

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Veronica Robles-Solis, President
Ms. Monica Madrigal Lopez, Clerk
Mr. Denis O’Leary, Member
Dr. Jesus Vega, Member
Mrs. Debra M. Cordes, Member

ADMINISTRATION

Karling Aguilera-Fort
District Superintendent
Ms. Janet Penanhoat
Assistant Superintendent,
Business & Fiscal Services
Dr. Jesus Vaca
Assistant Superintendent,
Human Resources & Support Services
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

AGENDA

REGULAR BOARD MEETING
Wednesday, September 18, 2019

5:00 p.m. - Study Session
Closed Session to Follow
7:00 PM - Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent’s office at least two days before the meeting date.

Persons wishing to address the Board of Trustees, on any agenda item may do so by completing a “Speaker Request Form” and submitting the form to the Asst. Supt. of Human Resources. The Speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Cordes ____, Vega ____, O’Leary ____, Madrigal Lopez ____, Robles-Solis ____

A.2. Pledge of Allegiance to the Flag

Mr. Tyler Higa, Principal at Curren Elementary School, EYES Academy: Enriching Youth via Environmental Studies, will introduce Jeremiah Padilla, 2nd grader in Mrs. Cochrane class, who will lead the audience in the Pledge of Allegiance.

A.3. District’s Vision and Mission Statements

The District's Vision and Mission Statements will be read in English by Krislyn Losoya, 8th grader in Mr. Callan's class; and read in Spanish by Isabella Caliarì, 5th grader, in Mr. Cazares' class.

A.4. Presentation by Curren School - EYES Academy: Enriching Youth via Environmental Studies

Principal Tyler Higa will provide a short presentation to the Board regarding Curren School, EYES Academy: Enriching Youth via Environmental Studies. Following the presentation President Robles-Solis will present a token of appreciation to the students that participated in the Board Meeting.

A.5. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes ____, Vega ____, O’Leary ____, Madrigal Lopez ____, Robles-Solis ____

A.6. Unaudited Actuals Expenditures/Highlights for 2018/2019 (Penanhoat/Crandall Plasencia)

The Assistant Superintendent, Business & Fiscal Services and the Director of Finance will provide the Board with a presentation regarding the 2018/2019 fiscal year Expenditures and Unaudited Actuals.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Human Resources and Support Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in closed session to consider the items listed under Closed Session.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.8. Closed Session

1. Pursuant to Section 54956.9 of Government Code
Conference with Legal Counsel – Anticipated Litigation: 1 case
Conference with Legal Counsel – Existing Litigations:
 - J.R. et. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources & Support Services, and Garcia & Sawhney, LLP
Association(s): OEA, OSSA, CSEA; and All Unrepresented Personnel – Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code and Section 44943 of the Education Code the Board will consider personnel matters, including:
Public Employee(s) Discipline/Dismissal/Release
Appointment Recommendation: Assistant Principal (Vaca)

A.9. Reconvene to Open Session (7:00 PM)

A.10. Report Out of Closed Session

A.11. Report on GO Bond Refunding (Penanhoat/CFW)

The Board will receive an overview of the potential savings to be realized from a potential refunding, or refinancing, of a portion of the District's outstanding General Obligation Bonds. Following the presentation, this item will be presented for the Board's consideration at their October 9, 2019 Board meeting.

A.12. Approval of Resolution #19-124 for School Administrator Week

In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as Week of the School Administrator. Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement. It is recommended that the Board of Trustees adopt Resolution #19-124 in support of School Administrator Week and direct the District Superintendent to distribute said resolution to all administrators.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos para cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in

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Board Bylaws, BB 9323 – Meeting Conduct**

the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

Section C: CONSENT AGENDA

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Notes:
Moved:
Seconded:

ROLL CALL VOTE:

Cordes ____, Vega ____, O’Leary ____, Madrigal Lopez ____, Robles-Solis ____

It is recommended that the Board approve the following consent agenda items:

C.1. Approval to Set Date for Notice of Public Hearing re: Sunshine of the California School Employees Association's (CSEA), Chapter #272 and the Oxnard School District’s (District) Initial Proposals for 2019-2020 Negotiations, Pursuant to Government Code Section 3547 (Dr. Vaca)

It is the recommendation of the Assistant Superintendent of Human Resources that the Board schedule October 9, 2019 for the Public Hearing for CSEA and the District's proposals.

C.2. Oxnard School District 2018-19 Unaudited Actual Financial Information (Penanhoat/Crandall Plasencia)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Finance, that the Board of Trustees accept the Oxnard School District 2018-19 Unaudited Actual Financial Information and authorize its filing with the Ventura County Office of Education.

C.3. Enrollment Report (Penanhoat)

District enrollment as of August 30, 2019 was 15,760. This is 378 less than the same time last year.

C.4. Approval of Notice of Completion, Painting 2019 - Frank & Driffill, Bid #18-INF-01 (Penanhoat)

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder’s Office, for Bid #18-INF-01, Painting 2019 - Frank & Driffill, with CAM Painting Inc.

C.5. Approval of Notice of Completion, Asphalt Paving 2019 - McAuliffe & Brekke, Bid #18-01 (Penanhoat)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-01, Asphalt Paving 2019 - McAuliffe & Brekke, with PaveWest Inc.

C.6. Approval of Notice of Completion, Roof Replacement 2019 - Fremont (9 Bldgs.), Bid #18-02 (Penanhoat)

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-02, Roof Replacement 2019 - Fremont (9 Bldgs.), with Channel Islands Roofing Inc.

C.7. Approval of Contractor Contingency Allocation (CCA) No. 001E to the Lemonwood ECDC Project (Penanhoat/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees approve CCA No. 001E to Amendment #1 to CSA #15-198 with Swinerton Builders related to the Lemonwood Elementary School ECDC Project. CCA No. 001E will be a COST to the Contractor Contingency line item of Amendment #1 to CSA #15-198 in the amount of \$5,243.03. This allocation will not increase the Project's overall budget. After Board approval of CCA No. 001E, the remaining balance of Contractor Contingency will be \$74,756.97.

C.8. Approval of Contractor Contingency Allocation No. 007 to the Elm Elementary School Reconstruction Project and Return of Unused Contractor Contingency Funds to Master Construct and Implementation Program Reserve (Penanhoat/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees approve CCA No. 007 to CSA #16-199 with Bernards related to the Elm Elementary School Reconstruction Project. If approved, the decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report. CCA No. 007 will be a COST to the Contractor Contingency line item of CSA #16-199 in the amount of \$14,156.00. This allocation will not increase the Project's overall budget. After Board approval of CCA No. 007, the remaining balance of the Contractor Contingency Allocation will be \$3,867.00. Unused Contractor Contingency Allocation funds shall be returned to the Master Construct and Implementation Program Reserve.

C.9. Purchase Order/Draft Payment Report #19-02 (Penanhoat/Franz)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #19-02 as submitted.

C.10. Establish/Abolish/Increase/Reduce Hours of Position (Nair-Villano)

It is the recommendation of the Director of Classified Human Resources that the Board of Trustees approve the establishment and increase of the positions as presented. Cost for Speech Language Pathology Assistant - \$79,958 Special Ed Cost for Campus Assistant - \$7,879 Site funds Cost for Campus Assistant - \$1,970 General funds Cost for Campus Assistant - \$1,300 General funds.

C.11. Personnel Actions (Vaca/Nair-Villano)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

It is the recommendation of the Assistant Superintendent, Human Resources & Support Services and the Director, Classified Human Resources, that the Board of Trustees approve the Personnel Actions, as presented.

Section C: APPROVAL OF AGREEMENTS

It is recommended that the Board approve the following agreements:

C.12. Approval of Agreement 19-102 with Community Action Partnership of San Luis Obispo (CAPSLO) for Supplying Snacks to CAPSLO Preschool Students At Harrington School (Penanhoat/Lugotoff)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Child Nutrition Services that the Board of Trustees approve Agreement #19-102 with Community Action Partnership of San Luis Obispo (CAPSLO) for the purpose of supplying breakfast, lunch and snacks to their preschool program at Harrington School for the 2019-20 school year. CAPSLO will reimburse the District for the cost of the meals and snacks provided.

C.13. Approval of Agreement/MOU #19-104 – Channel Islands Maritime Museum (DeGenna/Shea)

It is the recommendation of the Manager, Special Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement/MOU #19-104 with the Channel Islands Maritime Museum. Amount not to exceed \$3,500.00, to be paid with ASES funds.

C.14. Approval of Agreement #19-106, Building Block Entertainment Inc. (DeGenna/Elisondo)

It is the recommendation of the Principal, McAuliffe School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #19-106 with Building Block Entertainment Inc. Amount not to exceed \$895.00, to be paid with LCFF.

C.15. Approval of Agreement #19-105, Reading Horizons (DeGenna/Madden)

It is the recommendation of the Interim Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees Approve Agreement #19-105 with Reading Horizons. Amount not to exceed \$46,257.08, to be paid with Special Education funds.

C.16. Approval of Agreement #19-107, Building Block Entertainment Inc. (DeGenna/Elisondo)

It is the recommendation of the Principal, McAuliffe School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #19-107 with Building Block Entertainment Inc. Amount not to exceed \$895.00, to be paid with LCFF funds.

C.17. Approval of Agreement #19-109 - Mixteco/Indigena Community Organizing Project (DeGenna/Ridge)

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #19-109 with Mixteco/Indigena Community Organizing Project. Amount not to exceed \$2,000.00, to be paid with Title 1 funds.

Section C: RATIFICATION OF AGREEMENTS

It is recommended that the Board ratify the following agreements:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.18. Ratification of Agreement #18-246 with Ventura County Office of Education (DeGenna/Madden)

It is the recommendation of the Interim Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #18-246 with Ventura County Office of Education. Amount not to exceed \$12,454.48, to be paid with Special Education funds.

C.19. Ratification of Amendment #2 to Agreement #18-210 with Ventura County Office of Education (DeGenna/Madden)

It is the recommendation of the Interim Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #2 to Agreement #18-210 with Ventura County Office of Education. Amount not to exceed \$492.26, to be paid with Special Education funds. Amendment #2 in the amount of \$492.26, is required to adjust the actual cost through the end of the 2018-2019 fiscal year, for Student JV120313, for a new total agreement amount of \$80,604.72.

C.20. Ratification of Amendment #1 to Agreement #19-26 – FoodCorps Inc. (Penanhoat/Lugotoff)

It is the recommendation of the Director, Child Nutrition Services, and the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees ratify Amendment #1 to Agreement #19-26 with FoodCorps Inc. Amount not to exceed \$7,500.00, to be paid with CNS funds.

C.21. Ratification of Amendment #1 to Agreement #18-204 - Ventura County Office of Education (DeGenna/Madden)

It is the recommendation of the Interim Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #18-204 with Ventura County Office of Education, in the amount of \$2,749.51, to be paid with Special Education funds.

C.22. Ratification of Amendment #1 to Agreement #18-161 - Ventura County Office of Education (DeGenna/Madden)

At the Board Meeting of October 24, 2018, the Board of Trustees ratified Agreement #18-161 with Ventura County Office of Education (VCOE) in the amount of \$433,980.07, to provide exceptional services to twenty-two (22) special education students that consist of support from Special Circumstances Paraeducators during the 2018-2019 school year, including extended school year. Amount not to exceed \$12,658.15, to be paid with Special Education funds.

Section D: ACTION ITEMS

(Votes of Individual Board Members must be publicly reported.)

D.1. Approval of the Variable Term Waiver for a Provisional Internship Permit (PIP) Authorization in Math for Ryan Reid for the 2019-20 school year (Vaca)

It is the recommendation of the Assistant Superintendent of Human Resources that the Board of Trustees approve the Variable Term Waiver for a provisional internship permit authorization in Math for Ryan Reid, as presented.

Public Comment:

Presentation:

Moved:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Seconded:
Board Discussion:
Vote:

ROLL CALL VOTE:

Cordes ____, Vega ____, O’Leary ____, Madrigal Lopez ____, Robles-Solis ____

D.2. Approval of Contract for Professional Services with Caldwell Flores Winters, Inc. (CFW) (Aguilera-Fort)

CFW provides professional consultant services for facilities planning and assessments, State aid grants for the modernization and construction of school facilities, educational program consulting, election services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs. An affiliate company, CFW Advisory Services LLC, provides municipal advisory services in the issuance of municipal debt obligations. The District has contracted under separate agreements with CFW for the provision of program implementation services for facilities and educational programs and professional consultant services for State aid grants for the modernization and construction of school facilities, and acknowledges such agreements. The Superintendent presents this one (1) year contract for professional consultant services to the Board of Trustees consideration for approval.

Public Comment:
Presentation:
Moved: Seconded:
Board Discussion:
Vote:

ROLL CALL VOTE:

Cordes ____, Vega ____, O’Leary ____, Madrigal Lopez ____, Robles-Solis ____

Section E: APPROVAL OF MINUTES

Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Cordes ____, Vega ____, O’Leary ____, Madrigal Lopez ____, Robles-Solis ____

E.1. Approval of Minutes

It is recommended that the Board approve the minutes of regular and special board meetings, as submitted: September 4, 2019, Regular Board Meeting

Section F: BOARD POLICIES

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

F.1. Second Reading of Board Policies, Regulations and Bylaws

It is recommended that the Board review the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and adopt for a second reading:

- Philosophy, Goals, Objectives, and Comprehensive Plans
- BP/AR 0420 – School Plans/Site Council - Dr. DeGenna
- BP/AR 0450 – Comprehensive Safety Plans - Dr. DeGenna

- Students
- BP/AR 5141.52 – Suicide Prevention - Dr. DeGenna
- BP/AR 5144 – Discipline - Dr. DeGenna

Motion:
Second:

ROLL CALL:
Cordes ____, Vega ____, O'Leary ____, Madrigal Lopez ____, Robles-Solis ____

F.2. First Reading of Board Policies, Regulations and Bylaws.

It is recommended that the Board review the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and approve for a first reading:

- Students
- BP/AR 5111 - Admission - Dr. DeGenna

Section G: CONCLUSION

G.1. Superintendent’s Announcements (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

G.2. Trustees’ Announcements (3 minutes each speaker) Superintendent’s Announcements (3 minutes)

The trustees’ report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

G.3. ADJOURNMENT

Moved:
Seconded:
Vote:

Time Adjourned: _____

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

ROLL CALL:

Cordes ____, Vega ____, O'Leary ____, Madrigal Lopez ____, Robles-Solis ____

**Note: No new items will be considered after 10:00 p.m. in accordance with
Board Bylaws, BB 9323 – Meeting Conduct**

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section A: Report

Unaudited Actuals Expenditures/Highlights for 2018/2019 (Penanhoat/Crandall Plasencia)

The Assistant Superintendent, Business & Fiscal Services and the Director of Finance will provide the Board with a presentation regarding the 2018/2019 fiscal year Expenditures and Unaudited Actuals.

FISCAL IMPACT:

None.

RECOMMENDATION:

None - information only.

ADDITIONAL MATERIALS:

Attached:

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section A: Report

Report on GO Bond Refunding (Penanhoat/CFW)

The Board will receive an overview of the potential savings to be realized from a potential refunding, or refinancing, of a portion of the District's outstanding General Obligation Bonds. Following the presentation, this item will be presented for the Board's consideration at their October 9, 2019 Board meeting.

FISCAL IMPACT:

No fiscal impact to the district. The resulting impact would be a savings to the taxpayers.

RECOMMENDATION:

None. Information only.

ADDITIONAL MATERIALS:

Attached: [Presentation - GO Bond Refunding Opportunity \(7 pages\)](#)



Oxnard School District

Ventura County

GO Bond Refunding Opportunity

August 2019

6425 CHRISTIE AVENUE SUITE 270
EMERYVILLE, CA 94608
(510) 596-8170

815 COLORADO BLVD SUITE 201
LOS ANGELES, CA 90041
(323) 202-2550

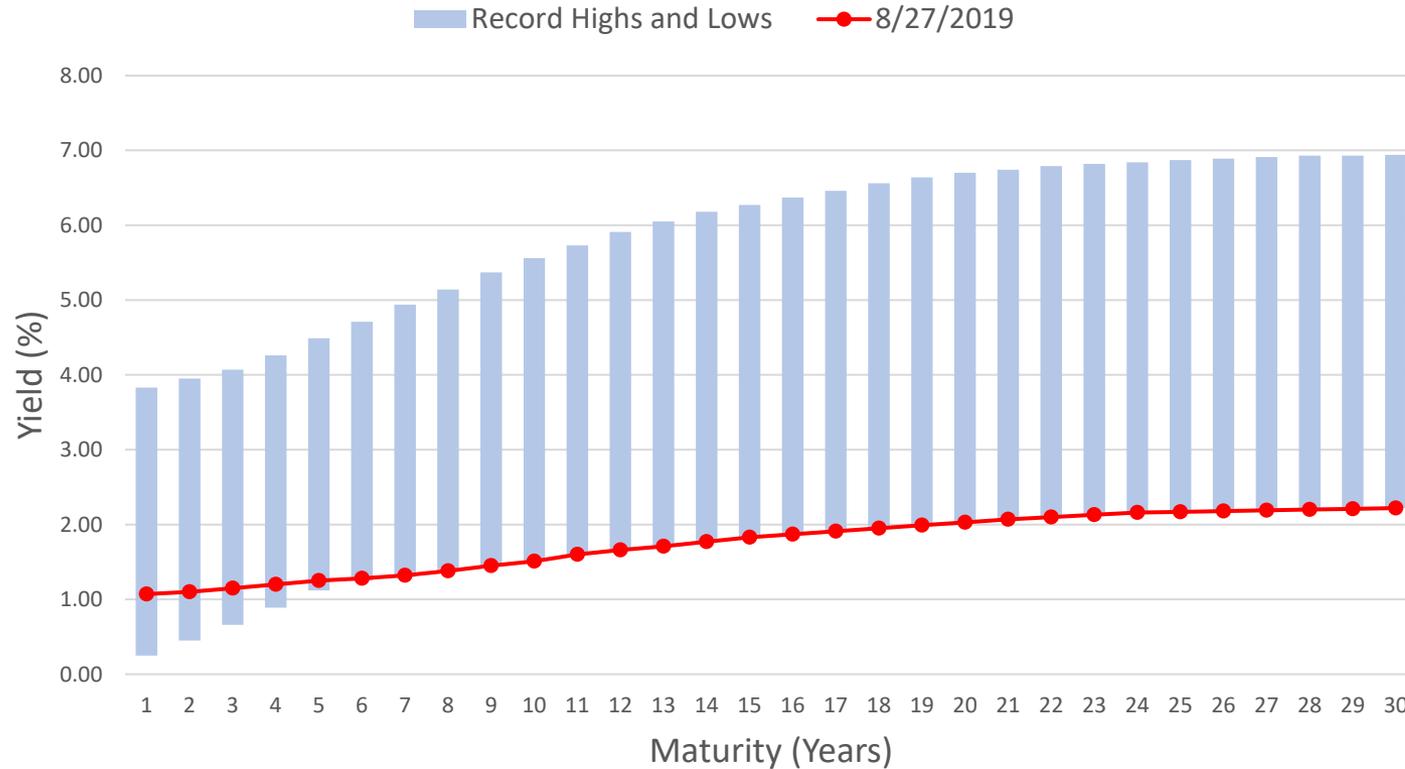


Overview of Refunding Process

- A bond refunding (refinancing) is a transaction where previously issued bonds that carry an above-market interest rate are replaced with new refunding bonds bearing a lower interest rate
- The refunding may be structured to provide level savings in every year, or the savings could be either accelerated or deferred
- The purpose of the refunding is to provide a benefit to taxpayers by lowering local property taxes, which support the interest payments due on the bonds
- Refunding transactions typically do not generate additional construction funds for the District, and the term of the original bonds cannot be extended
- Bonds may be refunded prior to the first prepayment date, utilizing an advance refunding mechanism where funds from the newly issued refunding bonds are deposited irrevocably into escrow and are used to pay off the refunded bonds at the first call date
- These type of transactions are typically undertaken once the Net Present Value (NPV) savings exceed 3% of the principal amount of the bonds
- Interest rates are currently near historic lows, providing many districts with the opportunity to refund previously issued debt

Historical Tax-Exempt Interest Rates – Past 15 Years

Historical “A” MMD Rates (August 2004 – August 2019)



Source: The Municipal Market Monitor (TM3)

Tax-Exempt vs. Taxable Bonds

- **Tax-Exempt Bonds** are securities where qualified holders are exempt from paying income tax on interest earned
 - Due to income tax benefit, many investors are willing to accept a lower interest rate on a tax-exempt bond than they would demand for a comparable bond where the interest earnings are subject to taxation
 - These types of bonds typically result in the lowest borrowing cost due to the reduced interest rate required by investors, and therefore most school district bonds are issued on a tax-exempt basis
- **Taxable Bonds** are securities where the interest income is subject to taxation
 - These types of bonds are issued infrequently by school districts, as they typically bear a higher rate than tax-exempt bonds since the interest income is subject to taxation
 - Whereas taxable bonds have traditionally carried interest rates substantially higher than tax-exempt bonds due to the inherent taxation penalty, the difference between the interest rates in the prevailing unique market is estimated to be less than 0.5% for most maturities

Proposed Refunding Plan

- The plan contemplates refunding some previously issued tax-exempt bonds with the proceeds from a new taxable bond issuance, which would bear a lower interest rate due to favorable market conditions
- While the bonds to be refunded are not currently eligible for prepayment, they may be advance refunded by depositing funds into an escrow to pay off the refunded bonds on the first prepayment date; however prevailing regulations require all advance refunding bonds to be issued as taxable bonds
- Based on current market conditions, refinancing a portion of the existing bonds could generate gross savings of approximately \$3.6 million (8% NPV) over the next 24 years
- The estimated amount of new bonds to be sold is approximately \$35 million, which funds the escrow to make required net interest payments for the bonds until the first prepayment date and the payoff amount at the prepayment date, as well as transaction costs of approximately 1.4%
- The District has the option to delay the refunding until the first prepayment dates, at which point the new refunding bonds could be issued on a tax-exempt basis; however, a change in future interest rates may impact potential taxpayer savings

Summary of Bonds Proposed to be Refunded

Bond Series	Estimated Amount to be Refunded	Estimated Interest Rate of Refunded Bonds	First Prepayment Date	Estimated Gross Savings
1997 Election, 2001 Refunding	\$8,150,000	5.75%	2/1/2022	\$580,666
1997 Election, 2011 Refunding	\$4,345,000	4.46%	8/1/2021	\$334,885
2012 Election, Series A	\$5,535,000	5.00%	8/1/2022	\$1,124,886
2012 Election, Series B	\$13,055,000	4.43%	8/1/2023	\$1,569,136
Total	\$31,085,000	4.70%	N/A	\$3,609,573

- The bonds proposed to be refunded bear interest (coupon) rates of between 4.43% and 5.75%, while the new refunding bonds are estimated to be issued at approximately 2.91%
- The refunding could be structured to accelerate savings, thus yielding greater relief to taxpayers in earlier years

Sample Timeline for 2019 Refunding Bond Issuance

- September 18: Board is presented information regarding potential refunding
- October 9: Board approves refunding Resolution, Preliminary Official Statement, and other required legal documents
- October 11: Interview with rating agencies to establish bond rating
- October 22: Distribute Preliminary Official Statement to potential investors
- November 5: Price transaction (lock in interest rates)
- November 19: Close transaction

Note: Due to high market volatility and a limited pool of investors for taxable municipal bonds, actual savings may vary substantially. Correspondingly, the finance team will be in communication with District staff and seek permission to proceed with the sale, based on adequate savings, prior to completing the transaction

General Information Exclusion Disclosure

CFW Advisory Services LLC is fully registered with and regulated by the U.S. Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB)

IMPORTANT: PLEASE REVIEW. CFW Advisory Services, LLC (“CFW”) has prepared the attached materials. These materials consist of factual or general information (as defined in Section 975 of the Dodd Frank Wall Street Reform and Consumer Protection Act, as amended, otherwise known as the “Municipal Advisor Rule”) including information regarding CFW’s professional qualifications and prior experience.

These materials have been prepared by CFW for the client or potential client to whom such materials are directly addressed and delivered for discussion purposes only. To the extent that CFW provides any alternatives, options, views, analysis, calculations or examples in the attached information, such information is not intended to suggest that the municipal entity or obligated person could achieve particular results in any municipal securities transaction.

Any terms and conditions presented in the attached materials are subject to further discussion and negotiation. CFW does not express any view as to whether financing options presented in these materials are achievable or will be available at the time of any contemplated transaction. Where indicated, this presentation may contain information derived from sources other than CFW. While we believe such information to be accurate and complete, CFW does not guarantee the completeness and accuracy of this information. This material is based on information currently available to CFW or its sources and is subject to change without notice. Any proposed indicative transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and /or counsel as you deem appropriate.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: September 18, 2019

Agenda Section: Section A: Preliminary

Approval of Resolution #19-124 for School Administrator Week

In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as Week of the School Administrator. Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement. It is recommended that the Board of Trustees adopt Resolution #19-124 in support of School Administrator Week and direct the District Superintendent to distribute said resolution to all administrators.

FISCAL IMPACT:

N/A

RECOMMENDATION:

In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as Week of the School Administrator. Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement. It is recommended that the Board of Trustees adopt Resolution #19-124 in support of School Administrator Week and direct the District Superintendent to distribute said resolution to all administrators.

ADDITIONAL MATERIALS:

Attached: [OSD Resolution #19-124 School Administrator Week 09-18-19.pdf](#)



Resolution #19-124

Oxnard School District

**Resolution of the Oxnard School District
Week of the School Administrator
October 13 – 19, 2019**

WHEREAS, Leadership Matters for California's public education system and the more than 6 million students it serves;

WHEREAS, School administration are passionate, lifelong learners who believe in the value of quality public education;
and

WHEREAS, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities - fellow administrators, teachers, parents, students, businesses, community members, Board of Trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources - to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the first full week of October as the "Week of the School Administrator" in Education Code 44015.1; and

WHEREAS, the future of California's public education system depends upon the quality of its leadership;

THEREFORE, BE IT RESOLVED by the Board of Trustees of the Oxnard School District that all school leaders be commended for the contributions they make to successful student achievement.

Adopted this 18th day of the month of September in 2019.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Jesus Vaca

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

Approval to Set Date for Notice of Public Hearing re: Sunshine of the California School Employees Association's (CSEA), Chapter #272 and the Oxnard School District's (District) Initial Proposals for 2019-2020 Negotiations, Pursuant to Government Code Section 3547 (Dr. Vaca)

In accordance with Article 29, Term of Agreement, of the current collective bargaining agreement between the California School Employees Association ("CSEA") and the Oxnard School District ("District"), the District and CSEA would like to enter into contract negotiations for the 2019-2020 school year and any additional years as may be mutually agreed upon by the parties. The proposals must have a public hearing before the parties meet to negotiate. It is recommended that the Public Hearing be scheduled for the October 9, 2019 Board meeting.

Pursuant to the provisions of Government Code Section 3547, CSEA and the District are submitting their intent to meet the public notice provision of the Educational Employment Rights Act. Upon completion of the public notice provisions, the District looks forward to initiating a good faith bargaining effort with CSEA.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources that the Board schedule October 9, 2019 for the Public Hearing for CSEA and the District's proposals.

ADDITIONAL MATERIALS:

Attached: [2019.20 CSEA.OSD Sunshine Proposals COMPLETE \(nine pages\)](#)



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501

September 5, 2019

Veronica Robles-Solis
Board of Trustees President
c/o Oxnard School District
1051 South A Street
Oxnard, California 93030

Re: Sunshine of District Initial Proposals Pursuant to Govt. Code Section 3547

Dear President Robles-Solis,

In accordance with Article 29, Term of the Agreement, of the current collective bargaining agreement between the California School Employees Association (CSEA), Chapter #272 and the Oxnard School District (District), the District would like to enter into contract negotiations for the 2019-2020 school year and any additional years as may be mutually agreed upon by the parties.

The District is looking forward to again working collaboratively with CSEA continuing the use of the Interest Based Problem Solving method during negotiations to address issues that arise by either party. The District negotiating team includes:

Dr. Jesus Vaca, Assistant Superintendent, HR and Lead Negotiator
Janet Penanhoat, Assistant Superintendent, Business Services
Dr. Edd Bond, Director, Certificated HR
Chris Ridge, Director, Pupil Services
Chantal Anderson, Principal
Valerie Mitchell, Chief Information Officer
Shristie Nair, Personnel Commission Director (neutral resource for both Parties)

Pursuant to Article 29, Term of Agreement, in the current CSEA bargaining agreement, the current agreement expires on October 31, 2020. The District plans to negotiate Article 8 (Hours and Overtime), Article 9 (Pay Allowances), Article 14 (Annual Work Calendar and Holidays), Article 20 (Layoff, Reemployment, and the Effects), Article 29 (Term of Agreement), and any other articles mutually agreeable to both parties.

Pursuant to the provisions of Government Code Section 3547, CSEA and the District are submitting their intent to meet the public notice provision of the Educational Employment Relations Act. Upon completion of the public notice provisions, the District looks forward to initiating a good faith bargaining effort with CSEA and continuing the use of the Interest Based Problem Solving approach to discuss these Articles.

The public hearing and consideration of CSEA's and the District's initial proposals is scheduled for the October 9, 2019 Board Meeting.

Sincerely,



DR. JESUS VACA
Assistant Superintendent
Human Resources and Support Services

JV/pp

cc: Janet Penanhoat, Assistant Superintendent, Business Services
Dr. Edd Bond, Director, Certificated HR
Chris Ridge, Director, Pupil Services
Chantal Anderson, Principal
Valerie Mitchell, Chief Information Officer
Shristie Nair, Personnel Commission Director (Neutral Resource to Both Parties)



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501

September 5, 2019

Ilene Poland
CSEA Chapter 272 President
c/o Oxnard School District
1051 South A Street
Oxnard, California 93030

Re: Sunshine of District Initial Proposals Pursuant to Govt. Code Section 3547

Dear Ms. Poland,

In accordance with Article 29, Term of the Agreement, of the current collective bargaining agreement between the California School Employees Association (CSEA), Chapter #272 and the Oxnard School District (District), the District would like to enter into contract negotiations for the 2019-2020 school year and any additional years as may be mutually agreed upon by the parties.

The District is looking forward to again working collaboratively with CSEA continuing the use of the Interest Based Problem Solving method during negotiations to address issues that arise by either party. The District negotiating team will include:

Dr. Jesus Vaca, Assistant Superintendent, HR and Lead Negotiator
Janet Penanhoat, Assistant Superintendent, Business Services
Dr. Edd Bond, Director, Certificated HR
Chris Ridge, Director, Pupil Services
Chantal Anderson, Principal
Valerie Mitchell, Chief Information Officer
Shristie Nair, Personnel Commission Director (neutral resource for both Parties)

Pursuant to Article 29, Term of Agreement, in the current CSEA bargaining agreement, the current agreement expires on October 31, 2020. The District plans to negotiate Article 8 (Hours and Overtime), Article 9 (Pay Allowances), Article 14 (Annual Work Calendar and Holidays), Article 20 (Layoff, Reemployment, and the Effects), Article 29 (Term of Agreement), and any other articles mutually agreeable to both parties (See attachment).

Pursuant to the provisions of Government Code Section 3547, CSEA and the District are submitting their intent to meet the public notice provision of the Educational Employment Relations Act. Upon completion of the public notice provisions, the District looks forward to initiating a good faith bargaining effort with CSEA and continuing the use of the Interest Based Problem Solving approach to discuss these Articles.

The public hearing and consideration of CSEA's and the District's initial proposals is scheduled for the October 9, 2019 Board Meeting.

Sincerely,



DR. JESUS VACA
Assistant Superintendent
Human Resources and Support Services

JV/pp

Attachment

cc: Janet Penanhoat, Assistant Superintendent, Business Services
Dr. Edd Bond, Director, Certificated HR
Chris Ridge, Director, Pupil Services
Chantal Anderson, Principal
Valerie Mitchell, Chief Information Officer
Shristie Nair, Personnel Commission Director (Neutral Resource to Both Parties)



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501

Dr. Jesus Vaca
Assistant Superintendent
Human Resources and Support Services

Shristie Nair-Villano
Director, Classified Human Resources

**Oxnard School District
Initial Sunshine Proposal to the
California School Employees Association, Chapter 272
2019-2020 Interest Based Problem Solving Proposals**

Article 8 Hours and Overtime

- The District seeks to discuss Hours and Overtime for CSEA members.

Article 9 Pay Allowances

- The District seeks to discuss salary for CSEA members.

Article 14 Annual Work Calendar and Holidays

- The District seeks to discuss the Annual Work Calendar and Holidays for CSEA members.

Article 20 Layoff, Reemployment, and the Effects

- The District seeks to discuss Layoff, Reemployment, and the Effects for CSEA members.

Article 29 Term of Agreement

- The District seeks to discuss Term of Agreement.



AFL-CIO

**California
School
Employees
Association**

1505 Gardena Avenue
Glendale, CA 91204

(818) 244-1545
(800) 834-9959
FAX: (818) 244-8897

www.csea.com

Ben Valdepeña
Association President

Keith Pace
Executive Director

Member of the AFL-CIO

*The nation's largest
independent classified
employee association*

750

August 14, 2019

Ilene Poland
Chapter President #272
P.O. Box 1413
Ventura, CA 93002-1413

RE: Initial Proposal for Successor Agreement

Dear President Poland:

I have received the initial proposal for the Successor Agreement between the Oxnard School District and the California School Employees Association and its Oxnard Elementary Chapter #272 (CSEA) that will be in effect from November 1, 2020 through October 31, 2023.

It has been reviewed in accordance with Policy 610. I have found no apparent violations of law, CSEA's Constitution and Bylaws or Policy. **This initial proposal will need to be approved by the membership prior to starting negotiations.**

Please remember, once a tentative agreement has been reached, a signed copy of the tentative agreement must be forwarded to the field office immediately for a Policy 610 review before the tentative agreement may be ratified.

Please feel free to contact my office if you have any questions or concerns.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Espie Medellin (signature)

Espie Medellin
Field Director

IP (signature)

EM/vt

19 CC 272 IP for Successor 2020-2023

Attachment

Cc: Don Snyder, Area I Director
Christopher Crump, Labor Relations Representative
Chapter #272 Contract File

INITIAL PROPOSAL – CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS OXNARD CHAPTER 272

The California School Employees Association (CSEA) and its Oxnard Chapter 272 with this initial proposal notifies the Oxnard Elementary School District of CSEA's intent to modify or amend the contract and negotiate a number of articles within the active collective bargaining agreement.

ARTICLE II – CHECK-OFF AND ORGANIZATIONAL SECURITY

CSEA proposes to make changes to Section 2: Dues Deductions, which may include changes to the requirement that CSEA to submit dues authorization forms.

ARTICLE IV – STEWARDS

CSEA proposes to make changes to Section 4: Duties, which may include the expanding of access to the representatives allowed access to representational meetings to steward trainees, and the expansion of the number of stewards to be present during disciplinary meetings.

ARTICLE V – EMPLOYEE RIGHTS

CSEA proposes to make changes to Section 1—Personnel Files, which may include additional security measures regarding access to employee personnel files and an amended timeline for changes/updates to employee personnel files.

ARTICLE VIII – HOURS AND OVERTIME

CSEA proposes to make changes to Section 5—Split Shift, which may include additional language to tackle issues with scheduling for Campus Assistants.

ARTICLE IX – PAY ALLOWANCES

CSEA proposes to make changes to Section 1—Regular Rate of Pay, which may include clarification around the application of anniversary increments.

CSEA also proposes to make changes to Section 8—Working Out Of Class, which may include clarification around the application of compensation for working out of one's classification.

CSEA additionally proposes to add language regarding the reasons for which the District may change the method of payment for an employee.

ARTICLE X – ANNIVERSARY DATE

CSEA proposes to fold the existing agreement regarding anniversary dates for Campus Assistants into Article 10.

ARTICLE XIV – ANNUAL WORK CALENDAR AND HOLIDAYS

CSEA proposes to update the dates contained in the article which relate to work year calendars and scheduled holidays.

ARTICLE XV – VACATION PLAN

CSEA proposes language changes to provide clarification regarding vacation leave.

ARTICLE XVI – LEAVES

CSEA proposes to add language to Section 13—Leave(s) of Absence Without Pay, which may include clarifying language about the necessity of verification.

CSEA also proposes to add language to Section 16—Family Care and Medical Leave, which may include changes to the coordination of benefits to include notification between different types of leaves being utilized.

ARTICLE XVII -- TRANSFERS

CSEA proposes to update any dates contained in the article which have expired, as well as updating the referenced appendix.

ARTICLE XVIII – PROMOTION

CSEA proposes to add language clarifying the process in the case of failure of probation following multiple promotions in succession.

ARTICLE XIX – CLASSIFICATION/RECLASSIFICATION AND REINSTATEMENT

CSEA proposes to add language which may include stipulation to notify the CSEA chapter president of the findings of the reclassification panel.

CSEA

ARTICLE XX – LAYOFF, REEMPLOYMENT, AND THE EFFECTS

CSEA proposes to update this article to reflect changes in legislation regarding layoff notices from 45 days to 60 days.

CSEA also proposes to add language that clarifies seniority as referencing rank-in-position.

ARTICLE XXII – GRIEVANCES

CSEA proposes to make changes to Section 2—Procedure, which may include stipulations that the same administrator may not participate in multiple levels of the grievance procedure.

CSEA also proposes to make additional changes to this section to bring this agreement in line with current CSEA policy.

ARTICLE XXIV – SAFETY

CSEA proposes to add language which establishes a safety committee that ensures all safety concerns are properly responded to and investigated if necessary.

CSEA reserves the right to open additional articles during the course of these successor negotiations, subject to the appropriate notice requirements under the law and CSEA policies.

Should you have any questions or concerns, please do not hesitate to contact us. Please feel free to proceed with any requirements for posting prior to negotiations.

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

**Oxnard School District 2018-19 Unaudited Actual Financial Information
(Penanhoat/Crandall Plasencia)**

In keeping with Educational Code Section 42100 which states that “On or before September 15, the governing board of each school district shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools”, the Oxnard School District 2018-19 Unaudited Actual Financial Information is presented to the Board.

This year VCOE has approved extending the above filing deadline to September 19 since they are aware that the closest Board meeting date is the 18th.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Finance, that the Board of Trustees accept the Oxnard School District 2018-19 Unaudited Actual Financial Information and authorize its filing with the Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Oxnard School District 2018-19 Unaudited Actual Financial Information \(143 pages\)](#)

2018-2019 UNAUDITED ACTUAL FINANCIAL INFORMATION



Board Meeting of
September 18, 2019

Prepared by:
Janet Penanhoat, Assistant Superintendent,
Business & Fiscal Services
and
Mary Crandall Plasencia, Director of Finance

Vision:
Empowering All Children
to
Achieve Excellence

Mission:
Ensure a culturally diverse education for each
student in a safe, healthy and supportive
environment that prepares students for college
and career opportunities.



OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 487-3918

OXNARD SCHOOL DISTRICT Unaudited Actual Financial Information 2018-2019

September 18, 2019

Members of the Board of Trustees
Citizens and Administration of the District

Ladies and Gentlemen:

Educational Code Section 42100 states that “*on or before September 15, the governing board of each school district shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools.*” Since the closest Board meeting date is the 18th, for Fiscal Year 2018-2019 the Unaudited Actuals will be submitted to the VCOE for review on September 19th, 2019.

In keeping with Educational Code Section 42100 the Oxnard School District is providing for your review the final Unaudited Actuals for the financial year ending June 30th, 2019 for all District funds.

With the exception of the District’s beginning balance and reserve adjustments, the 2019-20 budget remains unchanged from the June 19, 2019 Adopted Budget. Changes in the estimated fund balances due to the 2018-19 ‘Unaudited Actuals’ are incorporated into the beginning balances for 2019-20 for all funds.

Respectfully Submitted,

Janet Penanhoat
Assistant Superintendent, Business & Fiscal Services

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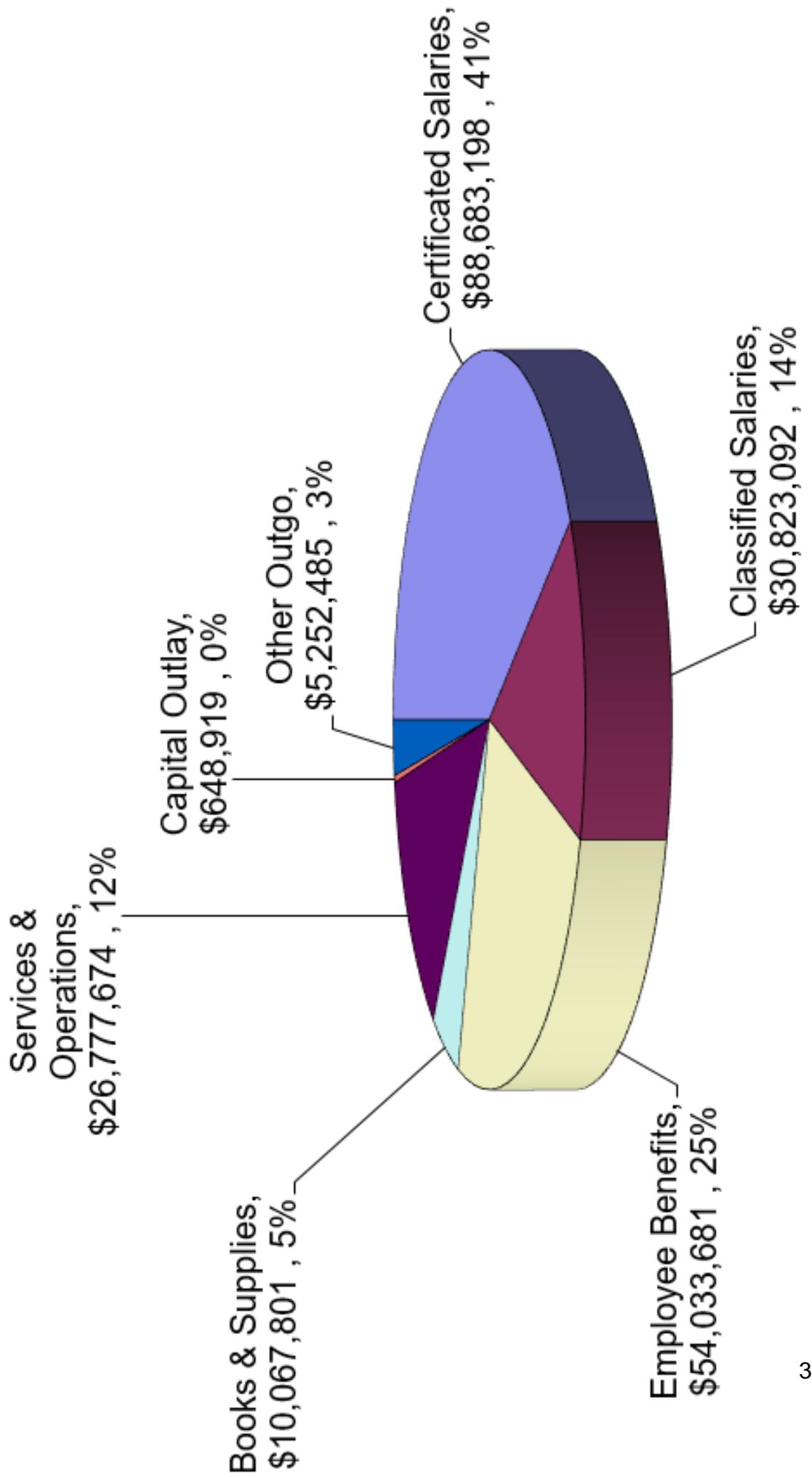
CHARTS

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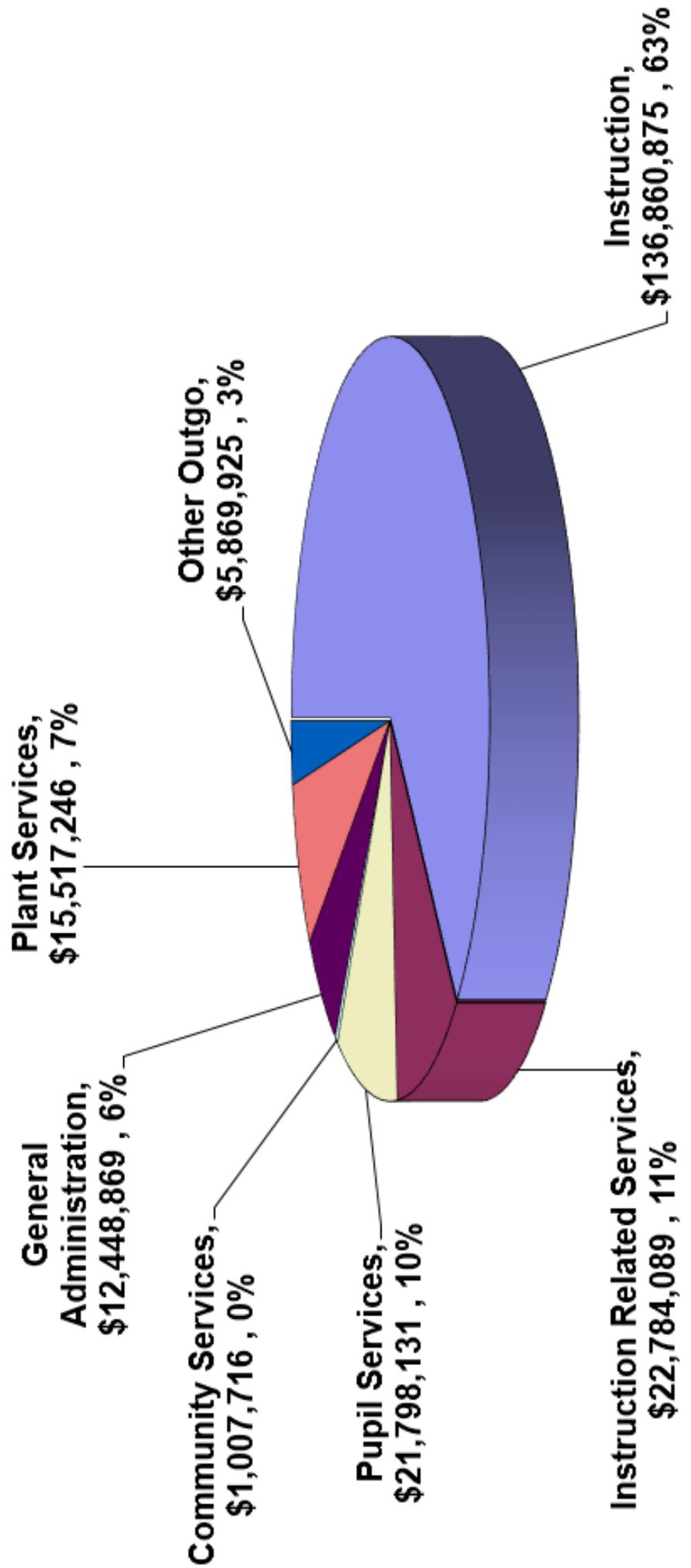
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2018-19 Unaudited Actuals General Fund Expenditures by Function Unrestricted and Restricted



Unaudited Actuals
FINANCIAL REPORTS
2018-19 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	60.00%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2020-21 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$95,494,868.47
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$95,494,868.47
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2020-21, subject to CDE approval.	5.31%

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

To the Superintendent of Public Instruction:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Dannielle Brook
Name
Director, School Business Advisory Services
Title
805-383-1980
Telephone
dbrook@vcoe.org
E-mail Address

For School District:

Mary Crandall Plasencia
Name
Director of Finance
Title
805-385-1501 x2455
Telephone
mcrandallplasencia@oxnardsd
E-mail Address

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2018-19 Unaudited Actuals	2019-20 Budget
01	General Fund/County School Service Fund	GS	GS
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund		
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund	G	G
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects	G	G
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units		
51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund	G	G
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
76A	Changes in Assets and Liabilities (Warrant/Pass-Through)		
95A	Changes in Assets and Liabilities (Student Body)		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities	S	
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2018-19 Unaudited Actuals	2019-20 Budget
PCR	Program Cost Report	GS	
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)	S	S
SIAA	Summary of Interfund Activities - Actuals	G	

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	15,602.76	15,613.27	15,981.59	15,244.82	15,244.82	15,602.76
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	15,602.76	15,613.27	15,981.59	15,244.82	15,244.82	15,602.76
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class	53.24	53.94	57.99	51.24	51.24	51.24
c. Special Education-NPS/LCI						
d. Special Education Extended Year	4.78	4.78	4.78	3.76	3.76	3.76
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	58.02	58.72	62.77	55.00	55.00	55.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	15,660.78	15,671.99	16,044.36	15,299.82	15,299.82	15,657.76
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	170,082,602.88	0.00	170,082,602.88	170,226,857.00	0.00	170,226,857.00	0.1%
2) Federal Revenue		8100-8299	0.00	9,023,115.11	9,023,115.11	0.00	8,659,991.00	8,659,991.00	-4.0%
3) Other State Revenue		8300-8599	6,970,673.51	14,764,952.16	21,735,625.67	3,337,814.00	4,672,503.00	8,010,317.00	-63.1%
4) Other Local Revenue		8600-8799	1,727,516.78	8,095,505.53	9,823,022.31	1,441,586.00	6,744,136.00	8,185,722.00	-16.7%
5) TOTAL REVENUES			178,780,793.17	31,883,572.80	210,664,365.97	175,006,257.00	20,076,630.00	195,082,887.00	-7.4%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	79,369,666.22	9,313,532.20	88,683,198.42	67,993,349.00	15,655,705.00	83,649,054.00	-5.7%
2) Classified Salaries		2000-2999	21,721,368.43	9,101,723.60	30,823,092.03	19,217,297.00	10,090,607.00	29,307,904.00	-4.9%
3) Employee Benefits		3000-3999	40,029,285.59	14,004,395.79	54,033,681.38	31,537,058.00	8,598,111.00	40,135,169.00	-25.7%
4) Books and Supplies		4000-4999	4,218,309.60	5,849,491.72	10,067,801.32	8,258,018.00	5,642,845.00	13,900,863.00	38.1%
5) Services and Other Operating Expenditures		5000-5999	19,445,289.32	7,332,384.64	26,777,673.96	14,919,985.00	9,777,986.00	24,697,971.00	-7.8%
6) Capital Outlay		6000-6999	76,208.63	572,710.39	648,919.02	1,432,835.00	235,008.00	1,667,843.00	157.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	5,869,924.63	0.00	5,869,924.63	3,091,734.00	0.00	3,091,734.00	-47.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,499,037.15)	881,597.08	(617,440.07)	(1,112,563.00)	591,112.00	(521,451.00)	-15.5%
9) TOTAL EXPENDITURES			169,231,015.27	47,055,835.42	216,286,850.69	145,337,713.00	50,591,374.00	195,929,087.00	-9.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			9,549,777.90	(15,172,262.62)	(5,622,484.72)	29,668,544.00	(30,514,744.00)	(846,200.00)	-84.9%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Transfers In									
b) Transfers Out		7600-7629	2,330,337.79	0.00	2,330,337.79	1,830,606.00	0.00	1,830,606.00	-21.4%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		8980-8999	(17,240,718.86)	17,240,718.86	0.00	(30,514,744.00)	30,514,744.00	0.00	0.0%
3) Contributions			(19,571,056.65)	17,240,718.86	(2,330,337.79)	(32,345,350.00)	30,514,744.00	(1,830,606.00)	-21.4%
4) TOTAL OTHER FINANCING SOURCES/USES									

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F	
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)										
1) Beginning Fund Balance		9791								
a) As of July 1 - Unaudited			34,190,749.27	1,851,430.28	36,042,179.55	16,562,118.52	3,919,886.52	20,482,005.04		-43.2%
b) Audit Adjustments		9793	(7,607,352.00)	0.00	(7,607,352.00)	0.00	0.00	0.00		-100.0%
c) As of July 1 - Audited (F1a + F1b)			26,583,397.27	1,851,430.28	28,434,827.55	16,562,118.52	3,919,886.52	20,482,005.04		-28.0%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
e) Adjusted Beginning Balance (F1c + F1d)			26,583,397.27	1,851,430.28	28,434,827.55	16,562,118.52	3,919,886.52	20,482,005.04		-28.0%
2) Ending Balance, June 30 (E + F1e)			16,562,118.52	3,919,886.52	20,482,005.04	13,885,312.52	3,919,886.52	17,805,199.04		-13.1%
F. FUND BALANCE, RESERVES										
Components of Ending Fund Balance										
a) Nonspendable		9711	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00		0.0%
Revolving Cash		9712	129,361.36	0.00	129,361.36	100,000.00	0.00	100,000.00		-22.7%
Stores		9713	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
Prepaid Items		9719	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
All Others		9740	0.00	3,919,886.52	3,919,886.52	0.00	3,919,886.52	3,919,886.52		0.0%
b) Restricted			0.00	0.00	0.00	0.00	0.00	0.00		0.0%
c) Committed		9750	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
Stabilization Arrangements		9760	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
Other Commitments										
d) Assigned										
Other Assignments		9780	6,442,093.00	0.00	6,442,093.00	7,162,835.00	0.00	7,162,835.00		11.2%
1617 1x funds dedicated construction	0000	9780	1,412,835.00		1,412,835.00					
Textbook set-aside	0000	9780	1,600,000.00		1,600,000.00					
Bus replacement	0000	9780	150,000.00		150,000.00					
Additional reserve for economic uncertainty	0000	9780	3,279,258.00		3,279,258.00					
1617 1x funds dedicated construction	0000	9780				1,412,835.00		1,412,835.00		
Textbook set-aside	0000	9780				1,600,000.00		1,600,000.00		
Bus replacement	0000	9780				150,000.00		150,000.00		
Negotiated salary increase (not budgeted)	0000	9780				4,000,000.00		4,000,000.00		
e) Unassigned/Unappropriated										
Reserve for Economic Uncertainties		9789	6,558,516.00	0.00	6,558,516.00	5,932,791.00	0.00	5,932,791.00		-9.5%
Unassigned/Unappropriated Amount		9790	3,412,148.16	0.00	3,412,148.16	669,686.52	0.00	669,686.52		-80.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	26,019,244.74	2,750,942.74	28,770,187.48				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	20,000.00	0.00	20,000.00				
d) with Fiscal Agent/Trustee		9135	6,773.24	0.00	6,773.24				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	876,090.98	4,655,866.63	5,531,957.61				
4) Due from Grantor Government		9290	40.00	0.00	40.00				
5) Due from Other Funds		9310	1,230,821.14	0.00	1,230,821.14				
6) Stores		9320	129,361.36	0.00	129,361.36				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL ASSETS			28,282,331.46	7,406,809.37	35,689,140.83				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	5,953,571.47	2,969,317.96	8,922,889.43				
2) Due to Grantor Governments		9590	1,501,253.00	0.00	1,501,253.00				
3) Due to Other Funds		9610	4,265,388.47	0.00	4,265,388.47				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	517,604.89	517,604.89				
6) TOTAL LIABILITIES			11,720,212.94	3,486,922.85	15,207,135.79				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30									

Description (must agree with line F2) (G9 + H2) - (I6 + J2)	2018-19 Unaudited Actuals		2019-20 Budget			% Diff Column C & F		
	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)		Unrestricted (D)	Restricted (E)
			16,562,118.52	3,919,886.52	20,482,005.04			

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	117,080,206.00	0.00	117,080,206.00	121,085,598.00	0.00	121,085,598.00	3.4%
Education Protection Account State Aid - Current Year		8012	24,874,079.00	0.00	24,874,079.00	22,726,934.00	0.00	22,726,934.00	-8.6%
State Aid - Prior Years		8019	46,194.00	0.00	46,194.00	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	172,959.69	0.00	172,959.69	166,574.00	0.00	166,574.00	-3.7%
Timber Yield Tax		8022	3.34	0.00	3.34	0.00	0.00	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8029	7,547.31	0.00	7,547.31	6,593.00	0.00	6,593.00	-12.6%
County & District Taxes Secured Roll Taxes		8041	22,978,591.59	0.00	22,978,591.59	23,939,136.00	0.00	23,939,136.00	4.2%
Unsecured Roll Taxes		8042	458,214.96	0.00	458,214.96	472,658.00	0.00	472,658.00	3.2%
Prior Years' Taxes		8043	86,126.35	0.00	86,126.35	88,152.00	0.00	88,152.00	2.4%
Supplemental Taxes		8044	952,172.22	0.00	952,172.22	738,192.00	0.00	738,192.00	-22.5%
Education Revenue Augmentation Fund (ERAF)		8045	292,020.27	0.00	292,020.27	1,003,020.00	0.00	1,003,020.00	243.5%
Community Redevelopment Funds (SB 617/699/1992)		8047	3,134,488.15	0.00	3,134,488.15	0.00	0.00	0.00	-100.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal LCFF Sources			170,082,602.88	0.00	170,082,602.88	170,226,857.00	0.00	170,226,857.00	0.1%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF/Revenue Limit Transfers - Prior Years	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL LCFF SOURCES	170,082,602.88	0.00	170,082,602.88	170,226,857.00	0.00	170,226,857.00	0.1%
FEDERAL REVENUE							
Maintenance and Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement	0.00	3,011,101.66	3,011,101.66	0.00	3,120,000.00	3,120,000.00	3.6%
Special Education Discretionary Grants	0.00	137,645.93	137,645.93	0.00	128,430.00	128,430.00	-6.7%
Child Nutrition Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic		3,805,934.82	3,805,934.82		3,622,300.00	3,622,300.00	-4.8%
Title I, Part D, Local Delinquent Programs		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction		552,296.30	552,296.30		481,952.00	481,952.00	-12.7%
Title III, Part A, Immigrant Student Program		34,328.11	34,328.11		28,444.00	28,444.00	-17.1%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F	
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)		
Title III, Part A, English Learner Program	4203	8290		809,963.56	809,963.56			821,189.00	821,189.00	1.4%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00			0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		0.00	0.00			256,935.00	256,935.00	New
Other NCLB / Every Student Succeeds Act				0.00	0.00					
Career and Technical Education	3500-3599	8290		0.00	0.00			0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	671,844.73	671,844.73	0.00	0.00	200,741.00	200,741.00	-70.1%
TOTAL FEDERAL REVENUE			0.00	9,023,115.11	9,023,115.11	0.00	0.00	8,659,991.00	8,659,991.00	-4.0%
OTHER STATE REVENUE										
Other State Apportionments										
ROC/IP Entitlement Prior Years	6360	8319		0.00	0.00			0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00			0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00			0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	360,636.00	360,636.00	0.00	0.00	350,828.00	350,828.00	-2.7%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520		0.00	0.00			0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	3,442,063.00	0.00	3,442,063.00	503,867.00		0.00	503,867.00	-85.4%
Lottery - Unrestricted and Instructional Materials		8560	2,757,157.48	1,178,186.06	3,935,343.54	2,460,765.00		863,712.00	3,324,477.00	-15.5%
Tax Relief Subventions Restricted Levies - Other										
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00		0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		3,108,820.96	3,108,820.96			2,943,183.00	2,943,183.00	-5.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		51,989.54	51,989.54		66,345.00	66,345.00	27.6%
California Clean Energy Jobs Act	6230	8590		787,583.00	787,583.00		0.00	0.00	-100.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	771,453.03	9,277,736.60	10,049,189.63	373,182.00	448,435.00	821,617.00	-91.8%
TOTAL OTHER STATE REVENUE			6,970,673.51	14,764,952.16	21,735,625.67	3,337,814.00	4,672,503.00	8,010,317.00	-63.1%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	9,656.70	0.00	9,656.70	0.00	0.00	0.00	-100.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	63,514.29	0.00	63,514.29	55,000.00	0.00	55,000.00	-13.4%
Interest		8660	723,703.21	0.00	723,703.21	350,000.00	0.00	350,000.00	-51.6%
Net Increase (Decrease) in the Fair Value									
of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	189,419.64	189,419.64	0.00	3,714.00	3,714.00	-98.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF									

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	930,642.58	378,647.89	1,309,290.47	1,036,586.00	71,576.00	1,108,164.00	-15.4%
Tuition		8710	0.00	56,279.00	56,279.00	0.00	9,000.00	9,000.00	-84.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers From Districts or Charter Schools	6500	8791		0.00	0.00			0.00	0.0%
From County Offices	6500	8792		7,471,159.00	7,471,159.00		6,659,844.00	6,659,844.00	-10.9%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/IP Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00			0.00	0.0%
From County Offices	6360	8792		0.00	0.00			0.00	0.0%
From JPAs	6360	8793		0.00	0.00			0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	1,727,516.78	8,095,505.53	9,823,022.31	1,441,586.00	6,744,136.00	8,185,722.00	-16.7%
TOTAL, OTHER LOCAL REVENUE			1,727,516.78	8,095,505.53	9,823,022.31	1,441,586.00	6,744,136.00	8,185,722.00	-16.7%
TOTAL, REVENUES			178,780,793.17	31,883,572.80	210,664,365.97	175,006,257.00	20,076,630.00	195,082,887.00	-7.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	65,577,354.52	7,237,975.62	72,815,330.14	57,009,636.00	10,191,000.00	67,200,636.00	-7.7%
Certificated Pupil Support Salaries		1200	6,271,751.58	1,589,404.59	7,861,156.17	5,445,711.00	4,232,022.00	9,677,733.00	23.1%
Certificated Supervisors' and Administrators' Salaries		1300	7,270,979.79	385,108.39	7,656,088.18	5,513,002.00	916,569.00	6,429,571.00	-16.0%
Other Certificated Salaries		1900	249,580.33	101,043.60	350,623.93	25,000.00	316,114.00	341,114.00	-2.7%
TOTAL, CERTIFICATED SALARIES			79,369,666.22	9,313,532.20	88,683,198.42	67,993,349.00	15,655,705.00	83,649,054.00	-5.7%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	1,891,922.34	5,059,843.15	6,951,765.49	1,090,104.00	5,941,280.00	7,031,384.00	1.1%
Classified Support Salaries		2200	5,267,736.02	2,371,546.67	7,639,282.69	5,194,560.00	2,365,498.00	7,560,058.00	-1.0%
Classified Supervisors' and Administrators' Salaries		2300	1,563,142.37	579,776.55	2,142,918.92	1,603,985.00	486,981.00	2,070,946.00	-3.4%
Clerical, Technical and Office Salaries		2400	8,861,134.62	500,522.16	9,361,656.78	7,856,277.00	936,325.00	8,792,602.00	-6.1%
Other Classified Salaries		2900	4,137,433.08	590,035.07	4,727,468.15	3,472,391.00	380,523.00	3,852,914.00	-18.5%
TOTAL, CLASSIFIED SALARIES			21,721,368.43	9,101,723.60	30,823,092.03	19,217,297.00	10,090,607.00	29,307,904.00	-4.9%
EMPLOYEE BENEFITS									
STRS		3101-3102	12,277,434.63	9,010,373.03	21,287,807.66	10,530,192.00	2,325,332.00	12,855,524.00	-39.6%
PERS		3201-3202	4,254,896.61	1,619,336.96	5,874,233.57	4,464,328.00	2,190,735.00	6,655,063.00	13.3%
OASDI/Medicare/Alternative		3301-3302	2,903,068.94	839,378.47	3,742,447.41	2,418,070.00	973,289.00	3,391,359.00	-9.4%
Health and Welfare Benefits		3401-3402	12,935,576.30	1,632,260.52	14,567,836.82	8,172,916.00	1,803,089.00	9,976,005.00	-31.5%
Unemployment Insurance		3501-3502	49,462.03	9,047.15	58,509.18	40,472.00	11,794.00	52,266.00	-10.7%
Workers' Compensation		3601-3602	2,296,825.65	413,943.80	2,710,769.45	1,859,725.00	540,918.00	2,400,643.00	-11.4%
OPEB, Allocated		3701-3702	3,729,788.51	480,055.86	4,209,844.37	3,237,312.00	752,954.00	3,990,266.00	-5.2%
OPEB, Active Employees		3751-3752	710,281.83	0.00	710,281.83	0.00	0.00	0.00	-100.0%
Other Employee Benefits		3801-3902	871,951.09	0.00	871,951.09	814,043.00	0.00	814,043.00	-6.6%
TOTAL, EMPLOYEE BENEFITS			40,029,285.59	14,004,395.79	54,033,681.38	31,537,058.00	8,598,111.00	40,135,169.00	-25.7%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	616,247.87	757,897.99	1,374,145.86	1,700,000.00	863,712.00	2,563,712.00	86.6%
Books and Other Reference Materials		4200	58,957.62	102,110.56	161,068.18	3,000.00	13,042.00	16,042.00	-90.0%
Materials and Supplies		4300	2,216,288.76	1,457,795.08	3,674,083.84	6,164,718.00	2,757,864.00	8,922,582.00	142.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Noncapitalized Equipment		4400	1,326,815.35	3,531,688.09	4,858,503.44	390,300.00	2,008,227.00	2,398,527.00	-50.6%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			4,218,309.60	5,849,491.72	10,067,801.32	8,258,018.00	5,642,845.00	13,900,863.00	38.1%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	6,806,002.46	3,282,970.39	10,088,972.85	4,050,000.00	5,350,623.00	9,400,623.00	-6.8%
Travel and Conferences		5200	456,821.87	678,658.34	1,135,480.21	343,442.00	420,628.00	764,070.00	-32.7%
Dues and Memberships		5300	105,504.14	1,590.95	107,095.09	110,310.00	4,000.00	114,310.00	6.7%
Insurance		5400 - 5450	1,005,847.00	0.00	1,005,847.00	756,684.00	0.00	756,684.00	-24.8%
Operations and Housekeeping Services		5500	2,567,542.41	2,959.00	2,570,501.41	2,775,000.00	12,000.00	2,787,000.00	8.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	470,097.59	153,009.68	623,107.27	643,006.00	241,352.00	884,358.00	41.9%
Transfers of Direct Costs		5710	(234,699.12)	234,699.12	0.00	(129,505.00)	129,505.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(32,879.66)	58,348.84	25,469.18	(1,227.00)	37,000.00	35,773.00	40.5%
Professional/Consulting Services and Operating Expenditures		5800	7,898,658.26	2,902,158.16	10,800,816.42	5,798,705.00	3,571,878.00	9,370,583.00	-13.2%
Communications		5900	402,394.37	17,990.16	420,384.53	573,570.00	11,000.00	584,570.00	39.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			19,445,289.32	7,332,384.64	26,777,673.96	14,919,985.00	9,777,986.00	24,697,971.00	-7.8%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	568.00	568.00	0.00	0.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	0.00	461,087.10	461,087.10	1,412,835.00	8.00	1,412,843.00	206.4%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	76,208.63	111,055.29	187,263.92	20,000.00	235,000.00	255,000.00	36.2%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			76,208.63	572,710.39	648,919.02	1,432,835.00	235,008.00	1,667,843.00	157.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition for Instruction Under Interdistrict Attendance Agreements		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7141	147,231.00	0.00	147,231.00	146,257.00	0.00	146,257.00	-0.7%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7142	5,170,255.81	0.00	5,170,255.81	2,381,477.00	0.00	2,381,477.00	-53.9%
Payments to County Offices		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7221		0.00	0.00		0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7222		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7223		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7221		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7222		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7223		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	260,307.14	0.00	260,307.14	270,000.00	0.00	270,000.00	3.7%
Other Debt Service - Principal		7439	292,130.68	0.00	292,130.68	294,000.00	0.00	294,000.00	0.6%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			5,869,924.63	0.00	5,869,924.63	3,091,734.00	0.00	3,091,734.00	-47.3%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(881,597.08)	881,597.08	0.00	(591,112.00)	591,112.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(617,440.07)	0.00	(617,440.07)	(521,451.00)	0.00	(521,451.00)	-15.5%
TOTAL OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(1,499,037.15)	881,597.08	(617,440.07)	(1,112,563.00)	591,112.00	(521,451.00)	-15.5%
TOTAL EXPENDITURES			169,231,015.27	47,055,835.42	216,286,850.69	145,337,713.00	50,591,374.00	195,929,087.00	-9.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
(a) TOTAL INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.00%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
To: Cafeteria Fund		7616	330,337.79	0.00	330,337.79	830,606.00	0.00	830,606.00	151.4%
Other Authorized Interfund Transfers Out		7619	2,000,000.00	0.00	2,000,000.00	1,000,000.00	0.00	1,000,000.00	-50.0%
(b) TOTAL INTERFUND TRANSFERS OUT			2,330,337.79	0.00	2,330,337.79	1,830,606.00	0.00	1,830,606.00	-21.4%
OTHER SOURCES/USES									
SOURCES									
State Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Emergency Apportionments									
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Capital Leases		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Lease Revenue Bonds									
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(17,240,718.86)	17,240,718.86	0.00	(30,514,744.00)	30,514,744.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			(17,240,718.86)	17,240,718.86	0.00	(30,514,744.00)	30,514,744.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(19,571,056.65)	17,240,718.86	(2,330,337.79)	(32,345,350.00)	30,514,744.00	(1,830,606.00)	-21.4%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	170,082,602.88	0.00	170,082,602.88	170,226,857.00	0.00	170,226,857.00	0.1%
2) Federal Revenue		8100-8299	0.00	9,023,115.11	9,023,115.11	0.00	8,659,991.00	8,659,991.00	-4.0%
3) Other State Revenue		8300-8599	6,970,673.51	14,764,952.16	21,735,625.67	3,337,814.00	4,672,503.00	8,010,317.00	-63.1%
4) Other Local Revenue		8600-8799	1,727,516.78	8,095,505.53	9,823,022.31	1,441,586.00	6,744,136.00	8,185,722.00	-16.7%
5) TOTAL REVENUES			178,780,793.17	31,883,572.80	210,664,365.97	175,006,257.00	20,076,630.00	195,082,887.00	-7.4%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		104,537,857.90	32,323,016.94	136,860,874.84	87,081,986.00	30,262,543.00	117,344,529.00	-14.3%
2) Instruction - Related Services	2000-2999		20,403,623.51	2,380,465.97	22,784,089.48	15,165,911.00	4,403,269.00	19,569,180.00	-14.1%
3) Pupil Services	3000-3999		17,303,503.08	4,494,627.55	21,798,130.63	15,592,927.00	9,008,130.00	24,601,057.00	12.9%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	1,007,716.49	1,007,716.49	0.00	43,326.00	43,326.00	-95.7%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		11,389,000.70	1,059,868.18	12,448,868.88	12,833,025.00	876,112.00	13,709,137.00	10.1%
8) Plant Services	8000-8999		9,727,105.45	5,790,140.29	15,517,245.74	11,570,130.00	5,997,994.00	17,568,124.00	13.2%
9) Other Outgo	9000-9999	Except 7600-7699	5,869,924.63	0.00	5,869,924.63	3,093,734.00	0.00	3,093,734.00	-47.3%
10) TOTAL EXPENDITURES			169,231,015.27	47,055,835.42	216,286,850.69	145,337,713.00	50,591,374.00	195,929,087.00	-9.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			9,549,777.90	(15,172,262.62)	(5,622,484.72)	29,668,544.00	(30,514,744.00)	(846,200.00)	-84.9%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,330,337.79	0.00	2,330,337.79	1,830,606.00	0.00	1,830,606.00	-21.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(17,240,718.86)	17,240,718.86	0.00	(30,514,744.00)	30,514,744.00	0.00	0.0%
4) TOTAL_OTHER FINANCING SOURCES/USES			(19,571,056.65)	17,240,718.86	(2,330,337.79)	(32,345,350.00)	30,514,744.00	(1,830,606.00)	-21.4%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(10,021,278.75)	2,068,456.24	(7,952,822.51)	(2,676,806.00)	0.00	(2,676,806.00)	-66.3%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance		9791	34,190,749.27	1,851,430.28	36,042,179.55	16,562,118.52	3,919,886.52	20,482,005.04	-43.2%
a) As of July 1 - Unaudited		9793	(7,607,352.00)	0.00	(7,607,352.00)	0.00	0.00	0.00	-100.0%
b) Audit Adjustments									
c) As of July 1 - Audited (F1a + F1b)			26,583,397.27	1,851,430.28	28,434,827.55	16,562,118.52	3,919,886.52	20,482,005.04	-28.0%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			26,583,397.27	1,851,430.28	28,434,827.55	16,562,118.52	3,919,886.52	20,482,005.04	-28.0%
2) Ending Balance, June 30 (E + F1e)			16,562,118.52	3,919,886.52	20,482,005.04	13,885,312.52	3,919,886.52	17,805,199.04	-13.1%
Components of Ending Fund Balance									
a) Nonspendable		9711	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.0%
Revolving Cash		9712	129,361.36	0.00	129,361.36	100,000.00	0.00	100,000.00	-22.7%
Stores		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9740	0.00	3,919,886.52	3,919,886.52	0.00	3,919,886.52	3,919,886.52	0.0%
b) Restricted									
c) Committed		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Stabilization Arrangements		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)									
d) Assigned		9780	6,442,093.00	0.00	6,442,093.00	7,162,835.00	0.00	7,162,835.00	11.2%
Other Assignments (by Resource/Object)									
1617 1x funds dedicated construction	0000	9780	1,412,835.00		1,412,835.00				
Textbook set-aside	0000	9780	1,600,000.00		1,600,000.00				
Bus replacement	0000	9780	150,000.00		150,000.00				
Additional reserve for economic uncertainty	0000	9780	3,279,258.00		3,279,258.00				
1617 1x funds dedicated construction	0000	9780				1,412,835.00		1,412,835.00	
Textbook set-aside	0000	9780				1,600,000.00		1,600,000.00	
Bus replacement	0000	9780				150,000.00		150,000.00	
Negotiated salary increase (not budgeted)	0000	9780				4,000,000.00		4,000,000.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	6,558,516.00	0.00	6,558,516.00	5,932,791.00	0.00	5,932,791.00	-9.5%
Unassigned/Unappropriated Amount		9790	3,412,148.16	0.00	3,412,148.16	669,686.52	0.00	669,686.52	-80.4%

Resource	Description	2018-19	2019-20
		Unaudited Actuals	Budget
5640	Medi-Cal Billing Option	269,831.65	269,831.65
6300	Lottery: Instructional Materials	375,252.93	375,252.93
6510	Special Ed: Early Ed Individuals with Exceptional Needs (Infant Progr	51,110.18	51,110.18
7311	Classified School Employee Professional Development Block Grant	106,220.00	106,220.00
7510	Low-Performing Students Block Grant	527,698.24	527,698.24
8150	Ongoing & Major Maintenance Account (RMA: Education Code Sectir	2,052,003.67	2,052,003.67
9010	Other Restricted Local	537,769.85	537,769.85
Total, Restricted Balance		3,919,886.52	3,919,886.52

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,309,787.20	1,999,079.00	52.6%
4) Other Local Revenue		8600-8799	15,687.06	1,600.00	-89.8%
5) TOTAL, REVENUES			1,325,474.26	2,000,679.00	50.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	15,017.08	0.00	-100.0%
2) Classified Salaries		2000-2999	781,024.16	1,119,514.00	43.3%
3) Employee Benefits		3000-3999	204,212.30	287,149.00	40.6%
4) Books and Supplies		4000-4999	36,504.95	466,543.00	1178.0%
5) Services and Other Operating Expenditures		5000-5999	18,782.27	47,338.00	152.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	60,058.76	80,135.00	33.4%
9) TOTAL, EXPENDITURES			1,115,599.52	2,000,679.00	79.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			209,874.74	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			209,874.74	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,491.52	213,366.26	6011.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,491.52	213,366.26	6011.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,491.52	213,366.26	6011.0%
2) Ending Balance, June 30 (E + F1e)			213,366.26	213,366.26	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			213,366.26	213,366.26	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	185,224.91		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	117,104.39		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			302,329.30		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	27,945.80		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	61,017.24		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			88,963.04		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			213,366.26		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	1,287,885.20	1,999,079.00	55.2%
All Other State Revenue	All Other	8590	21,902.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			1,309,787.20	1,999,079.00	52.6%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	15,687.06	1,600.00	-89.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			15,687.06	1,600.00	-89.8%
TOTAL, REVENUES			1,325,474.26	2,000,679.00	50.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	316.00	0.00	-100.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	14,701.08	0.00	-100.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			15,017.08	0.00	-100.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	684,084.68	1,029,053.00	50.4%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	12,866.76	15,898.00	23.6%
Clerical, Technical and Office Salaries		2400	75,592.56	52,852.00	-30.1%
Other Classified Salaries		2900	8,480.16	21,711.00	156.0%
TOTAL, CLASSIFIED SALARIES			781,024.16	1,119,514.00	43.3%
EMPLOYEE BENEFITS					
STRS		3101-3102	61,312.55	38,585.00	-37.1%
PERS		3201-3202	61,868.61	139,557.00	125.6%
OASDI/Medicare/Alternative		3301-3302	45,323.90	70,390.00	55.3%
Health and Welfare Benefits		3401-3402	13,005.05	9,709.00	-25.3%
Unemployment Insurance		3501-3502	394.62	557.00	41.1%
Workers' Compensation		3601-3602	17,872.66	25,080.00	40.3%
OPEB, Allocated		3701-3702	4,434.91	3,271.00	-26.2%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			204,212.30	287,149.00	40.6%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	126.84	0.00	-100.0%
Materials and Supplies		4300	33,158.94	449,043.00	1254.2%
Noncapitalized Equipment		4400	3,219.17	17,500.00	443.6%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			36,504.95	466,543.00	1178.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	3,049.67	16,513.00	441.5%
Dues and Memberships		5300	450.00	3,250.00	622.2%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,046.29	10,000.00	228.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	10,306.31	11,500.00	11.6%
Professional/Consulting Services and Operating Expenditures		5800	1,930.00	6,075.00	214.8%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			18,782.27	47,338.00	152.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	60,058.76	80,135.00	33.4%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			60,058.76	80,135.00	33.4%
TOTAL, EXPENDITURES			1,115,599.52	2,000,679.00	79.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,309,787.20	1,999,079.00	52.6%
4) Other Local Revenue		8600-8799	15,687.06	1,600.00	-89.8%
5) TOTAL, REVENUES			1,325,474.26	2,000,679.00	50.9%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		904,354.15	1,808,471.00	100.0%
2) Instruction - Related Services	2000-2999		151,186.61	112,073.00	-25.9%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		60,058.76	80,135.00	33.4%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-76999	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			1,115,599.52	2,000,679.00	79.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			209,874.74	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			209,874.74	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,491.52	213,366.26	6011.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,491.52	213,366.26	6011.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,491.52	213,366.26	6011.0%
2) Ending Balance, June 30 (E + F1e)			213,366.26	213,366.26	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			213,366.26	213,366.26	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
6130	Child Development: Center-Based Reserve Account	213,366.26	213,366.26
Total, Restricted Balance		<u>213,366.26</u>	<u>213,366.26</u>

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	9,652,797.79	9,990,764.00	3.5%
3) Other State Revenue		8300-8599	899,221.52	699,292.00	-22.2%
4) Other Local Revenue		8600-8799	137,872.09	39,000.00	-71.7%
5) TOTAL REVENUES			10,689,891.40	10,729,056.00	0.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,837,905.93	4,025,066.00	4.9%
3) Employee Benefits		3000-3999	1,365,153.97	1,505,061.00	10.2%
4) Books and Supplies		4000-4999	5,039,419.65	5,405,742.00	7.3%
5) Services and Other Operating Expenditures		5000-5999	82,817.23	152,477.00	84.1%
6) Capital Outlay		6000-6999	38,397.08	30,000.00	-21.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	557,381.31	441,316.00	-20.8%
9) TOTAL EXPENDITURES			10,921,075.17	11,559,662.00	5.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(231,183.77)	(830,606.00)	259.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	330,337.79	830,606.00	151.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			330,337.79	830,606.00	151.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			99,154.02	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	281,177.28	380,331.30	35.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			281,177.28	380,331.30	35.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			281,177.28	380,331.30	35.3%
2) Ending Balance, June 30 (E + F1e)			380,331.30	380,331.30	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	36,090.58	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	344,034.72	380,331.30	10.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,373.52		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	206.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,771,292.65		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	36,090.58		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,808,982.75		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	284,624.28		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	1,144,007.17		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,428,631.45		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			380,331.30		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	8,884,435.93	9,990,764.00	12.5%
Donated Food Commodities		8221	768,361.86	0.00	-100.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			9,652,797.79	9,990,764.00	3.5%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	899,221.52	699,292.00	-22.2%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			899,221.52	699,292.00	-22.2%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	95,524.11	23,000.00	-75.9%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	42,347.98	16,000.00	-62.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			137,872.09	39,000.00	-71.7%
TOTAL, REVENUES			10,689,891.40	10,729,056.00	0.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	3,472,942.26	3,668,890.00	5.6%
Classified Supervisors' and Administrators' Salaries		2300	215,549.88	212,931.00	-1.2%
Clerical, Technical and Office Salaries		2400	149,413.79	143,245.00	-4.1%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			3,837,905.93	4,025,066.00	4.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	664,355.62	804,769.00	21.1%
OASDI/Medicare/Alternative		3301-3302	286,973.94	302,581.00	5.4%
Health and Welfare Benefits		3401-3402	246,255.27	225,596.00	-8.4%
Unemployment Insurance		3501-3502	1,875.58	1,978.00	5.5%
Workers' Compensation		3601-3602	86,085.33	90,530.00	5.2%
OPEB, Allocated		3701-3702	79,608.23	79,607.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,365,153.97	1,505,061.00	10.2%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	100,866.45	130,827.00	29.7%
Noncapitalized Equipment		4400	59,101.38	27,000.00	-54.3%
Food		4700	4,879,451.82	5,247,915.00	7.6%
TOTAL, BOOKS AND SUPPLIES			5,039,419.65	5,405,742.00	7.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	5,121.51	7,300.00	42.5%
Dues and Memberships		5300	2,116.88	3,000.00	41.7%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	38,978.29	80,700.00	107.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	21,114.24	30,750.00	45.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(61,572.22)	(47,273.00)	-23.2%
Professional/Consulting Services and Operating Expenditures		5800	77,058.53	78,000.00	1.2%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			82,817.23	152,477.00	84.1%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	38,397.08	30,000.00	-21.9%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			38,397.08	30,000.00	-21.9%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	557,381.31	441,316.00	-20.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			557,381.31	441,316.00	-20.8%
TOTAL, EXPENDITURES			10,921,075.17	11,559,662.00	5.8%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	330,337.79	830,606.00	151.4%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			330,337.79	830,606.00	151.4%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs					
		7651	0.00	0.00	0.0%
All Other Financing Uses					
		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues					
		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues					
		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			330,337.79	830,606.00	151.4%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	9,652,797.79	9,990,764.00	3.5%
3) Other State Revenue		8300-8599	899,221.52	699,292.00	-22.2%
4) Other Local Revenue		8600-8799	137,872.09	39,000.00	-71.7%
5) TOTAL, REVENUES			10,689,891.40	10,729,056.00	0.4%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		10,324,715.57	11,037,646.00	6.9%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		557,381.31	441,316.00	-20.8%
8) Plant Services	8000-8999		38,978.29	80,700.00	107.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			10,921,075.17	11,559,662.00	5.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(231,183.77)	(830,606.00)	259.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	330,337.79	830,606.00	151.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			330,337.79	830,606.00	151.4%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			99,154.02	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	281,177.28	380,331.30	35.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			281,177.28	380,331.30	35.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			281,177.28	380,331.30	35.3%
2) Ending Balance, June 30 (E + F1e)			380,331.30	380,331.30	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	36,090.58	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			344,034.72	380,331.30	10.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School I	0.00	36,296.58
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Cen	299,953.31	299,953.31
5330	Child Nutrition: Summer Food Service Program Operations	44,081.41	44,081.41
Total, Restricted Balance		344,034.72	380,331.30

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	9,716.15	0.00	-100.0%
5) TOTAL, REVENUES			9,716.15	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	122,447.57	0.00	-100.0%
6) Capital Outlay		6000-6999	1,508,557.05	1,000,000.00	-33.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,631,004.62	1,000,000.00	-38.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			(1,621,288.47)	(1,000,000.00)	-38.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,000,000.00	1,000,000.00	-50.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,000,000.00	1,000,000.00	-50.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			378,711.53	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	378,711.53	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	378,711.53	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	378,711.53	New
2) Ending Balance, June 30 (E + F1e)			378,711.53	378,711.53	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			378,711.53	378,711.53	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	812,333.77		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	9,716.15		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			822,049.92		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	443,338.39		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			443,338.39		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			378,711.53		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue					
		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	9,716.15	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			9,716.15	0.00	-100.0%
TOTAL, REVENUES			9,716.15	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	34,809.72	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	87,637.85	0.00	-100.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			122,447.57	0.00	-100.0%
CAPITAL OUTLAY					
Land Improvements		6170	374,581.81	0.00	-100.0%
Buildings and Improvements of Buildings		6200	1,133,975.24	1,000,000.00	-11.8%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,508,557.05	1,000,000.00	-33.7%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			1,631,004.62	1,000,000.00	-38.7%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	2,000,000.00	1,000,000.00	-50.0%
(a) TOTAL, INTERFUND TRANSFERS IN			2,000,000.00	1,000,000.00	-50.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			2,000,000.00	1,000,000.00	-50.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	9,716.15	0.00	-100.0%
5) TOTAL, REVENUES			9,716.15	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		1,631,004.62	1,000,000.00	-38.7%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			1,631,004.62	1,000,000.00	-38.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(1,621,288.47)	(1,000,000.00)	-38.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,000,000.00	1,000,000.00	-50.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,000,000.00	1,000,000.00	-50.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			378,711.53	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	378,711.53	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	378,711.53	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	378,711.53	New
2) Ending Balance, June 30 (E + F1e)			378,711.53	378,711.53	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			378,711.53	378,711.53	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
9010	Other Restricted Local	378,711.53	378,711.53
Total, Restricted Balance		<u>378,711.53</u>	<u>378,711.53</u>

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,920.04	1,200.00	-58.9%
5) TOTAL, REVENUES			2,920.04	1,200.00	-58.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,920.04	1,200.00	-58.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,920.04	1,200.00	-58.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	125,647.89	128,567.93	2.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			125,647.89	128,567.93	2.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			125,647.89	128,567.93	2.3%
2) Ending Balance, June 30 (E + F1e)			128,567.93	129,767.93	0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	128,567.93	129,767.93	0.9%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	127,366.84		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,201.09		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			128,567.93		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			128,567.93		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	2,920.04	1,200.00	-58.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,920.04	1,200.00	-58.9%
TOTAL, REVENUES			2,920.04	1,200.00	-58.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,920.04	1,200.00	-58.9%
5) TOTAL, REVENUES			2,920.04	1,200.00	-58.9%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			2,920.04	1,200.00	-58.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,920.04	1,200.00	-58.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	125,647.89	128,567.93	2.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			125,647.89	128,567.93	2.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			125,647.89	128,567.93	2.3%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	128,567.93	129,767.93	0.9%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
	Total, Restricted Balance	0.00	0.00

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,257,651.74	800,000.00	-36.4%
5) TOTAL, REVENUES			1,257,651.74	800,000.00	-36.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	2,219,141.05	1,169,251.00	-47.3%
5) Services and Other Operating Expenditures		5000-5999	1,162,490.19	0.00	-100.0%
6) Capital Outlay		6000-6999	48,278,842.37	53,582,038.00	11.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			51,660,473.61	54,751,289.00	6.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(50,402,821.87)	(53,951,289.00)	7.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(50,402,821.87)	(53,951,289.00)	7.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	78,089,088.17	27,686,266.30	-64.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			78,089,088.17	27,686,266.30	-64.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			78,089,088.17	27,686,266.30	-64.5%
2) Ending Balance, June 30 (E + F1e)			27,686,266.30	(26,265,022.70)	-194.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	2,593.76	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			27,683,672.54	0.00	-100.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(26,265,022.70)	New

