Schedule, Rider B of Agreement

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: OXNARD SCHOOL DISTRICT

Salesperson: Nathan Long

Agreement #: MA6623

Transaction #: S1162810

Order date: 03/25/21

Customer ("You") Customer Account: 1518629 Service Requested: Return
Company: OXNARD SCHOOL DISTRICT
Address: 1051 South A Street - Accounts Payable
City: Oxnard County: VENTURA
State: CA Zip: 93030 Phone: 805.385.1513
Lease Information (if applicable)
Leasing company name: CFS Lease Number: 001-0722271-004

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: Reason for check issuance:

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:
[] Not Applicable: No Equipment pick up required
[] CSA will pick up the Equipment
[] Return Equipment to CFS
[] Return Equipment to CSA Original Order Date
[] You will return Equipment to leasing company according to the terms and conditions of your lease agreement
[] You will retain the equipment.
Will retained equipment remain under a CSA Maintenance Agreement?
[] No
[] Yes: SELECT ONE: under an Existing Contract [] Or New Contract []

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Table with 8 columns: Return code, Item Code, Description, Serial #, Equipment Location, Contact Name & Phone, Email, Alt pick up date. Row 1: UGTR, 0604C003, IRADVC5540I, XLJ04270, 1051 South A Street - Accounts Payable Oxnard, CA 93030

Pick Up /Return Information:

[] Same Date as Delivery of Listed Items Specified on the Agreement
[] Other Specified Date: / / (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: David Hornback Phone: 805.385.1513 Email: dhornback@oxnardsd.org

Hours of Operation: 9-5 Number of Steps: 0 Elevator: No Loading Dock: No

Special Instructions:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature

Printed Name Lisa A. Franz Title Director, Purchasing Date

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Enrichment Agreement

Ratification of Amendment #1 to Agreement #20-03 – Art Trek Inc. (DeGenna/Shea)

At the Board Meeting of August 5, 2020, the Board of Trustees approved Agreement #20-03 with Art Trek, to provide supplemental art lessons, curriculum and training for the afterschool program in the amount of \$25,000.00.

Amendment #1, in the amount of \$4,800.00, is required to adjust the final total through the end of the 2020-2021 fiscal year, for a new total agreement amount of \$29,800.00.

FISCAL IMPACT:

Not to Exceed \$4,800.00 – Unrestricted General Fund

RECOMMENDATION:

It is the recommendation of the Director, Enrichment & Special Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #20-03 with Art Trek Inc.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(1 Page\)](#)

[Agreement #20-03, Art Trek Inc. \(2 Pages\)](#)

**Amendment #1 to Agreement #20-03 with
Art Trek
May 5, 2021**

At the Board Meeting of August 5, 2020, the Board of Trustees approved Agreement #20-03 with Art Trek, to provide supplemental art lessons, curriculum and training for the afterschool program in the amount of \$25,000.00.

Amendment #1, in the amount of \$4,800.00, is required to adjust the final total through the end of the 2020-2021 fiscal year, for a new total agreement amount of \$29,800.

ART TREK:

By: _____
Nancy Young, Director/Owner

Date: _____

OXNARD SCHOOL DISTRICT:

By: _____
Lisa A. Franz, Director, Purchasing

Date: _____



2020-2021 AGREEMENT FOR AFTER SCHOOL ENRICHMENT AND SAFETY Oxnard School District

This Agreement for Instructional Services, effective between Oxnard School District, with its address at 1051 South A Street Oxnard, CA 93030 and Art Trek, Inc., with its principal office at 703 Rancho Conejo Blvd. Newbury Park, CA 91320.

Oxnard School District finds that Art Trek, Inc. is willing to perform certain work hereinafter described in accordance with the provisions of this Agreement. In consideration of this agreement set forth herein and intending to be legally bound, the parties hereto agree as follows:

1. SERVICES for ASES program: Art Trek shall provide the following services to your school district for the 2020-2021 school year:

One six (6) hour kick-off (\$2500) training followed by monthly three (3) hour training workshops (\$1500 each) at which After School Enrichment and Safety (ASES) Program staff receive for themselves and their students:

- Art Trek lessons and training for: classroom teaching methods, English language support, materials set up and use, grade and material modifications. Attendees learn the lessons and process as a group in these meetings.
- Written instructional lessons, Art Trek art samples, Great Masters prints (when applicable)
- Classroom language arts and visual arts extensions
- School visitations/evaluations/support
- Conversation Starters for purposeful dialogue to help build English Learners through conversations where both teacher and student lead.

ADDITIONAL AGREEMENTS:

- All training workshops for the 2020-2021 school year will be scheduled by July 1, 2020.
- Thematic overview will be submitted by Art Trek, Inc. to the Oxnard School District for review by July 1, 2020.

Copies of the lessons and imagery will be provided by Art Trek, and OUSD will be invoiced accordingly.

Classroom materials to be supplied by OSD. Workshop materials to be supplied by Art Trek

PROGRAM FEES FOR ASES:

Maximum Budget for ASES program 2020-2021:

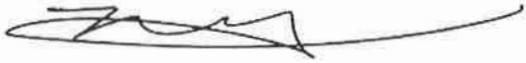
\$ 17,500 -Teacher Workshop Fees (\$2500 kick-off and up to 10 monthly workshops at \$1500 ea)
 \$ 5,000 - Planned Art Program Classroom Support/Visits
\$ 2,500 -Art Gala support
 \$ 25,000 TOTAL*

*Plus reimbursement for any specialized materials or photocopies for the success of the program. (must be pre-approved by office of Ginger Shea).

INVOICING: All teacher training workshop invoices, specialized materials or photocopies invoices and classroom visits will be mailed following each workshop. Payment is due upon receipt.

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of California. Venue for purposes of legal action shall be Ventura County, California.

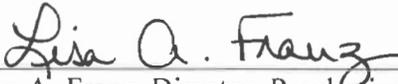
If this Agreement meets with your approval, please sign, date, and return e-mail, or snail mail.



Nan Young, Director

April 9, 2020

Date



Lisa A. Franz, Director, Purchasing

8-10-2020

Date

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Special Education Agreement

Ratification of Agreement #20-127 with University of California, San Diego School of Medicine (DeGenna/Edwards)

At the Board meeting of February 17, 2021, the Board of Trustees approved this agreement. However, the University of California, San Diego School of Medicine provided a different form of agreement after the fact. The attached agreement is now presented for the Board of Trustees' ratification.

Dr. Howard Taras of the University of California, San Diego School of Medicine, will provide Occupational Therapy Prescription Forms to the OSD Special Education Services Department as requested.

Term of Agreement: April 1, 2021 through June 30, 2022

FISCAL IMPACT:

\$5,000.00 (\$280.00 per hour) – Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-127 with University of California, San Diego School of Medicine.

ADDITIONAL MATERIALS:

Attached: [Agreement #20-127, University of California, San Diego School of Medicine \(7 Pages\)](#)

OSD AGREEMENT #20-127

AGREEMENT BETWEEN
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
AND
OXNARD SCHOOL DISTRICT
CONCERNING CONSULTING SERVICES

THIS AGREEMENT is made by and between The Regents of the University of California on behalf of the University of California, San Diego, School of Medicine, Department of Pediatrics ("UNIVERSITY") and Oxnard School District, a political subdivision of Ventura County ("DISTRICT") with reference to the following facts:

WHEREAS, DISTRICT recognizes the importance of students' health and wellbeing and its relationship to learning; and,

WHEREAS, DISTRICT believes in the value of maintaining the quality of DISTRICT health services offered to students and their families; and,

WHEREAS, UNIVERSITY employs physicians with specialized training and expertise in Pediatrics and healthcare special education, and in particular, Howard Taras, M.D., ("PHYSICIAN"); AND

WHEREAS, it would benefit both parties to enter into an agreement where DISTRICT desires to secure, and UNIVERSITY desires to provide, the non-exclusive services of PHYSICIAN to provide special education health services to DISTRICT;

NOW, THEREFORE, it is agreed:

1. RESPONSIBILITIES OF UNIVERSITY

- 1.1 UNIVERSITY shall appoint PHYSICIAN to provide medical consultation to DISTRICT as requested by DISTRICT personnel. This may include: health-related protocols and procedures; advisement on students with special health care needs; interactions on behalf of DISTRICT with students' physicians; definition of 'medical necessity' for occupational, physical, and speech therapies received by students at DISTRICT.
- 1.2 If PHYSICIAN shall become permanently unavailable, for any reason, UNIVERSITY may, in its sole discretion, appoint another PHYSICIAN or terminate this Agreement. If UNIVERSITY elects to appoint another PHYSICIAN, such an appointment shall be made with the prior written consent of DISTRICT and such services shall be provided pursuant to the terms of this Agreement.
- 1.3 Space and Equipment. UNIVERSITY shall ensure that adequate and appropriate space and facilities are provided as necessary for the proper performance of services pursuant to this Agreement.

2. RESPONSIBILITIES OF PHYSICIAN

- 2.1 PHYSICIAN shall supervise and assign staff, as necessary to perform the services as described in subsection 1.1.
- 2.2 PHYSICIAN shall maintain in good standing an unrestricted license to practice medicine in the State of California, certifications and qualifications required hereunder or contemplated hereby.
- 2.3 Other Duties: PHYSICIAN shall
 - 2.3.1 shall work with DISTRICT to establish a mutually agreed upon schedule necessary to perform the services as described in subsection 1.1.
 - 2.3.2 as applicable, shall advise DISTRICT of needed repairs or replacement of DISTRICT provided equipment necessary for the proper performance of services under this Agreement either recognized by or brought to the attention of PHYSICIAN.

3. RESPONSIBILITIES OF DISTRICT

- 3.1 Equipment. DISTRICT, at its expense, shall supply for PHYSICIAN'S use such equipment as mutually agreed upon by the parties as necessary for the proper performance of services under this Agreement, within DISTRICT'S budgetary limitations and subject to required governmental licenses and approvals.
- 3.2 Use of UNIVERSITY'S Name
California Education Code section 92000 prohibits use of UNIVERSITY'S name to suggest that UNIVERSITY endorses a product or service DISTRICT will not use the Regents' or UNIVERSITY'S name, or any acronym thereof, including "UCSD," in any way that implies or suggests endorsement by UNIVERSITY, or the Regents, of the product(s) utilized or in association with the program produced under this agreement without prior written approval, except to identify UNIVERSITY as the copyright holder, or as the work site when required to do so by law.
- 3.3 DISTRICT acknowledges that UNIVERSITY employees shall follow the ethical and legal standards established by the UNIVERSITY'S Compliance Program, as well as those of DISTRICT'S compliance program, if such program exists, and a copy has been provided to the UNIVERSITY'S employee.

4. COMPENSATION AND BILLING

- 4.1 As compensation for the services rendered by PHYSICIAN to DISTRICT pursuant to sections 1.1 and 2.1 of this Agreement, DISTRICT shall pay UNIVERSITY a sum of Two Hundred Eighty-dollars (\$280.00) per hour of PHYSICIAN'S work. Payment is due within thirty (30) days of receipt of UNIVERSITY'S invoice and upon termination of this Agreement or earlier upon UNIVERSITY'S completion of the services. Services performed for each DISTRICT location will be invoiced separately.

Invoices will be sent to: Oxnard School District
Attention: Christy Garibay, Administrative Assistant
Email: cgaribay@oxnardsd.org
1051 South A Street
Oxnard, CA 93030

Checks will be made payable to: The Regents of the University of California

And sent to: UCSD Campus Main Depository
P.O. Box 741539
Los Angeles, CA 90074-1539
UCSD Re # 2021-0347
Federal Tax ID# 95-6006144

5. INSURANCE

DISTRICT and UNIVERSITY will maintain liability insurance or self insurance sufficient to cover the indemnification obligations under this Agreement.

6. INDEMNIFICATION

6.1 DISTRICT'S Indemnification. DISTRICT shall defend, indemnify and hold UNIVERSITY, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, employees, or agents.

6.2 UNIVERSITY'S Indemnification. UNIVERSITY shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officers, employees, or agents.

7. COOPERATION IN DISPOSITION OF CLAIMS

DISTRICT and UNIVERSITY agree to cooperate with each other in the investigation and disposition of third-party liability claims arising out of any services provided under this Agreement. It is the intention of the parties to fully cooperate in the disposition of all such claims. Such cooperation may include joint investigation, defense and disposition of claims of third parties arising from services performed under this Agreement. DISTRICT and UNIVERSITY agree to promptly inform one another whenever an incident report, claim or complaint is filed or when an investigation is initiated concerning any professional service performed under this Agreement. To the extent allowed by law, DISTRICT and UNIVERSITY shall have reasonable access to the medical records and charts of the other

relating to any such claim or investigation; provided, however, that nothing in this section shall require either DISTRICT or UNIVERSITY to disclose any peer review documents, incident reports, records or communications which are privileged under Section 1157 of the California Evidence Code, under the Attorney-Client Privilege or under the Attorney Work-Product Privilege.