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	31,750,629.30		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	387,301.23		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	2,593.76		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			32,140,524.29		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	4,454,257.99		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			4,454,257.99		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			27,686,266.30		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	1,245,151.74	800,000.00	-35.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	12,500.00	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,257,651.74	800,000.00	-36.4%
TOTAL, REVENUES			1,257,651.74	800,000.00	-36.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	613,359.88	693,586.00	13.1%
Noncapitalized Equipment		4400	1,605,781.17	475,665.00	-70.4%
TOTAL, BOOKS AND SUPPLIES			2,219,141.05	1,169,251.00	-47.3%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	1,162,490.19	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,162,490.19	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	76,660.51	246,254.00	221.2%
Land Improvements		6170	163,605.93	72,668.00	-55.6%
Buildings and Improvements of Buildings		6200	47,505,162.43	49,537,907.00	4.3%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	533,413.50	3,725,209.00	598.4%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			48,278,842.37	53,582,038.00	11.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			51,660,473.61	54,751,289.00	6.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,257,651.74	800,000.00	-36.4%
5) TOTAL, REVENUES			1,257,651.74	800,000.00	-36.4%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		51,660,473.61	54,751,289.00	6.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			51,660,473.61	54,751,289.00	6.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(50,402,821.87)	(53,951,289.00)	7.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(50,402,821.87)	(53,951,289.00)	7.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	78,089,088.17	27,686,266.30	-64.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			78,089,088.17	27,686,266.30	-64.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			78,089,088.17	27,686,266.30	-64.5%
2) Ending Balance, June 30 (E + F1e)			27,686,266.30	(26,265,022.70)	-194.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	2,593.76	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			27,683,672.54	0.00	-100.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(26,265,022.70)	New

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
9010	Other Restricted Local	27,683,672.54	0.00
Total, Restricted Balance		<u>27,683,672.54</u>	<u>0.00</u>

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,519,961.06	907,650.00	-40.3%
5) TOTAL, REVENUES			1,519,961.06	907,650.00	-40.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	159,969.02	123,889.00	-22.6%
6) Capital Outlay		6000-6999	39,976.25	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	473,655.75	473,656.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			673,601.02	597,545.00	-11.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			846,360.04	310,105.00	-63.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			846,360.04	310,105.00	-63.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,718,499.77	8,564,859.81	11.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,718,499.77	8,564,859.81	11.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,718,499.77	8,564,859.81	11.0%
2) Ending Balance, June 30 (E + F1e)			8,564,859.81	8,874,964.81	3.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	8,564,859.81	8,874,964.81	3.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	8,514,243.18		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	78,027.76		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			8,592,270.94		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	1,614.40		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	25,796.73		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			27,411.13		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			8,564,859.81		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	476,886.62	250,000.00	-47.6%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Interest					
		8660	183,183.30	157,650.00	-13.9%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees					
		8681	859,891.14	500,000.00	-41.9%
Other Local Revenue All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,519,961.06	907,650.00	-40.3%
TOTAL REVENUES			1,519,961.06	907,650.00	-40.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	127,115.40	123,889.00	-2.5%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	25,796.73	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	7,056.89	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			159,969.02	123,889.00	-22.6%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	39,976.25	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			39,976.25	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	158,255.75	158,256.00	0.0%
Other Debt Service - Principal		7439	315,400.00	315,400.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			473,655.75	473,656.00	0.0%
TOTAL, EXPENDITURES			673,601.02	597,545.00	-11.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,519,961.06	907,650.00	-40.3%
5) TOTAL, REVENUES			1,519,961.06	907,650.00	-40.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		33,428.62	0.00	-100.0%
8) Plant Services	8000-8999		166,516.65	123,889.00	-25.6%
9) Other Outgo	9000-9999	Except 7600-7699	473,655.75	473,656.00	0.0%
10) TOTAL, EXPENDITURES			673,601.02	597,545.00	-11.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)					
			846,360.04	310,105.00	-63.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			846,360.04	310,105.00	-83.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,718,499.77	8,564,859.81	11.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,718,499.77	8,564,859.81	11.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,718,499.77	8,564,859.81	11.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
9010	Other Restricted Local	8,564,859.81	8,874,964.81
Total, Restricted Balance		8,564,859.81	8,874,964.81

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	218,677.88	194,000.00	-11.3%
5) TOTAL, REVENUES			218,677.88	194,000.00	-11.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			218,677.88	194,000.00	-11.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			218,677.88	194,000.00	-11.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,390,278.87	9,608,956.75	2.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,390,278.87	9,608,956.75	2.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,390,278.87	9,608,956.75	2.3%
2) Ending Balance, June 30 (E + F1e)			9,608,956.75	9,802,956.75	2.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,608,956.75	9,802,956.75	2.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	9,518,987.37		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	89,969.38		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			9,608,956.75		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			9,608,956.75		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	218,677.88	194,000.00	-11.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			218,677.88	194,000.00	-11.3%
TOTAL, REVENUES			218,677.88	194,000.00	-11.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	218,677.88	194,000.00	-11.3%
5) TOTAL REVENUES			218,677.88	194,000.00	-11.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			218,677.88	194,000.00	-11.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			218,677.88	194,000.00	-11.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,390,278.87	9,608,956.75	2.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,390,278.87	9,608,956.75	2.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,390,278.87	9,608,956.75	2.3%
2) Ending Balance, June 30 (E + F1e)			9,608,956.75	9,802,956.75	2.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			9,608,956.75	9,802,956.75	2.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
7710	State School Facilities Projects	9,608,956.75	9,802,956.75
Total, Restricted Balance		<u>9,608,956.75</u>	<u>9,802,956.75</u>

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	107,997.79	111,367.00	3.1%
4) Other Local Revenue		8600-8799	15,501,345.81	14,983,142.00	-3.3%
5) TOTAL, REVENUES			15,609,343.60	15,094,509.00	-3.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	15,862,287.04	17,032,200.00	7.4%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			15,862,287.04	17,032,200.00	7.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(252,943.44)	(1,937,691.00)	666.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	129,071.00	New
b) Transfers Out		7600-7629	0.00	129,071.00	New
2) Other Sources/Uses					
a) Sources		8930-8979	26,076.03	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			26,076.03	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(226,867.41)	(1,937,691.00)	754.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	15,723,677.02	15,496,809.61	-1.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			15,723,677.02	15,496,809.61	-1.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			15,723,677.02	15,496,809.61	-1.4%
2) Ending Balance, June 30 (E + F1e)			15,496,809.61	13,559,118.61	-12.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	15,496,809.61	13,559,118.61	-12.5%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	15,376,461.90		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	121,172.71		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			15,497,634.61		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	825.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			825.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			15,496,809.61		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	104,738.12	111,367.00	6.3%
Other Subventions/In-Lieu Taxes		8572	3,259.67	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			107,997.79	111,367.00	3.1%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll		8611	14,418,026.20	14,158,580.00	-1.8%
Unsecured Roll		8612	545,482.08	696,562.00	27.7%
Prior Years' Taxes		8613	21,471.36	0.00	-100.0%
Supplemental Taxes		8614	245,309.04	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	271,057.13	128,000.00	-52.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			15,501,345.81	14,983,142.00	-3.3%
TOTAL, REVENUES			15,609,343.60	15,094,509.00	-3.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	4,597,106.90	5,952,573.00	29.5%
Bond Interest and Other Service Charges		7434	11,265,180.14	11,079,627.00	-1.6%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			15,862,287.04	17,032,200.00	7.4%
TOTAL, EXPENDITURES			15,862,287.04	17,032,200.00	7.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	129,071.00	New
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	129,071.00	New
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	129,071.00	New
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	129,071.00	New
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	26,076.03	0.00	-100.0%
(c) TOTAL, SOURCES			26,076.03	0.00	-100.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			26,076.03	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	107,997.79	111,367.00	3.1%
4) Other Local Revenue		8600-8799	15,501,345.81	14,983,142.00	-3.3%
5) TOTAL, REVENUES			15,609,343.60	15,094,509.00	-3.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	15,862,287.04	17,032,200.00	7.4%
10) TOTAL, EXPENDITURES			15,862,287.04	17,032,200.00	7.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(252,943.44)	(1,937,691.00)	666.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	129,071.00	New
b) Transfers Out		7600-7629	0.00	129,071.00	New
2) Other Sources/Uses					
a) Sources		8930-8979	26,076.03	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			26,076.03	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(226,867.41)	(1,937,691.00)	754.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	15,723,677.02	15,496,809.61	-1.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			15,723,677.02	15,496,809.61	-1.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			15,723,677.02	15,496,809.61	-1.4%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	15,496,809.61	13,559,118.61	-12.5%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
9010	Other Restricted Local	15,496,809.61	13,559,118.61
Total, Restricted Balance		<u>15,496,809.61</u>	<u>13,559,118.61</u>

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,420,219.95	4,421,078.00	0.0%
5) TOTAL, REVENUES			4,420,219.95	4,421,078.00	0.0%
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	3,928,420.53	4,000,939.00	1.8%
6) Depreciation		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			3,928,420.53	4,000,939.00	1.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			491,799.42	420,139.00	-14.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			491,799.42	420,139.00	-14.6%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	9,411,416.85	9,903,216.27	5.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,411,416.85	9,903,216.27	5.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			9,411,416.85	9,903,216.27	5.2%
2) Ending Net Position, June 30 (E + F1e)			9,903,216.27	10,323,355.27	4.2%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	9,903,216.27	10,323,355.27	4.2%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	5,576,719.65		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	61,108.15		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	4,265,388.47		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			9,903,216.27		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G10 + H2) - (I7 + J2)			9,903,216.27		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	154,831.48	67,740.00	-56.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/ Contributions		8674	4,265,388.47	4,353,338.00	2.1%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,420,219.95	4,421,078.00	0.0%
TOTAL, REVENUES			4,420,219.95	4,421,078.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,928,420.53	4,000,939.00	1.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			3,928,420.53	4,000,939.00	1.8%
TOTAL, EXPENSES			3,928,420.53	4,000,939.00	1.8%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,420,219.95	4,421,078.00	0.0%
5) TOTAL, REVENUES			4,420,219.95	4,421,078.00	0.0%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		3,928,420.53	4,000,939.00	1.8%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			3,928,420.53	4,000,939.00	1.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			491,799.42	420,139.00	-14.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			491,799.42	420,139.00	-14.6%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	9,411,416.85	9,903,216.27	5.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,411,416.85	9,903,216.27	5.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			9,411,416.85	9,903,216.27	5.2%
2) Ending Net Position, June 30 (E + F1e)			9,903,216.27	10,323,355.27	4.2%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	9,903,216.27	10,323,355.27	4.2%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
9010	Other Restricted Local	9,903,216.27	10,323,355.27
Total, Restricted Net Position		<u>9,903,216.27</u>	<u>10,323,355.27</u>

Unaudited Actuals
2018-19 Unaudited Actuals
Schedule of Capital Assets

56 72538 0000000
Form ASSET

Oxnard Elementary
Ventura County

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	36,289,804.00		36,289,804.00			36,289,804.00
Work in Progress	101,792,005.00	(34,225,001.00)	67,567,004.00	54,074,110.00		121,641,114.00
Total capital assets not being depreciated	138,081,809.00	(34,225,001.00)	103,856,808.00	54,074,110.00	0.00	157,930,918.00
Capital assets being depreciated:						
Land Improvements	23,984,284.99	5,775,915.01	29,760,200.00			29,760,200.00
Buildings	226,960,252.53	27,048,639.47	254,008,892.00			254,008,892.00
Equipment	11,711,746.04	(1,141,648.04)	10,570,098.00	225,661.00	5,786.00	10,789,973.00
Total capital assets being depreciated	262,656,283.56	31,682,906.44	294,339,190.00	225,661.00	5,786.00	294,559,065.00
Accumulated Depreciation for:						
Land Improvements	(12,074,539.03)	(14,303.97)	(12,088,843.00)	(889,206.00)		(12,978,049.00)
Buildings	(44,604,301.20)	6,334.20	(44,597,967.00)	(4,620,132.00)		(49,218,099.00)
Equipment	(6,265,974.02)	479,588.02	(5,786,386.00)	(689,243.00)		(6,475,629.00)
Total accumulated depreciation	(62,944,814.25)	471,618.25	(62,473,196.00)	(6,198,581.00)	0.00	(68,671,777.00)
Total capital assets being depreciated, net	199,711,469.31	32,154,524.69	231,865,994.00	(5,972,920.00)	5,786.00	225,887,288.00
Governmental activity capital assets, net	337,793,278.31	(2,070,476.31)	335,722,802.00	48,101,190.00	5,786.00	383,818,206.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated			0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated			0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation			0.00	0.00	0.00	0.00
Total capital assets being depreciated, net			0.00	0.00	0.00	0.00
Business-type activity capital assets, net			0.00	0.00	0.00	0.00

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	88,683,198.42	301	186.94	303	88,683,011.48	305	255,455.69		307	88,427,555.79	309
2000 - Classified Salaries	30,823,092.03	311	1,562,342.45	313	29,260,749.58	315	950,720.62		317	28,310,028.96	319
3000 - Employee Benefits	54,033,681.38	321	4,868,882.16	323	49,164,799.22	325	454,878.08		327	48,709,921.14	329
4000 - Books, Supplies Equip Replace. (6500)	10,067,801.32	331	14,416.07	333	10,053,385.25	335	1,840,613.93		337	8,212,771.32	339
5000 - Services... & 7300 - Indirect Costs	26,160,233.89	341	634,084.79	343	25,526,149.10	345	9,016,982.18		347	16,509,166.92	349
TOTAL					202,688,094.63	365			TOTAL	190,169,444.13	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011		1100	72,777,198.44 375
2. Salaries of Instructional Aides Per EC 41011		2100	6,838,144.96 380
3. STRS		3101 & 3102	17,544,112.91 382
4. PERS		3201 & 3202	1,985,908.76 383
5. OASDI - Regular, Medicare and Alternative		3301 & 3302	1,937,730.19 384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)		3401 & 3402	10,662,192.88 385
7. Unemployment Insurance		3501 & 3502	40,339.44 390
8. Workers' Compensation Insurance		3601 & 3602	1,861,316.25 392
9. OPEB, Active Employees (EC 41372)		3751 & 3752	353.83
10. Other Benefits (EC 22310)		3901 & 3902	654,609.07 393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)			114,301,906.73 395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2			1,647.53
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)			205,500.60 396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			396
14. TOTAL SALARIES AND BENEFITS			114,094,758.60 397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.			60.00%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	60.00%
2. Percentage spent by this district (Part II, Line 15)	60.00%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	190,169,444.13
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	

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	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	266,898,773.00		266,898,773.00		4,597,107.00	262,301,666.00	5,952,573.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable	11,489,400.00		11,489,400.00		315,400.00	11,174,000.00	328,900.00
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	3,668,671.00		3,668,671.00		292,131.00	3,376,540.00	304,082.00
Net Pension Liability	175,352,957.00		175,352,957.00	22,122,944.00		197,475,901.00	
Total/Net OPEB Liability	78,586,972.00		78,586,972.00	1,503,599.00		80,090,571.00	
Compensated Absences Payable	1,776,062.00		1,776,062.00	226,346.00		2,002,408.00	
Governmental activities long-term liabilities	537,772,835.00	0.00	537,772,835.00	23,852,889.00	5,204,638.00	556,421,086.00	6,585,555.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2018-19 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	218,617,188.48
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	8,888,035.90
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	1,007,716.49
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	648,919.02
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	552,437.82
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	2,330,337.79
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	75,849.89
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	56,279.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				4,671,540.01
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	231,183.77
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				205,288,796.34

		2018-19 Annual ADA/ Exps. Per ADA
Section II - Expenditures Per ADA		
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		15,671.99
B. Expenditures per ADA (Line I.E divided by Line II.A)		13,099.09
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)		
	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	183,532,832.71	11,439.21
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	183,532,832.71	11,439.21
B. Required effort (Line A.2 times 90%)	165,179,549.44	10,295.29
C. Current year expenditures (Line I.E and Line II.B)	205,288,796.34	13,099.09
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2020-21 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2017-18 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2017-18 Actual			2018-19 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	94,360,043.63		94,360,043.63			95,494,868.47
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	16,042.62		16,042.62			15,660.78
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2017-18			Adjustments to 2018-19		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2018-19 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2018-19 P2 Report			2019-20 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	15,660.78		15,660.78	15,299.82		15,299.82
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			15,660.78			15,299.82
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2018-19 Actual			2019-20 Budget		
1. Homeowners' Exemption (Object 8021)	172,959.69		172,959.69	166,574.00		166,574.00
2. Timber Yield Tax (Object 8022)	3.34		3.34	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	7,547.31		7,547.31	6,593.00		6,593.00
4. Secured Roll Taxes (Object 8041)	22,978,591.59		22,978,591.59	23,939,136.00		23,939,136.00
5. Unsecured Roll Taxes (Object 8042)	458,214.96		458,214.96	472,658.00		472,658.00
6. Prior Years' Taxes (Object 8043)	86,126.35		86,126.35	88,152.00		88,152.00
7. Supplemental Taxes (Object 8044)	952,172.22		952,172.22	738,192.00		738,192.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	292,020.27		292,020.27	1,003,020.00		1,003,020.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	3,134,488.15		3,134,488.15	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	28,082,123.88	0.00	28,082,123.88	26,414,325.00	0.00	26,414,325.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	28,082,123.88	0.00	28,082,123.88	26,414,325.00	0.00	26,414,325.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			1,800,033.00			1,712,472.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			1,800,033.00			1,712,472.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	141,954,285.00		141,954,285.00	143,812,532.00		143,812,532.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	46,194.00		46,194.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	142,000,479.00	0.00	142,000,479.00	143,812,532.00	0.00	143,812,532.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	210,664,365.97		210,664,365.97	195,082,887.00		195,082,887.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	723,703.21		723,703.21	350,000.00		350,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS			2018-19 Actual			2019-20 Budget
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			94,360,043.63			95,494,868.47
2. Inflation Adjustment			1.0367			1.0385
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9762			0.9770
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			95,494,868.47			96,890,478.23
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			28,082,123.88			26,414,325.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			1,879,293.60			1,835,978.40
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			69,212,777.59			72,188,625.23
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			69,212,777.59			72,188,625.23
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			335,393.02			177,222.42
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			28,417,516.90			26,591,547.42
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			68,877,384.57			72,011,402.81
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			28,417,516.90			
b. State Subventions (Line D8)			68,877,384.57			
c. Less: Excluded Appropriations (Line C23)			1,800,033.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			95,494,868.47			

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 6,624,172.62
- 2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. _____

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 162,705,954.84

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.07%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. 49,383.15
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 2,682.91

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	7,716,225.99
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	2,114,320.15
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	62,793.50
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	594,306.91
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	49,383.15
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	2,682.91
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	10,534,346.79
9. Carry-Forward Adjustment (Part IV, Line F)	132,352.17
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	10,666,698.96

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	133,875,233.26
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	21,277,811.09
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	16,332,782.80
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	840,456.98
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	2,962,457.44
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	153,038.10
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	6.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	14,007,828.56
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	49,383.15
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	2,682.91
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	1,055,540.76
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	10,325,296.78
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	200,783,751.53

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment
(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18)**

5.25%

D. Preliminary Proposed Indirect Cost Rate

**(For final approved fixed-with-carry-forward rate for use in 2020-21 see www.cde.ca.gov/fg/ac/ic)
(Line A10 divided by Line B18)**

5.31%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>10,534,346.79</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>1,785,579.10</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (6.07%) times Part III, Line B18); zero if negative	<u>132,352.17</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (6.07%) times Part III, Line B18) or (the highest rate used to recover costs from any program (6.07%) times Part III, Line B18); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>132,352.17</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
<p>Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.</p>	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>132,352.17</u>

Approved indirect cost rate: 6.07%
Highest rate used in any program: 6.07%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	3,446,961.10	209,230.54	6.07%
01	3310	2,350,483.25	142,674.33	6.07%
01	3311	3,992.50	242.34	6.07%
01	3315	129,768.82	7,876.97	6.07%
01	4035	520,690.39	31,605.91	6.07%
01	4201	32,363.64	1,964.47	6.07%
01	4203	794,081.92	15,881.64	2.00%
01	5640	44,594.38	2,706.88	6.07%
01	5810	461,454.23	28,010.17	6.07%
01	6010	1,031,754.05	44,441.32	4.31%
01	6230	396,536.25	24,069.75	6.07%
01	6510	417,201.62	25,324.14	6.07%
01	6515	8,386.25	509.05	6.07%
01	8150	4,891,143.14	296,892.39	6.07%
01	9010	4,679,612.36	50,167.18	1.07%
12	6105	989,438.76	60,058.76	6.07%
13	5310	9,323,512.80	504,402.04	5.41%
13	5320	710,594.58	38,443.17	5.41%
13	5330	107,724.22	5,827.88	5.41%
13	5370	160,965.18	8,708.22	5.41%

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	132.05		19,139.11	19,271.16
2. State Lottery Revenue	8560	2,757,157.48		1,178,186.06	3,935,343.54
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		2,757,289.53	0.00	1,197,325.17	3,954,614.70
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	55,649.46			55,649.46
3. Employee Benefits	3000-3999	28,833.79			28,833.79
4. Books and Supplies	4000-4999	835,926.39		822,072.24	1,657,998.63
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	1,836,879.89			1,836,879.89
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		2,757,289.53	0.00	822,072.24	3,579,361.77
C. ENDING BALANCE (Must equal Line A6 minus Line B12)					
	979Z	0.00	0.00	375,252.93	375,252.93
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

	Teacher Full-Time Equivalents				Classroom Units			Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)	
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 9000 and 9000 (will be allocated based on factors input)								
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)								
Instructional Goals Description								
0001 Pre-Kindergarten								
1110 Regular Education, K-12	1,562,861.42 FTE Factor(s)	266,675.42 FTE Factor(s)	13,529,577.46 FTE Factor(s)	9,423,827.19 FTE Factor(s)	14,599,320.53 CU Factor(s)	0.00 CU Factor(s)	3,212,722.56 PT Factor(s)	
3100 Alternative Schools	623.57	623.57	623.57	623.57	635.00		1,386.00	
3200 Continuation Schools								
3300 Independent Study Centers								
3400 Opportunity Schools	3.00	3.00	3.00	3.00	3.00			
3550 Community Day Schools								
3700 Specialized Secondary Programs								
3800 Career Technical Education								
4110 Regular Education, Adult								
4610 Adult Independent Study Centers								
4620 Adult Correctional Education								
4630 Adult Career Technical Education								
4760 Bilingual	45.00	45.00	45.00	45.00	45.00			
4850 Migrant Education								
5000-5999 Special Education (allocated to 5001)	66.00	66.00	66.00	66.00	64.00		380.00	
6000 ROC/P								
Other Goals Description								
7110 Nonagency - Educational								
7150 Nonagency - Other								
8100 Community Services								
8500 Child Care and Development Services								
Other Funds Description								
-- Adult Education (Fund 11)								
-- Child Development (Fund 12)	10.88	10.88	10.88	10.88	7.00			
-- Cafeteria (Funds 13 & 61)								
C. Total Allocation Factors	748.45	748.45	748.45	748.45	754.00	0.00	1,766.00	

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	10,004.55	0.00	10,004.55	627.01	10,631.56	
1110	Regular Education, K-12	120,727,520.85	35,464,477.69	156,191,998.54	9,788,994.03	165,980,992.57	
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
3400	Opportunity Schools	331,606.59	157,424.54	489,031.13	30,648.96	519,680.09	
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4760	Bilingual	9,226,754.74	2,361,368.17	11,588,122.91	726,260.42	12,314,383.33	
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	21,666,416.68	4,115,914.31	25,782,330.99	1,615,851.56	27,398,182.55	
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00	0.00	
Other Goals							
7110	Nonagency - Educational	73,269.69	0.00	73,269.69	4,592.02	77,861.71	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8100	Community Services	2,473,041.63	0.00	2,473,041.63	154,992.51	2,628,034.14	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
Other Costs							
----	Food Services						
----	Enterprise						
----	Facilities Acquisition & Construction						
----	Other Outgo						
Other Funds							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		495,799.87	495,799.87	744,342.44	1,240,142.31	
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(617,440.07)	(617,440.07)	
----	Total General Fund and Charter Schools Funds Expenditures	154,508,614.73	42,594,984.58	197,103,599.31	12,448,868.88	218,617,188.48	

Unaudited Actuals
2018-19
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
0001	Pre-Kindergarten	7,363.61	0.00	0.00	2,640.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,004.55
1110	Regular Education, K-12	113,748,235.86	3,686,488.43	1,972,127.71	97,874.29	1,222,794.56	0.00	0.00	0.00	0.00	0.00	0.00	120,727,520.85
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3400	Opportunity Schools	331,606.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	331,606.59
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4760	Bilingual	7,957,546.98	893,831.30	239,133.09	40,023.78	95,688.43	0.00	0.00	0.00	0.00	531.16	0.00	9,226,754.74
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education	14,779,380.77	245,380.01	14,558.71	206,937.61	4,344,410.73	2,053,663.53	0.00	0.00	0.00	22,083.32	0.00	21,666,416.68
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	36,741.03	17,700.22	1,242.88	7,036.21	0.00	0.00	0.00	0.00	0.00	10,549.35	0.00	73,269.69
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00	1,401,434.34	0.00	0.00	1,007,716.49	0.00	63,890.80	0.00	2,473,041.63
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		136,860,874.84	4,843,399.96	2,227,062.39	354,512.83	7,064,328.06	2,053,663.53	0.00	1,007,716.49	0.00	97,056.63	0.00	154,508,614.73

* Functions 7100-7199 per goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)				Total
		Full-Time Equivalents	Classroom Units	Pupils Transported		
Instructional Goals						
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	20,647,870.70	12,295,183.74	2,521,423.25	35,464,477.69	0.00
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00
3400	Opportunity Schools	99,337.06	58,087.48	0.00	157,424.54	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00
4760	Bilingual	1,490,055.94	871,312.23	0.00	2,361,368.17	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	2,185,415.38	1,239,199.62	691,299.31	4,115,914.31	0.00
6000	ROC/P	0.00	0.00	0.00	0.00	0.00
Other Goals						
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00	0.00
Other Funds						
--	Adult Education (Fund 11)		0.00			0.00
--	Child Development (Fund 12)	360,262.41	135,537.46	0.00	495,799.87	0.00
--	Cafeteria (Funds 13 and 61)		0.00			0.00
Total Allocated Support Costs		24,782,941.49	14,599,320.53	3,212,722.56	42,594,984.58	

A. Central Administration Costs in General Fund and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	2,962,457.44
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	62,793.50
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	7,926,731.86
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	2,114,326.15
5	Total Central Administration Costs in General Fund and Charter Schools Funds	13,066,308.95
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	154,508,614.73
2	Total Allocated Costs (from Form PCR, Column 2, Total)	42,594,984.58
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	197,103,599.31
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	1,055,540.76
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	10,325,296.78
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	11,380,837.54
D. Total Direct Charged and Allocated Costs (B3 + C5)		208,484,436.85
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		6.27%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	43,589.29				43,589.29
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			820,868.58		820,868.58
Other Outgo (Objects 1000-7999)				8,200,262.42	8,200,262.42
Total Other Costs	43,589.29	0.00	820,868.58	8,200,262.42	9,064,720.29

SACS2019ALL Financial Reporting Software - 2019.2.0
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56-72538-0000000

Unaudited Actuals
2019-20 Budget
Technical Review Checks

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>NEG. EFB</u>
21	9010	-26,265,022.70
Explanation: The 2019-20 Budget for Fund 214 will be reviewed and corrected at the First Interim reporting period.		
Total of negative resource balances for Fund 21		-26,265,022.70

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
21	9010	9790	-26,265,022.70

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2019ALL Financial Reporting Software - 2019.2.0
8/29/2019 2:34:31 PM

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Unaudited Actuals
2018-19 Unaudited Actuals
Technical Review Checks

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

Enrollment Report (Penanhoat)

District enrollment as of August 30, 2019 was 15,760. This is 378 less than the same time last year.

FISCAL IMPACT:

None.

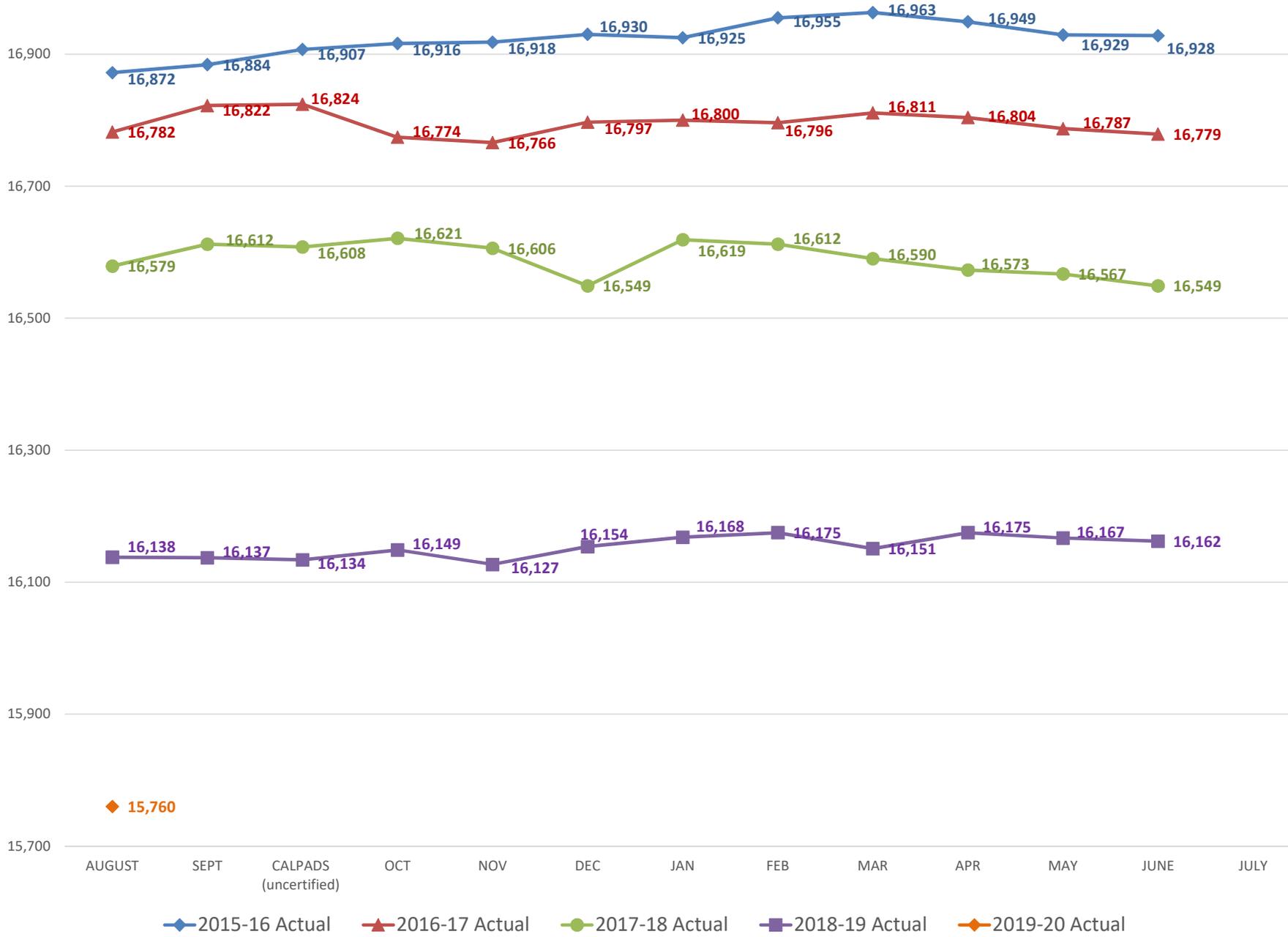
RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

Attached: [Enrollment History 2015-16 to 2019-20 \(1 page\)](#)

Oxnard School District Enrollment History 2015-16 through 2019-20 Actuals



OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Facilities Agreement

**Approval of Notice of Completion, Painting 2019 - Frank & Driffill, Bid #18-INF-01
(Penanhoat)**

The contractor, CAM Painting Inc., has completed the work of Bid #18-INF-01 to perform the work for Painting 2019 - Frank & Driffill, as of July 24, 2019. It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-INF-01, Painting 2019 - Frank & Driffill, with CAM Painting Inc.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Lisa A. Franz
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Frank School, 701 N. Juanita Avenue, Oxnard, CA 93030, and Driffill School, 910 South E Street, Oxnard, CA 93030, for Bid #18-INF-01 and Agreement #19-41, Painting 2019 – Frank & Driffill:

That on or about the 19th day of June 2019 the said Oxnard School District of Ventura County entered into a contract with CAM Painting Inc. for the work of site improvements located at the school sites listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 24th day of July 2019; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Karling Aguilera-Fort, being first duly sworn deposes and says: that he is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that he therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that he has read the forgoing notice and knows the contents thereof; that he has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to (**or affirmed**) before me on this _____ day of _____, 2019, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Facilities Agreement

Approval of Notice of Completion, Asphalt Paving 2019 - McAuliffe & Brekke, Bid #18-01 (Penanhoat)

The contractor, PaveWest Inc., has completed the work of Bid #18-01 to perform the work for Asphalt Paving 2019 - McAuliffe & Brekke, as of August 1, 2019. (Note: Paving work was only awarded and performed at Brekke) It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-01, Asphalt Paving 2019 - McAuliffe & Brekke, with PaveWest Inc.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Lisa A. Franz
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Brekke School, 1400 Martin Luther King Jr. Dr., Oxnard, CA 93030, for Bid #18-01 and Agreement #18-237, Asphalt Paving 2019 – McAuliffe & Brekke:

That on or about the 5th day of June 2019 the said Oxnard School District of Ventura County entered into a contract with PaveWest Inc. for the work of site improvements located at the school site listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 1st day of August 2019; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Karling Aguilera-Fort, being first duly sworn deposes and says: that he is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that he therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that he has read the forgoing notice and knows the contents thereof; that he has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to (**or affirmed**) before me on this _____ day of _____, 2019, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

Approval of Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-02, Roof Replacement 2019 - Fremont (9 Bldgs.), with Channel Islands Roofing Inc.

The contractor, Channel Islands Roofing Inc., has completed the work of Bid #18-02 to perform the work for Roof Replacement 2019 - Fremont (9 Bldgs.), as of August 1, 2019. It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-02, Roof Replacement 2019 - Fremont (9 Bldgs.), with Channel Islands Roofing Inc.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Lisa A. Franz
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Fremont School, 1130 North M Street, Oxnard, CA 93030, for Bid #18-02 and Agreement #18-236, Roof Replacement 2019 – Fremont School (9 Bldgs):

That on or about the 5th day of June 2019 the said Oxnard School District of Ventura County entered into a contract with Channel Islands Roofing Inc. for the work of site improvements located at the school site listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 1st day of August 2019; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Karling Aguilera-Fort, being first duly sworn deposes and says: that he is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that he therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that he has read the forgoing notice and knows the contents thereof; that he has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to (**or affirmed**) before me on this _____ day of _____, 2019, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Facilities Agreement

Approval of Contractor Contingency Allocation (CCA) No. 001E to the Lemonwood ECDC Project (Penanhoat/CFW)

During the Regular Meeting of June 19, 2019, the Board of Trustees approved Amendment No. 001 to Construction Services Agreement #15-198 (CSA #15-198) between the Oxnard School District and Swinerton Builders for the renovation of the Early Childhood Development Center (ECDC) at Lemonwood Elementary School. Amendment #001 to CSA #15-198 included a Contractor Contingency in the amount of Eighty Thousand Dollars and No Cents (\$80,000.00). This Contractor Contingency fund is for payment of very specific items of work, such as: (1) additional costs resulting from discrepancies in the bid buy-out process; (2) conflicts, discrepancies or errors in the Construction Documents; (3) work required by the Inspector of Record or any governmental agency involved with the permitting or approval/certification process that is not otherwise shown in the Construction Documents; and (4) any other items of cost agreed to in writing by the Contractor and District to be included in the Contractor Contingency.

CCA No. 001E provides for the Board's consideration and approval of four (4) items of work totaling \$5,243.03 as agreed to in writing by the Contractor and District to be drawn from the Contractor Contingency line item. CCA No. 001E is being processed to pay for revisions to the water closet, modification to faucet & sink specifications, removal of existing concrete encased piping, and a door hardware change.

Upon approval of CCA No. 001E, Contractor Contingency funds in the amount of \$5,243.03 will have been utilized to date, and the remaining balance of Contractor Contingency sum shall be \$74,756.97.

FISCAL IMPACT:

CCA No. 001E will be a COST to the Contractor Contingency line item of Amendment #1 to CSA #15-198 in the amount of Five Thousand Two Hundred Forty- Three Dollars and Three Cents (\$5,243.03). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 001E, the remaining balance of Contractor Contingency will be Seventy- Four Thousand Seven Hundred Fifty-Six Dollars and Ninety- Seven Cents. (\$74,756.97).

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees approve CCA No. 001E to Amendment #1 to CSA #15-198 with Swinerton Builders related to the Lemonwood Elementary School ECDC Project.

ADDITIONAL MATERIALS:

Attached: Contractor Contingency Allocation No. 001E (2 Pages)
PCI 0519B - Revise Water Closet Specification (5 Pages)
PCI 0520B - Modify Faucet and Sink Specifications (5 Pages)
PCI 0522B - Remove Existing Concrete Encased Pipe (4 Pages)
PCI 0525A - ECDC Door Hardware Change (4 Pages)
Amendment #001 (2 Pages)
Construction Services Agreement #15-198 - Swinerton Builders (19 Pages)



CONTRACTOR CONTINGENCY ALLOCATION APPROVAL

Date: September 18, 2019

CONTRACTOR CONTINGENCY ALLOCATION NO. 001E

PROJECT: LEMONWOOD ECDC PROJECT
O.S.D. BID No. N/A
O.S.D. Agreement No.15-198, Amendment 1

OWNER: Oxnard School District
 1051 South A Street
 Oxnard, CA. 93030

ARCHITECT SVA Architects, Inc.
 6 Hutton Centre Drive, ##1150
 Santa Ana, CA 92707

CONTRACTOR:
 Swinerton Builders
 865 S. Figueroa St., Ste. 3000
 Los Angeles, CA 90017
 Attn: Michael Darquea

Architects Proj. No.: 1340121
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-116656

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Contractor Contingency Allocation work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACTOR CONTINGENCY SUM	\$	80,000.00
NET CHANGE – ALL PREVIOUS CONTRACTOR CONTINGENCY ALLOCATION	\$	(0.00)
ADJUSTED CONTINGENCY SUM	\$	80,000.00
NET CHANGE	\$	5,243.03
<hr/>		
Total Contingency Allocations to Date:	\$	5,243.03
ADJUSTED CONTRACTOR CONTINGENCY SUM THROUGH NO.: 001.....	\$	74,756.97

Item	Description	Additional Cost related to Bid/Buy-out	Conflicts, Discrepancies or Errors in the Construction Documents	Additional Work required by IOR, or another Jurisdictional Agency, not in plans	Other Item of Cost agreed to by District and Contractor
1.	0519B – Revise Water Closet Specification		\$1,014.54		
2.	0520B – Modify Faucet & Sink Specifications		\$356.05		
3.	0522B – Remove Existing Concrete Encased Pipe				\$526.07
4.	0525A – ECDC Door Hardware Change				\$3,346.37
5.	Totals		\$1,370.59		\$3,872.44

Total Contractor Contingency Allocation Cost Approval No. 001E \$5,243.03

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPERINTENDENT OR PURCHASING DIRECTOR*

APPROVAL (REQUIRED):

ARCHITECT: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

RECOMMENDED FOR APPROVAL:

Asst. Superintendent, Business & Fiscal Services

DATE: _____

APPROVAL (REQUIRED):

PURCHASING DIRECTOR: _____

DATE: _____



SWINERTON

August 9, 2019

Oxnard School District
1051 South A Street
Oxnard, CA, 93030

Attn: Mario Mera

Subject: Swinerton Builders Job 16055106 - Lemonwood K-8 School LLB
PCI No. 0519 Modify water closet specifications to conform to ADA standards

Dear Mr. Mera,

We request a Contract Contingency Allocation to our contract for the following:

RFI 0399 change water closet specifications

Phase	Category	Description	Subcontractor	Quote
220010	71140	RFI 0399 change water closet specifications	CITY COMMERCIAL PLUMBING, INC.	1,003.00
			Subtotal	1,003.00
007480	71160	Subguard	1.15%	11.54
007410	71160	Builders Risk	0.6%	.00
007420	71160	General Insurance	1.15%	.00
007510	71160	P&P Bond	1%	.00
991000	79999	Change Order Fee	5%	.00
			Markup Subtotal	11.54
			PCI Total	1,014.54

TOTAL AMOUNT OF THIS Contract Contingency Allocation : **1,014.54.**

Please NOTE:

- » The incorporation of this revision in to the contractual scope of work may have an impact on our schedule, which is yet to be finalized. Once determined, the job schedule will be adjusted accordingly to show the effect of this revision on the final project completion date..
- » The terms (cost and schedule impact) of this Contract Contingency Allocation are subject to review and a requote if not accepted within 5 days of its issuance.
- » This request does not include additional cost or delay due to late approval.

 X We **HAVE** proceeded with this revised work per your instructions. Please issue a Contract Contingency Allocation



SWINERTON

Upon acceptance of this Contract Contingency Allocation, a formal Contract Contingency Allocation will be issued. Acceptance also acknowledges that Swinerton Builders has proceeded with the above change in scope.

If you have any questions or comments pertaining to this matter, please contact the undersigned.

Sincerely,
Swinerton Builders

Date: 8/09/2019

Quotation accepted by:
Oxnard School District

By: _____

Date: _____



CITY COMMERCIAL PLUMBING, INC.
Plumbing Contractors and Consultants

16106 Cohasset St., Van Nuys, California 91406

(818) 785-1145

Fax: (818) 785-0588

EXTRA WORK ORDER SUBMITTAL

August 1, 2019

TO: SWINERTON BUILDERS

ATTENTION: BILL GRAY

JOB NAME: LEMONWOOD ECDC

EXTRA WORK ORDER NO: CCP Inc., C.O.R.#3

DESCRIPTION: RFI 0399 CHANGES SPECIFIED WATER CLOSETS. CREDIT WC & SEAT PER BID ADD REVISED WC & SEAT.

\$1,003.00

Escalation rate of 1.5% / month will apply all unpaid change orders. Change order pricing assumes conditions existing as of date submitted. We reserve the right to adjust pricing if conditions change. Change orders should not be subject to retention. Request 3 days extension to complete this change order. We reserve the right to assess the cumulative impact of change.

This is the cost to add the scope to our contract. This proposal is void unless a written Change Order is received within 30 calendar days from the date of this Extra Work Order Submittal. Please send a Subcontract Change Order if you would like us to proceed with the extra work. This change order represents the work described only in this proposal. If the proposal is incomplete, we reserve the right to revise our price. We encourage you to review the scope of work we are offering to make sure it is in line with the changes.

If an owner-initiated change order is not accepted and authorized, City Commercial Plumbing demands reimbursement for all costs incurred in the preparation of the quote. If you have any questions or need clarification please call.

Sincerely,
CITY COMMERCIAL PLUMBING, INC

Cindy Snyder, Project Manager

CITY COMMERCIAL PLUMBING, INC.

16106 COHASSET STREET
VAN NUYS, CA 91406
(818) 785-1145

CONTRACTOR: SWINERTON BUILDERS
17731 MITCHELL NORTH, SUITE 200
IRVINE, CA 92614

JOB NAME: LEMONWOOD ECDC
2200 CARNEGIE COURT
OXNARD, CA 93033

CCP JOB NO.: 592

CHANGE ORDER NO. 3

RE: RFI 0399 CHANGE WATER CLOSETS

LABOR:	WAGES	HOURS	TOTAL
TOTAL LABOR:			0.00
OTHER EXPENSE:			
TOTAL OTHER EXP.:			0.00
OTHER EXPENSE:			0.00
MATERIAL TOTAL:			872.31
LABOR TOTAL:			0.00
SUBTOTAL:			872.31
OVERHEAD/PROFIT:	15.00%		130.85
SUBTOTAL:			1,003.15
TEXTURA FEES:			0.00
SUBTOTAL:			1,003.15
			0.00
			1,003.15
ROUND UP/DOWN:			\$1,003.00

NOTES:

CITY COMMERCIAL PLUMBING, INC.

MATERIAL LIST

JOB: WOOD ECDC
 200 CARNEGIE COURT
 OXNARD, CA 93033

CCP JOB NO.: 592

CHANGE ORDER NO. 3

RE: 3E WATER CLOSETS

QTY.	U/M	MATERIAL NAME	LAB U.	T. LAB.	MAT.COST	T. MAT
		CREDIT WC & SEAT FROM BID				
-10	EA	AM. STD. MODEL 2377.100 WC	1.00	-10.00	78.84	-788.40
-10	EA	AM. STD. MODEL 5901.100 SEAT	0.00	-0.00	20.92	-209.20
		ADD WC & SEAT PER RFI ANS				
8	EA	AM. STD. MODEL 2282.001 WC	1.00	8.00	149.32	1194.56
8	EA	AM. STD. MODEL 5501G.055	0.00	0.00	42.78	342.24
2	EA	AM. STD. MODEL 3461.001	1.00	2.00	109.62	219.24
2	EA	AM. STD. MODEL 5901.100 SEAT	0.00	0.00	20.92	41.84

LABOR & MATERIAL TOTAL	0.00	800.28
SALES TAX:	9.00%	72.03
<u>TOTAL MATERIAL COST:</u>		<u>872.31</u>



SWINERTON

August 9, 2019

Oxnard School District
1051 South A Street
Oxnard, CA, 93030

Attn: Mario Mera

Subject: Swinerton Builders Job 16055106 - Lemonwood K-8 School LLB
PCI No. 0520 Bulletin #01 Modify sink and faucet specifications

Dear Mr. Mera,

We request a Contract Contingency Allocation to our contract for the following:

Bulletin #01 change L-1 and S-1 specifications

Phase	Category	Description	Subcontractor	Quote
220010	71140	Bulletin #01 change L-1 and S-1 specifications	CITY COMMERCIAL PLUMBING, INC.	352.00
			Subtotal	352.00
007480	71160	Subguard	1.15%	4.05
007410	71160	Builders Risk	0.6%	.00
007420	71160	General Insurance	1.15%	.00
007510	71160	P&P Bond	1%	.00
991000	79999	Change Order Fee	5%	.00
			Markup Subtotal	4.05
			PCI Total	356.05

TOTAL AMOUNT OF THIS Contract Contingency Allocation : **356.05**.

Please NOTE:

- » The incorporation of this revision in to the contractual scope of work may have an impact on our schedule, which is yet to be finalized. Once determined, the job schedule will be adjusted accordingly to show the effect of this revision on the final project completion date..
- » The terms (cost and schedule impact) of this Contract Contingency Allocation are subject to review and a requote if not accepted within 5 days of its issuance.
- » This request does not include additional cost or delay due to late approval.

We **HAVE** proceeded with this revised work per your instructions. Please issue a Contract Contingency Allocation.



SWINERTON

Upon acceptance of this Contract Contingency Allocation , a formal Contract Contingency Allocation will be issued. Acceptance also acknowledges that Swinerton Builders has proceeded with the above change in scope.

If you have any questions or comments pertaining to this matter, please contact the undersigned.

Sincerely,
Swinerton Builders

Date: 8/09/2019

Quotation accepted by:
Oxnard School District

By: _____

Date: _____



CITY COMMERCIAL PLUMBING, INC.
Plumbing Contractors and Consultants

16106 Cohasset St., Van Nuys, California 91406

(818) 785-1145

Fax: (818) 785-0588

EXTRA WORK ORDER SUBMITTAL

August 1, 2019

TO: SWINERTON BUILDERS

ATTENTION: BILL GRAY

JOB NAME: LEMONWOOD ECDC

EXTRA WORK ORDER NO: CCP Inc., C.O.R. #4

DESCRIPTION: BULLETIN #1 CHANGES TO L-1 & S-1 FAUCETS. SEE COR #1 & COR #2 FOR CHANGES TO HOT WATER SYSTEM AND GAS SYSTEM.

\$352.00

Escalation rate of 1.5% / month will apply all unpaid change orders. Change order pricing assumes conditions existing as of date submitted. We reserve the right to adjust pricing if conditions change. Change orders should not be subject to retention. Request 3 days extension to complete this change order. We reserve the right to assess the cumulative impact of change.

This is the cost to add the scope to our contract. This proposal is void unless a written Change Order is received within 30 calendar days from the date of this Extra Work Order Submittal. Please send a Subcontract Change Order if you would like us to proceed with the extra work. This change order represents the work described only in this proposal. If the proposal is incomplete, we reserve the right to revise our price. We encourage you to review the scope of work we are offering to make sure it is in line with the changes.

If an owner-initiated change order is not accepted and authorized, City Commercial Plumbing demands reimbursement for all costs incurred in the preparation of the quote. If you have any questions or need clarification please call.

Sincerely,
CITY COMMERCIAL PLUMBING, INC


Cindy Snyder, Project Manager

CITY COMMERCIAL PLUMBING, INC.

16106 COHASSET STREET
 VAN NUYS, CA 91406
 (818) 785-1145

CONTRACTOR: SWINERTON BUILDERS
 17731 MITCHELL NORTH, SUITE 200
 IRVINE, CA 92614

JOB NAME: LEMONWOOD ECDC
 2200 CARNEGIE COURT
 OXNARD, CA 93033

CCP JOB NO.: 592

CHANGE ORDER NO. 4

RE: BULLETIN #1/RFI 0400

LABOR:	WAGES	HOURS	TOTAL
COMPOSITE	86.43	0.00	0.00
TOTAL LABOR:			0.00
OTHER EXPENSE:			
TOTAL OTHER EXP.:			0.00
OTHER EXPENSE:			0.00
MATERIAL TOTAL:			305.98
LABOR TOTAL:			0.00
SUBTOTAL:			305.98
OVERHEAD/PROFIT:		15.00%	45.90
SUBTOTAL:			351.88
TEXTURA FEES:			0.00
SUBTOTAL:			351.88
			0.00
			351.88
ROUND UP/DOWN:			\$352.00

NOTES:

EXCLUDES REMOVING EXISTING GAS PIPING, SUPPORTS, APPARATUS OR EQUIPMENT
 EXCLUDES PATCHING AND PAINTING AND ELECTRICAL WORK

CITY COMMERCIAL PLUMBING, INC.

MATERIAL LIST

JOB: LEMONWOOD ECDC
 2200 CARNEGIE COURT
 OXNARD, CA 93033

CCP JOB NO.: 592
 CHANGE ORDER NO. 4

RE: BULLETIN #1/RFI 0400

QTY.	U/M	MATERIAL NAME	LAB U.	T. LAB.	MAT.COST	T. MAT
		DELETE WATER HEATER SEE COR #2/PCI 0508/RFI 0400 ADD 4 INSTA HOT WATER HEATER SEE COR #2/PCI 0508/RFI 0400				
		CUT AND CAP EXISTING MPG SEE COR#1/PCI 0507				
		CHANGES TO FAUCETS PER RFI #0400				
-2	EA	L-1 CHICAGO 895-317RGD1ABCP			185.66	-371.32
2	EA	L-1 CHICAGO 2200-43E39VPABCP			326.02	652.04
2	EA	S-1 JUST JSFVR-5 CHANGE TO 1.5 GPM			NO CHARGE	
LABOR & MATERIAL TOTAL				0.00		280.72
SALES TAX:					9.00%	25.26
<u>TOTAL MATERIAL COST:</u>						<u>305.98</u>



SWINERTON

August 15, 2019

Oxnard School District
1051 South A Street
Oxnard, CA, 93030

Attn: Mario Mera

Subject: Swinerton Builders Job 16055106 - Lemonwood K-8 School LLB
PCI No. 0522 Removed unforeseen obstructions

Dear Mr. Mera,

We request a Contract Contingency Allocation to our contract for the following:

Remove existing buried, concrete encased, chilled water piping discovered in the new footing excavation on the north side.

Phase	Category	Description	Subcontractor	Quote
32131301	71140	Remove existing buried, concrete encased, chilled water piping discovered in the new footing excavation on the north side	SANTA CLARITA CONCRETE	520.09
			Subtotal	520.09
007480	71160	Subguard	1.15%	5.98
007410	71160	Builders Risk	0.6%	.00
007420	71160	General Insurance	1.15%	.00
007510	71160	P&P Bond	1%	.00
991000	79999	Change Order Fee	5%	.00
			Markup Subtotal	5.98
			PCI Total	526.07

TOTAL AMOUNT OF THIS Contract Contingency Allocation : **526.07**.

Please NOTE:

- » The incorporation of this revision in to the contractual scope of work may have an impact on our schedule, which is yet to be finalized. Once determined, the job schedule will be adjusted accordingly to show the effect of this revision on the final project completion date..
- » The terms (cost and schedule impact) of this Contract Contingency Allocation are subject to review and a requote if not accepted within 5 days of its issuance.
- » This request does not include additional cost or delay due to late approval.

X We **HAVE** proceeded with this revised work per your instructions. Please issue a Contract Contingency



SWINERTON

Allocation .

Upon acceptance of this Contract Contingency Allocation , a formal Contract Contingency Allocation will be issued. Acceptance also acknowledges that Swinerton Builders has proceeded with the above change in scope.

If you have any questions or comments pertaining to this matter, please contact the undersigned.

Sincerely,
Swinerton Builders

Date: 8/15/2019

Quotation accepted by:
Oxnard School District

By: _____

Date: _____

Unforeseen obstruction,
Abandoned chilled water pipe



(661) 252-2012
Lic. No. 381605
16164 Sierra Hwy.
Santa Clarita, CA 91390

AUTHORIZATION 10701

ADDITIONAL WORK AUTHORIZATION

DATE: 7/24/19

CUSTOMERS NAME Swinerton

JOB NAME Lemonwood ECDC

STREET

STREET

CITY Oxnard. STATE

CITY Oxnard

JOB # TRACT #

You are hereby authorized to perform the following specifically described additional work:

Formen 1/2 hour.
1 Carpenter 4 hours

We found a pipe encased in concrete. after confirming it was abandoned we cut it out, chipped all concrete out and treated everything ~~down~~ and deposited in dumpster

ADDITIONAL CHARGE FOR ABOVE WORK IS \$

TERMS ARE NET - 10TH PROX.

The above work is an extra to the original contract for the above referenced job:
AUTHORIZING SIGNATURE  DATE: 7/22/19

(Customer signs here)

We hereby agree to furnish material and labor - complete in accordance with the above specifications, at above stated price.

AUTHORIZING SIGNATURE _____ DATE: _____
(Contractor signs here)

AUTHORIZATION AWA-10558		DATE 8/1/19		AREA ECDC Footings			
LABOR	CLASSIFICATION	M/C	TOTAL HRS	RATE	SUB-TOTAL	MARKUP	TOTAL
Carpenter	Foreman	1	2	\$109.86	\$219.72	\$32.96	\$252.67
Carpenter	Journeyman	1	2	\$99.33	\$198.66	\$29.80	\$228.46
TOTAL DIRECT LABOR							\$481.13
TOTAL COST THIS TICKET							\$481.13

AUTHORIZATION AWA-10559		DATE 8/2/19		AREA ECDC Footings			
LABOR	CLASSIFICATION	M/C	TOTAL HRS	RATE	SUB-TOTAL	MARKUP	TOTAL
Carpenter	Foreman	1	1	\$109.86	\$109.86	\$16.48	\$126.34
Carpenter	Journeyman	2	8	\$99.33	\$794.64	\$119.20	\$913.84
TOTAL DIRECT LABOR							\$1,040.18
TOTAL COST THIS TICKET							\$1,040.18

AUTHORIZATION AWA-10698		DATE 7/25/19		AREA ECDC Footings			
LABOR	CLASSIFICATION	M/C	TOTAL HRS	RATE	SUB-TOTAL	MARKUP	TOTAL
Carpenter	Foreman	1	0.5	\$109.86	\$54.93	\$8.24	\$63.17
Laborer	Journeyman	1	4	\$92.37	\$369.48	\$55.42	\$424.90
TOTAL DIRECT LABOR							\$488.07
EQUIPMENT	DESCRIPTION	OP/DAILY	QUANTITY	RATE	SUB-TOTAL	MARKUP	TOTAL
Mini Excavator	Dig footings	OP	4	\$195.00	\$780.00	\$117.00	\$897.00
TOTAL DIRECT EQUIPMENT							\$897.00
TOTAL COST THIS TICKET							\$1,385.07

AUTHORIZATION AWA-10701		DATE 7/24/19		AREA ECDC Footings			
LABOR	CLASSIFICATION	M/C	TOTAL HRS	RATE	SUB-TOTAL	MARKUP	TOTAL
Carpenter	Foreman	1	0.5	\$109.86	\$54.93	\$8.24	\$63.17
Carpenter	Journeyman	1	4	\$99.33	\$397.32	\$59.60	\$456.92
TOTAL DIRECT LABOR							\$520.09
TOTAL COST THIS TICKET							\$520.09

SUB TOTAL: \$13,532.13
BOND: \$135.32
COR TOTAL: \$13,667.45

NUMBER OF WORKING DAYS ADDED TO THE SCHEDULE: (5) FIVE WORKING DAYS

CHANGE ORDER REQUESTS ARE DUE WITHIN THIRTY DAYS OF THIS CHANGE ORDER REQUEST OR PER THE CONTRACT CONDITIONS AND THE CALIFORNIA PUBLIC CONTRACT CODE. FAILURE TO PROCESS CHANGE ORDER REQUESTS MAY RESULT IN ADDITIONAL COSTS INCLUDING BUT NOT LIMITED TO; INTEREST, PENALTIES, FILING FEES AND LEGAL FEES. COR PAYMENT DELAYS MAY ALSO CAUSE FUTURE TIME AND MATERIAL WORK TO BE DECLINED AND COULD CAUSE DELAYS TO CONSTRUCTION PERSUANT TO CALIFORNIA STATE PUBLIC CONTRACT CODE AND THE CONTRACT CONDITIONS. ALL COR WORK IS DONE AS REQUESTED AND IT IS ASSUMED THAT THE ENTITY MAKING THIS REQUEST HAS THE AUTHORITY AND/OR MEANS TO MAKE PAYMENT FOR ALL WORK LISTED ABOVE.



SWINERTON

Oxnard School District
1051 South A Street
Oxnard, CA, 93030

Attn: Mario Mera

Subject: Swinerton Builders Job 16055106 - Lemonwood K-8 School LLB
PCI No. 0525A Modify door lock manufacturer and keyway to comply with current requirements

Dear Mr. Mera,

We request a Contract Contingency Allocation to our contract for the following:

Key the ECDC building per the current District Standard.

Phase	Category	Description	Subcontractor	Quote
081000	71140	Doors and Frames	Star Hardware, Inc.	3,308.32
			Subtotal	3,308.32
007480	71160	Subguard	1.15%	38.05
007410	71160	Builders Risk	0.6%	.00
007420	71160	General Insurance	1.15%	.00
007510	71160	P&P Bond	1%	.00
991000	79999	Change Order Fee	5%	.00
			Markup Subtotal	38.05
			PCI Total	3,346.37

TOTAL AMOUNT OF THIS Contract Contingency Allocation : **3,346.37.**

Please NOTE:

- » The incorporation of this revision in to the contractual scope of work may have an impact on our schedule, which is yet to be finalized. Once determined, the job schedule will be adjusted accordingly to show the effect of this revision on the final project completion date..
- » The terms (cost and schedule impact) of this Contract Contingency Allocation are subject to review and a requote if not accepted within 5 days of its issuance.
- » This request does not include additional cost or delay due to late approval.

We **HAVE** proceeded with this revised work per your instructions. Please issue a Contract Contingency Allocation .



SWINERTON

Upon acceptance of this Contract Contingency Allocation , a formal Contract Contingency Allocation will be issued. Acceptance also acknowledges that Swinerton Builders has proceeded with the above change in scope.

If you have any questions or comments pertaining to this matter, please contact the undersigned.

Sincerely,
Swinerton Builders

Date: 8/13/2019

Quotation accepted by:
Oxnard School District

By: _____

Date: _____



SWINERTON

Request For Information # 00408

To:	SVA ARCHITECTS, INC.	RFI Date:	07/23/2019
Attention:	Gerald Michaels	Date Due:	07/30/2019
CC:	Paul Vernier	RFI Type:	Architectural
	Dean Hawkins	Priority:	High
	Michael Bright	Schedule/Activity ID:	
	Bill Gray	Document Reference:	
		Spec Section:	
		Status:	Open

Subject: ECDC - Door Hardware Clarification

INFORMATION REQUESTED:

Requested By: Nalani Scanlon

Please verify the lockset manufacturer (Lemonwood K-8 changed to the District Standard; Schlage). Also, please verify the cylinder key way. The specifications call for a "C" key way where the Lemonwood K-8 campus changed to the District Standard; primus.

SUGGESTION:

Possible Cost Impact: Potentially

Possible Time Impact: Potentially

Key the ECDC building per the current District Standard.

ANSWER:

Answered By:

Date of Response:

ATTACHMENTS:

Amendment #001 to Agreement #15-198 with Swinerton Builders Lease/Leaseback Documents for the Lemonwood ECDC Project

At the Regular Board Meeting of Wednesday March 2, 2016, the Board of Trustees approved the District to enter into agreements with Swinerton Builders for the Lemonwood Reconstruction Project. Those Documents include; Construction Services Agreement #15-198, Site Lease #15-199 and Sublease #15-200. The Board of Trustees authorizes the District staff to make the following changes to the agreements for execution:

1. Construction Services Agreement #15-198, page 5, SECTION 5. ESTABLISHMENT OF GUARANTEED MAXIMUM PRICE, Paragraph 1 shall be amended to include the following supplemental scope:

The scope of work for the Lemonwood ECDC project consists of Modernization of Early Childhood Development Center and associated site work for Oxnard School District as specifically described in the DSA Approved plans and specifications. The following construction documents are referenced herein and incorporated into this contract for all purpose to more fully describe the scope of work contemplated and agreed to by the parties:

- DSA Approved drawings for DSA Application # 03-116656 (Approved 1/25/2019)
- DSA Approved Project Manual for DSA Application # 03-116656

The amendment to the "GMP" for this supplemental Work shall be **Two Million Nine Hundred Seventy-Six Thousand Three Hundred Seventy-Five Dollars and Forty-Five Cents (\$2,976,375.45)**.

The amended "GMP" for the Project shall be **Thirty-Six Million Six Hundred Four Thousand Six Hundred Eight Dollars and Eighteen Cents (\$36,604,608.18)**. The amended GMP consists of (1) the original Board approved GMP of (\$29,575,897.91) and, Board Approved Change Orders to date in the amount of Four Million Fifty-Two Thousand Three Hundred Thirty-Four Dollars and Eighty-Two Cents (\$4,052,334.82) and, Amendment No. 1 (Lemonwood ECDC) in the amount of Two Million Nine Hundred Seventy-Six Thousand Three Hundred Seventy-Five Dollars and Forty-Five Cents (\$2,976,375.45).

2. Construction Services Agreement #15-198, page 5, SECTION 5. ESTABLISHMENT OF GUARANTEED MAXIMUM PRICE, Paragraph 2, line 1, shall also incorporate Exhibit A.1 as part of the Scope of Work.

3. Construction Services Agreement #15-198, page 10, SECTION 12 PERSONNEL ASSIGNMENT, in Paragraph A; "Bill Gray" shall be inserted as Project Manager for the project.
4. Amendment No. 1 of Construction Services Agreement #15-198, "EXHIBIT A", provided as part of this amendment shall be incorporated into this Construction Services Agreement. This exhibit includes four (4) pages; Scope of Work (1 page) and Drawings Index (3 pages).
5. Amendment No. 1 of Construction Services Agreement #15-198, "EXHIBIT B", provided as part of this amendment shall be incorporated into this Construction Services Agreement. This exhibit includes Bid Sheets (3 pages).

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound thereby, have executed this Amendment effective as of the date first above written.

CONTRACTOR

Swinerton Builders
 865 S. Figueroa Street, Suite 3000
 Los Angeles, CA 90017
 Bill Gray, Project Manager

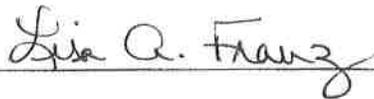
THE DISTRICT

Oxnard School District,
 a California school district
 1051 South A Street
 Oxnard, California 93030

By:  _____

Title: Exec Vice President

Date: 06/19/2019

By:  _____

Title: Lisa A. Franz, Director, Purchasing

Date: 6-26-19

CONSTRUCTION SERVICES AGREEMENT #15-198

This Construction Services Agreement (hereinafter referred to as the "Agreement") is entered into this 2nd day of March, 2016, by and between the Oxnard School District, a California school district organized and existing under the laws of the State of California (hereinafter referred to as the "District") and Swinerton Builders which is a contractor licensed by the State of California, with its principal place of business at 865 S. Figueroa St., Suite 3000, Los Angeles, CA 90017 (hereinafter referred to as "Contractor").

WHEREAS, the District operates Lemonwood K-8 School, located at 2200 Carnegie Court Oxnard, California 93033 (hereinafter referred to as the "School Facility"); and

WHEREAS, the District desires to construct and modernize facilities and improvements (as more fully described below) at those portions of the School Facility identified in the Site Lease, as defined in Section 1G below (the "Site"); and

WHEREAS, the District has determined that it is in its best interests to pursue the improvements to the School Facility through the lease-leaseback method of project delivery pursuant to California Education Code §17406 which permits the governing board of the District, without advertising for bids, to lease to Contractor property owned by the District if the instrument by which property is leased requires the lessee to construct, or provide for the construction, on the leased property, of a facility for the use of the District during the term of the lease, and provides that title to that facility shall vest in the District at the expiration of the lease; and

WHEREAS, the District desires to finance a portion of the improvements utilizing the lease/leaseback methodology; and

WHEREAS, the District has conducted an RFQ process by which it selected Contractor; and

WHEREAS, the District intends to undertake work to improve the School Facility, the scope of which is generally described in **Exhibit A** attached hereto and incorporated by reference herein; and

WHEREAS, in connection with the approval of this Agreement, the District will enter into a site lease with Contractor, under which it will lease to Contractor the Site in order for Contractor to construct the Project as described in the Scope of Work set forth generally in **Exhibit A** (hereinafter referred to as the "Scope of Work"); and

WHEREAS, assuming that the District and Contractor can agree on the terms, including the price, for the additional scope of work, the District and Contractor anticipate that the scope of the Project may be amended to include additional work; and

WHEREAS, Contractor will lease the Site back to the District pursuant to a sublease agreement, under which the District will be required to make payments to Contractor for the use and occupancy of the Site, including the Project (hereinafter the "Financing"); and

WHEREAS, Contractor represents that it is sufficiently experienced in the construction of the type of facility and type of work sought by the District and is willing to perform said work for lease and the Financing to the District, all as more fully set forth herein; and

WHEREAS, at the expiration of the Site Lease, title to the Site and the improvements thereon will vest with the District;

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the District and Contractor agree as follows:

SECTION 1. DEFINITIONS

- A. **Construction.** The term "Construction" as used in this Agreement includes all labor and services necessary for the construction of the Project, and all materials, equipment, tools, supplies and incidentals incorporated or to be incorporated in such construction as fully described in the Scope of Work set forth in **Exhibit A** attached hereto. Unless otherwise expressly stipulated, Contractor shall perform all work and provide and pay for all materials, labor tools and equipment, including, but not limited to, light, water, and power, necessary for the proper execution and completion of the Project shown on the drawings and described in the specifications developed pursuant to this Agreement.
- B. **Construction Documents.** The term "Construction Documents" means the final drawings, profiles, cross sections, design development drawings, construction drawings, and supplemental drawings based on the plans and specifications developed for the Project pursuant to the Scope of Work set forth in **Exhibit A** attached hereto, including any reference specifications or reproductions prepared by the architect hired by the District (the "Architect") and specifications approved by the District, the Division of the State Architect ("DSA"), and the local agencies having jurisdiction or other regulatory agencies whose approval may be required, which show or describe the location, character, dimensions or details for the Project and specifications for construction thereof.
- C. **Contract Documents.** The term "Contract Documents" as used in this Agreement refers to those documents which form the entire agreement by and between the District and Contractor. The Contract Documents consist of this Agreement, including the exhibits and attachments hereto, the Site Lease, including the exhibits and attachments thereto, the Sublease, including the exhibits and attachments thereto, the Project Manual including the General Conditions thereto, as amended,

which is incorporated herein (the "General Conditions"), and the Construction Documents. The term "Contract Documents" shall include all modifications and addenda thereto.

- D. **Guaranteed Maximum Price.** The term "Guaranteed Maximum Price" or "GMP" as used in this Agreement means the Guaranteed Maximum Price established pursuant to Section 5 of this Agreement to be used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease, subject only to any adjustments for Extra Work/Modifications as provided in Section 10 of this Agreement.
- E. **Project.** The term "Project" shall mean the improvements and facilities to be constructed and installed by Contractor at the School Facility which will result in complete and fully operational facilities as more fully set forth on **Exhibit A** attached hereto.
- F. **Project Manual.** The term "Project Manual" shall mean the compilation of the Specification sections including Division 0, Procurement and Contracting Requirements, Division 1 General Requirements, and technical specifications Division 2 through 33 prepared by the Architect and approved by the District, the DSA, or other regulatory agencies which show or describe the location, character, dimensions or details for the Project, which shall be delivered to Contractor upon execution of this Agreement.
- G. **Site.** The term "Site" as used in this Agreement shall mean those certain parcels of real property and improvements thereon (if any) more particularly described in **Exhibit A** to the Site Lease.
- H. **Site Lease.** The term "Site Lease" as used in this Agreement shall mean the certain Site Lease dated of even date herein between the District and Contractor, together with any duly authorized and executed amendment(s) thereto, pursuant to which the District leases the Site to Contractor.
- I. **Specifications.** The term "Specifications" shall mean those numbered specifications set forth in the Project Manual which shall accompany this Agreement and which are incorporated by reference herein. Individual Specifications may be referred to by their specification number as set forth in the Project Manual.
- J. **Subcontractor.** As used in this Agreement, the term "Subcontractor" means any person or entity, including trade contractors, who have a contract with Contractor to perform any of the Construction.
- K. **Sublease.** The term "Sublease" as used in this Agreement shall mean the certain Sublease dated of even date herein between the District and Contractor, together

with any duly authorized and executed amendment(s) thereto, pursuant to which the District subleases the Site from Contractor.

L. **Sublease Payments.** The term "Sublease Payments" as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.

M. **Tenant Improvement Payments.** The term "Tenant Improvement Payments" as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.

SECTION 2. CONTRACTOR'S DUTIES AND STATUS

Contractor covenants with the District to furnish reasonable skill and judgment in constructing the Project. Contractor agrees to furnish efficient business administration and superintendence and to furnish at all times an adequate supply of professionals, workers, and materials and to perform the work appropriately, expeditiously, economically, and consistent with the Contract Documents.

SECTION 3. ADDITIONAL SERVICES

If the District requests Contractor to perform additional services not described in this Agreement, Contractor shall provide a cost estimate and a written description of the additional work necessary to complete such additional services. The cost for such additional services shall be negotiated and agreed upon in writing in advance of Contractor performing or contracting for such additional services, and such cost shall be used to adjust the GMP established pursuant to Section 5 hereof. In the absence of a written agreement, the District will not compensate Contractor for additional services, will not adjust the GMP for such additional services, and Contractor will not be required to perform them. It is understood and agreed that if Contractor performs any services that it claims are additional services without receiving prior written approval from the District Board of Education, Contractor shall not be paid for such claimed additional services and the GMP will not be adjusted. Nothing in this Agreement shall be construed as limiting the valuation of such additional services and amount that the GMP will be adjusted for such additional services, should a written agreement for such services be executed by the parties. Notwithstanding the foregoing, Contractor shall not be entitled to compensation, nor will the GMP be adjusted, for additional services required as a result of Contractor's acts, errors or omissions.

SECTION 4. OWNERSHIP OF PLANS AND DOCUMENTS

All original field notes, written reports, drawings, specifications, Construction Documents, and other documents, produced or developed for the Project are the property of the District, regardless of whether the Project is constructed, and shall be furnished to the District. Such documents are not to be used by Contractor or by the Subcontractors on other work nor shall

Contractor nor the Subcontractors claim any right to such documents. This shall not deprive Contractor from retaining electronic data or other reproducible copies of the Construction Documents or the right to reuse information contained in them in the normal course of Contractor's professional activities.

SECTION 5. ESTABLISHMENT OF GUARANTEED MAXIMUM PRICE

The "GMP" for the Project shall be Twenty-Nine Million, Five Hundred Seventy-Five Thousand, Eight Hundred Ninety-Seven Dollars and Ninety-One Cents (\$29,575,897.91). The GMP consists of (1) Sublease Tenant Improvement Payments in the amount of Twenty -Five Million, Four Hundred Eight Thousand One Hundred Eight-Eight Dollars (\$25,408,188.91) and, (2) a Contractor Contingency in the amount of Seven Hundred Forty-Seven Thousand, Seven Hundred and Nine Dollars and No Cents (\$747,709.00), and, (3) Sublease Payments in the amount of \$90,000.00 per month not to exceed a total lease value of \$3,420,000.00 pursuant to terms and payment schedule as set forth in the Sublease.

The GMP is based upon the plans and specifications existing at the time this Agreement is entered into between Contractor and the District, and more fully described and referenced in the Scope of Work set forth in **Exhibit A** attached hereto. Contractor shall assume the risk of cost overruns which were not foreseeable at the time this Agreement is entered into and the GMP determined, except for undocumented events of the type set forth in Section 19 hereof, work mandated by an outside agency after issuance of Construction Documents that could not have been reasonably foreseen from review of the Contract Documents, or costs arising from undocumented geotechnical issues. Contractor acknowledges that (i) Contractor has conducted a site inspection and is familiar with the site conditions based on records, studies and visible conditions relating to construction and labor and (ii) Contractor has reviewed the Contract Documents and is familiar with the contents thereof. District directed changes to the scope of the Project not contemplated in the Scope of Work shall be deemed Extra Work/Modifications pursuant to the procedures set forth in Section 10 of this Agreement. The GMP shall include, but not be limited to, increases in labor and materials. The GMP has been used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease. The GMP includes the cost of all labor, materials, equipment, general conditions, overhead, profit and a Contractor Contingency as indicated above.

The Contractor Contingency is for the purpose of covering the cost of very specific issues that may arise during construction and it may be used only upon the written agreement of the Contractor, the architect of record, and the District. The Contractor Contingency is to be used only to pay Contractor for the following enumerated reasons: (1) additional costs resulting from discrepancies in the bid buy-out process; (2) conflicts, discrepancies or errors in the Construction Documents; (3) work required by the Inspector of Record or any governmental agency involved in the permitting or approval/certification process that is not otherwise shown in the Construction Documents; and (4) any other items of cost agreed to in writing by the Contractor and District to be included in the Contractor Contingency. The Contractor

Contingency shall not be used for costs incurred as a result of Contractor's acts, errors or omissions.

Contractor shall be responsible for tracking expenditures of the Contractor Contingency and shall provide periodic written updates to the District as directed. Contractor shall be entitled to retain unused Contractor Contingency up to a maximum of \$150,000; unused Contractor Contingency over \$150,000 and unused Allowances at Project completion shall reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and possibly the Sublease Payments.

The District shall at all times have the right to reduce the scope of the Project. If the District reduces the scope of the Project, the GMP shall be reduced commensurate with the reduced Scope of Work pursuant to the provisions of Section 10, below, and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

SECTION 6. NOTICE TO PROCEED WITH CONSTRUCTION

Upon receipt of an approved GMP, the District shall issue a notice to Contractor to proceed with the Construction of the Project. In the event that a Notice to Proceed with Construction is not issued for the Project, the Site Lease and the Sublease shall terminate upon written notice from the District to Contractor that a Notice of Proceed will not be issued.

SECTION 7. SAVINGS

If Contractor realizes a savings on one aspect of the Project, such savings shall be tracked and Contractor shall provide periodic written updates of such savings. Such savings shall be added to the Contractor Contingency and the use of such savings shall be as set forth in Section 5. However, if such savings are not so utilized, the amount of such savings shall reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

SECTION 8. SELECTION OF SUBCONTRACTORS

In the interest of minimizing the expenditure of funds for the construction of the Project, Contractor agrees to select Subcontractors who are appropriately licensed by the State of California for each trade component of the Project in a manner that fosters competition. Contractor agrees that it will either solicit bids from potential subcontractors pursuant to the competitive bid procedures set forth in the California Public Contract Code, including specifically Public Contract Code section 20110, et seq., or that it will utilize an informal bidding process established by Contractor which also incorporates competitive bid procedures. Regardless of the method Contractor employs, Contractor will make a good faith effort to contact and utilize DVBE contractors and suppliers in securing bids for performance of the Project in accordance with the procedures set forth in Section 1.77 of the General Conditions. In the event that Contractor chooses to select Subcontractors pursuant to an informal bidding

process, Contractor shall ensure that it receives at least three competitive quotes from potential subcontractors for each trade component of the Project, unless the parties agree otherwise on a trade-by-trade basis. The District reserves the right to oversee the bidding process. Contractor shall inform all bidders that the District will not be a party to any contracts for construction services executed by Contractor and selected bidders. Contractor shall submit a listing of proposed subcontractors to the District for the District's review. In no case will Contractor award any sub-contracts until the District has concurred in the scope and price of the sub-contracted services. In addition, Contractor shall provide the District with full documentation regarding the bids or competitive quotes received by Contractor. In no event shall such documentation be redacted or obliterated. In the event Contractor does not comply with this provision, the District may terminate this Agreement in accordance with the provisions of the General Conditions. Subcontractors awarded contracts by Contractor shall be afforded all the rights and protections of listed subcontractors under the provisions of the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, et seq.).

SECTION 9. CONSTRUCTION SCOPE OF WORK

- A. Prior to commencing Construction, Contractor shall comply with the initial schedule requirements set forth in the General Conditions.
- B. Contractor shall complete the Construction pursuant to the Construction Documents as amended subject to any additional DSA or other regulatory approvals as may be required, performing all work set forth in the Scope of Work, and shall make reasonable efforts in scheduling to prevent disruption to classes.
- C. Contractor shall be responsible for complying with all applicable building codes, including without limitation mechanical codes, electrical codes, plumbing codes and fire codes, each of the latest edition, required by the regulatory agencies and for arranging and overseeing all necessary inspections and tests including inspections by the DSA or regulatory agencies, permits and occupancy permits, and ensuring compliance with any Federal and State laws, including, but not limited to, safety procedures and requirements, and construction employee training programs which cover among other items, hazardous chemicals and materials.
- D. Contractor shall establish procedures for the protection of all existing structures, equipment, utilities, and other existing improvements, both on-site and off-site. Contractor assumes all risk of loss of vandalism, theft of property or other property damage ("Vandalism") which occurs at a site at which Contractor is undertaking construction of the Project. Contractor assumes all risk of loss which occurs at a site at which Contractor is undertaking construction of the Project from causes due to negligence or misconduct by Contractor, its officers, employees, subcontractors, licensees and invitees. Contractor shall replace District property damaged by such Vandalism or theft or compensate the District for such loss, including payment of out

of pocket expenses such as insurance deductibles the District might incur under such circumstances.

- E. Contractor shall develop a mutually agreed upon program with the District to abate and minimize noise, dust, and disruption to normal activities at the existing facilities at the School Facility, including procedures to control on-site noise, dust, and pollution during construction.
- F. The District shall cause the appropriate professionals to stamp and sign, as required, the original Construction Documents or parts thereof and coordinate the Project's design with all utilities.
- G. Contractor shall, for the benefit of the Subcontractors, attend pre-construction orientation conferences in conjunction with the Architect to set forth the various reporting procedures and site rules prior to the commencement of actual construction. Contractor shall also attend construction and progress meetings with District representatives and other interested parties, as requested by the District, to discuss such matters as procedures, progress problems and scheduling. Contractor shall prepare and promptly distribute official minutes of such meetings to all parties in attendance, including without limitation the District, the Architect and the District Inspector of Record.
- H. Contractor shall incorporate approved changes as they occur, and develop cash flow reports and forecasts for submittal to the District as requested. Contractor shall provide regular monitoring of the approved estimates for Construction costs, showing actual costs for activities in progress, and estimates for uncompleted tasks. Contractor shall maintain cost accounting records on authorized additional services or work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, and for other work requiring accounting records.
- I. Contractor shall record the progress of the Project and shall submit monthly written progress reports to the District and the Architect including information on the entire Project, showing percentages of completion and the number and amounts of proposed Extra Work/Modifications and their effect on the construction costs as of the date of each respective report.
- J. Contractor shall keep a log containing a record of weather, Subcontractors, work on the site, number of workers, work accomplished, problems encountered, and other similar relevant data as the District may require. Contractor shall make the log available to the District, the Architect, and the District's project manager. The District shall be promptly advised on all anticipated delays in the Project.

- K. The District shall bear the cost for the DSA Inspector, soils testing, DSA or other regulatory agency fees, and special testing required in the construction of the Project. If additional review or permits become necessary for reasons not due to Contractor's fault or because of DSA or regulatory agency requirements or regulations implemented after the date the Final GMP is established and not reasonably anticipated at the time the Final GMP is established, Contractor may seek additional compensation for the cost of that review as an additional cost. In the alternative, the District may pay such costs directly.

SECTION 10. EXTRA WORK/MODIFICATIONS

- A. The District may prescribe or approve additional work or a modification of requirements or of methods of performing the Construction which differ from the work or requirements set forth in the Construction Documents ("Extra Work/Modifications"); and for such purposes the District may at any time during the life of this Agreement, by written order, make such changes as it shall find necessary in the design, line, grade, form, location, dimensions, plan, or material of any part of the work or equipment specified in this Agreement or in the Construction Documents, or in the quantity or character of the work or equipment to be furnished. In the event conditions develop which, in the opinion of Contractor, makes strict compliance with the specifications impractical, Contractor shall notify the District of the need for Extra Work/Modifications by placing the matter on the agenda of regularly scheduled construction meetings with the District for discussion as soon as practicable after the need for the Extra Work/Modifications is determined. Additionally, Contractor shall submit to the District for its consideration and approval or disapproval, a written request for Extra Work/Modifications before such work is performed. If the District approves the request in writing, the costs of the Extra Work/Modification shall be added to or deducted from the GMP or the Scope of Work shall be modified to complete the Project within the GMP, as applicable. Any adjustments to the GMP will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

Contractor has proposed a GMP that is based on the Construction

Documents. Contractor, prior to proposing the GMP, was retained by the Owner to perform a comprehensive constructability review, value engineering and project cost estimating. In performing the constructability review, while Contractor's review was done in its role as Contractor, and not design professional, if Contractor discovered any errors, omissions, ambiguities, inconsistencies and other construction issues, Contractor brought such matters to the attention of Owner. Contractor recognizes that it shall not be entitled to an addition to the GMP for additional work related to issues of constructability, or for incidental work that could reasonably be inferred from the Construction Documents, or for any errors or omissions it discovered, or should have discovered, that it did not bring to the attention of the Owner.

- B. Extra Work/Modifications include work related to unforeseen underground conditions if, and only if, such conditions are not visible or identified on plans, reports or other documents available to Contractor. Extra Work/Modifications do not include underground conditions that are identified on plans, reports or other documents available to Contractor but are in a location different than is set forth on such plans, reports or other documents available to Contractor. It should be noted, however, that the District has advised and provided Contractor with information regarding the shallow water table and recent projects experience with encountering water when digging. Contractor has included in its calculation of the GMP an amount to mitigate for encountering water when completing the scope of work contemplated herein.
- C. Should Contractor claim that any instruction, request, drawing, specification, action, condition, omission, default or other situation (i) obligates the District to increase the GMP; or (ii) obligates the District to grant an extension of time for the completion of this Agreement; or (iii) constitutes a waiver of any provision in this Agreement, CONTRACTOR SHALL NOTIFY THE DISTRICT, IN WRITING, OF SUCH CLAIM AS SOON AS POSSIBLE, BUT IN NO EVENT WITHIN MORE THAN TEN (10) DAYS FROM THE DATE CONTRACTOR HAS ACTUAL OR CONSTRUCTIVE NOTICE OF THE CLAIM. CONTRACTOR SHALL ALSO PROVIDE THE DISTRICT WITH SUFFICIENT WRITTEN DOCUMENTATION SUPPORTING THE FACTUAL BASIS OF THE CLAIM including items used in valuing said claim. Contractor shall be required to certify under penalty of perjury the validity and accuracy of any claims submitted. Contractor's failure to notify the District within such ten (10) day period shall be deemed a waiver and relinquishment of the claim against the District.
- D. Expenses of reconstruction and/or costs to replace and/or repair damaged materials and supplies, provided that Contractor is not fully compensated for such expenses and/or costs by insurance or otherwise, shall be included in an increase to the GMP if said expenses are the result of the negligent acts or omissions of the District, or its principals, agents, servants, or employees.

SECTION 11. NOT USED

SECTION 12. PERSONNEL ASSIGNMENT

- A. Contractor shall assign Steven Augustine as Project Manager/Superintendent for the Project. So long as Steven Augustine remains in the employ of Contractor, such person shall not be changed or substituted from the Project, or cease to be fully committed to the Project except as provided in this Section. In the event Contractor deems it necessary, Contractor shall replace the manager and/or the superintendent for the Project with a replacement with like qualifications and experience, subject to

the prior written consent of the District, which consent shall not be unreasonably withheld. Any violation of the terms of paragraph A of this Section 12 shall entitle the District to terminate this Agreement for breach, pursuant to the provisions of the General Conditions.

- B. Notwithstanding the foregoing provisions of paragraph A of Section 12, above, if any manager and/or superintendent proves not to be satisfactory to the District, upon written notice from the District to Contractor, such person(s) shall be promptly replaced by a person who is acceptable to the District in accordance with the following procedures: Within five (5) business days after receipt of a notice from the District requesting replacement of any manager and/or superintendent or discovery by Contractor that any manager and/or superintendent is leaving their employ, as the case may be, Contractor shall provide the District with the name of an acceptable replacement/substitution together with such information as the District may reasonably request about such replacement/substitution. The replacement/substitution shall commence work on the Project no later than five (5) business days following the District's approval of such replacement, which approval shall not be unreasonably withheld. If the District and Contractor cannot agree as to the replacement/substitution, the District shall be entitled to terminate this Agreement for breach pursuant to the provisions of the General Conditions.

SECTION 13. BONDING REQUIREMENTS

Contractor shall fully comply with the requirements set forth in Section 6.9 of the General Conditions.

SECTION 14. PAYMENTS TO CONTRACTOR

- A. Contractor shall finance the cost of construction of the Project which costs shall not exceed the GMP, which shall not be adjusted except as otherwise provided in this Agreement. The District shall pay Contractor Tenant Improvement Payments and Sublease Payments pursuant to the terms and conditions of Section 6 of the Sublease. In the event of a dispute between the District and Contractor, the District may withhold from the Tenant Improvement Payments and the Sublease Payments an amount not to exceed one hundred fifty percent (150%) of the disputed amount.
- B. This Agreement is subject to the provisions of California Public Contract Code Sections 7107, 7201 and 20104.50 as they may from time to time be amended.
- C. For purposes of this Agreement, the acceptance by the District means acceptance made only by an action of the governing body of the District in session. Acceptance by Contractor of the final Tenant Improvement Payment or the Sublease Payment, as the case may be, shall constitute a waiver of all claims against the District related to those amounts.

SECTION 15. CONTRACTOR'S CONTINUING RESPONSIBILITY

Neither the final payment nor any provision in the Contract Documents shall relieve Contractor of responsibility for faulty materials or workmanship incorporated in the Project or for any failure to comply with the requirements of the Contract Documents.

SECTION 16. INSURANCE

Contractor shall provide, during the life of this Agreement, the types and amounts of insurance set forth in Article 6 of the General Conditions, which are incorporated by reference herein.

SECTION 17. USE OF PREMISES

Contractor shall confine operations at the Site to areas permitted by law, ordinances, permits and the Construction Documents and shall not unreasonably encumber the Site or existing School Facilities at the Site with any materials or equipment. Contractor shall not load or permit any part of the work to be loaded with a weight so as to endanger the safety of persons or property at the Site.

SECTION 18. SITE REPRESENTATIONS

The District warrants and represents that the District has, and will continue to retain at all times during the course of construction, legal title to the Site and that said land is properly subdivided and zoned so as to permit the construction and use of said Site with respect to the Project. The District further warrants and represents that title to said land is free of any easements, conditions, limitation, special permits, variances, agreements or restrictions which would prevent, limit or otherwise restrict the construction or use of said Site pursuant to this Agreement. Reference is made to the fact that the District has provided information on the Site to Contractor. Such information shall not relieve Contractor of its responsibility; and the interpretation of such data regarding the Site, as disclosed by any borings or other preliminary investigations, is not warranted or guaranteed, either expressly or implicitly, by the District. Contractor shall be responsible for having ascertained pertinent local conditions such as location, accessibility and general character of the Site and for having satisfied itself as to the conditions under which the work is to be performed. No claim for any allowances because of Contractor's error or negligence in acquainting itself with the conditions at the Site will be recognized.

SECTION 19. HAZARDOUS WASTE AND UNKNOWN PHYSICAL CONDITIONS

Contractor shall comply with the District's Hazardous Materials Procedures and Requirements as set forth herein.

- A. If the District has identified the presence of hazardous materials on or in proximity to the Site (the "Pre-existing Hazardous Materials"), Contractor shall review all information provided by the District that characterizes the Pre-existing Hazardous Materials and shall take the actions approved by DTSC and issued by the District necessary to address the Pre-existing Hazardous Materials in the performance of the work. Contractor shall conduct the work based on this information issued at the time contract documents are executed. Contractor shall immediately communicate, in writing, any variances from available information to the District.
- B. The District will retain an additional independent environmental consultant to perform the investigation, inspection, testing, assessment, sampling and analysis necessary to prepare and recommend a remediation plan for the Pre-existing Hazardous Materials for the District's approval (the "Remediation Plan").
- C. The District will retain title to all Pre-existing Hazardous Materials encountered during the work. This does not include hazardous material generated by Contractor, including but not limited to used motor oils, lubricants, cleaners, etc. Contractor shall dispose of such hazardous waste in accordance with the provisions of the Contract Documents, as well as local, State and Federal laws and regulations. The District will be shown as the hazardous waste generator and will sign all hazardous waste shipment manifests for non-Contractor generated hazardous waste. Nothing contained within these Contract Documents shall be construed or interpreted as requiring Contractor to assume the status of owner or generator of hazardous waste substances for non-Contractor generated hazardous wastes.
- D. Except as otherwise provided herein, it is the responsibility of Contractor to obtain governmental approvals relating to Hazardous Materials Management, including Federal and State surface water and groundwater discharge permits and permits for recycling and reuse of hazardous materials for all work noted in the contract documents. Contractor shall be responsible for coordinating compliance with such governmental approvals and applicable governmental rules with the District's hazardous materials consultant, including those governing the preparation of waste profiles, waste manifests, and bills of lading. If Contractor encounters hazardous materials, it shall immediately notify the District in writing. The District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District.
- E. If, during construction, Contractor encounters materials, conditions, waste, contaminated groundwater or substances, not identified in the District's assessment report, that Contractor reasonably suspects are hazardous materials, Contractor shall stop the affected portion of the work, secure the area, promptly notify the District, and take reasonable measures to mitigate the impact of such work stoppage. The District

shall retain the services of an environmental consultant to perform investigation, inspection, testing, assessment, sampling and analysis of the suspect materials, conditions, waste, groundwater or substances.

(1) Found Not to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances do not constitute hazardous materials, Contractor shall recommence the suspended work.

(2) Found to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances constitute hazardous materials and such hazardous materials require remediation and disposal, then the District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District. All such costs shall be the responsibility of the District.

F. Exacerbation of Pre-Existing Hazardous Materials.

If during construction Contractor encounters pre-existing environmental conditions that it knew or should have known involve hazardous materials (the "Point of Discovery") (which encounters may include an unavoidable release or releases of hazardous materials) then Contractor must immediately stop the affected portion of the work. If Contractor fails to immediately stop the affected portion of the work after the Point of Discovery, then Contractor is solely responsible for any resultant Exacerbation Cost. "Exacerbate," in all its forms, means the worsening effects of Contractor's failure to stop the affected portion of work after the Point of Discovery. "Exacerbation Cost" means the differential between (i) the actual increase in the cost of remediation and delays to the Project attributable to pre-existing environmental conditions involving hazardous substances, and (ii) the cost thereof or delays thereto had Contractor immediately stopped the affected portion of the work after the Point of Discovery. The standard of "should have known" applies to Contractor's supervisory personnel, whether or not on the Site. Contractor's supervisory personnel must have had the hazardous material training required by applicable OSHA and CalOSHA rules or regulations.

SECTION 20. INDEPENDENT CONTRACTOR

A. Contractor is retained as an independent contractor and is not employed by the District. No employee or agent of Contractor shall become, or be considered to be, an employee of the District for any purpose. It is agreed that the District is interested only in the results obtained from service under this Agreement and that Contractor shall perform as an independent contractor with sole control of the manner and

means of performing the services required under this Agreement. Contractor shall complete this Agreement according to its own methods of work which shall be in the exclusive charge and control of Contractor and which shall not be subject to control or supervision by the District except as to results of the work. It is expressly understood and agreed that Contractor and its employees shall in no event be entitled to any benefits to which the District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits.

- B. Contractor shall be responsible for all salaries, payments, and benefits for all of its officers, agents, and employees in performing services pursuant to this Agreement.

SECTION 21. ACCOUNTING RECORDS

Contractor, and all Subcontractors, shall check all materials, equipment and labor entering into the work and shall keep or cause to be kept such full and detailed accounts as may be necessary for proper financial management under this Agreement, including true and complete books, records and accounts of all financial transactions in the course of their activities and operations related to the Project. These documents include sales slips, invoices, payrolls, personnel records, requests for Subcontractor payment, and other data relating to all matters covered by the Contract Documents (the "Data"). The Data shall be maintained for ten (10) years from the latest expiration of the term (as such may be extended) of any of the Contract Documents. Contractor shall use its best efforts to cause its Subcontractors to keep or cause to be kept true and complete books, records and accounts of all financial transactions in the course of its activities and operations related to the Project. Upon completion of the Project, Contractor shall provide the District with one (1) complete copy of the Data.

The District, at its own costs, shall have the right to review and audit, upon reasonable notice, the books and records of Contractor and any Subcontractors concerning any monies associated with the Project.

SECTION 22. PERSONAL LIABILITY

Neither the trustees, officers, employees, or agents of District, the District's representative, or Architect shall be personally responsible for any liability arising under the Contract Documents.

SECTION 23. AGREEMENT MODIFICATIONS

No waiver, alteration or modification of any of the provisions of this Agreement shall be binding upon either the District or Contractor unless the same shall be in writing and signed by both the District and Contractor.

SECTION 24. NOTICES

Any notices or filings required to be given or made under this Agreement shall be served, given or made in writing upon the District or Contractor, as the case may be, by personal delivery or registered mail (with a copy sent via fax or regular mail) to the respective addresses given below or at such other address as such party may provide in accordance with the provisions herein. Any change in the addresses noted herein shall not be binding upon the other party unless preceded by no less than thirty (30) days prior written notice.

If to Contractor:

Swinerton Builders
865 S. Figueroa Street
Suite 3000
Los Angeles, CA 90017

Attn: Bonnie Martin

If to the District:

Oxnard School District
1051 South A Street
Oxnard, California 93030

Attn: Dr. Cesar Morales, Superintendent

With a copy to Nitasha Sawhney,
Garcia, Hernandez, Sawhney & Bermudez LLP
1330 Broadway, Suite 1701
Oakland, CA 94612

And with an additional copy to Yuri Calderon,
Caldwell Flores Winters, Inc.
6425 Christie Ave., Suite 270
Emeryville, CA 94608

Notices under this Agreement shall be deemed to have been given, and shall be effective upon actual receipt by the other parties, or, if mailed, upon the earlier of the fifth (5th) day after mailing or actual receipt by the other party.

SECTION 25. ASSIGNMENT

Neither party to this Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other, nor shall Contractor assign any monies due or to become due to it hereunder without the prior written consent of the District.

SECTION 26. PROVISIONS REQUIRED BY LAW

Each and every provision of law and clause required to be inserted in these Contract Documents shall be deemed to be inserted herein and the Contract Documents shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract Documents shall forthwith be physically amended to make such insertion or correction.

SECTION 27. HEADINGS

The headings in this Agreement are inserted only as a matter of convenience and reference and are not meant to define, limit or describe the scope or intent of the Contract Documents or in any way to affect the terms and provisions set forth herein.

SECTION 28. APPLICABLE LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California. The parties irrevocably agree that any action, suit or proceeding by or among the District and Contractor shall be brought in whichever of the Superior Courts of the State of California, Ventura County, or the Federal Court for the Central District of California in Los Angeles, California, has subject matter jurisdiction over the dispute and waive any objection that they may now or hereafter have regarding the choice of forum whether on personal jurisdiction, venue, forum non conveniens or on any other ground.

SECTION 29. SUCCESSION OF RIGHTS AND OBLIGATIONS

All rights and obligations under this Agreement shall inure to and be binding upon the successors and assigns of the parties hereto.

SECTION 30. NOTIFICATION OF THIRD PARTY CLAIMS

The District shall provide Contractor with timely notification of the receipt by the District of any third party claim relating to this Agreement, and the District may charge back to Contractor the cost of any such notification.

SECTION 31. SEVERABILITY

If any one or more of the terms, covenants or conditions of this Agreement shall to any extent be declared invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, the finding or order or decree of which becomes final, none of the remaining terms, provisions, covenants and conditions of the Contract Documents shall be affected thereby, and each provision of the Contract Documents shall be valid and enforceable to the fullest extent permitted by law.

SECTION 32. ENTIRE AGREEMENT

This Construction Services Agreement and the additional Contract Documents as defined in paragraph C of Section 1 herein, including the Site Lease, the Sublease, and the Specifications, drawings, and plans constitute the entire agreement between Contractor and the District. The Contract Documents shall not be amended, altered, changed, modified or terminated without the written consent of both parties hereto, except as otherwise provided in Section 10 hereof.

SECTION 33. EXECUTION IN COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

IN WITNESS WHEREOF the parties hereto, intending to be legally bound thereby, have executed this Agreement effective as of the date first above written.

CONTRACTOR

Swinerton Builders

By:  LIA TATEVOSIAN
Title: OPERATIONS MGR
Date: 4/6/16

THE DISTRICT

Oxnard School District,
a California school district

By: 
Title: District Superintendent
Date: April 26, 2016

EXHIBIT A

Scope of Work

The scope of Work for the Lemonwood Reconstruction Project consists of the construction of a new school, including a Kindergarten, Classroom, Administration and Multipurpose Building, as more specifically described in the DSA Approved plans, specifications and Construction Change Directives ("CCDs"). The following construction documents are referenced herein and incorporated into this contract for all purpose to more fully describe the scope of work contemplated and agreed to by the parties:

1. DSA Approved drawings for DSA Application # 03-116026.
2. DSA Approved Project Manual for DSA Application # 03-116026.
3. Addendum 01 dated 11/16/2015 for DSA Application # 03-116026 as issued to Swinerton Builders on 11/16/2015 by SVA Architects.
4. Addendum 02 dated 11/18/2015 for DSA Application # 03-116026 as issued to Swinerton Builders on 11/18/2015 by SVA Architects.
5. Addendum 03 dated 11/30/2015 for DSA Application # 03-116026 as issued to Swinerton Builders on 11/30/2015 SVA Architects.
6. Project Schedule prepared by Contractor and approved by Owner (Attached hereto).
7. Agreed Upon List of Qualifications (Attached hereto).
8. Pre-bid and Post-Bid Value Management Logs (Attached hereto).
9. Lemonwood GMP Qualification Matrix (Attached hereto).

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Facilities Agreement

Approval of Contractor Contingency Allocation No. 007 to the Elm Elementary School Reconstruction Project and Return of Unused Contractor Contingency Funds to Master Construct and Implementation Program Reserve (Penanhoat/CFW)

During the Regular Meeting of December 14, 2016, the Board of Trustees approved Construction Services Agreement #16-199 (CSA #16-199) between the Oxnard School District and Bernards Bros. Inc. for the construction of the Elm Elementary School. CSA #16-199 included a Contractor Contingency in the amount of Six Hundred Seventy-Eight Thousand Eight Hundred Forty-One Dollars and No Cents (\$678,841.00). This Contractor Contingency fund is for payment of very specific items of work, such as: (1) additional costs resulting from discrepancies in the bid buy-out process; (2) conflicts, discrepancies or errors in the Construction Documents; (3) work required by the Inspector of Record or any governmental agency involved with the permitting or approval/certification process that is not otherwise shown in the Construction Documents; and (4) any other items of cost agreed to in writing by the Contractor and District to be included in the Contractor Contingency.

CCA No. 007 provides for the Board's consideration and approval of six (6) items of work totaling \$14,156.00 as agreed to in writing by the Contractor and District to be drawn from the Contractor Contingency line item. CCA No. 007 is being processed to pay for the repair of subfloor in classroom building, modify framing for columns at Stair 3, add metal flashing at second floor and column caps, replace MPR posts, paint second story concrete curb, and delete roof ladder at classroom bldg.

Upon approval of CCA No. 007, Contractor Contingency funds in the amount of \$674,974.00 will have been utilized to date, and the remaining balance of Contractor Contingency sum shall be \$3,867.00. At this time, it has been determined that Contractor Contingency Funds will no longer be needed. As a result, upon Board approval of this Board item; \$3,867.00 will be returned to the Master Construct and Implementation Program Reserve.

FISCAL IMPACT:

CCA No. 007 will be a COST to the Contractor Contingency line item of CSA #16-199 in the amount of Fourteen Thousand One Hundred Fifty-Six Dollars and Zero Cents (\$14,156.00). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 007, the remaining balance of the Contractor Contingency Allocation will be Three Thousand Eight Hundred Sixty-Seven Dollars and Zero Cents. (\$3,867.00). Unused Contractor Contingency Allocation funds shall be returned to the Master Construct and Implementation Program Reserve.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees approve CCA No. 007 to CSA #16-199 with Bernard's related to the Elm Elementary School Reconstruction Project. If approved, the decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report.

ADDITIONAL MATERIALS:

- Attached:** [Contractor Contingency Allocation No. 007 \(2 Pages\)](#)
- [CAR 238R1 - Classroom Building Floor Underlayment Upgrade \(4 Pages\)](#)
- [CAR 239R1 - Reframe Columns at Stair 3 \(14 Pages\)](#)
- [CAR 245R1 - Add Metal Flashing at Second Floor Column Caps \(19 Pages\)](#)
- [CAR 529R1 - Replace MPR Posts \(8 Pages\)](#)
- [CAR 569R1 - Paint Second Story Concrete Curb \(3 Pages\)](#)
- [CAR 615R1 - Delete Roof Ladder at Classroom Bldg - CREDIT \(5 Pages\)](#)
- [Construction Services Agreement #16-199 - Bernard's Bros. Inc. \(108 Pages\)](#)



CONTRACTOR CONTINGENCY ALLOCATION APPROVAL

Date: September 18, 2019

CONTRACTOR CONTINGENCY ALLOCATION NO. 007

PROJECT: ELM STREET ELEMENTARY SCHOOL
O.S.D. BID No. N/A
O.S.D. Agreement No.16-199

OWNER: Oxnard School District
 1051 South A Street
 Oxnard, CA. 93030

ARCHITECT SVA Architects
 6 Hutton Centre Drive, #1150
 Santa Ana, CA 92707

CONTRACTOR:
Bernards Bros. Inc.
555 First Street
San Fernando, CA 91340
Attn: Carl Magness

Architects Proj. No.: 2013-40159
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-116407

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Contractor Contingency Allocation work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACTOR CONTINGENCY SUM	\$	678,841.00
NET CHANGE – ALL PREVIOUS CONTRACTOR CONTINGENCY ALLOCATION	\$	(660,818.00)
ADJUSTED CONTINGENCY SUM	\$	18,023.00
NET CHANGE	\$	14,156.00
<hr/>		
Total Contingency Allocations to Date:	\$	(674,974.00)
ADJUSTED CONTRACTOR CONTINGENCY SUM THROUGH NO.: 007.....	\$	3,867.00

Item	Description	Additional Cost related to Bid/Buy-out	Conflicts, Discrepancies or Errors in the Construction Documents	Additional Work required by IOR, or another Jurisdictional Agency, not in plans	Other Item of Cost agreed to by District and Contractor
1.	CAR No. 238R1 – Classroom Building Floor Underlayment Upgrade				\$3,350.00
2.	CAR No. 239R1- Reframe Columns at Stair 3		\$2,500.00		
3.	CAR No. 245R1- Add Metal Flashing at 2 nd Floor and Column Caps		\$2,309.00		
4.	CAR No. 529R1- Replace MPR Posts			\$6,200.00	
5.	CAR No. 569R1- Paint 2 nd Story Concrete Curb				\$1,032.00
6.	CAR No. 615R1 – Delete Roof Ladder at Classroom Bldg. - Credit				(\$1,235.00)
	TOTAL		\$4,809.00	\$6,200.00	\$3,147.00

Total Contractor Contingency Allocation Approval No. 007\$14,156.00

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPERINTENDENT OR PURCHASING DIRECTOR*

APPROVAL (REQUIRED):

ARCHITECT: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

RECOMMENDED FOR APPROVAL:

ASST. SUPERINTENDENT, BUSINESS & FISCAL SERVICES

DATE: _____

APPROVAL (REQUIRED):

PURCHASING DIRECTOR: _____

DATE: _____



CONTINGENCY ALLOCATION REQUEST

CAR No. 238 R1

Date: 2/9/2019

Project: Elm Elementary School Reconstruction Project

DESCRIPTION OF WORK

Second Story Gypsum Underlayment

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Contractual Costs		
		-3,350
	Subtotal:	-3,350

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Subcontract Costs		
Cost to upgrade to Dura Cap 3000psi for second floor of Classroom Building gypsum underlayment.	Insul Flow Inc	3,350
Reason: Dura Cap 3000psi is a more durable product than specified USG/Levelrock 2500.		
Requested By: SVA Architects		
Ref: RFI 460		
	Subtotal:	3,350

Total Change Order Request Amount: 0

ACKNOWLEDGEMENT

Oxnard School District

Bernards Bros. Inc.

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date



INSUL-FLOW, INC.

CA. LICENSE C-8 #819642 NV. LICENSE C-5 #56930 AZ LICENSE #292061

7/17/2017

Bernards Brothers
618 San Fernando Rd.
San Fernando, CA 91340
Phone: 818-898-1521 Fax: 818-898-4909
Email: bid@bernards.com

Attention: Jaime Pace

Reference:	Job Name:	Elm St ES
	Job address:	450 E Elm St - Oxnard, CA
	Quote #:	12749R1
	Level:	2
	No. of Buildings	1
	Plans dated:	1-8-16

Install approximately 11,700 sq/ft, Maxxon Corporation Gypsum Underlayment at 1 ½ inches thick, on interior 2nd floor areas, with a minimum compressive strength of 3000 p.s.i., flat screed finish instead of what specified in specifications.

Price: \$3,350

Insul-Flow, Inc.

Bernards Brothers

By: _____
Jeff Coon

By: _____
Management

By: _____
Management



REQUEST FOR INFORMATION FOR SUBCONTRACTOR ACTION

RFI No. : 460

Project: Elm Elementary School Reconstruction Project

Date: 06-28-18
Discipline: Structural

Subject: Lightweight Concrete Clarification

DRAWING & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
RFI 85		

QUESTION

Please confirm it is acceptable to use 1-1/2" thick Maxxon Gypsum Underlayment concrete (of 3000 psi) with fibre reinforcing material, and 3/8" thick Enkansonic sound matting installed on second floor of classroom building #1.

ANSWER

Proposed structurally acceptable. Unit weight of cured concrete not to exceed 115pcf.
PSE-06/29/18

Confirmed.
SVA 6-29-18

RESPONSE DISTRIBUTION

Company	Contact	Date Sent
Insul Flow Inc	Thelma Kherfan	6/29/2018

Please review and advise Bernards, WITHIN 7 days, if there are any additional costs or schedule impacts associated with incorporating the RFI response with the Contract Work. (Include a brief description and rough order estimate of the change with this notification. If no response is received within 7 days, Bernards shall trust that there is no impact to your Contract Price or Schedule.

Question Initiated By: Jaime Pace - Bernards
Submitted By: Arvind Balaji - Bernards



CONTINGENCY ALLOCATION REQUEST

CAR No. 239 R1

Date: 7/23/2018

Project: Elm Elementary School Reconstruction Project

DESCRIPTION OF WORK

RFI 405 Reframe Columns At Stair 3

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Contractual Costs		
		-2,500
	Subtotal:	-2,500

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Subcontract Costs		
Costs to change the columns at Stair 3 at the Classroom Building.	Pacific Interiors Enterprise	2,500
Reason: Columns as shown originally on the plans would interfere with the handrails of Stair 3. Columns needed to be changed so handrails were in compliance with ADA regulations.		
Requested By: SVA Architects		
Ref: RFI 405		
	Subtotal:	2,500

Total Change Order Request Amount: 0

ACKNOWLEDGEMENT

Oxnard School District

Bernards Bros. Inc.

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date

CHANGE ORDER

CONTRACTOR	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
SUBCONTRACTOR	<input checked="" type="checkbox"/>
FIELD	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

PROJECT: ELMESR-022 Elm Elementary School 450 E. Elm St Oxnard, CA 93033	CHANGE ORDER #:	10
	CHANGE ORDER DATE:	05/09/2018
	PROJECT #s:	Bernards
TO: Pacific Interiors Enterprises 2300 Knoll Dr Suite C Ventura, CA 93003 License No. 711333	DATE OF CONTRACT:	10/27/2017
	FOR:	Gypsum Board

The Contract is changed as follows:

RFI #405 - Stair columns (3) frame out with 1-5/8" x 20ga metal studs, with 5/8" Densglass sheathing
(excludes fire proofing & plaster)

The original Contract Sum was	\$780,580.00
The net change by previously authorized Change Orders is	\$98,520.00
The Contract Sum prior to this Change Order was	\$879,100.00
The Contract Sum will be increased by this Change Order in the amount of	\$2,500.00
The new Contract Sum including this Change Order will be	\$881,600.00
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

Not valid until signed by all parties below.

_____ ARCHITECT	Pacific Interiors Enterprises _____ SUBCONTRACTOR	Bernards _____ CONTRACTOR
_____ ADDRESS	2300 Knoll Dr Suite C Ventura, CA 93003 _____ ADDRESS	555 First St _____ ADDRESS
_____	License No. 711333 _____	San Fernando, CA 91340 _____
_____ BY (Signature)	_____ BY (Signature)	_____ BY (Signature)
_____ (Typed Name)	_____ (Typed Name)	Accounting _____ (Typed Name)
DATE _____	DATE _____	DATE _____



2300 Knoll Dr Suite C Ventura, CA 93003
Phone: 805-654-7085 Fax: 805-654-7084

Change Order Request

Project: Elm Street Elementary School

Date: 6/28/2018

Contractor: Bernards

Fax:

Attention: Jaime Pace

Change Order: 10R

Scope of Work: RFI #405 - Stair columns frmae with 1-5/8" x 20ga metal stud framing add Densglass sheathing (excludes fire proofing & plaster)

Schedule of Values

Labor	1531.50
Material	590.91
Equipment	0.00
Tax 7.75% & Fuel 1%	51.70
Subtotal	<u>2174.11</u>
Bond @ 0	0.00
Overhead & Profit @ 15%	<u>326.12</u>
Total	\$ 2,500

<u>Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Extension</u>	<u>Total</u>
Framer/Installer	16	74.78	1196.48	1196.48
Drywall Finisher	2	68.48	136.96	1333.44
Foreman	2	77.78	155.56	1489.00
Project Management	0.5	85.00	42.50	1531.50

<u>Material</u>	<u>Quantity</u>	<u>Unit</u>	<u>Extension</u>	<u>Total</u>
1-5/8" x 20ga studs	30	8.10	243.00	243.00
1-5/8" x 20ga track	6	6.75	40.50	283.50
1-1/2" Angle	3	4.87	14.61	298.11
5/8" Densglass	6	20.80	124.80	422.91
3/8" x 3" Titen HD	1	43.00	43.00	465.91
Delivery	1	125.00	125.00	590.91
	0	0.00	0.00	590.91
	0	0.00	0.00	590.91
	0	0.00	0.00	590.91
	0	0.00	0.00	590.91
	0	0.00	0.00	590.91



REQUEST FOR INFORMATION FOR SUBCONTRACTOR ACTION

RFI No. : 405

Project: Elm Elementary School Reconstruction Project

Date: 03-26-18

Discipline: Architectural

Subject: Columns at Stair 3

DRAWING & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
A1-45.3		

QUESTION

The (3) columns at stair #3 shown on details 2 & 3 of A1-45.3 are called out to be framed per detail(s) 3 & 4/A-64.4. However, if they are framed per the details they will interfere with the handrails of stair #3 and create ADA issues. Please provide an alternate detail for all (3) columns in question.

ANSWER

Refer to attached sketches

RESPONSE DISTRIBUTION

Company	Contact	Date Sent
Abdellatif Enterprises Inc	Cecil Rodriguez	5/4/2018
Pacific Interiors Enterprise	Curtis Dowell	5/4/2018
Abdellatif Enterprises Inc	Hazem Abdellatif	5/4/2018
Skidmore Masonry Inc	John Skidmore	5/4/2018

Please review and advise Bernards, **WITHIN 7 days**, if there are any additional costs or schedule impacts associated with incorporating the RFI response with the Contract Work. (Include a brief description and rough order estimate of the change with this notification. If no response is received within 7 days, Bernards shall trust that there is no impact to your Contract Price or Schedule.

Question Initiated By: Alex Rivera - Bernards

Submitted By: Alex Rivera - Bernards



REQUEST FOR INFORMATION

RFI No.: 405

To: Tom Bardwell
Company: SVA Architects
Project: Elm Elementary School Reconstruction Project

Date: 03-26-18
Discipline: Architectural

Subject: Columns at Stair 3

Response Requested By: 04-02-2018

DRAWINGS & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
A1-45.3		

QUESTION

The (3) columns at stair #3 shown on details 2 & 3 of A1-45.3 are called out to be framed per detail(s) 3 & 4/A-64.4. However, if they are framed per the details they will interfere with the handrails of stair #3 and create ADA issues. Please provide an alternate detail for all(3) columns in question.

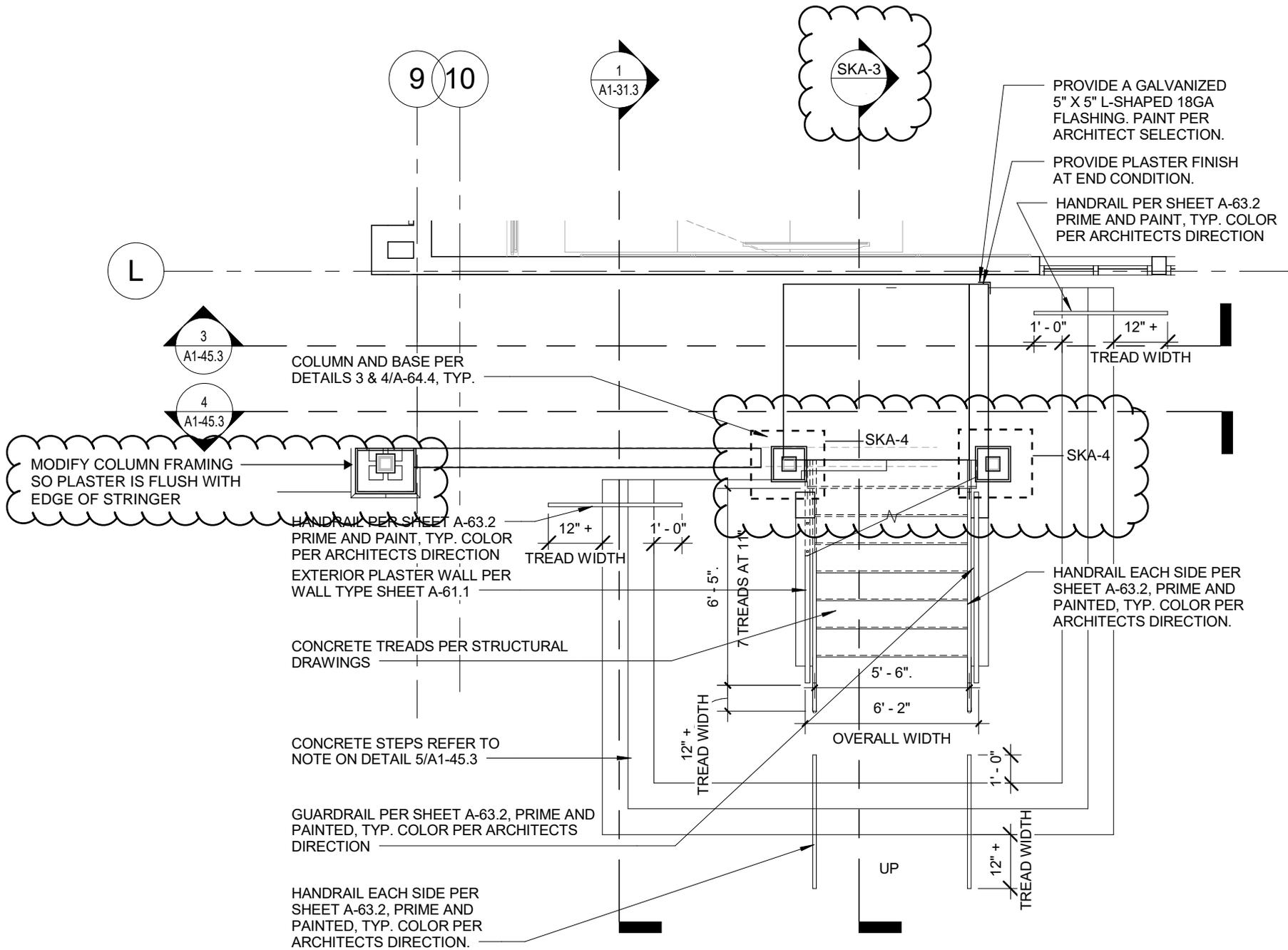
ANSWER

Refer to attached sketches

Response Provided By:	<u>Tom Bardwell</u>	<u>SVA Architects</u>	<u>5/3/18</u>
	Name	Company	Date

Question Initiated By: Alex Rivera - Bernards

Submitted By: Alex Rivera - Bernards



PROVIDE A GALVANIZED 5" X 5" L-SHAPED 18GA FLASHING. PAINT PER ARCHITECT SELECTION.

PROVIDE PLASTER FINISH AT END CONDITION.

HANDRAIL PER SHEET A-63.2 PRIME AND PAINT, TYP. COLOR PER ARCHITECTS DIRECTION

COLUMN AND BASE PER DETAILS 3 & 4/A-64.4, TYP.

MODIFY COLUMN FRAMING SO PLASTER IS FLUSH WITH EDGE OF STRINGER

HANDRAIL PER SHEET A-63.2 PRIME AND PAINT, TYP. COLOR PER ARCHITECTS DIRECTION

EXTERIOR PLASTER WALL PER WALL TYPE SHEET A-61.1

CONCRETE TREADS PER STRUCTURAL DRAWINGS

CONCRETE STEPS REFER TO NOTE ON DETAIL 5/A1-45.3

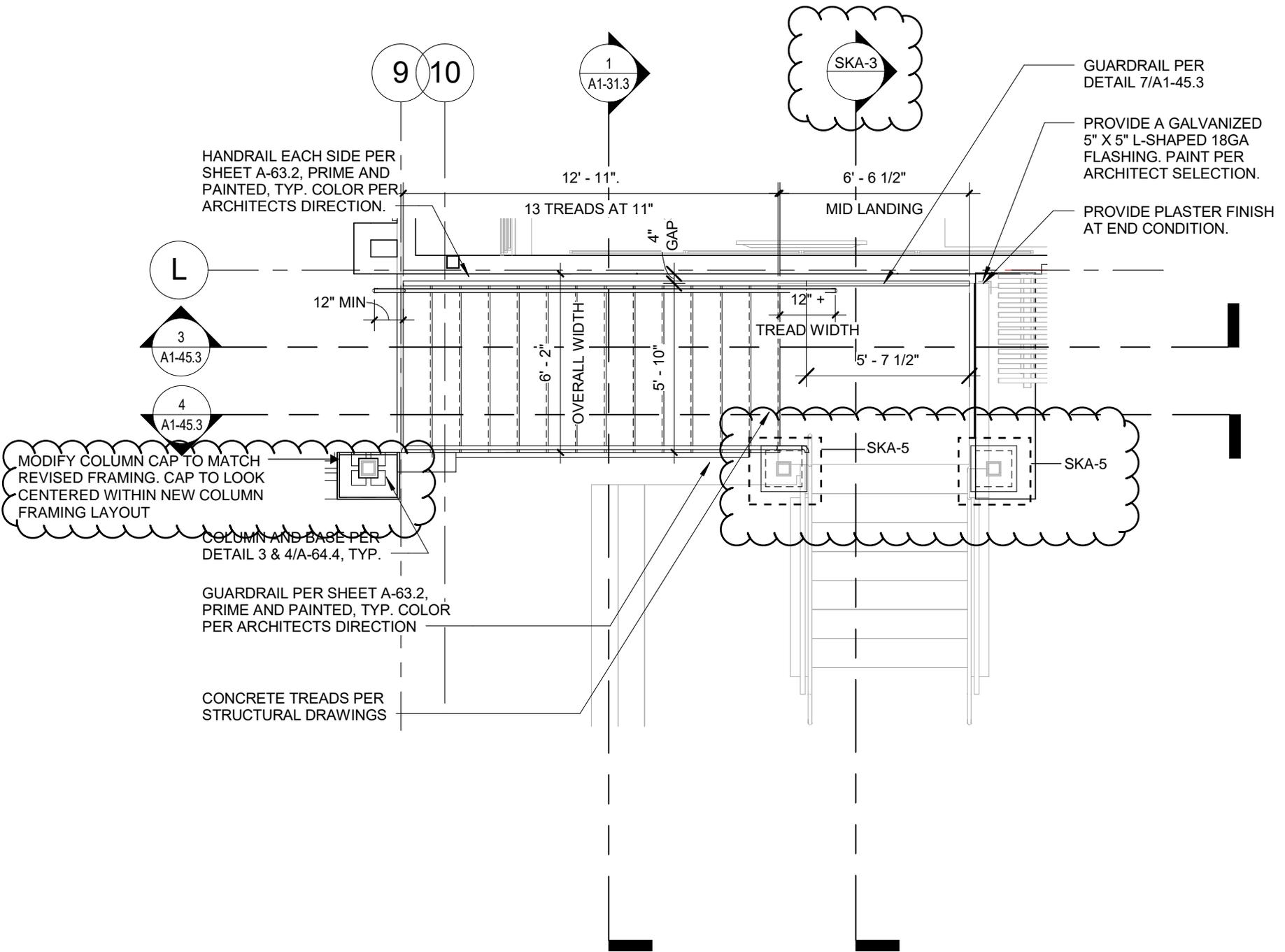
GUARDRAIL PER SHEET A-63.2, PRIME AND PAINTED, TYP. COLOR PER ARCHITECTS DIRECTION

HANDRAIL EACH SIDE PER SHEET A-63.2, PRIME AND PAINTED, TYP. COLOR PER ARCHITECTS DIRECTION.

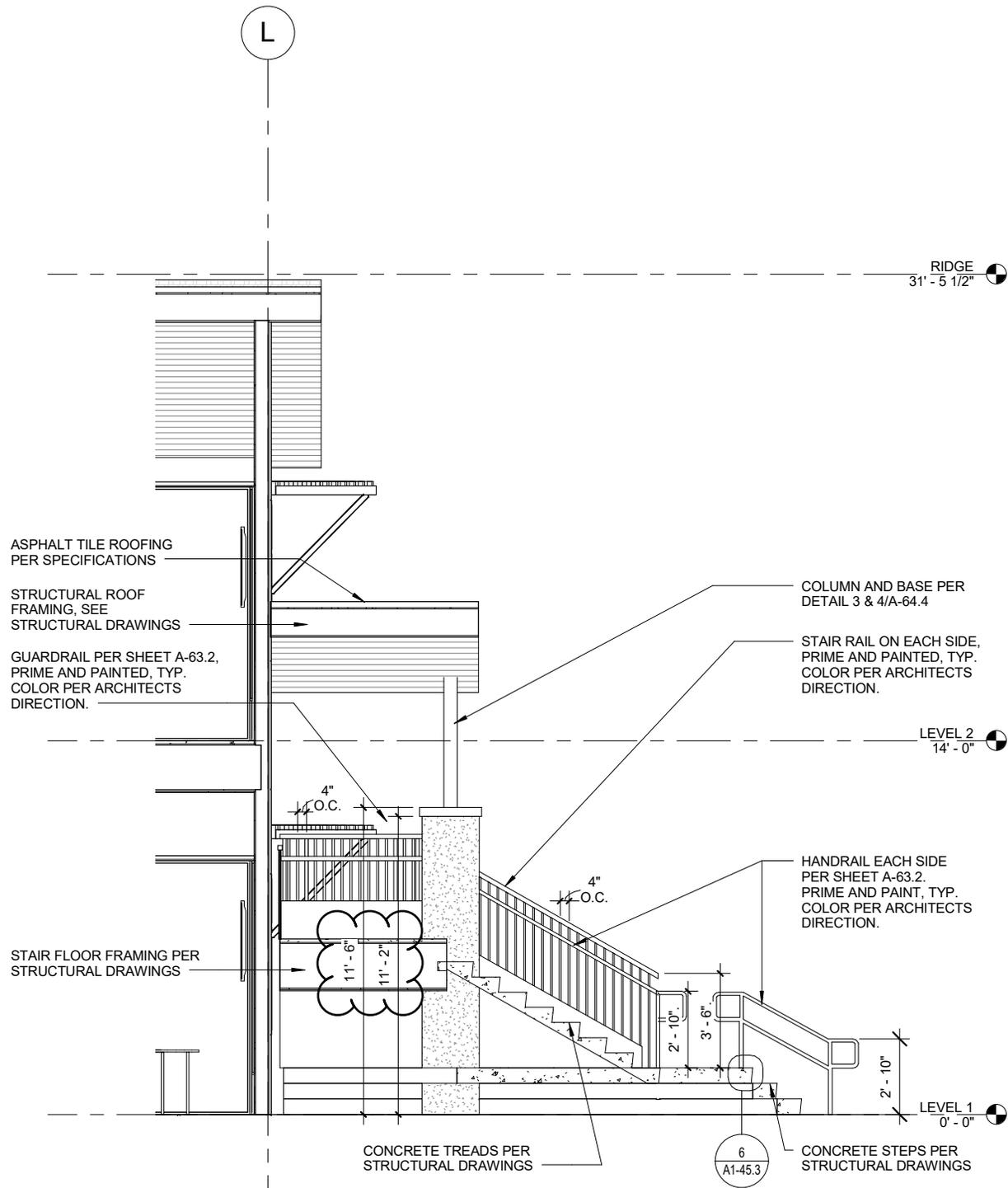
HANDRAIL EACH SIDE PER SHEET A-63.2, PRIME AND PAINTED, TYP. COLOR PER ARCHITECTS DIRECTION.

NOTE:
FOR ADDITIONAL STAIR INFORMATION
REFER TO SHEET A-63.2

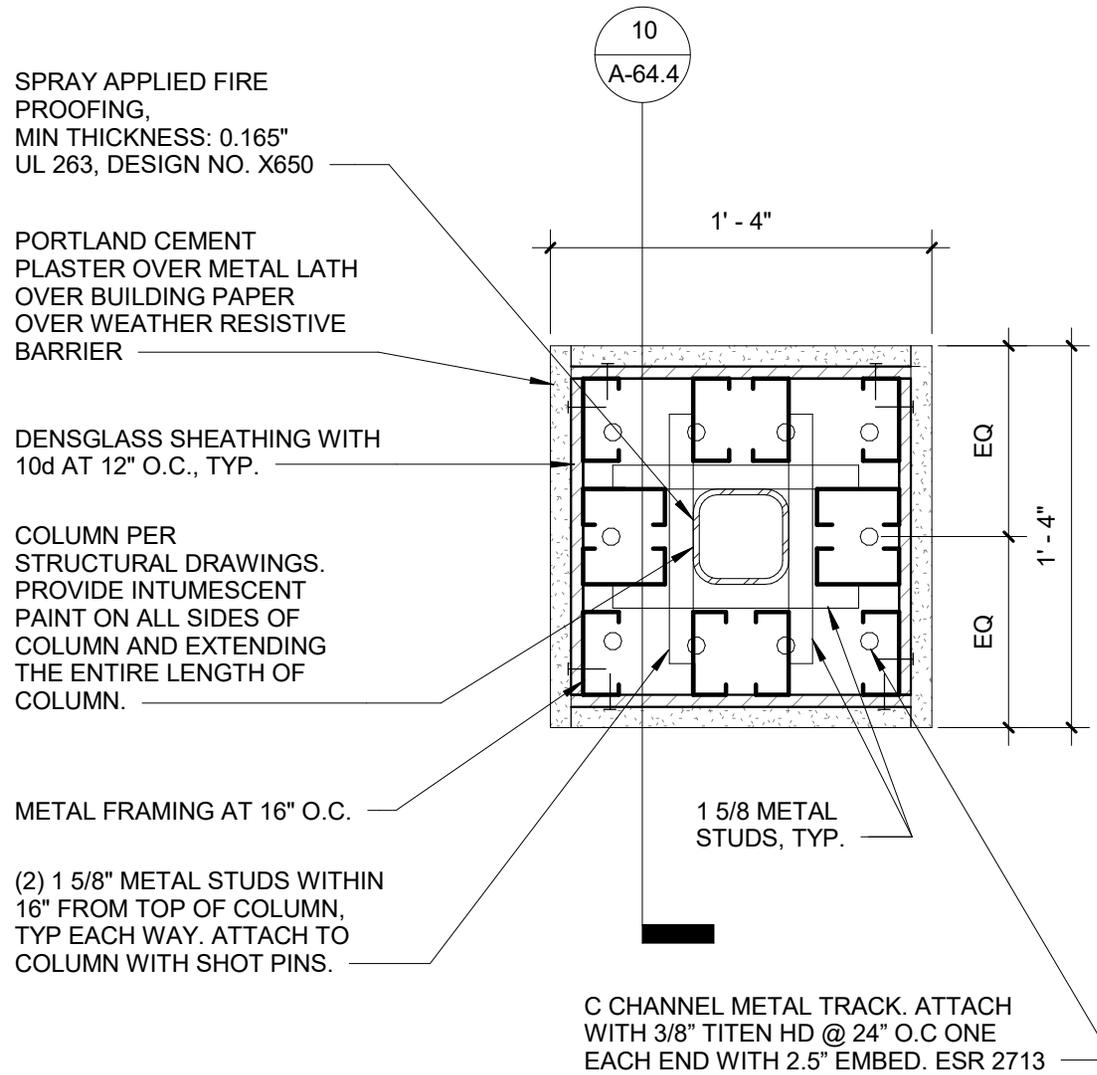
STAIR #3 - SECOND FLOOR
SKA-1



STAIR #3 - SECOND FLOOR
SKA-2

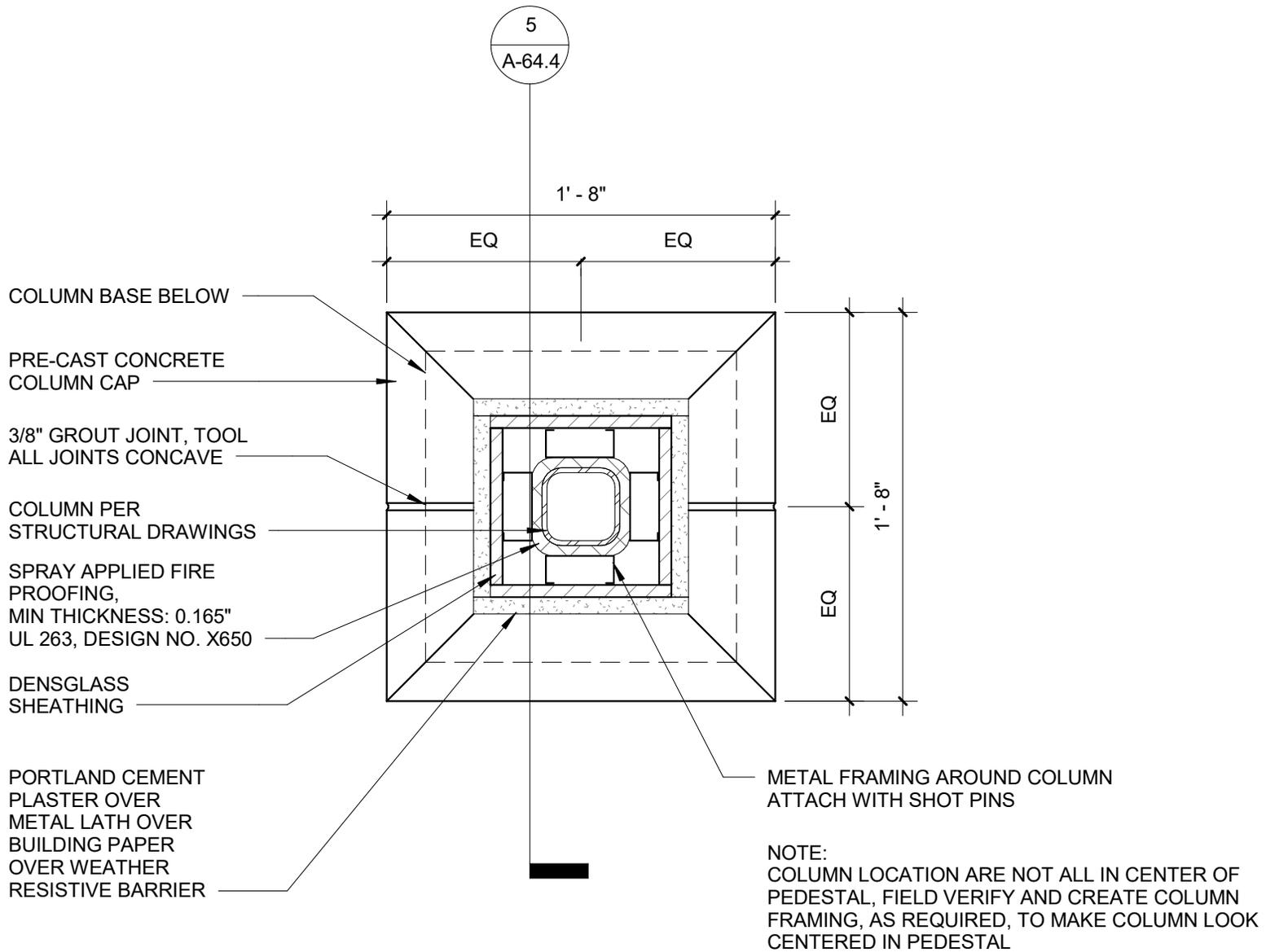


STAIR #3 - SECTION
SKA-3



NOTE:
REFER TO DETAIL 4/A-64.4 FOR COLUMN CAP

STAIR #3 - COLUMN BASE
SKA-4



STAIR #3 - COLUMN CAP
SKA-5

ONSITE CRAFT LABOR SUBCONTRACTOR LABOR RATE FORM

Craft: Drywall Installer Project: Elm Elementary School
 Title: Journeyman Location: Oxnard
 (ie. Journeyman, Foreman, Gen. Foreman, Apprentice, etc.)
 Effective Date Through 06/30/19

Item	Description		Straight Time	Time and Half	Double Time
Wages:					
1	Base Hourly Rate		\$ 42.41	\$ 42.41	\$ 42.41
2	Zone Pay			\$ -	\$ -
3	Premium Time			\$ 21.21	\$ 42.41
4	Vacation/Supplemental Dues		\$ 6.19		
	Subtotal Wages		\$ 48.60	\$ 63.62	\$ 84.82
Union Contributions:					
5	Health & Welfare		\$ 7.50	\$ 7.50	\$ 7.50
6	Pension		\$ 4.91	\$ 4.91	\$ 4.91
7	Apprenticeship		\$ 0.57	\$ 0.57	\$ 0.57
8	Industrial Fund		\$ 0.30	\$ 0.30	\$ 0.30
9	Other		\$ 0.47	\$ 0.47	\$ 0.47
	Subtotal Union Contributions		\$ 13.75	\$ 13.75	\$ 13.75
Taxes:					
10		Notes % Rate			
11	FICA	(A) 7.65%	\$ 3.72	\$ 4.87	\$ 6.49
12	SUI	(A) 6.20%	\$ 3.01	\$ 3.94	\$ 5.26
13	FUI	(A) 0.80%	\$ 0.39	\$ 0.51	\$ 0.68
14	Workers Compensation Insurance	10.94%	\$ 5.31	\$ 6.96	\$ 9.28
15	General Liability Insurance	0.00%	\$ -	\$ -	\$ -
16		0.00%	\$ -	\$ -	\$ -
17	Subtotal Taxes:		\$ 12.43	\$ 16.28	\$ 21.70
18	Total Hourly Rate for Change Orders		\$ 74.78	\$ 93.64	\$ 120.27
19	Premium Portion of Overtime for Change Orders			\$ 21.21	\$ 45.49

Notes:

(A) Statutory rates should reflect actual tax liability due to taxable wage limits (i.e. establishment of effective tax rate based on actual costs.)

The information provided is correct and verified by an authorized company representative for:

Company Name: Pacific Interiors Enterprises
 Address: 2300 Knoll Dr Suite C
 City/State/Zip: Ventura, CA 93003
 Telephone No.: 805-654-7085

Print Name: Curtis Dowell
 Title: President
 Date: 6/28/2018

DRYWALL/LATHING WAGE AND BENEFIT RATES
Effective JULY 1, 2017

DRYWALL/LATHER APPRENTICES

PERIOD	HRS	%	WAGE	CODE
Pre-Appr	500	35%	14.44	0
1st Period	1000	40%	16.50	(1)
2nd Period	600	50%	20.63	(1)
3rd Period	600	60%	24.75	(2)
4th Period	600	65%	26.81	(3)
5th Period	600	70%	28.88	(3)
6th Period	600	75%	30.94	(3)
7th Period	600	80%	33.00	(3)
8th Period	600	90%	37.13	(3)
Journeyman		100%	41.25	(3)

DRYWALL/LATHER WAGES - SAN DIEGO COUNTY

PERIOD	HRS	%	WAGE	CODE
Pre-Appr	500	35%	12.50	0
1st Period	1000	45%	14.95	(1)
2nd Period	600	50%	16.50	(1)
3rd Period	600	60%	19.60	(1)
4th Period	600	70%	22.70	(3)
5th Period	600	75%	24.25	(3)
6th Period	600	80%	25.80	(3)
7th Period	600	85%	27.35	(3)
8th Period	600	90%	28.90	(3)
Journeyman		100%	32.00	(3)
*			31.00	

DRYWALL/LATHER BENEFITS (all counties *except* San Diego):

Pension	\$4.91
Health & Welfare	7.10
Vacation/Supplemental Dues	5.60
Apprenticeship & Training Trust	.57
Cooperation Committee	.22
Contract Administration	.20
Drywall Industry Fund	.25

TOTAL \$18.85

BENEFIT CODES:

Total Wage \$60.10

- (0) Vacation/Supplemental Dues (\$3.60)
- (1) Health & Welfare, Vacation/Supplemental Dues (\$4.60), Apprenticeship
- (2) Health & Welfare, Vacation/Supplemental Dues (\$5.60), Apprenticeship
- (3) Pension, Health & Welfare, Vacation/Supplemental Dues (\$5.60), Apprenticeship, Cooperation Committee, Drywall Industry Fund, Contract Admin.

Foremen receive \$3.00 per hour over the Journeyman rate in all counties.

Vacation/Supplemental Dues is taxable income.

All classifications of Journeymen and Apprentices have vacation/supplemental dues added to their wages, taxed, withheld and submitted to the Trust Fund.

INCREASES	July 1, 2018	\$2.25 to be allocated by the Union, \$0.05 to Drywall Industry Fund.
	July 1, 2019	\$2.30 to be allocated by the Union

SAN DIEGO DRYWALL/LATHER BENEFIT RATES:

Pension	\$4.91
Health & Welfare	7.10
Vacation/Supplemental Dues	4.60
Apprenticeship & Training Trust	.57
Cooperation Committee	.05
Contract Administration	.20
Drywall industry Fund	.20

TOTAL \$17.63

BENEFIT CODES:

- (0) Vacation/Supplemental Dues (\$3.60)
- (1) Health and Welfare, Vacation/Supplemental Dues (\$4.60), Apprenticeship
- (3) Pension, Health and Welfare, Vacation/Supplemental Dues (\$4.60), Apprenticeship, Drywall Industry Fund, Cooperation Committee, Contract Admin.

In **San Diego**, Vacation/Supplemental Dues paid to Trust for all codes is \$4.60. Base rate for figuring apprentice percentage does not include Vacation pay, \$1.00 of which is paid on check for all levels except pre-apprentice.

Stocking and Scrapping. Employees doing stocking and scrapping work on drywall jobs in LA County will be paid a minimum wage rate of \$12.00 per hour (\$12.50 in San Diego County per Local minimum wage requirement) and will have Health and Welfare, Vacation/Supplemental Dues (\$4.60), and Apprenticeship contributions made on their behalf.

*In San Diego \$1.00 of Vacation is paid on the check. Apprentice % is based on the journeyman rate minus the \$1.00 Vacation (\$31.00) then \$1.00 Vacation is added back to all levels.

INCREASES	July 1, 2018	\$3.00 to be allocated by the Union, \$0.05 to Drywall Industry Fund.
	July 1, 2019	\$3.00 to be allocated by the Uni

SOUTHERN CALIFORNIA DRYWALL FINISHERS JOINT AGREEMENT 2016-2020

WAGE & CONTRIBUTION SCHEDULES

Effective October 1, 2017 through September 30, 2018

BASIC WAGE RATE:

Journeyman Wage-----\$ 38.58
(working dues are deducted from the wage)----- 1.29

CONTRIBUTIONS:

Health & Welfare----- \$ 8.45 per hour
Vacation Fund----- 3.07 per hour
Pension Fund----- 6.38 per hour
Apprenticeship Fund*----- .67 per hour
 Appr-Admin ----- .62
 FTI ----- .05
 .67*
LMCC **----- .67 per hour
 Admin. Fund12
 WWCCA25
 IAF/Compliance25
 LMCI05
 .67**

Total Wage \$57.82

TOTAL FRINGES----- \$ 19.24 per hour

Working dues shall be a Percentage of gross pay determined by the District Council No. 36 by-laws. They shall be based on the hourly rate of pay, including vacation. In computing this amount, all fractions will be rounded to the nearest cent, which will be deducted from the employees wages and remitted to the District Council of Painters No. 36.

SAFETY AND CERTIFICATION PROGRAM

All employees must secure and maintain first aid and CPR certification. Additionally they shall secure and maintain OSHA 10 certification. OSHA 10 will include Scaffold User, Fall Protection, Forklift User and Aerial Power Lift User. Those employees who do not secure and maintain the above certification shall be paid \$3.00 less than the Journeyman rate. **This rate shall not be paid on prevailing wage jobs: Wage \$35.58 includes \$1.20 work dues.**

A person who has passed the Journeyman test or completed the current Apprenticeship Training Program shall be paid \$3.00 less than the Journeyman for a period of one year. **This rate shall not be paid on prevailing wage jobs: Wage \$35.58 includes \$1.20 work dues.**

FOREMAN: A person designated by the employer shall receive \$1.00 per hour over the Journeyman rate, or if the person in charge has attained and maintains Journeyman status and competent scaffold certification, he shall receive \$2.00 per hour over the Journeyman rate. EMPLOYEES working on a **suspended scaffold** shall receive twenty five (\$.25) cents per hour over scale. EMPLOYEES working on any **improvised scaffolding** attached to or built on overhead cranes shall receive twenty five (\$.25) cents per hour over scale.



CONTINGENCY ALLOCATION REQUEST

CAR No. 245 R1

Date: 7/24/2018

Project: Elm Elementary School Reconstruction Project

DESCRIPTION OF WORK

Add Metal Flashing At 2nd Floor and Column Caps

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Contractual Costs		
		-2,309
	Subtotal:	-2,309

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Subcontract Costs		
Cost to provide added 6" flashing at 2nd floor walkway where it ties into plaster per Bulletin 21. Cost to provide added 6" flashing at column caps per RFI 414.	Perlite Plastering Co Inc	2,309
Reason: Flashing not shown on original drawings.		
Requested By: SVA Architects		
Ref: Bulletin 21, RFI 414		
	Subtotal:	2,309

Total Change Order Request Amount: 0

ACKNOWLEDGEMENT

Oxnard School District

Bernards Bros. Inc.

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date

PROJECT Elm Elementary School
 JOB NO. 1636

DATE: April 10, 2018
 PTC: Perlite Plastering Co., Inc.
 COST PROPOSAL# 2

COST PROPOSAL

DESCRIPTION OF CHANGE: 1. Reference Bulletin 21 - Furnish and install 6" SAWM with primer per detail SKA-3 and Bernards instructions.
 2. Provide 6" SAWM at edge of column cap, refer to detail 3&4/A-64.4 at 20 locations.

ITEM DESCRIPTION	MATERIAL			EXTENSION	LABOR			MISC.		
	UNIT	QUANTITY	COST		HOURS	RATE	EXTENSION	QUANTITY	RATE	EXTENSION
Item #1 above	LF	310	\$ 0.95	\$ 294.50	7.75	\$ 75.61	\$ 585.98			\$ -
Item #2 above	ea	20	\$ 9.00	\$ 180.00	10	\$ 75.61	\$ 756.10			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
				\$ -			\$ -			\$ -
SUBTOTALS:				\$ 474.50			\$ 1,342.08			\$ -

PTC MATERIAL	\$ 474.50
PTC SALES TAX (9%)	\$ 42.71
PTC LABOR	\$ 1,342.08
DAILY CLEAN UP LABOR (1%)	\$ 13.42
SUPERVISION LABOR (10%)	\$ 135.55
PTC EQUIPMENT	\$ -
PTC SUBTOTAL DIRECT COSTS	\$ 2,008.25
O.H. & P (15%)	\$ 301.24
TOTAL	\$ 2,309.49

PREPARED & SUBMITTED BY: Ron Casman
 TITLE/COMPANY Project Manager



Santa Ana + Oakland + San Diego + Honolulu

SVA Architects, Inc.

3 MacArthur Place, Suite 850
Santa Ana, California 92707 T
949.809.3380

info@sva-architects.com
www.sva-architects.com

**Elm Street Elementary School
Bulletin # 21 Narrative**

Revision:

04/30/2018

*Note: This Bulletin is issued for clarification of the Contract Documents or a proposed change to the Contract Documents requested by Owner. It is **not** an authorization to proceed with the items described. Submit a written proposal to the Architect for any anticipated changes in contract price and/or schedule as a result of this Bulletin. **Do not proceed** with any items described in this Bulletin without written authorization from the Owner.*

Changes to Drawings and/or Specifications:

Revisions to Architecture sheets:

SKA-1: Classroom second floor walkway drain layout

SKA-2: Building/Deck termination

SKA-3: Walkway Edge termination

Drawings

SKA-1: Second floor walkway slot drain layout sketch

SKA-2: Building/Deck termination

SKA-3: Walkway Edge termination

Floor drain cut sheet

Downspout cover cut sheet

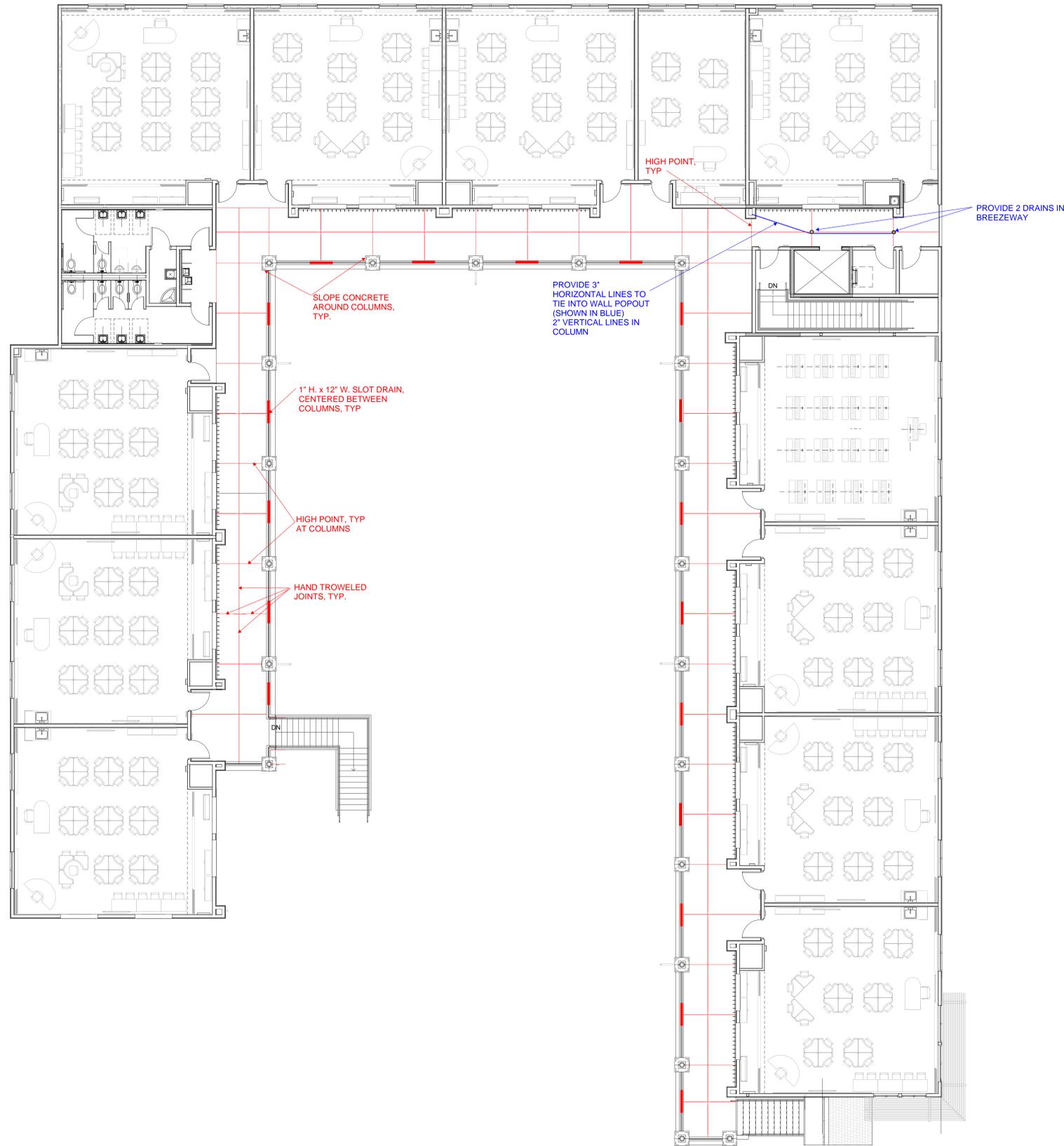
Walkway control joint locations

Distribution:

District

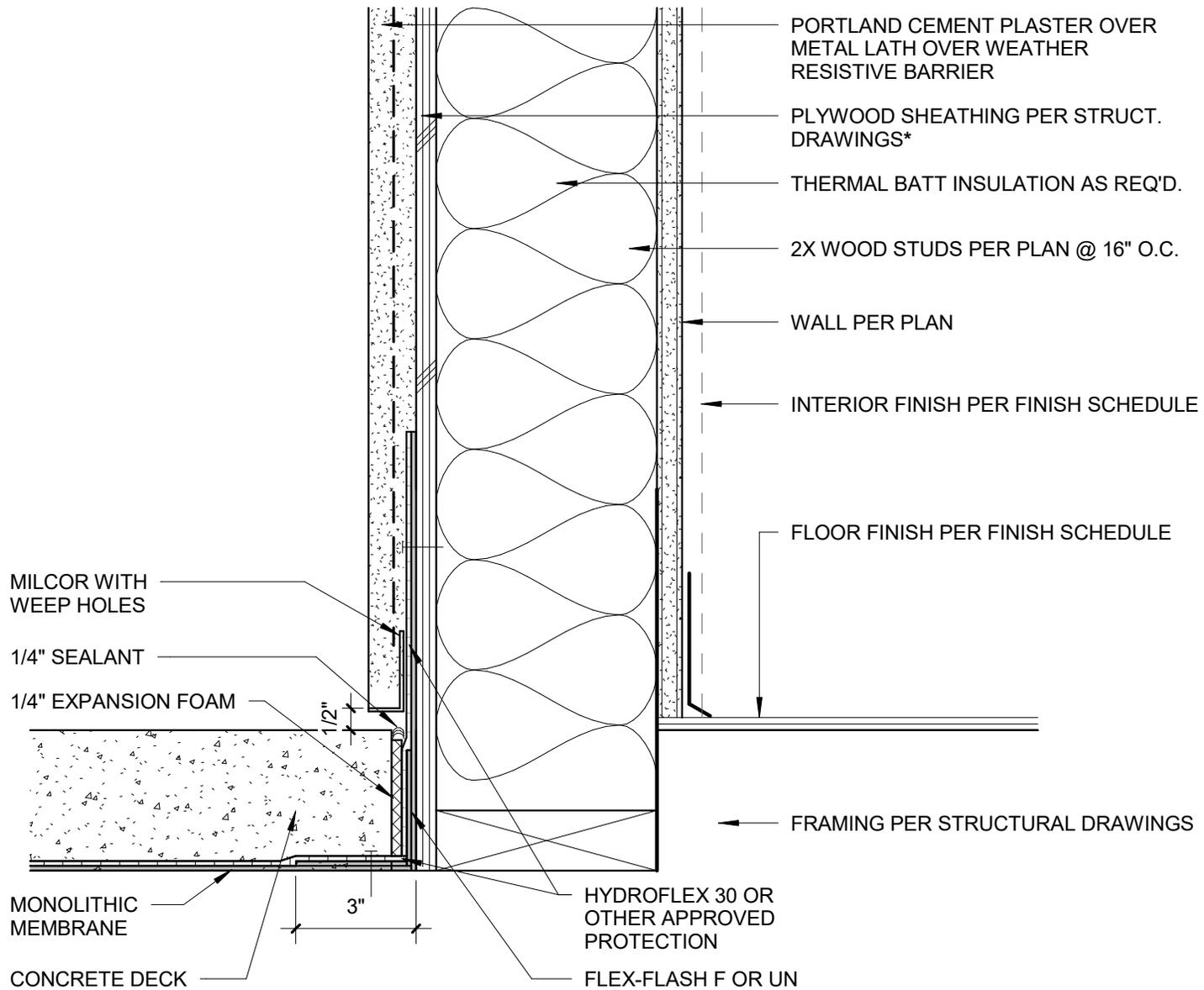
Contractor

IOR

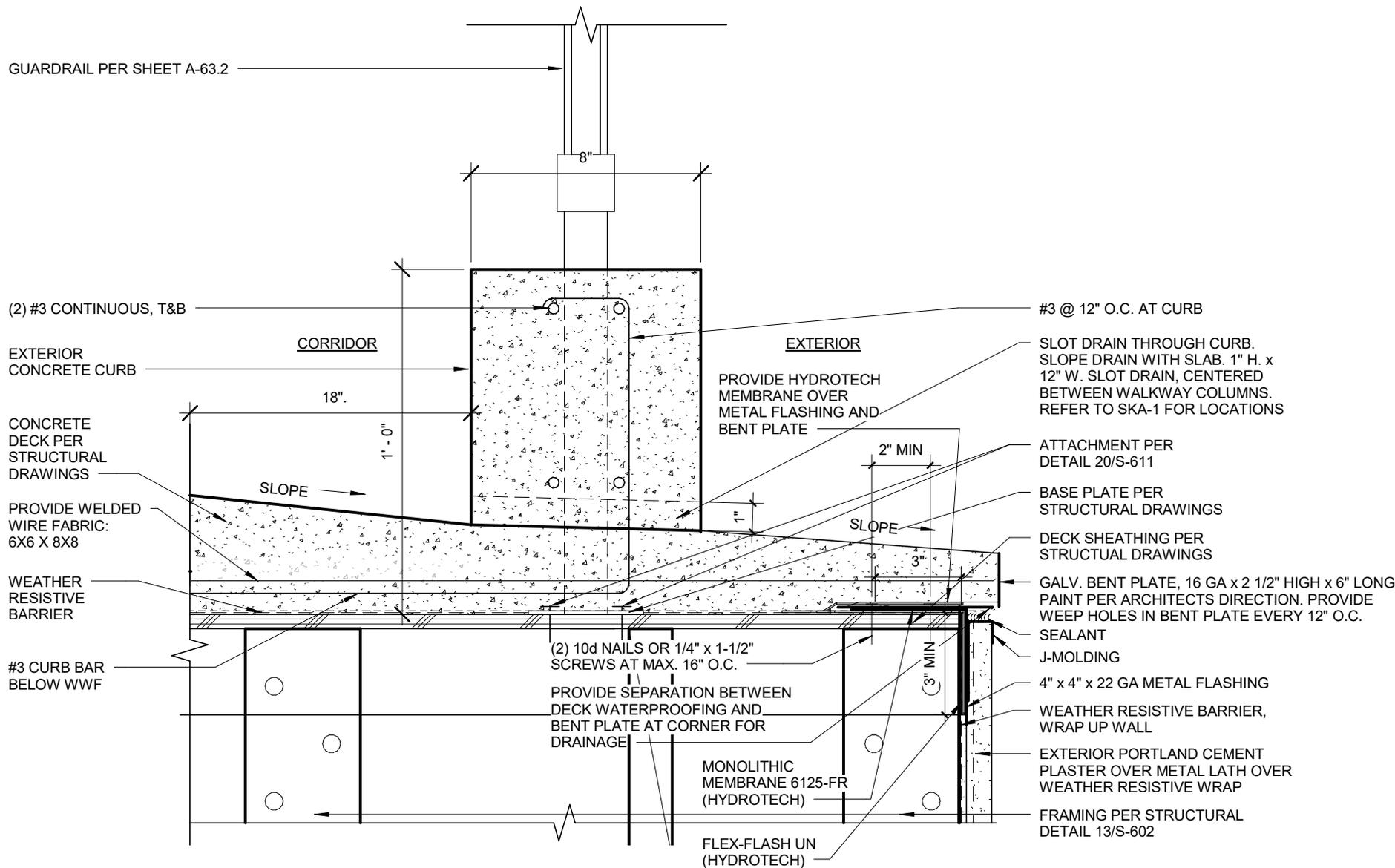


ELM ELEMENTARY SCHOOL
 BULLETIN # 21
 2ND FLOOR WALKWAY DRAIN LAYOUT

SKA-1



SECOND FLOOR WALKWAY - WATERPROOFING AT BUILDING FACE
SKA-2 (COLUMN SIMILAR)



SECOND FLOOR WALKWAY - WATERPROOFING AT WALKWAY EDGE
SKA-3

Best option for a drain due to strainer adjustability.

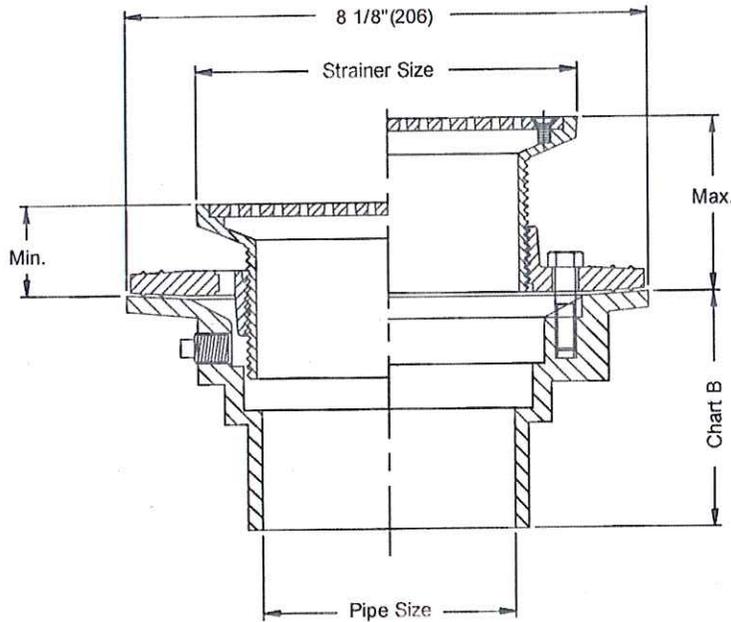


FD-100-A

Floor Drain with Round Strainer

Tag: _____

SPECIFICATION: Watts Drainage FD-100-A epoxy coated cast iron floor drain with anchor flange, reversible clamping collar with primary & secondary weepholes, adjustable round heel proof nickel bronze strainer, and no hub (standard) outlet.



Strainer Size

Str. Dia.	Min.	Max.	Load Rating	Free Area Sq. In.
5" (127)	13/16" (21)	3 1/4" (83)	*MD	8
6" (152)	7/8" (22)	3 3/8" (86)	*MD	9
7" (178)	1 1/16" (17)	3 1/4" (83)	*MD	12
8" (203)	7/8" (22)	3 1/4" (83)	*MD	18
10" (254)	1 1/4" (32)	3 1/4" (83)	*HD	28

NOTICE

The information contained herein is not intended to replace the full product installation and safety information available or the experience of a trained product installer. You are required to thoroughly read all installation instructions and product safety information before beginning the installation of this product

Chart B

Pipe Size	Std. No Hub	P Push On	T Female Thread	X Inside Caulk	60/61 PVC/ABS
2" (51)	3 5/8" (92)	4 1/4" (108)	4 1/4" (108)	4 1/2" (114)	4" (102)
3" (76)	3 5/8" (92)	4 1/4" (108)	4 1/4" (108)	4 1/2" (114)	4" (102)
4" (102)	3 5/8" (92)	4 1/4" (108)	4 1/4" (108)	4 1/2" (114)	4" (102)
6" (152)	3 1/2" (89)				

NOTICE

The load classifications are in accordance with the American National Standards ASME A112.21.1M ASME Ratings are as follows: MD - Safe Live Load 2000-4999 lbs. (900-2250 kg) HD - Safe Live Load 5000-7499 lbs. (2250-3375 kg) The above categories are given as a guide only. Please consult factory.

Pipe Sizing (Select One)

Suf	Description	
2	2" (61) Pipe Size	<input type="checkbox"/>
3	3" (76) Pipe Size	<input checked="" type="checkbox"/>
4	4" (102) Pipe Size	<input type="checkbox"/>
6	6" (152) No Hub Only	<input type="checkbox"/>

Outlet Type (Select One)

Suf	Description	
NH	No Hub (M.J)	<input checked="" type="checkbox"/>
P	Push On	<input type="checkbox"/>
T	Threaded Outlet	<input type="checkbox"/>
X	Inside Caulk	<input type="checkbox"/>

Strainer (Select One)

Suf	Description	
A5	5" (127) Dia., Nickel Bronze	<input checked="" type="checkbox"/>
A6	6" (152) Dia., Nickel Bronze	<input type="checkbox"/>
A7	7" (178) Dia., Nickel Bronze	<input type="checkbox"/>
A8	8" (203) Dia., Nickel Bronze	<input type="checkbox"/>
A10	10" (254) Dia., Nickel Bronze	<input type="checkbox"/>

Options (Select One)

Suf	Description	
-5	Sediment Bucket	<input type="checkbox"/>
-6	Vandal Proof	<input checked="" type="checkbox"/>
-7	Trap Primer Tapping	<input type="checkbox"/>
-8	Backwater Valve (2,3,4" Only)	<input type="checkbox"/>
-13	Galvanized Body	<input type="checkbox"/>
-15	Strainer Extension (DD-50)	<input type="checkbox"/>
-F4-50	4" Round Cast Iron Funnel	<input type="checkbox"/>
-F4-1	4" Round Nickel Bronze Funnel	<input type="checkbox"/>
-F6-1	6" Round Nickel Bronze Funnel	<input type="checkbox"/>
-G-50	4x9" Oval Cast Iron Funnel	<input type="checkbox"/>
-G-1	4x9" Oval Nickel Bronze Funnel	<input type="checkbox"/>
-SO	Side Outlet	<input type="checkbox"/>
-US	Buy American Compliant	<input type="checkbox"/>

Optional Body Material Description

Suf	Description	
-60	PVC Body w/Socket Outlet	<input type="checkbox"/>
-61	ABS Body w/Socket Outlet	<input type="checkbox"/>

Job Name _____

Contractor _____

Job Location _____

Contractor's P.O. No. _____

Engineer _____

Representative _____

Watts product specifications in U.S. customary units and metric are approximate and are provided for reference only. For precise measurements, please contact Watts Technical Service. Watts reserves the right to change or modify product design, construction, specifications, or materials without prior notice and without incurring any obligation to make such changes and modifications on Watts products previously or subsequently sold.



USA: Tel: (800) 338-2581 • Fax: (828) 248-3929 • Watts.com
 Canada: Tel: (905) 332-4090 • Fax: (905) 332-7068 • Watts.ca
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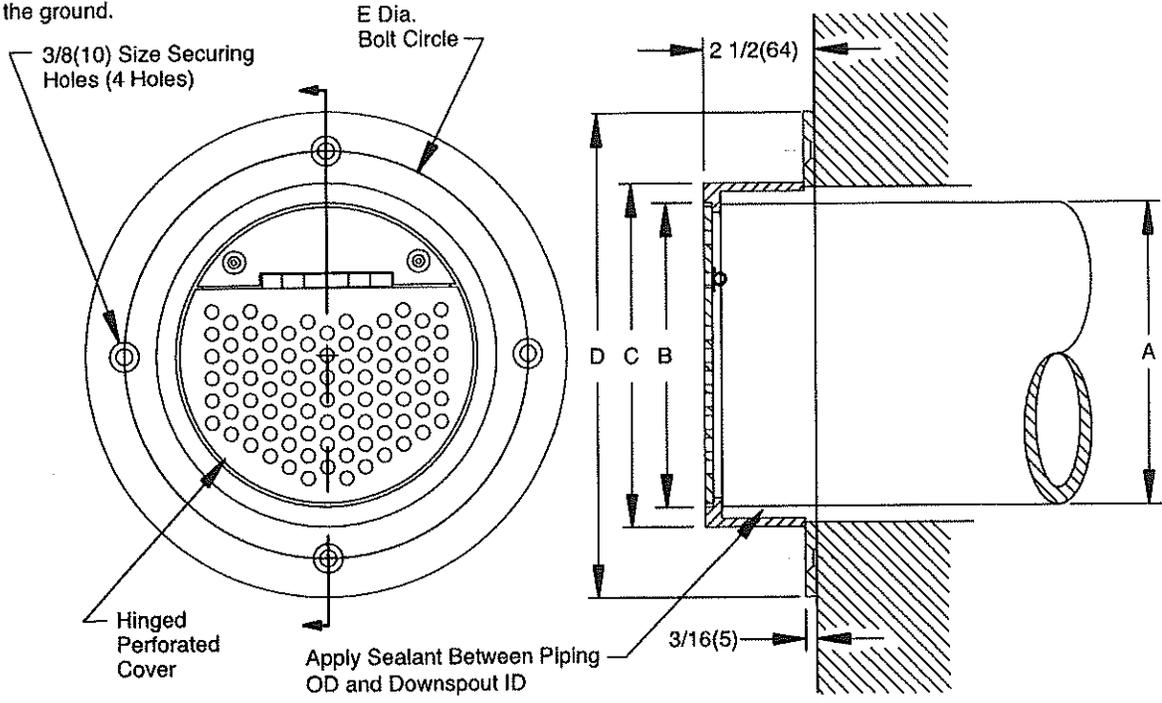
SMITH® JAY R. SMITH MFG. CO.®
 MEMBER OF MORRIS GROUP INTERNATIONAL
 POST OFFICE BOX 3227
 MONTGOMERY, ALABAMA 36109-0237 (USA)
 TEL: 334-277-8520 FAX: 334-277-7396 www.jrsmith.com



LOCATION

SPECIAL PURPOSE DOWNSPOUT COVER

FUNCTION: Used as a downspout cover on a wall where an overflow roof drain concealed leader discharges rainwater to the ground.



FRONT VIEW

RIGHT SIDE SECTION VIEW

A (Pipe Size)	B DIA.	C DIA.	D DIA.	E DIA.
0150(38)	3 1/2(89)	4 1/2(115)	7 11/16(194)	6(150)
02(50)	3 1/2(89)	4 1/2(115)	7 11/16(194)	6(150)
03(75)	3 1/2(89)	4 1/2(115)	7 11/16(194)	6(150)
04(100)	4 9/16(116)	5 9/16(142)	8 3/4(220)	7 1/8(181)
05(125)	5 5/8(143)	6 5/8(168)	9 13/16(251)	8 1/4(210)
06(150)	6 11/16(169)	7 11/16(194)	10 7/8(278)	9(230)
08(200)	8 11/16(219)	9 11/16(249)	12 7/8(328)	11 1/4(285)
10(250)	10 13/16(276)	11 13/16(301)	15(380)	13 1/2(345)
12(305)	12 13/16(326)	13 13/16(351)	17(430)	15 1/2(395)
15(380)	16(405)	16 15/16(429)	20 1/8(513)	18 1/2(470)
16(405)	16(405)	16 15/16(429)	20 1/8(513)	18 1/2(470)
18(457)	18 9/16(471)	18 15/16(481)	22 1/4(565)	20 3/8(517)

Fig. 1775 DOWNSPOUT COVER

REGULARLY FURNISHED:
 Fabricated Type 304 Stainless Steel
 Downspout Cover with Hinged Perforated Cover.

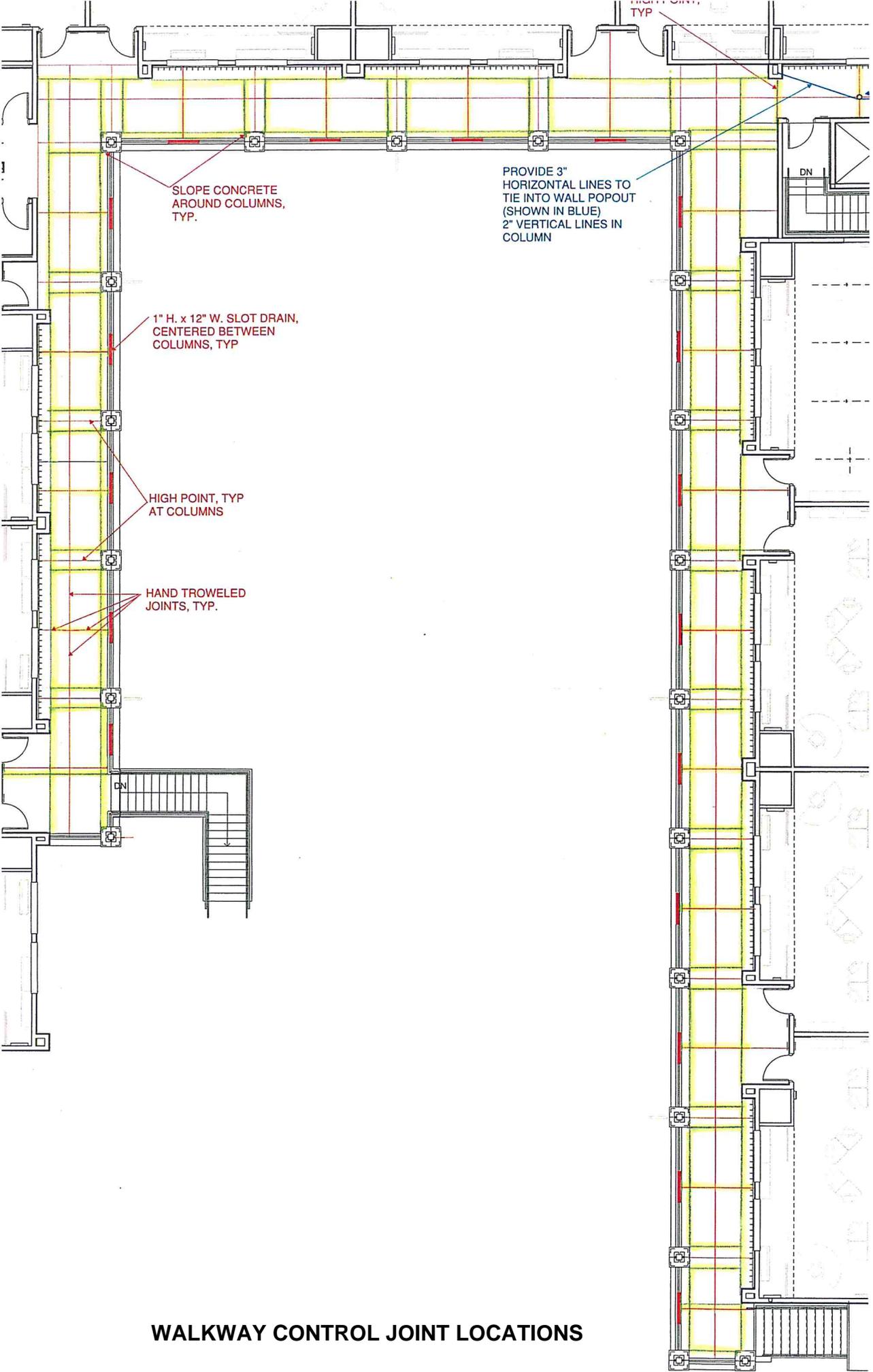
VARIATIONS:
 Vandal Proof -U

OPTIONAL MATERIALS:
 Fabricated Polished Brass -PB
 Fabricated Chrome Plated Brass -CP

NOTE: Dimensions shown in parentheses are in millimeters.

DRAWING NUMBER s1775
 SIZE A
 SCALE: NONE
 DATE: 03-07-05
 APPROVED BY: JM
 CHECKED BY: JM
 DRAWN BY: JJ
 FIGURE NUMBER 1775
 DIMENSIONS ARE SUBJECT TO MANUFACTURERS TOLERANCE AND CHANGE WITHOUT NOTICE
 WE CAN ASSUME NO RESPONSIBILITY FOR USE OF SUPERSEDED OR VOID DATA

REV.	DATE	DESCRIPTION	BY	CKD. BY	WEIGHT POUNDS	VOLUME CUBIC FEET	FIGURE NUMBER
F	9-18-17	Added Note Added 16" & 18" Outlets Added Function Revised Cover	TBW	AM			1775
E	12/11/14		TBW	TWK			
C	04/27/09		JJ	CL			
	6-16-08		TBW	CL			



WALKWAY CONTROL JOINT LOCATIONS



REQUEST FOR INFORMATION FOR SUBCONTRACTOR ACTION

RFI No. : 414

Project: Elm Elementary School Reconstruction Project

Date: 04-13-18

Discipline: Architectural

Subject: Confirming RFI - Modify Precast Cap Attachment

DRAWING & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
A64.4	5	

QUESTION

Ref. Sketch 414-SK-1 (attached), 5/A64.4

Please confirm the attached sketch (414-SK-1) for the precast cap attachment modification is acceptable, and have stamped by SEOR.