8. TERM AND TERMINATION

- 8.1 Term of Agreement. The term of this Agreement shall be for the period from April 1, 2021 through June 30, 2022. This Agreement may be renewed upon the mutual written agreement of both parties.
- 8.2 Termination Without Cause. Notwithstanding any other provision to the contrary, this Agreement may be terminated without cause, for any reason, at any time by DISTRICT or UNIVERSITY upon thirty (30) days prior written notice to the other party. Termination without cause shall not include termination based upon the volume of revenue or referrals generated under this Agreement.
- 8.3 Termination For Material Breach. In the event of a material breach of this Agreement, the aggrieved party may terminate this Agreement by giving written notice of termination to the breaching party, which termination shall be effective immediately upon delivery or as otherwise specified in such notice; provided, however, that if the nature of the breach is such that it can be reasonably cured, said notice shall specify the nature of such breach, and shall further state that the breaching party shall have thirty (30) days from the effective date of such notice to cure such breach, at which time, if the breach is not cured, this Agreement shall be terminated.
- 8.4 Cause for Automatic Termination. This Agreement shall automatically terminate in the event of: (1) the loss of DISTRICT'S State of California professional or business license; (2) the loss of DISTRICT'S insurance coverage as described in Section 6 of this Agreement; (3) the insolvency or bankruptcy of DISTRICT.
- 8.5 Effect of Expiration or Termination. Upon the expiration or earlier termination of this Agreement, as herein above provided, and except as specifically provided herein, no party shall have any further obligation hereunder except for obligations, debts or liabilities arising hereunder prior to the date of expiration or earlier termination.

9. INDEPENDENT CONTRACTOR

None of the provisions of this Agreement shall be construed to or shall create a relationship of agency, representation, joint venture, ownership, control or employment between the parties, and it is understood and agreed that UNIVERSITY is at all times acting and performing the services pursuant to this Agreement as an independent contractor and not as an employee or agent of DISTRICT. DISTRICT shall not control or direct the manner or methods by which UNIVERSITY performs the contemplated medical services. However, UNIVERSITY shall be responsible for performing the services in a manner and at times so as to ensure that the contemplated services are performed and rendered in a competent, efficient and satisfactory manner.

10. MODIFICATIONS AND AMENDMENTS

This Agreement may be amended or modified at any time by mutual written consent of the authorized representatives of both parties. DISTRICT and UNIVERSITY agree to amend this Agreement if such amendment is required by applicable regulatory authority and does not materially affect the relative economic benefits of the parties.

11. DISPUTE RESOLUTION

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between themselves. If they are unable to do so, then the following procedures shall apply.

11.1 Mediation. Any dispute between the parties which cannot be resolved in accordance with Article 14 of this Agreement may be submitted to mediation. If the parties mutually agree that mediation is appropriate, within ten (10) business days of the delivery of a request for mediation, the parties shall agree upon a mediator. If the parties are unable to agree on a mediator, a mediator shall be appointed by JAMS/Endispute. In consultation with the mediator selected, the parties shall promptly designate a mutually convenient time and place for the mediation. At the mediation, each party shall be represented by persons with authority to negotiate a resolution of the dispute, and may be represented by counsel. The mediator shall determine the format for the meetings. The mediation session shall be private. The fees and expenses of the mediator shall be borne equally by the parties, each of whom shall be responsible for their own costs. The entire mediation process shall be confidential and the privileges and protection of Evidence Code Section 1152.5 shall apply. Prior to commencement of mediation, the parties and the mediator shall execute a written confidentiality agreement in accordance with the provisions of Evidence Code Section 1152.5. At any time, either party may withdraw from the mediation process and submit the matter to binding arbitration.

12. GOVERNING LAW

This Agreement shall be governed in all respects by the laws of the State of California.

13. ASSIGNMENT

Neither DISTRICT nor UNIVERSITY shall assign their rights, duties, or obligations under this Agreement, either in whole or in part, without the prior written consent of the other.

14. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future laws effective during the term hereof, such provision shall be fully severable. This Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never comprised a part hereof, and the remaining provisions shall remain in full force and effect unaffected by such severance, provided that the invalid provisions are not material to the overall purpose and operation of this Agreement.

15. WAIVER

Waiver by either party of any breach of any provision of this Agreement or warranty of representation herein set forth shall not be construed as a waiver of any subsequent breach of

the same or any other provision. The failure to exercise any right hereunder shall not operate as a waiver of such right. All rights and remedies provided for herein are cumulative.

16. ENTIRE AGREEMENT

This Agreement, including attached exhibits, contains all the terms and conditions agreed upon by the parties hereto regarding the subject matter of the Agreement and supersedes any prior agreements, oral or written, and all other communications between the parties relating to such subject matter.

17. ATTORNEYS' FEES

In the event of any action, suit or proceeding, between the parties hereto, the cost of such action, suit or proceeding, including reasonable attorneys' fees, shall be borne by the losing party or, in the case of an arbitration, as determined by the arbitrator.

18. INTERRUPTION OF SERVICES

Any of the parties shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including, but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, earthquakes, or other acts of nature. The obligations and rights of the parties so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of the excused party's obligations continues for a period in excess of thirty (30) days, the other party shall have the right to terminate this Agreement upon ten (10) days prior written notice to the excused party.

19. SUBJECT HEADINGS

The subject headings used in this Agreement are for convenience only and shall not be deemed to affect the meaning or construction of any of the terms, provisions, covenants or conditions of this Agreement.

20. METHOD OF NOTIFICATION

All notices required or permitted to be given hereunder which may be given by any party to the other, shall be deemed to have been fully given when made in writing and sent by facsimile to the number set forth below or deposited in the United States mail, postage prepaid, certified mail, return receipt requested, and addressed as follows:

TO UNIVERSITY: Associate Vice Chancellor
 UC San Diego Health Sciences
 9500 Gilman Drive, MC 0602
 La Jolla, CA 92093-0602

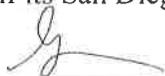
TO DISTRICT: Director, Special Education
 Oxnard School District
 1051 South A Street
 Oxnard, CA 93030

21. COUNTERPARTS

This Agreement may be executed in separate counterparts, none of which need contain the signatures of all parties, each of which shall be deemed to be an original, and all of which taken together constitute one and the same instrument. Telecopied signatures will be deemed to have the same effect as an original.

The parties have executed this Agreement as set forth below.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA,
on behalf its San Diego School of Medicine, Department of Pediatrics

By: 
Gene Hasegawa
Chief Operating Officer
UC San Diego Health Sciences

4/1/21
Date

OXNARD SCHOOL DISTRICT

By: _____

Date

Name: **Lisa A. Franz**

Title: **Director, Purchasing**

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Special Education Agreement

Ratification of Agreement #20-158 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)

It is recommended that the Board of Trustees ratify the service agreements with Ventura County Office of Education (VCOE) for the 2020-2021 school year, to provide exceptional services to special education students that consist of support from Special Circumstances Paraeducators (SCPs), including Extended School Year.

Students: DP010810 - \$31,402.85

SA022013 - \$10,597.58

JV030409 - \$45,795.85

FISCAL IMPACT:

\$87,796.28 – Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-158 with VCOE for Paraeducator services in the amount not to exceed \$87,796.28.

ADDITIONAL MATERIALS:

Attached: [Agreement #20-158, Ventura County Office of Education \(3 Pages\)](#)



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **February 1, 2021** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

DP010810

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, **Triton Academy**, a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 388.80 minutes daily and 60 minutes daily during transportation for a total of 448.80 minutes daily. ESY will be provided at 240 minutes daily in the classroom and 60 minutes daily on the bus for a total of 300 minutes daily.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **2/1/2021 (IEP date~1/15/2021)**, and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2020-2021	UPCOMING: 2021-2022
	2/1/2021-6/11/2021 (ESY: 6/14/2021-6/30/2021)	(ESY: 7/1/2021-7/9/2021) 8/18/2021-1/15/2022
ESTIMATED COSTS:	\$ 31,402.85	\$ TBD

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 31,402.85



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **March 5, 2021** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

SA022013

1. This agreement pertains to providing exceptional service(s) for, [REDACTED], a Special Education pupil who is a resident of DISTRICT and currently attends, **Dwire School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes daily. ESY will be provided at 240 minutes daily.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **3/5/2021** (IEP date~), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2020-2021</u> <u>3/5/2021-5/19/2021</u>	UPCOMING: <u>2021-2022</u>
ESTIMATED COSTS:	\$ <u>10,597.58</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature _____

Accepted By:  _____
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 10,597.58



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 19, 2021** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.
JV030409

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 330 minutes daily. ESY will be provided at 240 minutes daily.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 8/19/2020 (IEP date~), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2020-2021</u> 8/19/2020-6/17/2021 (ESY: 6/21/2021-6/30/2021)	UPCOMING: <u>2021-2022</u>
ESTIMATED COSTS:	\$ <u>45,795.85</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature _____

Accepted By:  _____
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 45,795.85

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Special Education Agreement

Ratification of Agreement #20-161 – Communication Solutions (DeGenna/Edwards)

Communication Solutions will provide complete Auditory Processing Evaluations and also training on formal written reports and IEP reporting, to the Special Education Services Department during the 2020-2021 academic year.

Term of Agreement: May 1, 2021 through June 30, 2021

FISCAL IMPACT:

Not to exceed \$5,000.00 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #20-161 with Communication Solutions.

ADDITIONAL MATERIALS:

Attached: [Agreement #20-161, Communication Solutions \(13 Pages\)](#)
[Fee Schedule \(1 Page\)](#)
[Certificate of Insurance \(1 Page\)](#)

OXNARD SCHOOL DISTRICT

Agreement #20-161

AGREEMENT FOR CONSULTANT SERVICES

This Agreement for Consultant Services (“Agreement”) is entered into as of this 5th day of May 2021 by and between the Oxnard School District (“District”) and Communication Solutions (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on **Exhibit A**, attached to this Agreement.

B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.

C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.

2. **Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from May 1, 2021 through June 30, 2021 (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.

3. **Time for Performance.** The scope of services set forth in **Exhibit A** shall be completed during the Term pursuant to the schedule specified **Exhibit A**. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.

4. **Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in **Exhibit B** “Compensation”. The total compensation shall not exceed Five Thousand Dollars (\$5,000.00), per attached 2020-2021 Fee Schedule, unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant’s performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it [____] does [X] does not qualify as a “designated employee”.

_____ (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been required to do so by the District.

_____ (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

_____ (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ “unauthorized aliens” as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant’s duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant’s officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

_____ (Initials)

- b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit C** "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
1051 South A Street
Oxnard, California, 93030
Attention: Danielle Edwards
Phone: 805.385.1501, x2175
Fax: 805.487.9648

To Consultant: Communication Solutions
315 San Luis Rey Road
Arcadia, CA 91007
Attention: Kelly Ann Murtha
Phone: (818) 640.3724
Fax: (818) 806.3193
Email: kelly@assistivetechla.com

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** DANIELLE EDWARDS shall be in charge of administering this Agreement on behalf of the District. The Director of Purchasing has completed **Exhibit D** "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.
28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.
29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.
31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.
32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.
33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the District and Consultant have executed and delivered this agreement for consultant services as of the date first written above.

OXNARD SCHOOL DISTRICT:

COMMUNICATION SOLUTIONS:

Signature

Lisa A. Franz, Director, Purchasing

Typed Name/Title

Date

Tax Identification Number: 95-6002318

Signature

Typed Name/Title

Date

Tax Identification Number: _____

- Not Project Related
- Project #20-161

EXHIBIT A
TO AGREEMENT FOR CONSULTANT SERVICES #20-61

SERVICES

I. Consultant will perform the following Services under the Captioned Agreement:

***PER ATTACHED 2020-2021 FEE SCHEDULE**

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

***PER ATTACHED 2020-2021 FEE SCHEDULE**

III. During performance of the Services, Consultant will keep the District appraised of the status of performance by delivering the following status reports under the indicated schedule:

STATUS REPORT FOR ACTIVITY:	DUE DATE
A. N/A	
B. N/A	
C. N/A	
D. N/A	

V. Consultant will utilize the following personnel to accomplish the Services:

- None.
- See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

- None.
- See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above

- Not Project Related
 Project #20-161

EXHIBIT B
TO AGREEMENT FOR CONSULTANT SERVICES #20-161

COMPENSATION

I. Consultant shall use the following rates of pay in the performance of the Services:

Total compensation shall not exceed Five Thousand Dollars (\$5,000.00), per attached 2020-2021 Fee Schedule, unless additional compensation is approved in writing by the District.

II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ N/A per hour without written authorization from the District Superintendent or his designee.

III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

IV. The total compensation for the Services shall not exceed \$5,000.00, as provided in Section 4 of this Agreement.

EXHIBIT C
TO AGREEMENT FOR CONSULTANT SERVICES #20-161

INSURANCE

I. **Insurance Requirements.** Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. **Minimum Scope of Insurance.** Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) Aggregate.