ANSWER

Response

Proposed structurally acceptable.
PSE - 04/13/18

RESPONSE DISTRIBUTION

Company	Contact	Date Sent
Abdellatif Enterprises	Hazem Abdellatif	4/17/2018
Skidmore Masonry Inc	John Skidmore	4/17/2018

Please review and advise Bernards, WITHIN 7 days, if there are any additional costs or schedule impacts associated with incorporating the RFI response with the Contract Work. (Include a brief description and rough order estimate of the change with this notification. If no response is received within 7 days, Bernards shall trust that there is no impact to your Contract Price or Schedule.

Question Initiated By: Steve Johnson - Bernards

Submitted By: Gina Sierra - Bernards



REQUEST FOR INFORMATION

RFI No.: 414

To: Tom Bardwell
Company: SVA Architects
Project: Elm Elementary School Reconstruction Project

Date: 04-13-18
Discipline: Architectural

Subject: Confirming RFI - Modify Precast Cap Attachment

Response Requested By: 04-19-2018

DRAWINGS & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
A64.4	5	

QUESTION

Ref. Sketch 414-SK-1 (attached), 5/A64.4

Please confirm the attached sketch (414-SK-1) for the precast cap attachment modification is acceptable, and have stamped by SEOR.

ANSWER

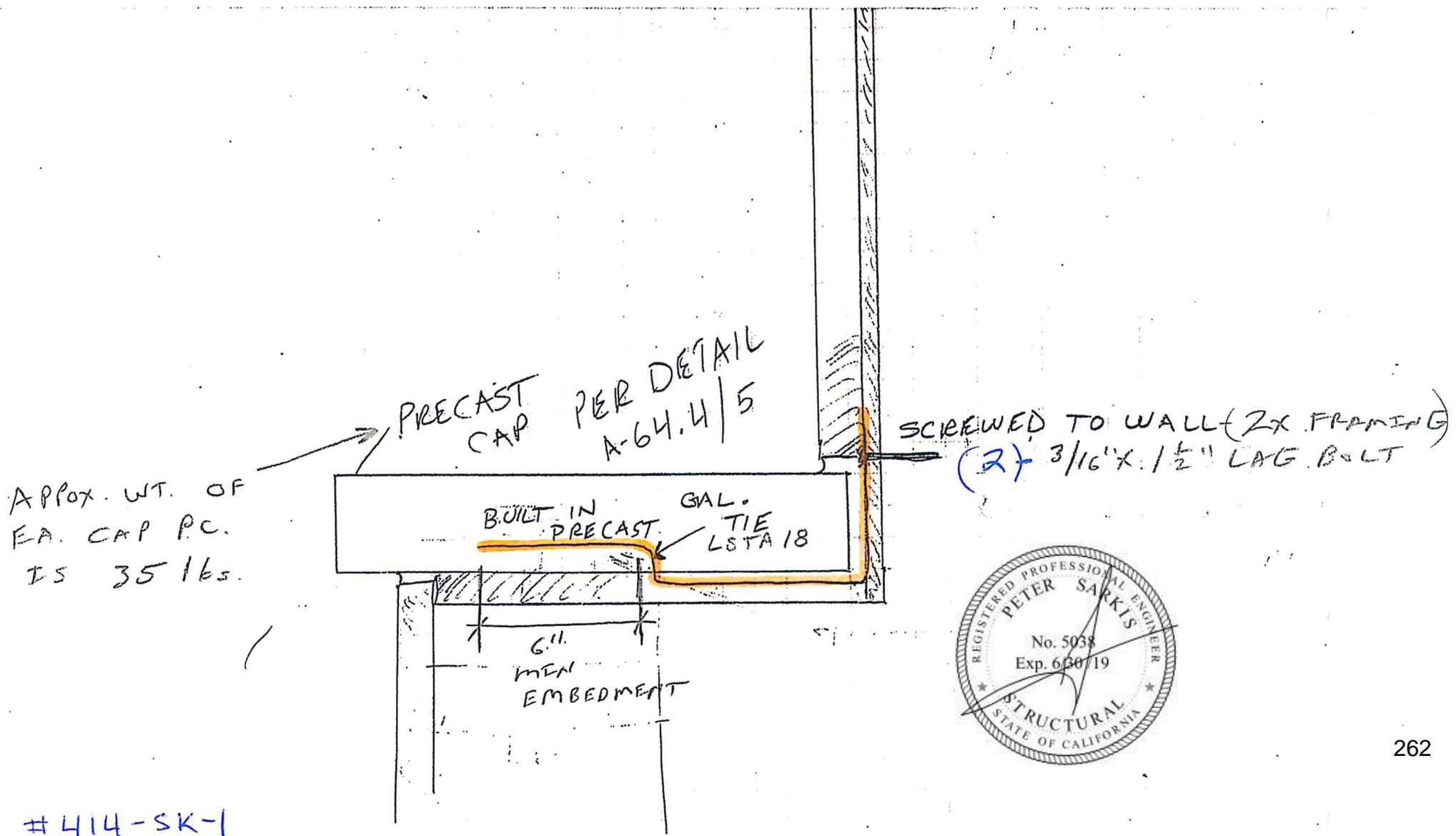
Proposed structurally acceptable.
PSE-04/13/18

Response Provided By: _____
Name Company Date

Question Initiated By: Steve Johnson - Bernards
Submitted By: Gina Sierra - Bernards

PROPOSED ALTERNATE CONNECTION FOR PRE-CAST CAP - 5/A64.4

- 1) CAST-IN A GALVANIZED STRAP - SIMPSON LSTA
- 2) BEND STRAP UP AND ATTACH TO 2X WOOD FRAMING THAT WILL SURROUND T.S. WALKWAY COL.
- 3) ATTACH STRAP USING 3/16" x 1/2" LAG BOLTS



#414-SK-1



HOURLY LABOR COST RATES

Sub/Contractor: Perlite Plastering Co., Inc. **Trade:** Lathers
Date: 7/1/2017 **Classification:** Foreman
Project: Elm Elementary School
Rate Effective Through: June 30, 2018 **Union :** **Non Union:**

	Straight Time	Time & 1/2	Double Time
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 44.25	\$ 66.38	\$ 88.50
Vacation & Holiday Accrual	\$ 5.60	\$ 5.60	\$ 5.60
Hourly Taxable Wage Costs Subtotal	\$ 49.85	\$ 71.98	\$ 94.10
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security	\$ 2.74	\$ 4.12	\$ 5.49
Medicare	\$ 0.64	\$ 0.96	\$ 1.28
FUI	\$ 0.05	\$ 0.08	\$ 0.11
SUI	\$ 0.39	\$ 0.58	\$ 0.78
Workers Compensation Insurance	\$ 9.35	\$ 9.35	\$ 9.35
General Liability Insurance (If Applicable)	\$ -	\$ -	\$ -
Hourly Payroll Tax & Insurance Subtotal	\$ 13.18	\$ 15.10	\$ 17.01
C. HOURLY BENEFITS			
Health & Welfare (or equivalent)	\$ 7.10	\$ 7.10	\$ 7.10
Pension & Retirement (or equivalent)	\$ 4.91	\$ 4.91	\$ 4.91
Training (or equivalent)	\$ 0.57	\$ 0.57	\$ 0.57
Hourly Benefits Subtotal	\$ 12.58	\$ 12.58	\$ 12.58
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 75.61	\$ 99.66	\$ 123.69

Factors NOT allowed in the above hourly labor cost rates:

- | | |
|--------------------------------------|--------------------------------|
| 1. Overhead | 5. Consumables |
| 2. Profit | 6. Bonus or incentive payments |
| 3. Vehicle & transportation expenses | 7. Communications |
| 4. Small tools | 8. Supervision |



HOURLY LABOR COST RATES

Sub/Contractor: Perlite Plastering Co., Inc. **Trade:** Lathers
Date: 7/1/2017 **Classification:** Journeyman
Project: Elm Elementary School
Rate Effective Through: June 30, 2018 **Union :** **Non Union:**

	Straight Time	Time & 1/2	Double Time
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 41.25	\$ 61.88	\$ 82.50
Vacation & Holiday Accrual	\$ 5.60	\$ 5.60	\$ 5.60
Hourly Taxable Wage Costs Subtotal	\$ 46.85	\$ 67.48	\$ 88.10
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security	\$ 2.56	\$ 3.84	\$ 5.12
Medicare	\$ 0.60	\$ 0.90	\$ 1.20
FUI	\$ 0.05	\$ 0.07	\$ 0.10
SUI	\$ 0.36	\$ 0.54	\$ 0.73
Workers Compensation Insurance	\$ 8.72	\$ 8.72	\$ 8.72
General Liability Insurance (If Applicable)	\$ -	\$ -	\$ -
Hourly Payroll Tax & Insurance Subtotal	\$ 12.29	\$ 14.07	\$ 15.86
C. HOURLY BENEFITS			
Health & Welfare (or equivalent)	\$ 7.10	\$ 7.10	\$ 7.10
Pension & Retirement (or equivalent)	\$ 4.91	\$ 4.91	\$ 4.91
Training (or equivalent)	\$ 0.57	\$ 0.57	\$ 0.57
Hourly Benefits Subtotal	\$ 12.58	\$ 12.58	\$ 12.58
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 71.72	\$ 94.13	\$ 116.54

Factors NOT allowed in the above hourly labor cost rates:

- | | |
|--------------------------------------|--------------------------------|
| 1. Overhead | 5. Consumables |
| 2. Profit | 6. Bonus or incentive payments |
| 3. Vehicle & transportation expenses | 7. Communications |
| 4. Small tools | 8. Supervision |



HOURLY LABOR COST RATES

Sub/Contractor: Perlite Plastering Co., Inc. **Trade:** Plaster Tenders
Date: 8/2/2017 **Classification:** Foreman
Project: Elm Elementary School
Rate Effective Through: August 1, 2018 **Union :** **Non Union:**

	<u>Straight Time</u>	<u>Time & 1/2</u>	<u>Double Time</u>
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 37.05	\$ 57.58	\$ 74.10
Vacation & Holiday Accrual	\$ 5.12	\$ 5.12	\$ 5.12
Hourly Taxable Wage Costs Subtotal	\$ 42.17	\$ 62.70	\$ 79.22
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security	\$ 2.30	\$ 3.57	\$ 4.59
Medicare	\$ 0.54	\$ 0.83	\$ 1.07
FUI	\$ 0.04	\$ 0.07	\$ 0.09
SUI	\$ 0.33	\$ 0.51	\$ 0.65
Workers Compensation Insurance	\$ 7.83	\$ 7.83	\$ 7.83
General Liability Insurance (If Applicable)	\$ -	\$ -	\$ -
Hourly Payroll Tax & Insurance Subtotal	\$ 11.04	\$ 12.81	\$ 14.24
C. HOURLY BENEFITS			
Health & Welfare (or equivalent)	\$ 7.06	\$ 7.06	\$ 7.06
Pension & Retirement (or equivalent)	\$ 6.15	\$ 6.15	\$ 6.15
Training (or equivalent)	\$ 1.02	\$ 1.02	\$ 1.02
Hourly Benefits Subtotal	\$ 14.23	\$ 14.23	\$ 14.23
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 67.44	\$ 89.74	\$ 107.69

Factors NOT allowed in the above hourly labor cost rates:

- | | |
|--------------------------------------|--------------------------------|
| 1. Overhead | 5. Consumables |
| 2. Profit | 6. Bonus or incentive payments |
| 3. Vehicle & transportation expenses | 7. Communications |
| 4. Small tools | 8. Supervision |



HOURLY LABOR COST RATES

Sub/Contractor: Perlite Plastering Co., Inc. **Trade:** Plaster Tenders
Date: 8/2/2017 **Classification:** Journeyman
Project: Elm Elementary School
Rate Effective Through: August 1, 2018 **Union :** **Non Union:**

	Straight Time	Time & 1/2	Double Time
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 35.05	\$ 52.58	\$ 70.10
Vacation & Holiday Accrual	\$ 5.12	\$ 5.12	\$ 5.12
Hourly Taxable Wage Costs Subtotal	\$ 40.17	\$ 57.70	\$ 75.22
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security	\$ 2.17	\$ 3.26	\$ 4.35
Medicare	\$ 0.51	\$ 0.76	\$ 1.02
FUI	\$ 0.04	\$ 0.06	\$ 0.08
SUI	\$ 0.31	\$ 0.46	\$ 0.62
Workers Compensation Insurance	\$ 7.41	\$ 7.41	\$ 7.41
General Liability Insurance (If Applicable)	\$ -	\$ -	\$ -
Hourly Payroll Tax & Insurance Subtotal	\$ 10.44	\$ 11.96	\$ 13.47
C. HOURLY BENEFITS			
Health & Welfare (or equivalent)	\$ 7.06	\$ 7.06	\$ 7.06
Pension & Retirement (or equivalent)	\$ 6.15	\$ 6.15	\$ 6.15
Training (or equivalent)	\$ 1.02	\$ 1.02	\$ 1.02
Hourly Benefits Subtotal	\$ 14.23	\$ 14.23	\$ 14.23
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 64.84	\$ 83.89	\$ 102.92

Factors NOT allowed in the above hourly labor cost rates:

- | | |
|--------------------------------------|--------------------------------|
| 1. Overhead | 5. Consumables |
| 2. Profit | 6. Bonus or incentive payments |
| 3. Vehicle & transportation expenses | 7. Communications |
| 4. Small tools | 8. Supervision |



HOURLY LABOR COST RATES

Sub/Contractor: Perlite Plastering Co., Inc. **Trade:** Plasterers
Date: 8/2/2017 **Classification:** Foreman
Project: Elm Elementary School
Rate Effective Through: August 1, 2018 **Union :** **Non Union:**

	<u>Straight Time</u>	<u>Time & 1/2</u>	<u>Double Time</u>
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 37.61	\$ 56.42	\$ 75.22
Vacation & Holiday Accrual	\$ 5.65	\$ 5.65	\$ 5.65
Hourly Taxable Wage Costs Subtotal	\$ 43.26	\$ 62.07	\$ 80.87
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security	\$ 2.33	\$ 3.50	\$ 4.66
Medicare	\$ 0.55	\$ 0.82	\$ 1.09
FUI	\$ 0.05	\$ 0.07	\$ 0.09
SUI	\$ 0.33	\$ 0.50	\$ 0.66
Workers Compensation Insurance	\$ 7.95	\$ 7.95	\$ 7.95
General Liability Insurance (If Applicable)	\$ -	\$ -	\$ -
Hourly Payroll Tax & Insurance Subtotal	\$ 11.20	\$ 12.83	\$ 14.46
C. HOURLY BENEFITS			
Health & Welfare (or equivalent)	\$ 9.13	\$ 9.13	\$ 9.13
Pension & Retirement (or equivalent)	\$ 4.59	\$ 4.59	\$ 4.59
Training (or equivalent)	\$ 1.71	\$ 1.71	\$ 1.71
Hourly Benefits Subtotal	\$ 15.43	\$ 15.43	\$ 15.43
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 69.89	\$ 90.34	\$ 110.76

Factors NOT allowed in the above hourly labor cost rates:

- | | |
|--------------------------------------|--------------------------------|
| 1. Overhead | 5. Consumables |
| 2. Profit | 6. Bonus or incentive payments |
| 3. Vehicle & transportation expenses | 7. Communications |
| 4. Small tools | 8. Supervision |



HOURLY LABOR COST RATES

Sub/Contractor: Perlite Plastering Co., Inc. **Trade:** Plasterers
Date: 8/2/2017 **Classification:** Journeyman
Project: Elm Elementary School
Rate Effective Through: August 1, 2018 **Union :** **Non Union:**

	Straight Time	Time & 1/2	Double Time
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 35.61	\$ 53.42	\$ 71.22
Vacation & Holiday Accrual	\$ 5.65	\$ 5.65	\$ 5.65
Hourly Taxable Wage Costs Subtotal	\$ 41.26	\$ 59.07	\$ 76.87
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security	\$ 2.21	\$ 3.31	\$ 4.42
Medicare	\$ 0.52	\$ 0.77	\$ 1.03
FUI	\$ 0.04	\$ 0.06	\$ 0.09
SUI	\$ 0.31	\$ 0.47	\$ 0.63
Workers Compensation Insurance	\$ 7.53	\$ 7.53	\$ 7.53
General Liability Insurance (If Applicable)	\$ -	\$ -	\$ -
Hourly Payroll Tax & Insurance Subtotal	\$ 10.61	\$ 12.15	\$ 13.69
C. HOURLY BENEFITS			
Health & Welfare (or equivalent)	\$ 9.13	\$ 9.13	\$ 9.13
Pension & Retirement (or equivalent)	\$ 4.59	\$ 4.59	\$ 4.59
Training (or equivalent)	\$ 1.71	\$ 1.71	\$ 1.71
Hourly Benefits Subtotal	\$ 15.43	\$ 15.43	\$ 15.43
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 67.30	\$ 86.65	\$ 105.99

Factors NOT allowed in the above hourly labor cost rates:

- | | |
|--------------------------------------|--------------------------------|
| 1. Overhead | 5. Consumables |
| 2. Profit | 6. Bonus or incentive payments |
| 3. Vehicle & transportation expenses | 7. Communications |
| 4. Small tools | 8. Supervision |



CONTINGENCY ALLOCATION REQUEST

CAR No. 529 R1

Date: 2/8/2019

Project: Elm Elementary School Reconstruction Project

DESCRIPTION OF WORK

Rplace MPR Posts

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Contractual Costs		
		-6,200
	Subtotal:	-6,200

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Subcontract Costs		
Cost to replace posts at MPR per DSA.	Abdellatif Enterprises Inc	6,200
Reason: DSA Field Engineer directed posts to be replaced due to checking. This was additional work not included in the original scope.		
Requested By: SVA Architects		
Ref: DSA Field Trip Note 10		
	Subtotal:	6,200

Total Change Order Request Amount: 0

ACKNOWLEDGEMENT

Oxnard School District

Bernards Bros. Inc.

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date



Change Order #

91

DATE: September 27, 2018

PROJECT: Elm Street Elementary School

MPR Bldg. Remove and replace 6x post per DSA request. Grid line-4, E, C, 2 & F

Description	Qty	Unit	Unit Price	Extension
6x8x30	2		\$ 293.64	\$ 587.28
6x6x16	3		\$ 117.46	\$ 352.40
Sawzall Blades	12		\$ 4.16	\$ 50.00
7 1/4" skillsaw blade	1		\$ 8.00	\$ 8.00
Material Subtotal				\$ 997.68
Material Sales Tax			7.75%	\$ 77.32
CA Additional Lumber Assessment			1.00%	\$ 9.40
Freight				
Material Total				\$ 1,084.40
Equipment				
Labor	58	hour	\$ 74.26	\$ 4,307.08
Labor Foreman		hour	\$ 78.01	
Subtotal				\$ 5,391.48
Profit & Overhead			15%	\$ 808.72
Change Order Total				\$ 6,200.20



DAILY TIME AND MATERIAL RECORD

School Name: Elm St, Elementary
Project Name: Elm St, Elementary
Project Description: School
Issued To: BERNARDS

Report No.:
Date Performed: 6-21-18
Date of Report:
CD No.:

Description of Added Scope of Work: MPR BLDG.
REMOVE AND REPLACE 6X POST PER DSA REQUEST.
GRID LINE - 4

No Cost Change X Cost Change Costs Associated With Ref #

Labor Description:
JUAN ARIAS - 8 HOURS
MARTIN PALACIOS - 8 HOURS
WILLIAM BAILEY - 2 HOURS
TOTAL HOURS = 18

Material Description:
1- 6x8x30' #1 REPLACED POST # 26
3- METAL SAWZALL BLADES

Verification of Time Only
Subject to the Terms and Conditions
of the Subcontract Agreement
By:
Signature: [Signature]
Print Name:
Date: 6/28/18

Approval Issued By: Signature & Title Name (Printed) Date



DAILY TIME AND MATERIAL RECORD

School Name: Elm St, Elementary
Project Name: Elm St, Elementary
Project Description: School
Issued To: BERNARDS

Report No.:
Date Performed: 6-22-18
Date of Report:
CD No.:

Description of Added Scope of Work: MPR BLDG
REMOVE AND REPLACE 6x POST PER DSA REQUEST.
GRID LINE - E

No Cost Change X Cost Change Costs Associated With Ref #

Labor Description:
JUAN ARIAS - 8 HOURS
MARTIN PALACIOS - 8 HOURS
TOTAL HOURS = 16

Material Description:
1- 6x8x30' #1
3- METAL SAWLALL BLADES
REPLACE POST # 28

Verification of Time Only
Subject to the Terms and Conditions
of the Subcontract Agreement
By:
Signature:
Print Name:
Date: 6/28/18

Approval Issued By: Signature & Title Name (Printed) Date



DAILY TIME AND MATERIAL RECORD

School Name: Elm St, Elementary
Project Name: Elm St, Elementary
Project Description: School
Issued To: BERNARDS

Report No.: _____
Date Performed: 7-6-18
Date of Report: _____
CD No.: _____

Description of Added Scope of Work: MPR BLDG
REMOVE AND REPLACE 6X POST PER DSA REQUEST.
GRID LINES - C, Z & F.

No Cost Change Cost Change Costs Associated With Ref # _____

Labor Description:
PABLO ARIAS - 8 HOURS
NICOLAS RODRIGUEZ - 8 HOURS
WILLIAM BAILEY - 8 HOURS

TOTAL HOURS = 24

Material Description:
3 - 6X6X16' #1
3 - METAL SAWZALL BLADES
3 - WOOD SAWZALL BLADES
1 - 7/4 SKILL SAW BLADE

REPLACED POST #'S
18, 6 & 13

Verification of Time Only
Subject to the Terms and Conditions
of the Subcontract Agreement
By: _____
Signature: [Signature]
Print Name: _____
Date: 7/13/18

Approval Issued By: _____
Signature & Title Name (Printed) Date



**HOURLY LABOR
RATE BREAKDOWN**

Contractor: <u>Abdellatif Enterprises, Inc.</u>	Trade: <u>Carpenter</u>
Address: <u>26072 Merit Circle, Suite 103</u> <u>Laguna Hills, CA 92653</u>	Local Union No.: <u>409</u>
Telephone: <u>(949) 215-4790</u>	Classification: <u>Journeyman</u>
	Effective Date: <u>07/01/18 to 03/31/19</u>

Item	A	B	C	D=C-B	E	F=E-B
	%	(\$) Straight Time	(\$) Overtime [1 1/2x]	(\$) Premium Cost	(\$) Overtime [2x]	(\$) Premium Cost
1.) Base Rate		\$42.41	\$63.62	\$21.21	\$84.82	\$42.41
2.) F.I.C.A	0.077	\$3.72	\$5.34	\$1.62	\$6.96	\$3.24
3.) Federal Unemployment Tax	0.008	\$0.39	\$0.56	\$0.17	\$0.73	\$0.34
4.) State Unemployment Tax	0.062	\$3.01	\$4.33	\$1.31	\$5.64	\$2.63
5.) Health & Welfare Fund		\$7.50	\$7.50	\$0.00	\$7.50	\$0.00
6.) Pension Fund		\$4.91	\$4.91	\$0.00	\$4.91	\$0.00
7.) Vacation Fund		\$4.50	\$4.50	\$0.00	\$4.50	\$0.00
8.) Annuity Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.) Association Dues		\$1.69	\$1.69	\$0.00	\$1.69	\$0.00
10.) Paid Holidays		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11.) Worker's Compensation		\$5.12	\$5.12	\$0.00	\$5.12	\$0.00
12.) Public Liability (Bodily Injury)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13.) Property Damage Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14.) Other: Joint Apprenticeship / Training		\$1.01	\$1.01	\$0.00	\$1.01	\$0.00
BASE CHARGES PER HOUR:		\$74.26	\$98.57	\$24.31	\$122.88	\$48.62
15.) Overhead & Profit						
TOTAL CHARGES PER HOUR:		\$74.26	\$98.57	\$24.31	\$122.88	\$48.62



**HOURLY LABOR
RATE BREAKDOWN**

Contractor: <u>Abdellatif Enterprises, Inc.</u>	Trade: <u>Carpenter</u>
Address: <u>26072 Merit Circle, Suite 103</u>	Local Union No.: <u>409</u>
<u>Laguna Hills, CA 92653</u>	Classification: <u>Foreman</u>
Telephone: <u>(949) 215-4790</u>	Effective Date: <u>07/01/18 to 03/31/19</u>

Item	A	B	C	D=C-B	E	F=E-B
	%	(\$) Straight Time	(\$) Overtime [1 1/2x]	(\$) Premium Cost	(\$) Overtime [2x]	(\$) Premium Cost
1.) Base Rate		\$45.41	\$68.12	\$22.71	\$90.82	\$45.41
2.) F.I.C.A	0.077	\$3.95	\$5.68	\$1.74	\$7.42	\$3.47
3.) Federal Unemployment Tax	0.008	\$0.41	\$0.59	\$0.18	\$0.78	\$0.36
4.) State Unemployment Tax	0.062	\$3.20	\$4.61	\$1.41	\$6.01	\$2.82
5.) Health & Welfare Fund		\$7.50	\$7.50	\$0.00	\$7.50	\$0.00
6.) Pension Fund		\$4.91	\$4.91	\$0.00	\$4.91	\$0.00
7.) Vacation Fund		\$4.50	\$4.50	\$0.00	\$4.50	\$0.00
8.) Annuity Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.) Association Dues		\$1.69	\$1.69	\$0.00	\$1.69	\$0.00
10.) Paid Holidays		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11.) Worker's Compensation		\$5.44	\$5.44	\$0.00	\$5.44	\$0.00
12.) Public Liability (Bodily Injury)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13.) Property Damage Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15.) Other: Joint Apprenticeship / Training		\$1.01	\$1.01	\$0.00	\$1.01	\$0.00
BASE CHARGES PER HOUR:		\$78.01	\$104.05	\$26.03	\$130.08	\$52.06
15.) Overhead & Profit						
TOTAL CHARGES PER HOUR:		\$78.01	\$104.05	\$26.03	\$130.08	\$52.06



Project: Elm Elementary	Project number: 2013-075
Client: SVA	Report 4 of
	Page 1 of 1

STRUCTURAL OBSERVATION means the visual observation of the structural system, for general conformance to the approved plans and specifications, at significant construction stages and at completion of the structural system. Structural observation does not include or waive the responsibility for the inspections required by Section 108, 1701 or other sections of the code.

THIS REPORT INCLUDES ALL CONSTRUCTION WORK THROUGH

January 30th 2018

PROJECT ADDRESS	STRUCTURAL OBSERVER OF RECORD (SOR)	PHONE NUMBER OF (SOR)
450 East Elm Oxnard, CA	PETER SARKIS	949-331-8475
BUILDING PERMIT NO	STRUCTURAL OBSERVER	OBSERVER LICENSE NO
DSA A#03-116407	Chieh Chieng for Peter Sarkis	SE 5038

OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

FOUNDATION	WALL	FRAMES	FLOORS	ELEMENTS/CONNECTION OBSERVATION LOCATION
<input type="checkbox"/> Footings, Stem Walls	<input type="checkbox"/> Concrete	<input type="checkbox"/> Steel Moment Frame	<input type="checkbox"/> Concrete	MPR posts and Mechanical units MPR and Admin
<input type="checkbox"/> Mat foundation	<input type="checkbox"/> Masonry	<input type="checkbox"/> Steel Braced Frame	<input type="checkbox"/> Steel Deck	
<input type="checkbox"/> Retaining Foundation Hillside Special Anchors	<input type="checkbox"/> Others: ICF walls	<input type="checkbox"/> Masonry Wall Frame	<input type="checkbox"/> Others:	
<input type="checkbox"/> Others:		<input type="checkbox"/> Others: Gravity steel frames		

NOTED DEFICIENCIES with the proposed corresponding corrective actions with respect to general conformance with the approved plans or in the load path: (A final report by the structural observer which states that all observed deficiencies have been resolved is required before acceptance of the work by the building officials.)

REVIEWED CHECKED POSTS AT THE MPR. POSTS TO BE REPLACED HAVE BEEN COORDINATED WITH THE IOR

REVIEWED THE MECHANICAL UNITS WHERE ACTUAL UNIT WEIGHTS WITH CURB AND ECONOMIZER ARE HEAVIER THAN

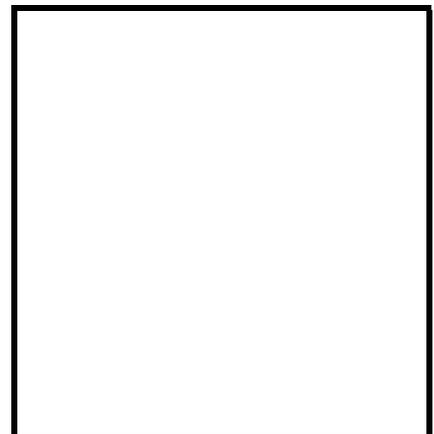
WHAT IS ON PLANS. WE ALSO OBSERVED THAT TRUSS LAYOUT DOES NOT MATCH PLANS. WE AGREED TO LET REDBUILT KNOW

THAT THERE ARE EXTRA TRUSSES AVAILABLE THAT CAN BE USED IF THERE IS A NEED TO INCREASE THE TRUSSES UNDER THE

HEAVIER THAN ANTICIPATED UNITS. REDBUILT HAS BEEN MADE AWARE.

I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE:

1. I AM THE ENGINEER OR ARCHITECT RETAINED BY THE OWNER TO BE IN RESPONSIBLE CHARGE FOR THE STRUCTURAL OBSERVATION IN ACCORDANCE WITH THE REQUIREMENTS OF THE CITY OF LOS ANGELES.
2. I, OR ANOTHER ENGINEER OR ARCHITECT WHO I HAVE DESIGNATED ABOVE AND IS UNDER MY RESPONSIBLE CHARGE, HAS PERFORMED THE REQUIRED SITE VISITS AT EACH SIGNIFICANT CONSTRUCTION STAGE TO VERIFY IF THE STRUCTURE IS IN GENERAL CONFORMANCE WITH APPROVED PLANS AND SPECIFICATIONS;
3. ALL NOTED DEFICIENCIES WHICH REMAIN TO BE CORRECTED HAVE BEEN INDICATED ABOVE;
4. I RECOMMEND THAT ACCEPTANCE OF THE STRUCTURAL SYSTEMS BY THE CITY OF LOS ANGELES BE WITHHELD UNTIL ALL OBSERVED DEFICIENCIES ARE CORRECTED.



SIGNATURE OF STRUCTURAL OBSERVER OF RECORD _____ DATE 1/31/2018

Stamp of Structural Observer



CONTINGENCY ALLOCATION REQUEST

CAR No. 569 R1

Date: 2/4/2019

Project: Elm Elementary School Reconstruction Project

DESCRIPTION OF WORK

Paint Second Story Concrete Curb

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Contractual Costs		
		-1,032
	Subtotal:	-1,032

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Subcontract Costs		
Cost to paint concrete curb under second story metal railing of Classroom Building.	Vanguard Painting	1,032
Reason: Requested By: CFW. This is additional work not included in the original scope.		
Requested By: CFW		
	Subtotal:	1,032
Total Change Order Request Amount:		0

ACKNOWLEDGEMENT

Oxnard School District

Bernards Bros. Inc.

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date

CONTRACTOR LABOR, MATERIAL AND EQUIPMENT SUMMARY

PROJECT NAME: Elm Street ES Reconstruction
 GENERAL CONTRACTOR: Bernards Bros
 SUBCONTRACTOR: Vanguard Painting, Inc.
 CONTRACT/P.O. NO: _____

PROJECT NUMBER: 1636.019
 CRB/FI REF.: _____
 C.O.R. No.: 2
 DATE: 1/22/2019

DESCRIPTION OF WORK: Paint second story concrete curb at Classroom Building

LABOR:

CLASSIFICATION	REGULAR HOURS	REG. RATE	OVER TIME HOURS	OVER TIME RATE	DOUBLE TIME HOURS	DOUBLE TIME RATE	TOTAL
Painter	12	\$58.10					697.20

LABOR TOTAL \$ 697.20

MATERIAL

DESCRIPTION	QTY.	UNIT	UNIT RATE	TOTAL
Paint	5	gal	\$40.00	200.00

MATERIAL TOTAL \$ 200.00

EQUIPMENT

DESCRIPTION	QTY.	UNIT	UNIT RATE	TOTAL

EQUIPMENT TOTAL \$ -

SUBTOTAL OF DAILY COST \$ 897.20

OVERHEAD AND PROFIT (15% of daily subtotal for added work) 15% \$134.58

DAILY TOTAL \$ 1,031.78

VERIFIED BY: _____

DATE: _____

CONTRACTOR
 ACKNOWLEDGEMENT: _____

DATE: _____

PROJECT Elm Street ES (No GL) **PROJECT NO.** _____
CONTRACTOR Bernards Bros. **CONTRACT NO.** _____
SUBCONTRACTOR Vanguard Painting, Inc. **DATE** 6/22/18

HOURLY LABOR RATE WORKSHEET
(Reference Contract General Conditions, Article 6.01-c)

TRADE: Painter to 12/31/2018

CLASSIFICATION: Journeyman

Item	% Rate	Prevailing Wage Rate			Notes
		Regular Time	Overtime	Double Time	
Base Labor Rate		\$ 31.09	\$ 46.64	\$ 62.18	
Vacation/Holiday		2.55	2.55	2.55	
Total Taxable Wage		\$ 33.64	\$ 49.19	\$ 64.73	
Fringe Benefits:					
Pension		3.04	3.04	3.04	
Health/Welfare		8.85	8.85	8.85	
Training/Certification		0.60	0.60	0.60	
Other		0.91	0.91	0.91	
Fringe Benefits Subtotal		\$ 13.40	\$ 13.40	\$ 13.40	
Total Hourly Rate		\$ 47.04	\$ 62.59	\$ 78.13	
Burden:					
Taxes & Insurance					
FICA	6.20%	2.09	3.05	4.01	
Medicare	1.45%	0.49	0.71	0.94	
Federal Unemployment	1.10%	0.37	0.54	0.71	
California Unemployment	6.20%	2.09	3.05	4.01	
Workers Compensation	17.93%	6.03	6.03	6.03	
Liability Ins. Premium (for labor only)	0.00%	-	-	-	
Other - Travel / Per Diem		-	1.15	1.15	
Burden Subtotal	32.88%	\$ 11.06	\$ 14.53	\$ 16.86	
Contractor Liability Insurance		N/A	N/A	N/A	Included in OH&P per CGC, 6.01-b(4)
Small Tools		N/A	N/A	N/A	Included in OH&P per CGC, 6.01-b(4)
Other (warranty, record drawings, payment bonds, performance bonds, etc.)		N/A	N/A	N/A	Included in OH&P per CGC, 6.01-b(4)
TOTAL HOURLY RATE		\$ 58.10	\$ 77.12	\$ 94.99	

Note: For change order work, mark-ups for overhead and profit shall be applied to the above rates (these rates are subject to audit) in accordance with the provisions of the Contract General Conditions, Article 6. Mark-up rates for utility repair work shall be adjusted in accordance with Article 4.08-e.

By signing below, the submitter certifies and declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
 Note: The above rates are scheduled to change on 7/1/2018

Rates certified by: Thomas Roerich Company Name: Vanguard Painting, Inc.
 (print name)

Signature: 



CONTINGENCY ALLOCATION REQUEST

CAR No. 615 R1

Date: 2/25/2019

Project: Elm Elementary School Reconstruction Project

DESCRIPTION OF WORK

RFI 267

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Contractual Costs		
		1,235
	Subtotal:	1,235

SUMMARY OF ALLOCATIONS

Item Description	Company	Amount Requested
Subcontract Costs		
Credit for roof ladder that was deleted at Classroom Building.	Anderson Charnesky Structural Steel Inc	-1,235
Requested By: SVA Architects		
Ref: RFI 267		
	Subtotal:	-1,235

Total Change Order Request Amount: 0

ACKNOWLEDGEMENT

Oxnard School District

Bernards Bros. Inc.

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date

Kyle Ramin

From: Kevin Charnesky <kevin@acssinc.biz>
Sent: Wednesday, February 20, 2019 11:17 AM
To: Kyle Ramin
Subject: RE: Credit For Roof Ladder

Kyle A credit of \$1,235.00 Thanks kevin

Kevin Charnesky, President
ANDERSON CHARNESKY STRUCTURAL STEEL, INC.

From: Kyle Ramin [mailto:KRamin@bernards.com]
Sent: Wednesday, February 20, 2019 10:47 AM
To: kevin@acssinc.biz
Subject: Credit For Roof Ladder

Hi Kevin,

I forgot to mention when we just spoke that the District is requesting a credit for the roof ladder that was deleted at the Classroom Building.

Thanks,

Kyle Ramin, CCM
Project Manager



An Employee Owned Company

555 First Street | San Fernando, CA 91340
T 818.898.1521 | F 818.365.0065 | C 747.219.7561

kramin@bernards.com | www.bernards.com

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REQUEST FOR INFORMATION FOR SUBCONTRACTOR ACTION

RFI No. : 267

Project: Elm Elementary School Reconstruction Project

Date: 12-07-17

Discipline: Architectural

Subject: Roof Hatch on Classroom Building

DRAWING & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
A1-11.3	Note 304	

QUESTION

Please confirm that the roof hatch on the classroom building is not required and can be eliminated. See attached.

ANSWER

Roof Hatch and ladder can be eliminated in the classroom building.

RESPONSE DISTRIBUTION

Company	Contact	Date Sent
Abdellatif Enterprises Inc	Hazem Abdellatif	12/11/2017
Anderson Charnesky Structural Steel Inc.	Kevin Charnesky	12/11/2017
Merit Metal Products Inc	Stephen Reno	12/11/2017

Please review and advise Bernards, **WITHIN 7 days**, if there are any additional costs or schedule impacts associated with incorporating the RFI response with the Contract Work. (Include a brief description and rough order estimate of the change with this notification. If no response is received within 7 days, Bernards shall trust that there is no impact to your Contract Price or Schedule.

Question Initiated By: Alex Rivera - Bernards

Submitted By: Alex Rivera - Bernards



REQUEST FOR INFORMATION

RFI No.: 267

To: Tom Bardwell
Company: SVA Architects
Project: Elm Elementary School Reconstruction Project

Date: 12-07-17
Discipline: Architectural

Subject: Roof Hatch on Classroom Building

Response Requested By: 12-14-2017

DRAWINGS & SPECIFICATION REFERENCES

Drawing Sheet / Specification	Detail / Sub Section	Comments
A1-11.3	Note 304	

QUESTION

Please confirm that the roof hatch on the classroom building is not required and can be eliminated. See attached

ANSWER

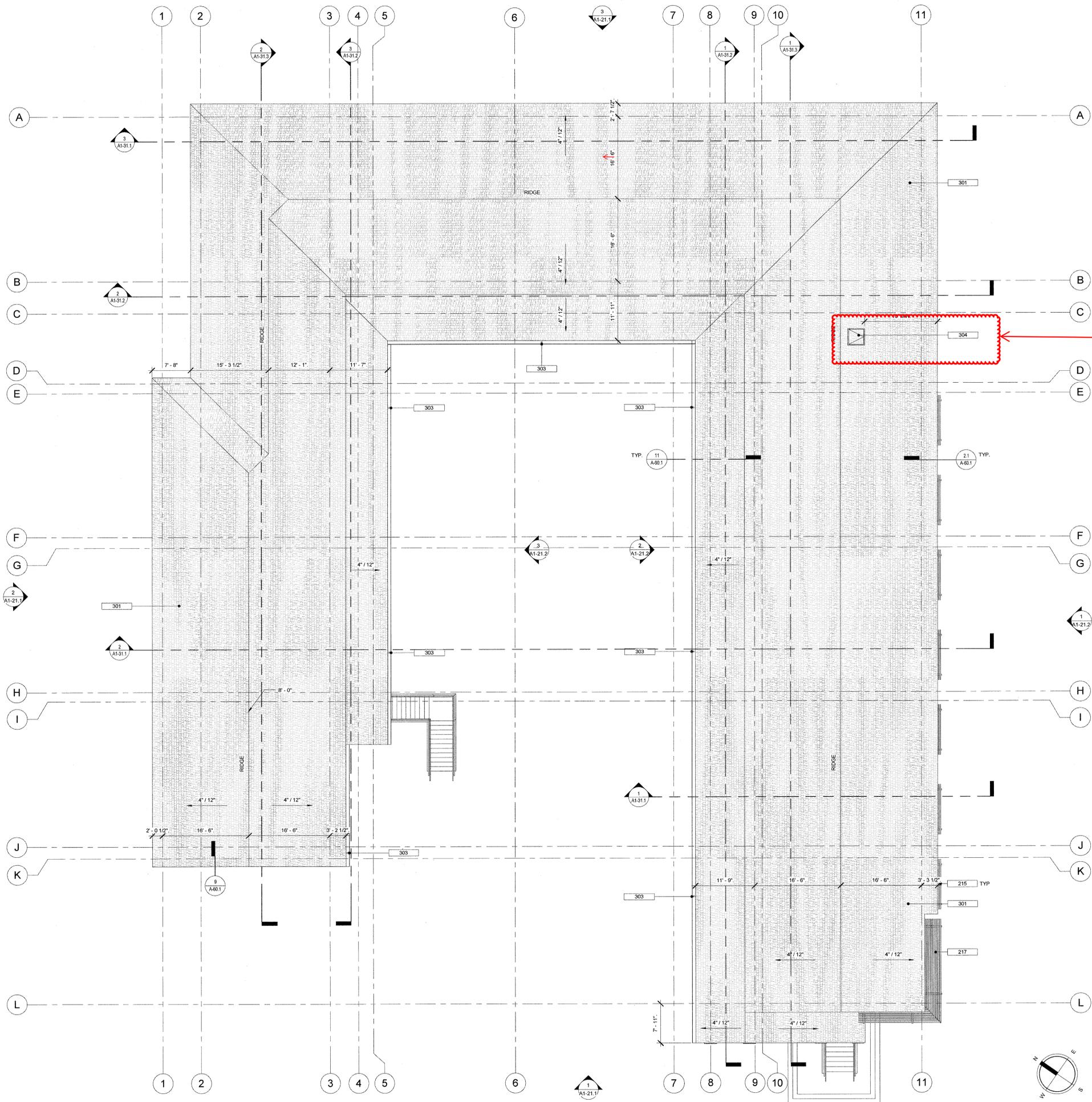
Roof Hatch and ladder can be eliminated in the classroom building.

ACCEPTED, CFW, 061019

Response Provided By:	<u>Tom Bardwell</u>	<u>SVA Architects</u>	<u>12/11/17</u>
	Name	Company	Date

Question Initiated By: Alex Rivera - Bernards

Submitted By: Alex Rivera - Bernards



NO.	DESCRIPTION
215	SUN SHADE AT CLASSROOM BUILDING PER DETAIL 3/A-64.6
217	SUN SHADE AT ENTRANCE OF CLASSROOM BUILDING PER DETAIL 9/A-64.6
301	ASPHALT TILE ROOFING CLASS "D" MIN. SEE SPECS 12/A-64.4 AND 13/A-64.4
303	GUTTER AND DOWNSPOUT CONNECTION, SEE DETAIL 12/A-64.4 AND 13/A-64.4
304	ROOF HATCH, SEE DETAIL 9/A-63.1

Please confirm that the roof hatch on the classroom building is not required and can be eliminated.

KEYNOTE LEGEND



OWNER: OXNARD SCHOOL DISTRICT
PROJECT NAME: ELM STREET ELEMENTARY SCHOOL
 CLIENT ADDRESS: 450 EAST ELM STREET, OXNARD, CALIFORNIA



IDENTIFICATION STAMP
 DIVISION OF THE STATE ARCHITECT
 OFFICE OF REGULATION SERVICES
 A# 03-116407
 AC: [initials] FLS: [initials] SS: [initials]
 DATE: AUG 01 2016

REVISIONS:

NO.	DESCRIPTION	DATE

DATE ISSUED: APRIL 8, 2016
 PROJECT NO: 1340159-Bldg 1
 SCALE: As indicated

SHEET NUMBER: **A1-11.3**
 SHEET TITLE:

CLASSROOM - BLDG 1 - ROOF PLAN



THIS DOCUMENT CONTAINS INFORMATION PROPRIETARY TO SVA ARCHITECTS INC. AND IS FURNISHED TO YOU FOR THE LIMITED PURPOSE OF EVALUATING, DESIGNING OR REVIEWING THE DOCUMENT OR ITS CONTENTS. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE AND MAY NOT BE REPRODUCED OR DISCLOSED TO OTHERS WITHOUT THE WRITTEN CONSENT OF SVA ARCHITECTS INC. ALL RIGHTS RESERVED. © COPYRIGHT 2016

CONSTRUCTION SERVICES AGREEMENT

This Construction Services Agreement (hereinafter referred to as the "Agreement") is entered into this Fourteenth (14th) day of December, 2016, by and between the Oxnard School District, a California school district organized and existing under the laws of the State of California (hereinafter referred to as the "District") and Bernards which is a contractor licensed by the State of California, with its principal place of business at 555 First Street, San Fernando, CA 91340 (hereinafter referred to as "Contractor").

WHEREAS, the District operates Elm Street Elementary School, located at 450 East Elm Street, Oxnard, California 93033 (hereinafter referred to as the "School Facility"); and

WHEREAS, the District desires to construct and modernize facilities and improvements (as more fully described below) at those portions of the School Facility identified in the Site Lease, as defined in Section 1G below (the "Site"); and

WHEREAS, the District has determined that it is in its best interests to pursue the improvements to the School Facility through the lease-leaseback method of project delivery pursuant to California Education Code §17406 which permits the governing board of the District, without advertising for bids, to lease to Contractor property owned by the District if the instrument by which property is leased requires the lessee to construct, or provide for the construction, on the leased property, of a facility for the use of the District during the term of the lease, and provides that title to that facility shall vest in the District at the expiration of the lease; and

WHEREAS, the District desires to finance a portion of the improvements utilizing the lease/leaseback methodology; and

WHEREAS, the District has conducted an RFQ process by which it selected Contractor; and

WHEREAS, the District intends to undertake work to improve the School Facility, the scope of which is generally described in **Exhibits A and B** attached hereto and incorporated by reference herein; and

WHEREAS, in connection with the approval of this Agreement, the District will enter into a site lease with Contractor, under which it will lease to Contractor the Site in order for Contractor to construct the Project as described in the Scope of Work set forth generally in **Exhibits A and B** (hereinafter referred to as the "Scope of Work"); and

WHEREAS, assuming that the District and Contractor can agree on the terms, including the price, for the additional scope of work, the District and Contractor anticipate that the scope of the Project may be amended to include additional work; and

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WHEREAS, Contractor will lease the Site back to the District pursuant to a sublease agreement, under which the District will be required to make payments to Contractor for the use and occupancy of the Site, including the Project (hereinafter the "Financing"); and

WHEREAS, Contractor represents that it is sufficiently experienced in the construction of the type of facility and type of work sought by the District and is willing to perform said work for lease and the Financing to the District, all as more fully set forth herein; and

WHEREAS, at the expiration of the Site Lease, title to the Site and the improvements thereon will vest with the District;

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the District and Contractor agree as follows:

SECTION 1. DEFINITIONS

- A. **Construction.** The term "Construction" as used in this Agreement includes all labor and services necessary for the construction of the Project, and all materials, equipment, tools, supplies and incidentals incorporated or to be incorporated in such construction as fully described in the Scope of Work set forth in **Exhibits A and B** attached hereto. Unless otherwise expressly stipulated, Contractor shall perform all work and provide and pay for all materials, labor tools and equipment, including, but not limited to, light, water, and power, necessary for the proper execution and completion of the Project shown on the drawings and described in the specifications developed pursuant to this Agreement.
- B. **Construction Documents.** The term "Construction Documents" means the final drawings, profiles, cross sections, design development drawings, construction drawings, and supplemental drawings based on the plans and specifications developed for the Project pursuant to the Scope of Work set forth in **Exhibits A and B** attached hereto, including any reference specifications or reproductions prepared by the architect hired by the District (the "Architect") and specifications approved by the District, the Division of the State Architect ("DSA"), and the local agencies having jurisdiction or other regulatory agencies whose approval may be required, which show or describe the location, character, dimensions or details for the Project and specifications for construction thereof.
- C. **Contract Documents.** The term "Contract Documents" as used in this Agreement refers to those documents which form the entire agreement by and between the District and Contractor. The Contract Documents consist of this Agreement, including the exhibits and attachments hereto, the Site Lease, including the exhibits and attachments thereto, the Sublease, including the exhibits and attachments thereto, the Project Manual including the General Conditions thereto, as amended,

- 2 -

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which is incorporated herein (the "General Conditions"), and the Construction Documents. The term "Contract Documents" shall include all modifications and addenda thereto.

- D. **Guaranteed Maximum Price.** The term "Guaranteed Maximum Price" or "GMP" as used in this Agreement means the Guaranteed Maximum Price established pursuant to Section 5 of this Agreement to be used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease, subject only to any adjustments for Extra Work/Modifications as provided in Section 10 of this Agreement.
- E. **Project.** The term "Project" shall mean the improvements and facilities to be constructed and installed by Contractor at the School Facility which will result in complete and fully operational facilities as more fully set forth on **Exhibits A and B** attached hereto.
- F. **Project Manual.** The term "Project Manual" shall mean the compilation of the Specification sections including Division 0, Procurement and Contracting Requirements, Division 1 General Requirements, and technical specifications Division 2 through 33 prepared by the Architect and approved by the District, the DSA, or other regulatory agencies which show or describe the location, character, dimensions or details for the Project, which shall be delivered to Contractor upon execution of this Agreement.
- G. **Site.** The term "Site" as used in this Agreement shall mean those certain parcels of real property and improvements thereon (if any) more particularly described in **Exhibit A** to the Site Lease.
- H. **Site Lease.** The term "Site Lease" as used in this Agreement shall mean the certain Site Lease dated of even date herein between the District and Contractor, together with any duly authorized and executed amendment(s) thereto, pursuant to which the District leases the Site to Contractor.
- I. **Specifications.** The term "Specifications" shall mean those numbered specifications set forth in the Project Manual which shall accompany this Agreement and which are incorporated by reference herein. Individual Specifications may be referred to by their specification number as set forth in the Project Manual.
- J. **Subcontractor.** As used in this Agreement, the term "Subcontractor" means any person or entity, including trade contractors, who have a contract with Contractor to perform any of the Construction.

- 3 -

- K. **Sublease.** The term "Sublease" as used in this Agreement shall mean the certain Sublease dated of even date herein between the District and Contractor, together with any duly authorized and executed amendment(s) thereto, pursuant to which the District subleases the Site from Contractor.
- L. **Sublease Payments.** The term "Sublease Payments" as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.
- M. **Tenant Improvement Payments.** The term "Tenant Improvement Payments" as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.

SECTION 2. CONTRACTOR'S DUTIES AND STATUS

Contractor covenants with the District to furnish reasonable skill and judgment in constructing the Project. Contractor agrees to furnish efficient business administration and superintendence and to furnish at all times an adequate supply of professionals, workers, and materials and to perform the work appropriately, expeditiously, economically, and consistent with the Contract Documents.

SECTION 3. ADDITIONAL SERVICES

If the District requests Contractor to perform additional services not described in this Agreement, Contractor shall provide a cost estimate and a written description of the additional work necessary to complete such additional services. The cost for such additional services shall be negotiated and agreed upon in writing in advance of Contractor performing or contracting for such additional services, and such cost shall be used to adjust the GMP established pursuant to Section 5 hereof. In the absence of a written agreement, the District will not compensate Contractor for additional services, will not adjust the GMP for such additional services, and Contractor will not be required to perform them. It is understood and agreed that if Contractor performs any services that it claims are additional services without receiving prior written approval from the District Board of Education, Contractor shall not be paid for such claimed additional services and the GMP will not be adjusted. Nothing in this Agreement shall be construed as limiting the valuation of such additional services and amount that the GMP will be adjusted for such additional services, should a written agreement for such services be executed by the parties. Notwithstanding the foregoing, Contractor shall not be entitled to compensation, nor will the GMP be adjusted, for additional services required as a result of Contractor's acts, errors or omissions.

SECTION 4. OWNERSHIP OF PLANS AND DOCUMENTS

All original field notes, written reports, drawings, specifications, Construction Documents, and other documents, produced or developed for the Project are the property of the District, regardless of whether the Project is constructed, and shall be furnished to the District. Such documents are not to be used by Contractor or by the Subcontractors on other work nor shall Contractor nor the Subcontractors claim any right to such documents. This shall not deprive Contractor from retaining electronic data or other reproducible copies of the Construction Documents or the right to reuse information contained in them in the normal course of Contractor's professional activities.

SECTION 5. ESTABLISHMENT OF GUARANTEED MAXIMUM PRICE

The "GMP" for the Project shall be Twenty-Three Million Three Hundred Six Thousand Eight Hundred Eighty-Six Dollars and No Cents (\$23,306,886.00). The GMP consists of (1) a Sublease Tenant Improvement Payment in the amount of Twenty-One Million Four Hundred Sixty-Two Thousand Seven Hundred One Dollars and No Cents (\$21,462,701.00) and, (2) a Contractor Contingency in the amount of Six Hundred Seventy-Eight Thousand Eight Hundred Forty-One Dollars, and No Cents (\$678,841.00), and, (3) Sublease Payments in the amount of \$97,112.00 per month for 12 months, for a total lease value of One Million One Hundred Sixty-Five Thousand Three Hundred Forty-Four Dollars and No Cents (\$1,165,344.00) pursuant to terms and payment schedule as set forth in the Sublease.

The GMP is based upon the plans and specifications existing at the time this Agreement is entered into between Contractor and the District, and more fully described and referenced in the Scope of Work set forth in **Exhibits A and B** attached hereto. Contractor shall assume the risk of cost overruns which were not foreseeable at the time this Agreement is entered into and the GMP determined, except for undocumented events of the type set forth in Section 19 hereof, work mandated by an outside agency after issuance of Construction Documents that could not have been reasonably foreseen from review of the Contract Documents, or costs arising from undocumented geotechnical issues. Contractor acknowledges that (i) Contractor has conducted a site inspection and is familiar with the site conditions based on records, studies and visible conditions relating to construction and labor and (ii) Contractor has reviewed the Contract Documents and is familiar with the contents thereof. District directed changes to the scope of the Project not contemplated in the Scope of Work shall be deemed Extra Work/Modifications pursuant to the procedures set forth in Section 10 of this Agreement. The GMP shall include, but not be limited to, increases in labor and materials. The GMP has been used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease. The GMP includes the cost of all labor, materials, equipment, general conditions, overhead, profit and a Contractor Contingency as indicated above.

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The Contractor Contingency is for the purpose of covering the cost of very specific issues that may arise during construction and it may be used only upon the written agreement of the Contractor, the architect of record, and the District. The Contractor Contingency is to be used only to pay Contractor for the following enumerated reasons: (1) additional costs resulting from discrepancies in the bid buy-out process; (2) conflicts, discrepancies or errors in the Construction Documents; (3) work required by the Inspector of Record or any governmental agency involved in the permitting or approval/certification process that is not otherwise shown in the Construction Documents; and (4) any other items of cost agreed to in writing by the Contractor and District to be included in the Contractor Contingency. The Contractor Contingency shall not be used for costs incurred as a result of Contractor's acts, errors or omissions.

Contractor shall be responsible for tracking expenditures of the Contractor Contingency and shall provide periodic written updates to the District as directed. Unused Contractor Contingency and Allowances at Project completion will reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and possibly the Sublease Payments.

The District shall at all times have the right to reduce the scope of the Project. If the District reduces the scope of the Project, the GMP shall be reduced commensurate with the reduced Scope of Work pursuant to the provisions of Section 10, below, and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

SECTION 6. NOTICE TO PROCEED WITH CONSTRUCTION

Upon receipt of an approved GMP, the District shall issue a notice to Contractor to proceed with the Construction of the Project. In the event that a Notice to Proceed with Construction is not issued for the Project, the Site Lease and the Sublease shall terminate upon written notice from the District to Contractor that a Notice of Proceed will not be issued.

SECTION 7. SAVINGS

If Contractor realizes a savings on one aspect of the Project, such savings shall be tracked and Contractor shall provide periodic written updates of such savings. Such savings shall be added to the Contractor Contingency and the use of such savings shall be as set forth in Section 5. However, if such savings are not so utilized, the amount of such savings shall reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

SECTION 8. SELECTION OF SUBCONTRACTORS

In the interest of minimizing the expenditure of funds for the construction of the Project, Contractor agrees to select Subcontractors who are appropriately licensed by the State of California for each trade component of the Project in a manner that fosters competition. Contractor agrees that it will either solicit bids from potential subcontractors pursuant to the

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competitive bid procedures set forth in the California Public Contract Code, including specifically Public Contract Code section 20110, et seq., or that it will utilize an informal bidding process established by Contractor which also incorporates competitive bid procedures. Regardless of the method Contractor employs, Contractor will make a good faith effort to contact and utilize DVBE contractors and suppliers in securing bids for performance of the Project in accordance with the procedures set forth in Section 1.77 of the General Conditions. In the event that Contractor chooses to select Subcontractors pursuant to an informal bidding process, Contractor shall ensure that it receives at least three competitive quotes from potential subcontractors for each trade component of the Project, unless the parties agree otherwise on a trade-by-trade basis. The District reserves the right to oversee the bidding process. Contractor shall inform all bidders that the District will not be a party to any contracts for construction services executed by Contractor and selected bidders. Contractor shall submit a listing of proposed subcontractors to the District for the District's review. In no case, will Contractor award any sub-contracts until the District has concurred in the scope and price of the sub-contracted services. In addition, Contractor shall provide the District with full documentation regarding the bids or competitive quotes received by Contractor. In no event, shall such documentation be redacted or obliterated. In the event Contractor does not comply with this provision, the District may terminate this Agreement in accordance with the provisions of the General Conditions. Subcontractors awarded contracts by Contractor shall be afforded all the rights and protections of listed subcontractors under the provisions of the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, et seq.).

SECTION 9. CONSTRUCTION SCOPE OF WORK

- A. Prior to commencing Construction, Contractor shall comply with the initial schedule requirements set forth in the General Conditions.
- B. Contractor shall complete the Construction pursuant to the Construction Documents as amended subject to any additional DSA or other regulatory approvals as may be required, performing all work set forth in the Scope of Work, and shall make reasonable efforts in scheduling to prevent disruption to classes.
- C. Contractor shall be responsible for complying with all applicable building codes, including without limitation mechanical codes, electrical codes, plumbing codes and fire codes, each of the latest edition, required by the regulatory agencies and for arranging and overseeing all necessary inspections and tests including inspections by the DSA or regulatory agencies, permits and occupancy permits, and ensuring compliance with any Federal and State laws, including, but not limited to, safety procedures and requirements, and construction employee training programs which cover among other items, hazardous chemicals and materials.

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- D. Contractor shall establish procedures for the protection of all existing structures, equipment, utilities, and other existing improvements, both on-site and off-site. Contractor assumes all risk of loss of vandalism, theft of property or other property damage ("Vandalism") which occurs at a site at which Contractor is undertaking construction of the Project. Contractor assumes all risk of loss which occurs where Contractor is undertaking construction of the Project from causes due to negligence or misconduct by Contractor, its officers, employees, subcontractors, licensees and invitees. Contractor shall replace District property damaged by such Vandalism or theft or compensate the District for such loss, including payment of out of pocket expenses such as insurance deductibles the District might incur under such circumstances.
- E. Contractor shall develop a mutually agreed upon program with the District to abate and minimize noise, dust, and disruption to normal activities at the existing facilities at the School Facility, including procedures to control on-site noise, dust, and pollution during construction.
- F. The District shall cause the appropriate professionals to stamp and sign, as required, the original Construction Documents or parts thereof and coordinate the Project's design with all utilities.
- G. Contractor shall, for the benefit of the Subcontractors, attend pre-construction orientation conferences in conjunction with the Architect to set forth the various reporting procedures and site rules prior to the commencement of actual construction. Contractor shall also attend construction and progress meetings with District representatives and other interested parties, as requested by the District, to discuss such matters as procedures, progress problems and scheduling. Contractor shall prepare and promptly distribute official minutes of such meetings to all parties in attendance, including without limitation the District, the Architect and the District Inspector of Record.
- H. Contractor shall incorporate approved changes as they occur, and develop cash flow reports and forecasts for submittal to the District as requested. Contractor shall provide regular monitoring of the approved estimates for Construction costs, showing actual costs for activities in progress, and estimates for uncompleted tasks. Contractor shall maintain cost accounting records on authorized additional services or work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, and for other work requiring accounting records.
- I. Contractor shall record the progress of the Project and shall submit monthly written progress reports to the District and the Architect including information on the entire Project, showing percentages of completion and the number and amounts of

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proposed Extra Work/Modifications and their effect on the construction costs as of the date of each respective report.

- J. Contractor shall keep a log containing a record of weather, Subcontractors, work on the site, number of workers, work accomplished, problems encountered, and other similar relevant data as the District may require. Contractor shall make the log available to the District, the Architect, and the District's project manager. The District shall be promptly advised on all anticipated delays in the Project.
- K. The District shall bear the cost for the DSA Inspector, soils testing, DSA or other regulatory agency fees, and special testing required in the construction of the Project. If additional review or permits become necessary for reasons not due to Contractor's fault or because of DSA or regulatory agency requirements or regulations implemented after the date the Final GMP is established and not reasonably anticipated at the time the Final GMP is established, Contractor may seek additional compensation for the cost of that review as an additional cost. In the alternative, the District may pay such costs directly.

SECTION 10. EXTRA WORK/MODIFICATIONS

- A. The District may prescribe or approve additional work or a modification of requirements or of methods of performing the Construction which differ from the work or requirements set forth in the Construction Documents ("Extra Work/Modifications"); and for such purposes the District may at any time during the life of this Agreement, by written order, make such changes as it shall find necessary in the design, line, grade, form, location, dimensions, plan, or material of any part of the work or equipment specified in this Agreement or in the Construction Documents, or in the quantity or character of the work or equipment to be furnished. In the event conditions develop which, in the opinion of Contractor, makes strict compliance with the specifications impractical, Contractor shall notify the District of the need for Extra Work/Modifications by placing the matter on the agenda of regularly scheduled construction meetings with the District for discussion as soon as practicable after the need for the Extra Work/Modifications is determined. Additionally, Contractor shall submit to the District for its consideration and approval or disapproval, a written request for Extra Work/Modifications before such work is performed. If the District approves the request in writing, the costs of the Extra Work/Modification shall be added to or deducted from the GMP or the Scope of Work shall be modified to complete the Project within the GMP, as applicable. Any adjustments to the GMP will result in an adjustment of the Tenant Improvement Payment and, if applicable, the Sublease Payments.

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- B. Extra Work/Modifications include work related to unforeseen underground conditions if, and only if, such conditions are not visible or identified on plans, reports or other documents available to Contractor. Extra Work/Modifications do not include underground conditions that are identified on plans, reports or other documents available to Contractor but are in a location different than is set forth on such plans, reports or other documents available to Contractor. It should be noted, however, that the District has advised and provided Contractor with information regarding the shallow water table and recent projects experience with encountering water when digging. Contractor has included in its calculation of the GMP an amount to mitigate for encountering water when completing the scope of work contemplated herein. Therefore, Extra Work/Modifications do not include expenses incurred by, and/or work performed by, Contractor in connection with such shallow water table and with encountering water when digging.
- C. Should Contractor claim that any instruction, request, drawing, specification, action, condition, omission, default or other situation (i) obligates the District to increase the GMP; or (ii) obligates the District to grant an extension of time for the completion of this Agreement; or (iii) constitutes a waiver of any provision in this Agreement, CONTRACTOR SHALL NOTIFY THE DISTRICT, IN WRITING, OF SUCH CLAIM AS SOON AS POSSIBLE, BUT IN NO EVENT WITHIN MORE THAN TEN (10) DAYS FROM THE DATE CONTRACTOR HAS ACTUAL OR CONSTRUCTIVE NOTICE OF THE CLAIM. CONTRACTOR SHALL ALSO PROVIDE THE DISTRICT WITH SUFFICIENT WRITTEN DOCUMENTATION SUPPORTING THE FACTUAL BASIS OF THE CLAIM including items used in valuing said claim. Contractor shall be required to certify under penalty of perjury the validity and accuracy of any claims submitted. Contractor's failure to notify the District within such ten (10) day period shall be deemed a waiver and relinquishment of the claim against the District.
- D. Expenses of reconstruction and/or costs to replace and/or repair damaged materials and supplies, provided that Contractor is not fully compensated for such expenses and/or costs by insurance or otherwise, shall be included in an increase to the GMP if said expenses are the result of the negligent acts or omissions of the District, or its principals, agents, servants, or employees.

SECTION 11. NOT USED

SECTION 12. PERSONNEL ASSIGNMENT

- A. Contractor shall assign **Jaime Pace** as Project Manager/Superintendent for the Project. So long as **Jaime Pace** remains in the employ of Contractor, such person shall not be changed or substituted from the Project, or cease to be fully committed to

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the Project except as provided in this Section. In the event Contractor deems it necessary, Contractor shall replace the manager and/or the superintendent for the Project with a replacement with like qualifications and experience, subject to the prior written consent of the District, which consent shall not be unreasonably withheld. Any violation of the terms of paragraph A of this Section 12 shall entitle the District to terminate this Agreement for breach, pursuant to the provisions of the General Conditions.

- B. Notwithstanding the foregoing provisions of paragraph A of Section 12, above, if any manager and/or superintendent proves not to be satisfactory to the District, upon written notice from the District to Contractor, such person(s) shall be promptly replaced by a person who is acceptable to the District in accordance with the following procedures: Within five (5) business days after receipt of a notice from the District requesting replacement of any manager and/or superintendent or discovery by Contractor that any manager and/or superintendent is leaving their employ, as the case may be, Contractor shall provide the District with the name of an acceptable replacement/substitution together with such information as the District may reasonably request about such replacement/substitution. The replacement/substitution shall commence work on the Project no later than five (5) business days following the District's approval of such replacement, which approval shall not be unreasonably withheld. If the District and Contractor cannot agree as to the replacement/substitution, the District shall be entitled to terminate this Agreement for breach pursuant to the provisions of the General Conditions.

SECTION 13. BONDING REQUIREMENTS

Contractor shall fully comply with the requirements set forth in Section 6.9 of the General Conditions.

SECTION 14. PAYMENTS TO CONTRACTOR

- A. Contractor shall finance the cost of construction of the Project which costs shall not exceed the GMP, which shall not be adjusted except as otherwise provided in this Agreement. The District shall pay Contractor Tenant Improvement Payments and Sublease Payments pursuant to the terms and conditions of Section 6 of the Sublease. In the event of a dispute between the District and Contractor, the District may withhold from the Tenant Improvement Payments and the Sublease Payments an amount not to exceed one hundred fifty percent (150%) of the disputed amount.
- B. This Agreement is subject to the provisions of California Public Contract Code Sections 7107, 7201 and 20104.50 as they may from time to time be amended.

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- C. For purposes of this Agreement, the acceptance by the District means acceptance made only by an action of the governing body of the District in session. Acceptance by Contractor of the final Tenant Improvement Payment or the Sublease Payment, as the case may be, shall constitute a waiver of all claims against the District related to those amounts.

SECTION 15. CONTRACTOR'S CONTINUING RESPONSIBILITY

Neither the final payment nor any provision in the Contract Documents shall relieve Contractor of responsibility for faulty materials or workmanship incorporated in the Project or for any failure to comply with the requirements of the Contract Documents.

SECTION 16. INSURANCE

Contractor shall provide, during the life of this Agreement, the types and amounts of insurance set forth in Article 6 of the General Conditions, which are incorporated by reference herein.

SECTION 17. USE OF PREMISES

Contractor shall confine operations at the Site to areas permitted by law, ordinances, permits and the Construction Documents and shall not unreasonably encumber the Site or existing School Facilities at the Site with any materials or equipment. Contractor shall not load or permit any part of the work to be loaded with a weight so as to endanger the safety of persons or property at the Site.

SECTION 18. SITE REPRESENTATIONS

The District warrants and represents that the District has, and will continue to retain at all times during the course of construction, legal title to the Site and that said land is properly subdivided and zoned so as to permit the construction and use of said Site with respect to the Project. The District further warrants and represents that title to said land is free of any easements, conditions, limitation, special permits, variances, agreements or restrictions which would prevent, limit or otherwise restrict the construction or use of said Site pursuant to this Agreement. Reference is made to the fact that the District has provided information on the Site to Contractor. Such information shall not relieve Contractor of its responsibility; and the interpretation of such data regarding the Site, as disclosed by any borings or other preliminary investigations, is not warranted or guaranteed, either expressly or implicitly, by the District. Contractor shall be responsible for having ascertained pertinent local conditions such as location, accessibility and general character of the Site and for having satisfied itself as to the conditions under which the work is to be performed. No claim for any allowances because of Contractor's error or negligence in acquainting itself with the conditions at the Site will be recognized.

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SECTION 19. HAZARDOUS WASTE AND UNKNOWN PHYSICAL CONDITIONS

Contractor shall comply with the District's Hazardous Materials Procedures and Requirements as set forth herein.

- A. If the District has identified the presence of hazardous materials on or in proximity to the Site (the "Pre-existing Hazardous Materials"), Contractor shall review all information provided by the District that characterizes the Pre-existing Hazardous Materials and shall take the actions approved by DTSC and issued by the District necessary to address the Pre-existing Hazardous Materials in the performance of the work. Contractor shall conduct the work based on this information issued at the time contract documents are executed. Contractor shall immediately communicate, in writing, any variances from available information to the District.
- B. The District will retain an additional independent environmental consultant to perform the investigation, inspection, testing, assessment, sampling and analysis necessary to prepare and recommend a remediation plan for the Pre-existing Hazardous Materials for the District's approval (the "Remediation Plan").
- C. The District will retain title to all Pre-existing Hazardous Materials encountered during the work. This does not include hazardous material generated by Contractor, including but not limited to used motor oils, lubricants, cleaners, etc. Contractor shall dispose of such hazardous waste in accordance with the provisions of the Contract Documents, as well as local, State and Federal laws and regulations. The District will be shown as the hazardous waste generator and will sign all hazardous waste shipment manifests for non-Contractor generated hazardous waste. Nothing contained within these Contract Documents shall be construed or interpreted as requiring Contractor to assume the status of owner or generator of hazardous waste substances for non-Contractor generated hazardous wastes.
- D. Except as otherwise provided herein, it is the responsibility of Contractor to obtain governmental approvals relating to Hazardous Materials Management, including Federal and State surface water and groundwater discharge permits and permits for recycling and reuse of hazardous materials for all work noted in the contract documents. Contractor shall be responsible for coordinating compliance with such governmental approvals and applicable governmental rules with the District's hazardous materials consultant, including those governing the preparation of waste profiles, waste manifests, and bills of lading. If Contractor encounters hazardous materials, it shall immediately notify the District in writing. The District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District.

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E. If, during construction, Contractor encounters materials, conditions, waste, contaminated groundwater or substances, not identified in the District's assessment report, that Contractor reasonably suspects are hazardous materials, Contractor shall stop the affected portion of the work, secure the area, promptly notify the District, and take reasonable measures to mitigate the impact of such work stoppage. The District shall retain the services of an environmental consultant to perform investigation, inspection, testing, assessment, sampling and analysis of the suspect materials, conditions, waste, groundwater or substances.

(1) Found Not to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances do not constitute hazardous materials, Contractor shall recommence the suspended work.

(2) Found to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances constitute hazardous materials and such hazardous materials require remediation and disposal, then the District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District. All such costs shall be the responsibility of the District.

F. Exacerbation of Pre-Existing Hazardous Materials.

If during construction Contractor encounters pre-existing environmental conditions that it knew or should have known involve hazardous materials (the "Point of Discovery") (which encounters may include an unavoidable release or releases of hazardous materials) then Contractor must immediately stop the affected portion of the work. If Contractor fails to immediately stop the affected portion of the work after the Point of Discovery, then Contractor is solely responsible for any resultant Exacerbation Cost. "Exacerbate," in all its forms, means the worsening effects of Contractor's failure to stop the affected portion of work after the Point of Discovery. "Exacerbation Cost" means the differential between (i) the actual increase in the cost of remediation and delays to the Project attributable to pre-existing environmental conditions involving hazardous substances, and (ii) the cost thereof or delays thereto had Contractor immediately stopped the affected portion of the work after the Point of Discovery. The standard of "should have known" applies to Contractor's supervisory personnel, whether or not on the Site. Contractor's supervisory personnel must have had the hazardous material training required by applicable OSHA and Cal OSHA rules or regulations.

SECTION 20. INDEPENDENT CONTRACTOR

- A. Contractor is retained as an independent contractor and is not employed by the District. No employee or agent of Contractor shall become, or be considered to be, an employee of the District for any purpose. It is agreed that the District is interested only in the results obtained from service under this Agreement and that Contractor shall perform as an independent contractor with sole control of the manner and means of performing the services required under this Agreement. Contractor shall complete this Agreement according to its own methods of work which shall be in the exclusive charge and control of Contractor and which shall not be subject to control or supervision by the District except as to results of the work. It is expressly understood and agreed that Contractor and its employees shall in no event be entitled to any benefits to which the District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits.

- B. Contractor shall be responsible for all salaries, payments, and benefits for all of its officers, agents, and employees in performing services pursuant to this Agreement.

SECTION 21. ACCOUNTING RECORDS

Contractor, and all Subcontractors, shall check all materials, equipment and labor entering into the work and shall keep or cause to be kept such full and detailed accounts as may be necessary for proper financial management under this Agreement, including true and complete books, records and accounts of all financial transactions in the course of their activities and operations related to the Project. These documents include sales slips, invoices, payrolls, personnel records, requests for Subcontractor payment, and other data relating to all matters covered by the Contract Documents (the "Data"). The Data shall be maintained for ten (10) years from the latest expiration of the term (as such may be extended) of any of the Contract Documents. Contractor shall use its best efforts to cause its Subcontractors to keep or cause to be kept true and complete books, records and accounts of all financial transactions in the course of its activities and operations related to the Project. Upon completion of the Project, Contractor shall provide the District with one (1) complete copy of the Data.

The District, at its own costs, shall have the right to review and audit, upon reasonable notice, the books and records of Contractor and any Subcontractors concerning any monies associated with the Project.

SECTION 22. PERSONAL LIABILITY

Neither the trustees, officers, employees, or agents of District, the District's representative, or Architect shall be personally responsible for any liability arising under the Contract Documents.

SECTION 23. AGREEMENT MODIFICATIONS

No waiver, alteration or modification of any of the provisions of this Agreement shall be binding upon either the District or Contractor unless the same shall be in writing and signed by both the District and Contractor.

SECTION 24. NOTICES

Any notices or filings required to be given or made under this Agreement shall be served, given or made in writing upon the District or Contractor, as the case may be, by personal delivery or registered mail (with a copy sent via fax or regular mail) to the respective addresses given below or at such other address as such party may provide in accordance with the provisions herein. Any change in the addresses noted herein shall not be binding upon the other party unless preceded by no less than thirty (30) days prior written notice.

If to Contractor:

Bernards
555 First Street
San Fernando, CA 91340
Attn: Rick Fochtman

If to the District:

Oxnard School District
1051 South A Street
Oxnard, California 93030

Attn: Dr. Cesar Morales, Superintendent

With a copy to Nitasha Sawhney,
Garcia, Hernandez, Sawhney & Bermudez LLP
2490 Mariner Square Loop, Suite 140
Alameda, CA 94501

And with an additional copy to Scott Burkett,

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Caldwell Flores Winters, Inc.
6425 Christie Ave., Suite 270
Emeryville, CA 94608

Notices under this Agreement shall be deemed to have been given, and shall be effective upon actual receipt by the other parties, or, if mailed, upon the earlier of the fifth (5th) day after mailing or actual receipt by the other party.

SECTION 25. ASSIGNMENT

Neither party to this Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other, nor shall Contractor assign any monies due or to become due to it hereunder without the prior written consent of the District.

SECTION 26. PROVISIONS REQUIRED BY LAW

Each and every provision of law and clause required to be inserted in these Contract Documents shall be deemed to be inserted herein and the Contract Documents shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract Documents shall forthwith be physically amended to make such insertion or correction.

SECTION 27. HEADINGS

The headings in this Agreement are inserted only as a matter of convenience and reference and are not meant to define, limit or describe the scope or intent of the Contract Documents or in any way to affect the terms and provisions set forth herein.

SECTION 28. APPLICABLE LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California. The parties irrevocably agree that any action, suit or proceeding by or among the District and Contractor shall be brought in whichever of the Superior Courts of the State of California, Ventura County, or the Federal Court for the Central District of California in Los Angeles, California, has subject matter jurisdiction over the dispute and waive any objection that they may now or hereafter have regarding the choice of forum whether on personal jurisdiction, venue, forum non conveniens or on any other ground.

SECTION 29. SUCCESSION OF RIGHTS AND OBLIGATIONS

All rights and obligations under this Agreement shall inure to and be binding upon the successors and assigns of the parties hereto.

SECTION 30. NOTIFICATION OF THIRD PARTY CLAIMS

The District shall provide Contractor with timely notification of the receipt by the District of any third-party claim relating to this Agreement, and the District may charge back to Contractor the cost of any such notification.

SECTION 31. SEVERABILITY

If any one or more of the terms, covenants or conditions of this Agreement shall to any extent be declared invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, the finding or order or decree of which becomes final, none of the remaining terms, provisions, covenants and conditions of the Contract Documents shall be affected thereby, and each provision of the Contract Documents shall be valid and enforceable to the fullest extent permitted by law.

SECTION 32. ENTIRE AGREEMENT

This Construction Services Agreement and the additional Contract Documents as defined in paragraph C of Section 1 herein, including the Site Lease, the Sublease, and the Specifications, drawings, and plans constitute the entire agreement between Contractor and the District. The Contract Documents shall not be amended, altered, changed, modified or terminated without the written consent of both parties hereto, except as otherwise provided in Section 10 hereof.

SECTION 33. EXECUTION IN COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

IN WITNESS, WHEREOF the parties hereto, intending to be legally bound thereby, have executed this Agreement effective as of the date first above written.

CONTRACTOR

Bernards



THE DISTRICT

Oxnard School District,
a California school district

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OXNARD SCHOOL DISTRICT

Elm Street Elementary School Project

CONSTRUCTION SERVICES AGREEMENT

December 14, 2016

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By: Rick Fochtman

Title: Senior Vice President

Date: 01/12/2017

By: Lisa A. Franz

Title: Director, Purchasing

Date: 1-24-17

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OXNARD SCHOOL DISTRICT
Elm Street Elementary School Project

CONSTRUCTION SERVICES AGREEMENT

December 14, 2016

#16-199

EXHIBITS A and B

Scope of Work

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OXNARD SCHOOL DISTRICT

Elm Street Elementary School Project

CONSTRUCTION SERVICES AGREEMENT

December 14, 2016

EXHIBIT A

Scope of Work

Plan Sheets Prepared by SVA Architects, Arch. Project No. 1340159, DSA No. 03-116407, DSA Approval 8/1/2016

PROJECT DESCRIPTION

DEMOLITION OF EXISTING SCHOOL, AND NEW CONSTRUCTION OF KINDERGARTEN, CLASSROOM, ADMIN/MEDIA,
AND MULTI-PURPOSE BUILDINGS, AND BOTH ON AND OFF SITE IMPROVEMENTS

The Project will be completed in two (2) Phases over a twenty-one (22) month duration. **Phase 1**, (construction of new campus facilities), shall commence in January 2017 and complete in June 2018. **Phase 2**, (demolition of the existing campus and completion of the new sports field) shall commence in June 2018 and complete in October 2018. A total duration of Six-Hundred Sixty-One (661) Calendar Days. The total of the Guaranteed Maximum Price ("GMP") for the Elm E.S. Reconstruction Project shall be: **Twenty-Three Million Three Hundred Six Thousand Eight Hundred Eighty-Six Dollars and No Cents (\$23,306,886.00)**.