(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:

Accountants, Attorneys, Education Consultants, Nurses, Therapists	\$1,000,000
Architects	\$1,000,000 or \$2,000,000
Physicians and Medical Corporations	\$5,000,000

Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination

II. **Other Provisions.** Insurance policies required by this Agreement shall contain the following provisions:

Not Project Related

Project #20-161

A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

- Not Project Related
- Project #20-161

EXHIBIT D
TO AGREEMENT FOR CONSULTANT SERVICES #20-161

CONFLICT OF INTEREST CHECK

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, **COMMUNICATION SOLUTIONS**, who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: _____

By: _____
Lisa A. Franz
Director, Purchasing

Communication Solutions – 2020-2021 Fee Schedule

AT/AAC Assessments (formal written report included): \$1000.00 - \$1200.00 (IEP not included)

Personalizing Communication Systems: \$100.00/hr

Training to Incorporate AT/AAC strategies/systems: \$155.00/hr

Attend IEP: \$150.00/hr (1 hour Maximum)

Contract Speech Language Pathologist - \$80.00/hr

Contract Speech Language Pathologist for a speech assessment - \$1400.00

*****Travel time fee may be applied depending upon travel distance*****

Each service listed above should be considered to achieve optimal success for each communication system.

Contact information:

Kelly Murtha

315 San Luis Rey Rd

Arcadia CA, 91007

818-640-3724

818-806-3193 (fax)

kelly@assistivetechla.com

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section C: Academic Agreement

Ratification of Agreement #20-165 - Ventura County Office of Education (DeGenna/Valdes)

This agreement authorizes the Oxnard School District, Early Childhood Education Programs & State Preschools to participate in the Ventura County Inclusive Early Education and Expansion Program (IEEEP). The goal of this collaboration is to increase access to inclusive early learning programs especially for low-income and high-need communities. Through this agreement, the Oxnard School District is eligible to receive funds for the purchase of adaptive equipment and materials to serve preschool children with identified needs in State Preschool classrooms.

Term of the Agreement: July 1, 2020 through June 30, 2021

FISCAL IMPACT:

Funding for this project will be provided to the Oxnard School District from the Ventura County Office of Education – Inclusive Early Education and Expansion Program, up to the amount of \$30,000.00.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services, and the Director, Early Childhood Education Programs, that the Board of Trustees ratify Agreement #20-165 with the Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Agreement #20-165, Ventura County Office of Education \(12 Pages\)](#)



Ventura County Office of Education
SHORT FORM SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this 1st day of October 2020 by and between Ventura County Office of Education (hereinafter referred to as "Superintendent") and Oxnard School District (hereinafter referred to as "Provider").

Oxnard School District
Provider
1051 South A Street
Street Address

Tax Identification or Social Security Number
Oxnard, CA 93030
City, State, Zip

SERVICES.

See attached Memorandum of Understanding.

Table with 3 columns: Description of Services to be performed, Hour(s) of Service, Location. Row 1: 07/01/2020 - 06/30/2021, N/A, Various Sites

FEES.

Compensation for Services \$ 30,000.00
Covered Expenses [] Yes [X] No \$ 0.00
Total not to exceed \$ 30,000.00

PROVIDER REQUIREMENTS.

- [X] W-9 [] Signed IRS 20 Factor Checklist [] Signed Travel policy [] Other
[] Certificates of Insurance [] Fingerprint Certification [] Out-of-State Withholding waiver (See Tax Notice)

ENCUMBERED 12/18/2020

CONDITIONS. Provider will have no obligation to provide services until Superintendent returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

SUBCONTRACTING. None of the services covered by this contract shall be subcontracted without the prior written consent of the Superintendent.

TERMINATION OR AMENDMENT. This Agreement may be amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

CANCELLATION CLAUSE. No payment shall be provided if the stated activity is cancelled for whatever reason with a minimum of seven (7) calendar days notice prior to the scheduled date.

PAYMENT. Upon proper invoicing, payment will be made within 30 days of approval by the Program Manager designated below.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California.

COPYRIGHT. Provider hereby agrees that Superintendent shall be the sole owner of the copyright for any publications, writings, materials or product developed by or as a result of this Agreement.

DISPUTE RESOLUTION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

INSURANCE. Provider is required to provide insurance coverage limits specified on "REQUIRED LIMITS OF INSURANCE FOR INDEPENDENT CONTRACTORS."

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless Superintendent, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not.

ACKNOWLEDGEMENT AND AGREEMENT. I have read this agreement and agree to its terms.

Lisa Franz, Director

Provider/Representative's name and title (print)
Mabel Muñoz, Director, ECP

Signature [Handwritten Signature]

Date 12/7/20

VCOE Program Manager
Lisa Cline, Executive Director, IBS

Signature [Handwritten Signature]

Date 12/9/2020

VCOE Authorized Representative

Signature

Date

For VCOE use only: 120
Charge to Account: 010-5800-6128-0-8500-2100-000-290-0000-0 [X] Contract not to exceed: \$30,000.00

Completion of Services confirmation & approval for payment. Program Manager Date N/A

Department Contact: Melanie Edmunds x1514 Name & Phone DE542 N/A

MEMORANDUM OF UNDERSTANDING

JULY 1, 2020 – JUNE 30, 2021
CONTRACT # 21-00227

Oxnard School District (hereinafter referred to as “PARTNER”) will be a Consortium partner in the Ventura County Inclusive Early Education and Expansion Program (IEEEP). The purpose of the IIEEP grant is to increase access to inclusive early learning and care (ELC) programs, particularly in low-income and high-need communities, for children with disabilities, including children with severe disabilities.

I. CONSORTIUM PARTICIPATION

To ensure all IIEEP requirements are met, Consortium participants agree to the following terms:

VENTURA COUNTY OFFICE OF EDUCATION (VCOE) will:

- Coordinate and provide access and/or deliver professional development that meets the CDE required evidence-based inclusive practices through the funding period (Exhibit A)
- Track and report staff of PARTNER and any ELC providers as applicable, complete all *CDE-required trainings* over the initial 18-month period and a minimum of three *CDE-recommended trainings* (also required) over the course of the funding period (Exhibit A)
- Provide all training materials for VCOE-delivered IIEEP required professional development
- Compile and report PARTNER data quarterly to CDE (Exhibit B)
- Select resources, coaching and other relevant professional development tailored supports based on the identified needs of Consortium Partners
- Convene and facilitate quarterly IIEEP Consortium meetings
- Assess challenges and successes in serving children with disabilities in inclusive ELC settings

PARTNER will:

- Ensure at least one staff member from each classroom working in PARTNER program completes a total of 24 hours of required training annually. If the program is currently serving a child with identified disabilities, ALL staff assigned to that classroom will be required to attend trainings (Exhibit A)
- Provide VCOE with the following data requirements (Exhibit B):
 - Number of children being served with identified disabilities as measured by Federal IDEA Part B preschool LRE indicators and Part C indicators for infants and toddlers quarterly
 - Number and names of community-based childcare settings where children with identified disabilities are being placed for services, if applicable
 - Projections of how many children will be served with identified disabilities in the fiscal years 2021-2022, 2022-2023, 2023-2024 and through December 2024
- Adhere to IIEEP reporting timelines (Exhibit C)
- Track and submit quarterly inventory of adaptive equipment and/or material purchases, deployment, and location (Exhibit D)

- Designate a special education and general education representative, where applicable, to participate in the Ventura County IEEEP Consortium quarterly meetings

II. **FUNDING**

The PARTNER is eligible to receive funds to be used for the purchase of adaptive equipment and/or material(s) to support serving or preparing to serve children ages 3-5 with identified disabilities. The PARTNER is eligible to receive **up to \$3,750** per participating site for adaptive equipment and/or material(s) for a total **up to \$30,000**.

ADAPTIVE EQUIPMENT and MATERIALS

The purchase/building of adaptive equipment or modifying or repairing existing equipment to render it more useful for children with disabilities and/or material(s), **must:**

- Improve accessibility and quality of both indoor and outdoor environments to support the participation of children with disabilities in all daily activities and routines
- Enhance participation and access to instructional materials and activities in inclusive ELC programs
- Be universally designed and meet Americans with Disabilities Act (ADA) standards

Examples of adaptive equipment include, but are not limited to, the following:

- adaptive and instructional materials
- general adaptive and universally designed materials
- adaptive utensils, bowls, and other feeding equipment
- changing tables
- adaptive furniture
- visual cues for daily routines, and sensory materials
- adaptive playground equipment, whether movable or permanent

Examples of material(s) include, but are not limited to, the following:

- knobbed puzzles and sensory balls
- textured or sensory input materials to support information processing
- visual contrasting manipulatives
- art materials: adapted paint brushes, easy-squeeze scissors, writing tools
- assistive technology such as touch screen or cause/effect switches
- visual choice boards

Notes:

- If the PARTNER discontinues participation within the grant period, all retrievable materials purchased must be returned to VCOE.
- Funding is contingent on the availability of funds from the California Department of Education, Early Learning and Care Division.

III. **INVOICING**

The PARTNER will submit adaptive equipment and materials inventory tracking quarterly (Exhibit D) and an annual invoice. Inventory tracking and invoicing will be uploaded to a secure Google Drive.

PARTNER is responsible for following procurement and retention procedures, including maintaining copies of receipts or proof of purchase for all adaptive equipment and materials for a minimum of five years following or after final payment.

Note: Final funding for adaptive equipment and/or material(s) will be calculated based on the number of training hours staff complete.

IV. LIMITATIONS

Potential limitations in implementing the full intention of the grant may include unforeseen barriers, i.e. COVID-19, that influence how IEEEP is implemented. Adjustments or accommodations made in response to these events could include:

- Professional development offerings and attendance
- Equipment and material purchases

ATTACHMENTS

1. *Exhibit A – Professional Development Map*
2. *Exhibit B – Data Reporting Tables*
3. *Exhibit C – Reporting Timelines/Calendar*
4. *Exhibit D – Equipment/Material Inventory Tracking*

VCOE-ECP IEEEP Professional Development Map Year 1 – 4

* All staff are required to complete trainings and submit their certificates to VCOE-ECP for tracking purposes.

Year 1 (July 1, 2020 – June 30, 2021)	Year 2 (July 1, 2021 – June 30, 2022)	Year 3 (July 1, 2022 – June 30 2023)	Year 4 (July 1, 2023 – June 30, 2024)	July 1, 2024 – Dec 2024
Imagining Inclusion 4-Part Module Series* Canvas – Asynchronous 24 Hours of Content	Imagining Inclusion 4-Part Module Series* Canvas – Asynchronous 24 Hours of Content	Imagining Inclusion 4-Part Module Series* 24 Hours of Content	Imagining Inclusion 4-Part Module Series* 24 Hours of Content	Offered as needed
ASQ-3/ASQ SE Fall & Spring, Virtual 2 Hours of Content	ASQ-3/ASQ SE Fall, Virtual 2 Hours of Content	ASQ-3/ASQ SE Fall 2 Hours of Content	ASQ-3/ASQ SE Fall 2 Hours of Content	Offered as needed
Teaching Pyramid (TP) Overview* CECO 2 Hours of Content	Teaching Pyramid (TP) Overview* CECO 2 Hours of Content	Teaching Pyramid (TP) Overview* CECO 2 Hours of Content	Teaching Pyramid (TP) Overview* CECO 2 Hours of Content	Teaching Pyramid (TP) Overview* CECO 2 Hours of Content
	TP Module Series Spring 30 Hours of Content		TP Module Series Spring 30 Hours of Content	
		CPIN – Inclusion Works Spring 3 Hours of Content		CPIN – Inclusion Works Spring 3 Hours of Content
	Strengthening Families* Asynchronous/In-Person 13 Hours of Content		Strengthening Families* Asynchronous/In-Person 13 Hours of Content	Offered as needed
		Learn the Signs. Act Early.* Online 1 Hour of Content		Learn the Signs. Act Early.* Online 1 Hour of Content

IEEEP Professional Development Provisions

1. Trainings must be completed once in their entirety by each staff member within the required timeline. Staff able to produce evidence of prior completion of training(s) may opt to submit evidence for approval in lieu of recompleting training(s).
2. Trainings will be offered asynchronously online or via synchronous virtual (or in-person), coordinated by VCOE.
3. Trainings that are duplicated in Years 2 - 4 do not need to be repeated by staff.
4. Duplicate offerings are intended for new staff who require the training(s) to meet the established timelines (including ASQ-SE, Imagining Inclusion, & TP Overview).
5. Additionally, over the course of the grant, a minimum of three of the below trainings are required:
 - Strengthening Families
 - Centers for Disease Control: Learn the Signs. Act Early. <https://www.cdc.gov/ncbddd/actearly/index.html>
 - Teaching Pyramid model implemented with practice-based coaching
 - California Preschool Instructional Network (Inclusion Works)

Provide the current FY 2020-2021 number of children being served with identified disabilities as measured by Federal IDEA Part B preschool LRE indicators and Part C indicators for infants and toddlers quarterly.

Identified Disability Category	Total # of children
Autism (AUT)	68
Deaf-Blindness (DB)	0
Deafness (D)	3
Emotional Disturbances (ED)	0
Hard of Hearing (HH)	16
Intellectual Disability (ID)	24
Multiple Disabilities (MD)	1
Orthopedic Impairment (OI)	11
Other Health Impairment (OHI)	3
Specific Learning Disability (SLD)	1
Speech and Language Impairment (SLI)	227
Traumatic Brain Injury (TBI)	0
Visual Impairment (VI)	3
Developmental Delay (DD) <i>NOTE: Birth to 3 Only</i>	0
Total Number of Children with Disabilities Birth to 5	358
Total Number of Children Birth to 5 in LEA Service Area	

Provide the community-based childcare settings where children with identified disabilities are being placed for services, if applicable.

Name of Community Based Child Care Setting	Contact Information
Oxnard School District State Preschool Sites - 8 sites in total	Noemi Valdes Director of Early Childhood Education nvaldes@oxnardsd.org
Oxnard School District San Miguel State Preschool, and Hubs at various OSD locations	Mary Truax Manager of Special Education mtruax@oxnardsd.org

Given the baseline number reported on page 1, provide projections of how many children will be served with identified disabilities in the fiscal years 2021-2022, 2022-2023, 2023-2024 and July 2024-December 2024.

Identified Disability Category	Total # of children 2021-2022	Total # of children 2022-2023	Total # of children 2023-2024	Total # of children July-Dec 2024
Autism (AUT)	70	80	90	60
Deaf-Blindness (DB)	0	0	0	0
Deafness (D)	4	4	4	3
Emotional Disturbances (ED)	0	0	0	0
Hard of Hearing (HH)	16	20	20	16
Intellectual Disabilities (ID)	28	28	28	20
Multiple Disabilities (MD)	2	2	2	1
Orthopedic Impairment (OI)	11	11	11	11
Other Health Impairment (OHI)	3	3	3	3
Specific Learning Disability (SLD)	0	0	0	0
Speech and Language Impairment (SLI)	300	320	320	180
Traumatic Brain Injury (TBI)	0	0	0	0
Visual Impairment (VI)	3	3	3	3
Developmental Delay (DD) <i>NOTE: Birth to 3 Only</i>	0	0	0	0
Total Number of Children with Disabilities Birth to 5	437	471	481	297
Total Number of Children Birth to 5 in LEA Service Area				

IEEEP REPORTING TIMELINES

Report Type	Period	Due Date
Annual Invoice	July 1, 2020 – June 30, 2021	July 10, 2021
Quarterly Inventory Reporting	July 1 – September 30, 2020 October 1 – December 31, 2020 January 1 – March 31, 2021 April 1 – June 30, 2021	October 10, 2020 January 10, 2021 April 10, 2021 July 10, 2021 <i>(Reporting is due the following Monday if the date falls on a weekend.)</i>
Self-Assessment	Complete and electronically submit designated agency level pre and post inclusion self-assessment tool annually	Pre-Assessment: November 1st Post-Assessment: By May 20th
Professional Development Tracking	Imagining Inclusion 4-Part Module Series <i>(Universal design for learning, Supporting inclusive practices, and Adaptations and accommodations)</i> ASQ/ASQ-SE Positive Behavior Support	First 18 months (July 1, 2020 – December 31, 2021)
	Teaching Pyramid Strengthening Families Inclusion Works	July 1, 2021 – December 31, 2024

IEEEP REPORTING CALENDAR

Report Type	Due Date
Quarterly Inventory Reporting	October 10, 2020
Agency Level Inclusion Self-Assessment Tool	November 1, 2020
Quarterly Inventory Reporting	January 10, 2021
Quarterly Inventory Reporting	April 10, 2021
Agency Level Inclusion Self-Assessment Tool	May 20, 2021
Quarterly Inventory Reporting	July 10, 2021
Annual Invoice	

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: May 05, 2021

Agenda Section: Section D: Action Items

Approval of One-Time Stipend to Comply with COVID-19 Pandemic and Return to In-Person Learning Testing Requirements for Management and Confidential Employees (Torres)

Upon the commencement of blended instruction, all district employees are required by Ventura County Public Health to submit and provide the results of periodic COVID-19 testing. The frequency of COVID-19 testing of employees is determined by the Ventura County Public Health and shall continue through the 2021-2022 school year or when determined to no longer be required. COVID-19 testing shall be conducted outside of the employees work hours.

As the District is asking employees to conduct testing outside of their work day to limit disruptions to the daily operations, the District shall provide a 2% off schedule one-time stipend for Management and Confidential employees to be paid out of ESSER II funds (COVID-19 funding).

FISCAL IMPACT:

The fiscal impact of a 2% off schedule one-time stipend for management and confidential employees is \$190,724 from ESSER II funding (COVID19 funding).

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve a 2% off schedule one-time stipend for management and confidential employees, as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: May 05, 2021

Agenda Section: Section E: Approval of Minutes

Approval of Minutes (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board approve the minutes of Regular and Special Board Meetings, as presented:

- May 27, 2020 Special Board Meeting
- June 3, 2020 Regular Board Meeting

FISCAL IMPACT:

N/A

RECOMMENDATION:

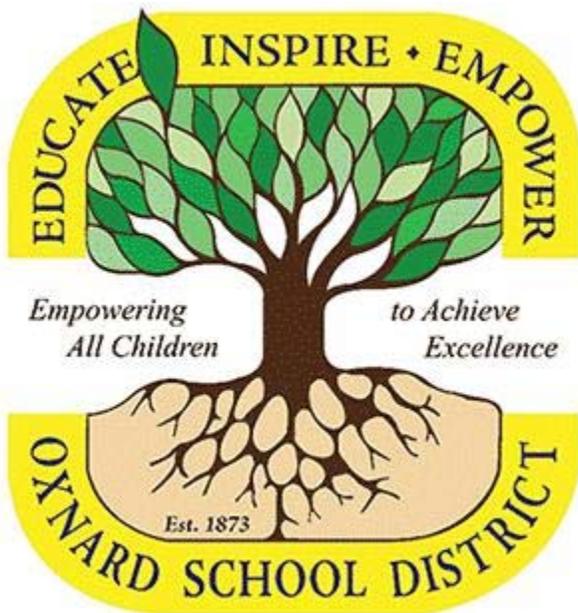
It is the recommendation of the Superintendent that the Board approve the minutes of regular and special Board meetings, as presented.

ADDITIONAL MATERIALS:

- Attached:** [Minutes May 27 2020 Special Board Meeting \(4 pages\)](#)
[Minutes June 3 2020 Regular Board Meeting \(12 pages\)](#)

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Ms. Monica Madrigal Lopez, President

VACANT, Clerk

Mr. Denis O'Leary, Member

Mrs. Veronica Robles-Solis, Member

Mrs. Debra M. Cordes, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.

District Superintendent

Ms. Betsy George

Assistant Superintendent,
Business & Fiscal Services

Dr. Jesus Vaca

Assistant Superintendent,
Human Resources & Support
Services

Dr. Anabolena DeGenna

Assistant Superintendent,
Educational Services

MINUTES

SPECIAL BOARD MEETING

Wednesday, May 27, 2020

4:00 p.m. – Call to Order

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

May 27, 2020

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (4:00 p.m.)

President Madrigal Lopez called the meeting to order at 4:03 p.m.

Present: Trustees Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis and Denis O'Leary. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, and Senior Executive Assistant Lydia Garcia.

A.2. Pledge of Allegiance to the Flag

Dr. Aguilera-Fort, Superintendent, led the audience in the Pledge of Allegiance.

A.3. Adoption of Agenda (Superintendent)

Motion: Motion to adopt the agenda as presented.

Mover: Denis O'Leary;

Secunder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Monica Madrigal Lopez

Motion Result: Passed

A.4. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

No Public Comment.

A.5. Board Workshop Presentation - Enhanced Master Construct Program (Aguilera-Fort/CFW)

Mr. Emilio Flores and Mr. Ernesto Flores of Caldwell Flores Winters Inc. (CFW) presented the third of three workshops that started in fall of 2019, relative to the district's Enhanced Master Construct Program. No action will be taken on this item tonight. Specific schools involved are Ritchen, Ramona, McAuliffe and Brekke K-5 schools, Driffill, Chavez, Kamala and Curren (P2P schools), the K-5 component of the Marshall K-8 school, and Frank and Fremont middle schools. Emilio Flores explained that the Master Construct Program started with the passage of Measure R in 2012 and combined with Measure D in 2016. There are 11 schools involved for a total budget of \$195 Million. There is another crunch of eligibility beginning in 2021, with a need to match those funds 60/40%. Maintenance of greenspace is a challenge for new residential development, and contributes to decreased enrollment. The district has been waiting 6 years on \$58 Million in reimbursements from the State, and there is a possibility that funding might not come in. So far, the district has received \$25 Million. Typically, there are three types of funding available for construction programs: 1) fund balances; 2) developer fees; and 3) GO Bond Program. The first two items are not included in the Enhanced Master Construct program because they are already in the Master Construct Program. Measures R and D were both passed by the voters with over 65% of the vote. The State Board has approved a waiver of the bonding

capacity on two occasions. The district has the ability to issue additional bonds in the amount of \$37 Million due to the bonding capacity. The district is also eligible for financial hardship and will maintain that eligibility going forward. The tax base has consistently grown and is projected to continue to do so. The phases for completion of the Enhanced Master Construct were reviewed. CFW proposed that if the Board decides to move forward, they should direct doing the voter survey in order to move forward based on facts. Ernesto Flores indicated that the district is in a position to move forward with a Proposition 39 Bond. The Board commented that at the last workshop, the need to have dialogue about the proposals listed in the Plan was discussed. Ernesto Flores explained that two facilities had been approved for construction - Rose Avenue and Seabridge. There are remaining funds available since it has not been possible to build Seabridge. At this time, CFW believes that if they take the remaining funds plus the \$37 Million available, the district could build Rose Avenue and Seabridge. The plan is to use State money to rebuild the much older sites. Fremont alone would be about \$70 Million to replace; there are not enough funds for that project. Sierra Linda has no swing space because it is built in the middle of the lot. The McKinna project has been completed and the new building occupied. The process for pursuing a Bond was discussed - the Board would authorize a voter survey to be conducted, and the results of that survey would be presented to the Board for a discussion on whether to go out for a bond at the next election of November 2020. Following the presentation, the Board thanked CFW for the information, and CFW thanked the Board for the opportunity.

Section D: ACTION ITEMS

D.1. Interview Provisional Appointment Candidate for Trustee Area Two (2) Vacancy, Consider Approval of Provisional Appointment, and Administer Oath of Office to the Provisional Appointment (Aguilera-Fort)

Superintendent Aguilera-Fort introduced Mrs. Nitasha Sawhney, district counsel, who reviewed the process for the advertisement and filling of the existing Board vacancy. There was one one application received that was qualified as per statutory requirements. The Board moved to accept Ms. Jarely Lopez's provisional appointment to the Board as a qualified applicant. All were in favor and the motion passed unanimously. Counsel administered the oath to the newly appointed Board member. The Board congratulated Ms. Lopez on her appointment.

Motion: Motion #19-157 to Approve the Provisional Appointment of Jarely Lopez to the Board of Trustees

Mover: Denis O'Leary;

Seconder: Debra Cordes

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Monica Madrigal Lopez

Motion Result: Passed

Section G: CONCLUSION

G.1. Adjournment

President Madrigal Lopez adjourned the meeting at 5:57 p.m.

Motion: Motion to adjourn.

Mover: Jarely Lopez;

Seconder: Denis O’Leary

Moved To: Adjourn

Ayes: 4 - Veronica Robles-Solis, Debra Cordes, Denis O’Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

Karling Aguilera-Fort Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 5th day of May, 2021, the Governing Board of the Oxnard School District approves the Minutes of the Special Board meeting of May 27, 2020, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Ms. Monica Madrigal Lopez, President
Mrs. Debra M. Cordes, Member
Ms. Jarely Lopez, Member
Mr. Denis O’Leary, Member
Mrs. Veronica Robles-Solis, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Betsy George
Assistant Superintendent, Business &
Fiscal Services
Dr. Jesus Vaca
Assistant Superintendent, Human
Resources & Support Services
Dr. Anabolena DeGenna
Assistant Superintendent, Educational
Services

MINUTES

REGULAR BOARD MEETING

Wednesday, June 3, 2020

5:00 p.m. - Study Session
Closed Session to Follow
7:00 PM - Regular Board Meeting

SPECIAL (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER – VIA ZOOM

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Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Madrigal Lopez called the meeting to order at 5:07 p.m. She called for a pause to acknowledge and reflect on the murder of George Floyd and countless others, and to honor the lives of those most deeply impacted by these acts of violence. A moment of silence was observed.

A.2. Pledge of Allegiance to the Flag

Dr. Aguilera-Fort, Superintendent, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

President Madrigal Lopez read the District's Mission and Vision Statement in English and Spanish.