GENERAL PLAN SHEETS

	PLAN SHEET DATE
GEN-1 SHEET INDEX, PROJECT SUMMARY & GENERAL INFORMATION	1/8/2016
GEN-2 GENERAL NOTES	1/8/2016
GEN-3 PROJECT COMPLIANCE SIGNAGE	1/8/2016
GEN-4 COMMON AREA ACCESSIBILITY NOTES & DETAILS	1/8/2016
GEN-5 SITE ACCESSIBILITY COMPLIANCE	1/8/2016
GEN-6 ELEVATOR ACCESSIBILITY DETAILS AND NOTES	1/8/2016

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C-01 TITLE SHEET	4/8/2016
C-02 DETAIL SHEET	4/8/2016
C-03 DETAIL SHEET	4/8/2016
C-04 DETAIL SHEET	4/8/2016
C-05 DEMOLITION PLAN	4/8/2016
C-06 PRECISE GRADING	4/8/2016
C-07 PRECISE GRADING	4/8/2016
C-08 UTILITY PLAN	4/8/2016
C-09 STORM DRAIN PLAN	4/8/2016
C-10 STORM DRAIN DETAILS	4/8/2016
C-11 STORM DRAIN DETAILS	4/8/2016
C-12 STORM DRAIN DETAILS	4/8/2016
C-13 STORM DRAIN DETAILS	4/8/2016

ARCHITECTURE PLAN SHEETS

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A0-1.0 CAMPUS PLAN	1/8/2016
A0-1.1 SITE PLAN	1/8/2016
A0-1.2 FIRE ACCESS PLAN	1/8/2016
A0-1.3 ENLARGED SITE PLANS	1/8/2016
A0-2.1 CLASSROOM OCCUPANCY SCHEDULE AND EXIT ANALYSIS	1/8/2016
A0-2.2 MPR OCCUPANCY SCHEDULE AND EXIT ANALYSIS	1/8/2016
A0-2.3 ADMIN OCCUPANCY SCHEDULE AND EXIT ANALYSIS	1/8/2016
A0-2.4 KINDERGARTEN OCCUPANCY SCHEDULE AND EXIT ANALYSIS	1/8/2016

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A1-11.1	CLASSROOM BLDG 1 - FLOOR PLAN - LEVEL 1	4/8/2016
A1-11.2	CLASSROOM BLDG 1 - FLOOR PLAN - LEVEL 2	4/8/2016
A1-11.3	CLASSROOM BLDG 1 - ROOF PLAN	4/8/2016
A1-11.4	CLASSROOM BLDG 1 - REFLECTED CEILING PLAN	4/8/2016
A1-11.5	CLASSROOM BLDG 1 - REFLECTED CEILING PLAN	4/8/2016
A1-21.1	CLASSROOM BLDG 1 - BUILDING ELEVATIONS	4/8/2016
A1-21.2	CLASSROOM BLDG 1 - BUILDING ELEVATIONS	4/8/2016
A1-31.1	CLASSROOM BLDG 1 - BUILDING SECTIONS	4/8/2016
A1-31.2	CLASSROOM BLDG 1 - BUILDING SECTIONS	4/8/2016
A1-31.3	CLASSROOM BLDG 1 - BUILDING SECTIONS	4/8/2016
A1-32.1	CLASSROOM BLDG 1 - WALL SECTIONS	4/8/2016
A1-32.2	CLASSROOM BLDG 1 - WALL SECTIONS	4/8/2016
A1-32.3	CLASSROOM BLDG 1 - WALL SECTIONS	4/8/2016
A1-32.4	CLASSROOM BLDG 1 - WALL SECTIONS	4/8/2016
A1-32.5	CLASSROOM BLDG 1 - WALL SECTIONS	4/8/2016
A1-32.6	CLASSROOM BLDG 1 - WALL SECTIONS	4/8/2016
A1-41.1	CLASSROOM BLDG 1 - ENLARGED PLANS	4/8/2016
A1-41.2	CLASSROOM BLDG 1 - ENLARGED PLANS	4/8/2016
A1-41.3	CLASSROOM BLDG 1 - ENLARGED PLANS	4/8/2016
A1-45.1	CLASSROOM BLDG 1 - ENLARGED STAIR #1 PLANS	4/8/2016
A1-45.2	CLASSROOM BLDG 1 - ENLARGED STAIR #2 PLANS AND ELEVATOR	4/8/2016
A1-45.3	CLASSROOM BLDG 1 - ENLARGED STAIR #3 PLANS	4/8/2016
A1-45.4	CLASSROOM BLDG 1 - ELEVATOR SECTIONS	4/8/2016
A1-51.1	CLASSROOM BLDG 1 - INTERIOR ELEVATIONS	4/8/2016
A1-51.2	CLASSROOM BLDG 1 - INTERIOR ELEVATIONS	4/8/2016
A1-51.3	CLASSROOM BLDG 1 - INTERIOR ELEVATIONS	4/8/2016
A1-51.4	CLASSROOM BLDG 1 - INTERIOR ELEVATIONS	4/8/2016
A1-52.1	CLASSROOM BLDG 1 - DOOR SCHEDULE	4/8/2016
A1-52.2	CLASSROOM BLDG 1 - WINDOW SCHEDULE	4/8/2016
A1-53.1	CLASSROOM BLDG 1 - FINISH SCHEDULE	4/8/2016
A2-11.1	MPR BUILDING 2 - FLOOR PLAN	4/8/2016
A2-11.2	MPR BUILDING 2 - ROOF PLAN	4/8/2016
A2-11.3	MPR BUILDING 2 - REFLECTED CEILING PLAN	4/8/2016
A2-11.4	MPR BUILDING 2 - UPPER REFLECTED CEILING PLAN	4/8/2016
A2-21.1	MPR BUILDING 2 - EXTERIOR ELEVATIONS	4/8/2016
A2-31.1	MPR BUILDING 2 - BUILDING SECTIONS	4/8/2016
A2-32.1	MPR BUILDING 2 - WALL SECTIONS	4/8/2016
A2-32.2	MPR BUILDING 2 - WALL SECTIONS	4/8/2016
A2-32.3	MPR BUILDING 2 - WALL SECTIONS	4/8/2016
A2-32.4	MPR BUILDING 2 - WALL SECTIONS	4/8/2016
A2-41.1	MPR BUILDING 2 - ENLARGED PLANS	4/8/2016
A2-51.1	MPR BUILDING 2 - INTERIOR ELEVATIONS	4/8/2016

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A2-52.1	MPR BUILDING 2 - DOOR SCHEDULE	4/8/2016
A2-52.2	MPR BUILDING 2 - WINDOW SCHEDULE	4/8/2016
A2-53.1	MPR BUILDING 2 - FINISH SCHEDULE	4/8/2016
A3-11.1	ADMIN - BLDG. 3 - FLOOR PLAN	1/8/2016
A3-11.2	ADMIN - BLDG. 3 - ROOF PLAN	1/8/2016
A3-11.3	ADMIN - BLDG. 3 - REFLECTED CEILING PLAN	1/8/2016
A3-21.1	ADMIN - BLDG. 3 - BUILDING ELEVATIONS	1/8/2016
A3-31.1	ADMIN - BLDG. 3 - BUILDING SECTIONS	1/8/2016
A3-31.2	ADMIN - BLDG. 3 - BUILDING SECTIONS	1/8/2016
A3-32.1	ADMIN - BLDG. 3 - WALL SECTIONS	1/8/2016
A3-32.2	ADMIN - BLDG. 3 - WALL SECTIONS	1/8/2016
A3-32.3	ADMIN - BLDG. 3 - WALL SECTIONS	1/8/2016
A3-32.4	ADMIN - BLDG. 3 - WALL SECTIONS	1/8/2016
A3-32.5	ADMIN - BLDG. 3 - WALL SECTIONS	1/8/2016
A3-41.1	ADMIN - BLDG. 3 - ENLARGED PLANS	1/8/2016
A3-41.2	ADMIN - BLDG. 3 - ENLARGED PLANS	1/8/2016
A3-51.1	ADMIN - BLDG. 3 - INTERIOR ELEVATIONS	1/8/2016
A3-52.1	ADMIN - BLDG. 3 - DOOR SCHEDULE	1/8/2016
A3-52.2	ADMIN - BLDG. 3 - WINDOW SCHEDULE	1/8/2016
A3-53-1	ADMIN - BLDG. 3 - FINISH SCHEDULE	1/8/2016
A4-11.1	KINDERGARTEN BLDG 4 - FLOOR PLAN	1/8/2016
A4-11.2	KINDERGARTEN BLDG 4 - ROOF PLAN	1/8/2016
A4-11.3	KINDERGARTEN BLDG 4 - REFLECTED CEILING PLAN	1/8/2016
A4-21.1	KINDERGARTEN BLDG 4 - BUILDING ELEVATIONS	1/8/2016
A4-31.1	KINDERGARTEN BLDG 4 - BUILDING SECTIONS	1/8/2016
A4-32.1	KINDERGARTEN BLDG 4 - WALL SECTIONS	1/8/2016
A4-32.2	KINDERGARTEN BLDG 4 - WALL SECTIONS	1/8/2016
A4-32.3	KINDERGARTEN BLDG 4 - WALL SECTIONS	1/8/2016
A4-32.4	KINDERGARTEN BLDG 4 - WALL SECTIONS	1/8/2016
A4-41.1	KINDERGARTEN BLDG 4 - ENLARGED PLANS	1/8/2016
A4-41.2	KINDERGARTEN BLDG 4 - ENLARGED PLANS	1/8/2016
A4-51.1	KINDERGARTEN BLDG 4 - INTERIOR ELEVATIONS	1/8/2016
A4-51.2	KINDERGARTEN BLDG 4 - INTERIOR ELEVATIONS	1/8/2016
A4-52.1	KINDERGARTEN BLDG 4 - DOOR SCHEDULE	1/8/2016
A4-52.2	KINDERGARTEN BLDG 4 - WINDOW SCHEDULE	1/8/2016
A4-53.1	KINDERGARTEN BLDG 4 - FINISH SCHEDULE	1/8/2016
A-60.1	FLOOR/CEILING AND ROOF/CEILING ASSEMBLIES	1/8/2016
A-61.1	WALL TYPES - WOOD FRAMING	1/8/2016
A-61.2	WALL TYPES - WOOD FRAMING	1/8/2016
A-61.3	WALL DETAILS - WOOD FRAMING	1/8/2016
A-61.4	PENETRATION ASSEMBLIES	1/8/2016
A-62.1	DOOR DETAILS	1/8/2016

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A-62.2	WINDOW DETAILS	1/8/2016
A-62.3	STOREFRONT DETAILS	1/8/2016
A-62.4	WALL TERMINATION DETAILS	1/8/2016
A-63.1	ROOF DETAILS	1/8/2016
A-63.2	STAIR/GUARDRAIL DETAILS	1/8/2016
A-63.3	GYMNASIUM STRIPING PLAN	1/8/2016
A-63.4	RAILING DETAILS	1/8/2016
A-63.5	GATE DETAILS	1/8/2016
A-63.6	SITE DETAILS	1/8/2016
A-64.1	CEILING DETAIL (LAY-IN PANELS)	1/8/2016
A-64.2	CEILING DETAILS (GYP BD) & WALL DETAILS	1/8/2016
A-64.3	CASEWORK DETAILS	1/8/2016
A-64.4	MISCELLANEOUS DETAILS	1/8/2016
A-64.5	MISCELLANEOUS DETAILS	1/8/2016
A-64.6	MISCELLANEOUS DETAILS	1/8/2016

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S-001	GENERAL NOTES	1/8/2016
S-002	ABBREVIATIONS	1/8/2016
S-111	CLASSROOM BLDG 1 - FOUNDATION PLAN	1/8/2016
S-112	CLASSROOM BLDG 1 - FLOOR FRAMING PLAN	1/8/2016
S-113	CLASSROOM BLDG 1 - ROOF FRAMING PLAN	1/8/2016
S-114	STAIR FRAMING PLANS	1/8/2016
S-121	MPR - BLDG 2 - FOUNDATION PLAN	1/8/2016
S-122	MPR - BLDG 2 - ROOF FRAMING PLAN	1/8/2016
S-131	ADMIN - BLDG 3 - FOUNDATION PLAN	1/8/2016
S-132	ADMIN - BLDG 3 - ROOF FRAMING PLAN	1/8/2016
S-141	KINDER - BLDG 4 - FOUNDATION PLAN	1/8/2016
S-142	KINDER - BLDG 4 - ROOF FRAMING PLAN	1/8/2016
S-301	TYPICAL CONCRETE DETAILS	1/8/2016
S-302	TYPICAL CONCRETE DETAILS	1/8/2016
S-303	TYPICAL CONCRETE DETAILS	1/8/2016
S-501	TYPICAL STEEL DETAILS	1/8/2016
S-601	TYPICAL WOOD DETAILS	1/8/2016
S-602	TYPICAL WOOD DETAILS	1/8/2016
S-603	WOOD DETAILS	1/8/2016
S-611	TYPICAL FLOOR FRAMING DETAILS	1/8/2016
S-612	WOOD DETAILS	1/8/2016
S-613	TYPICAL WOOD DETAILS	1/8/2016
S-621	TYPICAL SHEAR WALL DETAILS	1/8/2016
S-622	TYPICAL DIAPHRAGM DETAILS, SHEER WALL & DRAG CONNECTIONS	1/8/2016
S-701	TYPICAL WOOD DETAIL	1/8/2016
S-801	TYPICAL STEEL STAIR DETAILS	1/8/2016

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STRUCTURAL PLAN SHEETS, continued

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SWSB2	STRONG-WALL SB SHEARWALL FRAMING DETAILS	9/1/2014
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2 OF 5	RED-BUILT ENGINEERED WOOD PRODUCTS - ADMIN BLDG 3 - ROOF	5/25/2016
3 OF 5	RED-BUILT ENGINEERED WOOD PRODUCTS - CLASSROOM BLDG 1 - FLOOR	5/25/2016
4 OF 5	RED-BUILT ENGINEERED WOOD PRODUCTS - RED-W DETAILS	5/25/2016
5 OF 5	RED-BUILT ENGINEERED WOOD PRODUCTS - RED-W PROFILES	5/25/2016

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P001	PLUMBING GENERAL NOTES	10/24/2014
P002	PLUMBING SITE PLAN	10/24/2014
P003	PLUMBING WATER CALCULATIONS	10/24/2014
P004	PLUMBING SCHEDULES	10/24/2014
P005	SITE GAS RISER DIAGRAM	10/24/2014
P1-1.1	CLASSROOM BLDG - FIRST FLOOR - SANITARY	10/24/2014
P1-1.2	CLASSROOM BLDG - FIRST FLOOR - DOMESTIC WATER & GAS	10/24/2014
P1-1.3	CLASSROOM BLDG - SECOND FLOOR SANITARY	10/24/2014
P1-1.4	CLASSROOM BLDG - SECOND FLOOR - DOMESTIC WATER & GAS	10/24/2014
P1-1.5	CLASSROOM BLDG - ROOF PLAN	10/24/2014
P1-2.1	CLASSROOM BLDG - SANITARY RISER DIAGRAM	10/24/2014
P1-2.2	CLASSROOM BLDG - OVERALL WATER RISER DIAGRAM	10/24/2014
P1-2.3	CLASSROOM BLDG - RESTROOM WATER RISER DIAGRAMS	10/24/2014
P2-1.1	MPR BLDG - PLUMBING FLOOR PLAN - SANITARY	10/24/2014
P2-1.2	MPR BLDG - PLUMBING FLOOR PLAN - DOMESTIC WATER	10/24/2014
P2-1.3	MPR BLDG - PLUMBING ROOF PLAN	10/24/2014
P2-2.1	MPR BLDG - PLUMBING - SANITARY, WATER, & GAS RISER DIAGRAM	10/24/2014
P3-1.1	ADMIN BLDG - PLUMBING FLOOR PLAN - SANITARY	10/24/2014
P3-1.2	ADMIN BLDG - PLUMBING FLOOR PLAN - DOMESTIC WATER & GAS	10/24/2014
P3-1.3	ADMIN BLDG - PLUMBING ROOF PLAN - SANITARY	10/24/2014
P3-1.4	ADMIN BLDG - PLUMBING ROOF PLAN - DOMESTIC WATER	10/24/2014
P3-2.1	ADMIN BLDG - PLUMBING - WATER RISER DIAGRAM	10/24/2014
P3-2.2	ADMIN BLDG - PLUMBING - SANITARY & GAS RISER DIAGRAM	10/24/2014
P4-1.1	KINDERGARTEN - PLUMBING FLOOR PLAN - SANITARY	10/24/2014
P4-1.2	KINDERGARTEN - PLUMBING FLOOR PLAN - DOMESTIC WATER & GAS	10/24/2014
P4-1.3	KINDERGARTEN - PLUMBING ROOF PLAN	10/24/2014
P4-2.1	KINDERGARTEN PLUMBING - SANITARY & WATER RISER DIAGRAM	10/24/2014
P501	PLUMBING DETAILS	10/24/2014
P502	PLUMBING DETAILS	10/24/2014
P503	PLUMBING DETAILS	10/24/2014

FIRE SPRINKLER PLAN SHEETS

FP01	SITE PLAN	5/25/2016
FP02	CLASSROOM BLDG 1 - LEVEL 1 SPRINKLER PIPING PLAN	7/1/2016
FP03	CLASSROOM BLDG 1 - LEVEL 2 SPRINKLER PIPING PLAN	7/1/2016

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FP04	MULTI-PURPOSE BLDG 2 - SPRINKLER PIPING PLAN & SECTION	7/1/2016
FP05	ADMIN BLDG 3 - SPRINKLER PIPING PLAN & SECTION	7/1/2016
FP06	KINDERGARTEN BLDG 4 - SPRINKLER PIPING PLAN & SECTION	7/1/2016
FP07	DETAILS	7/1/2016

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M003	MECHANICAL SCHEDULES	10/24/2014
M004	MECHANICAL SCHEDULES	10/24/2014
M005	MECHANICAL SCHEDULES	10/24/2014
M010	VRF DIAGRAM	10/24/2014
M011	VRF DIAGRAM	10/24/2014
M012	VRF DIAGRAM	10/24/2014
M013	VRF DIAGRAM	10/24/2014
M014	VRF DIAGRAM	10/24/2014
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M1-1.2	CLASSROOM BLDG - TYPICAL ENLARGED CLASSROOM PLAN	10/24/2014
M1-1.3	CLASSROOM BLDG - SECOND FLOOR - MECHANICAL PLAN	10/24/2014
M1-1.4	CLASSROOM BLDG - MECHANICAL ROOF PLAN	10/24/2014
M2-1.1	MPR BLDG - HVAC FLOOR PLAN	10/24/2014
M2-1.2	MPR BLDG - HVAC ROOF PLAN	10/24/2014
M3-1.1	ADMIN BLDG - MECHANICAL FLOOR PLAN	10/24/2014
M3-1.2	ADMIN BLDG - MECHANICAL ROOF PLAN	10/24/2014
M4-1.1	KINDERGARTEN - MECHANICAL FLOOR PLAN	10/24/2014
M4-1.2	KINDERGARTEN - TYPICAL ENLARGED CLASSROOM PLAN	10/24/2014
M4-1.3	KINDERGARTEN MECHANICAL ROOF PLAN	10/24/2014
M501	MECHANICAL DETAILS	10/24/2014
M502	MECHANICAL DETAILS	10/24/2014
M503	MECHANICAL DETAILS	10/24/2014
M504	MECHANICAL DETAILS	10/24/2014
M505	MECHANICAL DETAILS	10/24/2014
M506	MECHANICAL DETAILS	10/24/2014
M507	MECHANICAL DETAILS	10/24/2014
M508	MECHANICAL DETAILS	10/24/2014
M509	MECHANICAL DETAILS	10/24/2014
M510	MECHANICAL DETAILS	10/24/2014
M511	MECHANICAL DETAILS	10/24/2014
M611	CLASSROOM BLDG. TITLE 24 COMPLIANCE	10/24/2014
M612	CLASSROOM BLDG. TITLE 24 COMPLIANCE	10/24/2014
M621	MPR BLDG. TITLE 24 COMPLIANCE	10/24/2014
M622	MPR BLDG. TITLE 24 COMPLIANCE	10/24/2014
M631	ADMINISTRATION BLDG. TITLE 24 COMPLIANCE	10/24/2014

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M641	KINDERGARTEN BLDG. TITLE 24 COMPLIANCE	10/24/2014

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E-0.1	GENERAL NOTES AND ABBREVIATIONS	3/6/2015
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E-0.3	FIRE ALARM SYMBOL LIST	3/6/2015
E-0.4	CABLE SCHEDULE	3/6/2015
E-0.5	LIGHT FIXTURE SCHEDULE	3/6/2015
E-0.6	MECHANICAL SCHEDULE	3/6/2015
E-1.1	SITE UTILITY PLAN	3/6/2015
E-1.2	ELECTRICAL SITE PLAN	3/6/2015
E-1.3	SITE LIGHTING PLAN	3/6/2015
E-1.4	SITE LIGHTING CALC. PLAN	3/6/2015
E-1.6	SIGNAL SITE PLAN	3/6/2015
E1-2.1F	CLASSROOM FIRST FLOOR FIRE ALARM PLAN	3/6/2015
E1-2.1L	CLASSROOM FIRST FLOOR LIGHTING PLAN	3/6/2015
E1-2.1LC	CLASSROOM FIRST FLOOR LIGHTING CALCS NORMAL	3/6/2015
E1-2.1LCE	CLASSROOM FIRST FLOOR LIGHTING CALCS EGRESS	3/6/2015
E1-2.1P	CLASSROOM FIRST FLOOR POWER PLAN	3/6/2015
E1-2.1S	CLASSROOM FIRST FLOOR SIGNAL PLAN	3/6/2015
E1-2.2F	CLASSROOM SECOND FLOOR FIRE ALARM PLAN	3/6/2015
E1-2.2L	CLASSROOM SECOND FLOOR LIGHTING PLAN	3/6/2015
E1-2.2LC	CLASSROOM SECOND FLOOR LIGHTING CALC. NORMAL	3/6/2015
E1-2.2LCE	CLASSROOM SECOND FLOOR LIGHTING CALCS EGRESS	3/6/2015
E1-2.2P	CLASSROOM SECOND FLOOR POWER PLAN	3/6/2015
E1-2.2S	CLASSROOM SECOND FLOOR SIGNAL PLAN	3/6/2015
E1-3.1	CLASSROOM BUILDING ENLARGED PLAN	3/6/2015
E1-5.1	CLASSROOM PANEL SCHEDULE	3/6/2015
E1-5.2	CLASSROOM PANEL SCHEDULE	3/6/2015
E1-5.3	CLASSROOM PANEL SCHEDULE	3/6/2015
E1-6.1	CLASSROOM BLDG F.A. RISER	3/6/2015
E1-6.2	CLASSROOM FIRE ALARM BATTERY & VOLTAGE DROP CALCULATIONS	3/6/2015
E1-8.1	CLASSROOM TITLE 24	3/6/2015
E1-8.2	CLASSROOM TITLE 24	3/6/2015
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E2-2.1F	MULTI-PURPOSE FIRE ALARM PLAN	3/6/2015
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E2-2.1LC	MULTI-PURPOSE LIGHTING CALC NORMAL	3/6/2015
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E2-2.1P	MULTI-PURPOSE POWER PLAN	3/6/2015
E2-2.1S	MULTI-PURPOSE SIGNAL PLAN	3/6/2015
E2-2.1T	MULTI-PURPOSE THEATRICAL LIGHTING PLAN	3/6/2015

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ELECTRICAL PLAN SHEETS, continued

E2-3.1	MULTI-PURPOSE ROOF POWER PLAN	3/6/2015
E2-4.1	MULTI-PURPOSE ENLARGED PLAN	3/6/2015
E2-5.1	MULTI-PURPOSE PANEL SCHEDULE	3/6/2015
E2-5.2	MULTI-PURPOSE PANEL SCHEDULE	3/6/2015
E2-6.1	MULTI-PURPOSE F. A. RISER DIAGRAM	3/6/2015
E2-6.2	MULTI-PURPOSE FIRE ALARM BATTERY & VOLTAGE DROP CALCULATIONS	3/6/2015
E2-8.1	MULTI-PURPOSE TITLE 24	3/6/2015
E2-8.2	MULTI-PURPOSE TITLE 24	3/6/2015
E3-2.1F	ADMINISTRATION FIRE ALARM PLAN	3/6/2015
E3-2.1L	ADMINISTRATION LIGHTING PLAN	3/6/2015
E3-2.1LC	ADMINISTRATION LIGHTING CALC NORMAL	3/6/2015
E3-2.1LCE	ADMINISTRATION LIGHTING CALC EGRESS	3/6/2015
E3-2.1P	ADMINISTRATION POWER PLAN	3/6/2015
E3-2.1S	ADMINISTRATION SIGNAL PLAN	3/6/2015
E3-2.2P	ADMINISTRATION ROOF POWER PLAN	3/6/2015
E3-3.1	ADMINISTRATION BUILDING ENLARGED PLAN	3/6/2015
E3-5.1	ADMINISTRATION PANEL SCHEDULE	3/6/2015
E3-5.2	ADMINISTRATION PANEL SCHEDULE	3/6/2015
E3-6.1	ADMINISTRATION F. A. RISER DIAGRAM	3/6/2015
E3-6.2	ADMINISTRATION FIRE ALARM BATTERY & VOLTAGE DROP CALCULATIONS	3/6/2015
E3-8.1	ADMINISTRATION TITLE 24	3/6/2015
E3-8.2	ADMINISTRATION TITLE 24	3/6/2015
E4-2.1F	KINDERGARTEN FIRE ALARM PLAN	3/6/2015
E4-2.1L	KINDERGARTEN LIGHTING PLAN	3/6/2015
E4-2.1LC	KINDERGARTEN LIGHTING CALC NORMAL	3/6/2015
E4-2.1LCE	KINDERGARTEN LIGHTING CALC EGRESS	3/6/2015
E4-2.1P	KINDERGARTEN POWER PLAN	3/6/2015
E4-2.1S	KINDERGARTEN SIGNAL PLAN	3/6/2015
E4-3.1	KINDERGARTEN ENLARGED PLAN	3/6/2015
E4-5.1	KINDERGARTEN PANEL SCHEDULE	3/6/2015
E4-5.2	KINDERGARTEN PANEL SCHEDULE	3/6/2015
E4-6.1	KINDERGARTEN F. A. RISER DIAGRAM	3/6/2015
E4-6.2	KINDERGARTEN FIRE ALARM BATTERY & VOLTAGE DROP CALCULATIONS	3/6/2015
E4-8.1	KINDERGARTEN TITLE 24	3/6/2015
E4-8.2	KINDERGARTEN TITLE 24	3/6/2015
E-4.0	SINGLE LINE DIAGRAM	3/6/2015
E-6.0	ELECTRICAL BLOCK DIAGRAMS	3/6/2015
E-7.1	MOUNTING DETAILS	3/6/2015
E-7.2	MOUNTING DETAILS	3/6/2015
E-7.3	MOUNTING DETAILS	3/6/2015
E-7.4	PENETRATION DETAIL	3/6/2015
E-7.5	GROUNDING DETAIL	3/6/2015

EXHIBIT A

Scope of Work

ELECTRICAL PLAN SHEETS, continued

E-7.6	MISC. DETAIL	3/6/2015
E-7.7	MISC. DETAIL	3/6/2015
E-7.8	FIRE ALARM DETAILS	3/6/2015
E-7.9	FIRE ALARM DETAILS	3/6/2015
E-7.10	SIGNAL DETAILS	3/6/2015
E-8.1	OUTDOOR LIGHTING TITLE 24	3/6/2015

FOOD SERVICE PLAN SHEETS

FS-001	SYMBOLS, NOTES & INDEX	6/8/2016
FS-101	EQUIPMENT FLOOR PLAN	6/8/2016
FS-201	EQUIPMENT SCHEDULE	6/8/2016
FS-301	PLUMBING PLAN	6/8/2016
FS-401	ELECTRICAL PLAN	6/8/2016
FS-501	REFRIGERATION & CONDUIT PLAN	6/8/2016
FS-502	REFRIGERATION DETAILS	6/8/2016
FS-503	WALK-IN DETAILS	6/8/2016
FS-601	BUILDING WORKS & EXHAUST PLAN	6/8/2016
FS-602	HOOD DETAILS	6/8/2016
FS-603	HOOD DETAILS	6/8/2016
FS-604	VEGETABLE WASHING SYSTEM	6/8/2016
FS-701	EQUIPMENT ELEVATIONS	6/8/2016
FS-801	CONSTRUCTION DETAILS & SECTIONS	6/8/2016

THEATRICAL LIGHTING PLAN SHEETS

TL2.1.1	STAGE LIGHTING PLAN	4/8/2016
TL2.1.2	STAGE LIGHTING RCP	4/8/2016
TL6.0.1	STAGE LIGHTING SECTION	4/8/2016
TL8.1.1	STAGE LIGHTING DETAILS	4/8/2016
TL9.1.1	CONTROL RISER & SCHEDULES	4/8/2016
TL9.2.1	STAGE LIGHTING PLOT	4/8/2016

LANDSCAPE PLAN SHEETS

L101	IRRIGATION PLAN	6/20/2016
L102	IRRIGATION PLAN	6/20/2016
L103	IRRIGATION LEGEND & NOTES	6/20/2016
L201	PLANTING PLAN	6/20/2016
L202	PLANTING PLAN	6/20/2016
L301	LANDSCAPE DETAILS	6/20/2016
L301	LANDSCAPE DETAILS	6/20/2016

EXHIBIT A

Scope of Work

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PROJECT SPECIFICATIONS

DIVISION 1 - GENERAL REQUIREMENTS

00 00 02	TABLE OF CONTENTS	8/1/2016
00 07 00	GENERAL CONDITIONS	8/1/2016
01 11 00	SUMMARY OF WORK	8/1/2016
01 20 00	PRICE AND PAYMENT PROCEDURES	8/1/2016
01 30 00	ADMINISTRATIVE REQUIREMENTS	8/1/2016
01 31 00	PROJECT MANAGEMENT AND COORDINATION	8/1/2016
01 32 00	CONSTRUCTION SCHEDULE - NETWORK ANALYSIS	8/1/2016
01 33 00	SUBMITTAL PROCEDURES	8/1/2016
01 42 30	REFERENCE STANDARDS	8/1/2016
01 45 00	QUALITY CONTROL	8/1/2016
01 45 80	TESTING LABORATORY SERVICES	8/1/2016
01 50 00	TEMPORARY FACILITIES AND CONTROLS	8/1/2016
01 60 00	PRODUCT REQUIREMENTS	8/1/2016
01 61 16	VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS	8/1/2016
01 63 00	PRODUCT SUBSTITUTION PROCEDURES	8/1/2016
01 73 00	EXECUTION REQUIREMENTS	8/1/2016
01 73 20	CUTTING AND PATCHING	8/1/2016
01 77 00	CLOSEOUT PROCEDURES	8/1/2016

DIVISION 2 - EXISTING CONDITIONS

02 41 00	DEMOLITION	8/1/2016
02 43 00	STRUCTURE MOVING	8/1/2016

DIVISION 3 - CONCRETE

03 10 00	CONCRETE FORMWORK	8/1/2016
03 20 00	CONCRETE REINFORCEMENT	8/1/2016
03 30 00	CAST-IN -PLACE CONCRETE	8/1/2016

DIVISION 4 - MASONRY

04 22 00	CONCRETE MASONRY UNITS (CMU)	8/1/2016
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DIVISION 5 - METAL WORK

05 12 00	STRUCTURAL STEEL	8/1/2016
05 50 00	MISCELLANEOUS METAL FABRICATIONS	8/1/2016
05 51 00	METAL STAIRS	8/1/2016
05 52 13	PIPE AND TUBE RAILINGS	8/1/2016

DIVISION 6 - WOOD AND PLASTIC

06 10 00	ROUGH CARPENTRY	8/1/2016
06 18 00	GLUED-LAMINATED CONSTRUCTION	8/1/2016
06 18 10	STRUCTURAL COMPOSITE MEMBERS	8/1/2016
06 20 00	FINISH CARPENTRY	8/1/2016
06 41 00	ARCHITECTURAL WOOD CASEWORK	8/1/2016

EXHIBIT A**Scope of Work**

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PROJECT SPECIFICATIONS**DIVISION 6 - WOOD AND PLASTIC, continued**

06 50 00	OPEN WEB TRUSS	8/1/2016
06 60 00	RED-I JOIST	8/1/2016
06 70 00	REDLAM LVL	8/1/2016

DIVISION 7 - THERMAL AND MOISTURE PROTECTION

07 14 00	FLUID-APPLIED WATERPROOFING	8/1/2016
07 16 16	CRYSTALLINE WATERPROOFING	8/1/2016
07 21 00	THERMAL INSULATION	8/1/2016
07 25 00	WEATHER BARRIERS	8/1/2016
07 28 00	BUILDING ENVELOPE UNDERLAYMENT	8/1/2016
07 31 10	ASPHALT SHINGLES	8/1/2016
07 54 23	THERMOPLASTIC-POLYOLEFIN ROOFING (TPO)	8/1/2016
07 62 00	SHEET METAL FLASHING AND TRIM	8/1/2016
07 71 23	MANUFACTURED GUTTERS AND DOWNSPOUTS	8/1/2016
07 72 00	ROOF ACCESSORIES	8/1/2016
07 81 00	APPLIED FIREPROOFING	8/1/2016
07 84 00	FIRE STOPPING	8/1/2016
07 90 05	JOINT SEALERS	8/1/2016

DIVISION 8 - DOORS AND WINDOWS

08 11 13	HOLLOW METAL DOORS AND FRAMES	8/1/2016
08 14 16	FLUSH WOOD DOORS	8/1/2016
08 31 00	ACCESS DOORS AND PANELS	8/1/2016
08 43 13	ALUMINUM-FRAMED STOREFRONTS	8/1/2016
08 5 113	ALUMINUM WINDOWS	8/1/2016
08 71 00	DOOR HARDWARE – BUILDING 1	8/1/2016
08 71 00	DOOR HARDWARE – BUILDING 2	8/1/2016
08 71 00	DOOR HARDWARE – BUILDING 3	8/1/2016
08 71 00	DOOR HARDWARE – BUILDING 4	8/1/2016
08 80 00	GLAZING	8/1/2016

DIVISION 9 - FINISHES

09 05 61	COMMON WORK RESULTS FOR FLOORING PREPARATION	8/1/2016
09 21 16	GYPSUM BOARD ASSEMBLIES	8/1/2016
09 22 16	NON-STRUCTURAL METAL FRAMING	8/1/2016
09 22 36	METAL LATH	8/1/2016
09 24 00	PORTLAND CEMENT PLASTERING	8/1/2016
09 30 00	TILING	8/1/2016
09 51 00	ACOUSTICAL CEILINGS	8/1/2016
09 65 00	RESILIENT FLOORING	8/1/2016
09 65 66	RESILIENT ATHLETIC FLOORING	8/1/2016

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PROJECT SPECIFICATIONS

DIVISION 9 - FINISHES, continued

09 68 00	CARPET TILE	8/1/2016
09 77 33	FIBER REINFORCED PANELS	8/1/2016
09 84 00	ACOUSTIC ROOM COMPONENTS	8/1/2016
09 84 13	FIXED SOUND-ABSORPTIVE PANELS	8/1/2016
09 90 00	PAINTING AND COATING	8/1/2016
09 93 00	CONCRETE STAINING	8/1/2016

DIVISION 10 - SPECIALTIES

10 11 01	VISUAL DISPLAY BOARDS	8/1/2016
10 14 00	SIGNAGE	8/1/2016
10 21 13	PLASTIC TOILET COMPARTMENTS	8/1/2016
10 22 29	FULL HEIGHT GLAZED PARTITION SYSTEM	8/1/2016
10 28 00	TOILET ACCESSORIES	8/1/2016
10 44 00	FIRE PROTECTION SPECIALTIES	8/1/2016
10 51 00	LOCKERS	8/1/2016
10 71 13	FIXED SUN SCREENS	8/1/2016
10 75 00	FLAGPOLES	8/1/2016

DIVISION 11 - EQUIPMENT

11 40 00	FOOD SERVICE EQUIPMENT	8/1/2016
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DIVISION 12 - FURNISHING

12 21 13	HORIZONTAL LOUVER BLINDS	8/1/2016
12 36 00	COUNTERTOPS	8/1/2016
12 48 13	ENTRANCE FLOOR MATS AND FRAMES	8/1/2016
12 68 23	FOLDING CAFETERIA TABLES	8/1/2016

DIVISION 13 - SPECIAL CONSTRUCTION

13 00 00	NOT USED -	N/A
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DIVISION 14 - CONVEYING EQUIPMENT

14 20 10	PASSENGER ELEVATORS	8/1/2016
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DIVISION 21 - FIRE SUPPRESSION

21 20 00	FIRE SUPPRESSION SYSTEMS	8/1/2016
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DIVISION 22 - PLUMBING

22 05 00	COMMON WORK RESULTS FOR PLUMBING	8/1/2016
22 05 13	BASIC PLUMBING MATERIALS AND METHODS	8/1/2016
22 05 53	PLUMBING IDENTIFICATION	8/1/2016
22 07 00	PLUMBING INSULATION	8/1/2016
22 10 00	PLUMBING	8/1/2016

EXHIBIT A**Scope of Work**

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PROJECT SPECIFICATIONS**DIVISION 23 - MECHANICAL**

23 05 00	COMMON WORK RESULTS FOR HVAC	8/1/2016
23 05 13	BASIC HVAC MATERIALS AND METHODS	8/1/2016
23 05 48	HVAC SOUND, VIBRATION, AND SEISMIC CONTROLS	8/1/2016
23 05 53	HVAC IDENTIFICATION	8/1/2016
23 07 00	HVAC INSULATION	8/1/2016
23 08 00	HVAC SYSTEMS COMMISSIONING	8/1/2016
23 08 13	ENVIRONMENTAL CONTROLS & ENERGY MGMT. SYSTEMS COMMISSIONING	8/1/2016
23 09 23	ENVIRONMENTAL CONTROLS AND ENERGY MANAGEMENT SYSTEMS	8/1/2016
23 30 00	AIR DISTRIBUTION	8/1/2016
23 33 19	DUCT SILENCERS	8/1/2016
23 38 13	KITCHEN VENTILATION SYSTEM	8/1/2016
23 80 00	HEATING, VENTILATING, AND AIR CONDITIONING EQUIPMENT	8/1/2016

DIVISION 26 - ELECTRICAL

26 05 00	COMMON WORK RESULTS FOR ELECTRICAL	8/1/2016
26 05 13	BASIC ELECTRICAL MATERIALS AND METHODS	8/1/2016
26 05 19	LOW VOLTAGE WIRES	8/1/2016
26 05 26	GROUNDING BONDING	8/1/2016
26 05 33	RACEWAYS, BOXES, FITTINGS, AND SUPPORTS	8/1/2016
26 08 00	ELECTRICAL SYSTEMS COMMISSIONING	8/1/2016
26 09 23	LIGHTING CONTROL SYSTEMS	8/1/2016
26 10 00	SERVICE ENTRANCE	8/1/2016
26 22 00	LOW-VOLTAGE TRANSFORMERS	8/1/2016
26 24 13	SWITCHBOARDS	8/1/2016
26 24 16	PANELBOARDS AND SIGNAL TERMINAL CABINETS	8/1/2016
26 50 00	LIGHTING	8/1/2016
26 52 00	EMERGENCY POWER	8/1/2016
26 55 61	THEATRICAL LIGHTING AND STAGE DIMMING EQUIPMENT	8/1/2016

DIVISION 27 - COMMUNICATIONS

27 05 36	CABLE TRAYS FOR COMMUNICATIONS	8/1/2016
27 51 16	PUBLIC ADDRESS/CLOCK SYSTEM	8/1/2016
27 5123.50	ASSISTIVE LISTENING SYSTEM	8/1/2016

DIVISION 28 - ELECTRONIC SAFETY AND SECURITY

28 16 00	INTRUSION ALARM SYSTEM	8/1/2016
28 23 00	VIDEO SURVEILLANCE (CCTV) SYSTEM	8/1/2016
28 31 00	FIRE DETECTION ALARM	8/1/2016

EXHIBIT A

Scope of Work

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PROJECT SPECIFICATIONS

DIVISION 31 - EARTHWORK

31 10 00	SITE CLEARING	8/1/2016
31 22 00	GRADING	8/1/2016
31 23 33	TRENCHING AND BACKFILLING	8/1/2016
31 25 00	EROSION AND SEDIMENTATION CONTROLS	8/1/2016

DIVISION 32 - EXTERIOR IMPROVEMENTS

32 11 26	ASPHALTIC BASE COURSES	8/1/2016
32 12 16	ASPHALT PAVING	8/1/2016
32 13 13	CONCRETE PAVING	8/1/2016
32 16 13	CURBS AND GUTTERS	8/1/2016
32 17 13	PARKING CURBS	8/1/2016
32 17 23	PAVEMENT MARKINGS	8/1/2016
32 30 00	MAINTENANCE	8/1/2016
32 84 00	IRRIGATION	8/1/2016
32 90 00	PLANTING AND MAINTENANCE	8/1/2016
32 90 10	HYDRO-SEEDED LAWN	8/1/2016

DIVISION 33 - UTILITIES

33 10 00	WATER UTILITIES	8/1/2016
33 30 00	SEWERAGE UTILITIES	8/1/2016
33 40 00	STORM DRAINAGE UTILITIES	8/1/2016

APPENDICES

ACM SURVEY	EORM -Enviromental & Occupational Risk Management, Inc.	1/17/2014
AHERA REPORT 2011	ATC Associates Inc.	9/16/2011
HAZMAT SURVEY REPORT	EORM -Enviromental & Occupational Risk Management, Inc.	1/10/2014
LEAD SURVEY	EORM -Enviromental & Occupational Risk Management, Inc.	2/11/2014
LIMITED SOIL TESTING	EORM -Enviromental & Occupational Risk Management, Inc.	2/14/2014
UPDATED LIMITED SOIL TESTING	EORM -Enviromental & Occupational Risk Management, Inc.	2/14/2014
GEO-TECHNICAL REPORT	Earth Systems Southern California	3/4/2014
MEPF CONTRACTOR QUALIFICATION PROCESS	Oxnard School District	
SWPPP REPORT	Rick Engineering Company	10/25/2016
SWPPP Plan	Rick Engineering Company	11/17/2016
Pre Bid RFI's - #1 - 52	SVA Architects, Inc.	11/15/2016



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OXNARD SCHOOL DISTRICT



ELM STREET ELEMENTARY SCHOOL GMP PROPOSAL

December 7, 2016

To: Marlene Hickle
Caldwell Flores Winters, Inc.
1901 S. Victoria Avenue #106
Oxnard, CA 93035

BID SUMMARY



BID SUMMARY

Elm Street Elementary School Reconstruction
 450 East Elm Street, Oxnard, CA 93033

Lease/Leaseback
 December 9, 2016

Building Summary

Elm Street Elementary School Reconstruction

New Elementary School	53,296 sf	\$ 351 /sf	\$ 18,681,807	
				18,681,807

Subtotal				\$ 18,681,807
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General Conditions				1,755,609
General Requirements				365,885
Contractors Bond		0.64%		148,101
CCIP		1.25%		287,739
Builders Risk		1.15%		268,303
Subcontractor Default Insurance		1.20%		224,182
General Contractor's Fee		4.00%		896,419

SUBTOTAL				\$ 22,628,045
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Contractors Contingency		3.00%		678,841
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TOTAL				\$ 23,306,886
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Notes:

1. GMP is Based off DSA Approved Plans dated 8/1/16 and Specs Dated 4/22/16
2. Geotechnical Report Dated 3/2014 and Hazmat, Lead & Asbestos Reports Dated, 1/10/14, 1/17/14, 2/11/14 & 2/14/14
3. Pre-Bid RFI's 1-52, Excluding RFI #9 & #43



SCHEDULE OF VALUES
Elm Street Elementary School Reconstruction
450 East Elm Street, Oxnard, CA 93033

Lease/Leaseback
 December 9, 2016

Description		Recommended Subcontractor	Bids Received	Amount
01000	ALLOWANCES			\$ 960,000
01570	EROSION CONTROL	Whitson CM / Bernards	1	\$ 67,646
01730	SURVEYING	Hunsaker & Assoc.	5	\$ 58,648
03200	REINFORCING STEEL	Stantru	3	\$ 182,550
03300	CAST IN PLACE CONCRETE	JT Wimsatt	2	\$ 1,032,700
N/A	INSULATING AND LIGHTWEIGHT CONCRETE	Insul-Flow	2	\$ 43,195
04200	MASONRY	Skidmore Masonry	2	\$ 79,044
05120	STRUCTURAL STEEL & MISC METALS	Ironman, Inc	2	\$ 501,400
05700	ORNAMENTAL METALS			w/ Structural Steel
06100	ROUGH CARPENTRY	WS Klem	2	\$ 2,984,977
06200	MILLWORK / CABINETRY / COUNTERTOPS	ICI Millwork	4	\$ 65,042
07140	WATERPROOFING	Systems WP	4	\$ 95,436
07200	INSULATION	DJ Insulation	3	\$ 80,000
07540	ROOFING	Eberhard	4	\$ 344,200
07600	SHEET METAL	R&J SM	2	\$ 220,506
08100	DOORS / FRAMES / HARDWARE	Construction Hardware	3	\$ 236,830
08800	ALUMINUM STOREFRONT / GLASS AND GLAZING	Santa Barbara Glass	1	\$ 317,025
09220	PLASTER & DRYWALL	Pacific Int. / Perlite Plaster	6	\$ 1,516,532
09300	CERAMIC TILE	Stoneware Tile	3	\$ 118,809
09510	ACOUSTICAL CEILINGS	Cali-USA Acoustics	10	\$ 190,736
09650	CARPET AND RESILIENT FLOORING	Reliable Flooring	5	\$ 114,964
09900	PAINTING	Vanguard	8	\$ 329,600
10000	BUILDING SPECIALTIES	Various Trades	10	\$ 335,176
10110	VISUAL DISPLAY BOARDS	Claridge	3	\$ 525,000
10140	SIGNAGE	Kendall Sign	6	\$ 60,785
10280	TOILET PARTITIONS / BATHROOM ACCESORIES	SDI	4	\$ 48,061
11400	FOOD SERVICE EQUIPMENT	Kamran and Co.	5	\$ 349,000
12240	WINDOW SHADES	Sheward & Son & Sons	2	\$ 24,950
14200	ELEVATORS	Otis	1	\$ 143,500
21000	FIRE SPRINKLER	Superior Fire	2	\$ 283,790
22000	PLUMBING	Precision Plumbing	5	\$ 728,974
23000	HVAC	Sheldon Mech.	5	\$ 1,226,000
26000	ELECTRICAL / LOW VOLTAGE	Taft Elec.	3	\$ 2,415,989
31220	DEMO, EARTHWORK AND SITE CLEARING	Damar Const.	6	\$ 936,383
32122	ASPHALT PAVING	Onyx Paving	3	\$ 239,302
32131	SITE AND OFF-SITE CONCRETE	Lopez Eng.	3	\$ 671,962
N/A	FENCING AND GATES	Pilgrim Fence	1	\$ 270,872
32900	LANDSCAPE AND IRRIGATION	Advanced Land. 2000	5	\$ 363,185
33000	SITE UTILITIES	J. Vega Eng.	4	\$ 519,039

SCHEDULE OF VALUES
Elm Street Elementary School Reconstruction
450 East Elm Street, Oxnard, CA 93033

Lease/Leaseback
 December 9, 2016

Description	Recommended Subcontractor	Bids Received	Amount
Subcontracted Direct Costs			
		140	\$ 18,681,807
General Conditions			\$ 1,755,609
General Requirements			\$ 365,885
General Contractor Bond		0.64%	\$ 148,101
CCIP		1.25%	\$ 287,739
Builders Risk		1.15%	\$ 268,303
Subcontractor Default Insurance		1.20%	\$ 224,182
General Contractor's Fee		4.00%	\$ 896,419
Contractor Contingency		3.00%	\$ 678,841
Total Contract Amount			\$ 23,306,886

ALLOWANCES

ALLOWANCES

QUALIFICATIONS

SUBCONTRACTOR EVALUATIONS

Bid Evaluation Report



Surveying	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Adkan	Hunsaker & Assoc.	Brenner & Carpenter	Precision	Stantec	Gromatici
Base Bid	42,000	39,504	65,100	44,975	76,000	Incomplete
Spec #: 017300	Included	Included	Included	Included	Included	
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	
Bid Good for 60 Days	Included	Included	Included	Included	Included	
Prevailing Wage	Included	Included	Included	Included	Included	
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	
Set-up	Included	Included	Included	Included	Included	
Travel Costs	5,000	5,000	5,000	5,000	5,000	
Horizontal Control	Included	Included	Included	Included	Included	
Survey Boundary Map	5,800	5,920	5,800	5,800	5,800	
Excavation	Included	Included	Included	Included	Included	
Rough Grade Staking	Included	5,920	Included	Included	Included	
Location and Existing Elevation at Future Driveways, Access Ramps	2,320	Included	Included	Included	Included	
Bluetop Stakes at Bottom of Excavation for Fine Grading	Included	Included	Included	Included	Included	
Gridlines at Elevator	1,160	1,184	Included	1,120	Included	
Buildings	Included	Included	Included	Included	Included	
Building Corner Stakes (All Bldgs)	Included	Included	Included	Included	Included	
Utility Sleeve Layout for Sanitary Sewer, Storm Drain, Domestic and Fire Water, and Permanent Electrical Service	Included	Included	Included	Included	Included	
Final Verification Upon Project Completion	Included	Included	Included	Included	Included	
Site	Included	Included	Included	Included	Included	
Stakes for Sanitary Sewer, Storm Drain and Domestic Fire	Included	Included	Included	Included	Included	
Stakes for CMU Enclosure Footings	Included	560	Included	420	Included	
Line and Grade Stakes for Underground Electrical Devices, POCs and Duct Banks	3,480	Included	Included	1,680	Included	
Line and Grade Stakes Outlining all B-Permit Concrete, AC Paving, Swales, Etc.	Included	Included	Included	Included	Included	
Parking Lot Lights	Included	560	Included	Included	Included	

Bid Evaluation Report



Surveying	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Subcontractors					Date Printed	12/6/2016
Description	Adkan	Hunsaker & Assoc.	Brenner & Carpenter	Precision	Stantec	Gromatici
TOTALS	59,760	58,648	75,900	58,995	86,800	0
Recommendation:		Amount				
Hunsaker & Assoc.		58,648				

Bid Evaluation Report



Demo & Earthwork	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Triangle Ent.	Damar Const.	Ground Breakers	Leko Const.	Sharma Gen. Eng.	Toro Ent.
Base Bid	See Below	See Below	See Below	See Below	See Below	See Below
Spec #: 024300, 311000, 312200, 312333	Included	Included	Included	Included	Included	Included
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	Included
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	Included
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	Included
Bid Good for 60 Days	10 Days	30 Days	30 Days	30 Days	60 Days	30 Days
Prevailing Wage	Included	Included	Included	Included	Included	Included
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	N/A
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	N/A
Abatement						
Potential Inaccessible Asbestos Materials	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances
Asbestos as Surveyed	N/A	N/A	N/A	N/A	N/A	N/A
Abatement for Grading	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances
Unquantifiable Soils with Potential Lead Contamination at Existing Buildings	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances
Demo - Standard Industries	297,500	331,603	322,000	331,603	331,603	331,603
Phase 1	Included	Included	Included	Included	Included	Included
Offsite per Page 4 of 4	Included	Included	Included	Included	Included	Included
Sawcut and Remove (E) PCC Curb and Gutter	Included	Included	Included	Included	Included	Included
Sawcut and Remove (E) Sidewalks	Included	Included	Included	Included	Included	Included
Sawcut and Remove (E) 2' AC Paving in Street Along Elm, Montrose and Fir - 9/C02	Included	Included	Included	Included	Included	Included
Sawcut AC in Street for New Utilities - C08	4,608	4,608	4,608	4,608	4,608	4,608
Sawcut and Remove (E) Curb Ramps for New ADA Ramps with Truncated Domes	Included	Included	Included	Included	Included	Included
Onsite Clearing / Demolition - C05	Included	Included	Included	Included	Included	Included
Underground Utility Location	2,400	2,400	2,400	2,400	2,400	2,400
Remove Existing Trees	Included	Included	Included	Included	Included	Included
Sawcut & Remove AC Paving Parking Lot	Included	Included	Included	Included	Included	Included
Remove Fencing and Gates	Included	Included	Included	Included	Included	Included
Remove (E) Utilities, SD & Irrigation	Included	Included	Included	Included	Included	Included
(E) Drywell per RFI 35	Included	Included	Included	Included	Included	Included
Remove Trash Enclosure	Included	Included	Included	Included	Included	Included
Phase 2	Included	Included	Included	Included	Included	Included
Remove All Existing Facilities - Portables & Classroom Building	Included	Included	Included	Included	Included	Included

Bid Evaluation Report



Demo & Earthwork	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Triangle Ent.	Damar Const.	Ground Breakers	Leko Const.	Date Printed	12/6/2016
					Sharma Gen. Eng.	Toro Ent.
AC Paving and Play Areas	Included	Included	Included	Included	Included	Included
Fencing	Included	Included	Included	Included	Included	Included
Concrete Pavement	Included	Included	Included	Included	Included	Included
Electrical Equipment	Included	Included	Included	Included	Included	Included
Salvage & Relocate	Included	Included	Included	Included	Included	Included
Light Poles (3)	In Electrical	In Electrical	In Electrical	In Electrical	In Electrical	In Electrical
Backflow (1)	By Utilities	By Utilities	By Utilities	By Utilities	By Utilities	By Utilities
Adjust to Height - Sewer Cleanouts (2)	By Utilities	By Utilities	By Utilities	By Utilities	By Utilities	By Utilities
Grading	579,100	536,995	533,500	720,118	748,340	589,068
Water Meter and Construction Watering for Own Scope	21,000	21,000	21,000	21,000	21,000	21,000
Move-Ins	Included	Included	Included	Included	Included	Included
April '17 Movie-In for MPR Bldg Due to Portables	Included	Included	Included	Included	Included	Included
Mass Excavation and Fine Grade Subgrade	Included	Included	Included	Included	Included	Included
Temp Soil Stabilization	7,500	7,500	7,500	7,500	7,500	7,500
Over-Ex 4' or 3' Below Footings (Phase 1) per RFI 39	Included	Included	Included	Included	Included	Included
Extend 5' from Perimeter Edges - RFI 7	Included	Included	Included	Included	Included	Included
Geogrid - Tensar Tri-Axial TX160 or Equal - RFI 7	Included	Included	Included	Included	Included	Included
1' Crushed Rock	Included	Included	Included	Included	Included	Included
Over-Ex at Elevator Pit, 1.5' Below Bottom and 3' Lateral per RFI 40	Included	Included	Included	Included	Included	Included
Over-Ex 6" at Site Conditions	Included	Included	Included	Included	Included	Included
Sub-Grade Compaction of 95%	Included	Included	Included	Included	Included	Included
Over-Ex 6" at Play Field (Phase 2)	Included	Included	Included	Included	Included	Included
Import per Geotech +/- 8,000 CY	Included	Included	Included	Included	Included	Included
Export Spoils Stockpiled by Others	\$19 / CY	\$20.30 / CY	\$29 / CY	\$25.57 / CY	\$26.10 / CY	\$28.80 / CY
Concrete Spoils	18,810	20,097	28,710	25,314	25,839	28,512
Site Utilities	9,500	10,150	14,500	12,785	13,050	14,400
Plumbing, Electrical	1,900	2,030	2,900	2,557	2,610	2,880
Structure Moving	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances
Relocate 2 (E) Portables - (Phase 1A)	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances
TOTALS	942,318	936,383	937,118	1,127,885	1,156,950	1,001,971
Recommendation:	Amount					
Damar Const.	936,383					

Bid Evaluation Report



Asphalt Paving & Striping	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Terra Pave	Onyx Paving	Toro Ent.	Date Printed	12/6/2016
Base Bid	384,000	221,230	205,557		
Spec #: 321126, 321216, 321723	Included	Included	Included		
Spec #:					
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included		
Bid Good for 60 Days					
Prevailing Wage	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A		
AC Paving	Included	Included	Included		
Phase 1	Included	Included	Included		
Road Work at Elm, Montrose & Fir	Included	Included	Included		
4" AC o/ 5" Class II Base o/ 8" Sub Base	Included	Included	10,981		
4" AC o/ 5" Class II Base o/ 8" Sub Base at Bus Drop Offs in Street	Included	Included	23,150		
Grind and Overlay 0.20" AC (2' Wide Min.) in Street - Elm, Montrose & Fir - 9/C02	Included	Included	1,426		
Parking Lot	Included	Included	Included		
4" AC o/ 5" Class II Base o/ 3.5" & 4" Sub Base	Included	Included	Included		
Phase 1A	Included	Included	Included		
4" AC o/ 5" Class II Base o/ 3.5" & 4" Sub Base at Elec Yard	Included	Included	Included		
Phase 2	Included	Included	Included		
4" AC o/ 5" Class II Base o/ 3.5" Sub Base at Playground	Included	Included	Included		
Redwood Header at Grass	Included	1,908	1,908		
Striping	ABC Resources	Included	ABC Resources		
Parking Lot - 4/C02	14,368	9,800	14,368		
Concrete Wheel Stops - 7/Gen2	Included	Included	Included		
Stripe Crosshatch Areas	Included	Included	Included		
Standard Parking Spaces	Included	Included	Included		
Fire Lane Curbs Red - F12/A01.2	Included	Included	Included		
Handicap Parking Spaces	Included	Included	Included		
Arrows and Stall Numbers	Included	Included	Included		
Signage - Parking & Fire Lane w/ Posts - 1&2/C02	Included	Included	Included		
Signage - Fire Lane - 1&9/Gen 5	Included	Included	Included		



Bid Evaluation Report

Asphalt Paving & Striping	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Terra Pave	Onyx Paving	Toro Ent.		Date Printed	12/6/2016
					Signage - Stop Sign, District Signs and Fence Signs w/ Posts	Included
Post Footings 12" Dia x 24" Deep	Included	3,200	Included			
Playground Track Striping at Kindergarten 3" White - 30" Wide per A0-1.1	Included	Included	Included			
Site Basketball, Tetherball, Hopscotch and Foursquare Striping per 6,8-12/A63.6	Included	Included	Included			
Elec Yard Striping per Note 17/C-06	824	824	824			
Offsite						
Paint Top of Curb and Curb Face Red / Yellow / Green as Required	2,340	2,340	2,340			
TOTALS	401,532	239,302	260,553	0	0	
Recommendation:	Amount					
Onyx Paving	239,302					

Bid Evaluation Report



Site & Off-Site Concrete	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Lopez Eng.	A&S Cement	Santa Clarita Conc.	Toro Ent.		
Base Bid	See Below	625,000	479,000	Incomplete		
Spec #: 321213, 321613, 321713	Included	Included	Included			
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included			
Acknowledgment of Addendum 1	Included	Included	Included			
Bid Good for 60 Days	30 Days	30 Days	30 Days			
Prevailing Wage	Included	Included	Included			
Prequalification per Bid Invite	N/A	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A	N/A			
On Site	Included	Included	Included			
Flat Work	282,765	Included	Included			
4" PCC with #3 Rebar at Site Walkways and Building Courtyards - C06	Included	Included	Included			
Accessible Curb Ramps at ADA Stalls/Admin Bldg with Truncated Domes- 6/C02	2,040	Included	Included			
Curb & Gutters	21,890	Included	Included			
Parking Lot per C06	Included	Included	Included			
6" Curb and Gutter - 111/C03	Included	Included	Included			
6" PCC Curb - 111/C03	Included	Included	Included			
0" Curb - 12/C02	Included	Included	Included			
Curb Ends - 7/C02	Included	Included	Included			
Concrete Mow Curbs at Site Fencing and Site Landscape - L201 & L302 (RFI 34)	6,750	6,750	Included			
Concrete Maint. Bands at Bldg Perimeters per A01.1 & 3/A63.6 (RFI 46)	8,664	Included	Included			
2"x6" Conc Header at AC to Grass Transition per A01.1 & 4/A63.6	3,578	3,578	3,578			
Misc	Included	Included	Included			
Bldg 1 - Classroom	Included	Included	Included			
6" Conc Pads for HVAC Equip - M1-1.1 & 16/S301	2,256	2,256	2,256			
Concrete Stairs at Stair 3 Per 1/A1-45.3	17,680	18,000	Included			
Fire Hydrant Bollards/Footings - 301/C04 (12)	Included	Included	Included			
3' Deep Footings	3,600	3,600	3,600			
Footings for Site Fencing and Gates - 3&4/A63.5	Included	Included	Included			
Kindergarten Bldg per RFI 41	Included	Included	Included			

Bid Evaluation Report



Site & Off-Site Concrete	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Lopez Eng.	A&S Cement	Santa Clarita Conc.	Toro Ent.	Date Printed	12/6/2016
					Throughout Site per A0-1.1	Included
Post Footing - 4/A-63.5	9,702	9,702	9,702			
Gate Footing - 3/A-63.5	7,560	7,560	7,560			
Flag Pole Footing 4' Dia x 6' Deep - 20/S303 (1)	1,250		Included			
Marquee Sign Footing & Cap per 18/S303	4,320	Included	Included			
Conc Base Under Rubber Play Surface at Kindergarten per 7/A63.5 & A0-1.1	29,869	29,869	29,869			
1' Conc Band Around Playgrounds at Kindergarten and Playground - A0-1.1 & 10/A63.5	4,512	Included	4,512			
Footing for Basketball Poles 84" Deep x 2' Dia - 7/A63.6 (6)	5,100	Included	5,100			
Footing for Tetherball Poles 12/A63.6 (2)	1,700	Included	1,700			
Concrete Footing for CMU Walls at Elec Yard - 1/A0-1.3 & 9&10/S303 - (3'-6" x 1'-4")	17,380	Included	17,380			
9" Conc Pad for Elec Equip at Elec Yard per 1/A0-1.3 & 16/S301	2,544	Included	2,544			
Light Pole Footings - 5&6/E7.3	6,800	Included	Included			
Base for all Paving	41,045	Included	Included			
Reinforcing Steel for All Work	37,762	Included	39,300			
Control and Expansion Joints / Sealants	20,070	20,070	20,070			
Washout Bins	2,500	2,500	2,500			
Off Site	Included	Included	Included			
4" PCC Sidewalks (8' Wide)	14,372	Included	Included			
Detectable Warning Surfaces (Truncated Domes) at Street Corner Curb Ramps - Yellow - 6/C02	3,720	Included	Included			
Loading Zone Ramp w/ Truncated Domes, Curbs and Ramp per 10/Gen 5 & C06 (2)	Included	Included	Included			
Join and Match (E) Curb, Gutter, Sidewalk	10,724	Included	Included			
Driveway Entrances per 115/C03 (3)	6,732	Included	Included			
4' Ribbon Gutter in Street Drop Off - 117/C03	10,800	Included	Included			
8" PCC Turnouts per Pg 4of4 & 200/Pg 2	39,101	Included	38,000			
Site Pavers (MFR TBD)	45,177	45,177	45,177			
Pavers Outside MPR & Admin Bldg	In Above	In Above	In Above			
Pavers in Classroom Courtyard	In Above	In Above	In Above			
Sand Base	In Above	In Above	In Above			
TOTALS	671,962	775,311	711,847	0	0	
Recommendation:	Amount					
Lopez Eng.	671,962					

Bid Evaluation Report



Fencing & Gates	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Pilgrim Fence					
Base Bid	270,872					
Spec #: N/A	Included					
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included					
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included					
Acknowledgment of Addendum 1	Included					
Bid Good for 60 Days	Included					
Prevailing Wage	Included					
Prequalification per Bid Invite	N/A					
Attachment C Acknowledgement	N/A					
Chain Link Fencing	See Allowances					
Chain Link Fence, 6' Tall at New Play Field Perimeter	See Allowances					
Footings for Fence Posts	See Allowances					
Steel Fence and Gates - (A0-1.1, No Spec)	Included					
Steel Fencing at Kindergarten Bldg per RFI 41 - 9/S63.5	Included					
Fencing Throughout Site per 9/A63.5	Included					
Single Gates Throughout Site - 1/A63.5 (1)	Included					
Double Gates Throughout Site - 8/A63.5 (9)	Included					
Panic Hardware at All Gates	Included					
TOTALS	270,872	0	0	0	0	0
Recommendation:	Amount					
Pilgrim Fence	270,872					

Bid Evaluation Report



Landscape & Irrigation	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Pierre Land.	Advanced Land. 2000	Venco Western	Marina	Date Printed	12/6/2016
					Dafau Land.	
Base Bid	21,277	See Below	See Below	See Below	See Below	
Spec #: 323000, 328400, 329000, 329010	Included	Included	Included	Included	Included	
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	
Bid Good for 60 Days	60 Days	30 Days	Included	Included	Included	
Prevailing Wage	Included	Included	Included	Included	Included	
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	
Planting	146,171	117,918	113,905	186,000	105,213	
Furnish/Install all Project Landscape Planting (Trees, Shrubs, Groundcover, Flowers, Sod, Vines, etc.)	Included	Included	Included	Included	Included	
Planting Legend per L201	Included	Included	Included	Included	Included	
Hydroseed New Field "Sportsfield Mix"	Included	Included	Included	Included	Included	
Staking, Tree Trunk Guards, Headers and Root Barriers	Included	Included	Included	Included	Included	
Backfill Mix for Use of Planting	Included	Included	Included	Included	Included	
Planting Details per L302	Included	Included	Included	Included	Included	
Irrigation	169,413	149,757	143,545	178,000	189,247	
Irrigation Legend per L103	Included	Included	Included	Included	Included	
All Piping - Sch 40 PVC or Class 315 / Class 200 PVC	Included	Included	Included	Included	Included	
Irrigation POC on Fir Ave per L102 - RFI 12	Included	Included	Included	Included	Included	
Auto Controllers, Backflow Device, Master Valve and Flow Sensor, Rain Shut off Device	Included	Included	Included	Included	Included	
Dripline Tubing, Lighting Equipment, Pull Boxes, and Wire Cable	Included	Included	Included	Included	Included	
Temporary Watering w/ GC Supplied Water	Included	Included	Included	Included	Included	
Irrigation Tie-Ins and sleeves	Included	Included	Included	Included	Included	
Irrigation Details per L301	Included	Included	Included	Included	Included	
Misc						
Gravel Floor Covering at Elec Enclosure - 1/A0-1.3	3,426	3,426	3,426	3,426	3,426	
Gravel Pads at Curb Cuts in Parking Lot - 14/C02	2,939	3,000	3,000	3,000	3,000	
2x2 Gravel 1-1.5" Dia x 4" Deep (4)	In Above	In Above	In Above	In Above	In Above	
DG - 2.5 Tons	Included	5,471	6,000	6,000	6,000	

Bid Evaluation Report



Landscape & Irrigation	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Pierre Land.	Advanced Land. 2000	Venco Western	Marina	Date Printed	12/6/2016
					Dafau Land.	
Biofiltration Basins - 11/C02 (3)	48,586	33,041	41,000	41,000	41,000	
Vegetated Swale at Field - 15/C02 (Phase 2)	6,416	11,452	12,000	12,000	12,000	
Vegetated Swale at Field - SE Corner Not Identified on C-07	9,999	18,120	18,120	18,120	18,120	
12" Stone Layer, 6" Pea Gravel, 3" Sand & Geotextile Fabric	Included	In Above	In Above	In Above	In Above	
90 Day Maintenance	17,790	18,000	15,600	16,000	15,900	
(1) Year Warranty	Included	Included	Included	Included	Included	
Spoils Removal	2,275	3,000	3,000	3,000	3,000	
Move-Ins (2)	Included	Included	10,000	Included	Included	
TOTALS	428,292	363,185	369,596	466,546	396,906	0
Recommendation:	Amount					
Advanced Land. 2000	363,185					

Bid Evaluation Report



Reinforcing Steel	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Quality Reinforcing	Vista Steel	Stantru	Rebar Eng.	Date Printed	12/6/2016
					Base Bid	154,165
Spec #: 032000	Included	Included	Included			
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included			
Acknowledgment of Addendum 1	Included	Included	Included			
Bid Good for 60 Days	30 Days	30 Days				
Prevailing Wage	Included	Included	Included			
Prequalification per Bid Invite	N/A	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A	N/A			
Rebar	Included	Included	Included			
Buildings 1-4	Included	Included	Included			
Rebar for Footings	Included	Included	Included			
Rebar for Spread Footings	Included	Included	Included			
Rebar for Column Footings	Included	Included	Included			
Rebar for Stair Footings	Included	Included	Included			
Rebar for Pad Footings	Included	Included	Included			
Rebar for Slab on Grade	Included	Included	Included			
Site Concrete Reinforcing	In Site Conc	In Site Conc	In Site Conc			
Site CMU Wall Reinforcing	In CMU	In CMU	In CMU			
Hoisting as Required	7,500	7,500	7,500			
Allowance - 5 Tons/2% per 7/S303	12,000	11,347	14,900			
Misc Site Work	11,750	11,750	11,750			
Conc Pads for HVAC Equip - 16/S301	In Above	In Above	In Above			
Conc Pad for Elec Equip at Elec Yard - 16/S301	In Above	In Above	In Above			
Conc Base Under Rubber Play Surface at Kindergarten per 7/A63.5	In Above	In Above	In Above			
Fire Hydrant Bollards/Footings - 301/C04	In Above	In Above	In Above			
TOTALS	185,415	232,139	182,550	0	0	
Recommendation:	Amount					
Stantru	182,550					

Bid Evaluation Report



Building Concrete	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Santa Clarita Concrete	JT Wimsatt		Date Printed	12/6/2016
Base Bid	988,000	955,000			
Spec #: 031000, 033000-AD1	Included	Included			
Spec #:					
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included			
Acknowledgment of Addendum 1	Included	Included			
Bid Good for 60 Days	30 Days	30 Days			
Prevailing Wage	Included	Included			
Prequalification per Bid Invite	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A			
Structural Concrete	Included	Included			
Base - 2" Sand Fill over Vapor Barrier	Included	Included			
15 mil. Vapor Barrier by Stego Ind.	Included	Included			
Bentonite Water Stop at Ext Wall Curbs - 1/A61.3	Included	Included			
Install Anchor/Sill Bolts for Wood Framing per Wall Framing Details - A-61.3	Included	Included			
Bldg 1 - Classroom (S-111 to 13)	Included	Included			
Spread Footings per Schedule on Foundation Pages S-111, 121, 131, 141 (W-1 to W-6)	Included	Included			
Column Footings (F-2 & F-3) - 10/S302	Included	Included			
5" SOG - 3&4/S301	Included	Included			
24" Conc Footing at Stair 1 per Note on S111	Included	Included			
10'x10'x2' Deep Footing at Exterior Stairs on Grade per Note on S111	Included	Included			
10'x10'x2' Deep Footing at Elevator Pit per S-111	Included	Included			
1-6" W x 1'-6" D Continuous Footing Between Ext. Column Footings - 8/S303	Included	Included			
2' D Footing by Width as Shown on S111 at Classrooms	Included	Included			
Elevator Pit per 13/S301	Included	Included			
Lt Wt Concrete Fill at Balconies on 2nd Floor of Classroom Bldg - 3/A63.4	60,000	56,000			
Concrete Fill at Pan Filled Metal Stair Treads and Landings w/ W4x4 Reinforcing - 2&6/S801	Included	18,000			
Balco Stair Strips AB-2 per 6/A1-45.3	3,250	3,250			
Bldg 2-4	Included	Included			
Spread Footings per Schedule on Foundation Pages S-111, 121, 131, 141 (W-1 to W-6)	Included	Included			

Bid Evaluation Report



Building Concrete	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Santa Clarita Concrete	JT Wimsatt			Date Printed	12/6/2016
5" SOG - 384/S301	Included	Included				
11' Deep x 20" Dia Concrete Footing for HSS Column at MPR Bldg 2 per 14/S303 (5)	Included	Included				
11' Deep x 20" Dia Concrete Footing for HSS Column at Admin Bldg 3 per 14/S303 (4)	Included	Included				
11' Deep x 20" Dia Concrete Footing for HSS Column at Kinder Bldg 4 per 14/S303 (10)	Included	Included				
4" Conc Curb at Locker Alcove at MPR Bldg per 6/A64.4	450	450				
Dewatering as Required	See Allowances	See Allowances				
Setting Anchor Bolt Templates	Included	Included				
Curing and Sealing Compounds per Specs as Required	Included	Included				
Wash Out Bins	Included	Included				
TOTALS	1,051,700	1,032,700	0	0	0	0
Recommendation:	Amount					
JT Wimsatt	1,032,700					



Bid Evaluation Report

Masonry	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Subcontractors					
	Loyd Tonsing Masonry	Skidmore Masonry				
Base Bid	35,910	39,697				
Spec #: 042000	Included	Included				
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included				
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included				
Acknowledgment of Addendum 1	Included	Included				
Bid Good for 60 Days	45 Days	30 Days				
Prevailing Wage	Included	Included				
Prequalification per Bid Invite	N/A	N/A				
Attachment C Acknowledgement	N/A	N/A				
Site Masonry						
MFR - Basalite, Crystalline or Orco	Included	Included				
8x8x16 Grey Precision	Included	Included				
8' High 8" CMU Walls at Electrical Enclosure per 1/A01.3 & 9&10/S303	Included	Included				
Grouting as Required	Included	Included				
Furnish & Install Rebar for All CMU Site Walls	3,500	Included				
Scaffolding as Required	Included	Included				
Washout Bins	850	Included				
Mock-Up	2,500	2,500				
Precast Column Covers - 4/A64.4	36,847	36,847				
Bldg 1 - (22)	In Above	In Above				
Bldg 2 - (5)	In Above	In Above				
Bldg 3 - (4)	In Above	In Above				
Bldg 4 - (10)	In Above	In Above				
TOTALS	79,607	79,044	0	0	0	0
Recommendation:	Amount					
Skidmore Masonry	79,044					

Bid Evaluation Report



Structural Steel	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Ironman, Inc	Golden State Steel		Date Printed	12/6/2016
Base Bid	481,000	475,480			
Spec #: 051200, 055000, 055100, 055213	Included	Included			
Spec #:					
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included			
Acknowledgment of Addendum 1	Included	Included			
Bid Good for 60 Days	14 Days	30 Days			
Prevailing Wage	Included	Included			
Prequalification per Bid Invite	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A			
Structural Steel	Included	Included			
Contractor to Pay for Inspector Travel Expenses if Fabricator is outside of 25 Miles of Project Site	TBD	TBD			
Bldg 1 - Classroom	Included	Included			
HSS Steel Columns on First & Second Levels - 4x4, 5x5 & 6x6	Included	Included			
HSS Beams at Elevator - 4/S501	Included	Included			
"C" Channel Framing at Elevator - S111	Included	Included			
Pipe Columns at Roof Hip Beams - 19/S602	Included	Included			
"W" Steel Beams at Elevator - S113 & 2/S501	Included	Included			
Bldg 2 - MPR	Included	Included			
HSS 6x6 Steel Columns per 14/S303 (5)	Included	Included			
1-1/2" Dia Pipe at Ea End of Parapet Screen Walls and MC10x25 per 19A/S613	Included	2,850			
Bldg 3 - Admin	Included	Included			
HSS 6x6 Steel Columns per 14/S303 (4)	Included	Included			
1-1/2" Dia Pipe at Ea End of Parapet Screen Walls and MC10x25 per 19A/S613	Included	2,850			
Bldg 4 - Kindergarten	Included	Included			
HSS 6x6 Steel Columns per 14/S303 (10)	Included	Included			
Pipe Column at Roof Hip Beams - 19/S602 (1)	Included	Included			
Safety Cable Railing as Required	6,500	6,500			
FOB Anchor Bolts/ Templates for Own Work	Included	Included			
FOB Embeds, Weld Plates, etc. for Own Work	Included	Included			
Hoisting for All Work	Included	Included			
Steel Stairs	Included	Included			
Shop Primed and Painted	Included	Included			

Bid Evaluation Report



Structural Steel	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
	Subcontractors				Date Printed	12/6/2016
Description	Ironman, Inc	Golden State Steel				
Stairs 1-3 at Classroom Bldg 1 - S114 & S801	Included	Included				
Stair 1 - A1-45.4	Included	Included				
Stair 2 - A1-45.2	Included	Included				
Stair 3 - A1-45.3	Included	Included				
Steel Stairs (Pan Filled Concrete)	Included	Included				
HSS, MC, C Stringers, L Brackets and Metal Pan Landings	Included	Included				
Conc Nosing at Stairs - 6/A1-45.3	2,500	2,500				
Stair Railings and Guardrails	Included	Included				
Railings & Guardrails	Included	Included				
Bldg 1 - Classroom - A1-45.1, 2 & 3	Included	Included				
Stair Railings and Guardrails	Included	Included				
1-1/2" Handrail Both Sides - A63.2	Included	Included				
Guardrail at Midlandings - A63.2	Included	Included				
Guardrail at Top of Stairs - A63.2	Included	Included				
Stair 1 - A1-45.1	Included	Included				
Stair 2 - A1-45.2	Included	Included				
Stair 3 - A1-45.3	Included	Included				
Guardrails at 2nd Floor Walkways - A1-11.2	Included	Included				
Elevations - 12/A63.2	Included	Included				
Bldg 2 - MPR	Included	Included				
Roof Guardrail -16/A63.1	Included	Included				
1" & 1-1/2" Dia Galv. Tube Steel	Included	Included				
Site	Included	Included				
Steel Bollards at Fire Hydrants - 301/C04	4,800	4,800				
Metal Gates are Site Elec Yard - 4/A0-1.3	Included	Included				
6'-8"Wx8'H Gate (1)	Included	Included				
10'Wx8'H Gate (1)	Included	Included				
HSS Posts, 22 GA Corrugated Panels, Hinges, Cane Bolts and Embed Plates	Included	Included				
Misc. Metal	Included	Included				
L2x2 Bracket for Countertops in Bldg 3 Admin	Included	Included				
Rms 3-121 & 3-122 - 8/A64.3	Included	Included				
Ridge Connection Plates per 12/S612	Included	4,200				
Drinking Fountain Cane Rails per 11/Gen-5 (2)	900	Included				
Drinking Fountain Cane Rails per 6/Gen-4 (1)	450	Included				
Bldg 3 - 12GA Bent Plates at 8" OC at Wall Popout - 13/A64.2	4,500	4,500				
Elevator Pit Ladder (1) - 1/A1-45.2 (None Shown)	750	Included				

Bid Evaluation Report



Structural Steel		Elm Street Elementary School Reconstruction			Job Number	Elm
		Subcontractors			Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Ironman, Inc	Golden State Steel				
Elevator Sill Angle & Threshold	Included	1,200				
Roof Access Ladders - 2/A64.4	Included	Included				
Bldg 1 - Classroom (1)	Included	Included				
Bldg 2 - MPR (1)	Included	Included				
Bldg 3 - Admin (1)	Included	Included				
Fixed Sun Screens	Included	Included				
HSS 4x4 Sleeve w/ 3/8" Steel Plate & 6x15" Plate at each Side of Kickers at Window Shades - 20/S602, A64.5, A64.6	Included	Included				
Bldg 1 - Classroom (8)	Included	Included				
Bldg 2 - MPR (6)	Included	Included				
Bldg 3 - Admin (2)	Included	Included				
Bldg 4 - Kindergarten (2)	Included	Included				
TOTALS	501,400	504,880	0	0	0	0
Recommendation:	Amount					
Ironman, Inc	501,400					

Bid Evaluation Report



Rough Carpentry	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	WS Klem	Abdellatif Ent.	JF Construction	Date Printed	12/6/2016
Base Bid	2,903,000	2,895,000	Incomplete		
Spec #: 061000, 061800, 061810, 065000, 066000	Included	Included			
Spec #: 067000, 097733, 107113.43	Included	Included			
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included			
Acknowledgment of Addendum 1	Included	Included			
Bid Good for 60 Days	30 Days	30 Days			
Prevailing Wage	Included	Included			
Prequalification per Bid Invite	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A			
Rough Framing	Included	Included			
Wall Schedule per A61.1	Included	Included			
Plywood Sheathing as Shown on Wall Types	Included	Included			
MFR - Standard Structures	Included	Included			
GIU-Laminated Beams & Struc Eng. Beams	Included	Included			
MFR - RedBuilt Drawings 1-5	Included	Included			
Open Web Trusses, I-Joists, LVL	Included	Included			
Simpson HDW as Scheduled	Included	Included			
Supply Anchor/Sill Bolts for Wood Framing per Wall Framing Details - A-61.3	61,173	62,000			
Hold Down Schedule (A-H4)	Included	Included			
Shear Wall Panels per 2/S621	Included	Included			
Mechanical Platforms at Roof on Bldg 2 & 3 - 8/S602	Included	Included			
Wall Framing - 2x4, 2x6, 2x8	Included	Included			
Wood Backing for All Wall Items - Millwork, TV's, Marker/Tackboards, Handrails, B-RM Acc.	Included	Included			
Plywood Backboards - Electrical / Low Voltage	1,250	1,250			
Wood Nailers at Roof Parapet Coping - 7/A63.1	Included	Included			
Storage of Lumber and Delivery to Site	Included	Included			
Safety Railing as Required at Bldg 1 2nd Floor	3,200	3,200			
Bldg 1 - Classroom	Included	Included			
Plywood Floor Sheathing - 18/S622	Included	Included			
Plywood Roof Sheathing - 18/S622	Included	Included			
1/2" Plywood at Exterior Walls per Struc Walls and Ext. Walls as Shown on A61.1	Included	Included			

Bid Evaluation Report



Rough Carpentry	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	WS Klem	Abdellatif Ent.	JF Construction	Date Printed	12/6/2016
Flooring & Roof Joists per Schedule on Framing Plans per Building 1-4	Included	Included			
1/2" Plywood at Plaster Pilasters - 4/A64.4	Included	Included			
T1-11 Siding at Underside of Roof Overhang per 2.1/A60.1, 15/A64.2 & A1-11.5	Included	Included			
Hardie Board Fascia per Wall Sections on A1-32.1 through A1-32.6	Included	Included			
Install Pipe Columns at Roof Hip Beams - 5&19/S602 (3)	0	0			
Bldg 2 - MPR	Included	Included			
Plywood Roof Sheathing - 18/S622	Included	Included			
1/2" Plywood at Exterior Walls per Struc Walls and Ext. Walls as Shown on A61.1	Included	Included			
Kitchen Ceiling Joists - S701 & 3/A2-41.1	Included	Included			
Roof Joists per Schedule on Framing Plans per Building 1-4	Included	Included			
2x Furring Strips at Tetcum Panel Ceiling at Presentation/Serving Area Rm 105	In ACT	In ACT			
1/2" Plywood at Plaster Pilasters - 4/A64.4	Included	Included			
2x6 Framing and Plywood Sheathing at Parapet Screen Wall - 19A/S613 & 11/A64.2	Included	Included			
1x8 Wood Board at Coat Hooks on 1st and 2nd Floors - 14/A64.4	5,304	5,304			
Roof Crickets per A2-11.2 & S-122	Included	12,000			
Bldg 3 - Admin	Included	Included			
Plywood Roof Sheathing - 18/S622	Included	Included			
1/2" Plywood at Exterior Walls per Struc Walls and Ext. Walls as Shown on A61.1	Included	Included			
Roof Joists per Schedule on Framing Plans per Building 1-4	Included	Included			
Simpson Strong Walls - SWS B1 & B2	Included	Included			
1/2" Plywood at Plaster Pilasters - 4/A64.4	Included	Included			
2x6 Framing and Plywood Sheathing at Parapet Screen Wall - 19A/S613 & 11/A64.2	Included	Included			
Roof Crickets per A3-11.2 & S-132	Included	7,200			
Bldg 4 - Kindergarten	Included	Included			
Plywood Roof Sheathing - 18/S622	Included	Included			
1/2" Plywood at Exterior Walls per Struc Walls and Ext. Walls as Shown on A61.1	Included	Included			
Roof Joists per Schedule on Framing Plans per Building 1-4	Included	Included			
1/2" Plywood at Plaster Pilasters - 4/A64.4	Included	Included			

Bid Evaluation Report



Rough Carpentry	Elm Street Elementary School Reconstruction			Job Number	Elm	
				Bid Date	12/7/2016	
Subcontractors				Date Printed	12/6/2016	
Description	WS Kiem	Abdellatif Ent.	JF Construction			
T1-11 Siding at Underside of Roof Overhang per 2.1/A60.1, 15/A64.2 & A4-11.3	Included	Included				
Hardie Board Fascia per Wall Sections on A4-32.1 through A4-32.4	Included	Included				
Install Pipe Column at Roof Hip Beams - 5&19/S602 (1)	650	650				
Fixed Sun Screens	Included	Included				
Fire Treated Lumber	Included	Included				
Window Shades per 20/S602 & A64.5 & A64.6	Included	Included				
4x4 & 4x6 Beams	Included	Included				
3x3 @ 8" OC	Included	Included				
4x4 Kickers w/ 3/8" Steel Plate & 6x15" Plate at each Side of Kicker	Included	Included				
4x6 & 4x10 Blocking per 3/S601	Included	Included				
Entrance Canopies per 17/S602 & A64.5 & A64.6	Included	Included				
4x10 & 6x10 Beams	Included	Included				
3x3 @ 8" OC	Included	Included				
Simpson Hardware	Included	Included				
4x Blocking	Included	Included				
Bldg 1 - Classroom	Included	Included				
Window Shades (8)	Included	Included				
Bldg 2 - MPR	Included	Included				
Window Shades (6)	Included	Included				
Entrance Canopies (1)	Included	Included				
Bldg 3 - Admin	Included	Included				
Window Shades (2)	Included	Included				
Entrance Canopies (2)	Included	Included				
Bldg 4 - Kindergarten	Included	Included				
Window Shades (2)	Included	Included				
FRP Panels - Miller Paneling	10,400	10,400				
MFR - Glasteel, Kemlite, Lasco, Marlite, Nudo	Included	Included				
Janitors Closets (Not Shown)	Included	Included				
Bldg 1 - Janitors Closets - 104, 112, 204	Included	Included				
Bldg 4 - Janitors Closet - 114	Included	Included				
TOTALS	2,984,977	2,997,004	0	0	0	0
Recommendation:	Amount					
WS Kiem	2,984,977					

Bid Evaluation Report



Cabinets / Millwork	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Stolo Cab.	Fremont Millwork	Dennis Reeves	ICI Millwork		
Base Bid	67,190	68,530	62,974	62,042		
Spec #: 062000, 064100, 123600	Included	Included	Included	Included		
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included	Included		
Bid Good for 60 Days	45 Days	30 Days	30 Days	90 Days		
Prevailing Wage	Included	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		
Millwork						
Lower Cabinets with Hardware	Included	Included	Included	Included		
Plastic Laminate Finish	Included	Included	Included	Included		
Plastic Laminate Countertops	Included	Included	Included	Included		
Details per A64.3	Included	Included	Included	Included		
Bldg 1 - Classroom per A1-51.3 & 4	Included	Included	Included	Included		
Casework & Counters	Included	Included	Included	Included		
Rms - 101,2,6,7,8,9,18,19,20,21	Included	Included	Included	Included		
Rms - 201,2,6,7,8,9,11,13,14,15,16	Included	Included	Included	Included		
Bldg 3 - Admin per A3-11.1	Included	Included	Included	Included		
Countertops per 8/A64.3	Included	Included	Included	Included		
Rms - 3-121 & 3-122	Included	Included	Included	Included		
Rm - 3-125 - 1/A3-41.1	Included	Included	Included	Included		
Rm - 3-108 - 1/A3-41.2	Included	Included	Included	Included		
Casework & Counters	Included	Included	Included	Included		
Rm - 3-113 - 2/A3-51.1	Included	Included	Included	Included		
Rm - 3-111 - 1/A3-51.1	Included	Included	Included	Included		
Bldg 4 - Kindergarten per A4-51.1	Included	Included	Included	Included		
Casework & Counters	Included	Included	Included	Included		
Rms - 4-101,2,3,4 - A4-41.2 & A4-51.1	Included	Included	Included	Included		
Install Countertop Supports	3,000	3,000	3,000	3,000		
TOTALS	70,190	71,530	65,974	65,042	0	0
Recommendation:	Amount					
ICI Millwork	65,042					

Bid Evaluation Report



Waterproofing	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Systems WP	Angelus WP	Eberhard	Letner	Date Printed	12/6/2016
Base Bid	33,200	43,500	63,115	45,630		
Spec #: 071400, 071616, 079005	Included	Included	Included	Included		
Spec #: 099723	Included	Included	Included	Included		
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included	Included		
Bid Good for 60 Days	Included	30 Days	60 Days	Included		
Prevailing Wage	Included	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		
Waterproofing	Included	Included	Included	Included		
Hot Fluid Applied	Included	Included	Included	Included		
MFR - Tremco, American Hydrotech, Barrett	Included	Included	Included	Included		
At Exterior Decks on Bldg 1 Classroom - 3/A63.4	Included	Included	Included	Included		
Under Topping Slabs at Exterior Decks	Included	Included	Included	Included		
Crystalline	Included	Included	Included	Included		
MFR - Euclid, Gemite, Koster or Vandez	Included	Included	Included	Included		
Inside of Elevator Pit	Included	Included	Included	Included		
Misc	Included	Included	Included	Included		
2" Thick WP at Flag Pole per 8/A64.4	2,000	2,000	2,000	2,000		
Caulking & Sealants	Included	Included	Included	Included		
Per Schedule in Specs 3.3	Included	Included	Included	Included		
Windows, Doors, Walls, As Shown	34,642	34,642	34,642	34,642		
Sealed Concrete per RFI 10	Included	Included	Included	Included		
Conc - Natural Concrete Sealed	Included	Included	Included	Included		
MFR - Concrete Coatings Inc. - CCI SuperSeal 20-WB	Included	Included	Included	Included		
Storage, Data, Elec, Custodian, Control and Fire Riser Rooms per Finish Schedule	25,594	25,594	25,594	25,594		
Bldg 1- Classroom	In Above	In Above	In Above	In Above		
Rms - 104, 110A, 112, 116, 122, 204, 212, 217	In Above	In Above	In Above	In Above		
Bldg 2 - MPR	In Above	In Above	In Above	In Above		
Rms - 109 & 110	In Above	In Above	In Above	In Above		
Bldg 3 - Admin	In Above	In Above	In Above	In Above		
Rms - 116, 119, 123	In Above	In Above	In Above	In Above		

Bid Evaluation Report



Waterproofing	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Systems WP	Angelus WP	Eberhard	Letner	Date Printed	12/6/2016
Bldg 4 - Kindergarten	In Above	In Above	In Above	In Above		
Rms - 114, 115, 116	In Above	In Above	In Above	In Above		
TOTALS	95,436	105,736	125,351	107,866	0	0
Recommendation:	Amount					
Systems WP	95,436					

Bid Evaluation Report



Sheet Metal & Metal Panels	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	R&J SM	Merit Metal Products		Date Printed	12/6/2016
Base Bid	151,100	147,000			
Spec #: 076200, 077123, 077200	Included	Included			
Spec #: 034900	Included	Included			
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included			
Acknowledgment of Addendum 1	Included	Included			
Bid Good for 60 Days	30 Days	30 Days			
Prevailing Wage	Included	Included			
Prequalification per Bid Invite	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A			
Sheet Metal	Included	Included			
All General Sheet Metal: Roof, Decking, Walls	Included	Included			
Flashings	Included	Included			
Trim	Included	Included			
Flexible Flashing and Underlayment	Included	Included			
Flashing at Mechanical Pads	Included	Included			
SS Sill Pan at Ext. Storefront Base - 19/A62.3	Included	Included			
Bldg 1 - Classroom	Included	Included			
Balcony Flashing at 2nd Floor - 3/A63.4	Included	Included			
Bldg 2 - MPR	Included	Included			
Parapet Coping - 22 Ga - 7/A63.1	Included	Included			
SM Flashing at Parapet Top - 11/A64.2	Included	Included			
Bldg 3 - Admin	Included	Included			
Parapet Coping - 22 Ga - 7/A63.1	Included	Included			
SM Flashing at Parapet Top - 11/A64.2	Included	Included			
GSM Flashing at Wall Popout - 13/A64.2	Included	Included			
Door & Window Sill/Head Flashings	42,582	50,000			
Gutters & Downspouts - 12&13/A64.4 - RFI 26	Included	Included			
Galvanized, Rectangular Shaped - Painted	Included	Included			
Bldg 1 - Classroom	Included	Included			
Bldg 4 - Kindergarten	Included	Included			
Splash Blocks at Downspouts per Elevations	Included	Included			
Roof Hatch - 9/A63.1	Included	Included			
MFR - Acudor, Bilco, Dur-Red, Milcor	Included	Included			
Prefab Curb by MFR	Included	Included			
Bldg 1 - Classroom - (1)	Included	Included			

Bid Evaluation Report



Sheet Metal & Metal Panels	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
				Subcontractors		
				Date Printed	12/6/2016	
Description	R&J SM	Merit Metal Products				
Bldg 2 - MPR (1)	Included	Included				
Bldg 3 - Admin (1)	Included	Included				
GFRC Panels - RFI 50						
Bldg 2 - MPR - A2-11.2	12,697	12,697				
GFRC Panels at Parapet Overhang - 11/A64.2	In Above	In Above				
Bldg 3 - Admin	14,127	14,127				
GFRC Panels at Parapet Top - 11/A64.2	In Above	In Above				
TOTALS	220,506	223,824	0	0	0	0
Recommendation:		Amount				
R&J SM	220,506					

Bid Evaluation Report



Roofing	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Eberhard	Letner	Best Cont.	Commercial Roofing	Date Printed	12/6/2016
					Ferguson & Melvin	
Base Bid	344,200	422,350	472,000	352,124	Incomplete	
Spec #: 073110, 075423, 072800	Included	Included	Included	Included		
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included	Included		
Bid Good for 60 Days	60 Days	Included	90 Days	30 Days		
Prevailing Wage	Included	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		
Asphalt Shingles	Included	Included	Included	Included		
MFR - GAF, Owens-Corning, CertainTeed	Included	Included	Included	Included		
Underlayment per 072800	Included	Included	Included	Included		
Bldg 1 - Classroom - A1-11.3	Included	Included	Included	Included		
Bldg 4 - Kindergarten - A4-11.2	Included	Included	Included	Included		
TPO Roofing	Included	Included	Included	Included		
MFR - Firestone or Equal per RFI 1	Included	Included	Included	Included		
Single Ply Roofing System	Included	Included	Included	Included		
Fully Adhered	Included	Included	Included	Included		
Mechanically Fastened	Included	Included	Included	Included		
R30 Rigid Insulation - RFI 22	Included	Included	Included	Included		
5/8" Coverboard at Roof per RFI 21	Included	Included	Included	Included		
Walk Pads - Per Roofing Plans	Included	Included	Included	Included		
Parapet Walls	Included	Included	Included	Included		
Bldg 2 - MPR - A2-11.2	Included	Included	Included	Included		
Bldg 3 - Admin - A3-11.2	Included	Included	Included	Included		
TOTALS	344,200	422,350	472,000	352,124	0	0
Recommendation:	Amount					
Eberhard	344,200					