A.4. Adoption of Agenda (Superintendent)

Amendment to the Agenda:

Item D.3. *“Approval of Haydock School Name Change Recommendation”* was moved to Item D.1. (*shifting Item D.1 to D.2, and Item D.2 to D.3*)

Motion to Adopt the Agenda as Amended

Mover: Debra Cordes;

Secunder: Veronica Robles-Solis

Moved To: Approve as Amended

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

A.5. Closed Session - “Public Participation/Comment (Limit three minutes per person per topic)

- Shelly Penner re: school site technology technician
- Mrs. Jimenez re: teacher layoffs
- Christopher Crump - thanked Board for saving Outreach Specialists; against laying off Amy Washington; asked that the Board give their team the authority to negotiate re: layoffs
- Amy Washington - reviewed duties; asked that her job not be eliminated
- Shelly Penner re: school site technology technician

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.6. Closed Session

The Board convened to closed session at 5:28 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel - Anticipated Litigation: 1 case

Conference with Legal Counsel - Existing Litigation: 1 case

- OAH Case No. 2020-02-0793

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

-Public Employee(s) Discipline/Dismissal/Release

-Public Employee Appointment/Recommendation:

• Principal, Elementary

A.7. Reconvene to Open Session (7:00 PM)

The Board reconvened to Open Session at 7:01 p.m.

A.8. Report Out of Closed Session

President Madrigal Lopez reported that the Board approved the Final Settlement Agreement in OAH Case No. 2020-02-0793 and the appointment of Rosaura Castellanos as Principal.

Motion #19-158 Approval of Final Settlement Agreement in OAH Case No. 2020-02-0793.

Mover: Debra Cordes;

Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

Motion #19-159 Appointment of Rosaura Castellanos as Principal.

Mover: Denis O'Leary;

Secunder: Veronica Robles-Solis

Moved To: Appoint

Ayes: 5 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis

Motion Result: Passed

A.9. Election for Clerk of the Board (Aguilera-Fort)

An election was held to fill an existing vacancy for the position of Clerk of the Board of Trustees, to serve through December 2020. Trustee Debra M. Cordes was nominated. Following the vote, Trustee Cordes was appointed as Clerk of the Board of Trustees through December 2020.

Motion #19-160 Appointment of Debra M. Cordes as Clerk of the Board of Trustees through December 2020

Mover: Veronica Robles-Solis;

Seconder: Debra Cordes

Moved To: Appoint

Ayes: 4 - Veronica Robles-Solis, Debra Cordes, Jarely Lopez, Monica Madrigal Lopez

Nays: 1 - Denis O'Leary

Motion Result: Passed

Section B: PUBLIC COMMENT/HEARINGS

- Jabbar Wofford re: injustices to people of color; classified staff feels underappreciated/undervalued - make equitable cuts; allow District to negotiate with CSEA
- Efrain Cazares re: reconsider layoffs of 21 site techs
- Maria Prado re: site tech at Lemonwood
- Reyna Moreno re: in support of Amy Washington's position, Marina West Site Tech and Office Assistant; reconsider cuts
- Claudia Andrade re: Harrington site tech; reconsider cuts
- Jennifer Merida re: on behalf of CSEA colleagues; why upgrade schools with declining enrollment?
- Anjannette Carrillo re: posting budget earlier to give more time to comment; instruction, not construction - this is not the time for additional bonds.
- Maritza Gutierrez re: in support of Amy Washington's position and her Site Tech
- Julian Lazaro re: reconsider abolishment of Amy Washington's position and 21 Site Techs
- Kristin Cumins re: in support of Site Techs; have teachers on Back to School Task Force
- Maria Lara re: reconsider abolishment of Amy Washington's position and 21 Site Techs; keep all ORC's and front office secretaries
- Stephanie Hammer re: don't approve CFW survey tonight - don't need another bond
- Monica Melgoza re: in support of Amy Washington's position and 21 Site Techs
- Username "Owner" re: Lemonwood Site Tech & Classified layoffs
- Andres Olmos re: Board allowing Negotiations team to negotiate alternatives to layoffs;
- Diana Donovan re: reconsider all CSEA & OEA layoffs
- Frank Barba re: consider 10% cut across the Board & Board members give up stipends; go to Legislature & community

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- Stacie Thurman re: modernization & cutting staff
- Ofelia re: School Site Tech at Lemonwood
- Leticia Solano re: Spanish-speaking replacement for Sierra Linda principal

B.1. Public Hearing: Oxnard School District 2020-21 Budget (George/Crandall Plasencia)

The following public comments were received prior at the start of the Public Hearing:

- Stacie Thurman re: keep cuts as far away from classrooms as possible; consider prioritizing staff over modernization of functioning facilities
- Ofelia re: in support of Lemonwood Site Tech
- Jabbar Wofford re: 2020-21 budget - not the time to start spending funds on modernizing school facilities; need to prioritize
- Claudia Jimenez re: in support of Amy Washington's position

Mrs. Betsy George, Assistant Superintendent, Business & Fiscal Services, provided a presentation on the 2020-21 budget, which includes zero COLA. The district needed to find \$13 Million in reductions in order to maintain fiscal solvency, and on April 1, 2020 the Board approved budget reduction options in the amount of \$12 Million. By 2022-23 fiscal year, it is predicted that there will be a negative fund balance of \$48,414,558 due to reduced allocations in the Governor's proposed budget. There is \$4.4 Billion in COVID funding for all operations in the entire state. OSD is set to receive \$3.1 Million in CARES act funding that must be spent between March 13 and December 31, 2020, and is to be used specifically for expenditures due to COVID-19. It can only be used for salaries that are directly related to providing services due to COVID-19; intended for "loss learning mitigation". The district is also anticipated to receive \$3.9 Million in Federal Coronavirus Relief Funds to be used for students with special needs. The budget will be presented for the Board's adoption at the June 24, 2020 Board meeting, with the understanding that the numbers are likely to change and there may need to be a budget revision after that time.

Section C: CONSENT AGENDA

The Consent Agenda was approved as amended.

Motion #19-161 Approval of the Consent Agenda as Amended

Mover: Denis O'Leary;

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

C.1. Personnel Actions (Vaca/Nair-Villano)

As presented.

C.2. Request for Approval of Increase to Meal Prices (George/Lugotoff)

As presented.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.3. Certification of Signatures (George)

As presented.

C.4. Approval of Job Description - Assistant Superintendent of Human Resources (Aguilera-Fort)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.5. Award of Informal Bid #19-INF-02 and Approval of Agreement #19-207 for Painting Project 2020 (George/Miller)

Bid #19-INF-02, Painting Project 2020; Agreement #19-207 with D&J Painting, in the amount of \$42,000.00 to be paid with Deferred Maintenance Funds.

C.6. Award of Informal Bid #19-INF-01 and Approval of Agreement #19-208 for Flooring Project 2020 (George/Miller)

Bid #19-INF-01, Flooring Project 2020; Agreement #19-208 with Reliable Floor Covering Inc., in the amount of \$107,202.00 to be paid with Deferred Maintenance Funds.

C.7. Award of Formal Bid #19-02 and Approval of Agreement #19-209 for Roofing Project 2020 (George-Miller)

Award Bid #19-02 Roofing Project 2020; Agreement #19-209 with Falcon Roofing Company, in the amount of \$86,886.00 to be paid with Deferred Maintenance Funds.

C.8. Approval of Agreement #20-01, City of Oxnard Recreation and Community Services ASES Contract for the After School Program 2020-2021 (DeGenna/Shea)

To provide the After School Program for Oxnard School District that meets the requirements of the After School Education and Safety Grant in the amount not to exceed \$1,800,000.00 plus reimbursement for ASES funded supplemental grant activities, and “Additional Services” not to exceed \$120,000.00, to be paid from After School Education and Safety (ASES) Grant and Title 1 Funds, for the 2020-2021 school year.

C.9. Approval of Agreement #20-04 – ALC Schools, LLC (George/Briscoe)

To supplement the districts’ transportation programs using sedans, mini-vans, and SUV’s to assist in transporting McKinney-Vento, special-needs, out of district students, and hard-to-serve trips to and from school, in the amount not to exceed \$150,000.00 (\$65.00 per hour) to be paid from the General Fund, July 1, 2020 through June 30, 2021.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.10. Approval of Agreement/MOU #20-05 – New Dawn Counseling & Consulting Inc. (DeGenna/Ridge)

To provide licensed Marriage, Family Therapist Interns, (MFT), registered with the California State Board of Behavioral Science Examiners, to work in conjunction with school administrators and Outreach Specialists to provide mental health services, as requested by the parent/guardian, to students in the Oxnard School District, at no charge to the District, July 1, 2020 – June 30, 2021.

C.11. Approval of Agreement/MOU #20-06 – The Coalition for Family Harmony (DeGenna/Ridge)

To provide education groups on dating violence prevention to identified students at the Intermediate Schools, at no cost to the District, July 1, 2020 – June 30, 2021.

C.12. Approval of Agreement/MOU #20-07 – School on Wheels, Inc. (DeGenna/Ridge)

To identify and serve homeless children within the school district, at no cost to the District, July 1, 2020 – June 30, 2021.

C.13. Approval of Agreement #20-08 – HopSkipDrive, Inc. (George/Briscoe)

To supplement the district's transportation programs using sedans, mini-vans, and SUV's to assist in transporting McKinney-Vento, special-needs, out of district students, and hard-to-serve trips to and from school, in the amount not to exceed \$75,000.00 (\$22.00 per hour (Base Rate) and \$2.50 per mile + Ten Cents (\$.10) per Ride California Access for All Fee), to be paid from the General Fund, July 1, 2020-June 30, 2021.

C.14. Approval of Agreement #20-09, CAFE 2-Inspire Program (DeGenna/Batista)

To provide Professional Development services to parents in the Oxnard School District during the 2020-2021 school year, in the amount of not to exceed \$33,500.00, to be paid out of Supplemental/Concentration Grant Funds.

C.15. Approval of Agreement #20-12, LingPerfect Translations, Inc. (DeGenna/Batista)

To provide over-the-phone Translation/Interpreting services as needed during the 2020-2021 school year, in the amount not to exceed \$1,500.00 to be paid out of Title 1 Funds.

C.16. Approval of a Contractor Contingency Allocation (CCA) No. 017 associated with the Lemonwood ECDC and Lemonwood Reconstruction Project (George/Miller/CFW)

For three (3) items of work totaling \$9,202.75 as agreed to in writing by the Contractor and District to be drawn from the Contractor Contingency Allocation line item.

Section C: RATIFICATION OF AGREEMENTS

C.17. Ratification of Amendment # 1 to Agreement #19-36 - Behavior Insights, Inc. (DeGenna)

To provide functional behavior assessments and inclusion support to the Special Education Services Department during the 2019-2020 academic school year, at no additional cost to the district.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.18. Ratification of Amendment #2 to Agreement #19-80 - STAR of Ca, ERA ED (DeGenna)

To add hours of support, and additional students receiving behavioral support/evaluation services for the remainder of the 2019-2020 fiscal year, in the amount of \$660,000.00, to be paid out of Special Education Funds.

C.19. Ratification of Amendment #1 to Agreement #19-154 - Autism Learning Partners, LLC (DeGenna)

To increase the amount of hours and students supported with 1:1 Behavior Support Services during the 2019-2020 academic year, in the amount not to exceed \$120,000.00, to be paid out of Special Education Funds.

Section D: ACTION ITEMS

D.1. Approval of Haydock School Name Change Recommendation (Aguilera-Fort)

(Formerly Item D.3)

President Madrigal Lopez reviewed the process for renaming Haydock School after students expressed concern at attending a school named after someone that contributed to segregation in the district. Students Desiree Luis and Kimberli Oregel were introduced. Ms. Oregel spoke regarding their research and presented the Citizens' Advisory Committee's recommendation for the new name to be "Dr. Manuel M. Lopez Academy of Arts & Sciences". Irma Lopez, wife of Dr. Lopez, expressed her appreciation of the students that pursued this endeavor, and thanked district staff for their support. Marissa Lopez, eldest daughter of Dr. Lopez, thanked the students as an example of Restorative Justice. Tiffany Lopez, daughter of Dr. Lopez, thanked the Board and especially the students for the honor bestowed on Dr. Lopez. Dr. Lopez was a humble man and always advocated for education; he would be very proud to have his name on the school. Dr. Ginger Shea thanked the Lopez family for being present, and thanked the Board for the opportunity to participate in this process. Efrain Cazares spoke to congratulate the Lopez family and stated it was an honor for him to have been a part of the Citizens' Advisory Committee. Trustee O'Leary congratulated the family. He stated that Mr. Lopez was a great role model and that he is thrilled that the school will have his name and the title "Doctor" in front of it. Students for many years to come will be proud to attend that school. Trustee Cordes thanked Kimberli and Desiree for coming to speak to the school board about this issue, and congratulated the Lopez family. Trustee Robles-Solis thanked Kimberli and Desiree for their leadership in starting this process for change and expressed appreciation to the Lopez family for everything Dr. Lopez did as a positive role model for the community of Oxnard. Trustee Lopez encouraged Kimberli and Desiree to continue to exercise their power as they go forward in their lives and thanked the Lopez family for their contributions. President Madrigal Lopez thanked Kimberli and Desiree and encouraged them to continue to use their power as students, and thanked the Lopez family for allowing the district to name one of their schools after Dr. Lopez.

Motion 19-162 Renaming of Haydock School to "Dr. Manuel M. Lopez Academy of Arts & Sciences"

Mover: Denis O'Leary;

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

D.2. Adopt Proposed Decision of Administrative Law Judge regarding the Reduction in Particular Kinds of Service (OAH CASE NO. 2020040364), and Approve the Superintendent's Recommendation regarding the Layoff of Certificated Employees (Vaca) (Formerly Item D.1)

Dr. Vaca recommended that the Board of Trustees adopt the Administrative Law Judge's decision to lay off employees on the list as presented. There was Board discussion regarding looking into closing a school site due to decreased enrollment, moving district office personnel to that empty school, and selling the district office facility to recoup money into the General Fund. It was observed that this process would take time, and could be looked at as a possibility in the future along with other research into cost savings.

Motion #19-163 Adopting Proposed Decision of Administrative Law Judge Regarding the Reduction in Particular Kinds of Service (OAH Case No. 2020040364) and Approving the Superintendent's Recommendation Regarding the Layoff of Certificated Employees

Mover: Veronica Robles-Solis;

Secunder: Debra Cordes

Moved To: Adopt

Ayes: 3 - Veronica Robles-Solis, Debra Cordes, Monica Madrigal Lopez

Nays: 2 - Denis O'Leary, Jarely Lopez

Motion Result: Passed

D.3. Approval of Agreement #19-213 with Caldwell Flores Winters, Inc. to Provide a Voter Opinion Survey (Aguilera-Fort) (Formerly Item D.2)

Mr. Emilio Flores of CFW provided a presentation regarding a proposed survey to poll the voters for public opinion regarding the possibility of placing a General Obligation ballot in the upcoming election, as was previously done back in 2011. The survey would take 10 to 14 days to complete and voter feedback would be incorporated into the Enhanced Master construct plan. The survey would be funded by Developer fees, not the General Fund. There was Board discussion regarding the fact that this was a difficult time to ask for additional funds by pursuing a new bond, especially in light of the pandemic, and that in the future the district should go out to bid for these services. The focus needs to be on the students and the uncertainty of the new school year. Mr. Ernesto Flores expressed his opinion that a great deal of the public in Oxnard is willing to put the extra funds forward to improve schools and education, and that even if the survey came back indicating there was not enough support for the Bond, it would give the district a direction to take with existing projects and prioritization based on the public's input. It was commented that jobs were created with the passage of the bonds in the past and that the community should be given the opportunity to express what they would like done.

Motion #19-164 Approval of Agreement #19-213 with Caldwell Flores Winters Inc. to Provide a Voter Opinion Survey

Mover: Veronica Robles-Solis;

Seconder: Debra Cordes

Moved To: Approve

Ayes: 1 - Veronica Robles-Solis

Nays: 4 - Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Failed Two-Thirds Vote

Section G: CONCLUSION

G.1. Superintendent's Announcements (3 minutes)

Dr. Aguilera-Fort

- Presentation regarding the planning framework for the re-opening of schools. Parents, teachers and staff have been surveyed regarding their perspective. A task force will be created that will include various stakeholders and members of the community, with representatives from instruction, health/safety and risk management, facilities & physical environment, fiscal impact, technology, and child nutrition services. Board members will be invited to join one of the groups. This must be student-centered work.
- Education will provide our youth with the tools to be agents of change for equity and social justice.

G.2. Trustees' Announcements (3 minutes each speaker)

Veronica Robles-Solis

- congratulated the Lopez family on the re-naming of the school
- we all need to come together as a community; be on the same positive side and teach our children the same
- requested information in the Board transmittal regarding wi-fi hotspots - how many families needed them?

Debra M. Cordes

- congratulated the Lopez family on the re-naming of the school
- asked for a copy of the superintendent's presentation; there is planning going in and a light at the end of the tunnel
- the racism issue has been around a long time and will not change overnight; hopefully our students will learn from the good parts
- congratulations to students that will be graduating from 5th grade to middle school and from 8th grade to high school

Denis O'Leary

- congratulated the Lopez family on the re-naming of the school
- congratulated Trustee Lopez as a part of the new generation of leaders in schools
- has received many questions regarding what next year will look like and knows there is work going on to prepare
- social injustice for people of color; essential workers are still being deported for the crime of seeking asylum in a country of immigrants
- Asks that the idea of possibly closing a school and selling the district property be explored - can we entertain looking at the details of this?

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

June 3, 2020

Jarely Lopez

- thanked everyone for the support she has been given so far; now understands the work the Board has been doing for so many years
- proposed having a future Board meeting in Spanish
- roles for focus groups

Monica Madrigal Lopez

- thanked Kimberli and Desiree for their work in speaking up to have the name of the school changed
- the last few weeks have been overwhelming with working from home, etc.
- the last few days have been especially difficult with the deaths of George Floyd, Ahmaud Arbery, Breonna Taylor and too many others; as educators, we need to bring change; cultural proficiency is needed to create a kinder world; to black students, staff and community: we see you and stand alongside you; Black lives matter!

G.3. ADJOURNMENT

President Madrigal Lopez adjourned the meeting at 9:58 p.m.

Motion to adjourn.

Mover: Debra Cordes;

Seconder: Veronica Robles-Solis

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Debra Cordes, Denis O'Leary, Jarely Lopez, Monica Madrigal Lopez

Motion Result: Passed

Karling Aguilera-Fort Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 5th day of May, 2021, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of June 3, 2020, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: May 05, 2021

Agenda Section: Section F: Board Policies, First Reading

AR 5030 & BP 5030 - Student Wellness (DeGenna/Nocero)

Board Policy AR 5030 / BP 5030 is new and a recommendation by CSBA (California School Association) to be added as a District Policy. Deletions are in strikethrough and new are indicated in italics. These Board Policies will be presented for second reading and adoption at the May 19, 2021 Board Meeting.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services and the Director of Pupil Services that the Board of Trustees review the revised AR 5030 / BP5030 as outlined above.

ADDITIONAL MATERIALS:

Attached: [AR 5030 Student Wellness Board Policy.pdf](#)
[BP 5030 Student Wellness Board Policy.pdf](#)

DRAFT REGULATION– 7-5-19

Oxnard SD | AR 5030 Students

Student Wellness

~~School Coordinated Health Council~~

~~The school district will create, strengthen, or work within the Wellness Program to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The Wellness Committee will serve as resource to school sites for implementing those policies. The Committee consists of a group of individuals representing the schools and community, and should include parents, students, and representatives of the Child Nutrition Services, school administrators, teachers, health professionals, and members of the public.~~

The Oxnard School District has an ongoing commitment to strengthen its Wellness Program as reflected in the Wellness Policy. The District will continue to develop, implement, monitor, review, and, as necessary, revise school nutrition, physical activity and wellness policies. The District’s Wellness Collaborative will serve as a resource to school sites for implementing those policies. The Collaborative consists of a group of individuals representing the schools and community, and includes parents, students, and representatives of the Child Nutrition Services, school administrators, teachers, health professionals, and members of the public.

Nutritional Quality of Foods and Beverages Sold and Served on Campus

School Meals

Meals served through the National School Lunch and Breakfast Programs will:

* *Meet current USDA nutrition standards.*

- * Be appealing and attractive to children;
- * Be served in clean and pleasant settings. The floors need to be swept, mopped and sanitized daily.
- * Meet *or exceed* nutrition requirements established by local, state, and federal statutes and regulations;
- * Offer a variety of fruits and vegetables;
- * Serve only low-fat (*1* percent) and fat-free milk and nutritionally-equivalent nondairy alternatives (as defined by USDA);
- * Ensure higher priority will be given to serving grains that are whole grain;
- * Eliminate trans fats and have products that are labeled as such;
- * Give preference to products organically grown, processed, and/or packaged in California and local farming communities;
- * ~~Provide nutrition information for products offered in snack bars, a la carte, vending and school stores upon request;~~
- * *Share and publicize information about the nutritional content of meals on District website and upon request through Child Nutrition Services.*

Child Nutrition Services should engage students and parents, through taste-tests of new entrees and surveys, in selecting foods, including culturally representative foods provided through the school meal programs in order to identify new, healthful, and appealing food choices. In addition, Child Nutrition Services will share information about the nutritional content of meals with parents and students upon request.

Breakfast

To encourage all students to eat breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn:

1. Schools will, to the extent possible, operate the School Breakfast Program;
2. Schools will, to the extent possible, arrange bus schedules and utilize methods to serve school breakfasts that encourage participation;
3. Schools that serve breakfast to students will notify parents and students of the availability of the School Breakfast Program;
4. Schools will encourage parents to provide a healthy breakfast for their children through newsletter articles, take-home materials, school menus, and the district webpage;
5. *Schools are encouraged to use "breakfast after the bell" programs such as breakfast in the classroom or second chance breakfast models.*

Free and Reduced-priced Meals

It is against the law to make others in the cafeteria aware of the eligibility status of children for free, reduced-price, or "paid" meals. CFR 210.10(g) Schools will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals. Toward this end, schools may utilize electronic identification and payment systems; promote the availability of school meals to all students; and/or use nontraditional methods for serving school meals. *The district will consider whether additional steps should be taken to ensure that students qualifying for free or reduced priced meals are not overtly identified in any way. Applications for free/reduced priced meals are available to all families throughout the school year. The application is available on the district*

website, school offices, and cafeterias.

Meal Times and Scheduling

Schools will, whenever possible:

- * Provide students with at least 10 minutes to eat after being served for breakfast and 15-20 minutes after being served for lunch;
- * Avoid scheduling tutoring, club and other activities during mealtimes, unless students are provided an opportunity to eat during such activities;
- * Schedule meal periods at appropriate times, and schedule lunch between 10 a.m. and 2 p.m.
- * Provide students access to hand washing or hand sanitizing before they eat meals and snacks;
- * Have *free, safe, and fresh* drinking water available *throughout the extended school day*.
- * *Ensure adequate space/seating, supervision and a safe and healthy environment*

Qualifications of Child Nutrition Services Staff

~~Qualified food service professionals will administer the school meal programs. As part of the school district's responsibility to operate a food and nutrition services program, we will provide continuing professional development for all food service professionals in schools. Staff development programs should include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility. CNS staff will exhibit proper customer service techniques~~

The USDA Professional Standards for State and Local Nutrition Programs are followed to ensure that professional development is provided for food service directors, managers and staff.

Sharing of Foods and Beverages

Schools should discourage students from sharing their foods or beverages with one another during meal or snack times, given concerns about the spread of disease, allergies and dietary restrictions, unless it is part of the Child Nutrition Services Food Share Program.

Foods and Beverages Sold Individually

Elementary Schools

- * Foods sold outside of reimbursable school meals, such as through vending machines, cafeteria ala carte [snack] lines, fundraisers, school stores, etc.
- * Child Nutrition Services will approve and provide all food and beverage sales to students. ~~In elementary schools should be sold as balanced meals.~~ If available, foods and beverages sold individually should be limited to items such as low fat and nonfat milk, fruits non-fried vegetables, and water.
- ~~* It is against the law to make others in the cafeteria aware of the eligibility status of children for free, reduced price, or "paid" meals. CFR 210.10(g)~~
- * *The District complies with all federal and state nutrition standards for all foods and beverages-served in schools. Child Nutrition Services complies with USDA Smart Snack Standards for all food and beverage sales to students during the school day.*
- ~~* Individually sold dairy items and whole grain food items may be sold to students at an elementary school, except food sold as part of a USDA meal program, if it meets the following standards:~~
- ~~* Not more than 35 percent of its total calories from fat (excluding legumes, nuts, nut butters,~~

~~—seeds, eggs, vegetables that have not been deep-fried, and cheese packaged for individual—
—sale).~~

~~* Not more than 10 percent of its total calories from saturated fat (excluding eggs and cheese—
—packaged for individual sale).~~

~~* Not more than 35 percent of its total weight shall be composed of sugar (excluding fruits—
—and vegetables).~~

~~* Not more than 175 calories per individual food item.~~

* *Beverages served to children participating in after school programs will meet USDA Smart Snack nutrition standards. Schools are encouraged to limit the sale of beverages to water, 100% juice and milk without added sweeteners and/or artificial sweeteners . The District prohibits the sale of foods and/or beverages containing non-nutritive sweeteners during the school day.*

Snacks sold to children participating in on-site programs after school ends will meet USDA Smart Snack nutrition standards.