Bid Evaluation Report



Doors, Frames & Hardware	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Design Hardware	Star Hardware	Construction Hardware	Date Printed	12/6/2016
Base Bid	277,648	225,035	222,820		
Spec #: 081113, 081416, 087100 1-4	Included	Included	Included		
Spec #:					
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included		
Bid Good for 60 Days	60 Days	Included	30 Days		
Prevailing Wage	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A		
Hollow Metal Doors and Frames	Included	Included	Included		
MFR per Specs	Included	Included	Included		
Frame Details - A62.1	Included	Included	Included		
Site					
Site 3'-4"x8' HM Door & Frame at Elec Enclosure per 1/A0-1.3 (1)	1,250	1,250	1,250		
Bldg 1 - Classroom - A1-52.1	Included	Included	Included		
Bldg 2 - MPR - A2-52.1	Included	Included	Included		
Bldg 3 - Admin - A3-52.1	Included	Included	Included		
Bldg 4 - Kindergarten - A4-52.1	Included	Included	Included		
Install HM Doors	Included	Included	Included		
Install HM Frames	In Drywall	In Drywall	In Drywall		
Install Wood Doors	Included	Included	Included		
Door Hardware	Included	Included	Included		
Hardware per Schedule in Specs per Bldg 1-4	Included	Included	Included		
Door Thresholds	Included	Included	Included		
Misc. Door Hardware	Included	Included	Included		
Storefront Doors	13,000	11,550	12,760		
Panic Hardware at Gates - 9 Doubles & 1 Single	In Fencing	In Fencing	In Fencing		
TOTALS	291,898	237,835	236,830	0	0
Recommendation:	Amount				
Construction Hardware	236,830				

Bid Evaluation Report



Glass & Glazing	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Santa Barbara Glass	Coast to Coast		Date Printed	12/6/2016
Base Bid	259,650	No Bid			
Spec #: 084313, 085113, 088000, 102229	Included				
Spec #:					
Furnished, Installed, FOB Jobsite, Tax Included	Included				
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included				
Acknowledgment of Addendum 1	Included				
Bid Good for 60 Days	Included				
Prevailing Wage	Included				
Prequalification per Bid Invite	N/A				
Attachment C Acknowledgement	N/A				
Aluminum-Framed Storefronts	Included				
MFR - Coral, CR Laurence, EFCO or Kawneer	Included				
SS Sill Pan at Ext. Storefront Base - 19/A62.3	In Sheet Metal				
Bldg 2- MPR	Included				
Alum Storefront Entrance Doors 101 per 1/A2-52.2 per RFI 51	Included				
Bldg 3 - Admin	Included				
Breakout Rooms 128, 129, 130 - 1/A3-52.2	Included				
Makers Space Room 120 - 3/A3-52.2	Included				
Health Office Room 113 - 2/A3-52.2	Included				
Entrances 101 & 126 - 4/A3-52.2	Included				
Storefront Hardware	33,125				
Aluminum Windows	Included				
BOD - Arcadia or EFCO, Wausau, YKK	Included				
Arcadia Series T200 - Factory Finish	Included				
1/4" Safety Glass at Window Types 1,2,3,4,5 - RFI 23	Included				
Bldg 1 - Classroom - A1-52.2	Included				
Type 1 - 6x6 (46)	Included				
Type 2 - 4x6 (4)	Included				
Type 3 - 6x2 (42)	Included				
Bldg 2 - MPR - A2-52.1	Included				
Type 1 - 8x2 (2)	Included				
Type 2 - 6x2 (4)	Included				
Type 3 - 8x4 (2)	Included				
Type 4 - 10x4 (5)	Included				

Bid Evaluation Report



Glass & Glazing	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
	Subcontractors				Date Printed	12/6/2016
Description	Santa Barbara Glass	Coast to Coast				
Type 5 - 8x4 (3)	Included					
Bldg 3 - Admin - A3-52.1	Included					
Type 1 - 6'-10"x6 (16)	Included					
Type 2 - 4x6 (4)	Included					
Type 3 - 5x6 (1)	Included					
Type 4 - 6x6 (4)	Included					
Type 5 - 4x4 (1)	Included					
Bldg 4 - Kindergarten - A4-52.1	Included					
Type 1 - 6x4 (20)	Included					
Sealing and Caulking for All Window/Door Systems per Arch Details	24,250					
Glazing	Included					
Glass for Vision Lites, Storefronts & Windows	Included					
Admin Bldg - Office Doors - 103, 104, 105, 106, 107, 110	Included					
Full Height Glazed Partition System	N/A					
MFR - Avanti Solare	N/A					
Breakout Room 1, 2 & 3 per A3-11.1	N/A					
TOTALS	317,025	0	0	0	0	0
Recommendation:	Amount					
Santa Barbara Glass	317,025					

Bid Evaluation Report



Plaster & Drywall	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Church and Larsen	Berger Bros.	Rutherford Co.	Premier Drywall	Pacific Int. / Perlite Plaster	Jade, Inc / Perlite Plaster
Base Bid	2,269,000	1,510,081	1,799,990	1,625,947	1,467,580	1,640,988
Spec #: 092116, 092216, 092236.23, 092400	Included	Included	Included	Included	Included	Included
Spec #: 078400, 083100, 072500	Included	Included	Included	Included	Included	Included
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	Included
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	Included
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	Included
Bid Good for 60 Days	30 Days	Included	30 Days	30 Days	Included	30 Days
Prevailing Wage	Included	Included	Included	Included	Included	Included
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	N/A
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	N/A
Plaster	Included	Included	Included	Included	Included	Included
Exterior Elevations of All Buildings 1-4	Included	Included	Included	Included	Included	Included
Bldg 1 - A1-21.1 & 2	Included	Included	Included	Included	Included	Included
Bldg 2 - A2-21.1	Included	Included	Included	Included	Included	Included
Bldg 3 - A3-21.1	Included	Included	Included	Included	Included	Included
Bldg 4 - A4-21.1	Included	Included	Included	Included	Included	Included
Ext. Column Covers per 3/A64.4	Included	Included	Included	Included	Included	Included
Texture - Smooth Finish	Included	Included	Included	Included	Included	Included
Exterior Plaster Ceilings and Soffits - A64.2	Included	Included	Included	Included	Included	Included
Foam Trim Pieces at Windows per Details 5&8/A62.2	Included	Included	Included	Included	Included	Included
Wainscoting at Exterior of Buildings up to 3' High per Elevations	Included	Included	Included	Included	Included	Included
Weather or Air Barrier per Section 072500 & 072800	Included	Included	Included	Included	Included	Included
MFR - Tyvek, Fiberweb or Vaproshield	Included	Included	Included	Included	Included	Included
2-Layers Grade D Kraft Paper	Included	Included	Included	Included	Included	Included
3-Coat System	Included	Included	Included	Included	Included	Included
Glass Fiber Reinforcement	Included	Included	Included	Included	Included	Included
Lath & Paper	Included	Included	Included	Included	Included	Included
Ribbed Lath at Plaster Ceilings & Soffits	Included	Included	Included	Included	Included	Included
Expansion/Control Joints	Included	Included	Included	Included	Included	Included
Plaster Trim	Included	Included	Included	Included	Included	Included
Vent & Weep Screeds	Included	Included	Included	Included	Included	Included
Flexible Membrane Waterproofing	Included	Included	Included	Included	Included	Included
Patching, Taping, Floating as Required	Included	Included	Included	Included	Included	Included

Bid Evaluation Report



Plaster & Drywall	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Church and Larsen	Berger Bros.	Rutherford Co.	Premier Drywall	Pacific Int. / Perlite Plaster	Jade, Inc / Perlite Plaster
All Required Caulking and Sealants at Penetrations	Included	Included	Included	Included	Included	Included
Scaffolding for Own Work	90 Days	90 Days	Included	Included	Included	Included
Trade Damage - Plaster (40 Hours)	5,400	5,400	5,400	5,400	5,400	5,400
Drywall	Included	Included	Included	Included	Included	Included
Drywall per Wall Schedule - A61.1 & A61.2	Included	Included	Included	Included	Included	Included
Drywall Ceilings per A60.2 & A64.2	Included	Included	Included	Included	Included	Included
Bldg 2 - No Notes for Gyp on Roof Joists	Included	Included	Included	Included	Included	Included
Bldg 3 - 2/A3-32.2 notes detail 15/A-61.3	Included	Included	Included	Included	Included	Included
Bldg 4 - 2 Layers Gyp on Ceiling Joists - 2 & 3/A4-32.1 & A4-32.2 notes detail 15/A-61.3	Included	Included	Included	Included	Included	Included
5/8" Drywall Vertical Surfaces	Included	Included	Included	Included	Included	Included
Cement Backerboard at Restroom Walls	Included	Included	Included	Included	Included	Included
Level 1-4 Finish at Locations per Specifications Based on Paint or Wall Finish	Included	Included	Included	Included	Included	Included
Fire Resistant Sealants at Head and Base of Walls per A61.1	Included	Included	Included	Included	Included	Included
Acoustic Sealants as Shown and Spec'd	Included	Included	Included	Included	Included	Included
Installation of HM Door Frames Supplied by Others	25,250	25,250	25,250	25,250	25,250	25,250
Supply and Install of Access Panels 12x12	4,500	4,500	4,500	4,500	4,500	4,500
Installation of FEC Supplied by Others	3,000	3,000	3,000	3,000	3,000	3,000
Drywall Pickup	Included	Included	Included	Included	Included	Included
Hoisting for Own Work	Included	Included	Included	Included	Included	Included
Trade Damage - Drywall (80 Hours)	10,800	10,800	10,800	10,801	10,802	10,803
TOTALS	2,317,950	1,559,031	1,848,940	1,674,898	1,516,532	1,689,941
Recommendation:	Amount					
Pacific Int. / Perlite Plaster	1,516,532					

Bid Evaluation Report



Tile Flooring	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Stoneware Tile	J. Colavin & Son	Stonerock Tile			
Base Bid	118,809	145,690	171,350			
Spec #: 093000, 090561	Included	Included	Included			
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included			
Acknowledgment of Addendum 1	Included	Included	Included			
Bid Good for 60 Days	30 Days	90 Days	60 Days			
Prevailing Wage	Included	Included	Included			
Prequalification per Bid Invite	N/A	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A	N/A			
Tile	Included	Included	Included			
MFR - Dal-Tile, Groups 2 & 3	Included	Included	Included			
DalTile Keysontes 2"x2" Mosaic - Floors	Included	Included	Included			
DalTile Ceramic 4-1/4"x4-1/4" - Walls in Checkerboard Pattern - RFI 25	Included	Included	Included			
Tile on Cement Backer Board	In Drywall	In Drywall	In Drywall			
Cold Applied Waterproofing Membrane	Included	Included	Included			
Men's & Women's Restrooms	Included	Included	Included			
Faculty Restrooms	Included	Included	Included			
Bldg 1 - Classroom per A1-41.3 & A1-51.1 & 2	Included	Included	Included			
Rms - 103, 105, 110, 111, 113, 203, 205	Included	Included	Included			
Bldg 2 - MPR per 2/A2-41.1 & A2-51.1	Included	Included	Included			
Rm - 114	In Above	Included	Included			
Quarry Tile in Rms 106, 107, 108, 111, 112, 113, 114	In Above	Included	Included			
Bldg 3 - Admin per A3-41.1 & A3-51.1	Included	Included	Included			
Rms - 115, 117, 118	Included	Included	Included			
Bldg 4 - Kindergarten per A4-41.1 & 2 & A4-51.2	Included	Included	Included			
Rms - 107, 108, 112, 113	Included	Included	Included			
Sink Vestibule 106 & 111	Included	Included	Included			
TOTALS	118,809	145,690	171,350	0	0	0
Recommendation:	Amount					
Stoneware Tile	118,809					

Bid Evaluation Report



Acoustical Ceilings	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Southwest Acoustical Int.	Sound Control	Commercial Interiors	Elljay Acoustics	Date Printed	12/6/2016
					Cali-USA Acoustics	Prime Acoustics
Base Bid	174,760	212,000	196,568	282,000	178,000	221,000
Spec #: 095100, 098400, 098413	Included	Included	Included	Included	Included	Included
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	Included
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	Included
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	Included
Bid Good for 60 Days	30 Days	60 Days	Included	Included	Included	Included
Prevailing Wage	Included	Included	Included	Included	Included	Included
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	N/A
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	N/A
Acoustical Panel Ceilings	Included	Included	Included	Included	Included	Included
MFR - Armstrong, ACP, CerainTeed, Hunter Douglas or USG	Included	Included	Included	Included	Included	Included
Armstrong Fine Fissured, White, No Pattern, 3/4" Thick 24"x48"	Included	Included	Included	Included	Included	Included
Grid - Prelude XL 15/16" Exposed Tee by Armstrong	Included	Included	Included	Included	Included	Included
Prefinished Aluminum Capping (White) per Specs 095100, 2.03, C. 3	17,000	17,900	16,058	17,000	10,000	17,000
Unistrut per 13&14/A64.1	N/A	N/A	N/A	N/A	N/A	N/A
Install Wire Through Blocking per 10/A64.1	N/A	N/A	N/A	N/A	N/A	N/A
Expansion Joints at Ceiling per 7/A64.1	N/A	N/A	N/A	N/A	N/A	N/A
ACT Details per A64.1 & 2	Included	Included	Included	Included	Included	Included
Bldg 1 - Classroom - A1-11.4 & 5	Included	Included	Included	Included	Included	Included
Bldg 3 - Admin - A3-11.3	Included	Included	Included	Included	Included	Included
Bldg 4 - Kinder - A4-11.3	Included	Included	Included	Included	Included	Included
Fixed Sound-Absorptive Panels	Included	Included	Included	Included	Included	Included
ACP-1 MPR/Gym	Included	Included	Included	Included	Included	Included
MFR - Tectum 2" Thick Panels	Included	Included	Included	Included	Included	Included
Hat Channel and Furring Strips - A64.2	Included	Included	Included	Included	Included	Included
Bldg 2 -MPR	Included	Included	Included	Included	Included	Included
2" Tectum Ceiling Panels	Included	Included	Included	Included	Included	Included
Presentation Area - 8/A64.2	Included	Included	Included	Included	Included	Included
2x Furring at Presentation Ceiling - 8/A64.2	2,736	2,736	2,736	2,736	2,736	2,736
Multi-Purpose Room -2/A64.2	Included	Included	Included	Included	Included	Included
2" x 4' High Tectum Wall Panels - A2-51.1	Included	Included	Included	Included	Included	Included
Acoustic Room Components	N/A	N/A	N/A	N/A	N/A	N/A

Bid Evaluation Report



Acoustical Ceilings		Elm Street Elementary School Reconstruction				Job Number	Elm
		Subcontractors				Bid Date	12/7/2016
						Date Printed	12/6/2016
Description	Southwest Acoustical Int.	Sound Control	Commercial Interiors	Elljay Acoustics	Cali-USA Acoustics	Prime Acoustics	
Mineral Fiber Core Ceiling Baffles	N/A	N/A	N/A	N/A	N/A	N/A	
TOTALS	194,496	232,636	215,362	301,736	190,736	240,736	
Recommendation:	Amount						
Cali-USA Acoustics	190,736						

Bid Evaluation Report



Acoustical Ceilings	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Hamilton Ceiling Systems	CG Acoustics	Chaney Company	Cooustic-Glo		
Base Bid	200,370	201,500	248,200	366,593		
Spec #: 095100, 098400, 098413	Included	Included	Included	Included		
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included	Included		
Bid Good for 60 Days	30 Days	Included	60 Days	60 Days		
Prevailing Wage	Included	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		
Acoustical Panel Ceilings	Included	Included	Included	Included		
MFR - Armstrong, ACP, CerainTeed, Hunter Douglas or USG	Included	Included	Included	Included		
Armstrong Fine Fissured, White, No Pattern, 3/4" Thick 24"x48"	Included	Included	Included	Included		
Grid - Prelude XL 15/16" Exposed Tee by Armstrong	Included	Included	Included	Included		
Prefinished Aluminum Capping (White) per Specs 095100, 2.03, C. 3	17,000	17,000	17,000	17,000		
Unistrut per 13&14/A64.1	N/A	N/A	N/A	N/A		
Install Wire Through Blocking per 10/A64.1	N/A	N/A	N/A	N/A		
Expansion Joints at Ceiling per 7/A64.1	N/A	N/A	N/A	N/A		
ACT Details per A64.1 & 2	Included	Included	Included	Included		
Bldg 1 - Classroom - A1-11.4 & 5	Included	Included	Included	Included		
Bldg 3 - Admin - A3-11.3	Included	Included	Included	Included		
Bldg 4 - Kinder - A4-11.3	Included	Included	Included	Included		
Fixed Sound-Absorptive Panels	Included	Included	Included	Included		
ACP-1 MPR/Gym	Included	Included	Included	Included		
MFR - Tectum 2" Thick Panels	Included	Included	Included	Included		
Hat Channel and Furring Strips - A64.2	Included	Included	Included	Included		
Bldg 2 -MPR	Included	Included	Included	Included		
2" Tectum Ceiling Panels	Included	Included	Included	Included		
Presentation Area - 8/A64.2	Included	Included	Included	Included		
2x Furring at Presentation Ceiling - 8/A64.2	2,736	2,736	2,736	2,736		
Multi-Purpose Room -2/A64.2	Included	Included	Included	Included		
2" x 4' High Tectum Wall Panels - A2-51.1	Included	Included	Included	Included		
Acoustic Room Components	N/A	N/A	N/A	N/A		

Bid Evaluation Report



Acoustical Ceilings	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Hamilton Ceiling Systems	CG Acoustics	Chaney Company	Cooustic-Glo	Date Printed	12/6/2016
Mineral Fiber Core Ceiling Baffles	N/A	N/A	N/A	N/A		
TOTALS	220,106	221,236	267,936	386,329	0	0
Recommendation:	Amount					
Cali-USA Acoustics	190,736					

Bid Evaluation Report



Carpet & Resilient Flooring	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Hur Flooring	JJJ Flooring	Floor Tech America	Continental Flooring	Date Printed	12/6/2016
					Reliable Flooring	
Base Bid	115,000	191,618	152,745	102,721		108,814
Spec #: 096500, 096566, 096800, 090561	Included	Included	Included	Included		Included
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		Included
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		Included
Acknowledgment of Addendum 1	Included	Included	Included	Included		Included
Bid Good for 60 Days	30 Days	60 Days	Included	60 Days		30 Days
Prevailing Wage	Included	Included	Included	Included		Included
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		N/A
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		N/A
Flooring						
Minor Floor Prep	Included	Included	Included	Included		Included
Testing for PH and Moisture	Included	Included	Included	6,500		Included
Remediation if Applicable	\$3.70 / SF	\$5.25 / SF	\$5.00 / SF	\$5.00 / SF		\$5.00 / SF
Resilient Flooring						
MFR - Armstrong, Exelon, Imperial Textures 12"x12" - RFI 10	Included	Included	Included	Included		Included
Resilient Base - Rubber, Cove, 4"	Included	Included	Included	Included		Included
Bldg 1 - Classroom						
All Classrooms	Included	Included	Included	Included		Included
VCT in Elevator Cab per 7/Gen-6	650	650	650	650		650
Bldg 2 - MPR						
Rms - 102, 103, 104, 115	Included	Included	Included	Included		Included
Bldg 3 - Admin						
Rms - 101, 102, 107-114, 120-122	Included	Included	Included	Included		Included
Bldg 4 - Kindergarten						
Rms - 101-105, 109, 110	Included	Included	Included	Included		Included
Carpet Tile						
MFR - Shaw, Tandus, Aladdin	Included	Included	Included	Included		Included
Broadloom Carpet: Patcraft - 10129 Night Moves, 29701 Romance - RFI 16	Included	Included	Included	Included		Included
Bldg 3 - Admin						
Rms - 103-106, 124-130	Included	Included	Included	Included		Included
Resilient Athletic Flooring						
MFR - AFP, No Fault Sport, Pawling, Robbins	Included	Included	Included	Included		Included
24x24, 1/4" Thick	Included	Included	Included	Included		Included

Bid Evaluation Report



Carpet & Resilient Flooring		Elm Street Elementary School Reconstruction				Job Number	Elm
Description		Subcontractors				Bid Date	12/7/2016
		Hur Flooring	JJJ Flooring	Floor Tech America	Continental Flooring	Date Printed	12/6/2016
Color A & B - A63.3	Included	Included	Included	Included	Included		
Bldg 2 - MPR	Included	Included	Included	Included	Included		
Rm - 101 & 105	Included	Included	Included	Included	Included		
Basketball Court Striping - 1&2/A63.3	5,500	5,500	5,500	5,500	5,500		
Volleyball Court	In Above	In Above	In Above	In Above	In Above		
Basketball Court	In Above	In Above	In Above	In Above	In Above		
TOTALS	121,150	197,768	158,895	115,371	114,964	0	
Recommendation:		Amount					
Reliable Flooring		114,964					

Bid Evaluation Report



Painting	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Triumph Painting	Borbon Inc	Channel Coast Corp	Vanguard	Date Printed	12/6/2016
					Prime Painting	Valley Painting
Base Bid	280,734	238,650	249,822	219,600	220,000	353,465
Spec #: 099000	Included	Included	Included	Included	Included	Included
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	Included
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	Included
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	Included
Bid Good for 60 Days	90 Days	Included	Included	30 Days	Included	Included
Prevailing Wage	Included	Included	Included	Included	Included	Included
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	N/A
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	N/A
Painting and Coating						
BOD - Dunn Edwards or EM, PPG, SW, Vista	Included	Included	Included	Included	Included	Included
Colors TBD - RF1 10	Included	Included	Included	Included	Included	Included
Bldg 1 Finish Sch - A1-53.1	Included	Included	Included	Included	Included	Included
Bldg 2 Finish Sch - A2-53.1	Included	Included	Included	Included	Included	Included
Bldg 3 Finish Sch - A3-53.1	Included	Included	Included	Included	Included	Included
Bldg 4 Finish Sch - A4-53.1	Included	Included	Included	Included	Included	Included
(2) Top Coats and (1) Coat Primer	Included	Included	Included	Included	Included	Included
Exterior Plaster All Bldgs	Included	Included	Included	Included	Included	Included
Walls and Ceilings	Included	Included	Included	Included	Included	Included
Insulated and Exposed Pipes, Ducts, Conduit, Hangers, Brackets, Collars and Supports, Mechanical and Electrical Equipment	Included	Included	Included	Included	Included	Included
Shop-Primed Items	Included	Included	Included	Included	Included	Included
High Performance Coating at Ext. Hand and Guardrails - A63.2	Included	Included	14,500	Included	Included	Included
Exterior Stairs Shop Primed and Painted	Included	Included	Included	Included	Included	Included
Intumescent Fireproofing	110,000	93,125	110,000	110,000	110,000	110,000
HSS Steel at Ext. Column Covers per 3/A64.4	In Above	Included	In Above	In Above	In Above	In Above
Bldg 1 - (22)	In Above	Included	In Above	In Above	In Above	In Above
Bldg 2 - (5)	In Above	Included	In Above	In Above	In Above	In Above
Bldg 3 - (4)	In Above	Included	In Above	In Above	In Above	In Above
Bldg 4 - (10)	In Above	Included	In Above	In Above	In Above	In Above
HSS Columns at 2nd Floor - 18/A64.4	In Above	5,000	In Above	In Above	In Above	In Above

Bid Evaluation Report



Painting	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Triumph Painting	Borbon Inc	Channel Coast Corp	Vanguard	Date Printed	12/6/2016
					Prime Painting	Valley Painting
TOTALS	390,734	336,775	374,322	329,600	330,000	463,465
Recommendation:	Amount					
Vanguard	329,600					

Bid Evaluation Report



Painting	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Guy Smithson	Pacific Painting Co	ISR Painting	Date Printed	12/6/2016
Base Bid	368,123	343,000	Incomplete		
Spec #: 099000	Included	Included			
Spec #:					
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included			
Acknowledgment of Addendum 1	Included	Included			
Bid Good for 60 Days	Included	Included			
Prevailing Wage	N/A	N/A			
Prequalification per Bid Invite	N/A	N/A			
Painting and Coating					
BOD - Dunn Edwards or EM, PPG, SW, Vista	Included	Included			
Colors TBD - RFI 10	Included	Included			
Bldg 1 Finish Sch - A1-53.1	Included	Included			
Bldg 2 Finish Sch - A2-53.1	Included	Included			
Bldg 3 Finish Sch - A3-53.1	Included	Included			
Bldg 4 Finish Sch - A4-53.1	Included	Included			
(2) Top Coats and (1) Coat Primer	Included	Included			
Exterior Plaster All Bldgs	Included	Included			
Walls and Ceilings	Included	Included			
Insulated and Exposed Pipes, Ducts, Conduit, Hangers, Brackets, Collars and Supports, Mechanical and Electrical Equipment	Included	Included			
Shop-Primed Items	Included	Included			
High Performance Coating at Ext. Hand and Guardrails - A63.2	Included	Included			
Exterior Stairs Shop Primed and Painted	Included	Included			
Intumescent Fireproofing	110,000	110,000			
HSS Steel at Ext. Column Covers per 3/A64.4	In Above	In Above			
Bldg 1 - (22)	In Above	In Above			
Bldg 2 - (5)	In Above	In Above			
Bldg 3 - (4)	In Above	In Above			
Bldg 4 - (10)	In Above	In Above			

Bid Evaluation Report



Painting	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Guy Smithson	Pacific Painting Co	ISR Painting		Date Printed	12/6/2016
TOTALS	478,123	453,000	0	0	0	0
Recommendation:	Amount					
Vanguard	329,600					

Bid Evaluation Report



Visual Display Boards	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	ABC School Equip	Claridge	SDI			
Base Bid	398,807	525,000	527,666			
Spec #: 101101	Included	Included	Included			
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included			
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included			
Acknowledgment of Addendum 1	Included	Included	Included			
Bid Good for 60 Days	60 Days	90 Days	Included			
Prevailing Wage	Included	Included	Included			
Prequalification per Bid Invite	N/A	N/A	N/A			
Attachment C Acknowledgement	N/A	N/A	N/A			
Visual Display Boards						
MFR - MooreCo, Claridge or Polyvision	Polyvision	Claridge	Per Specs			
Marker & Tack Boards	Included	Included	Included			
Mounting Details 12/A64.3	Included	Included	Included			
Bldg 1 - Classroom	Included	Included	Included			
Horizontal Sliding Unit Wall System by Claridge per 13/A64.3	Included	Included	Included			
(4) per Classroom & (3) in RSP Rm = (87) Total	53,650	Included	Included			
Markerboards 4x8 (164)	58,000	Included	Included			
Markerboards 4x5.5 (8)	Included	Included	Included			
Tackboards 4x8 (40)	Included	Included	Included			
Tackboards 4x6 (20)	Included	Included	Included			
Tackboards 4x5.5 (4)	Included	Included	Included			
Bldg 4 - Kindergarten	Included	Included	Included			
Horizontal Sliding Unit Wall System by Claridge per 13/A64.3	Included	Included	Included			
(3) per Classroom = (12) Total	17,400	Included	Included			
Markerboards 4x8 (12)	Included	Included	Included			
Markerboards 4x6 (4)	Included	Included	Included			
Tackboards 4x8 (10)	Included	Included	Included			
Tackboards 4x6 (6)	Included	Included	Included			
TOTALS	527,857	525,000	527,666	0	0	0
Recommendation:	Amount					
Claridge	525,000					

Bid Evaluation Report



Signage	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	A2Z Sign Co	CA Signs	Kendall Sign	A Good Sign	CA Signs - San Diego	John Pence Bldg Spec.
Base Bid	21,174	38,617	13,128	62,975	16,205	21,860
Spec #: 101400	Included	Included	Included	Included	Included	Included
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	Included
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	Included
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	Included
Bid Good for 60 Days	Included	Included	Included	Included	Included	Included
Prevailing Wage	Included	Included	Included	Included	Included	Included
Prequalification per Bid Invite	N/A	N/A	N/A	N/A	N/A	N/A
Attachment C Acknowledgement	N/A	N/A	N/A	N/A	N/A	N/A
Signage						
Signage at Each Bldg per Floor Plans and Elevations	Included	Included	Included	Included	Included	Included
Sign Schedule per Gen-3 Sheet & Specs	Included	Included	Included	Included	Included	Included
Room Signs	Included	Included	Included	Included	Included	Included
Exit Signs	Included	Included	Included	Included	Included	Included
Stair Signs at Classroom Bldg	Included	Included	Included	Included	Included	Included
Restroom Signs	Included	Included	Included	Included	Included	Included
Assistive Listening Signage	Included	Included	Included	Included	Included	Included
Occupancy Signs	Included	Included	Included	Included	Included	Included
ADA Signage	Included	Included	Included	Included	Included	Included
Bldg 3 - Ext. Aluminum Letters - 11/A64.4 (No Callouts on Elevations)	6,500	Included	6,500	6,500	6,500	6,500
Site Signage	Included	Included	Included	Included	Included	Included
Marquee Sign - 15/A64.4	12,330	12,330	12,330	Included	12,330	12,330
Install Daktronic Sign	5,600	5,600	5,600	Included	5,600	5,600
Electronic Sign	Included	Included	Included	Included	Included	Included
MFR - Daktronics Galaxy G6 Series 19.8 mm (6'-9" x 3'-8")	Included	Included	Included	Included	Included	Included
Electronic Message Board at MPR Bldg per 1/A2-21.1 & 17/A64.4	17,627	17,627	17,627	Included	17,627	17,627
Install Daktronic Sign	5,600	5,600	5,600	Included	5,600	5,600
TOTALS	68,831	79,774	60,785	69,475	63,862	69,517
Recommendation:	Amount					
Kendall Sign	60,785					

Bid Evaluation Report



Toilet Compartments & Accessories	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Subcontractors					
	Inland Empire Arch	SDI	Russco	John Pence Bldg Spec.		
Base Bid	43,157	48,061	51,001	54,200		
Spec #: 102113.19, 102800	Included	Included	Included	Included		
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included	Included		
Bid Good for 60 Days	30 Days	30 Days	30 Days	90 Days		
Prevailing Wage	Included	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		
Toilet Compartments & Accessories						
MFR - Ampco, Metpar, PSI, Scranton or Bradley	Included	Included	Included	Included		
Urinal & Vestibule Screens	Included	Included	Included	Included		
Solid Plastic Compartments	Included	Included	Included	Included		
Accessories, Hand Dryers, Mirrors, Shower Curtain Rods, Clothes Hooks, Utility Shelves Shower Curtains Mop/Broom Holder	5,600	Included	5,600	5,600		
Bldg 1 - Classroom per A1-41.3 & A1-51.1 & 2	Included	Included	Included	Included		
Rms - 103, 105, 110, 111, 203, 205	Included	Included	Included	Included		
Rm - 113	Included	Included	Included	Included		
Janitors Closets - 104, 112, 204	Included	Included	Included	Included		
Bldg 2 - MPR per 2/A2-41.1 & A2-51.1	Included	Included	Included	Included		
Rm - 114	Included	Included	Included	Included		
Bldg 3 - Admin per A3-41.1 & A3-51.1	Included	Included	Included	Included		
Rms - 117, 118	Included	Included	Included	Included		
Rm - 115	Included	Included	Included	Included		
Bldg 4 - Kindergarten per A4-41.1 & 2 & A4-51.2	Included	Included	Included	Included		
Rms - 107, 108, 112, 113	Included	Included	Included	Included		
Sink Vestibules 106 & 111	Included	Included	Included	Included		
Janitors Closet - 114	Included	Included	Included	Included		
TOTALS	48,757	48,061	56,601	59,800	0	0
Recommendation:	Amount					
SDI	48,061					



Bid Evaluation Report

Fire Sprinklers			Elm Street Elementary School Reconstruction				Job Number	Elm
							Bid Date	12/7/2016
							Date Printed	12/6/2016
Description	Subcontractors							
	Apex Fire Protection	Superior Fire						
Base Bid	501,200	268,790						
Spec #: 212000	Included	Included						
Spec #:								
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included						
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included						
Acknowledgment of Addendum 1	Included	Included						
Bid Good for 60 Days	60 Days	Included						
Prevailing Wage	Included	Included						
Prequalification per Bid Invite	Yes	Yes						
Attachment C Acknowledgement	N/A	N/A						
Fire Sprinklers	Included	Included						
MFR - Tyco	Included	Included						
Standard Upright, Pendent, Sidewall Sprinklers	Included	Included						
Bldg 1 - Classroom - FP02 & 3	Included	Included						
Bldg 2 - MPR - FP04	Included	Included						
Bldg 3 - Admin - FP05	Included	Included						
Bldg 4 - Kinder - FP06	Included	Included						
4" Fire Riser at Each Bldg - 1/FP07	Included	Included						
POC 5" Outside of Bldg	Included	Included						
Upright Sprinkler Deflectors as Shown	Included	Included						
Brass or White Finish	Included	Included						
Heads to be Centered in ACT Panels	Included	Included						
Furnish & Install Sleeves	Included	Included						
All Seismic Bracing, Hangers, Embeds as Required	Included	Included						
Hydrostatic Testing at 200 PSI for (2) Hours	Included	Included						
All Gauges, Valves, Flow and Tamper Switches	Included	Included						
Sound and Vibration Control	Included	Included						
All Bracing and Hangers - FP07	Included	Included						
Firestopping & Sealants as Required at Penetrations	Included	Included						
BIM Requirements	18,700	15,000						
TOTALS	519,900	283,790	0	0	0	0	0	
Recommendation:	Amount							
Superior Fire	283,790							

Bid Evaluation Report



Site Utilities	Elm Street Elementary School Reconstruction				Job Number	Elm
	Description	Subcontractors				Bid Date
		Ground Breakers	Toro Ent.	J. Vega Eng.	Burns Pacific Const.	Date Printed
Base Bid	671,450	513,546	456,457	526,000		
Spec #: 331000, 333000, 334000	Included	Included	Included	Included		
Spec #:						
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included	Included		
Bid Good for 60 Days	Included	60 Days	Included	Included		
Prevailing Wage	Included	Included	Included	Included		
Prequalification per Bid Invite	N/A	N/A	N/A	N/A		
Attachment C Acknowledgement	N/A	N/A	N/A	N/A		
Site Utilities						
Utility Location (C Below)	Included	Included	Included	Included		
Cutting and Capping of Existing Utilities	2,450	2,450	2,450	2,450		
Layout and Trenching	Included	Included	Included	Included		
Sawcutting for New Utilities	Included	Included	Included	Included		
Traffic Control	3,584	3,584	3,584	3,584		
Traffic Rated Trench Plates	Included	Included	Included	Included		
Temp Asphalt Patching	Included	Included	Included	Included		
Excavation Spoils Stockpile	2,048	2,048	2,048	2,048		
Pressure Test and Flush System	Included	Included	Included	Included		
Sewer						
6" SDR 35 PVC Sewer Line	Included	Included	Included	Included		
Cleanouts (8)	Included	Included	Included	Included		
All Piping and Connections to Main line (2)	Included	Included	Included	Included		
Storm Drain	3,000	3,000	3,000	2,600		
6", 8", 12" & 18" HDPE Storm Drain Pipe	Included	Included	Included	Included		
18"x18" Prefabricated Catch Basins - 10/C02 (3)	Included	Included	Included	Included		
18"x18" Prefabricated Catch Basin at Biofiltration - 11/C02 (3)	Included	Included	Included	Included		
24"x24" Prefabricated Catch Basin at Biofiltration - 11/C02 (1)	Included	Included	Included	Included		
Storm Drain Manhole per Riverside County Flood Control, STD, MH251 (C4.4)	Included	Included	Included	Included		
Contech Detention System at Parking Lot per C10 - C13	Included	Included	Included	Included		



Bid Evaluation Report

Site Utilities	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Ground Breakers	Toro Ent.	J. Vega Eng.	Burns Pacific Const.		
(2) Catch Basins Under Each Playground Rubber Surface and Tied Into SD System per 7/A63.5 & (RFI 47)	3,500	3,500	3,500	Included		
Roof Drain Connections (15)	9,000	9,000	Included	8,245		
Street Work (Sewer and Storm Trench Repairs Only)	See Allowances	See Allowances	See Allowances	See Allowances		
Base Pave Trenches	See Allowances	See Allowances	See Allowances	See Allowances		
Trench Repair	See Allowances	See Allowances	See Allowances	See Allowances		
Grind Existing	See Allowances	See Allowances	See Allowances	See Allowances		
Overlay with 1-1/2" Asphalt	See Allowances	See Allowances	See Allowances	See Allowances		
Lane Closure/Traffic Control	See Allowances	See Allowances	See Allowances	See Allowances		
Fire Water per C-08 (RFI 4)	Included	Included	Included	Included		
6" & 8" Class 150 C900 PVC Water Line	Included	Included	Included	Included		
Thrust Blocks - 320/C04	Included	Included	Included	Included		
Fire Hydrants per 300/C04 (3)	Included	Included	Included	Included		
8" Double Check Detector Backflow - 311/C04	Included	Included	Included	Included		
Post Indicator Valves (3)	Included	Included	Included	Included		
FDC (3)	In Site Conc	In Site Conc	In Site Conc	In Site Conc		
Fire Hydrant Bollards/Footings - 301/C04 (12)	3,000	3,000	3,000	2,600		
Fire Sprinkler Connections - 5' Outside Bldg	Included	Included	Included	Included		
Domestic Water and Irrigation	Included	Included	Included	Included		
6" Class 150 C900 Water Line	Included	Included	Included	Included		
6" Meter and Backflow - 310/C04 (2)	Included	Included	Included	Included		
Connect to Existing Water Line	Included	40,000	Included	Included		
Gas	Included	Included	Included	Included		
Gas Lines per Plumbing P005	N/A	N/A	45,000	N/A		
Performance Contingency						
TOTALS	698,032	580,128	519,039	541,895	0	0
Recommendation:	Amount					
J. Vega Eng.	519,039					

Bid Evaluation Report



Plumbing	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
Description	Smith Elec.	HL Moe Co.	Suttles Plumbing	City Commercial	Date Printed	12/6/2016
					Precision Plumbing	
Base Bid	744,973	879,641	780,000	722,000	706,474	
Spec #: 220500, 220513, 220553, 220700, 221000 Spec #:	Included	Included	Included	Included	Included	
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	
Bid Good for 60 Days	Included	Included	Included	Included	15 Days	
Prevailing Wage	Included	Included	Included	Included	Included	
Prequalification per Bid Invite	Yes	Yes	Yes	Yes	Yes	
Attachment C Acknowledgement	Included	Included	Included	Included	Included	
Plumbing						
Temporary Water Service & Distribution	Included	Included	Included	Included	Included	
All Related Trenching / Backfill	7,500	7,500	7,500	7,500	7,500	
Sewer and Storm Stub Out to 5' - P002	Included	Included	Included	Included	Included	
Site Gas Riser Plans - P005	Included	Included	Included	Included	Included	
Plumbing Fixtures per Sch on P004	Included	Included	Included	Included	Included	
Water Heaters - WH1-4 per 1/P503	Included	Included	Included	Included	Included	
Floor Mounted WC per RFI 44	Included	Included	Included	Included	Included	
Custodial Sinks - 4/P502	Included	Included	Included	Included	Included	
Grease Interceptor - 1200 GA at MPR Bldg 2 - 8/P502 & 2/P503	Included	Included	Included	Included	Included	
Domestic Water	Included	Included	Included	Included	Included	
Sanitary Sewer	Included	Included	Included	Included	Included	
Storm Drain	Included	Included	Included	Included	Included	
Gas Piping (Shown at MPR per P2-2.1 & Admin per P3-2.2) **Missing Plan/Risers at Classroom Bldg** (RFI 45 - Not Answered With Correct Info)	See Allowances	See Allowances	See Allowances	See Allowances	See Allowances	
HW / CW Piping	Included	Included	Included	Included	Included	
2, 3, 4" Sewer & Vent Piping	Included	Included	Included	Included	Included	
Storm Drain Piping	Included	Included	Included	Included	Included	
Roof / Overflow Drain Piping - Bldg 2 MPR & Bldg. 3 Admin - P2-1.3 & P3-1.3	Included	Included	Included	Included	Included	
1.5, 2" VTR Piping at Bldg 1 Classroom & Bldg 4 Kindergarten	Included	Included	Included	Included	Included	
3/4" Condensate Drain Piping	Included	Included	Included	Included	Included	
Connect Sewer, DW, FW & Storm Drain Service	Included	Included	Included	Included	Included	
POC to 5' Outside of Bldg.	Included	Included	Included	Included	Included	



Bid Evaluation Report

Plumbing	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Smith Elec.	HL Moe Co.	Suttles Plumbing	City Commercial	Precision Plumbing	
Piping Insulation	Included	Included	Included	Included	Included	
Supports / Anchors / Seismic Bracing	Included	Included	Included	Included	Included	
Access Panels - Furnish Only	Included	Included	Included	Included	Included	
Sheet Metal Flashings for all Plumbing Penetrations	Included	Included	Included	Included	Included	
Furnish and install all Metal Sleeves	Included	Included	Included	Included	Included	
Flashings at Roof Penetrations	Included	Included	Included	Included	Included	
Earthquake Shut-Off Valves	Included	Included	Included	Included	Included	
All Related Caulking / Sealants	Included	Included	Included	Included	Included	
Fire Caulking / Sleeves / Fire Stopping	Included	Included	Included	Included	Included	
Coring, as Required	Included	Included	Included	Included	Included	
Equipment / Lifts / Hoisting	Included	Included	Included	Included	Included	
Flush / Chlorinate / Disinfect Domestic Water	Included	Included	Included	Included	Included	
Ansul Gas valve	Included	Included	Included	2,500	Included	
BIM Requirements	15,000	15,000	15,000	15,000	15,000	
TOTALS	767,473	902,141	802,500	747,000	728,974	0
Recommendation:	Amount					
Precision Plumbing	728,974					

Bid Evaluation Report



HVAC	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Smith Elec.	Acco Eng.	United Mech.	Sheldon Mech.	Climate Control	
Base Bid	1,258,955	1,391,229	1,384,230	1,211,000	2,104,673	
Spec #: 230500, 230513, 230548, 230553, 230700, 230800, 230813, 230923, 233000, 233319, 233813	Included	Included	Included	Included	Included	
Spec #: 238000	Included	Included	Included	Included	Included	
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included	Included	Included	
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included	Included	Included	
Acknowledgment of Addendum 1	Included	Included	Included	Included	Included	
Bid Good for 60 Days		Included	30 Days	90 Days	Included	
Prevailing Wage	Included	Included	Included	Included	Included	
Prequalification per Bid Invite	Yes	Yes	No	Yes	No	
Attachment C Acknowledgement	Included	Included	Included	Included	Included	
HVAC	Included	Included	Included	Included	Included	
Equipment	Included	Included	Included	Included	Included	
VAV - Anemostat	Included	Included	Included	Included	Included	
Fan Coil Units - Trane	Included	Included	Included	Included	Included	
Condensate Drain Piping - 1/M505	Included	Included	Included	Included	Included	
VRF Diagrams M010 - M014	Included	Included	Included	Included	Included	
Exhaust Fans - Greenheck	Included	Included	Included	Included	Included	
Makeup Air - Greenheck	Included	Included	Included	Included	Included	
Air Handling Unit - Trane	Included	Included	Included	Included	Included	
Split AC Units - Trane	Included	Included	Included	Included	Included	
Supply Fans - Anemostat	Included	Included	Included	Included	Included	
Sound Traps - IAC Acoustic	Included	Included	Included	Included	Included	
Factory Curbs/ Install	Included	Included	Included	Included	Included	
Buildings	Included	Included	Included	Included	Included	
Enviro Controls and EMS (DDC)	Included	Included	Included	Included	Included	
MFR - Alerton, Auto Logic, Honeywell, Johnson, TAC, Trane, Carrier	Included	Included	Included	Included	Included	
Bldg 1 - Classroom	Included	Included	Included	Included	Included	
6" Conc Pads for Equip - 16/S301	Included	Included	Included	Included	Included	
Bldg 2 - MPR	Included	Included	Included	Included	Included	
3 Makeup Air Units on Roof with Curbs	Included	Included	Included	Included	Included	
Kitchen Exhaust Ducting and Fans - M504 (Hood by Food Service Contractor)	Included	Included	Included	Included	Included	
Bldg 3 - Admin	Included	Included	Included	Included	Included	
2 Roof Units with Factory Curbs	Included	Included	Included	Included	Included	

Bid Evaluation Report



HVAC	Elm Street Elementary School Reconstruction				Job Number	Elm
	Subcontractors				Bid Date	12/7/2016
					Date Printed	12/6/2016
Description	Smith Elec.	Acco Eng.	United Mech.	Sheldon Mech.	Climate Control	
All Duct Supports, Seismic Restraints and Bracing	Included	Included	Included	Included	Included	
Spring Isolation Hangers	Included	Included	Included	Included	Included	
Hydronic / Refrigerant Piping	Included	Included	Included	Included	Included	
Metal Ducts / Duct Work	Included	Included	Included	Included	Included	
Duct Liner	Included	Included	Included	Included	Included	
Supply & Return Air Plenums	Included	Included	Included	Included	Included	
Registers / Grilles / Diffusers	Included	Included	Included	Included	Included	
Wall Louvers	Included	Included	Included	Included	Included	
Duct Insulation	Included	Included	Included	Included	Included	
Fire / Smoke Dampers	Included	Included	Included	Included	Included	
HVAC Mounting - Mason Ind Type MC w/ Spring Mounts	Included	Included	Included	Included	Included	
Mechanical Identification	Included	Included	Included	Included	Included	
Supports / Anchors / Seismic Bracing	Included	Included	Included	Included	Included	
Flashings / Roof Jacks at Roof Penetrations	Included	Included	Included	Included	Included	
Fire Caulking / Sleeves / Firestopping	Included	Included	Included	Included	Included	
Equipment / Lifts / Hoisting	Included	Included	Included	Included	Included	
BIM Requirements	15,000	15,000	15,000	15,000	15,000	
TOTALS	1,273,955	1,406,229	1,399,230	1,226,000	2,119,673	0
Recommendation:	Amount					
Sheldon Mech.	1,226,000					

Bid Evaluation Report



Electrical / Low Voltage	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description				Date Printed	12/6/2016
	Venco Elec.	Taft Elec.	Oilfield Elec.		
Base Bid	2,440,000	2,385,000	2,440,275		
Spec #: 260500, 260513, 260519, 260526, 260533, 260800, 260923, 261000, 262200, 262413, 262416, 265000, 265200, 265561	Included	Included	Included		
Spec #: 270536, 275116, 275123.50, 281600, 282300, 283100	Included	Included	Included		
Furnished, Installed, FOB Jobsite, Tax Included	Included	Included	Included		
Plans and Specs Dated: 8/1/2016 & 4/22/2016	Included	Included	Included		
Acknowledgment of Addendum 1	Included	Included	Included		
Bid Good for 60 Days	30 Days	30 days	30 Days		
Prevailing Wage	Included	Included	Included		
Prequalification per Bid Invite	Yes	Yes	Yes		
Attachment C Acknowledgement	Included	Included	Included		
Electrical	Included	Included	Included		
Temporary Power - Install, Maintain, Relocate for Construction Offices	Included	Included	Included		
Temporary Power - Install, Maintain, Relocate for Building Areas & Site	Included	Included	Included		
Temp Power Boxes and Cords	10,659	10,659	10,659		
Temporary Lighting	5,330	5,330	5,330		
Site	Included	Included	Included		
2" & 4" Conduits for Site Utilities - E1.1	Included	Included	Included		
Conduit Runs as Shown Site Plan - E1.2	Included	Included	Included		
Encase All Underground Conduits in Concrete per Note 6 on E0.1	Included	Included	Included		
Pour Back of Utility Trenches	Included	Included	Included		
Signal, Fire and Power Pull Boxes - 1/E7.7	Included	Included	Included		
Site Lighting Plan - E1.3	Included	Included	Included		
Site Lighting Fixtures, per Schedule	Included	Included	Included		
Site Signal, CCTV, FA Speakers - E1.6	Included	Included	Included		
U/G Power Distribution for Site Power	Included	Included	Included		
Electrical Vaults / Pull Boxes, as required	Included	Included	Included		
Traffic Rated Covers / Frames, as required	Included	Included	Included		
U/G Power Distribution for Site Lighting	Included	Included	Included		
Buildings 1-4	Included	Included	Included		
Lighting Fixtures per Schedule on E0.5	Included	Included	Included		
Mechanical Schedule - E0.6	Included	Included	Included		

Bid Evaluation Report



Electrical / Low Voltage	Elm Street Elementary School Reconstruction			Job Number	Elm
	Subcontractors			Bid Date	12/7/2016
Description	Venco Elec.	Taft Elec.	Oilfield Elec.	Date Printed	12/6/2016
				Cable Schedule - E0.4	Included
Main Switchboard, 1200A, 277/480V, 3PH, 4W	Included	Included	Included		
Distribution Panelboards	Included	Included	Included		
Panel Boards	Included	Included	Included		
Power Distribution	Included	Included	Included		
Conduits & Raceways	Included	Included	Included		
Terminal Cabinets & Racks	Included	Included	Included		
Cable Trays & Supports	Included	Included	Included		
Wiring / Conductors	Included	Included	Included		
Floor boxes	Included	Included	Included		
Outlet & Junction Boxes, Pull Boxes	Included	Included	Included		
Connections to Existing Generator	Included	Included	Included		
Lighting Control Panel / System	Included	Included	Included		
Emergency Lighting / Exit Signs	Included	Included	Included		
Power to Mechanical & Plumbing Equipment	Included	Included	Included		
Bldg 1 - Classroom	Included	Included	Included		
All Conduit for Thermostats, Exhaust Fans, Security/Motion, MEP Trades as Required	Included	Included	Included		
Elec & Comm Rooms 114 & 115 - E1-3.1	Included	Included	Included		
Bldg 2 - MPR	Included	Included	Included		
All Conduit for Thermostats, Exhaust Fans, Security/Motion, MEP Trades as Required	Included	Included	Included		
Connections for all Kitchen Equipment	Included	Included	Included		
Conduit for Theatrical Lighting	Included	Included	Included		
Elec Room 102 - E2-4.1	Included	Included	Included		
Bldg 3 - Admin	Included	Included	Included		
All Conduit for Thermostats, Exhaust Fans, Security/Motion, MEP Trades as Required	Included	Included	Included		
Power for VAV & Rooftop Equipment	Included	Included	Included		
Elec Rooms 116 & 123 - E3-3.1	Included	Included	Included		
Bldg 4 - Kindergarten	Included	Included	Included		
All Conduit for Thermostats, Exhaust Fans, Security/Motion, MEP Trades as Required	Included	Included	Included		
Elec & Comm Rooms 115 & 116 - E4-3.1	Included	Included	Included		
Single Line Diagram - E4.0	Included	Included	Included		
Mounting & Anchoring Details - E7.1 & 7.2	Included	Included	Included		
Pendent Mounted Fixtures - 4/E7.3	Included	Included	Included		
Light Pole Footings - 5&6/E7.3	In Site Conc	In Site Conc	In Site Conc		
Theatrical Lighting and Stage Dimming Equip	Included	Included	Included		
MFR - Electronic Theatre Controls (ETC)	Included	Included	Included		

Bid Evaluation Report



Electrical / Low Voltage	Elm Street Elementary School Reconstruction				Job Number	Elm
					Bid Date	12/7/2016
Description	Subcontractors				Date Printed	12/6/2016
	Venco Elec.	Taft Elec.	Oilfield Elec.			
Bldg 2 - MPR (TL2.1.1 & 2)	Included	Included	Included			
Dimmer Racks and Controls	Included	Included	Included			
Stage Lighting Control System	Included	Included	Included			
Lighting Track & Fixtures - 10/TL8.1.1	Included	Included	Included			
Panels & Receptacles	Included	Included	Included			
Miscellaneous	Included	Included	Included			
Plywood Backboards	In Rough Framing	In Rough Framing	In Rough Framing			
Flashings at Penetrations	Included	Included	Included			
Caulking / Sealants	Included	Included	Included			
Sleeves / Fire Caulking / Firestopping - 1/E0.7	Included	Included	Included			
BIM Requirements	15,000	15,000	15,000			
Low Voltage Systems	Included	Included	Included			
Computer Network Cabling	Included	Included	Included			
Communications Cabinets, Racks, Frames and Enclosures - E7.10	Included	Included	Included			
Communications Cabling	Included	Included	Included			
Devices, Equipment, Conduit & Conductors	Included	Included	Included			
Public Address/Clock System	Included	Included	Included			
MFR - Atlas Sound Wall Speaker/Clock Combo	Included	Included	Included			
Alt by Valcom	Included	Included	Included			
Assistive Listening System	Included	Included	Included			
MFR - Listen Technologies	Included	Included	Included			
FM Transmitters - LT-700 LT-800	Included	Included	Included			
Receiver - LR-100 & LR-400	Included	Included	Included			
(1) 8-Hour Training Session	Included	Included	Included			
Intrusion Alarm System	26,080	Included	26,080			
Contractor to Have C7 and C10 License	In Above	Included	In Above			
MFR - Digital Monitoring Products (DMP)	In Above	Included	In Above			
Complete System - Devices, Equipment, Conduit, Cameras & Installation	In Above	Included	In Above			
Video Surveillance (CCTV) System	72,395	Included	72,395			
Complete System - Devices, Equipment, Conduit, Cameras & Installation	In Above	Included	In Above			
MFRs - Per Specs	In Above	Included	In Above			
Fire Detection Alarm	88,292	Included	Included			
Fire Alarm System	In Above	Included	Included			
MFR - Notifier, Simens, Simplex, Johnson or Gamewell-FCI	In Above	Included	Included			
Complete Addressable Fire Alarm System	In Above	Included	Included			

Bid Evaluation Report



Electrical / Low Voltage	Elm Street Elementary School Reconstruction			Job Number	Elm	
				Bid Date	12/7/2016	
Subcontractors				Date Printed	12/6/2016	
Description	Venco Elec.	Taft Elec.	Oilfield Elec.			
FACP, Annunciator, Devices, Equipment & Conductors	In Above	Included	Included			
Fire Alarm Details - E7.8 & 7.9	In Above	Included	Included			
Elevator System - E0.4	In Above	Included	Included			
Horns, Strobes, Pull Stations, Detectors	In Above	Included	Included			
Conduit & Back Boxes	In Above	Included	Included			
Submittals / Shop Drawings / As-Built	In Above	Included	Included			
TOTALS	2,657,756	2,415,989	2,569,739	0	0	0
Recommendation:	Amount					
Taft Elec.	2,415,989					

Bid Evaluation Report



Building Specialties		Elm Street Elementary School Reconstruction		Job Number	Elm
				Bid Date	12/7/2016
				Date Printed	12/6/2016
Div	Description	Amount	Recommended Subcontractor	Bids Received	
104400	Fire Extinguishers & Specialties FEC at Elec Yard - Surface Mount per 16/A64.4 (1) Bldg 1 - FEC 1/A64.4 (22) Bldg 2 - FEC 1/A64.4 (3) Bldg 3 - FEC 1/A64.4 (3) Bldg 4 - FEC 1/A64.4 (2)	6,150	Glendon Co.	5	
105100	Lockers MFR - Art Metal, Penco, Republic Locker Alcove 2-113 2-Tier Lockers per 6&7/A64.4	1,650	John Pence	3	
107500	Flagpoles Flag Pole 35' per 8/A64.4 (1) Set Pole Footing per Site Concrete	4,293	Pole Tech	2	
114800	Physical Education Equipment MFR - Jaypro, Cassidy, Draper Volleyball Sleeves, Standards, Net, Antenna Ref Stand and Pad	5,150	Bernards		
124813	Entrance Floor Mats MFR - AFP, RC Musson, Pawling Rubber Mat 1/4" Thick, 48x72	N/A	N/A		
126823	Folding Cafeteria Tables	OFOI	OFOI		
N/A	Misc Site Furnishings Benches at Site per S32/A0-1.1 (18) Rubber Play Surface at Playgrounds - Kindergarten & Playground - 7/A63.5 Relocate Existing Playground Equipment and Reinstall at New Areas - S39/A0-1.1 New Conc Footings (TBD) Basketball Pole & Basket - 7/A63.6 (6) Coat Hooks - 14/A64.4 Dull Chrome - Single MFR - McMaster-Carr 1760A2 Wall-Mount Hook, Chrome-Plated Brass, 1-1/4" Wide x 1-1/2" High x 1-5/8" Deep Bldg 1 = 544 Bldg 4 = 60	128,099	Bernards		
N/A	Misc Equipment (TV's) TV's in Classrooms MFR - Sharp 50" & 60" LE65OU Wall Mount - Chief TS318TU Ceiling Mount - Chief MCM1U Bldg 1 - Classroom 60" TV's in Classroom Bldg per 9/A64.4 (62) TV Mounts (62) Bldg 4 - Kindergarten 50" TV's in Classroom Bldg per 11/A64.3 (4) TV Mounts (4)	121,300	Bernards		
N/A	Final Cleanup Exterior Interior	68,534	Bernards		
Total		335,176	Bids Received	10	

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

Purchase Order/Draft Payment Report #19-02 (Penanhoat/Franz)

The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 07/25/19/2019 through 8/29/2019 for the 2019-2020 school year, for \$11,129,766.88.
2. There have been no Draft Payments issued from 07/25/19/2019 through 8/29/2019, for the 2019-2020 school year.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #19-02 as submitted.

ADDITIONAL MATERIALS:

Attached: [Purchase Order/Draft Payment Report #19-02 \(14 Pages\)](#)

Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Number	Vendor Name	Loc	Description	Order Amount
NP20-00003	Gold Star Foods	CNS	stores	60,199.73
NP20-00004	Gold Star Foods	CNS	stores	15,876.11
NP20-00005	P And R Paper Supply Co	CNS	stores	6,726.38
NP20-00006	Gold Star Foods	CNS	stores	48,102.09
NP20-00007	Grainger Inc	CNS	stores	360.98
NP20-00008	Gold Star Foods	CNS	stores	24,239.17
P19-05231	Casa Pacifica	Special Ed	SERV (GK041305)	16,735.00
P19-05232	Casa Pacifica	Special Ed	SERV (KP033105)	25,695.00
P19-05233	Casa Pacifica	Special Ed	SERV (AT031605)	46,738.60
P19-05234	CECILIA ARREDONDO	ELM	LCFF/SERV	1,980.00
P19-05235	Casa Pacifica	Special Ed	SERV (JR062907)	10,575.00
P19-05236	Casa Pacifica	Special Ed	SERV (AG020905)	185.00
P19-05237	Casa Pacifica	Special Ed	SERV (GL032504)	1,070.00
P19-05238	Ventura Co Office Of Education	Special Ed	SERV (AM082305)	12,454.48
P20-00406	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	1,925.54
P20-00441	CENTRAL COAST PLAYGROUNDS INC	FACILITIES	Def Maint / Prof Service / Brekke	33,800.00
P20-00717	Lakeshore Learning Materials-V	ASES	MTRL/SUPL	2,563.35
P20-00718	Smart And Final Iris Co	Special Ed	MATLS/SUPPL	3,000.00
P20-00719	Office Depot Bus Ser Div	Special Ed	MATLS/SUPPL	20,000.00
P20-00720	Ventura Co Office Of Education	ASSESS ACCOUN	SVC	600.00
P20-00721	Ventura Co Office Of Education	Pupil Srvs	SVC	13,000.00
P20-00722	CONSCIOUS TEACHING LLC	Pupil Srvs	Books LCAP 2.03	147.42
P20-00723	General Binding Corp.	HARRINGTON	MAINT-Instruction	656.99
P20-00724	Amazon Com	EARLY CHILDHOC	Mat/Sup - Instruction	75.37
P20-00725	Barnes And Noble	ASES	MTRL/SUPL	14,000.00
P20-00726	Amazon Com	ASES	BKS	82.59
P20-00727	Ventura Co Star	SUPERINTENDEN	SERV	55.36
P20-00728	Amazon Com	RISK MGMT	ERGO MATERIALS/SUPPLIES	1,377.17
P20-00729	VENTURA COUNTY AUTO SUPPLY NAP A AUTO PARTS	TRANSPORTATIO	SUPPLIES	3,000.00
P20-00730	Dunn Edwards	FACILITIES	Def Maint/ Matls and Sups/ Driffill & Frank	14,136.39
P20-00731	Colbi Technologies Inc	BUDGET	Contract Services	30,000.00
P20-00732	IMAGE ONE CORP	BUSINESS	SERV	2,225.00
P20-00733	Office Depot Bus Ser Div	RISK MGMT	Ergonomic Supplies	154.42
P20-00734	SQUARE GROVE LLC UPLIFT DESK	RISK MGMT	Ergo Desk & Table for Superintendent	2,430.27
P20-00735	FoodCorp Inc	CNS	SERV	7,500.00
P20-00736	CANON SOLUTIONS AMERICA INC	EARLY CHILDHOC	MAINT (EC/COPIERS)	780.00
P20-00737	Superior Sanitary Supplies	FACILITIES	Custodial Equip	955.32
P20-00738	TrophyDepot, Inc	SUPERINTENDEN	SUP	780.93
P20-00739	Shiffler Equipment	FACILITIES	Def Maint / Materials and Supplies	839.61
P20-00740	Amazon Com	FACILITIES	Materials and Supplies	71.76
P20-00741	Best Buy	SUPERINTENDEN	Mat & Sup	235.49
P20-00742	Oxnard Chamber Of Commerce	SUPERINTENDEN	CONF	105.00
P20-00743	Ventura Co Office Of Education	Special Ed	SVC	628.56
P20-00744	HYATT REGENCY SAN FRANCISCO	ASES	CONF	743.68
P20-00745	Ventura Co Office Of Education	Special Ed	SVC	27,456.65

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Number	Vendor Name	Loc	Description	Order Amount
P20-00746	Ventura Co Office Of Education	Special Ed	SVC	59,472.00
P20-00747	COSTCO WHOLESALE CORPORATION	SIERRA LINDA	MATL/SUPP-Instructional	400.00
P20-00748	Orkin Exterminator	DISTRICT OFFICE	SERVICE	1,500.00
P20-00749	The Berry Man Inc	CNS	supplies	556,000.00
P20-00750	Jordanos Inc	CNS	supplies	1,140,000.00
P20-00751	GJM DISTRIBUTOR INC. TRI COUNTY BREAD SERVICE	CNS	supplies	185,000.00
P20-00752	Gold Star Foods	CNS	rental	24,000.00
P20-00753	CANON FINANCIAL SERVICES INC	EARLY CHILDHOOD	LEASE (COPIERS)	4,000.00
P20-00754	Ventura Co Office Of Education	Special Ed	CONF - Advanced Excel Training at VCOE	50.00
P20-00755	Amazon Com	FACILITIES	Custodial materials and supplies	56.63
P20-00756	Amazon Com	FACILITIES	Materials and Supplies	39.27
P20-00758	Driftwood Dairy Inc	CNS	supplies	709,000.00
P20-00759	General Binding Corp.	MCKINNA	MAINT-admin	547.50
P20-00760	California Lutheran University	ENGLISH LEARNER	Conf LCAP 1.37	160.00
P20-00761	SCHOOL SERVICES OF CALIFORNIA, INC.	Special Ed	CONF	60.00
P20-00762	Ventura Co Office Of Education	Special Ed	CONF - Everything u Need 2 Know About Google Forms	100.00
P20-00763	PESTICIDE APPLICATORS PROFESSIONAL ASSOCIATION	FACILITIES	Conference	100.00
P20-00764	WIEBER CORPORATION FACTORY EXPRESS	GRAPHICS	Materials and Supplies	599.20
P20-00765	Simi Valley Unified School	Special Ed	TRAVL/CONF (Diane Dominguez)	40.00
P20-00766	Boxwood Technology Inc	HR	Recruit-	280.00
P20-00767	KWANG SUNG LEE K & S LAWNMOWER	FACILITIES	Misc Garden Supplies	1,000.00
P20-00768	EMPIRE CLEANING SUPPLY	FACILITIES	Custodial Materials and Supplies	2,000.00
P20-00769	Low Voltage Solutions	FACILITIES	Prof Service	2,500.00
P20-00770	Hilton Garden Inn Oxnard	Special Ed	SERV/MATLS	1,450.00
P20-00771	CN School & Office Sol, Inc Cuyler-Newlin	CNS	equipment	3,171.08
P20-00772	Pearson	Special Ed	MAT/SUPL	20,000.00
P20-00773	Super Duper Inc	Special Ed	MATL/SUP	3,342.41
P20-00774	COMMERCIAL PARTS & SERVICE INC INDUSTRIAL ELECTRIC	FACILITIES	HVAC materials and supplies	1,000.00
P20-00775	WPS	Special Ed	MATL/SUP	1,939.34
P20-00776	CN School & Office Sol, Inc Cuyler-Newlin	ELM	BOND/MATL-SUP (F&E - CNS COORD. DESK/CHAIR)	1,327.08
P20-00777	Boxwood Technology Inc	HR	Blanket PO for EdCal online ads 2019-2020	1,000.00
P20-00778	Home Depot Inc	PURCHASING	MATLS/SUPL	52.25
P20-00779	Dial Security	FACILITIES	Prof Service	10,000.00
P20-00780	Boxwood Technology Inc	HR	Recruit-	280.00
P20-00781	TONY'S COLLISION SERVICES, INC TONY'S BODY SHOP	FACILITIES	Repair / Vehicle 209	8,556.62
P20-00782	Mobile Modular Management	FACILITIES	Rent Lease, Haydock	14,976.00
P20-00783	Morris Printing Group, Inc School Mate	MCAULIFFE	MATL/SUPL-Instructional	1,176.46

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PO Number	Vendor Name	Loc	Description	Order Amount
P20-00784	Natl School Public Relations	SUPERINTENDEN	MEMB	285.00
P20-00785	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	1,439.97
P20-00786	SCHOOL SERV OF CALIF INC	HR	Conf-	250.00
P20-00787	SAN MATEO-FOSTER CITY SCHOOL DISTRICT	CNS	membership	1,964.64
P20-00788	Veritiv Operating Company	WAREHOUSE	Stores Supplies	1,067.75
P20-00789	City Of Oxnard	BUSINESS	CONST	11,563.20
P20-00790	General Binding Corp.	ROSE	MAINT	392.84
P20-00791	General Binding Corp.	SIERRA LINDA	MAINT-instruction	695.17
P20-00792	School Tech Supply	HR	Supp-	351.24
P20-00793	Amazon Com	DRIFFILL	Books-instructional	534.59
P20-00794	School Outfitters	SUPERINTENDEN	Materias and Supplies	901.13
P20-00795	PORTOLA HOTEL & SPA	HR	Conf-	812.17
P20-00796	Office Depot Bus Ser Div	MARSHALL	MATL/SUP - Instruction	472.76
P20-00797	COSTCO WHOLESALE CORPORATION	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	500.00
P20-00798	Amazon Com	LEMONWOOD	MAT/SUPPLIES (Instructional)	107.74
P20-00799	Ventura Co Office Of Education	BUSINESS	CONF	320.00
P20-00800	THE SHOPPER INC	KAMALA	Materials & Supplies-Instr	2,578.40
P20-00801	Home Depot Inc	FREMONT	Materials and Supplies	588.16
P20-00802	Lakeshore Learning Materials	CNS	supplies	202.83
P20-00803	Lakeshore Learning Materials	RITCHEN	MATL/SUP-Instructional	500.00
P20-00804	Office Depot Bus Ser Div	FREMONT	Materials and Supplies	188.78
P20-00805	CN School & Office Sol, Inc Cui- Iver-Newlin	MARSHALL	EQUIP-MATL-SUP/F&E (PE & PERF ARTS ROOMS)	5,418.26
P20-00806	School Tech Supply	SUPERINTENDEN	MATL/SUP	45.21
P20-00807	Varidesk, LLC	SUPERINTENDEN	MATL/SUP	407.30
P20-00808	Printech	FRANK	MAINT-Instruction	2,675.00
P20-00809	Verizon Wireless	DISTRICT OFFICE	COMM	38,400.00
P20-00810	CDW G	IT	SOFTWARE LIC	2,136.90
P20-00811	Lakeshore Learning Materials	MARSHALL	MATLS/ SUPL	2,411.55
P20-00812	Amazon Com	MARSHALL	MATLS (F&E-PE EQUIP)	5,008.66
P20-00813	Gopher Sport	MARSHALL	MATLS (F&E-PE EQUIP)	5,446.37
P20-00814	BSN Sports	MARSHALL	MATLS (F&E-PE EQUIP)	289.95
P20-00815	Scholastic Inc	SAN MIGUEL	BKS (Lorena)	1,471.95
P20-00816	Leadership Associates	SUPERINTENDEN	SERV	13,000.00
P20-00817	CALIFORNIA SPORT DESIGN	FREMONT	Materials and Supplies-Instructional	3,000.00
P20-00818	Costco Wholesale	FREMONT	Materials and Supplies Instructional	500.00
P20-00819	Amazon Com	ENGLISH LEARNE	MTLS.LCAP 1.37	445.57
P20-00820	NORTHERN SPEECH SERVICES, INC	Special Ed	MATL/SUP	1,156.00
P20-00821	Amazon Com	FACILITIES	Custodial Materials and Supplies	23.49
P20-00822	Amazon Com	Special Ed	MATL/SUP (OT)	1,024.64
P20-00823	Amazon Com	SUPERINTENDEN	Materials and Supplies	20.95
P20-00824	COSTCO WHOLESALE CORPORATION	ROSE	MATERIALS & SUPPLIES - PARENT PARTICIPATION	500.00
P20-00825	COSTCO WHOLESALE CORPORATION	ROSE	MATERIALS & SUPPLIES - PARENT PARTICIPATION	500.00
P20-00826	Office Depot Bus Ser Div	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	630.12

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PO Number	Vendor Name	Loc	Description	Order Amount
P20-00827	Office Depot Bus Ser Div	ELM	Mat/Sup - Instructional	1,800.00
P20-00828	Walmart	Pupil Srvs	MATL/SUP LCAP 2.23	2,500.00
P20-00829	Office Depot Bus Ser Div	HARRINGTON	Materials and Supplies -Instruction	500.00
P20-00830	UPS - FREIGHT	Pupil Srvs	Postage/INSTRU	300.00
P20-00831	Amazon Com	LEMONWOOD	MAT/SUPPLIES (Instructional)	172.39
P20-00832	Subway	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	292.50
P20-00833	Office Depot Bus Ser Div	MARSHALL	MATL/SUP - Instruction	500.00
P20-00834	Williams Scotsman Inc-	DISTRICT OFFICE	lease	10,636.80
P20-00835	Office Depot Bus Ser Div	FRANK	MATL/SUP - Instructional	3,000.00
P20-00836	CABE	ENGLISH LEARNE	LCFF/SERV	44,000.00
P20-00837	Ashton Awards Inc Aswell Troph y	FREMONT	Materials and Supplies Instructional	948.20
P20-00838	Rochester 100, Inc	SIERRA LINDA	MATL/SUPP (Red folders)	1,093.67
P20-00839	Smart And Final Iris Co	SIERRA LINDA	MATL/SUPP (Parent meetings)	400.00
P20-00840	Smart And Final Iris Co	BREKKE	MAT and SUP-PARENT INVL MNT	500.00
P20-00841	Smart And Final Iris Co	BREKKE	MATL/SUPL-Instructional	500.00
P20-00842	Smart And Final Iris Co	BREKKE	MAT and SUP-PARENT INVL MNT	200.00
P20-00843	PREMIER AGENDAS, INC	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	3,233.43
P20-00844	Gopher Sport	LEMONWOOD	MAT/SUPPLIES (Instructional)	6,491.94
P20-00845	SMART AND FINAL-C.I. BLVD	LEMONWOOD	MAT/SUPPLIES	600.00
P20-00846	Aswell Trophy And Engraving	FREMONT	Materials and Supplies Instructional	1,500.00
P20-00847	RIVERSIDE INSIGHTS	Special Ed	MAT/SUPL	12,529.94
P20-00848	RIVERSIDE INSIGHTS	Special Ed	MAT/SUPL	876.71
P20-00849	RIVERSIDE INSIGHTS	Special Ed	MAT/SUPL	5,399.58
P20-00850	Petroleum Telcom Inc DBA Telec om	MCAULIFFE	MATL/SUPL-Instructional	585.72
P20-00851	Lakeshore Learning Materials	Special Ed	MATL/SUP (OT)	856.33
P20-00852	REAL OT SOLUTIONS	Special Ed	MATL/SUP (OT)	406.24
P20-00853	Monster Technology LLC	SIERRA LINDA	MATL/SUPP (Toner)	1,483.72
P20-00854	Sunshine Cottage Sch For Deaf	Special Ed	MAT/SUPL	105.08
P20-00855	Lakeshore Learning Materials	CHAVEZ	EQUIP-INSTRUCTIONAL	505.35
P20-00856	Lakeshore Learning Materials	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	235.96
P20-00857	School Datebooks	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	895.38
P20-00858	School Tech Supply	IT	Comp Sup	65.86
P20-00859	CARNITAS EL BROTHER INC	HAYDOCK	MATL/SUPPLY-INSTRUCTION	990.00
P20-00860	Lakeshore Learning Materials	LEMONWOOD	MAT/SUPPLIES (Instructional)	128.22
P20-00861	School Tech Supply	TRANSPORTATIO	HEADSET	351.24
P20-00862	SMART AND FINAL-C.I. BLVD	MARINA	MATL/SUPL-Admin	1,000.00
P20-00863	BARNES AND NOBLE BOOKSELLERS, INC.	FRANK	bks - Instructional	202.23
P20-00864	Screenflex Portable Partitions	LEMONWOOD	EQUIP (Instructional)	1,850.98
P20-00865	Scholastic Inc	FRANK	MATL/SUP	320.18
P20-00866	School Specialty Inc	FRANK	MATL/SUP - Instructional	701.10
P20-00867	The Library Store Inc	FRANK	MATL/SUP - Instructional	130.94
P20-00868	Art Trek	ASES	SERV (ASP)	36,000.00
P20-00869	RHYTHMS OF LIFE LLC	Pupil Srvs	T4/SERV	50,000.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P20-00870	JORDAN WITT, PHD INC. A PYSHOLOGICAL CORPORATION	Special Ed	SERV	20,000.00
P20-00871	Ventura Co Office Of Education	Special Ed	SERV (SESS SERVICES)	224,640.00
P20-00872	Inclusive Education & Community Partnership	Special Ed	SERV (BEHAVIOR SUPPORT & 1 to 1 SVCS)	60,000.00
P20-00873	Inclusive Education & Community Partnership	Special Ed	SERV (STAFF PD)	25,000.00
P20-00874	American Language Services	ED SERVICES	T1/SERV	14,000.00
P20-00875	COUNTY OF VENTURA COUNTY HUMAN SVCS AGENCY	Pupil Svcs	MAA/SERV	112,060.00
P20-00876	Ellevation, LLC	ENGLISH LEARNE	LCFF/SERV LCAP 1.03	6,000.00
P20-00877	Storm Water Systems	TRANSPORTATIO	SERV	5,000.00
P20-00878	Paradise Chevrolet	WAREHOUSE	EQUIP-6400	43,931.75
P20-00879	Children's Therapy Network	Special Ed	SERV (PRIVATE SCHOOL STUDENTS)	5,000.00
P20-00880	Mystery Science Inc	BREKKE	MEMB-Instructional	499.99
P20-00881	Bruce Hower dba Hower's Sharpe ning	CNS	other services	1,200.00
P20-00882	2 B Mobile	Special Ed	EQUIP (Haydock)	10,149.96
P20-00883	Discovery Education Inc	FREMONT	SERV - INSTRUCTIONAL	2,600.00
P20-00884	Mission Linen Supply	CNS	utilities	33,187.00
P20-00885	Ventura Co Office Of Education	Special Ed	CONF - New Admin Series Private School: Procedures	100.00
P20-00886	E & S TECHNOLOGIES INC	FACILITIES	Prof Service / Elm	7,225.00
P20-00887	SANTA BARBARA BOTANIC GARDEN	LEMONWOOD	SERV - Instructional	112.50
P20-00888	OXNARD FIRE DEPARTMENT	FACILITIES	Prof Service Fees	1,473.00
P20-00889	Williams Scotsman Inc-	DISTRICT OFFICE	Lease	8,736.00
P20-00890	Children's Therapy Network	Special Ed	SERV	60,000.00
P20-00891	Durham School Services	TRANSPORTATIO	SERV LCAP 2.32	4,350,000.00
P20-00892	Casa Pacifica	Pupil Svcs	SERV (MCKINNEY-VENTO STUDENTS)	21,000.00
P20-00893	Lakeshore Learning Materials	RAMONA	BOND/MATL-SUP (KDG FLEX - CLASSROOM RUGS)	2,451.58
P20-00894	Pearson Education	ERC	Textbooks	3,384.65
P20-00895	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	219,789.71
P20-00896	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	4,420.16
P20-00897	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	3,861.89
P20-00898	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	436.87
P20-00899	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	5,408.35
P20-00900	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	5,555.71
P20-00901	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	1,205.99
P20-00902	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	3,380.43
P20-00903	Textbook Warehouse LLC Textboo k Warehouse	ERC	textbooks	6,866.76

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PO Number	Vendor Name	Loc	Description	Order Amount
P20-00904	Textbook Warehouse LLC Textbook Warehouse	ERC	textbooks	743.69
P20-00905	Textbook Warehouse LLC Textbook Warehouse	ERC	textbooks	841.53
P20-00906	Textbook Warehouse LLC Textbook Warehouse	ERC	textbooks	813.73
P20-00907	MCGRAW HILL EDUCATION, INC	ERC	textbooks	29,010.76
P20-00908	MCGRAW HILL EDUCATION, INC	ERC	textbooks	12,801.06
P20-00909	MCGRAW HILL EDUCATION, INC	ERC	textbooks	1,716.06
P20-00910	Learning Without Tears	ERC	textbooks	405.95
P20-00911	Learning Without Tears	ERC	textbooks	819.90
P20-00912	Learning Without Tears	ERC	textbooks	405.95
P20-00913	Learning Without Tears	ERC	textbooks	405.95
P20-00914	Learning Without Tears	ERC	textbooks	405.95
P20-00915	Learning Without Tears	ERC	textbooks	1,212.46
P20-00916	Learning Without Tears	ERC	textbooks	405.95
P20-00917	Learning Without Tears	ERC	textbooks	405.95
P20-00918	Houghton Mifflin Harcourt	ERC	textbooks	4,923.74
P20-00919	Houghton Mifflin Harcourt	ERC	textbooks	293.08
P20-00920	Houghton Mifflin Harcourt	ERC	textbooks	318.60
P20-00921	MCGRAW HILL EDUCATION, INC	ERC	textbooks	4,359.92
P20-00922	MCGRAW HILL EDUCATION, INC	ERC	textbooks	36,265.21
P20-00923	MCGRAW HILL EDUCATION, INC	ERC	textbooks	12,169.10
P20-00924	MCGRAW HILL EDUCATION, INC	ERC	textbooks	1,953.29
P20-00925	MCGRAW HILL EDUCATION, INC	ERC	textbooks	369.15
P20-00926	MCGRAW HILL EDUCATION, INC	ERC	textbooks	151.73
P20-00927	MCGRAW HILL EDUCATION, INC	ERC	textbooks	735.65
P20-00928	MCGRAW HILL EDUCATION, INC	ERC	textbooks	399.28
P20-00929	MCGRAW HILL EDUCATION, INC	ERC	textbooks	841.32
P20-00930	MCGRAW HILL EDUCATION, INC	ERC	textbooks	1,854.71
P20-00931	MCGRAW HILL EDUCATION, INC	ERC	textbooks	2,677.81
P20-00932	MCGRAW HILL EDUCATION, INC	ERC	textbooks	3,760.94
P20-00933	MCGRAW HILL EDUCATION, INC	ERC	textbooks	565.02
P20-00934	MCGRAW HILL EDUCATION, INC	ERC	textbooks	3,028.85
P20-00935	MCGRAW HILL EDUCATION, INC	ERC	textbooks	29,332.34
P20-00936	MCGRAW HILL EDUCATION, INC	ERC	textbooks	36,830.80
P20-00937	MCGRAW HILL EDUCATION, INC	ERC	textbooks	17,119.13
P20-00938	Houghton Mifflin Harcourt	ERC	subscription renewals	2,327.40
P20-00939	Pearson Education	ERC	Text Books	14,948.00
P20-00940	Pearson Education	ENGLISH LEARNE	MATL/SUPP - Instruction	2,182.80
P20-00941	All Languages Interpreting & Translating	SUPERINTENDEN	SERV	12,000.00
P20-00942	Oxnard Performing Arts Center	SUPERINTENDEN	RENTAL	3,008.00
P20-00943	Div Of The State Architect	FACILITIES	DSA Fees	14,053.95
P20-00944	STEPHEN SACKS dba/ SATPAC SPEECH	Special Ed	SERV	1,500.00
P20-00945	STONEFIRE GRILL, 11 INC	MCAULIFFE	MATL/SUPL-Instructional	520.91
P20-00946	HEAR & C	Pupil Srvs	MATL/SUP	375.00
P20-00947	Edgewood Press, Inc	WAREHOUSE	Stores Supplies	1,885.63
P20-00948	Extreme Clean	WAREHOUSE	Stores Supplies	2,828.44

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PO Number	Vendor Name	Loc	Description	Order Amount
P20-00949	Hillyard Inc	WAREHOUSE	Stores Supplies	5,471.55
P20-00950	Pioneer Chemical Co	WAREHOUSE	Stores Supplies	545.65
P20-00951	Ropes R Us Inc	WAREHOUSE	Stores Supplies	659.43
P20-00952	Veritiv Operating Company	WAREHOUSE	Stores Supplies	496.51
P20-00953	Amazon Com	PURCHASING	MATLS	31.46
P20-00954	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	4,718.01
P20-00955	Office Depot Bus Ser Div	EARLY CHILDHOC	Mat/Sup	1,206.79
P20-00956	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	513.97
P20-00957	Grainger Inc	WAREHOUSE	Stores Supplies	497.48
P20-00958	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	9,892.37
P20-00959	Superior Sanitary Supplies	WAREHOUSE	Stores Supplies	1,865.91
P20-00960	Uline	WAREHOUSE	Stores Supplies	977.53
P20-00961	COSTCO WHOLESALE CORPORATION	RAMONA	services- food items for SIP Day	250.00
P20-00962	Home Depot Inc	FREMONT	Materials and Supplies	322.17
P20-00963	CN School & Office Sol, Inc Cui Iver-Newlin	ELM	EQUIP (KDG TABLE)	2,419.25
P20-00964	CN School & Office Sol, Inc Cui Iver-Newlin	LEMONWOOD	EQUIP (KDG TABLE)	2,419.25
P20-00965	Smart And Final Iris Co	BREKKE	MAT/SUP-Admin All Day Prof. Dev.	100.00
P20-00966	Smart And Final Iris Co	RITCHEN	MATL/SUP-Instructional	200.00
P20-00967	SMART AND FINAL-C.I. BLVD	MCAULIFFE	MATL/SUPL-Instructional	250.00
P20-00968	SMART AND FINAL-C.I. BLVD	KAMALA	Materials & Supplies-Inst	200.00
P20-00969	Amazon Com	ASES	BKS	17.20
P20-00970	Amazon Com	LEMONWOOD	BKS (Instructional)	39.09
P20-00971	Amazon Com	LEMONWOOD	MAT/SUPPLIES	166.37
P20-00972	HOME COUNTY PIZZA INC DOMINO'S PIZZA	CNS	supplies	750.00
P20-00973	Jersey Mike's-Victoria Ave	KAMALA	Materials & Supplies-Inst	729.50
P20-00974	Amazon Com	MCAULIFFE	MAT/SUPL-Instructional	147.46
P20-00975	Woodburn Press	RITCHEN	MATL/SUP-Instructional	509.96
P20-00976	Magnatag Visible Systems	HAYDOCK	EQUIP-ADMIN	567.12
P20-00977	OTTAVIO'S INC	MARINA	MATL/SUPL-Admin	829.47
P20-00978	Amazon Com	LEMONWOOD	MAT/SUPPLIES (Parents)	54.90
P20-00979	Amazon Com	MARSHALL	MATL/SUP - Instruction	725.52
P20-00980	Jersey Mike's-Victoria Ave	BREKKE	MAT/SUP-ADMIN	291.80
P20-00981	Batteries Plus- Camarillo	WAREHOUSE	Stores Supplies	372.38
P20-00982	Allconnected Inc	IT	EQUIP (PHONES FOR MAR/ELM/LEM)	15,450.85
P20-00983	Allconnected Inc	IT	SERV (PHONE SYSTEM UPGRADE/MAINT)	181,469.18
P20-00984	UNIVERSITY OF GEORGIA CENTER F OR CONTINUING EDUC.	Special Ed	CONF	2,796.00
P20-00985	Kagan Professional Development	ASES	BOOKS	1,718.61
P20-00986	CCI Office Technologies	GRAPHICS	Materials and Supplies	2,809.20
P20-00987	SMART AND FINAL-C.I. BLVD	MARINA	MATL/SUPL	1,000.00
P20-00988	Dagan Sales And Marketing Inc	MARSHALL	MATL/SUP - Instruction	1,868.30
P20-00989	HECTOR RAMOS OUTCAST SPORTS AN D APPAREL	SORIA	Mat/Sup - Instructional	2,000.00
P20-00990	COUNTY OF VENTURA	CNS	services	12,311.04

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P20-00991	Universal Printing Sol, Inc	KAMALA	Materials & Supplies-Admin	1,082.88
P20-00992	SiteOne Landscape Supply, LLC	FACILITIES	Irrigation Materials and Supplies	25,039.54
P20-00993	Office Depot Bus Ser Div	DRIFFILL	MATL/SUPP-instructional	2,000.00
P20-00994	Office Depot Bus Ser Div	RAMONA	Mat/Supp (Admin)	2,500.00
P20-00995	NIGRO & NIGRO PC	BUDGET	SERV/ASB-Cash Handling Wrkshp	1,250.00
P20-00996	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	1,405.06
P20-00997	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	5,795.43
P20-00998	School Tech Supply	HARRINGTON	COMPUTER REPAIRS INSTRUCTION	223.00
P20-00999	SMART AND FINAL-C.I. BLVD	WAREHOUSE	Stores Supplies	395.53
P20-01000	Dominick's Italian Restaurant	FREMONT	Materials and Supplies - Instructional	911.08
P20-01001	BSN Sports	WAREHOUSE	Stores Supplies	1,283.88
P20-01002	CANON SOLUTIONS AMERICA INC	GRAPHICS	Materials and Supplies	2,373.73
P20-01003	Smart And Final Iris Co	RITCHEN	MATL/SUP-instructional	300.00
P20-01004	Barnes And Noble	FREMONT	Supplies and Materials Instructional	500.00
P20-01005	Lifetouch NSS Acct Receiveable	MARSHALL	MATL/SUP - Instruction	2,641.36
P20-01006	VENTURA PEST CONTROL INC	CNS	operations	14,820.00
P20-01007	Jordanos Inc	CNS	supplies	110.98
P20-01008	Ventura Co Star	BUSINESS	SERV	96.43
P20-01009	COSTCO WHOLESALE CORPORATION	DRIFFILL	MATL/SUPP-INSTRUCTIONAL	538.75
P20-01010	Starfall Education Foundation	MCAULIFFE	SFTW/APPS-Instructional	70.00
P20-01011	Rosetta Stone Ltd	SIERRA LINDA	SOFTWARE/LIC-APPL	3,450.00
P20-01012	Renaissance Learning Inc	SIERRA LINDA	SOFTWARE/LIC-APPL	972.00
P20-01013	WATERFORD RESEARCH INSTITUTE	BREKKE	SFTWR/LIC-INSTRUCTIONAL	5,050.00
P20-01014	IXL LEARNING, INC	BREKKE	APPS/INSTUCTION	5,500.00
P20-01015	Scholastic Inc	BREKKE	MAT/SUP-INSTRUCTIONAL	2,955.78
P20-01016	Renaissance Learning Inc	FREMONT	SFTW/APPS - Instructional	1,215.00
P20-01017	CDW G	WAREHOUSE	SOFTWARE LIC	958.35
P20-01018	School Tech Supply	Special Ed	COMP EQUIP (SPED)	14,507.33
P20-01019	School Tech Supply	Special Ed	Mat'l's	376.04
P20-01020	Imagine Learning	ENGLISH LEARNE	SFTW/APPS-LCAP 1.37	3,000.00
P20-01022	Flocabulary, Inc	FREMONT	License subscription/instruction	2,000.00
P20-01023	Amazon Com	MCAULIFFE	MATL/SUPL-Instructional	73.11
P20-01024	Infant Development Assoc Of	SAN MIGUEL	Conference & Travel	480.00
P20-01025	Affordable Tables And Chairs	ROSE	RENTAL - INSTRUCTIONAL	105.00
P20-01026	Ventura Co Office Of Education	ENGLISH LEARNE	Conf-LPSBG	480.00
P20-01027	COSTCO WHOLESALE CORPORATION	LEMONWOOD	MAT/SUPPLIES (ADMIN)	239.43
P20-01028	Lowe's	FREMONT	Materials and Supplies	160.55
P20-01029	Pearson	Special Ed	MAT/SUPL	1,366.65
P20-01030	Pearson	Special Ed	MAT/SUPL	1,563.56
P20-01031	Veritiv Operating Company	GRAPHICS	Materials and Supplies	2,607.03
P20-01032	Kelly Paper	GRAPHICS	Materials and Supplies	1,637.71
P20-01033	Amazon Com	RISK MGMT	RM Storage Bin Organization	82.37
P20-01034	KAREN A BEEMAN dba/CENTER FOR TEACHING FOR BILITERACY, LLC	ED SERVICES	SERV	10,000.00
P20-01035	Hyatt Regency Sacramento	BREKKE	Travel and Conference	2,178.00