~~* Regardless of the time of the school day, only the following beverages may be sold to a student:~~

~~* Fruit drinks that are composed of no less than 50 percent juice and have no added—
—sweetener~~

~~* Drinking water with no added sweetener~~

~~* 2 percent fat milk, 1 percent fat milk, nonfat milk, soy milk, and other similar nondairy—
—milk~~

~~* An elementary school may permit the sale of food or beverage items that do not comply with the above regulations as part of a school fund raising event in any of the following—~~

~~circumstances:~~

~~* The items are sold by students of the school and the sale of those items takes place off of
and away from school premises.~~

~~* The items are sold by students of the school and the sale of those items takes place at least
one half hour before the start of the school day or one half hour after the end of the school
day.~~

Intermediate Schools

~~* All foods and beverages sold individually outside the reimbursable school meal programs
(including those sold through a la carte (snack) lines, vending machines, student stores, or
fundraising activities) during the school day, or through programs for students within 30
minutes before or after the school day, will need to meet the nutrition and portion size
standards.~~

~~* Snacks sold to students in intermediate schools, except food served as part of the USDA meal
Program, shall meet all of the following standards:~~

~~* Not more than 35 percent of its total calories from fat (excluding legumes, nuts, nut
butters, seeds, eggs, vegetables that have not been deep fried, and cheese packaged for
individual sale).~~

~~* Not more than 10 percent of its total calories from saturated fat (excluding eggs and
cheese packaged for individual sale).~~

~~* Not more than 35 percent of its total weight shall be composed of sugar (excluding fruits
and vegetables).~~

~~* Not more than 250 calories per individual food item.~~

~~* Entree items sold to students in intermediate schools, except food served as part of the USDA~~

~~* meal Program, shall meet all of the following standards:~~

~~* Contain no more than 400 calories per entree~~

~~* Contain no more than 4 grams of fat per 100 calories contained in each entree, and shall
be categorized as entree items in the SBP or NSLP~~

~~* Beverages sold from one half hour before the start of the school day to one half hour after
the end of the school day). Only the following beverages may be sold to pupils at an
intermediate school:~~

~~* Fruit based drinks that are composed of no less than 50 percent fruit juice and
have no added sweetener~~

~~* Vegetable based drinks that are composed of no less than 50 percent vegetable
juice and have no added sweetener~~

~~* Drinking water with no added sweetener~~

~~* 2 percent fat milk, 1 percent fat milk, nonfat milk, soy milk, and other similar
nondairy milk.~~

~~* An electrolyte replacement beverage that contains no more than 42 grams of added
sweetener per 20 ounce serving.~~

~~Intermediate schools may permit the sale of food or beverage items that do not comply with the
above regulations as part of a school fund raising event in any of the following circumstances:~~

~~* The sale of those items takes place off of and away from school premises.~~

~~* The sale of those items takes place from one half hour before the start of the
school day until one half hour after the end of the school day.~~

~~* The sale of those items occurs during a school sponsored pupil activity after the end
of the school day~~

Fundraising Activities

To support children's health and school nutrition-education efforts, school fundraising activities are encouraged to explore healthy options. Schools will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for healthy fundraising activities. *School fundraisers are encouraged to include non-food items such as gift wrap, light bulbs, plant sales, books, etc.*

Any foods and beverages sold on any school to students on campus must meet the nutrition and portion size standards as required by *the California Competitive Food Standards SB12 and SB965 and listed on AR 5030(e)*. These food items may not be prepared on the premises.

("Prepared on the premises" refers to the heating or re-heating and service of hot food and/or beverage items such as instant soup, hot chocolate, microwave popcorn, or pizza), and must adhere to the following guidelines:

Grades TK-5

~~The sale of food for fundraising is limited to no more than four food sales per school year and are limited to a single item on those four days~~

Organizations selling food must be comprised solely of students from the school at which the food items are being sold. Student organization is defined as a group of students that are NOT associated with the curricula or academics of the school or district.

Effective from midnight to one-half hour after the end of the official school day:

Student organization sales must comply with all food and beverage standards AND all of the following:

- 1. Only one food or beverage item per sale.*
- 2. The food or beverage item must be pre-approved by the governing board of the school district.*
- 3. The sale must occur after the last lunch period has ended.*
- 4. The food or beverage item cannot be prepared on campus.*
- 5. Each school is allowed four sales per year.*
- 6. The food or beverage item cannot be the same item sold in the food service program at that school during the same school day.*

Grades 6-8

~~The sale of food for fundraising is limited to one organization each school day selling no more than three categories of food per semester.~~

~~Student organizations may conduct no more than four food sales of any food items during a school year in each school, but such sales shall be held on the same four days for any or all organization, 30 minutes after school, evenings and weekends.~~

~~Elementary and Intermediate schools are encouraged to select fundraising activities that involve the sale of healthy food and/or focus on physical activity.~~

Organizations selling food must be comprised solely of students from the school at which the *food items are being sold. Student organization is defined as a group of students that are NOT associated with the curricula or academics of the school or district.*

Effective from midnight to one-half hour after the end of the official school day:

Student organization sales must comply with all food and beverage standards AND all of the following:

- 1. Up to three categories of foods or beverages may be sold each day (e.g., chips, sandwiches, juices, etc.).*
- 2. Only one student organization is allowed to sell each day.*
- 3. Food(s) or beverage(s) cannot be prepared on campus.*
- 4. The food or beverage categories sold cannot be the same as the categories sold in the food service program at that school during the same school day.*
- 5. In addition to one student organization sale each day, any and all student organizations may sell on the same four designated days per year. School administration may set these dates.*

Elementary and Intermediate schools are encouraged to select fundraising activities that involve the sale of healthy food and/or focus on physical activity.

Snacks

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to students' diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water or mild as the primary beverage. Schools will assess

if and when to offer snacks based on timing of school meals, students' nutritional needs, children's ages, and other considerations. The district will make available a list of healthful snack items to teachers, on-site daycare providers and parents. *The district shall provide parents with a list of allowable party foods that meet the Smart Snack standards*

If eligible, schools that provide snacks through after-school programs will pursue receiving reimbursements through the National School Lunch Program. *Snacks in aftercare are served via the Child and Adult Care Food Program or are reimbursed through the National School Lunch Program, and therefore requires that foods and beverages served to students will meet the CACFP or Smart Snacks standards.*

Food Incentives on Campus

Staff ~~should not use foods or beverages, especially those that do not~~ *shall only use foods that meet the nutrition standards for foods and beverages sold individually (above), as rewards for academic performance or good behavior**, and will not withhold food or beverages (including food served through school meals) as a punishment. Due to concerns about food safety and food allergies, classroom celebrations are encourage to focus on activities rather than food.*

***Unless this practice is allowed by a student's individual education plan (IEP)*

Nutrition and Physical Activity Promotion and Food Marketing

Nutrition Education and Promotion

The entire school environment, not just the classroom, shall be aligned with healthy school goals to positively influence a student's understanding, beliefs, and habits as they relate to good

nutrition and regular physical activity.

Where possible, the nutrition education program shall work with the school meal program to develop school gardens and use the cafeteria as a learning lab. Where possible, children will have an opportunity to visit local farms where produce is purchased for school meals.

Nutrition education shall enable students, through a comprehensive curriculum (state and District approved), to acquire the knowledge and skills necessary to make healthy lifestyle choices. Oxnard School District aims to shall teach, encourage, and support healthy eating by students. Schools should shall provide nutrition education and engage in nutrition promotion that:

- 1. Is aligned with state and federal learning objectives and standards.*
- 2. Is offered at each grade level as part of a sequential, comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health;*
- 3. Is part of not only health education but also classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects;*
- 4. Includes enjoyable, developmentally-appropriate, culturally-relevant, participatory activities, such as contests, promotions, taste testing, farm visits, Certified Farmers' Markets visits, and school gardens;*
- 5. Promotes fruits, vegetables, whole grain products, low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices;*
- 6. Emphasizes caloric balance between food intake and energy expenditure (physical*

- activity/exercise);
7. Links with school meal programs, other school foods, and nutrition-related community services;
 8. Teaches media literacy with an emphasis on food marketing; and
 9. Includes training for teachers and other staff.
 10. *Provides students with the skills necessary to make nutritious food choices.*
 11. *Ensures students will receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors.*
 12. *Will incorporate lessons helping children acquire skills for reading food labels and menu planning as described by content standards.*

Physical Activity Opportunities

Schools are encouraged to create a culture of physical activity. Schools should encourage student's participation in at least 60 minutes per day of moderate to vigorous physical activity (which may include physical education instruction) in accordance with nationally recommended guidelines.

After-school programs should include supervised, age-appropriate physical activities that appeal to a variety of interests.

Schools should ensure that students have adequate space and equipment to participate in structured physical education.

All schools will develop joint-use agreements with community partners in order to provide expanded physical activity opportunities for all students and community members.

Schools should provide information to parents to help them promote and incorporate physical activity and healthy eating into their children's lives.

Teachers and other school and community personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., physical education) as punishment. (Education Code 49001)

Schools should provide daily recess that encourages physical activity and equipment accessible to students.

The school/district shall establish rules and procedures concerning safety during physical activity for students and staff and assign responsibility for these rules and procedures appropriately.

The school district should assess students' ability to safely walk and bike to school and should collaborate with local public works, public safety, and/or police departments in achieving safe routes for walking and biking to school.

Student Restrooms

Student restrooms will be maintained in a sanitary, healthy manner during the school week, as well as on the weekends when sporting and special events are held on campuses. In accordance

with the Williams Settlement Act and Board policy, school restrooms will be cleaned or maintained regularly, be fully operational, be stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. Schools will keep all restrooms open during school hours when pupils are in classes. This does not apply when closing of the restroom is necessary for student safety or to make repairs.

The district/school will support parents' efforts to provide a healthy diet and daily physical activity for their children. The district/school will offer healthy eating seminars for parents, send home nutrition information, and provide nutrient analysis of school menus. Schools should encourage parents who pack lunches and snacks to refrain from including beverages and foods that do not meet the above nutrition standards for individual foods and beverages. The district/school will make available to parents a list of foods that meet the district's snack standards and ideas for healthy celebrations/parties, rewards, and fundraising activities.

The district/school will provide information about physical education and other school-based physical activity opportunities before, during, and after the school day; and support parents; efforts to provide their children with opportunities to be physically active outside of school. Such supports will include sharing information about physical activity and physical education through a website, newsletter, or other take-home materials, special events, or physical education homework.

Food Marketing in Schools

School-based marketing will be consistent with nutrition education and health promotion. As such, schools will limit food and beverage marketing to the promotion of foods and beverages

that meet the nutrition standards for meals or for foods and beverages sold individually (above). School-based marketing of brand promoting predominantly low-nutrition foods and beverages is prohibited. The promotion of healthy foods is encouraged according to the USDA's "My Plate".

Advertising of low-nutrition foods and beverages is permitted in supplementary classroom and library materials, such as newspapers, magazines, the Internet, and similar media, when such materials are used in a class lesson or activity, or as a research tool.

Staff Wellness

Oxnard School District highly values the health and well being of every staff member and will plan and implement activities and policies that support personal efforts by staff to maintain a healthy lifestyle. The staff wellness committee will be a subcommittee of the *Wellness Collaborative - School Coordinated Health Program*. The committee should develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan should be based on input solicited from staff and should outline ways to encourage healthy eating, physical activity, and other elements of a healthy lifestyle among school staff. The District's Wellness Collaborative will serve as a resource to support the District's staff members in maintaining their own wellness. ~~The staff wellness committee should distribute its plan to the School Coordinated Health Program annually.~~

Physical Education

Physical Education (P.E.) TK-8

The District's comprehensive, standards-based physical education program identifies the

progression of skill development in grades TK-8. The physical education program for grades TK-8 will be aligned with established state physical education standards.

Oxnard School District aims to teach, encourage, and support physical education for students.

Schools will provide physical education according to the following guidelines:

1. All children shall have access to a high-quality, comprehensive, and developmentally appropriate physical education program on a regular basis. (Education Code 51210.1 (e) (2))
2. At the elementary school level *grades TK-5*, all students shall receive 200 minutes of quality physical education instruction every 10 school days. (Education Code 51210)
3. At the intermediate school level *grade levels 6-8*, students will receive 400 minutes of quality physical education instruction every 10 school days unless a waiver is approved by the California Department of Education. (Education Codes 51222, 51223)
4. All schools will report Fitnessgram results in the annual school accountability report. (Education Code 60800 (e))
5. Schools will ensure that physical education class size is consistent with the requirements of good instruction and safety. (Code of Regulations, Title 5, 10060 (1))
6. *All physical education teachers will adapt the curriculum to meet the needs of students with individualized education plans, individualize health care plans, chronic health conditions and/or section 504 accommodation plans. Where appropriate according to an individual student's IEP or 504 accommodation plan, para-professional support will be provided during physical education,*
7. *All schools provide physical activity facilities that meet safety standards.*

8. *All schools will be encouraged to provide physical activity breaks (such as "brain breaks", energizers, classroom activity breaks, etc.)*
9. *In the interest of Physical Education, classes should have similar teacher/student ratios used in other classes.*

The Oxnard School District will offer, on-going, professional development activities for all teachers who instruct physical education

The Oxnard School District will encourage schools to have their students meet the minimum fitness standards at all grade levels.

Each school shall partner with local government and community-based agencies to support active transport to school to implement a comprehensive active transport program (i.e. Safe Routes to School Program).

Monitoring and Policy Review

Monitoring

The Superintendent or designee will ensure compliance with established district ~~nutrition and physical activity wellness~~ policy and administrative regulation in regard to wellness. In each school, the principal or designee will ensure compliance with those policies in his/her

school and will report on the school's compliance to the district Wellness ~~Committees~~ Collaborative.

Assessments to summarize compliance will be repeated every year to help review policy compliance, assess progress, and determine areas in need of improvement. As part of that review, the school district will review the nutrition and physical activity policies; provision of an environment that supports healthy eating, physical activity, environmental health, social health and emotional health; and nutrition and physical education policies and program elements. The district, and individual schools within the district, will, as necessary, revise the wellness policies and develop work plans to facilitate their implementation.

School food service staff, at the school or district level, will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent (or if done at the school level, to the school principal). In addition, the school district will report on the most recent USDA Administrative Review (AR) review findings and any resulting changes. If the district has not received an AR review from the state agency within the past three years, the district will request from the state agency that an AR review be scheduled as soon as possible. Areas of interest for monitoring should include but are not limited to:

- * Fitnessgram test results (grades 5 and 7)
- * STAR test scores (grades 5 and 7)
- * Random cafeteria audits, e.g. seat time/hand washing availability/nutrient content, etc.
- * Number of physical education minutes (K-6: collect data from schools) (7-8: student minutes in courses)
- * Attendance reports
- * ~~Sales results in student stores~~

- * Wellness survey
- * Number of teachers participating in professional development (physical education/nutrition classes)

~~** Unless this practice is allowed by a student's individual education plan (IEP).~~

- ~~* Schools should not permit general brand marketing for food brands under which more than half of the foods or beverages do not meet the nutrition standards for foods sold individually or the meals are not consistent with the school meal nutrition standards.~~

Supporting Wellness for the Whole School, Whole Community and Whole Child

By providing a learning environment that ensures each student is emotionally and physically healthy, safe, actively engaged, supported, and challenged, Oxnard School District aims to support the whole school, the whole community and the whole child. This section identifies the most important health, wellness and safety practices and policies schools should strive to implement to ensure that students, staff, and others at school are not exposed to risks to their health and safety:

School Health, Safety Policies and Environment

In order to support a healthy and safe school environment, all schools in Oxnard school district will:

1. *Establish a written comprehensive school safety plan*
2. *Establish a written crisis preparedness and response plan*
3. *Establish written school health and safety policies, including a standard precautions*

policy

4. *Communicate health and safety policies to students, staff and families*

In order to support a healthy school environment, all schools in Oxnard school district will:

1. *Provide health education in all grades through a curriculum consistent with state content standards;*
2. *Provide professional development in delivering the health curriculum*
3. *Identify and monitor students with chronic health conditions;*
4. *Establish health emergency response plans for students in need of such plans;*
5. *Prohibit use of tobacco, alcohol and other drugs among students and staff;*
6. *Provide periodic testing of drinking water for lead and other contaminants on facilities constructed before 2010;*
7. *Identify, monitor and support students with emotional and behavioral health needs;*
8. *Establish a referral and follow-up system for students and families to access medical, dental, counseling, psychological and social services in conjunction with county agencies and community-based organizations.*
9. *Provide students with opportunities for social and emotional learning such as valuing diversity, self-awareness, managing emotions and maintaining interpersonal relationships, especially with at-risk groups of students*
10. *Promote community-wide involvement in health events and provide educational opportunities for families in health and wellness*

Environmental Health

- 1. Sites are encouraged to maintain school-wide recycling and composting programs, such as CRV, paper, plastic, and cardboard recycling.*
- 2. Where feasible organic waste from the cafeteria may be composted.*
- 3. The district will support the sites with training and educational resources for students and staff.*
- 4. Where feasible, sites may use reusable items wherever possible. School cafeterias will endeavor to discontinue the use of single-use plastics, condiment packages, and styrofoam plates*
- 5. Where feasible, sites may set up and maintain food share program to cut down on food waste within the school. Sites will be encouraged to establish food share programs with outside non-profit agencies within the community.*

Safety

In order to support a safe school environment, all schools in Oxnard school district will:

- 1. Ensure all campus are pleasant and welcoming (e.g. clean, uncluttered, uncrowded, well- lit, graffiti-free)*
- 2. Communicate and post clear expectations for behavior to students and families*
- 3. Maintain a safe play environment*
- 4. Maintain active supervision of students by staff members on all parts of the school campus*
- 5. Provide programs and services to support the inclusion of all students (i.e.. students from diverse background, students with disabilities, LGBTQ youth, homeless and foster youth)*

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Oxnard SD | BP 5030 Students

Student Wellness

Oxnard School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture’s (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.^{i,ii,iii,iv,v,vi,vii} Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.^{viii,ix,x} In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically.^{xi,xii,xiii,xiv} Finally, there is evidence that adequate hydration is associated with better cognitive performance.^{15,16,17}

~~The Board of Trustees recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district~~

~~students. The student Wellness Policy shall:~~

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

1. Include goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines is appropriate;
2. Include nutrition guidelines selected by the district for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity;
3. Provide an assurance that the districts' guidelines for reimbursable school meals will not be less restrictive than federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a) and (b), as they apply to schools;
- ~~4. Establish a plan for measuring implementation of the policy, including the designation of one or more persons in the district or at each school charged with operational responsibility for ensuring that this policy is implemented~~
4. *Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and State nutrition standards*
5. *Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;*
6. *Students have opportunities to be physically active before, during and after school;*

7. *Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;*
8. *School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;*
9. *The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and*
10. *The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.*

~~*The Board shall involve parents/guardians, students, school food service professionals, school administrators, Board representatives and members of the public in the process of developing the district wide Wellness Policy.*~~

~~The Board may utilize existing school health councils or other committees, or may establish an advisory committee or working groups, including representatives of the above groups, to develop policy recommendations.~~

~~The councilor committee shall examine related research and laws, assess student needs and the current school environment, review current Board policies and administrative regulations, and raise awareness about student health issues. The councilor committee may survey parents/guardians and/or students, conduct community forums or focus groups, collaborate with~~

~~appropriate community agencies and organizations, or engage in similar activities within the budget established for these purposes.~~

~~The councilor committee shall provide periodic reports to the Superintendent or designee regarding the status of its work.~~

~~The councilor committee shall present policy recommendations to the Board which include, but are not limited to, the following topics:~~

- ~~1. Goals and strategies for increasing student participation in the school breakfast and lunch programs that meet or exceed state and federal standards~~
- ~~2. Nutritional standards for the school breakfast and lunch programs that meet or exceed state and federal standards~~
- ~~3. The amount of time allowed for students to eat and the adequacy of lunchroom facilities~~
- ~~4. Guidelines and standards for foods and beverages sold outside of the district's meal programs, such as through vending machines, school stores, school sponsored events, school fundraisers and other venues on campus, as well as foods and beverages offered as rewards for academic performance or good behavior~~
- ~~5. Foods and beverage donated for class parties or other school events~~
- ~~6. School based marketing of foods and beverages, such as through advertisements in school publications, school buildings, athletic fields, and/or other areas accessible to students, and activities such as coupon or incentive programs~~
- ~~7. Age appropriate, skill building nutrition education at each grade level that is focused on behavior change~~

- ~~8. Opportunities for all students to be physically active, including the amount of time devoted to physical education, the quality of the physical education program, and additional opportunities such as recess and before- and after-school programs~~
- ~~9. Outreach strategies to encourage families to reinforce and support healthy eating and physical activity~~
- ~~10. Cost estimates of implementing the recommended strategies and potential funding sources~~
- ~~11. Priorities for implementing the recommended strategies in the Wellness Policy~~
- ~~12. Processes for evaluating the Board's Wellness Policy, including evaluation methods, indicators that will be used to measure success, and frequency of reports~~

~~As it deems appropriate, the council or committee may make policy recommendations related to other health issues that are necessary to promote student and staff health.~~

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. (42 USC 1758b)

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The district's nutrition education and physical education programs shall be based on research,

shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The nutrition education program shall include, but not be limited to, information about the benefits of healthy eating for learning, disease prevention, weight, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer Learning Programs)

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free give-aways, or other means.

(cf. 1325 - Advertising and Promotion)

All students shall be provided opportunities to be physically active on a regular basis.

Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)

(cf. 6145 - Extracurricular and Co-curricular Activities)

(cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development shall be regularly offered as needed to health education and physical education teachers, coaches, activity supervisors, food services staff, and other staff as appropriate to enhance their health knowledge and skills.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

School Wellness Committee

Role and Membership

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, periodic review, and update of the district's student wellness policy. (42 USC 1758b)

To fulfill this requirement, the Superintendent or designee may appoint a health council or other district committee whose membership shall include representatives of these groups. He/she also may invite participation of other groups or individuals, such as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

The school health council/committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

The District will convene a representative District Wellness Collaborative that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level Wellness Policy (heretofore referred as “Wellness Policy”).

The District Wellness Collaborative membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], and mental health and social services staff [e.g., school counselors, psychologists, social workers, or psychiatrists]; school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. When possible, membership will also include Supplemental Nutrition Assistance

Program Education coordinators (SNAP-Ed). To the extent possible, the District Wellness Collaborative will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the DISTRICT WELLNESS COLLABORATIVE and facilitate development of and updates to the Wellness Policy.

The designated official for oversight and monitoring of the Wellness Policy is: Oxnard School District Director of Pupil Services or other administrator as designated by the Superintendent. Each school will ensure implementation of the policy.

Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this Wellness Policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an

action plan that fosters implementation and generate an annual progress report.

Recordkeeping

The District will retain records to document compliance with the requirements of the Wellness Policy at Oxnard School District Pupil Services Department. Documentation maintained in this location will include but will not be limited to:

- 1. The written Wellness Policy;*
- 2. Documentation demonstrating that the policy has been made available to the public;*
- 3. Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DISTRICT WELLNESS COLLABORATIVE ;*
- 4. Documentation to demonstrate compliance with the annual public notification requirements;*
- 5. The most recent assessment on the implementation of the local school Wellness Policy;*
- 6. Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.*

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible

about the school nutrition environment. This will include a summary of the District's events or activities related to Wellness Policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the Wellness Policy to assess the implementation of the policy and include:

- 1. The extent to which schools under the jurisdiction of the District are in compliance with the Wellness Policy;*
- 2. A description of the progress made in attaining the goals of the District's Wellness Policy.*

The position/person responsible for managing the triennial assessment and contact information is: Oxnard School District Director of Pupil Services or other administrator as designated by the Superintendent. The District Wellness Collaborative, in collaboration with individual schools, will monitor schools' compliance with this Wellness Policy.

The District will actively notify households/families of the availability of the triennial progress report as described in the Community Involvement, Outreach and Communications section of this Board Policy.

Revisions and Updating the Policy

The District Wellness Collaborative will update or modify the Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Wellness Policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the Wellness Policy. The District will actively communicate ways in which representatives of District Wellness Collaborative and others can participate in the development, implementation and periodic review and update of the Wellness Policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the Wellness Policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the Wellness Policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

The Wellness Collaborative shall present policy recommendations to the Board which include, but are not limited to, the following topics:

1. Goals and strategies for increasing student participation in the school breakfast and lunch programs that meet or exceed state and federal standards;
2. Nutritional standards for the school breakfast and lunch programs that meet or exceed state and federal standards;
3. The amount of time allowed for students to eat and the adequacy of lunchroom facilities;
4. Guidelines and standards for foods and beverages sold outside of the district's meal programs, such as through vending machines, school stores, school-sponsored events, school fundraisers and other venues on campus, as well as foods and beverages offered as rewards for academic performance or good behavior;
5. Foods and beverage donated for class parties or other school events;
6. School-based marketing of foods and beverages, such as through advertisements in school publications, school buildings, athletic fields, and/or other areas accessible to students, and activities such as coupon or incentive programs;
7. Age-appropriate, skill building nutrition education at each grade level that is focused on behavior change;
8. Opportunities for all students to be physically active, including the amount of time devoted to physical education, the quality of the physical education program, and additional opportunities

such as recess and before- and after-school programs;

9. Outreach strategies to encourage families to reinforce and support healthy eating and physical activity;

10. Cost estimates of implementing the recommended strategies and potential funding sources;

11. Priorities for implementing the recommended strategies in the Wellness Policy;

12. Processes for evaluating the Board's Wellness Policy, including evaluation methods, indicators that will be used to measure success, and frequency of reports.

As it deems appropriate, the Wellness Collaborative may make policy recommendations related to other health issues that are necessary to promote student and staff health.

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EDUCATION CODE

33350-33354 CDE responsibilities re: physical education

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001 49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

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