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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Number	Vendor Name	Loc	Description	Order Amount
P20-01036	Office Depot Bus Ser Div	MARINA	MATL/SUPL-Instructional	6,000.00
P20-01037	Amazon Com	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	370.57
P20-01038	Printech	SORIA	MATL/SUP (Instructional)	4,500.00
P20-01039	Tech-Wall Of Ventura Inc	FACILITIES	Prof Service / McAuliffe	1,759.00
P20-01040	Sunrise Phys Therapy Svcs In	RISK MGMT	Ergo Materials for Superintendent	1,142.44
P20-01041	Aurelio Gonzalez Famous Taco B ar Catering	MARSHALL	MATL/SUP - Instruction	603.40
P20-01042	COSTCO WHOLESALE CORPORATION	MCKINNA	mat/sup-parents	500.00
P20-01043	Walmart	MCKINNA	mat/sup-instructional	800.00
P20-01044	Office Depot Bus Ser Div	Enrollment Ctr	Deliver supplies to Enrollment Center	1,200.00
P20-01045	Shred-It USA LLC	RITCHEN	SERV-Admin.	350.00
P20-01046	SCHOOLASTIC BOOK FAIRS	MARSHALL	MATL/SUP - Instruction	2,571.91
P20-01047	Southwest Airlines	HR	Conf-	235.18
P20-01048	CN School & Office Sol, Inc Cu lver-Newlin	ELM	ELM (ADDTL LIBRARY SHELVING)	6,172.25
P20-01049	CN School & Office Sol, Inc Cu lver-Newlin	MCKINNA	BOND/EQUIP (NEW FURNITURE - SMITH SYSTEMS)	261,278.93
P20-01050	Global Equipment Co Inc	HAYDOCK	MATL/SUPPLY-INSTRUCTION	1,953.41
P20-01051	Southwest School & Office Sup	LEMONWOOD	MAT/SUPP (Instructional)	340.45
P20-01052	CMC	ENGLISH LEARNE	Conf-LPSBG	50.00
P20-01053	Office Depot Bus Ser Div	MARSHALL	MAR/F&E	228.60
P20-01054	ENGRAVING, AWARDS & GIFTS	BUSINESS	MATL/SUP	214.70
P20-01055	Lowe's	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	609.66
P20-01056	Pitsco Inc	MARSHALL	MATL-SUP (SCIENCE MATERIALS)	1,301.08
P20-01057	Flinn Scientific Inc	MARSHALL	MATL-SUP (SCIENCE MATERIALS)	2,679.09
P20-01058	Frey Scientific	MARSHALL	MATL-SUP (SCIENCE MATERIALS)	2,317.09
P20-01059	AIR SCIENCE USA LLC	MARSHALL	MATL-SUP (SCIENCE MATERIALS)	41.55
P20-01060	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	2,472.58
P20-01061	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	4,525.33
P20-01062	Jordanos Inc	CNS	supplies-summer	1,476.12
P20-01063	SMART AND FINAL-C.I. BLVD	MCKINNA	mat/sup-instructional	1,000.00
P20-01064	Batteries Plus- Camarillo	WAREHOUSE	Stores Supplies	620.64
P20-01065	Elan Publishing Co Inc	WAREHOUSE	Stores Supplies	307.09
P20-01066	Nasco	MARSHALL	MATL-SUP (SCIENCE MATERIALS)	3,682.80
P20-01067	Ward's Science	MARSHALL	MATL-SUP (SCIENCE MATERIALS)	4,151.55
P20-01068	Ventura Co Office Of Education	MCKINNA	conf-instructional	150.00
P20-01069	FLIPSIDE PRODUCTS, INC	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	433.53
P20-01070	Placer County Office of Ed	ROSE	TRAVEL & CONFERENCE - PBIS October 28-29, 2019	2,100.00
P20-01071	US GAMES	MARSHALL	MATL/SUP - Instruction	225.45
P20-01072	Curriculum Associates Inc	MARSHALL	BKS - Instruction	143.52
P20-01073	Smart And Final Iris Co	RITCHEN	MATL/SUP-Instructional	100.00
P20-01074	Teachers Pay Teachers	LEMONWOOD	MATL/SUP(Instructinal)	70.03
P20-01075	EMPIRE CLEANING SUPPLY	WAREHOUSE	Stores Supplies	3,123.40
P20-01076	Extreme Clean	WAREHOUSE	Stores Supplies	2,335.48
P20-01077	LABSOURCE, INC	WAREHOUSE	Stores Supplies	1,279.53

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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Number	Vendor Name	Loc	Description	Order Amount
P20-01078	Pioneer Chemical Co	WAREHOUSE	Stores Supplies	897.23
P20-01079	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	9,578.11
P20-01080	Veritiv Operating Company	WAREHOUSE	Stores Supplies	4,363.88
P20-01081	Amazon Com	MCKINNA	matl/sup-instructional	37.66
P20-01082	Amazon Com	CHAVEZ	MATERIALS AND SUPPLIES	134.45
P20-01083	Hyatt Regency Sacramento	ROSE	TRAVEL & CONF. 2019 PBIS OCT. 2019	3,316.98
P20-01084	LANDWIN HOSPITALITY, LLC HILTO N LOS ANGELES/SAN GABRIEL	Special Ed	CONF	487.20
P20-01085	Amazon Com	MCKINNA	matl/sup-instructional	261.36
P20-01086	Saddleback Educational Publish	ENGLISH LEARNE	MATL-LCAP 1.37	883.07
P20-01087	Home Depot Inc	BREKKE	MAT/SUP-INSTRUCTIONAL	376.67
P20-01088	MARCELA TIRADO LA ESPECIAL BAK ERY	RITCHEN	MATL/SUP-Instructional	246.27
P20-01089	ZONAR SYSTEM, INC	TRANSPORTATIOI	Supplies	500.00
P20-01090	ZONAR SYSTEM, INC	TRANSPORTATIOI	SUPPLIES	43.05
P20-01091	ALL THE WRITE NEWS DBA THE SMA RTY CATALOG	ASES	MTRL/SUPL	673.17
P20-01092	Amazon Com	ASES	MATL/SUP	102.42
P20-01093	SMART AND FINAL-C.I. BLVD	SAN MIGUEL	Materials & Supplies	409.87
P20-01094	PAEZ ELECTRONICS INC TECHTRONI X	TRANSPORTATIOI	Installation of GPS TRACKING ZONAR system	6,400.00
P20-01095	Amazon Com	Special Ed	MATL/SUP	96.96
P20-01096	Grainger Inc	WAREHOUSE	Stores Supplies	364.69
P20-01097	Shred-It USA LLC	FREMONT	Materials and Supplies Instructional	300.00
P20-01098	Amazon Com	MARSHALL	MATL/SUP - Instruction	128.22
P20-01099	Office Depot Bus Ser Div	MARSHALL	MATL/SUP - Instruction	126.82
P20-01100	WIDMORE MANAGEMENT LLC EL POLL O LOCO	SAN MIGUEL	Materials & Supplies	238.85
P20-01101	Staples Direct	FREMONT	Materials and Supplies (instructional)	129.29
P20-01102	Amazon Com	FREMONT	Materials and Supplies	16.47
P20-01103	School Tech Supply	Special Ed	MATLS(CWIKLO)	34.77
P20-01104	Oriental Trading Co Inc	ASES	MTRL/SUPL	2,755.11
P20-01105	SHRED-IT USA LLC	SORIA	SERV (Instructional)	700.00
P20-01106	SHRED-IT USA LLC	MARINA	SRVC-Instruction	450.00
P20-01107	SHRED-IT USA LLC	MARSHALL	SERV - Instruction	400.00
P20-01108	UNITED RECORDS MANAGEMENT	DRIFFILL	SERV-instructional	300.00
P20-01109	UNITED RECORDS MANAGEMENT	LEMONWOOD	SERV/INST	400.00
P20-01110	CALIFORNIA JUSTICE PROJECT	BUSINESS	SERV-attorney fees	4,000.00
P20-01111	The Law Offices of Laurie Sera fino	BUSINESS	SERV-attorney fees	8,000.00
P20-01112	The Law Offices of Laurie Sera fino	BUSINESS	SERV-attorney fees	15,000.00
P20-01113	Learning Rights Law Center Cli ent Trust Account	BUSINESS	SERV-attorney fees	8,500.00
P20-01114	California Electric Company	FACILITIES	Prof Service / Def Maint / Fremont	418.00
P20-01115	Southwest School & Office Sup	WAREHOUSE	STORES SUPPLIES	1,680.90
P20-01116	School Employers Assoc Of Ca	HR	Membership	2,348.00
P20-01117	RISE VISION USA INC. RISE DISP LAY	CNS	consulting	396.00

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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Number	Vendor Name	Loc	Description	Order Amount
P20-01118	Mobile Modular Management	FACILITIES	Rent/Lease/Frank School	34,280.00
P20-01119	Mobile Modular Management	PURCHASING	RENTAL/ FRANK	23,286.00
P20-01120	Mobile Modular Management	FACILITIES	Rent/Lease/Haydock School	6,602.00
P20-01121	Mobile Modular Management	FACILITIES	Rent/Lease/Fremont School	6,602.00
P20-01122	UNITED RECORDS MANAGEMENT	ROSE	SERV - INSTRUCTIONAL	500.00
P20-01123	GROUND CONTROL SYSTEMS	LEMONWOOD	EQUIP/SKATE RACK	1,748.25
P20-01124	Ventura Co Office Of Education	ASES	CONF	50.00
P20-01125	Amazon Com	MARSHALL	MATL/SUP - Instruction	92.09
P20-01126	Mobile Modular Management	PURCHASING	RENTAL/HAY	23,286.00
P20-01127	Staples Direct	BUSINESS	MATL/SUP	45.14
P20-01128	Ventura Co Office Of Education	BUDGET	Courier Service	9,007.00
P20-01129	Amazon Com	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	100.00
P20-01130	Office Depot Bus Ser Div	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	200.00
P20-01131	Amazon Com	MARSHALL	MATL/SUP - Instruction	641.58
P20-01132	Lowe's	ROSE	MATERIALS & SUPPLIES - INSTRUCTIONAL	13.96
P20-01133	COSTCO WHOLESALE CORPORATION	MARSHALL	MATL/SUP - Instruction	1,000.00
P20-01134	Southern Calif Edison Co	BUSINESS	CONST	1,428.48
P20-01135	FASTENAL COMPANY	FACILITIES	Materials and Supplies	1,000.00
P20-01136	Premier Agendas Inc	SORIA	Matl/Sup - Instructional	577.56
P20-01137	Amazon Com	LEMONWOOD	MAT/SUPPLIES (Instructional)	92.19
P20-01138	Home Depot Inc	ELM	Malt/Sup -Instructional	710.50
P20-01139	Home Depot Inc	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	116.52
P20-01140	Amazon Com	SORIA	Mats/Sup - Instructional	193.37
P20-01141	Amazon Com	MARSHALL	MATL/SUP - Instruction	110.77
P20-01142	SHRED-IT USA LLC	ELM	SERV - Instruction	500.00
P20-01143	SHRED-IT USA LLC	CHAVEZ	PROFESSIONAL CONSULTING SVCS-INSTRUCTIONAL	500.00
P20-01144	UNITED RECORDS MANAGEMENT	HARRINGTON	MATERIALS AND SUPPLIES ADMIN	300.00
P20-01145	UNITED RECORDS MANAGEMENT	SAN MIGUEL	SERV/INST	300.00
P20-01146	Children's Museum of Santa Bar bara, MOXI	MARSHALL	SERV - Instruction	240.00
P20-01147	Printech	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	500.00
P20-01148	World Wide Imaging Supplies	SORIA	Mats/Sup - Instructional	997.89
P20-01149	Meridian IT Inc	MARSHALL	MATL/SUP - Instruction	854.85
P20-01150	Children's Museum of Santa Bar bara, MOXI	MARSHALL	SERV - Instruction	560.00
P20-01151	Children's Museum of Santa Bar bara, MOXI	MARSHALL	SERV - Instruction	450.00
P20-01152	General Binding Corp.	ELM	MAINT	596.64
P20-01153	ACSA/FEA	ED SERVICES	CONF	325.00
P20-01154	Amazon Com	MARSHALL	MATL/SUP - Instruction	108.06
P20-01155	Fred Pryor Seminars	FACILITIES	Conference	149.00

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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Number	Vendor Name	Loc	Description	Order Amount	
P20-01156	Amazon Com	FACILITIES	Materials and Supplies	861.76	
P20-01157	Ventura Co Office Of Education	MARINA	TRAV/CONF-Instructional	250.00	
P20-01158	CABE VTA CO CHAPTER ATTN SOLED AD MOLINAR	ASES	CONF	150.00	
P20-01159	Grainger Inc	FACILITIES	Equipment / Ramona Kinder Flex	3,351.28	
P20-01160	Grainger Inc	FACILITIES	Equipment / McAuliffe Kinder Flex	3,351.28	
P20-01161	Grainger Inc	FACILITIES	Equipment / Brekke Kinder Flex	3,351.28	
P20-01162	Grainger Inc	FACILITIES	Equipment / Ritche Kinder Flex	3,351.28	
P20-01163	CARNITAS EL BROTHER INC	RAMONA	Mat/supplies-admin catering sip day	754.25	
P20-01164	Lakeshore Learning Materials	MARINA	MATL/SUPL-Instructional	64.62	
P20-01165	Aswell Trophy And Engraving	ENGLISH LEARNE	MATL/SUP-Title III	500.00	
P20-01166	Magnum Fence And Security	FACILITIES	Prof Services / Harrington Fence	2,478.50	
P20-01167	Ferguson Enterprises Inc	FACILITIES	HVAC Equipt / Kamala Chiller	3,181.65	
P20-01168	Amazon Com	HAYDOCK	MATL/SUPPLY-INSTRUCTION	1,001.73	
P20-01169	Ventura Co Office Of Education	BUSINESS	SERV	156,607.80	
P20-01170	Amazon Com	CURREN	mat/sup - instructional	657.40	
P20-01171	Amazon Com	MCAULIFFE	MAT/SUPL-Admin	82.86	
P20-01172	Hilton Irvine	SUPERINTENDEN	Hotel Reservation - CVM	317.66	
P20-01173	Amazon Com	SUPERINTENDEN	BKS	240.33	
P20-01174	SHRED-IT USA LLC	CURREN	serv- instructional	700.00	
P20-01175	SHRED-IT USA LLC	RAMONA	SERV - INST	500.00	
P20-01176	UNITED RECORDS MANAGEMENT	MCAULIFFE	SERV-Instructional	500.00	
P20-01177	Ventura Co Office Of Education	Pupil Srvs	SERV	25,000.00	
P20-01178	JENNIFER A. BLOK	ROSE	SERV	10,080.00	
P20-01179	PDAP OF VENTURA COUNTY, INC	Pupil Srvs	T1/SERV	30,000.00	
P20-01180	Maxim Healthcare Solutions, In	Pupil Srvs	SERV	10,000.00	
P20-01181	School Tech Supply	LEMONWOOD	MAT/SUPPLIES	85.41	
P20-01182	Orange Co Dept Of Education	SUPERINTENDEN	Conferene Registration for Carmen Vigil Maggiolo	275.00	
P20-01183	BSN Sports	WAREHOUSE	Stores Supplies	1,742.32	
P20-01184	Veritiv Operating Company	WAREHOUSE	Stores Supplies	5,706.98	
P20-01185	CITY OF OXNARD	FACILITIES	City Fees / Transportation	1,524.68	
P20-01186	Graybar Electric Co	FACILITIES	Prof Service/ Def Maint / Elm	23,200.00	
P20-01187	Div of the State Architect Dep t of General Services	BUSINESS	CONST	13,338.65	
P20-01188	Amazon Com	FREMONT	Materials and Supplies	100.75	
P20-01189	Amazon Com	FREMONT	Materials and Supplies (Instructional)	140.06	
P20-01190	STAR OF CA, ERA ED	Special Ed	SERV	800,000.00	
P20-01191	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	5,164.50	
P20-01192	Matt Oppenheimer Tutorific!	Special Ed	SERV	70,000.00	
P20-01193	CDW G	PERSONNEL	mat/sup	785.45	
P20-01194	Amazon Com	MARINA	Matl/Supl-Admin	325.66	
Total Number of POs			492	Total	11,129,766.88

Fund Recap

Fund	Description	PO Count	Amount
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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

Fund Recap

Fund	Description	PO Count	Amount
010	GENERAL FUND	14	.00
		Total Fiscal Year 2019	.00
010	GENERAL FUND	438	7,554,754.30
120	CHILD DEVELOPMENT FUND	5	8,062.16
130	CAFETERIA FUND	24	2,847,344.15
140	DEFERRED MAINTENANCE FUND	6	73,918.68
214	BOND FUND MEASURE D 2016	14	517,282.79
251	DEVELOPER FEES	8	128,404.80
		Total Fiscal Year 2020	11,129,766.88
		Total	11,129,766.88

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Includes Purchase Orders dated 07/25/2019 - 08/29/2019

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P14-00044	10,547,146.72	214-6205	BOND FUND MEASURE D 2016/PROGRAM MANAGEMEN	600,000.00
P16-04997	534,549.58	010-5631	GENERAL FUND/MAINTENANCE AGREEMENTS	129,600.00
P17-05368	47,465.31	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	15,821.77
P18-01420	1,844,266.80	214-6210	BOND FUND MEASURE D 2016/ARCHITECT/ENGINEERII	73,745.00
P18-01432	9,350,823.00	214-6270	BOND FUND MEASURE D 2016/MAIN BUILDING CONTRA	82,431.00
P18-04152	28,161.50	214-4300	BOND FUND MEASURE D 2016/MATERIALS AND SUPPL	913.51
P18-04602	1,270,920.83	214-6270	BOND FUND MEASURE D 2016/MAIN BUILDING CONTRA	8,607.58-
P18-04603	1,343,836.11	214-6270	BOND FUND MEASURE D 2016/MAIN BUILDING CONTRA	8,249.68
P19-03113	38,800.00	214-6280	BOND FUND MEASURE D 2016/CONSTRUCTION TESTIN	12,800.00
P20-00242	12,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,000.00
P20-00294	10,500.00	010-4352	GENERAL FUND/LANDSCAPE PLANTS	1,000.00
P20-00329	700.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	200.00
P20-00466	2,700.00	130-4700	CAFETERIA FUND/FOOD	1,350.00
P20-00469	10,000.00	120-4300	CHILD DEVELOPMENT FUND/MATERIALS AND SUPPLIE	5,000.00
P20-00484	2,281.29	130-4700	CAFETERIA FUND/FOOD	1,500.00
P20-00563	8,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	4,000.00
			Total PO Changes	929,003.38

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OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Jesus Vaca

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

Establish/Abolish/Increase/Reduce Hours of Position (Nair-Villano)

Establish

an eight hour 183 day Speech Language Pathology Assistant position number 9683 to be established in the Special Education department. This position will be established to provide additional support.

a two hour 180 day Campus Assistant position number 9693 to be established at Brekke school. This position will be established to provide additional support.

a half hour 180 day Campus Assistant position number 9701 to be established at McKinna school. This position will be established to provide supervision of preschool students.

Increase

a two and a half hour 183 day Campus Assistant position number 6511 to be increased to 2.83 hours at Harrington school. This position will be increased to provide additional support.

FISCAL IMPACT:

Cost for Speech Language Pathology Assistant – \$79,958 Special Ed

Cost for Campus Assistant – \$7,879 Site funds

Cost for Campus Assistant – \$1,970 General funds

Cost for Campus Assistant – \$1,300 General funds

RECOMMENDATION:

It is the recommendation of the Director of Classified Human Resources that the Board of Trustees approve the establishment and increase of the positions as presented.

ADDITIONAL MATERIALS:

Attached:

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Jesus Vaca

Date of Meeting: September 18, 2019

Agenda Section: Section C: Consent Agenda

Personnel Actions (Vaca/Nair-Villano)

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: new hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations, and leaves of absence.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources & Support Services and the Director, Classified Human Resources, that the Board of Trustees approve the Personnel Actions, as presented.

ADDITIONAL MATERIALS:

Attached: [Personnel Actions 09182019 \(four pages\)](#)

CERTIFICATED PERSONNEL ACTIONS

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

New Hires

Ferris, Cassandra	Teacher, PE	August 22, 2019
Beatty, Gerald	Substitute Teacher	2019/2020 School Year
Burton, Cathleen	Substitute Teacher	2019/2020 School Year
Davis, Narcisa	Substitute Teacher	2019/2020 School Year
Moore, Sierra	Substitute Teacher	2019/2020 School Year

**Intervention Services
Provider (less than 20
hours per week not to
exceed 75% or 135 days a
year**

Huynh, Jennifer	September 3, 2019
Nemets, Susan	September 3, 2019
Parker, Marilynne	August 29, 2019
Shapiro, Megan	September 3, 2019
Vidal, Catherine	September 9, 2019

Resignations

Ramos, Leticia	Principal	August 30, 2019
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September 18, 2019

ANNUAL TEACHER ASSIGNMENT REPORT
PURSUANT TO EDUCATION CODES 44256 (b) AND 44258.2
2019-2020

Pursuant to Education codes 44256 (b) and 44258.2, the Board of Trustees each year must authorize/approve those teachers who are teaching outside their credential authorization. An explanation of the education code and list of teachers affected are as follows:

Education Code 44256 (b) allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught (Grades K-8).

<u>Name</u>	<u>Subject</u>
Meagan Forrest	Health

CLASSIFIED PERSONNEL ACTIONS

September 18, 2019

New Hire

Ayala, Ashley	Paraeducator III, Position #9307 Special Education 5.75 hrs./183 days	08/28/2019
Borunda, Rosa	District Textbook Coordinator, Position #2300 Ed. Services 8.0 hrs./246 days	09/10/2019
Gutierrez, Christine A	Paraeducator II, Position #2260 Special Education 5.75 hrs./183 days	09/04/2019
Hernandez Quintana, Linda G	Language Assessment Technician (B), Position #2443 English Learner Services 5.5 hrs./246 days	08/26/2019
Wright, Jessica L	Paraeducator III, Position #9211 Special Education 5.75 hrs./183 days	09/03/2019

Limited Term

Alkhazaeleh, Nura	Health Assistant (substitute)	08/23/2019
Camarena Padilla, Cinthia L	Paraeducator (substitute)	08/27/2019
Cervantes Godinez, Maria F	Paraeducator (substitute)	08/28/2019
Ford, Rachele C	Health Assistant (substitute)	08/23/2019
Hernandez, Delilah	Paraeducator (substitute)	06/20/2019
Lopez, Hilary A	Paraeducator (substitute)	08/19/2019
Morales, Eva J	Paraeducator (substitute)	08/30/2019
Tapia, Erika	Paraeducator (substitute)	08/26/2019
Walker, Jeremy R	Paraeducator (substitute)	08/20/2019
Willner, David A	Paraeducator (substitute)	08/19/2019

Promotional

Castellanos Vizcaino, Ana Luisa	Language Assessment Technician, Position #8703 English Learner Services 5.5 hrs./246 days Paraeducator I, Position #7170 Curren 3.16 hrs./183 days	09/09/2019
Gomez, Yasmin	Paraeducator III, Position #2903 Special Education 5.75 hrs./183 days Campus Assistant, Position #3120 Frank 5.75 hrs./180 days	08/26/2019
Jasso, Judy E	Registered Behavior Technician, Position #9245 Special Education 8.0 hrs./203 days Paraeducator III, Position #6824 Special Education 5.75 hrs./183 days	08/19/2019
Soria, Roxanne	Paraeducator II (B), Position #9198 Special Education 5.75 hrs./183 days Paraeducator I, Position #7289 Haydock 5.75 hrs./183 days	08/19/2019

Reinstatement

Jimenez, Claudia	Outreach Specialist (B), Position #1738 Elm 7.0 hrs./180 days	08/29/2019
Vivanco, Regina R	Paraeducator II (B), Position #1706 Special Education 5.75 hrs./183 days	08/19/2019

Return from Leave of Absence

Pena, Sahara	Intermediate School Secretary, Position #6709 Driffill 8.0 hrs./192 days	08/26/2019
Rodriguez, Raquel	Outreach Specialist, Position #2614 Rose Ave. 8.0 hrs./180 days	08/21/2019

Leave of Absence

Andrade, Gabriela	Library Media Technician, Position #2525	08/27/2019-12/19/2019 (Tuesdays and Thursdays only)
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Resignation

Arroyo, Maribel	Preschool Assistant, Position #2666 San Miguel 3.0 hrs./183 days	08/18/2019
Casillas-Zuniga, Claudia B	Outreach Specialist (B), Position #1070 Ramona 8.0 hrs./180 days	08/30/2019
Mendez, Maria S	Child Nutrition Worker, Position #2615 Driffill 5.5 hrs./185 days	08/30/2019
Ramirez, Randolph R	Health Care Technician, Position #2693 Pupil Services 7.0 hrs./183 days	09/06/2019

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Enrichment Agreement

Approval of Agreement 19-102 with Community Action Partnership of San Luis Obispo (CAPSLO) for Supplying Snacks to CAPSLO Preschool Students At Harrington School (Penanhoat/Lugotoff)

Oxnard School District is entering into an agreement with Community Action Partnership of San Luis Obispo (CAPSLO) for the purpose of supplying daily breakfast, lunch and snacks to the students in the CAPSLO preschool program at Harrington School during the 2019-20 school year. The term of Agreement #19-102 is October 1, 2019 to June 30, 2020.

FISCAL IMPACT:

None. CAPSLO will reimburse the District for the cost of the meals and snacks provided.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Child Nutrition Services that the Board of Trustees approve Agreement #19-102 with Community Action Partnership of San Luis Obispo (CAPSLO) for the purpose of supplying breakfast, lunch and snacks to their preschool program at Harrington School for the 2019-20 school year.

ADDITIONAL MATERIALS:

Attached: [Agrmt #19-102 \(10 pages\)](#)

OSD AGREEMENT #19-102

**STANDARD AGREEMENT FOR FOOD
SERVICE/VENDING**

This Agreement is entered into on this 18th day of September, 2019 by and between Community Action Partnership of San Luis Obispo County, Inc.(CAPSLO), hereinafter referred to as the "Agency", and Oxnard School District, hereinafter referred to as the "Vendor".

WHEREAS, it is not the capability of the Agency to prepare specified meals and snacks under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

WHEREAS, the facilities and capabilities of the Vendor are adequate to supply specified meals and snacks to the Agency's facilities; and

WHEREAS, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

THE VENDOR AGREES TO:

1. Prepare and supply meals and snacks, on the School District's scheduled days of service, inclusive of necessary straws, utensils and napkins for the CAPSLO preschool program located at Harrington School in Oxnard in accordance with the number of meals and snacks requested.

Breakfast: \$1.84 each

Lunch: \$ 3.65 each

Snack: .94¢ each

*Price is subject to change up to the maximum amount of the published reimbursement rates as established by the Child and Adult Care Food Program (CACFP) for 2019-2020.

2. Assure that each meal and snack provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern Schedule B (attached) which is excerpted from the regulations 7 CFR Part 226.20.
3. Provide CN labels for eligible products and/or official grain crediting letters that verify snack components and whole grain rich contributions in compliance with CACFP Meal Pattern for children aged 3-5.

4. Maintain full and accurate records that document: (1) the menus listing all food items provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each food item, and (3) an itemization of the quantities of each component used to prepare said meal or snack. The Vendor agrees to provide meal and snack preparation documentation by using yield factors for each food item as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared for each snack.
5. Maintain such cost records as invoices, receipts and/or other documentation that exhibit the purchase or otherwise availability to the Vendor, of the food components and quantities itemized in the meal and snack preparation records.
6. Maintain on a daily basis an accurate count of the number of snacks prepared for the Agency. Documentation must include the number of meals and snacks requested by the Agency.
7. Allow the Agency to increase or decrease the number of snacks, as needed, when the request is made within twenty-four (24) hours of the scheduled pickup time.
8. Provide copy of menu to the site with accurately identified meal components for meals and snacks.
9. CAPSLO shall provide Oxnard School District with a yearly school calendar. Oxnard School District will not be obligated to provide any meals or snacks on the District's non-student days. However, upon request, Oxnard School District may provide meals and snacks to CAPSLO on non-student days at a cost of \$250.00 per day, with the exception of district holidays. A 14 day advance notice will be required to request meal service. Please refer to the school year calendar (Exhibit "A").
10. On a monthly basis, present to the Agency an invoice accompanied by reports that itemize the previous month's delivery. The Vendor agrees to forfeit payment for snacks that are not ready within one (1) hour of the agreed-upon pick up time, are spoiled or unwholesome at the time of pick up, are short of components, or do not otherwise meet the meal or snack requirements contained in this Agreement.
11. Operate in accordance with current CACFP requirements.
12. Retain all required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review is in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for audit or administrative review at a reasonable time and place.

13. Not subcontract for the assembly of the meals or snacks.
14. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
15. Where the Vendor is unable to certify to any of the statements in this certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)
16. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

THE AGENCY AGREES TO:

1. Ensure that an Agency representative is available at the pickup site, at the specified time on each specified pickup day to receive, inspect and sign for the requested number of meals and snacks. This individual will verify the temperature, quality and quantity of each meal and snack. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirement of CACFP, and in health and sanitation.
2. Provide personnel to serve and clean the serving and eating areas, and assemble transport carts and auxiliary items and return to Harrington kitchen daily.
3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.
4. Provide the Vendor with resources to Title 7 CFR Part 226; the CACFP Meal Pattern, Schedule B; the CNFDD Simplified Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.
5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor within 48 hours of receipt of any discrepancy in the invoice.

TERM OF THE AGREEMENT

This Agreement will take effect commencing October 1, 2019 and shall continue through June 30, 2020. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:

Service Provider Official Signature

Lisa Franz

Official Name (please type)

Director, Purchasing

Title

(805) 385-1501 ext. 2414

Telephone

Date

Agency Official Signature

Jim Famalette

Agency Official Name (please type)

COO

Title

(805) 544-4355

Telephone

Date

CHILD MEAL PATTERN

Snack				
(Select two of the five components for a reimbursable snack)				
Food Components and Food Items ¹	Ages 1-2	Ages 3-5	Ages 6-12	Ages 13-18 ² <small>(at-risk afterschool programs and emergency shelters)</small>
Fluid Milk³	4 fluid ounces	4 fluid ounces	8 fluid ounces	8 fluid ounces
Meat/meat alternates				
Lean meat, poultry, or fish	½ ounce	½ ounce	1 ounce	1 ounce
Tofu, soy product, or alternate protein products ⁴	½ ounce	½ ounce	1 ounce	1 ounce
Cheese	½ ounce	½ ounce	1 ounce	1 ounce
Large egg	½	½	½	½
Cooked dry beans or peas	⅛ cup	⅛ cup	¼ cup	¼ cup
Peanut butter or soy nut butter or other nut or seed butters	1 tbsp	1 tbsp	2 tbsp	2 tbsp
Yogurt, plain or flavored unsweetened or sweetened ⁵	2 ounces or ¼ cup	2 ounces or ¼ cup	4 ounces or ½ cup	4 ounces or ½ cup
Peanuts, soy nuts, tree nuts, or seeds	½ ounce	½ ounce	1 ounce	1 ounce
Vegetables⁶	½ cup	½ cup	¾ cup	¾ cup
Fruits⁶	½ cup	½ cup	¾ cup	¾ cup
Grains (oz eq)^{7,8}				
Whole grain-rich or enriched bread	½ slice	½ slice	1 slice	1 slice
Whole grain-rich or enriched bread product, such as biscuit, roll or muffin	½ serving	½ serving	1 serving	1 serving
Whole grain-rich, enriched or fortified cooked breakfast cereal ⁹ , cereal grain, and/or pasta	¼ cup	¼ cup	½ cup	½ cup
Whole grain-rich, enriched or fortified ready-to-eat breakfast cereal (dry, cold) ^{9,10}				
Flakes or rounds	½ cup	½ cup	1 cup	1 cup
Puffed cereal	¾ cup	¾ cup	1 ¼ cup	1 ¼ cup
Granola	⅛ cup	⅛ cup	¼ cup	¼ cup

¹ Select two of the five components for a reimbursable snack. Only one of the two components may be a beverage.

² Larger portion sizes than specified may need to be served to children 13 through 18 years old to meet their nutritional needs.

³ Must be unflavored whole milk for children age one. Must be unflavored low-fat (1 percent) or unflavored fat-free (skim) milk for children two through five years old. Must be unflavored low-fat (1 percent), unflavored fat-free (skim), or flavored fat-free (skim) milk for children six years old and older.

⁴ Alternate protein products must meet the requirements in Appendix A to Part 226.

⁵ Yogurt must contain no more than 23 grams of total sugars per 6 ounces.

⁶ Pasteurized full-strength juice may only be used to meet the vegetable or fruit requirement at one meal, including snack, per day.

⁷ At least one serving per day, across all eating occasions, must be whole grain-rich. Grain-based desserts do not count towards meeting the grains requirement.

⁸ Beginning October 1, 2019, ounce equivalents are used to determine the quantity of creditable grains.

⁹ Breakfast cereals must contain no more than 6 grams of sugar per dry ounce (no more than 21.2 grams sucrose and other sugars per 100 grams of dry cereal).

¹⁰ Beginning October 1, 2019, the minimum serving sizes specified in this section for ready-to-eat breakfast cereals must be served. Until October 1, 2019, the minimum serving size for any type of ready-to-eat breakfast cereals is ¼ cup for children ages 1-2; 1/3 cup for children ages 3-5; and ¾ cup for children ages 6-12.

CHILD MEAL PATTERN

Breakfast				
(Select all three components for a reimbursable meal)				
Food Components and Food Items ¹	Ages 1-2	Ages 3-5	Ages 6-12	Ages 13-18 ² <small>(at-risk afterschool programs and emergency shelters)</small>
Fluid Milk³	4 fluid ounces	6 fluid ounces	8 fluid ounces	8 fluid ounces
Vegetables, fruits, or portions of both⁴	¼ cup	½ cup	½ cup	½ cup
Grains (oz eq)^{5,6,7}				
Whole grain-rich or enriched bread	½ slice	½ slice	1 slice	1 slice
Whole grain-rich or enriched bread product, such as biscuit, roll or muffin	½ serving	½ serving	1 serving	1 serving
Whole grain-rich, enriched or fortified cooked breakfast cereal ⁸ , cereal grain, and/or pasta	¼ cup	¼ cup	½ cup	½ cup
Whole grain-rich, enriched or fortified ready-to-eat breakfast cereal (dry, cold) ^{8,9}				
Flakes or rounds	½ cup	½ cup	1 cup	1 cup
Puffed cereal	¾ cup	¾ cup	1 ¼ cup	1 ¼ cup
Granola	½ cup	½ cup	¾ cup	¾ cup

¹ Must serve all three components for a reimbursable meal. Offer versus serve is an option for at-risk afterschool participants.

² Larger portion sizes than specified may need to be served to children 13 through 18 years old to meet their nutritional needs.

³ Must be unflavored whole milk for children age one. Must be unflavored low-fat (1 percent) or unflavored fat-free (skim) milk for children two through five years old. Must be unflavored low-fat (1 percent), unflavored fat-free (skim), or flavored fat-free (skim) milk for children six years old and older.

⁴ Pasteurized full-strength juice may only be used to meet the vegetable or fruit requirement at one meal, including snack, per day.

⁵ At least one serving per day, across all eating occasions, must be whole grain-rich. Grain-based desserts do not count towards meeting the grains requirement.

⁶ Meat and meat alternates may be used to meet the entire grains requirement a maximum of three times a week. One ounce of meat and meat alternates is equal to one ounce equivalent of grains.

⁷ Beginning October 1, 2019, ounce equivalents are used to determine the quantity of creditable grains.

⁸ Breakfast cereals must contain no more than 6 grams of sugar per dry ounce (no more than 21.2 grams sucrose and other sugars per 100 grams of dry cereal).

⁹ Beginning October 1, 2019, the minimum serving size specified in this section for ready-to-eat breakfast cereals must be served. Until October 1, 2019, the minimum serving size for any type of ready-to-eat breakfast cereals is ¼ cup for children ages 1-2; 1/3 cup for children ages 3-5; and ½ cup for children ages 6-12.

Lunch and Supper (Select all five components for a reimbursable meal)				
Food Components and Food Items¹	Ages 1-2	Ages 3-5	Ages 6-12	Ages 13-18² <small>(at-risk afterschool programs and emergency shelters)</small>
Fluid Milk³	4 fluid ounces	6 fluid ounces	8 fluid ounces	8 fluid ounces
Meat/meat alternates				
Lean meat, poultry, or fish	1 ounce	1 ½ ounce	2 ounces	2 ounces
Tofu, soy product, or alternate protein products ⁴	1 ounce	1 ½ ounce	2 ounces	2 ounces
Cheese	1 ounce	1 ½ ounce	2 ounces	2 ounces
Large egg	½	¾	1	1
Cooked dry beans or peas	¼ cup	⅓ cup	½ cup	½ cup
Peanut butter or soy nut butter or other nut or seed butters	2 tbsp	3 tbsp	4 tbsp	4 tbsp
Yogurt, plain or flavored unsweetened or sweetened ⁵	4 ounces or ½ cup	6 ounces or ¾ cup	8 ounces or 1 cup	8 ounces or 1 cup
The following may be used to meet no more than 50% of the requirement: Peanuts, soy nuts, tree nuts, or seeds, as listed in program guidance, or an equivalent quantity of any combination of the above meat/meat alternates (1 ounces of nuts/seeds = 1 ounce of cooked lean meat, poultry, or fish)	½ ounce = 50%	¾ ounce = 50%	1 ounce = 50%	1 ounce = 50%
Vegetables⁶	¼ cup	¼ cup	½ cup	½ cup
Fruits^{6,7}	¼ cup	¼ cup	¼ cup	¼ cup
Grains (oz eq)^{8,9}				
Whole grain-rich or enriched bread	½ slice	½ slice	1 slice	1 slice
Whole grain-rich or enriched bread product, such as biscuit, roll or muffin	½ serving	½ serving	1 serving	1 serving
Whole grain-rich, enriched or fortified cooked breakfast cereal ¹⁰ , cereal grain, and/or pasta	¼ cup	¼ cup	½ cup	½ cup

¹ Must serve all five components for a reimbursable meal. Offer versus serve is an option for at-risk afterschool participants.

² Larger portion sizes than specified may need to be served to children 13 through 18 years old to meet their nutritional needs.

³ Must be unflavored whole milk for children age one. Must be unflavored low-fat (1 percent) or unflavored fat-free (skim) milk for children two through five years old. Must be unflavored low-fat (1 percent), unflavored fat-free (skim), or flavored fat-free (skim) milk for children six years old and older.

⁴ Alternate protein products must meet the requirements in Appendix A to Part 226.

⁵ Yogurt must contain no more than 23 grams of total sugars per 6 ounces.

⁶ Pasteurized full-strength juice may only be used to meet the vegetable or fruit requirement at one meal, including snack, per day.

⁷ A vegetable may be used to meet the entire fruit requirement. When two vegetables are served at lunch or supper, two different kinds of vegetables must be served.

⁸ At least one serving per day, across all eating occasions, must be whole grain-rich. Grain-based desserts do not count towards the grains requirement.

⁹ Beginning October 1, 2019, ounce equivalents are used to determine the quantity of the creditable grain.

¹⁰ Breakfast cereals must contain no more than 6 grams of sugar per dry ounce (no more than 21.2 grams sucrose and other sugars per 100 grams of dry cereal).

EXHIBIT "A" Oxnard School District 2019-2020 School Calendar

July	August	September	October	November	December	January	February	March	April	May	June																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Enrichment Agreement

**Approval of Agreement/MOU #19-104 – Channel Islands Maritime Museum
(DeGenna/Shea)**

The Channel Islands Maritime Museum will provide activities related to the maritime history of Oxnard, California for students in the After School Program, during the 2019-2020 school year.

FISCAL IMPACT:

\$3,500.00 – ASES

RECOMMENDATION:

It is the recommendation of the Manager, Special Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement/MOU #19-104 with the Channel Islands Maritime Museum.

ADDITIONAL MATERIALS:

Attached: [Agreement-MOU #19-104 - Channel Islands Maritime Museum \(1 Page\)](#)

**AGREEMENT/MOU #19-104 BETWEEN
CHANNEL ISLANDS MARITIME MUSEUM AND OXNARD SCHOOL DISTRICT
FOR EDUCATION PROGRAMS, FIELD TRIPS AND OUTREACH
TO OXNARD SCHOOL DISTRICT STUDENTS**

The scope of this document is to define the roles and responsibilities of Channel Islands Maritime Museum. The purpose is to provide education programs, field trips and outreach to students in Oxnard School District.

This serves as a Memorandum of Understanding and Responsibility Agreement that the **Oxnard School District** and Channel Islands Maritime Museum will work together to educate students about Maritime history. Both the Channel Islands Maritime Museum and Oxnard School District, according to its defined role, agrees to participate in coordinating, providing and financing the following services for the purpose of this agreement.

1. **Channel Islands Maritime Museum agrees to:**
 - a. Provide an introduction and lessons regarding Maritime art and culture.
 - b. Provide docent led activities for \$3.50 per student.
 - c. Provide an insurance certificate that meets the requirements of Oxnard School District Risk Management department.
 - d. Provide follow up activities when funding and time allows.
 - e. Provide staff development training for after school staff prior to first field trip.

2. **Oxnard School District agrees to:**
 - a. Arrange transportation.
 - b. Review pre-lessons for participating students.
 - c. Participate in post visit activity that will be shared with the museum.
 - d. Cover the cost of printed materials.

This Memorandum of Understanding and Responsibility Agreement shall be effective upon signature and implemented September 2019-June 2020.

For the Channel Islands Maritime Museum:

Kandy Harter

Date

For the Oxnard School District:

Lisa A. Franz, Director, Purchasing

Date

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Enrichment Agreement

Approval of Agreement #19-106, Building Block Entertainment Inc. (DeGenna/Elisondo)

Building Block Entertainment Inc. will conduct two (2) assemblies of “Bye Bye Bully” at McAuliffe School on October 28, 2019.

FISCAL IMPACT:

\$895.00 - LCFF

RECOMMENDATION:

It is the recommendation of the Principal, McAuliffe School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #19-106 with Building Block Entertainment Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #19-106 - Building Block Entertainment Inc. \(1 Page\)](#)
[Certificate of Insurance \(5 Pages\)](#)

OSD AGREEMENT #19-106

CONTRACT FOR SCHOOL ASSEMBLY PERFORMANCE

Please e-sign this contract,
or download it, sign it, and fax it to (818) 979-7198 (no cover sheet is required),
or email signed contract to scheduleassemblies@gmail.com.

Solo performer Obediah Thomas will perform the program entitled: "Bye Bye Bully"
Name of school where performance is held: Christa McAuliffe Elementary Oxnard
The performance(s) shall begin at: 9:00am & 10:00am (program length: approx. 45 min.)
The assembly shall be performed on the following date: Monday October 28, 2019
School address: 3300 W. Via Marina Avenue Oxnard, CA 93035-2240 United States
School contact person: Mary Elisondo
The total fee for this engagement: \$895.00
Please make check payable to Building Block Entertainment Inc. EIN 27-1719204
Deposit due: \$0.00

Technical requirements:

1. **An additional \$100 will be added to the above fee for outdoor performances.** (Due to technical reasons, the program "Bye Bye Bully" cannot be performed outdoors.)
2. **Before signing this contract, please verify that this date is recorded on your school calendar.**
3. Please clear and sweep the performance area.
4. Performer will require the use of a table.
5. Performer requires access to the performing area at least 60-minutes before the performance time is required. Performer requires 55-minutes to load in and set up.
6. A performing space or stage of at least 15' wide x 15' deep is required.
7. The performers will furnish their own microphones and sound system unless they use an airline to fly to your school destination.
8. Once the show has ended, the performer will need an additional 30-minutes to remove props and sound equipment from the stage.
9. Please arrange for a school representative such as a custodian to be present at setup time (60 min. before the first performance) to direct performer to the stage lighting controls, table, electrical outlets, and restrooms.
10. Performer requires at least 10-minutes to reset the stage between multiple performances.
11. This contract is subject to cancellation by Shows That Teach (Building Block Entertainment Inc.) due to legitimate illness, accidents, acts of God or other conditions beyond the control of the performer, but will be rescheduled on a mutually agreeable date.
12. The total fee is due with a cancellation made by the school the same day as the scheduled performance (for any reason).
13. You may reach the performer directly at the following cell phone: (818) 726-3526.

Signature for agreement:

Lisa A. Franz, Director, Purchasing
Oxnard School District

[Click Here to Sign](#)

Signature for Building Block Entertainment Inc.:





EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following

COMMERCIAL GENERAL LIABILITY COVERAGE FORM
PRODUCTS/COMPLETED OPERATIONS COVERAGE FORM
LIQUOR LIABILITY COVERAGE FORM
PROFESSIONAL LIABILITY COVERAGE FORM

Please refer to each coverage form to determine which terms are defined. Words shown in quotations on this endorsement may or may not be defined in all coverage forms.

SCHEDULE

Person or Entity: Any person or organization to whom you are obligated by valid written contract to provide such coverage.

Additional Premium: \$ (Check box if fully earned.)
Included

WHO IS AN INSURED is amended to include the person or entity shown in the Schedule above as an Additional Insured under this insurance, but only as respects negligent acts or omissions of the Named Insured and only as respects any coverage not otherwise excluded in the policy. Our agreement to accept an Additional Insured provision in a contract is not an acceptance of any other provisions of the contract or the contract in total.

When coverage does not apply for the Named Insured, no coverage or defense shall be afforded to the Additional Insured.

No coverage shall be afforded to the Additional Insured for injury or damage of any type to any "employee" of the Named Insured or to any obligation of the Additional Insured to indemnify another because of damages arising out of such injury or damage.

All other terms and conditions remain unchanged.



COMMERCIAL GENERAL LIABILITY
POLICY NUMBER:
2CN0166-3056

EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Additional Premium: \$ 0

Name of Person or Organization: Any person(s) or organization(s) to whom the Named Insured agrees to waive rights of recovery in a written contract.

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above as respects written contracts that exist between you and such person or entity, provided you have agreed in writing to furnish this waiver. This waiver applies only to the person or organization shown in the Schedule above.

All other terms and conditions remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>State Or Governmental Agency Or Subdivision Or Political Subdivision: Oxnard School District 1051 South A Street Oxnard, CA 93030</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

- 1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
 - 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Special Education Agreement

Approval of Agreement #19-105, Reading Horizons (DeGenna/Madden)

Reading Horizons will provide professional development training on "Reading Horizons Accelerate" software for Special Education Mild to Moderate Teachers during the 2019-2020 school year.

FISCAL IMPACT:

Not to Exceed \$46,257.08 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Interim Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees Approve Agreement #19-105 with Reading Horizons.

ADDITIONAL MATERIALS:

Attached: [Agreement #19-105 - Reading Horizons \(13 Pages\)](#)
[Proposal \(1 Page\)](#)
[Certificate of Insurance \(1 Page\)](#)

OXNARD SCHOOL DISTRICT

Agreement #19-105

AGREEMENT FOR CONSULTANT SERVICES

This Agreement for Consultant Services (“Agreement”) is entered into as of this 18th day of September 2019 by and between the Oxnard School District (“District”) and Reading Horizons (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

- A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on Exhibit A, attached to this Agreement.
- B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.
- C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

- Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
- Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from September 19, 2019 through June 30, 2020 (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.
- Time for Performance.** The scope of services set forth in Exhibit A shall be completed during the Term pursuant to the schedule specified Exhibit A. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
- Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in Exhibit B “Compensation”. The total compensation, including reimbursement for actual expenses, shall not exceed Forty-Six Thousand Two Hundred Fifty-Seven Dollars and Eight Cents (\$46,257.08), per rates listed in attached proposal, unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant’s performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it [____] does [X] does not qualify as a “designated employee”.

_____ (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been required to do so by the District.

_____ (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

_____ (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ “unauthorized aliens” as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant’s duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant’s officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

_____ (Initials)

- b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit C** "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
1051 South A Street
Oxnard, California, 93030
Attention: Katrina Madden
Phone: 805.385.1501, x2175
Fax: 805.487.9648

To Consultant: Reading Horizons
1194 W. Flint Meadow Drive
Kaysville, UT 84037
Attention: Clint Schiffman
Phone: (801) 335.7085
Fax: ()

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** **KATRINA MADDEN** shall be in charge of administering this Agreement on behalf of the District. The Director of Purchasing has completed **Exhibit D** "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.
28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.
29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.
31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.
32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.
33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the District and Consultant have executed and delivered this agreement for consultant services as of the date first written above.

OXNARD SCHOOL DISTRICT:

READING HORIZONS:

Signature

Signature

Lisa A. Franz, Director, Purchasing

Typed Name/Title

Typed Name/Title

Date

Date

Tax Identification Number: 95-6002318

Tax Identification Number: _____

- Not Project Related
- Project #19-105

EXHIBIT A
TO AGREEMENT FOR CONSULTANT SERVICES #19-105

SERVICES

I. Consultant will perform the following Services under the Captioned Agreement:

***SEE ATTACHED PRODUCTS AND SERVICES PROPOSAL**

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

N/A

III. During performance of the Services, Consultant will keep the District appraised of the status of performance by delivering the following status reports under the indicated schedule:

STATUS REPORT FOR ACTIVITY:	DUE DATE
A. N/A	
B. N/A	
C. N/A	
D. N/A	

V. Consultant will utilize the following personnel to accomplish the Services:

- None.
- See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

- None.
- See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above

- Not Project Related
 Project #19-105

EXHIBIT B
TO AGREEMENT FOR CONSULTANT SERVICES #19-105

COMPENSATION

I. Consultant shall use the following rates of pay in the performance of the Services:

*Per attached Products and Services Proposal – Not to Exceed \$46,257.08

II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ N/A per hour without written authorization from the District Superintendent or his designee.

III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

IV. The total compensation for the Services shall not exceed \$46,257.08, as provided in Section 4 of this Agreement.

- Not Project Related
- Project #19-105

EXHIBIT C
TO AGREEMENT FOR CONSULTANT SERVICES #19-105

INSURANCE

I. Insurance Requirements. Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

~~(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) Aggregate.~~

~~(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:~~

~~Accountants, Attorneys, Education Consultants, \$1,000,000
 Nurses, Therapists~~

~~Architects \$1,000,000 or \$2,000,000~~

~~Physicians and Medical Corporations \$5,000,000~~

~~Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination~~

II. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

Not Project Related

Project #19-105

A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, ~~and Abuse/Molestation.~~ The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

- Not Project Related
- Project #19-105

EXHIBIT D
TO AGREEMENT FOR CONSULTANT SERVICES #19-105

CONFLICT OF INTEREST CHECK

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, **READING HORIZONS**, who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: _____

By: _____
Lisa A. Franz
Director, Purchasing



Products & Services

Name	Price	QTY	Subtotal
Reading Horizons Discovery Professional Development / Coaching Workshop	\$2,500.00	1	\$2,500.00
Reading Horizons Elevate Professional Development / Coaching Workshop	\$2,500.00	1	\$2,500.00
Reading Horizons Online Professional Development Course - Site Access <small>This fee will allow unlimited site access to the Reading Horizons professional development course available on Reading Horizons Accelerate. This fee is renewed on an annual basis.</small>	\$2,500.00	1	\$2,500.00
Discovery Software Seats	\$110.00	123	\$13,530.00
Elevate Software Seats	\$100.00	219	\$21,900.00
Tax	\$3,327.08	1	\$3,327.08

Subtotal **\$46,257.08**

Total \$46,257.08

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Enrichment Agreement

Approval of Agreement #19-107, Building Block Entertainment Inc. (DeGenna/Elisondo)

Building Block Entertainment will conduct two (2) assemblies of "Kids for Kindness" at McAuliffe School on March 9, 2020.

FISCAL IMPACT:

\$895.00 - LCFF

RECOMMENDATION:

It is the recommendation of the Principal, McAuliffe School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #19-107 with Building Block Entertainment Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #19-107 - Building Block Entertainment Inc. \(1 Page\)](#)
[Certificate of Insurance \(5 Pages\)](#)

CONTRACT FOR SCHOOL ASSEMBLY PERFORMANCE

Please e-sign this contract, or download it, sign it, and fax it to (818) 979-7198 (no cover sheet is required), or email signed contract to scheduleassemblies@gmail.com.

Solo performer Shows That Teach performer will perform the program entitled: "Kids for Kindness"

Name of school where performance is held: Christa McAuliffe Elementary Oxnard

The performance(s) shall begin at: 9:00am & 10:00am (program length: approx. 45 min.)

The assembly shall be performed on the following date: Monday March 9, 2020

School address: 3300 W. Via Marina Avenue Oxnard, CA 93035-2240 United States

School contact person: Mary Elisondo

The total fee for this engagement: \$895.00

Please make check payable to Building Block Entertainment Inc. EIN 27-1719204

Deposit due: \$0.00

Technical requirements:

1. **An additional \$100 will be added to the above fee for outdoor performances.**
2. **Before signing this contract, please verify that this date is recorded on your school calendar.**
3. Please clear and sweep the performance area.
4. Performer will require the use of a table.
5. Performer requires access to the performing area at least 60-minutes before the performance time is required. Performer requires 55-minutes to load in and set up.
6. A performing space or stage of at least 15' wide x 15' deep is required.
7. Unless otherwise arranged, performer will furnish microphones and sound system.
8. Once the show has ended, performer will need an additional 30-minutes to remove props and sound equipment from the stage.
9. Please arrange for a school representative such as a custodian to be present at setup time (60 min. before the first performance) to direct performer to the stage lighting controls, table, electrical outlets, and restrooms.
10. Performer requires at least 10-minutes to reset the stage between multiple performances.
11. This contract is subject to cancellation by Shows That Teach (Building Block Entertainment Inc.) due to legitimate illness, accidents, acts of God or other conditions beyond the control of the performer, but will be rescheduled on a mutually agreeable date.
12. The total fee is due with a cancellation made by the school the same day as the scheduled performance (for any reason).
13. You may reach the performer directly at the following cell phone: (818) 422-1872.

Signature for agreement:

Lisa A. Franz, Director, Purchasing
Oxnard School District

[Click Here to Sign](#)

Signature for Building Block Entertainment Inc.:





EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following

COMMERCIAL GENERAL LIABILITY COVERAGE FORM
PRODUCTS/COMPLETED OPERATIONS COVERAGE FORM
LIQUOR LIABILITY COVERAGE FORM
PROFESSIONAL LIABILITY COVERAGE FORM

Please refer to each coverage form to determine which terms are defined. Words shown in quotations on this endorsement may or may not be defined in all coverage forms.

SCHEDULE

Person or Entity: Any person or organization to whom you are obligated by valid written contract to provide such coverage.

Additional Premium: \$ (Check box if fully earned.)
Included

WHO IS AN INSURED is amended to include the person or entity shown in the Schedule above as an Additional Insured under this insurance, but only as respects negligent acts or omissions of the Named Insured and only as respects any coverage not otherwise excluded in the policy. Our agreement to accept an Additional Insured provision in a contract is not an acceptance of any other provisions of the contract or the contract in total.

When coverage does not apply for the Named Insured, no coverage or defense shall be afforded to the Additional Insured.

No coverage shall be afforded to the Additional Insured for injury or damage of any type to any "employee" of the Named Insured or to any obligation of the Additional Insured to indemnify another because of damages arising out of such injury or damage.

All other terms and conditions remain unchanged.



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Additional Premium: \$ 0

Name of Person or Organization: Any person(s) or organization(s) to whom the Named Insured agrees to waive rights of recovery in a written contract.

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above as respects written contracts that exist between you and such person or entity, provided you have agreed in writing to furnish this waiver. This waiver applies only to the person or organization shown in the Schedule above.

All other terms and conditions remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION – PERMITS OR AUTHORIZATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

Oxnard School District
1051 South A Street
Oxnard, CA 93030

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Support Services Agreement

**Approval of Agreement #19-109 - Mixteco/Indigena Community Organizing Project
(DeGenna/Ridge)**

Mixteco/Indigena Community Organizing Project will provide translation services to the Pupil Services Department during the 2019-2020 fiscal year.

FISCAL IMPACT:

Not to exceed \$2,000.00 - Title 1

RECOMMENDATION:

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #19-109 with Mixteco/Indigena Community Organizing Project.

ADDITIONAL MATERIALS:

Attached: [Agreement #19-109 - Mixteco/Indigena Community Organizing Project \(5 Pages\)](#)
[Attachments A-D \(4 Pages\)](#)
[Certificate of Insurance \(3 Pages\)](#)

OSD AGREEMENT #19-109



MIXTECO/INDÍGENA COMMUNITY ORGANIZING PROJECT

MAILING ADDRESS: P.O. BOX 20543 OXNARD CA 93034-0543

ADDRESS: 520 W. 5TH ST., SUITE F OXNARD, CA 93030

TEL: 805 483-1166; FAX: 805 483-1145

TAX ID #: 30-0045901

WWW.MIXTECO.ORG

LANGUAGE SERVICES AGREEMENT

This LANGUAGE SERVICES AGREEMENT is entered into as of **September 19, 2019** (“Effective Date”), by and between the **Mixteco/Indígena Community Organizing Project**, a 501(c)(3) nonprofit corporation, located at 520 W. 5th St., Suite B, Oxnard, CA 93030 (hereinafter referred to as “MICOP”), and **Oxnard School District, Pupil Services Dept.**, located at 1051 South A Street, Oxnard, CA 93030 (hereinafter referred to as “Client”). MICOP and Client are sometimes herein individually referred to as a “Party” and collectively as the “Parties.” In consideration of their mutual agreements described herein agree as follows:

RECITALS

WHEREAS, MICOP is engaged in the business of providing hospitals, emergency services, outpatient clinics, medical offices and other medical service providers, health plans, governments, for-profit businesses, and not-for-profit institutions with Mixteco/Zapoteco – Spanish and English (with very limited availability). Interpreting services and video interpretation are available in specific regional variants of Mixteco and Zapoteco as listed on **Attachment A**,

WHEREAS, Client desires to engage MICOP to provide interpreting and visual translation services to its members, clients, or service providers within its network,

NOW, THEREFORE, in consideration of the premises and the mutual covenants and promises contained herein, and intending to be bound hereby, the parties agree as follows:

ARTICLE 1. RELATIONSHIP

- 1.01 Independent Contractor: MICOP shall be an independent contractor with respect to Client. Nothing contained in the agreement is intended to create, nor shall it be construed to create, any relationship between the parties other than that of independent parties contracting with each other solely for the purpose of effectuating the provisions of the Agreement; neither is this Agreement intended, except as may otherwise be specifically set forth, to create a relationship of agency, representation, joint venture, or employment between the parties.
- 1.02 Services: All Services provided by MICOP under this contract shall be performed by interpreters and translators chosen solely by MICOP’s determination of qualifications, skill, and difficulty of assignment, as well as scheduling availability.

- a). Client may make request to MICOP for specific interpreters and translators for specific assignments under this agreement, however, while MICOP will make best efforts

Page 1 of 5 Revised August of 2019

to satisfy such requests consistent with MICOP quality obligations, MICOP cannot, and does not, guarantee that such requests consistently can or will be filled;

b). Client understands that all interpreters and translators assigned by MICOP to perform services under this agreement are not employees of Client;

c). Client understands that all requests for interpreter and translation services under this agreement are to be made to and through MICOP and not directly to or from interpreters and translators.

d). In accordance with the preceding paragraph, Client understands that any attempt or request to contact any interpreter or translator directly that circumvents MICOP scheduling protocols for the purposes of performing interpreting and translation services or any other associated services, shall be deemed a breach of this Agreement.

e). All requests for an on-site interpreter and/or telephonic interpretation assistance shall be sent by email or facsimile as specified by MICOP on **Attachment B**.

1.03 Other Conditions / Policies: In order to provide excellent, reliable interpreting services, all service requests must be communicated directly either by telephone or by other electronic means to MICOP. A written confirmation from MICOP shall serve as the official receipt of the request.

ARTICLE 2. COMPENSATION

2.01 In consideration of providing professional interpreting services to Client, MICOP will provide these services for compensation according to the schedule on **Attachment C** for a period of one year from the Effective Date. Pricing and terms will renew automatically thereafter and shall continue unless with 30-day advance written notice from either Client or MICOP.

Multiple Recipients (Included All Rates): Consecutive appointments that occur in the same location with the same language pair. For these appointments, MICOP can interpret for up to two (2) recipients per hour. For classes, group therapies and small meetings, MICOP can provide simultaneous services for up to three (3) recipients.

Mandatory Break Time(s): California state law requires all MICOP employees to have a meal break after working 5.5 hours. MICOP incurs a fine of paying the employees one hour for any missed meal breaks. Our interpreters must adhere to this policy. If you are not able to accommodate the 30-minute meal break we will bill for an additional hour to cover the time that we must pay our interpreters. *Interpreters may have started their work day before arriving at the location of the interpretation, henceforth they may be taking their break by or before they have worked 5.5 hours at given location.*

Billing Policy: MICOP bills at a minimum of TWO HOURS (2) for every on-site appointment within

Ventura County for interpretation provided in-person for consecutive interpretation. Thereafter, MICOP will bill in fifteen (15) minute increments of service, or for each portion thereof. For interpretation provided over the phone MICOP bills at increments of fifteen minutes (15). Details of rates are provided in **Attachments C & D**. A supplemental budget is quoted for out-of-county assignment's, per each assignment, and must be approved and signed by both parties, including any interpretation assignment involving simultaneous interpretation above 3 recipients.

No Shows: *Interpreter wait time is 20 minutes beyond the start time of the appointment.* If an appointment is not cancelled *prior* to the scheduled start time, and Client fails to arrive at the appointment within 20 minutes of the scheduled start time, the appointment is qualified as a "No Show" and the full rate will apply. If Client is late to an appointment and Interpreter is still present and able to provide services as described herein, services will be billed as of the scheduled start time until completion.

Telephone Assistance/Over-the-Phone Interpretation

MICOP interpreters can be scheduled to provide language assistance in regional dialects in Mixteco or Zapoteco (See Attachment A) for important telephonic exchanges between service-providers and their Limited English Proficient (LEP) clients. Please see **Attachment D** for charges for telephone interpretation, appointment confirmations, conference calls, and other telephonic assistance.

Client Invoices: Invoices are processed and sent on no more than 60 days after date of service. MICOP INVOICES ARE DUE NET 30 DAYS FROM THE DATE OF THE INVOICE. A LATE PAYMENT CHARGE OF 1.5% OF THE BALANCE, CALCULATED MONTHLY, WILL BE CHARGED IF A CLIENT PAYMENT IS NOT RECEIVED WITHIN 30 DAYS OF THE DATE OF THE INVOICE. A CHARGE OF 1.5% PER MONTH, CALCULATED MONTHLY, WILL BE CHARGED TO THE TOTAL UNPAID BALANCE REMAINING IN THE CLIENT ACCOUNT

Invoice Information:

To: **Pupil Services, Oxnard School District**

Representative Name, Title: **Chris Ridge, Director, Pupil Services**

Fiscal Billing Address: **1051 South A Street, Oxnard, CA 93030**

Fiscal Email: **mridge@oxnardsd.org**

Fiscal Phone Number: **(805) 385-1501 x2161**

Fax Phone Number: **(805) 487-9648**

ARTICLE 3. MISCELLANEOUS PROVISIONS

- 3.01 Entire Agreement / Amendment. This agreement, including any and all exhibits, constitutes the entire understanding and agreement between the parties as to those matters contained in it, and supersedes any and all prior or contemporaneous agreements, representations and understandings of the parties. This Agreement may be amended at any time by mutual agreement of the parties, but any such amendment must be in writing, dated, and signed by the parties and attached hereto.
- 3.02 Attorneys' Fees. If any legal action or proceeding is brought to enforce or interpret this Agreement, the prevailing party shall be entitled to recover from the other party all reasonable

costs, including but not limited to, reasonable costs and attorneys' fees, including such fees and costs as may be incurred in enforcing a judgment or order entered in any arbitration or legal action. Any judgment or order entered in such action shall contain a specific provision providing for the recovery of such attorney's fees and costs.

- 3.03 Severability. In the event any portion of this Agreement is declared void or unenforceable by a court or arbitrator, such portion shall be severed from this Agreement, and the remaining provisions shall remain in effect, unless the effect of such severance would be to substantially alter this Agreement or obligations of the parties, in which case this Agreement may be immediately terminated.
- 3.04 Waiver. Any failure of a party to insist upon strict compliance with any term, undertaking or condition of this agreement shall not be deemed to be a waiver of such term, undertaking or condition. To be effective, a waiver must be in writing, signed and dated by the parties.
- 3.05 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
- 3.06 Headings. The headings of sections in this Agreement are for reference only and are not to be construed in any way as part of this Agreement.
- 3.07 No Referrals. Nothing in this Agreement is intended to obligate and shall not obligate any party to this Agreement to refer clients or to any other party.
- 3.08 Notices. All written notices to be given in connection with this Agreement shall be sufficient if sent by email, facsimile (together with proof of transmission and provided a hard copy is mailed within one business day), certified or registered mail, postage prepaid, or national overnight delivery service addressed to the party entitled to receive such notice at the address specified by such party, as follows:

To MICOP:

Contact: Interpreter Coordinator, c/o of Javier Garcia, Vanessa Terán and Arcenio Lopez
Phone: (805) 483-1166 office, Cell (805) 270-9483, Fax: (805) 483-1145
Email: interpreters@mixteco.org; javier.garcia@mixteco.org, vanessa.teran@mixteco.org,
arcenio.lopez@mixteco.org
Mailing Address: PO Box 20543, Oxnard, CA 93034

- 3.09 Confidentiality. Both parties shall protect the confidentiality of each other's records and information and in particular the information and records of patients receiving medical care and/or treatment from unauthorized disclosure in accordance with state and federal patient confidentiality laws and regulations. Both parties agree that they shall not disclose such confidential information without the prior written consent of the other party.
- 3.10 Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which together shall constitute one and the same instrument. The signature

page of any counterpart may be detached there from without impairing the legal effect of the signatures thereon provided such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by the other Party. Counterparts may be delivered by fax or email provided that original executed counterparts are delivered to the recipient on the next business day following the fax or email transmission.

3.11 Health Insurance Portability and Accountability Act (HIPAA). MICOP agrees that it is essential and important to keep confidential all individually identifiable health information protected under California and federal law, including, but not limited to, Protected Health Information (“PHI”) as defined in 45 C.F.R. 164.501 or its equivalent from time to time, that MICOP receives from Client, or creates or receives on behalf of Client. Therefore, MICOP shall comply with all applicable federal and California laws and regulations, including, but not limited to, HIPAA, and any amendments thereto, relating to PHI.

3.12 Execution. By their signatures below, each of the following represents that they have the authority to execute this Agreement and to bind the party on whose behalf their execution is made.

(Continues on following page)

IN WITNESS WHEREOF, the parties have executed, or caused this Agreement to be executed by their authorized agents on this:

_____ day of (month)_____ 2019

MIXTECO/INDIGENA COMMUNITY
ORGANIZING PROJECT,
a California nonprofit corporation

By: Arcenio J. Lopez,
Executive Director

_____ day of (month)_____ 2019

OXNARD SCHOOL DISTRICT

By:_____
(signature) Lisa A. Franz

Title: Director, Purchasing _____

Print Name:_____



MIXTECO/INDÍGENA COMMUNITY ORGANIZING PROJECT

520 W. 5TH ST., SUITE F OXNARD, CA 93030

TEL: 805 483-1166; CELL: (805) 270-9483

ATTACHMENT A

Specific Regional Dialects/Languages which MICOP can provide interpretation for:

Services are delivered bilingually (Indigenous Language and Spanish).

Trilingual interpretation is limited; if available it can possibly be arranged with advanced notice.

Please contact Interpreter Coordinator, Javier Garcia, Vanessa Terán and/or Arcenio Lopez at **(805) 270-9483** if you would like assistance identifying the variant of the language, as to assure the best match in interpretation possible.

Community of Origin and State
Mixtec, Coicoyán de las Flores, Oaxaca
Mixtec, Metlatonoc, Guerrero
Mixtec, San Francisco Higos, Oaxaca
Mixtec, San Juan Mixtepec, Oaxaca
Mixtec, San Martin Duraznos, Oaxaca
Mixtec, San Martin Peras, Oaxaca
Mixtec, San Miguel Cuevas, Oaxaca
Mixtec, San Miguel El Grande, Guerrero
Mixtec, San Pedro Jicayan, Oaxaca
Mixtec, San Sebastian del Monte, Oaxaca
Mixtec, Santa María Natividad, Oaxaca
Mixtec, Santiago Asuncion, Oaxaca
Mixtec, Santiago Naranjas, Oaxaca
Mixtec, Union de Cardenas, Oaxaca
Mixtec, San Juan Piñas, Oaxaca
Mixtec, San Pedro Jicayan, Jamiltepec, Oaxaca
Mixtec, Cochoapa, Guerrero
Zapotec, San José Lachiguirí, Oaxaca
Zapotec, San Vicente Coatlan, Oaxaca



MIXTECO/INDÍGENA COMMUNITY ORGANIZING PROJECT

520 W. 5TH ST., SUITE F OXNARD, CA 93030

TEL: 805 483-1166; CELL: (805) 270-9483

ATTACHMENT B

Interpretation Request Form

Please fill out the request from as completely as possible. This request is NOT a confirmation of an interpreter. We will contact you as soon as your request has been received. Submit Request Form via email to the: Coordinator at interpreters@mixteco.org. If you would like to inquire about the status, please contact (805) 270-9483. Thank you.

SECTION I:

Today's date: _____ Agency Representative: _____

Phone #: (____) _____ Agent Email: _____

Client Information

Name of the Client (Parent/Guardian): _____ Client Case #: _____

Name of the Client (Child/Student): _____ Client Case #: _____

Appointment Date & Location

Date (s) _____ to _____

Time (s) _____ to _____ & Estimated Amount of Time: _____

Service Site Name: _____

Service Site Address: _____

On-Site Contact Person:

Name: _____ Phone: _____ Email: _____

SECTION II: Please mark service needed:

In-person interpretation, Interpretation over-phone Headphones/audio equipment

*If interpretation is needed over phone, please provide the following information:

Name of the person we are contacting: _____ Phone Number: _____

*In-person and telephonic interpreter services are delivered bilingually. Trilingual interpretation is limited; if available it can possibly be arranged with advanced notice. Please note client's community of origin, if known: (*ex. San Martin Peras, San Martin Mixtepec, San Francisco Hijos, etc*): _____

SECTION III: Purpose of Interpretation

Type of event: _____ (one-on-one, conference, presentation, etc.)

Technical language: _____ (educational, mental health, social, etc.)

Purpose of interpretation: _____

Estimated number of audience members: _____ In order for us to support with quality interpretation we recommend advanced preparation time with your agency representative, if applicable. If so, please list estimated preparation time: _____ (hr/min) Date: _____ Time: _____

SECTION III:

Name of the interpreter: _____

Actual appointment time: _____ to _____

Agency representative (print name): _____

Signature: _____

Agency: Pupil Services Dept., Oxnard School District

Contract Effective as of: **9-18-19**
Rev. 8/20/2019



MIXTECO/INDÍGENA COMMUNITY ORGANIZING PROJECT

520 W. 5TH ST., SUITE F OXNARD, CA 93030

TEL: 805 483-1166; CELL: (805) 270-9483

ATTACHMENT C

On-Site (In-Person) Interpreting

Schedule of Rates — Ongoing Assignments

A). Appointments, Services & Emergencies 24/7/356 _____ \$ 80/hr within VC

B). Cancellations without 24hrs Notice _____ \$ 65/assignment

C). Classes, Community Events, Lectures & all else for full-day/half-day and Out-of-County.....*call or email for quotation*

E). Mileage..... based on IRS standard mileage rate*

*Mileage is the round-trip mileage calculated from our office, 520 W. Fifth St., Suite B Oxnard, CA 93030 or 108 S. Pine Street, Santa Maria CA 93458 (depending on where interpreter with right variant is located) to the assignment location. If any additional locations visitations outside of the round-trip mileage is incurred during the job assignment, we will bill accordingly. Mileage is charged if the interpreter must travel over 10 miles from our office in Oxnard. Mileage is billed at the current IRS mileage rate.



MIXTECO/INDÍGENA COMMUNITY ORGANIZING PROJECT

520 W. 5TH ST., SUITE F OXNARD, CA 93030

TEL: 805 483-1166; CELL: (805) 270-9483

ATTACHMENT D

Telephonic Interpretation/ Over-the-phone Interpretation

For all telephone interpretation appointments, telephonic appointment confirmations with clients, and other basic instructions, each call bills @ \$15.00 per call, per 15-minute increments



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Phone: (805) 681-0505 Fax: (805) 681-0054 HOLMES & HOLMES INSURANCE AGENCY, INC. 299 N. FAIRVIEW AVE. 2ND FLOOR GOLETA CA 93117	CONTACT NAME: HOLMES & HOLMES INSURANCE AGENCY, INC. PHONE (A/C, No., Ext): (805) 681-0505 FAX (A/C, No.): (805) 681-0054 E-MAIL ADDRESS:														
Agency Lic#: OC17316	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Nonprofits' Insurance Alliance of California</td> <td></td> </tr> <tr> <td>INSURER B : State Compensation Insurance Fund</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Nonprofits' Insurance Alliance of California		INSURER B : State Compensation Insurance Fund		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURED **MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT**
C/O DONNA FOSTER
PO BOX 20543
OXNARD CA 93034

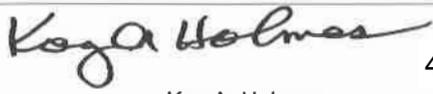
COVERAGES **CERTIFICATE NUMBER: 27123** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			2019-13469-NPO	04/29/19	04/29/20	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED. EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Improper Sexual Con \$ 1mil/2mil
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			2019-13469-NPO	04/29/19	04/29/20	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			2019-13469-UMB	04/29/19	04/29/20	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	9097749-2019	04/29/19	04/29/20	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE-EA EMPLOYEE \$ 1,000,000 E.L. DISEASE-POLICY LIMIT \$ 1,000,000
A	Directors & Officers			2019-13469-DO	04/29/19	04/29/20	Each Wrongful Act 1,000,000 Annual Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder's Additional Insured status respects General Liability for operations of the Named Insured subject to the terms and conditions of attached form CG 20 26 04 13 & NIAC-E02 01 17. *(When Required by Written Contract)

CERTIFICATE HOLDER Oxnard School District 1051 South A Street Oxnard, CA. 93030 Attention:	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Kay A. Holmes
---	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
 2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



A Head for Insurance. A Heart for Nonprofits.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY -
FOR DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

SOCIAL SERVICE PROFESSIONAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.

Section II — Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "damages" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf in the performance of your ongoing operations.

The insurance extended by this endorsement is primary coverage when you have so agreed in a written contract or agreement and will be considered non-contributory with the additional insured(s) own insurance.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Special Education Agreement

**Ratification of Agreement #18-246 with Ventura County Office of Education
(DeGenna/Madden)**

It is recommended that the Board ratify the service agreement with Ventura County Office of Education (VCOE) for 2018-2019 school year, to provide exceptional services to a special education student that consisted of support from Special Circumstances Paraeducators (SCPs), and included Extended School Year.

Student: AM082305

FISCAL IMPACT:

Not to exceed \$12,454.48 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Interim Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #18-246 with Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Agreement #18-246 - Ventura County Office of Education \(1 Page\)](#)



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **March 25, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, **AM082305**, a Special Education pupil who is a resident of DISTRICT and currently attends **James Foster School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance support throughout the school day for a total of 330 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **3/25/2019 (IEP date~2/7/2019)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> 3/25/2019-6/7/2019	UPCOMING: <u>2019-2020</u>
Estimated amounts:	\$ <u>12,454.48</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature (DOR Authorized Representative)

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
VCOE Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 12,454.48

Please submit **two** original copies Oxnard School District-Purchasing Department

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Special Education Agreement

Ratification of Amendment #2 to Agreement #18-210 with Ventura County Office of Education (DeGenna/Madden)

At the Board meeting of February 20, 2019, the Board of Trustees ratified Agreement #18-210 with Ventura County Office of Education (VCOE) for the 2018-2019 school year, in the amount of \$80,079.82, to provide exceptional services to special education students that consist of support from Special Circumstances Paraeducators (SCP's), including Extended School Year.

At the Board meeting of September 4, 2019, the Board of Trustees ratified Amendment #1 in the amount of \$32.64, to adjust the actual cost through the end of the 2018-2019 fiscal year, for Student AC080310, for a new total agreement amount of \$80,112.46.

Amendment #2 in the amount of \$492.26, is required to adjust the actual cost through the end of the 2018-2019 fiscal year, for Student JV120313, for a new total agreement amount of \$80,604.72.

FISCAL IMPACT:

Not to exceed \$492.26 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Interim Director, Special Education, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #2 to Agreement #18-210 with Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Amendment #2 \(1 Page\)](#)
[Amendment #1 \(1 Page\)](#)
[Agreement #18-210 Ventura County Office of Education \(4 Pages\)](#)



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX85A-18/19)

August 6, 2019

Oxnard School District
Agreement # OX85A-18/19

School attending: Dwire
JV120313

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 1/9/2019 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019 1/9/2019-6/6/2019 (ESY: 6/10/2019-6/28/2019)
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Original Estimated Cost: \$20,207.60

Amount added/owed: \$492.26

New Total Estimated Cost for 2018/2019: \$20,699.86

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX63A-18/19)

March 18, 2019

Oxnard School District
Agreement # OX63A-18/19

School attending: Dwire
AC080310

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin **3/18/2019** (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> <u>1/7/2019-6/6/2019</u> (ESY: 6/10/2019-6/28/2019)
--	---

Original Estimated Cost: 23,795.48

Amount added/owed: 32.64

New Total Estimated Cost for 2018/2019: 23,828.12

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/25/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **January 7, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

AC080310

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, **Dwire** School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **1/7/2019 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> 1/7/2019- 6/6/2019 (ESY: 6/10/2019-6/28/2019)	+	UPCOMING: <u>2019-2020</u> (ESY: 7/1/2019-7/5/2019) 8/14/2019-12/13/2019
	\$ <u>23,795.48</u>		\$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature-DOR Authorized Representative
Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
VCOE Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 23,795.48

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Services

This Agreement, effective **December 7, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.
EG061410

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends **Triton School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day for 1944 minutes a week.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **12/7/2018 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019 12/7/2018-1/17/2019 \$ <u>7,482.58</u>	+	UPCOMING: <u>2019-2020</u> \$ _____
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature-DOR Authorized Representative
Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
VCOE Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 7,482.58

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **December 10, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

JP091909

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends Triton School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day for 1944 minutes a week. ESY will be provided at 240 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 12/10/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u> <u>12/10/2018-6/7/2019</u>	UPCOMING: <u>2019-2020</u> <u>8/14/2019-9/7/2019</u>
(including ESY, if applicable)	\$ <u>28,594.16</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature- DOR Authorized Representative
Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
VCOE Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 28,594.16

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **January 9, 2019** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

JV120313

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, Carl Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstances educational support throughout the school day for 300 minutes a day. ESY will be provided at 120 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 1/9/2019 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: 2018-2019	UPCOMING: 2019-2020
	1/9/2019-6/6/2019	(ESY: 7/1/2019-7/5/2019)
	(ESY:6/10/2019-6/28/2019)	8/14/2019-12/3/2019
(including ESY, if applicable)	\$ 20,207.60	\$ TBD

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature-DOR Authorized Representative

Lisa A. Franz

Accepted By: [Signature]

Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____

VCOE Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 20,207.60

Please submit **two** original copies Oxnard School District-Purchasing Department

OSD BOARD AGENDA ITEM

Name of Contributor: Janet Penanhoat

Date of Meeting: September 18, 2019

Agenda Section: Section C: Support Services Agreement

**Ratification of Amendment #1 to Agreement #19-26 – FoodCorps Inc.
(Penanhoat/Lugotoff)**

At the Board Meeting of June 5, 2019, the Board of Trustees ratified Agreement #19-26 with FoodCorps Inc., in the amount of \$7,500.00, to provide support services to the Child Nutrition Services Department during the 2019-20 school year.

Child Nutrition will host a second FoodCorps member for the 2019-20 school year, and Amendment #1, in the amount of \$7,500.00, is required to adjust the total cost through the end of the 2019-20 school year. The new total agreement amount is \$15,000.00.

FISCAL IMPACT:

Not to exceed \$7,500.00 – CNS Funds

RECOMMENDATION:

It is the recommendation of the Director, Child Nutrition Services, and the Assistant Superintendent, Business & Fiscal Services, that the Board of Trustees ratify Amendment #1 to Agreement #19-26 with FoodCorps Inc.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(1 Page\)](#)
[Agreement #19-26 - FoodCorps Inc. \(25 Pages\)](#)

**AMENDMENT #1 TO AGREEMENT #19-26 with
FoodCorps Inc.**

At the Board Meeting of June 5, 2019, the Board of Trustees ratified Agreement #19-26 with FoodCorps Inc., in the amount of \$7,500.00, to provide support services to the Child Nutrition Services Department during the 2019-20 school year.

Child Nutrition will host a second FoodCorps member for the 2019-20 school year, and Amendment #1, in the amount of \$7,500.00, is required to adjust the total cost through the end of the 2019-20 school year. The new total agreement amount is \$15,000.00.

FOODCORPS INC.:

OXNARD SCHOOL DISTRICT:

Signature

Signature

Typed Name/Title

Lisa A. Franz, Director, Purchasing
Typed Name/Title

Date

Date

OXNARD SCHOOL DISTRICT

Agreement #19-26

AGREEMENT FOR CONSULTANT SERVICES

This Agreement for Consultant Services (“Agreement”) is entered into as of this 5th day of June 2019 by and between the Oxnard School District (“District”) and FoodCorps Inc. (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

- A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on Exhibit A, attached to this Agreement.
- B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.
- C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
2. **Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from July 1, 2019 through June 30, 2020 (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.
3. **Time for Performance.** The scope of services set forth in Exhibit A shall be completed during the Term pursuant to the schedule specified Exhibit A. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
4. **Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in Exhibit B “Compensation”. The total compensation, including reimbursement for actual expenses, shall not exceed Seven Thousand Five Hundred Dollars (\$7,500.00), unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a "designated employee" must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it does does not qualify as a "designated employee".

JIA (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a "designate employee" and should be filing financial interest disclosures, but has not been required to do so by the District.

SDV (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

SDV (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ "unauthorized aliens" as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant's officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

SIA (Initials)

- b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit C "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
1051 South A Street
Oxnard, California, 93030
Attention: Suzanne Lugotoff
Phone: 805.385.1501, x2435
Fax: 805.487.8268

To Consultant: FoodCorps Inc.
1140 SE 7th Avenue, Suite 110
Portland, OR 97214
Attention: Elizabeth Wolf
Phone: (503) 558.6314
Fax:

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** SUZANNE LUGOTOFF shall be in charge of administering this Agreement on behalf of the District. The Director of Purchasing has completed Exhibit D "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.

29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.

31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.

32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.

33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

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Not Project Related

Project #19-26

EXHIBIT A
TO AGREEMENT FOR CONSULTANT SERVICES #19-26

SERVICES

I. Consultant will perform the following Services under the Captioned Agreement:

See attached FoodCorps Service Site Agreement

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

See attached FoodCorps Service Site Agreement

III. During performance of the Services, Consultant will keep the District appraised of the status of performance by delivering the following status reports under the indicated schedule:

STATUS REPORT FOR ACTIVITY:	DUE DATE
A. N/A	
B. N/A	
C. N/A	
D. N/A	

V. Consultant will utilize the following personnel to accomplish the Services:

None.

See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

None.

See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above

Not Project Related

Project #19-26

EXHIBIT B
TO AGREEMENT FOR CONSULTANT SERVICES #19-26

COMPENSATION

I. Consultant shall use the following rates of pay in the performance of the Services:

Not to Exceed \$7,500.00

II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ N/A per hour without written authorization from the District Superintendent or his designee.

III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

IV. The total compensation for the Services shall not exceed \$7,500.00, as provided in Section 4 of this Agreement.

EXHIBIT C
TO AGREEMENT FOR CONSULTANT SERVICES #19-26

INSURANCE

I. Insurance Requirements. Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Abuse and Molestation coverage of not less than three hundred thousand dollars (\$300,000) per occurrence. If FoodCorps maintains broader coverage and/or higher limits than the minimums shown above, the Service Site requires and shall be entitled to the broader coverage and/or higher limits maintained by FoodCorps. Any available insurance proceeds, including abuse and molestation coverage, in excess of the specified minimum limits of insurance and coverage shall be available to the Service Site.

~~(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:~~

~~Accountants, Attorneys, Education Consultants, \$1,000,000~~

~~Nurses, Therapists~~

~~Architects \$1,000,000 or \$2,000,000~~

~~Physicians and Medical Corporations \$5,000,000~~

~~Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination~~

Not Project Related

Project #19-26

II. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Not Project Related

Project #19-26

EXHIBIT D
TO AGREEMENT FOR CONSULTANT SERVICES #19-26

CONFLICT OF INTEREST CHECK

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, **FOODCORPS INC.**, who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: 7-26-19

By: Lisa A. Franz
Lisa A. Franz
Director, Purchasing



FOODCORPS SERVICE SITE AGREEMENT

This Service Site Agreement (the "Agreement") is entered into by and between **FoodCorps, Inc.**, a 501(c)(3) New York not-for-profit corporation, FEIN: 27-3990987 ("FoodCorps") and **Oxnard School District** which is in the state of **California**, Tax ID: 95-6002318

RECITALS

A. FoodCorps connects kids to healthy food in school, so they can lead healthier lives and reach their full potential. In partnership with AmeriCorps, FoodCorps operates a service program that places emerging leaders into limited-resource schools for a year of service. The FoodCorps program is built on three evidence-based areas of service that support healthy school food environments: 1) Hands-On Learning 2) Healthy School Meals and 3) Schoolwide Culture of Health.

B. Service Site is a/an K-8 School District that desires to partner with FoodCorps in California by facilitating FoodCorps programming within such state.

Accordingly, in consideration of the foregoing premises and the mutual covenants and obligations contained herein, the sufficiency of which is hereby acknowledged, the parties to this Agreement hereby agree as follows:

1. Purpose of Agreement

The purpose of this Agreement is to set forth the basic provisions, guidelines, and expectations for the relationship between Service Site and FoodCorps. These provisions, guidelines and expectations are designed to ensure full coordination between Service Site and FoodCorps. In the case of any legal dispute, this document will serve as the sole binding agreement governing the terms of the relationship between Service Site and FoodCorps.

2. Definitions

The definitions in **Exhibit A** are included for reference, and legally incorporated into this Agreement.

3. Service Site Requirements. Service Site Requirements are outlined in **Exhibit B**, which is legally incorporated into this Agreement. Service Site further agrees as follows:

3.1 Service Site agrees to comply, or use commercially reasonable efforts to ensure compliance, with the following:

3.1.2 FoodCorps Requirements, Policies and Procedures the terms of which are legally incorporated into this Agreement, and within the FoodCorps Handbook. Site supervisors will receive a hard copy of the FoodCorps Handbook during their state-wide site supervisor training in June/July 2019.

3.1.3 Prohibited Activities Rules. Service Site understands that CNCS, AmeriCorps or FoodCorps

have outlined rules that prohibit the Service Site and Service Members from engaging in certain Prohibited Activities (such rules to be collectively referred to as the "Prohibited Activities rules"). The Prohibited Activities rules are subject to modification from time to time, and are legally incorporated into this Agreement. Service Site agrees that it has reviewed, understands and agrees to comply with the Prohibited Activities rules, and to use commercially reasonable efforts to ensure that Service Members understand and comply with the Prohibited Activities rules.

3.1.4 Nondisplacement / Supplantation in Hiring. In conjunction with the Service Site Requirements, Service Site agrees that it will comply with the federal regulations prohibiting duplication or displacement set forth in 45 CFR §§ 2540.100(e)-(f), which generally provide that Service Site shall not displace an employee, position, or volunteer (other than a Service Member or another participant under the national service laws), including partial displacement such as reduction in hours, wages, or employment benefits, as a result of Service Site's participation in the FoodCorps Program or Service Site's utilization of any Service Member.

3.2 Program Service Fee. Service Site agrees to comply with the following regarding the program service fee:

3.2.2 Service Site agrees to timely completion of all required payment forms regarding the program service fee, and timely pay the \$7,500 program service fees for which Service Site is responsible.

3.2.3 No part of a program service fee may be raised by or through the service of a Service Member.

3.2.4 Should a Service Member exit Service Term prior to End Date outlined in Exhibit A, due to either Compelling Personal Circumstance or termination, a portion of the Program Service Fee may be refunded according to policy outlined in the FoodCorps Handbook.

3.3 School Memorandum of Understanding. Service Site must ensure that a School MOU, included in Exhibit C, is signed by an authorized school representative for each school to which the FoodCorps service member is assigned.

3.4 Additional Service Site Obligations. Service Site further agrees as follows:

3.4.2 Service Site shall not make any offer or promise relating to an existing or potential service member's compensation or benefits.

3.4.3 Service Site shall not employ, recommend for employment, or otherwise facilitate the employment of Service Members for any commitment that would interfere with their full-time service, or prior to 60 days from the end of the Service Term, as defined in their Service Member Contract and in the FoodCorps Handbook.

3.4.4 Service Site must provide or ensure, as applicable, a safe and accessible work space for service members, which includes making every reasonable effort to ensure that the health and safety of service members are protected during the performance of their assigned duties. The Service Site shall not assign or require service members to perform duties that would jeopardize their safety or cause them to sustain injuries.

3.4.5 Service Sites will ensure that Service Members are properly and fully oriented to any and all of their service environments, which includes being trained on any and all laws, rules, policies, or procedures that may be applicable to the Service Member in that environment. Please refer to the Site and School Orientation Checklists in the FoodCorps Handbook.

3.4.6 Service Site agrees to properly supervise, control, and safeguard its premises, processes, or systems. To that end, Service Site agrees that it will not permit Service Members to operate any vehicle or mobile equipment, or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables, which are not directly related to or necessary for their service.

3.4.7 Service Site agrees to immediately notify FoodCorps of matters that may seriously impact the experience or service environment of FoodCorps Service Members, including but not limited to:

- Any unusual incident, occurrence or event that involves the Service Site staff, volunteers or officers, or the FoodCorps Service Member, including but not limited to, the death or serious injury of any Service Site staff or Service Member; the arrest of any Service Site staff or Service Member; possible criminal activity on the part of any Service Site staff or Service Member; destruction of property by any Service Site staff or Service Member; significant damage to the physical facilities of the Service Site; or other matters of a similarly serious nature; and
- Any circumstance in which the member will not report to their school or service site for more than five regularly scheduled service days. This includes illness, injury, or requests for time off or teleservice.
- Personnel changes at the Service Site that result in a new staff member being appointed as Service Site Supervisor.

4. **Mutual Understandings.** For the avoidance of doubt, the parties acknowledge and agree as follows:

4.1 Service Site is only authorized to administer the Program in the FoodCorps State. This Agreement does not authorize Service Site to facilitate the Program in any other state, nor does this Agreement provide any indication or assurance of any preference on behalf of FoodCorps to offer the Program in any state other than the FoodCorps State, through Service Site or otherwise.

4.2 FoodCorps is the sole owner of, and retains all rights in and to, the Program and any and all intellectual property of FoodCorps. Service Site's administration of the Program within the FoodCorps State confers no rights onto Service Site with respect to the Program or FoodCorps' intellectual property other than those expressly granted in this Agreement.

4.3 FoodCorps' ability to operate the Program, and its ability to provide Service Members to serve in the FoodCorps State, is dependent on the levels at which CNCS approves FoodCorps as an AmeriCorps program and continues FoodCorps' corresponding grant, and on FoodCorps' receipt of funding from sources other than CNCS. Service Site acknowledges that receipt by FoodCorps of such funding is outside of FoodCorps' control, and that such funding may affect the number or placement of Service Members within the FoodCorps State. Service Site understands and agrees that FoodCorps does not guarantee placement of any particular number of Service Members regardless of targets, or replacement of members who are suspended, terminated, or who resign.

4.4 Service Sites may conduct fundraising activities to support the Service Member program service fee and costs associated with local Program implementation (garden construction, curriculum materials, supervisor time, etc). Service Sites may not conduct fundraising efforts that duplicate or compete with those of FoodCorps.

4.5 FoodCorps welcomes advice and suggestions from Service Sites in good faith; however, FoodCorps

has no obligation to modify the Program to incorporate any such advice or suggestions. FoodCorps is the sole arbiter of the Program, including its fundamental operating structure at the national, state, and local level.

5. Term; Termination; Effect of Termination.

- 5.1 **Term.** The effective date of this Agreement is the last date on which it is signed. This Agreement shall remain in effect unless it is terminated, as provided below, or until it expires. The expiration date of this Agreement shall be latter of (a) the term End Date; or (b) the date on which all Service Members serving in the FoodCorps State complete their Terms of Service (the "Completion Date"); provided, however, that FoodCorps and Service Site may mutually agree on an earlier Completion Date in the event that a particular Member's Term of Service is exceptionally long as a result of the suspension of their Term of Service for "compelling circumstances," as defined in the FoodCorps Handbook.
- 5.2 **Extension of Term.** In the event any one or more Service Members under the Service Site's direction do not complete their required number of service hours (as specified in the Service Member Contract) by the term End Date, this Agreement shall remain in effect until such Service Member(s) have completed their required number of service hours or have formally withdrawn or been released from the program.
- 5.3 **Mutual Agreement.** Service Site and FoodCorps may terminate this Agreement and all of their respective obligations hereunder at any time by mutual agreement in a writing signed by both parties.
- 5.4 **Material Breach.** Either party hereto may terminate this Agreement upon a material breach by the other of the terms of this Agreement.
- 5.5 **Service Site Breach.** If the Service Site violates the terms of this Agreement or undertakes an action or course of conduct that FoodCorps reasonably determines is in contravention or violation of the FoodCorps mission, objectives or goals, or violates federal, state or local law (a "violation"), then FoodCorps will put Service Site on notice of such violation and Service Site agrees to work diligently to reconcile the violation. Should Service Site fail to cure the violation within seven (7) days of receiving notice from FoodCorps, or if FoodCorps reasonably determines that the violation is extremely grievous, or that multiple violations have occurred, FoodCorps retains the right to immediately terminate this Agreement without liability.
- 5.6 **Effect of Termination.** The parties understand and agree that expiration or termination of this Agreement shall likewise terminate all rights of Service Site under this Agreement, including any rights to use FoodCorps intellectual property or to otherwise associate with the Program, and shall extinguish any obligations of FoodCorps to Service Site.

6. Recordkeeping and Reporting.

- 6.1 Service Site agrees to maintain such records and accounts, and make available such reports and investigations concerning matters involving Service Members and the Program as FoodCorps, FoodCorps or CNCS (e.g., in the event of an audit) may require. Such records shall include but not be limited to a copy of this Agreement, records relating to program service fees, and reports; and
- 6.2 Service Site agrees to respond to and submit required programmatic reports to FoodCorps within the time frames reasonably set by them.

7. Independent Contractors

The parties agree that their relationship with respect to one another is that of independent contractors, and that neither party is an employee, partner, agent or in a joint venture with the other. All employees of FoodCorps shall be employees of FoodCorps and not of Service Site; and all employees of Service Site are and shall be employees of Service Site and not FoodCorps. Each party acknowledges and agrees that it has no legal responsibility to withhold state or federal income tax, unemployment compensation, Social Security, or to provide any form or manner or pension or other fringe benefits for the other party's employees; and, each party is solely responsible for compensating its own employees, agents or representatives employed, or engaged, by it to perform duties under this Agreement and for all taxes, duties and all charges of any governmental authority arising from its activities under this Agreement. Neither party shall have no right or authority to assume or undertake any obligation of any kind, express or implied on behalf of the other party or to bind the other party in any way. The parties acknowledge that nothing contained in this Agreement shall be deemed or construed to constitute or create between the parties, a partnership, joint venture or agency. Neither party shall have the right or authority to assume or undertake any obligation of any kind, express or implied, on behalf of the other party or to bind the other party in any way, or to undertake any obligation of any kind, express or implied, on behalf of FoodCorps.

8. Confidential Information

The parties shall maintain the confidentiality of all of the confidential and proprietary information and data ("Confidential Information") of the other party. The parties also shall take all reasonable steps to ensure that no use, by themselves or by any third parties, shall be made of the other party's Confidential Information without such other party's consent. Each party's Confidential Information shall remain the property of that party and shall be considered to be furnished in confidence to the other party when necessary under the terms of this Agreement. Upon any revocation, surrender or other termination of this Agreement, each party shall: (a) deliver immediately to the other party all Confidential Information of the other party, including but not limited to all written and electronic documentation of all Confidential Information, and all copies thereof; (b) make no further use of it; and (c) make reasonable efforts to ensure that no further use of it is made by either that party or its officers, directors, employees, agents, contractors, or any other person or third party. Each party's confidentiality obligations under this Section shall survive any revocation, surrender or other termination of this Agreement.

9. Insurance; Limitation on Liability; Indemnification

Select *ONE* of the options for the 9.1 section of this agreement.

Option A: Check to select

9.1a Service Site represents and warrants that it will maintain comprehensive general commercial liability insurance coverage, including insurance covering bodily injury liability and property damage, during the Term of this Agreement at a level that is reasonably sufficient to insure Service Site's operations and activities, including oversight of the FoodCorps Program. Service Site agrees that all such policies for liability protection, bodily injury or property damage shall cover any and all Service Members serving at the Service Site.

Option B: Check to select

9.1b Service Sites warrants that it will provide self-insurance, including insurance covering bodily injury liability and property damage, during the Term of this Agreement at a level that is reasonably sufficient to insure Service Site's operations and activities, including oversight of the FoodCorps Program.

- 9.2 Notwithstanding anything stated or implied to the contrary herein, in no event shall either party be liable to the other for exemplary, punitive, incidental or consequential damages, even if advised of the possibility of such damages, in any manner arising out of this Agreement or the breach of any term, covenant, representation, warranty or obligation contained herein.
- 9.3 To the extent permitted by any applicable statutes, Service Site agrees to indemnify, defend and hold harmless FoodCorps and FoodCorps and their officers, directors, employees, and members to the fullest extent of the law from and against any and all claims, actions, suits, demands, losses, damages, judgments, settlements, costs and expenses (including reasonable attorneys' fees and expenses), and liabilities of any kind (a "Claim"), which may arise by reason of (i) any act or omission by Service Site or any of its subsidiaries, affiliates, related entities, partners, officers, directors, employees, members, or agents; or (ii) the inaccuracy or breach of any of the covenants, representations and warranties made by Service Site in this Agreement. Service Site agrees to promptly notify FoodCorps upon receipt of any Claim. The provisions of this section shall survive any revocation, surrender or other termination of this Agreement.

10. General Provisions

- 10.1 Amendment; Waiver. This Agreement may be amended only in a writing clearly setting forth the amendment(s) and executed by both parties. Any waiver of a term or condition of this Agreement in one instance shall not be deemed to constitute a waiver in any other instance. A failure to enforce any provision of this Agreement shall not operate as a waiver of such provision or of any other provision hereof.
- 10.2 Severability. If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
- 10.3 Assignment. Neither this Agreement nor any other rights or obligations hereunder shall be assigned or delegated by either party.
- 10.4 No Third Party Beneficiaries. Nothing in this Agreement is intended or shall be construed to give any person, other than the parties hereto, their successors and permitted assigns, any legal or equitable right, remedy or claim under or in respect of this Agreement or any provision contained herein.
- 10.5 Warranties. Service Site represents and warrants that it is either a nonprofit organization or a public institution (e.g., a public hospital or state educational institution). Furthermore, each party covenants, warrants and represents that it shall comply with all laws, regulations and other legal standards applicable to this Agreement, or relevant to service and the service environment, including the Americans with Disabilities Act and laws prohibiting harassment and discrimination, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. The provisions of this Section shall survive any revocation, surrender or other termination of this Agreement.
- 10.6 Entire Agreement. This Agreement, including all Exhibits and any manuals, handbooks, guidelines and other documents incorporated by reference, constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior and/or contemporaneous agreements and understandings, written or oral, between the parties with respect to the subject matter hereof.
- 10.7 Execution in Counterparts; Facsimile Signatures. This Agreement may be executed by the parties in

counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which when taken together shall constitute one and the same agreement. This Agreement may be executed by any party by delivery of a facsimile signature, or email signature in PDF form, which signature shall have the same force and effect as an original signature.

* * * * *

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the last date written below by their duly authorized representatives.

EXHIBIT A

Definitions

FoodCorps State: The state in which Service Site is authorized and agrees to facilitate FoodCorps programming pursuant to this Agreement.

Program: A national public service program conducted by FoodCorps to connect kids with healthy food in school, pursuant to which Service Members complete a year-long term of stipended AmeriCorps service, during which time they serve to foster the creation of healthy school food environments on behalf of children in limited-resource communities. The Program may also be referred to in this Agreement as the “FoodCorps program”.

FoodCorps Handbook: A comprehensive document that describes the responsibilities of Service Members, Service Sites and FoodCorps within the FoodCorps Program.

Service Member: AmeriCorps members enrolled to serve in the FoodCorps program pursuant to a contract with FoodCorps (“Service Member Contract”). Service members are not “employees” or “apprentices” or typical volunteers. They are AmeriCorps members who are eligible to receive an education award in return for their term of service.

Service Site: Service Sites are the entities within a FoodCorps State—schools, school districts, or community-based nonprofit organizations focused on health, education, and/or food systems—at which Service Members perform their Term of Service. Service Sites report directly to FoodCorps.

Service Site Supervisor: Service Site staff member who serves as a supervisor and mentor for FoodCorps Member(s) in the day-to-day performance of their service, and is the primary Service Site contact for FoodCorps.

Term of Service: The period of time during which a Service Member serves in the FoodCorps program, as agreed upon in the Service Member Contract. As contemplated by this Agreement, the Service Member Term of Service will not start earlier than August 1 of the year of this agreement, be at least 1700 hours of qualifying service, which is expected to be completed during the program year.

Non Duplication of Services: FoodCorps programming is in addition to what would be otherwise

provided by a teacher or school district and therefore, will not duplicate or replace existing school or service site and Service Member will not displace teachers, staff, or volunteers.

EXHIBIT B

Service Site Requirements

Thank you for your interest in partnering with FoodCorps as a service site!

The upcoming service term will run July 1st 2019 - June 30th 2020.

FoodCorps' mission is to work with communities to connect kids to healthy food in school. We partner with school districts, schools, and community organizations who play a critical role in fulfilling this mission and directly support service members in implementing high quality programming. All of our sites must demonstrate their commitment to equity, diversity, and inclusion in all aspects of program management for FoodCorps, including: recruitment and selection practices, community engagement, and participation in conversations on these topics at annual in-person state gatherings.

Outlined below are the key investments, program management responsibilities, and school partnership commitments that FoodCorps requires of all service sites. Please note that this list is not comprehensive, but reflects the highest priority requirements. All service sites are also expected to read and comply with the FoodCorps Handbook and the Service Site Agreement.

SERVICE SITE INVESTMENTS

FoodCorps and AmeriCorps invest over \$40,000 per member in order to place and support well trained emerging leaders in schools across the country. In return for their full-time 1,700 hours of service, FoodCorps requires the following investments from each service site:

- Pay an annual program service fee of \$7,500 per service member to FoodCorps.
- Provide transportation or reimburse mileage expenses for any necessary travel that members incur during service hours, not including their daily commute between home and service.
- Provide service members with a safe workplace that includes consistent access to a computer, phone, printing and general office supplies.
- Provide or assist service members in obtaining any supplies or funding necessary to implement projects related to their FoodCorps service activities.

SITE SUPERVISOR RESPONSIBILITIES

Service sites must appoint one staff member to act as the lead service site supervisor. The site supervisor will be the primary point of contact between the service site and FoodCorps. The site supervisor must be identified prior to the start of the service term and they will be required to fulfill the following responsibilities:

- Attend a mandatory in-person Site Supervisor Training during Summer 2019 and regular Site Supervisor calls during the service term.
- Actively participate in service member recruitment and selection processes for their site.
- Complete the FoodCorps Menu and Action Plan (MAP) and Healthy School Progress Report (HSPR) with school leaders prior to member arrival.
- Conduct weekly check-ins with each service member to provide individualized coaching and support.
- Approve weekly timesheets and ensure members stay on track to serve a minimum of 1,700 hours.
- Complete a formal mid-term and end-of-term evaluation for each service member.
- Adhere to all AmeriCorps rules and regulations.
- Release service members for various required national and state-based trainings.

- Work towards sustainability of programming through multi-year planning and annual goal setting.

SCHOOL PARTNERSHIP REQUIREMENTS

If the service site is not an individual school, the site is responsible for selecting and building strong partnerships with local schools based on the following requirements:

- Service members may be assigned to a maximum of two elementary schools. (PreK-8 schools are permissible.) Members may not be assigned to serve stand alone middle schools or high schools.
- We prioritize partnerships with schools where at least 50% of the student population is eligible for free or reduced-price lunch or an equivalent measure (such as community eligibility).
- Service Sites must select and build strong relationships with partnered schools, and schools must submit a completed School Application to Site Supervisor and FoodCorps state staff by June 15th.
- Partnering schools must complete a formal MoU process and directly engage with FoodCorps state and national staff. A meeting between FoodCorps state staff and the site supervisor, school principal, and school advisor to review the MoU must occur by June 15th.
- Partnered schools must post provided FoodCorps partnership signage in 1-2 visible locations in the school (lobby, office, etc.)
- Partnering schools must identify a School Advisor to act as the service member's primary point of contact and ensure they are included as part of the school community.

PROGRAM REQUIREMENTS

Site supervisors and school staff must structure FoodCorps service so that each member can successfully meet the following requirements:

- **Hands-on Learning** - The FoodCorps service member must co-teach ongoing hands-on, food-based lessons in the classroom or garden. Members must teach a minimum of 100 students in grades K-8 for 10+ instructional hours over the course of their service term.
- **Healthy School Meals** - The service member must maintain a regular presence, defined as a minimum of 6 hours per week, facilitating activities and serving as a positive role model in the school cafeteria throughout the week.
- **Schoolwide Culture of Health** - The service member must lead an introduction to FoodCorps presentation for school staff in August or September. They should also be included in school health/wellness/garden committee(s), if such teams exist.
- Represent AmeriCorps and FoodCorps at all times during service, wearing clothing/pins that identify them as FoodCorps AmeriCorps service members
- Each service member must complete the following program evaluation requirements:
 - Administer a pre- and a post- Vegetable Preference Survey with one group of students in 2nd grade or above
 - Submit a Healthy School Progress Report in the Fall for any schools that are new to FoodCorps, and in the Spring for all schools
 - Provide ongoing information through submission of weekly Reporting & Reflection Logs

Service Site Supervisor (Print Name)

Signature

Date

Authorized Service Site Rep. (Print Name)
If different than above

Signature

Date

Authorized FoodCorps Rep. (Print Name)

Signature

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PAYCHEX INSURANCE AGENCY, INC. 150 SAWGRASS DRIVE ROCHESTER, NY 14620	CONTACT NAME: Paychex Insurance Agency Inc PHONE (A/C, NO, EXT): 877-266-6850 E-MAIL ADDRESS: Certs@paychex.com	FAX (A/C, No): 585-389-7426
	INSURER(S) AFFORDING COVERAGE	
INSURED FOODCORPS, INC. 1140 SE 7TH AVE, STE. 110 PORTLAND, OR 97214	INSURER A: Technology Insurance Company	42376
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			TWC3732043	09/01/2018	09/01/2019	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	E.L. EACH ACCIDENT \$ 1,000,000.00 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000.00 E.L. DISEASE - POLICY LIMIT \$ 1,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Oxnard School District 1051 South A Street Oxnard, CA 93030	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Maur P Stueli</i>
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OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Special Education Agreement

Ratification of Amendment #1 to Agreement #18-204 - Ventura County Office of Education (DeGenna/Madden)

At the Board Meeting of February 6, 2019, the Board of Trustees ratified Agreement #18-204 with Ventura County Office of Education (VCOE) in the amount of \$181,840.75, to provide exceptional services to seven (7) special education students that consist of support from Special Circumstances Paraeducators (SCP's) during the 2018-2019 school year, including Extended School year.

Amendment #1, in the amount of \$2,749.51, is required to adjust the final total cost of four (4) students through the end of the 2018-2019 school year, including Extended School year. The 2018-19 total agreement amount is \$184,590.26.

FISCAL IMPACT:

\$2,749.51 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Interim Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #18-204 with Ventura County Office of Education, in the amount of \$2,749.51.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 - Ventura County Office of Education \(4 Pages\)](#)
[Agreement #18-204 - Ventura County Office of Education \(7 Pages\)](#)



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX62A-18/19)

August 6, 2019

Oxnard School District
Agreement # OX62A-18/19

School attending: Dwire
JA100109

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 60 minutes a day. ESY will be provided at 60 minutes a day.

6. The term of this contract shall begin 10/3/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019
	10/3/2018-6/5/2019
	(ESY: 6/10/2019-6/28/2019)

Original Estimated Cost: \$6,144.76

Amount added/owed: \$407.44

New Total Estimated Cost for 2018/2019: \$6,552.20

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX81A-18/19)

August 6, 2019

Oxnard School District
Agreement # OX81A-18/19

School attending: Dwire
MA102113

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 165 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 10/15/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019
	10/15/2018-6/5/2019 (ESY: 6/10/2019-6/28/2019)

Original Estimated Cost: \$15,640.27

Amount added/owed: \$466.33

New Total Estimated Cost for 2018/2019: \$16,106.60

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX89A-18/19)

August 6, 2019

Oxnard School District
Agreement # OX89A-18/19

School attending: Dwire
IO111109

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 11/10/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019 11/10/2018-6/6/2019 (ESY: 6/10/2019-6/28/2019)
--	---

Original Estimated Cost: \$29,239.16

Amount added/owed: \$68.44

New Total Estimated Cost for 2018/2019: \$29,307.60

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX92A-18/19)

August 6, 2019

Oxnard School District
Agreement # OX92A-18/19

School attending: Foster
AC070205

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 11/8/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019
	11/8/2018-6/5/2019
	(ESY: 6/10/2019-6/28/2019)

Original Estimated Cost: \$28,558.70

Amount added/owed: \$1,807.30

New Total Estimated Cost for 2018/2019: \$30,366.00

Requested by: Reginald Reed
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Supports

This Agreement, effective **October 3, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

JA100109

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, **Dwire School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstances educational support during transportation to and from school for 60 minutes a day. ESY will be provided at 60 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 10/3/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> <u>10/3/2018-6/5/2019</u> (ESY: <u>6/10/2019-6/28/2019</u>)		UPCOMING: <u>2019-2020</u>
	\$ <u>6,144.76</u>	+	\$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature **Lisa A. Franz**

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ **6,144.76**

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **October 15, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

MA102113

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends **Dwire School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing Special Circumstances services throughout the school day for 165 minutes a day. ESY will be provided at 120 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **10/15/2018 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2017-2018	UPCOMING: 2018-2019
	10/15/2018- 6/5/2019	
	(ESY: 6/10/2019-6/28/2019)	
	\$ <u>15,640.27</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature **Lisa A. Franz**

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ **15,640.27**

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **November 8, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.
AC070205

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, **Foster** School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **11/8/2018 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> 11/8/2018-6/28/2019 (ESY: 6/10/2019-6/28/2019)		UPCOMING: <u>2019-2020</u> (ESY: 7/1/19-7/5/2019) 8/14/2019-10/31/2019
	\$ <u>28,558.70</u>	+	\$ <u>TBA</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature **Lisa A. Franz**

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 28,558.70



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Supports

This Agreement, effective **November 10, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

IO111109

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, **Dwire School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing Special Circumstances Educational Support through out the school day for 330 minutes daily. ESY will be calculated at 240 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **11/10/2018**(IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: 2018-2019	UPCOMING: 2019-2020
	11/10/2018-6/6/2019	(ESY: 7/1/2019-7/5/2019)
	(ESY: 6/10/2019-6/28/2019)	8/15/2019-10/25/2019
(including ESY, if applicable)	\$ 29,239.16	\$ TBD

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature **Lisa A. Franz**

Accepted By: [Signature]
Special Education Authorized Representative

Title: **Director, Purchasing**

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 29,239.16

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **November 4, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.
KP033105

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends **Phoenix** School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing Special Circumstances Educational Support for 1655 minutes a week and 60 minutes a day during transportation to and from school for a total of 391 minutes a day. ESY will be provided at 240 minutes a day throughout the school day and 60 minutes a day during transportation to and from school for a total of 300 minutes a day.**

DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.

4. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
5. The term of this contract shall begin **11/4/2018** (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> 11/4/2018-6/7/2019 (ESY: 6/10/2019-6/28/2019)		UPCOMING: <u>2019-2020</u> (ESY: 7/1/2019-7/5/219) 8/21/219-10/29/2019
	\$ <u>31,597.67</u>	+	\$ <u>TBD</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 31,597.67

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **November 30, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.
MZ020305

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends **Foster School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing Special Circumstances Educational Support throughout the school day 330 minutes a day and 60 minutes a day during transportation to and from school for a total of 390 minutes a day. ESY will be provided at 240 minutes a day throughout the school day and 60 minutes a day during transportation to and from school for a total of 300 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **11/30/2018 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> 11/30/2018-6/7/2019 (ESY: 6/10/2019-6/28/2019)		UPCOMING: <u>2019-2020</u> (ESY: 7/1/2019-7/5/2019) 8/14/2019-10/31/2019
	\$ <u>32,579.60</u>	+	\$ <u>TBD</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 32,579.60

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective October 11, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.
ML122906

1. This agreement pertains to providing exceptional service(s) for, [REDACTED] a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 370 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 10/11/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
	<u>10/11/2018- 6/7/2019</u> (ESY: <u>6/10/2019-6/28/2019</u>)	
(including ESY, if applicable)	\$ <u>38,080.59</u>	+ \$ <u>TBA</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

Signature (DOR Authorized Representative)
Lisa A. Franz

Title: Director, Purchasing

Date: _____

VENTURA COUNTY OFFICE OF EDUCATION

Accepted By: [Signature]
Special Education Authorized Representative

Approved By: _____
VCOE Business Services Authorized Representative

Date: _____

Estimated Cost \$ 38,080.59

Please submit **two** original copies Oxnard School District-Purchasing Department

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section C: Special Education Agreement

Ratification of Amendment #1 to Agreement #18-161 - Ventura County Office of Education (DeGenna/Madden)

At the Board Meeting of October 24, 2018, the Board of Trustees ratified Agreement #18-161 with Ventura County Office of Education (VCOE) in the amount of \$433,980.07, to provide exceptional services to twenty-two (22) special education students that consist of support from Special Circumstances Paraeducators (SCP's) during the 2018-2019 school year, including Extended School year.

Amendment #1, in the amount of \$12,658.15, is required to adjust the final total cost of four (4) students through the end of the 2018-2019 school year, including Extended School year. The 2018-19 total agreement amount is \$446,638.22.

FISCAL IMPACT:

\$12,658.15 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Interim Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #18-161 with Ventura County Office of Education, in the amount of \$12,658.15.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 - Ventura County Office of Education \(4 Pages\)](#)
[Agreement #18-161 - Ventura County Office of Education \(24 Pages\)](#)



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX88A-17/18)

August 6, 2019

Oxnard School District
Agreement # OX88A-17/18

School attending: Phoenix-Los Noqaes
IR033009

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 1650 minutes a week. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin **7/2/2018** (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019 (ESY: 7/2/2018-7/6/2018) 8/22/2019-5/31/2019
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Original Estimated Cost: \$37,314.09

Amount added/owed: \$4,049.62

New Total Estimated Cost for 2018/2019: \$41,363.71

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX94-18/19)

August 6, 2019

Oxnard School District
Agreement # OX94-18/19

School attending: Dwire
DP092713

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 300 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 11/10/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019
	11/10/2018-6/6/2019
	(ESY: 6/10/2019-6/28/2019)

Original Estimated Cost: \$32,732.00

Amount added/owed: \$6,858.40

New Total Estimated Cost for 2018/2019: \$39,590.40

Requested by: Regina Deed
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX90A-18/19)

August 6, 2019

Oxnard School District
Agreement # OX90A-18/19

School attending: Foster
LG102505

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day and during transportation to and from school for a total of 390 minutes a day.

6. The term of this contract shall begin 8/23/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019
	(8/23/2018-5/23/2019)
	(ESY: 6/10/2019-6/28/2019)

Original Estimated Cost: 51,084.66

Amount added/owed: 785.21

New Total Estimated Cost for 2018/2019: \$51,869.87

Requested by: [Signature]
Special Education Authorized Representative

Date: 8/7/19

Approved by: _____
(VCOE) Director, Business Services

Date: _____

Accepted by: _____
DOR Authorized Representative

Date: _____

Title: Director, Purchasing



Memorandum

STANLEY C. MANTOOTH, COUNTY SUPERINTENDENT • 5189 VERDUGO WAY, CAMARILLO, CA 93012

ADDENDUM TO AGREEMENT (OX63B-17/18)

August 6, 2019

Oxnard School District
Agreement # OX63B-17/18

School attending: Dwire
AC080310

Addendum to Special Circumstance Educational Support services as specified below:

Addendum requested by District due to previous estimated cost not covering all funds.

4. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

6. The term of this contract shall begin 7/2/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019 (ESY: 7/2/2018-7/6/2018 8/15/2018-12/22/2018)
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Original Estimated Cost: \$20,133.72

Amount added/owed: \$964.92

New Total Estimated Cost for 2018/2019: \$21,098.64

Requested by: _____ Date: _____
Special Education Authorized Representative

Approved by: _____ Date: _____
(VCOE) Director, Business Services

Accepted by: _____ Date: _____
DOR Authorized Representative

Title: Director, Purchasing



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 15, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, AA120506 a Special Education pupil who is a resident of DISTRICT and currently attends Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 330 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 8/15/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u>	UPCOMING: <u>2019-2020</u>
	8/15/2018-10/19/2018	
	\$ <u>10,133.20</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 10,133.20



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 22, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, BE053005, a Special Education pupil who is a resident of DISTRICT and currently attends, Phoenix School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for a total of 1655 minutes a week.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 8/22/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u>	UPCOMING:
	8/22/2018-5/23/2019	
	\$ <u>36,718.64</u>	+ \$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 36,718.64

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 15, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

- 1. This agreement pertains to providing exceptional service(s) for, **DP092713**, a Special Education pupil who is a resident of DISTRICT and currently attends, **Dwire** School a special education program operated by SUPERINTENDENT.
- 2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 300 minutes a day.**

- 4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
- 5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 6. The term of this contract shall begin **8/15/2018 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> 8/15/2018-6/5/2019 \$ <u>32,732.00</u>	+	UPCOMING: <u>2019-2020</u> \$ _____
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD
~~XXXXXXXXXXXX~~ SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: 
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 32,732.00

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 2, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard [redacted] School District**, hereinafter referred to as DISTRICT.

- 13. This agreement pertains to providing exceptional service(s) for, JS010805, a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
- 14. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 15. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes a day and during transportation to and from school for 60 minutes a day for a total of 390 minutes a day. ESY will be provided at 300 minutes a day**

- 16. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
- 17. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 18. The term of this contract shall begin 7/2/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: <u>2017-2018</u>	CURRENT: <u>2018-2019</u>
(including ESY, if applicable)	\$ _____	(ESY: 7/2/2018-7/6/2018) 8/15/2018-4/18/2019 \$ <u>38,239.60</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: Regina Deed
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 38,239.60



AGREEMENT

For Paraeducator Performing Special Circumstance Services

This Agreement, effective December 15, 2017 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, KC071607 a Special Education pupil who is a resident of DISTRICT and currently attends, Penfield School a special education program operated by SUPERINTENDENT. Foster
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services during transportation to and from school, 60 min a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 12/15/2017 (IEP date), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u> (ESY: 7/2/2018-7/13/2018)
(including ESY, if applicable)	\$ _____	+ \$ <u>2,665.60</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature _____

Accepted By: [Signature]
Special Education Authorized Representative

Title: _____

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 2,665.60

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 20, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, KC071607, a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes a day and during transportation to and from school for 60 minutes a day for a total of 390 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 8/20/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u>2018-2019</u> <u>8/20/2018-12/5/2018</u>		UPCOMING: <u>2019-2020</u>
	\$ <u>19,110.00</u>	+	\$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature _____

Accepted By: [Signature]
Special Education Authorized Representative

Title: _____

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 19,110.00



AGREEMENT

For Paraeducator Performing Special Circumstance Services

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, KW062904, a Special Education pupil who is a resident of DISTRICT and currently attends Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services throughout the school day, 330 minutes a day. ESY minutes will be calculated at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date= 10/18/2017) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u> (ESY: 7/2/2018-7/6/2018)
(including ESY, if applicable)	\$ _____	+ \$ <u>784.00</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 784.00



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 2, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, LG102505 a Special Education pupil who is a resident of DISTRICT and currently attends, **Foster** School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing Special Circumstance Educational Support throughout the school day and during transportation to and from school, 390 minutes daily. ESY will be provided at 280 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date: 8/23/2017), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: CURRENT: <u>2017-2018</u> (including ESY, if applicable) \$ _____ +	UPCOMING: <u>2018-2019</u> (ESY: <u>7/2/2018-7/6/2018</u> <u>8/15/2018-8/23/2018</u> \$ <u>2,515.86</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 2,515.86 (2018-2019 fiscal year)

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 23, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, **LG102505**, a Special Education pupil who is a resident of DISTRICT and currently attends **Foster School** a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support through out the school day for 330 minutes a day and during transportation to and from school for 60 minutes a day for a total of 390 minutes a day. ESY will be provided at 280 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin **8/23/2018 (IEP date)** and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: 2018-2019 8/23/2018-6/28/2019 (ESY:6/10/2019-6/28/2019)		UPCOMING: 2019-2020 (ESY: 7/1/2019-7/5/2019)
	\$ <u>48,568.80</u>	+	\$ _____

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 48,568.80

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, RS052408, a Special Education pupil who is a resident of DISTRICT and currently attends Carl Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day, 330 minutes daily. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u> (ESY: 7/2/2018-7/6/2018)
(including ESY, if applicable)	\$ _____	+ \$ <u>627.20</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 627.20

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, IR033009, a Special Education pupil who is a resident of DISTRICT and currently attends Phoenix- Los Nogales School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 1605 minutes a week.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2015 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2018-2019</u> (ESY:7/2/2018-7/6/2018) 8/22/2018-5/31/2019	UPCOMING: <u>2019-2020</u>
(including ESY, if applicable)	\$ <u>37,314.09</u>	+

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 37,314.09



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional educational support service(s) for, MA102113 a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances educational support throughout the school day, 165 min daily. ESY will be provided at 120 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date 10/12/2017), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: CURRENT: <u>2016-2017</u> (including ESY, if applicable)	\$ _____	+	UPCOMING: <u>2018/2019</u> (ESY: <u>7/2/2018-7/6/2018</u>) (<u>8/17/2018-12/13/2018</u>) \$ <u>6,781.60</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 6,781.60

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Supports

This Agreement, effective October 3, 2016 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JA100109, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services during bus transportation, 60 min. daily bus aide. ESY will be provided at 60 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 8/15/2018 (IEP date= 10/2/2017), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u>
(including ESY, if applicable)	\$ _____	(ESY: <u>7/2/2018-7/6/2018</u> <u>8/15/2018-10/2/2018</u> \$ <u>1,489.60</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By:  _____
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 1,489.60 (2018-2019 fiscal year)

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, AC070205, a Special Education pupil who is a resident of DISTRICT and currently attends, Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u>
		(ESY: <u>7/2/2018-7/6/2018</u>)
		<u>8/16/2018-11/7/2018</u>
(including ESY, if applicable)	\$ _____	+ \$ <u>13,563.20</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 13,563.20

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 7, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

- 7. This agreement pertains to providing exceptional service(s) for, AC080310, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
- 8. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 9. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support through out the school day for 330 minutes a day. ESY will be provided at 240 minutes a day.

- 10. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
- 11. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 12. The term of this contract shall begin 7/7/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	PREVIOUS: <u>2017-2018</u> \$ _____	+	CURRENT: <u>2018-2019</u> (ESY: <u>7/2/2018-7/6/2018</u>) <u>8/15/2018-12/22/2018</u> \$ <u>19,168.80</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 19,168.80



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Supports

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

- 13. This agreement pertains to providing exceptional service(s) for, IO111109, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
- 14. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 15. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances Educational Support through out the school day, 330 minutes a day. ESY will be calculated at 240 minutes a day.

- 16. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
- 17. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 18. The term of this contract shall begin 7/2/2018 (IEP date=11/9/2017), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u> (ESY: <u>7/2/2018-7/6/2018</u>) <u>8/15/2018-11/9/2018</u>
(including ESY, if applicable)	\$ _____	+ \$ <u>13,994.40</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 13,994.40 (fiscal year 2018-2019 only)

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **July 2, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

- 11. This agreement pertains to providing exceptional service(s) for, **KP033105** a Special Education pupil who is a resident of DISTRICT and currently attends **Phoenix** School a special education program operated by SUPERINTENDENT.
- 12. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 13. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing Special Circumstances Educational Support 330 minutes a day throughout the school day and 60 minutes a day during transportation to and from school for a total of 390 minutes a day. ESY will be provided at 240 minutes a day throughout the school day and 60 minutes a day during transportation to and from school for a total of 300 minutes a day.**

DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.

- 14. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 15. The term of this contract shall begin **7/2/2018** (IEP date= **11/3/2017**), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	CURRENT: <u> 2017-2018 </u> \$ _____	+	UPCOMING: <u> 2018-2019 </u> (ESY: <u> 7/2/2018-7/6/2018 </u> <u> 8/22/2018-11/3/2018 </u>) \$ <u> 14,033.60 </u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

 Signature **Lisa A. Franz**

Title: **Director, Purchasing**

Date: _____

VENTURA COUNTY OFFICE OF EDUCATION

Accepted By: _____
 Special Education Authorized Representative

Approved By: _____
 Business Services Authorized Representative

Date: _____

Estimated Cost \$ **14,033.60**

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

- 7. This agreement pertains to providing exceptional service(s) for, RR103108 a Special Education pupil who is a resident of DISTRICT and currently attends, Penfield School a special education program operated by SUPERINTENDENT.
SUNKIST
- 8. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 9. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.

- 10. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
- 11. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 12. The term of this contract shall begin 7/2/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: CURRENT: <u>2017-2018</u> (including ESY, if applicable) \$ _____	+	UPCOMING: <u>2018-2019</u> (ESY: <u>7/2/2018-7/6/2018</u>) <u>8/16/2018-1/23/2019</u> \$ <u>25,127.20</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 25,127.20



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

- 13. This agreement pertains to providing exceptional service(s) for, VV030307, a Special Education pupil who is a resident of DISTRICT and currently attends Carl Dwire School a special education program operated by SUPERINTENDENT.
FOSTER
- 14. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
- 15. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance educational support during transportation to and from school for 60 minutes a day. ESY will be provided at 60 minutes a day.

- 16. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
- 17. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
- 18. The term of this contract shall begin 7/2/2018 (IEP date), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: <u>2017-2018</u>	CURRENT: <u>2018-2019</u> (ESY: <u>7/2/2018-7/6/2018</u> <u>8/15/2018- 4/19/2019</u>)
(including ESY, if applicable)	\$ _____	+ \$ <u>6,350.40</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 6,350.40



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **August 15, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, JV120313, a Special Education pupil who is a resident of DISTRICT and currently attends, Carl Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances educational support through half of the school day, 165 min. daily.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 day notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 8/15/2018 (IEP date= 12/19/2017), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	PREVIOUS: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u>
		(ESY: <u>7/2/2018-7/6/2018</u>)
(including ESY, if applicable)	\$ _____	\$ <u>9,261.00</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 9,261.00



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, MZ020305 a Special Education pupil who is a resident of DISTRICT and currently attends Foster School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances Educational Support throughout the school day 330 minutes a day and 60 minutes a day during transportation to and from school for a total of 390 minutes a day. ESY will be provided at 240 minutes a day throughout the school day and 60 minutes a day during transportation to and from school for a total of 300 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date= 11/8/2017), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: CURRENT: <u>2017-2018</u> (including ESY, if applicable)	\$ _____	+	UPCOMING: <u>2018-2019</u> (ESY: <u>7/2/2018-7/6/2018</u>) <u>8/15/2017-11/29/2017</u> \$ <u>18,620.00</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 18,620.00

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, MG111808 a Special Education pupil who is a resident of DISTRICT and currently attends Phoenix- Los Nogales School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances Educational Support throughout the school day, 1605 minutes weekly. ESY will be provided at 234 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date=3/6/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: (including ESY, if applicable)	PREVIOUS: <u>2017-2018</u>		CURRENT: <u>2018-2019</u> (ESY: 7/2/2018-7/6/2018) 8/22/2018-3/6/2019
	\$ _____	+	\$ <u>25,636.80</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 25,636.80



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective July 2, 2018 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, OL083008, a Special Education pupil who is a resident of DISTRICT and currently attends Penfield School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing special circumstance support throughout the school day for a total of 330 minutes a day. ESY will be provided at 240 minutes a day.

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 7/2/2018 (IEP date=2/12/2018) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date: CURRENT: <u>2017-2018</u> (including ESY, if applicable)	\$ _____	+	UPCOMING: <u>2018-2019</u> (ESY: 7/2/2018-7/13/2018) 8/22/2018-2/20/2019 \$ <u>25,127.20</u>
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It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: [Signature]
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 25,127.20

Please submit **two** original copies Oxnard School District-Purchasing Department



AGREEMENT

For Paraeducator Performing Special Circumstance Educational Support

This Agreement, effective **January 13, 2018** is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the **Oxnard School District**, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, NC092306, a Special Education pupil who is a resident of DISTRICT and currently attends **Foster** School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of **Paraeducator performing special circumstance educational support throughout the school day (330 minutes a day) and during transportation to and from school (90 minminutes a day) for a total of 420 min daily. ESY will be calculated at 280 minutes a day.**

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 45 days' notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 1/13/2018 (IEP date) and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT: <u>2017-2018</u>	UPCOMING: <u>2018-2019</u>
		(ESY: <u>7/2/2018-7/6/2018</u> <u>8/15/2018-1/8/2018</u>)
(including ESY, if applicable)	\$ _____	+ \$ <u>25,417.28</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

Signature Lisa A. Franz

Title: Director, Purchasing

Date: _____

VENTURA COUNTY OFFICE OF EDUCATION

Accepted By: 
Special Education Authorized Representative

Approved By: _____
Business Services Authorized Representative

Date: _____

Estimated Cost \$ 25,417.28

Please submit **two** original copies Oxnard School District-Purchasing Department

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Jesus Vaca

Date of Meeting: September 18, 2019

Agenda Section: Section D: Action Items

**Approval of the Variable Term Waiver for a Provisional Internship Permit (PIP)
Authorization in Math for Ryan Reid for the 2019-20 school year (Vaca)**

The District has a current math vacancy with no available qualified applicants. Therefore, the District is recommending that the Board of Trustees approve this action item for a Variable Term Waiver for a provisional internship permit authorization in Math for Ryan Reid to serve as a math teacher at Curren (K-8) for the 2019-20 school year, while working towards entering an internship program.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources that the Board of Trustees approve the Variable Term Waiver for a provisional internship permit authorization in Math for Ryan Reid, as presented.

ADDITIONAL MATERIALS:

Attached:

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: September 18, 2019

Agenda Section: Section D: Action Items

**Approval of Contract for Professional Services with Caldwell Flores Winters, Inc. (CFW)
(Aguilera-Fort)**

CFW provides professional consultant services for facilities planning and assessments, State aid grants for the modernization and construction of school facilities, educational program consulting, election services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs. An affiliate company, CFW Advisory Services LLC, provides municipal advisory services in the issuance of municipal debt obligations.

The District has contracted under separate agreements with CFW for the provision of program implementation services for facilities and educational programs and professional consultant services for State aid grants for the modernization and construction of school facilities, and acknowledges such agreement

The Superintendent presents this one (1) year contract for professional consultant services to the Board of Trustees consideration for approval.

FISCAL IMPACT:

Amount of \$135,000 to paid from the General Fund.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees approve the Contract for Professional Consultant Services, as presented.

ADDITIONAL MATERIALS:

Attached: [Oxnard SD - Enhanced Master Construct Agreement 2019.pdf](#)

CONTRACT FOR PROFESSIONAL CONSULTANT SERVICES

This contract is entered into this ___ day of _____ 2019 (hereinafter “Contract”), and is made by and between Caldwell Flores Winters, Inc. (hereinafter “CFW”) and the Oxnard School District, a California public school district located in Ventura County (hereinafter, “District”), collectively hereinafter to be referred as the “Parties”.

RECITALS

WHEREAS, CFW provides professional consultant services for facilities planning and assessments, State aid grants for the modernization and construction of school facilities, educational program consulting, election services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs throughout the State of California;

WHEREAS, an affiliate company, CFW Advisory Services LLC, provides municipal advisory services in the issuance of municipal debt obligations;

WHEREAS, the District has contracted under separate agreements with CFW for the provision of program implementation services for facilities and educational programs and professional consultant services for State aid grants for the modernization and construction of school facilities, and acknowledges such agreements,

WHEREAS, the District has contracted under a separate agreement with an affiliate company, CFW Advisory Services LLC, for municipal advisory services in the issuance of municipal debt obligations, and acknowledges such agreement,

WHEREAS, CFW may provide an integrated delivery method for these services for which the District has been apprised and may contract over time in whole or in part for these services by separate agreements or through its affiliate company, CFW Advisory Services LLC;

WHEREAS, the District is considering continuing its facilities program beyond the projects that have been funded by Measures “R” and “D” and remaining facilities fund balances and desires to engage CFW to provide professional consultant services for the provision of planning services as more particularly described in Exhibit A (hereinafter “Scope of Work”) and as such is made a part of this Contract;

WHEREAS, the District has determined independently that it cannot provide through its own personnel the services to be performed by CFW under this Contract;

WHEREAS, the District has determined independently that the services and Scope of Work to be provided by CFW are exempt from Public Contract Code Section 20111, and the District has fully complied with State Law, its policies, bylaws, rules, and/or procedures for entering into this Contract;

NOW THEREFORE, for good and valuable consideration of the covenants set forth herein and other good and valuable consideration, the receipt and adequacy of which is acknowledged by the District and CFW, the Parties hereby agree as follows:

I. PROFESSIONAL CONSULTANT SERVICES

CFW agrees to provide the District with professional consultant services as more fully set forth and specified in the Scope of Work (Exhibit A), incorporated herein for all purposes and made a part of this Contract by reference.

II. DISTRICT COOPERATION

In order to perform the Scope of Work, CFW will require complete and accurate information. The District understands and agrees to cooperate with CFW by furnishing all necessary District information and records in a timely, diligent and accurate basis to the extent practicable and upon the request of CFW. On occasion, CFW may require the opportunity to consult with District staff to obtain information that is not readily available from District records and to clarify information that is not otherwise self-evident. The District agrees from time to time to make its staff available for these consultations.

From time to time, when necessary and appropriate, CFW may request that the District authorize access to consultants that the District is currently working with in order to complete the Scope of Work contemplated herein. The District agrees to provide or authorize access to these additional professional services as necessary to carry out the scope of work, if needed.

III. CONFIDENTIALITY OF INFORMATION

CFW recognizes that information related to the services provided by CFW may be deemed public information and subject to be published and/or disclosed to the public as determined and directed by the District and/or State Law. Under this Contract, it shall be the responsibility of the District to make such initial determination of whether a particular document or other tangible information is subject to disclosure and to disclose said information at the appropriate time. While the District makes that determination, CFW shall regard all information received during the performance of services pursuant to this Contract and all information produced by CFW as confidential and shall not disclose such information to any other person or party without prior consent of the District. Upon written determination by the District of information to be published and/or disclosed to the public, CFW will cooperate to the extent possible to disclose or publish that information consistent with State Law.

IV. TERM

The Parties have agreed to a term of one (1) year for this Contract. The term of this Contract shall commence upon approval by the Governing Board of the District and execution by the Superintendent and shall continue through a twelve-month period

thereafter. The District may choose to extend or renew the term of this Contract by a written instrument, mutually agreed to by the Parties and approved by the District.

V. INTEGRATED CONTRACT

This Contract in its entirety represents a full and complete understanding of every kind or nature whatsoever between the parties hereto and replaces or supersedes any and all preliminary negotiations, representations or implied covenants inconsistent with the terms of this Contract. This Contract is not intended to replace or supersede any prior contract for services between the Parties and may supplement and provide additional services not contemplated under those agreements.

VI. TERMINATION

In the event CFW fails or refuses to reasonably perform the provisions of the Scope of Work, the District may declare a default in the performance of the terms of this Contract by providing written notice specifying the nature of the default and the steps necessary to cure the default. CFW shall be provided a period of no less than twenty-one (21) calendar days from the date of the notice to cure the default.

In the event that the District terminates this Contract, or the Parties mutually agree to terminate this Contract, CFW shall be compensated pursuant to Section XIII based on the percentage of work completed as of the date of termination.

VII. NOTICES

All notices, demands, requests or approvals to be given under this Contract shall be given in writing and shall be deemed served when delivered personally or on the fifth business day after the deposit thereof in the United States Mail, postage prepaid, registered or certified, addressed as provided below.

Oxnard School District
ATTN: Karling Aguilera Fort, Superintendent
1051 South A Street
Oxnard, CA 93030

Caldwell Flores Winters, Inc.
ATTN: Emilio A. Flores, Chief Executive Officer
6425 Christie Avenue, Suite 270
Emeryville, CA 94608

VIII. DISPUTE RESOLUTION

Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall first be submitted to mediation, and if the matter is not resolved through mediation then to arbitration in Los Angeles County before a single arbitrator. The arbitration shall be administered by an organization mutually agreeable by the parties or pursuant to

California Code of Civil Procedure Section 1280 et. seq. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from an appropriate court. The prevailing party in the arbitration shall be entitled to its reasonable attorneys' fees and costs. All fees and costs for mediation and arbitration shall be split equally.

IX. CONSULTANT NOT AN EMPLOYEE OF THE DISTRICT

CFW shall have no authority to contract on behalf of the District and shall not represent itself as having such authority. It is expressly understood and agreed by the Parties that CFW, while engaged in carrying out and complying with any terms and conditions of this contract, is an independent contractor and not an officer, agent or employee of the District.

X. PREVAILING LAW

This agreement shall be interpreted and shall be governed by California law.

XI. ASSIGNMENT

CFW reserves the right to assign this contract in whole or in part to any successor or assignee with the written approval of the District. Such approval shall not be unreasonably withheld by District.

XII. ATTORNEY'S FEES

In the event that any action or proceeding, including any arbitration, is brought to enforce the provisions of this Contract, the prevailing party shall be entitled to reasonable attorneys' fees and costs of enforcement as determined by the court or any statute.

XIII. FEE FOR SCOPE OF WORK

Pursuant to Exhibit A, Section I, CFW agrees to provide professional services to develop a Facilities assessment and Implementation Plan. District shall compensate CFW a total fee of \$135,000, payable in three (3) installments of \$45,000, as follows.

\$45,000 payable upon execution of the Contract;

\$45,000 payable after Board Study Session 2: Data Analysis; and,

\$45,000 payable upon delivery of the Enhanced Master Construct Program

CFW will not charge the District expenses related to completion of the Scope of Work being contemplated.

XIV. APPROVAL

This Contract shall not be executed by the District until such time as the Governing Board has approved and authorized its execution.

In executing this contract, persons signing on behalf of CFW or District represent that each has the authority to do so.

This contract is hereby agreed to and executed on this the ____ day of ____ 2019.

AGREED:

Emilio A. Flores, Chief Executive Officer
Caldwell Flores Winters, Inc.

Karling Aguilera-Fort, Superintendent
Oxnard School District

EXHIBIT A SCOPE OF WORK
--

The following is the agreed Scope of Work between Caldwell Flores Winters, Inc. (“CFW”) and the Oxnard School District (“District”) for professional planning services to establish a Enhanced Master Construct Program as described below.

I. Background Review

In order to identify Enhanced Master Construct Program needs, a background review will be conducted on the following:

- A. District’s educational plan, LCAP, LEA Plan, technology plan, and Single Plans for Student Achievement and anticipated facility requirements
- B. Historical and projected enrollment growth by grade level
- C. Permanent and portable classroom capacity and teaching stations by school site, age, and loading standard
- D. Existing support facilities available by school site (e.g., MPRs, playfields, administrative and library space, parking) and the capacity to accommodate additional facilities
- E. Projects to be provided by Measure “R” Facilities Implementation Program and Measure “D” Master Construct Program
- F. Review of existing sources of funding (e.g. State aid, developer fees, local bonding, etc.)
- G. Conduct Board Study Session 1: Background Review

II. Analysis

Based on the above, an analysis will be undertaken of:

- A. Enrollment by grade to identify anticipated peaks or valleys over the next 5-7 years and the anticipated impact on the demand and sequencing of facilities
- B. Existing capacity of classrooms and existing school sites based on District Master Plan and State loading standards, including types of facilities, administrative spaces, fields areas, meeting/ meal/performance spaces, and available parking to accommodate enrollment
- C. Existing and additional facility needs taking into consideration Master Plan expected useful life of classroom and support facility buildings, new construction, replacement and renovation needs, educational program requirements, and 21st century environments for existing sites
- D. Existing facility specifications for the built capacity and those required to meet project requirements
- E. Components provided by the Measure “R” Facilities Implementation Program and Measure “D” Master Construct Program

- F. Analysis of available capital fund balances, developer fees, State aid eligibility and local bonding to meet anticipated costs
- G. Preliminary cost estimates of major program components based on specifications and analysis of scope of work to date
- H. Conduct Board Study Session 2: Data Analysis

III. Potential Improvements

A summary review and analysis of previous work will be prepared and utilized for recommendations for facility considerations of improvements and options will be presented

- A. Specifications
- B. Anticipated available funding
- C. Required sequencing and timing
- D. Facility improvements to be considered:
 1. additional sites to be acquired
 2. new facilities to be considered for construction
 3. schools to be considered for reconstruction
 4. support facilities in need of construction to complete prior construction efforts
 5. required facilities not part of the Measure “R” Facilities Implementation Program and Measure “D” Master Construct Program
 6. additional considerations, if any
- E. Estimated costs
- F. Proposed projects to be funded and required timing
- G. Conduct Board Study Session 3: Review of Program Options

IV. Enhanced Master Construct Program

Prepare Draft of Enhanced Master Construct Program, including:

- A. Key findings and analysis
- B. Proposed Program requirements
- C. Master Project List of proposed improvements
- D. Master Budget, including proposed Sources and Uses
- E. Master Schedule of proposed improvements and activities, including sequencing of implementation
- F. Plan of Finance/Funding, including local funding and State aid required
- G. Present Draft Enhanced Master Construct Program for Board consideration

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: September 18, 2019

Agenda Section: Section E: Approval of Minutes

Approval of Minutes

It is recommended that the Board approve the minutes of regular and special board meetings, as submitted: September 4, 2019, Regular Board Meeting

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ADDITIONAL MATERIALS:

Attached: [9-4-2019 Bd Minutes.pdf](#)

Regular Board Meeting
September 4, 2019

The Board of Trustees of the Oxnard School District met in regular session at 5:06 p.m. on Wednesday, September 4, 2019 at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were Trustees Debra Cordes, Dr. Jesus Vega, Monica Madrigal Lopez, Denis O’Leary and President Veronica Robles-Solis. Staff members present were District Superintendent Mr. Karling Aguilera-Fort, Assistant Superintendents Dr. Ana DeGenna, Janet Penanhoat and Dr. Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Emily Velasquez, 8th grade student in Mr. Mark DeRosa’s AVID class led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

David Landeros, 8th grade student and Janeth Melchor 7th grade student in Mr. Mark De Rosa’s AVID class, read the District’s Vision and Mission in English and Spanish respectively. DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Brasilia Perez, principal at Chavez School Academy of Literacy, Communication, Arts and Technology provided a short presentation to the Board regarding Chavez School, Academy of Literacy, Communication Arts and Technology. PRESENTATION BY CHAVEZ SCHOOL, ACADEMY OF LITERACY, COMMUNICATION ARTS AND TECHNOLOGY

Following the presentation, Trustee Madrigal Lopez gave a token of appreciation on behalf of the Board to the students that participated in the meeting.

A.5 On motion by Trustee Madrigal Lopez, seconded by Trustee Vega and carried on a roll call vote of 5-0, the Board approved the agenda as presented. ADOPTION OF THE AGENDA

A.6 Superintendent, Karling Aguilera-Fort provided the Board of Trustees with a sixty-day report presentation, regarding his initial findings on the District. STUDY SESSION: SIXTY DAYS SUPERINTENDENT REPORT PRESENTATION

A.7 No one addressed the Board. PUBLIC PARTICIPATION/ COMMENTS

A.8 ANNOUNCEMENTS PRIOR TO CLOSED SESSION September 4th, 2019: CLOSED SESSION

The Board recessed to Closed Session to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION: one (1) case
- EXISTING LITIGATIONS: Existing litigations
 - J.R. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Lastly, PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- Public Employee(s) Discipline/Dismissal/Release.
 - Appointment recommendation: Manager, Special Education

A.9 Trustees convened to closed session until approximately 7:13 p.m. to discuss items on the closed session agenda. CLOSED SESSION

A.10 President Robles-Solis reported that pursuant to Section 54957 of the Government Code and Section 44943 of the Education Code the Board considered personnel matters. On motion by Trustee Cordes, seconded by Trustee Vega and carried on a roll call vote of 5-0, the Board appointed Danielle Edwards to the position of Special Education Manager. REPORT ON CLOSED SESSION
(Motion # 19-27)

B PUBLIC COMMENTS/HEARINGS PUBLIC COMMENTS
B.1 PUBLIC COMMENTS
No one addressed the Board.

C CONSENT AGENDA CONSENT AGENDA
(Motion # 19-28)
On Motion by Trustee Madrigal Lopez, seconded by Trustee Cordes, and carried on a roll call vote of 5-0 the Board approved the Consent Agenda as presented.

C.1 Adopted the Appropriations Limit Resolution #19-09 for 2018-2019 and 2019-2020 fiscal years as required by law. (Resolution #19-09:
Adoption of
Appropriations Limit
(GANN) &
Appropriations Subject to
the Limit for 2018-2019
and 2019-2020)

C.2 Ratified Change Order #1 to Field Contract #FC-P20-00010 with Sam Hill & Sons, Inc., in the amount of \$6,289.82, to be paid with Deferred Maintenance funds. (Ratification of Change
Order #1 to Field
Contract #FC-P20-00010
with Sam Hill & Sons,
Inc. for Repair of Storm
Drain Line at Sierra
Linda)

C.3 Ratified Change Order #1 to Agreement #18-237 with PaveWest, Inc., in the amount of \$8,091.34, to be paid with Deferred Maintenance funds. (Ratification of Change
Order #1 to Agreement
#18-237 with PaveWest

- Inc. for Asphalt Paving 2019)
- C.4 Ratified WAL #11 for Master Agreement #13-130 with NV5 West, Inc., amount not to exceed \$68,800.00, to be paid out of the Master Construct and Implementation funds, within the approved project budget. (Ratification of Work Authorization Letter #11 to NV5 West Inc. for DSA Inspector of Record (IOR) Services for the Lemonwood Elementary School ECDC Project)
- C.5 Approved CREDIT Change Order No. 001 to Construction Services Agreement #17-215 with Viola Constructors Inc. related to the Kinder/Flex Project at Ramona Elementary School. Furthermore, it is recommended that the Board approve the reallocation of \$11,711.88 into the Master Construct and Implementation Program Reserve to account for this credit. If approved, the decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report. The credit amount of \$11,711.88, decrease to the overall project budget and an identical decrease in the amount paid to Viola under Board approved Construction Services Agreement #17-215. Unused Allowance funds shall be returned to the Master Construct and Implementation Program Reserve. (Approval of CREDIT Change Order No. 001 to Construction Services Agreement #17-215 with Viola Constructors Inc. to adjust costs for the Kinder/Flex Project at Ramona Elementary School)
- C.6 Approved CREDIT Change Order No. 006 to Construction Services Agreement #17-218 with Viola Constructors Inc. related to the Kinder/Flex Project at Ritchen Elementary School. Furthermore, it is recommended that the Board approve the reallocation of \$35,180.95 into the Master Construct and Implementation Program Reserve to account for this credit. If approved, the decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report. (Approval of CREDIT Change Order No. 006 to Construction Services Agreement #17-218 with Viola Constructors Inc. to adjust costs for the Kinder/Flex Project at Ritchen Elementary School)
- C.7 Approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Construction Services Agreement #17-218, Ritchen Kinder/Flex Project with Viola Constructors, Inc. (Approval of Notice of Completion for Ritchen ES Kinder/Flex Project)
- C.8 Approved the Notice of Completion and filing of such notice with the County Recorder's Office, for Construction Services Agreement #17-215, Ramona Kinder/Flex Project with Viola Constructors, Inc. (Approval of Notice of Completion for Ramona ES Kinder/Flex Project)
- C.9 Ratified Amendment #1 to Agreement #18-101 with Casa Pacifica School, NPS, amount not to exceed \$16,357.32, to be paid with Special Education funds. (Ratification of Amendment #1 to Agreement #18-101 with Casa Pacifica, Non-Public School, NPS)
- C.10 Ratified Amendment #1 to Agreement #18-210 with Ventura County Office of Education. Amount not to exceed \$32.64, to be paid with Special Education funds. (Ratification of Amendment #1 to Agreement #18-210 with

- C.11 Approved setting the date of October 9, 2019 for Public Hearing to determine sufficient textbooks or instructional materials. This Public hearing is being held in compliance with Education Code Section 60119 (as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531). In accordance with State law, Notice of Public Hearing will be posted on September 5, 2019. (Approval of Notice to Set Public Hearing to Determine Sufficient Textbooks or Instructional Materials for 2019-2020)
- C.12 Approved the establishment, abolishment, and increase of the positions as presented. (Establish /Abolish/ Increase/ Reduce Hours of Position)
 Cost for Custodian – \$26,628 General Fund
 Cost for Custodian – \$41,641 General Fund
 Savings for Paraeducator I – \$9,528 Site funds
- C.13 Approved the personnel actions, as presented. (Personnel Actions)

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment. (Classified)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Ambriz, Noemi	Paraeducator III, Position #1915 Special Education 5.75 hrs./183 days	08/19/2019
Gamino, Celeste	Paraeducator III, Position #7947 Special Education 5.75 hrs./183 days	08/20/2019
Ibarra, Abigail	Preschool Assistant (B), Position #2582 San Miguel 3.0hrs./183 days	08/19/2019
Lopez, Marcos A.	Grounds Manager, Position #7423 Facilities 8.0 hrs./246 days	08/05/2019
Macias, Perla Y.	Paraeducator II (B), Position #9241 Special Education 5.75 hrs./183 days	08/10/2019
Ortiz, Sandra	Preschool Assistant (B), Position #2661 Harrington 3.0 hrs./183 days	08/19/2019
Rios, Tiana M.	Speech Language Pathology Assistant, Position #9134 Special Education 8.0 hrs./183 days	08/19/2019
Trujillo Gutierrez, Mariela	Paraeducator III, Position #1953 Special Education 5.75 hrs./183 days	08/19/2019
<u>Limited Term</u>		
Morales, Andrea C.	Paraeducator (substitute)	08/19/2019
Ortega Silva, Jose D.	Paraeducator (substitute)	08/19/2019
Terregone, Delina A.	Paraeducator (substitute)	08/19/2019
<u>Promotional</u>		
Fuentes, Saira	Registered Behavior Technician, Position #9242 Special Education 8.0 hrs./203 days	08/19/2019

Garcia, Darlene E.	Paraeducator III (B), Position #6373 Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9243 Special Education 8.0 hrs./203 days Paraeducator III, Position #2882	08/19/2019
Jasso, Judy E.	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9245 Special Education 8.0 hrs./203 days Paraeducator III, Position #6824	08/19/2019
Pina, Bobby S.	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9253 Special Education 8.0 hrs./203 days Paraeducator III, Position #7467	08/19/2019
Vasquez Mendoza, Anita	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9244 Special Education 8.0 hrs./203 days Paraeducator III, Position #2903	08/19/2019
Wilson, Luke	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9254 Special Education 8.00 hrs./203 days Preschool Assistant II, Position #1199 Special Education 5.75 hrs./183 days	08/19/2019
<u>Voluntary Demotion</u>		
Ordaz, Bianca K.	Paraeducator I, Position #9157 Driffill 3.167 hrs./183 days Language Assessment Technician, Position #8703 Ed. Services 5.5 hrs./246 days	08/19/2019
<u>Leave of Absence</u>		
Calderon Ruiz, Nancy	Paraeducator, III, Position #268	08/19/2019-12/20/19
Faulk, Jessica E.	Campus Assistant, Position #2966	08/26/2019-12/15/19
<u>Return from Leave of Absence</u>		
Castellanos Vizcaino, Ana Luisa	Paraeducator I, Position #7170	08/19/2019
Perez, Patricia	Paraeducator III, Position 9222	08/19/2019
<u>Layoff</u>		
Navarro, Imelda L.	Preschool Teacher, Position #7803 Ed. Services 3.0 hrs./183 days	06/28/2019
<u>Resignation</u>		
Castillo, Oralia	Transportation Driver, Position #8708 Transportation 5.5 hrs./183 days	08/19/2019
Fimbres, Stacy	Preschool Assistant (B), Position #2657 Ed. Services 3.0 hrs./183 days	07/31/2019
Golemon, Sarah E.	Health Assistant, Position #8433	08/13/2019
Tinoco, Rodolfo	Pupil Services 5.5 hrs./183 days Child Nutrition Worker, Position #6409	08/19/2019

Zamarripa, Jennifer	McKinna 5.0 hrs./185 days Paraeducator II, Position #6434 Special Education 5.75 hrs./183 days	08/09/2019
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Listed below are the recommended Certificated Personnel Actions, presented to the Board (Certificated) of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Holland, Rebecca	Teacher, BCLAD	August 22, 2019
Lepisto, Lauren	School Nurse	August 19, 2019
Lozano, Michael	Teacher	August 19, 2019
McGee, Theresa	Program Specialist	August 09, 2019
Moore, Lauren	Speech Therapist	August 26, 2019
Meyers, Michael	Teacher	August 19, 2019
Nippard, Peter	Teacher SPED	August 26, 2019
Reid, Ryan	Teacher Math	August 19, 2019
Agraz, Orlando	Substitute Teacher	2019/2020 School Year
Arias, Angelica	Substitute Teacher	2019/2020 School Year
Byrnes, Cooper	Substitute Teacher	2019/2020 School Year
Coria, Rica	Substitute Teacher	2019/2020 School Year
Lopez, Monica	Substitute Teacher	2019/2020 School Year
Martinez, Thiana	Substitute Teacher	2019/2020 School Year
Mendoza, Lilibeth	Substitute Teacher	2019/2020 School Year
Shuman, Tasha	Substitute Teacher	2019/2020 School Year
Terpenny, Allison	Substitute Teacher	2019/2020 School Year
Williams, Lisa	Substitute Teacher	2019/2020 School Year
Yee, Laurie	Substitute Teacher	2019/2020 School Year
Zamarripa, Jennifer	Substitute Teacher	2019/2020 School Year
<u>Promotions</u>		
Almanza, Rosario	Interim Principal	June 30, 2019
<u>Resignations</u>		
Koch, Manfred	Teacher	June 30, 2019
VanConas, Andrew	Teacher	June 30, 2019

Annual Teacher Assignment Report 2019-2020
Pursuant To Education Codes 44256 (B) And 44258.2

Education Code 44256 (b) allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught (Grades K-8).

<u>Name</u>	<u>Subject</u>
Michael Hunt	Math/Frank

C APPROVAL OF AGREEMENTS

C.14	Approved Agreement #19-100 with The Foundation for California Community Colleges. Amount not to exceed \$27,000.00, to be paid with ASES funds.	(Approval of Agreement #19-100 – Foundation for California Community Colleges)
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C RATIFICATION OF AGREEMENT

C.15	Ratified Agreement #19-101 with American Logistics Company, LLC. Amount not to exceed \$150,000.00 (\$65.00 per hour), to be paid from the General Fund.	(Ratification of Agreement # 19-101 with American Logistics Company LLC)
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C.16	Ratified Agreement #19-97 with Ventura County Office of Education. Amount not to exceed \$39,157.38 to be paid with Special Education funds.	(Ratification of Agreement # 19-97 with Ventura County Office of Education)
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C.17	Ratified Agreement #18-245 with Ventura County Office of Education. Amount not to exceed \$13,547.34, to be paid with Special Education funds.	(Ratification of Agreement #18-245 with Ventura County Office of Education)
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D ACTION ITEMS

D.1	On Motion by Trustee Cordes, seconded by Trustee Vega, and carried on a roll call vote of 5-0 the Board approved the Variable Term Waivers for provisional internship permit authorizations in Special Education M/M RSP for Melissa Haupt and Linda Miller, as presented.	APPROVAL OF VARIABLE TERM WAIVERS FOR PROVISIONAL INTERNSHIP PERMIT (PIP) AUTHORIZATIONS IN SPECIAL EDUCATION FOR MELISSA HAUPT AND LINDA MILLER FOR THE 2019-20 SCHOOL YEAR (Motion # 19-29)
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D.2	On Motion by Trustee O’Leary, seconded by Trustee Cordes, and carried on a roll call vote of 5-0 the Board approved the Variable Term Service Waiver in Speech Language Pathology for Lauren Moore, as presented.	APPROVAL OF A VARIABLE TERM SERVICE WAIVER IN
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SPEECH LANGUAGE
PATHOLOGY FOR
2019-20 FOR LAUREN
MOORE
(Motion # 19-30)

D.3 On Motion by Trustee Cordes, seconded by Trustee Vega, and carried on a roll call vote of 5-0 the Board approved the Variable Term Waiver for bilingual authorization for the 2019-20 school year, as presented.

APPROVAL OF
VARIABLE TERM
WAIVER FOR
BILINGUAL
AUTHORIZATION FOR
MAX MADRIGAL FOR
THE 2019-20 SCHOOL
YEAR
(Motion # 19-31)

E. APPROVAL OF MINUTES

On Motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 5-0 the Board approved the minutes of regular and special board meetings, as submitted:

- August 21, 2019, Regular Board Meeting

APPROVAL OF
MINUTES
(Motion # 19-32)

F. BOARD POLICIES

BOARD POLICIES
FIRST READING

F.1 The Board reviewed the following revised Board Policies, Administrative Regulations and Bylaws, and asked for information to be added.

BP/AR 0420	School Plans/Site Council	DeGenna
BP/AR 0450	Comprehensive Safety Plans	DeGenna
BP/AR 5141.52	Suicide Prevention	DeGenna
BP/AR 5144	Discipline	DeGenna

G. CONCLUSION

G.1 Mr. Karling Aguilera-Fort

SUPERINTENDENT
ANNOUNCEMENTS

- Acknowledged Ramona, Drifill, R.J. Frank schools for the Silver level recognition and Rose and Brekke schools for the Platinum level recognition on the implementation of their Positive Behavior Intervention Systems from the California PBIS Coalition. On October, they will receive their award in Sacramento.
- Thanked the Summer Reading Incentive Grant from the Catalina Expanded Learning Program.
- Reported that students from Ramona and McKinna schools visited the Channel Islands Maritime Museum and walked the San Salvador vessel, the first European vessel to explore California’s coast.
- Reported he attended the event Sprinkle Happiness at Haydock Academy of Sciences.
- Informed that the Back-to-School night at Harrington, Curren and McAuliffe schools took place the night before, and that McKinna and Sierra Linda Back-to-School night would take place the next day.

- Invited everyone to the two upcoming ribbon cutting and grand opening events at Thurgood Marshall and Lemonwood schools.
- Reminded everyone the upcoming Strengthening Our Families event in September 21.

Trustee Cordes

- Thanked Mr. Aguilera-Fort for his presentation.
- Reported she could not attend the recent the Back-to-School nights due to a previous commitment, but planned to attend the next ones.
- Expressed she was happy to learn from the school bulletins that College Day is still taking place.
- Asked for the date of the County Bilingual Conference and the Latino School Board Conference.

TRUSTEES
ANNOUNCEMENTS

Trustee Vega

- Reported he attended the Sprinkle Happiness event and he felt reinvigorated by the enthusiasm of the students.
- He apologized for not being able to attend Back-to-School nights due to previous commitments, and expressed he is looking forward to attend the next ones.
- Requested to receive information on the Board Policies regarding bullying and cyberbullying.
- Requested information on a plan to provide social emotional training and emotional intelligence to the staff.
- Offered his condolences to the families that lost students.

Trustee O’Leary

- Reported he attended a book fair in a park in South Oxnard. Thanked Lucy Cartagena, the Optimist Club, LULAC and other organizations.
- Indicated that the start of the school year appeared to be going well and offered his support to teachers.

Trustee Madrigal Lopez

- Indicated that it was the first week back at CLU, welcomed all CLU students and expressed her satisfaction to see many students coming from Oxnard.
- Reported she attended Back-to-School night at Curren and was glad to see the engagement between the parent and staff.
- Requested information on cultural proficiency.

President Robles-Solis

- Congratulated the five schools recognized for their PBIS implementation.
- Expressed she was looking forward to the Back-to-School nights on next week.
- Requested the last updates on Board Policies regarding bullying. Requested to see policies that had not been updated in a couple of years.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0, President Robles-Solis adjourned the meeting at 7:49 p.m.

Respectfully Submitted,
Mr. Karling Aguilera-Fort

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____,
the Governing Board of the Oxnard School District approves the Minutes of the Regular
Board meeting of September 4, 2019, on motion by Trustee
_____, seconded by Trustee_____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section F: Board Policies, Second Reading

Second Reading of Board Policies, Regulations and Bylaws

It is recommended that the Board review the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and adopt for a second reading:

Philosophy, Goals, Objectives, and Comprehensive Plans
BP/AR 0420 – School Plans/Site Council - Dr. DeGenna
BP/AR 0450 – Comprehensive Safety Plans - Dr. DeGenna

Students
BP/AR 5141.52 – Suicide Prevention - Dr. DeGenna
BP/AR 5144 – Discipline - Dr. DeGenna

Motion:
Second:

ROLL CALL:
Cordes ____, Vega ____, O'Leary ____, Madrigal Lopez ____, Robles-Solis ____

FISCAL IMPACT:

None.

RECOMMENDATION:

It is recommended that the Board review the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and adopt for a second reading.

ADDITIONAL MATERIALS:

Attached: [revised AR 0420 - School Plans Site Council](#)
[revised BP 0420 - School Plans Site Council](#)
[revised AR 0450 - Comprehensive Safety Plan](#)
[revised BP 0450 - Comprehensive Safety Plan](#)
[revised AR 5141.52 Suicide Prevention](#)
[revised BP 5141.52 Suicide Prevention](#)
[revised AR 5144- Discipline](#)
[revised BP 5144 - Discipline](#)

SCHOOL PLANS/SITE COUNCILS

~~**Cautionary Notice:** As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Oxnard School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.~~

School Site Councils

~~Each school that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001 shall have~~ ~~When required for participation in any categorical program, each district school shall establish a school site council or advisory committee. (Education Code 41507, 41572, 52852, 64001-65000)~~ The a school site council shall be composed of the following: (Education Code 41507, 41572, 52852 65000)

1. The principal *or designee*
2. *Classroom Teachers at the school, selected by the classroom school's teachers at the school*
3. Other school personnel *who are not teachers, selected chosen by the school's other personnel-other personnel at the school who are not teachers*
4. Parents/guardians of students attending the school *and/or chosen by other such parents/guardians, or community members other members of the community, selected chosen by the parents/guardians as representatives of students attending the school*
5. *If the school is a secondary school, students attending the school selected by other secondary students.*

(cf.0450-Comprehensive Safety Plan)

Half of the school site council membership shall consist of school staff in the categories listed in items #1-3 above, the majority of whom shall be classroom teachers. For an elementary school site council, the remaining half shall be parents/guardians and/or community members. For a secondary school site council, the remaining half shall be parent/guardians, community members, and/or students. (Education Code 65000)

A district employee may serve as a parent/guardian representative on the *school* site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852 65000)

SCHOOL PLANS/SITE COUNCILS (continued)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination and equity.

(cf.0415 – Equity)

~~School site councils may function on behalf of other committees in accordance with law. (Education Code 52176, 52870, 54425; 5 CCR 3932)~~

~~(cf. 0520.1 – High Priority Schools Grant Program)~~

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

(cf. 1220 - Citizen Advisory Committees)

Single Plan for Student Achievement

The school site council shall develop and annually review and update an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. (Education Code 64001)

~~In order for a school to participate in any state or federal categorical program specified in Education Code 41506, 41571, 52055.700, or 64000, the school site council shall approve, annually review, and update a single plan for student achievement. If the school does not have a school site council, a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed above shall fulfill these responsibilities. (Education Code 41507, 41572, 52055.755, 64001)~~

~~(cf. 0420.1 – School Based Program Coordination)~~

~~(cf. 0450 – Comprehensive Safety Plan)~~

~~(cf. 0520.1 – High Priority Schools Grant Program)~~

~~(cf. 0520.2 – Title I Program Improvement Schools)~~

~~(cf. 0520.4 – Quality Education Investment Schools)~~

~~(cf. 3513.3 – Tobacco Free Schools)~~

~~(cf. 4131 – Staff Development)~~

~~(cf. 4139 – Peer Assistance and Review)~~

~~(cf. 5147 – Dropout Prevention)~~

~~(cf. 5148.1 – Child Care Services for Parenting Students)~~

~~(cf. 6142.91 – Reading/Language Arts Instruction)~~

~~(cf. 6163.1 – Library Media Centers)~~

~~(cf. 6164.2 – Counseling/Guidance Services)~~

~~(cf.1431 – Waivers)~~

(cf.6020 – Parent Involvement)
(cf. 6171 - Title I Programs)
(cf. 6174—Education for English Language Learners)

The SPSA shall be developed with the review, certification, and advice of the school English learner advisory committee, if required. (Education code 64001)

(cf. 6174 – Education for English Learners)

Other school and district committees, including, but not limited to, a parent advisory committee established to review and comment on the district’s local control and accountability plan (LCAP), advisory committee established for special education programs, and Western Association of Schools and Colleges leadership teams, may also be consulted on the content of the plan.

(cf.0460- Local Control and Accountability Plan)
(cf.6190-Evaluation of the Instructional Program)

Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school may consider any other data developed by the district to measure student outcomes. (Education Code 64001).

(cf.0500-Accountability)
(cf.6162.5-Student Assessment)
(cf.6162.51-State Academic Achievement Tests)

The SPSA shall include all of the following: (Education Code 64001)

- 1. Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment*
- 2. Evidence-based strategies, actions, or services*
- 3. Proposed expenditures based on the projected resource allocation from the district to address the finding of the needs assessment, including identifying resource inequities, which may include a review of the district’s budgeting, the LCAP, and school-level budgeting, if applicable*

In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

The school site council shall approve the proposed SPSA at a meeting for which public notice has been posted. Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted to the Board of Trustees for review and approval at a regularly scheduled Board meeting. (Education Code 35147, 64001)

The school site council shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, and other interested parties regarding the progress toward school goals.

The school site council may amend the SPSA at any time through the same process required for the annual update of the plan.

~~The single plan for student achievement shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and any other data voluntarily developed by the district to measure student achievement. (Education Code 64001)~~

~~The plan shall, at a minimum: (Education Code 64001)~~

- ~~1. Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API~~
- ~~2. Identify the school's means of evaluating progress toward accomplishing those goals~~
- ~~3. Identify how state and federal law governing these programs will be implemented~~

~~In addition to meeting the requirements common to all applicable school plans, the single plan shall address the content required by law for each individual categorical program in which the school participates.~~

AR 0420(e)

~~SCHOOL PLANS/SITE COUNCILS (continued)~~

~~Plans developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I schoolwide programs pursuant to 20 USC 6314 shall satisfy the requirement for the single plan. (Education Code 64001)~~

~~(cf. 6171 Title I Programs)~~

~~In developing or revising the single plan, the school site council shall:~~

- ~~1. Measure the effectiveness of current improvement strategies at the school~~

~~The school site council shall analyze student performance based on state and local data, identify significant low performance among all student groups, and analyze instructional programs to determine program areas that need to be addressed in order to raise performance of student groups not meeting academic standards.~~

~~(cf. 6011 Academic Standards)~~

- ~~2. Seek input from other school advisory committees as appropriate~~
- ~~3. Reaffirm or revise school goals to serve as a basis for school improvement activities and expenditures~~

4. ~~Revise improvement strategies and expenditures~~

~~The school site council shall specify actions to be taken, dates by which actions are to be started and completed, expenditures needed to implement the action, the funding source, anticipated annual performance growth for each student group, and the means that will be used to evaluate progress toward each goal.~~

5. ~~Approve and recommend the plan to the Board of Trustees~~

~~The Superintendent or designee and the principal shall implement the strategies in the single plan and report to the school site council and the Board regarding progress toward school goals. The school site council shall monitor the implementation and effectiveness of the single plan and modify any activities that prove ineffective.~~

School Plans for Categorical Block Grants

~~Whenever a school participates in the state's categorical block grant programs for student retention and/or school and library improvement, the school site council shall develop a plan which shall include, but need not be limited to: (Education Code 41507, 41572)~~

1. ~~Curricula, instructional strategies, and materials responsive to the individual educational needs and learning styles of each student that enables all students to do all of the following:~~

AR 0420(d)

SCHOOL PLANS/SITE COUNCILS (continued)

~~a. Make continuous progress and learn at a rate appropriate to their abilities~~

~~b. Master basic skills in language development and reading, writing, and mathematics~~

~~c. Develop knowledge and skills in other aspects of the curricula, such as arts and humanities; physical, natural, and social sciences; multicultural education; physical, emotional, and mental health; consumer economics; and career education~~

~~d. Pursue educational interests and develop esteem for self and others; personal and social responsibility, critical thinking, and independent judgment~~

~~(cf. 5148 Child Care and Development)~~

~~(cf. 6158 Independent Study)~~

~~(cf. 6184 Continuation Education)~~

~~(cf. 6185 Community Day School)~~

2. ~~Consideration of the use of community resources to achieve instructional improvement objectives~~

~~3. Consideration of the use of education technology~~

~~(cf. 0440 District Technology Plan)~~

~~4. A staff development program for teachers, other school personnel, Paraeducators, and volunteers~~

~~(cf. 1240 Volunteer Assistance)~~

~~(cf. 4131.1 Beginning Teacher Support/Induction)~~

~~(cf. 4138 Mentor Teachers)~~

~~(cf. 4222 Teacher Aides/Paraeducators)~~

~~(cf. 4231 Staff Development)~~

~~5. Provisions for utilization of the student success team process to identify and assess the needs of students who are dropouts or potential dropouts, and to develop programs to meet those needs~~

~~(cf. 5147 Dropout Prevention)~~

~~(cf. 5149 At Risk Students)~~

~~(cf. 6164.5 Student Success Teams)~~

~~6. Procedures for coordinating services from funding sources at the school level to help students participate successfully in the core academic curricula and specialized curricula related to jobs and career opportunities~~

AR 0420(e)

SCHOOL PLANS/SITE COUNCILS (continued)

~~(cf. 6178 Career Technical Education)~~

~~(cf. 6178.1 Work Experience Education)~~

~~7. Instructional and auxiliary services to meet the special needs of students who are limited-English speaking, including instruction in a language they understand; educationally disadvantaged students; gifted and talented students; and students with disabilities~~

~~(cf. 6172 Gifted and Talented Student Program)~~

~~8. Improvement of the classroom and school environments, including improvement of relationships between and among students, school personnel, parents/guardians, and the community, and reduction of the incidence of violence and vandalism among students~~

~~(cf. 5137 Positive School Environment)~~

~~(cf. 5138 Conflict Resolution/Peer Mediation)~~

~~9. Improvement of student attendance, including parent/guardian awareness of the importance of regular school attendance~~

~~(cf. 5113 Absence and Excuses)
(cf. 5113.1 Truancy)~~

- ~~10. The proposed expenditure of block grant funds and the degree to which expenditures meet the plan's criteria~~
- ~~11. Other activities and objectives established by the school site council~~
- ~~12. A process for ongoing evaluation and modification of the plan~~

~~The evaluation shall be based on the degree to which the school is meeting the plan's objectives, student achievement, and improved school environment. An improved school environment shall be measured by indicators such as the incidence of absenteeism, suspension and expulsion, dropouts, school violence, vandalism and theft; student attitudes towards the school, self, and others; absenteeism among staff, staff resignations, and requests for transfers; and satisfaction of students, parents/guardians, teachers, administrators, and staff.~~

~~In addition, any school receiving state funding for school and library improvement shall incorporate plans pertaining to school libraries. (Education Code 41572)~~

~~The student retention and/or school and library improvement plans shall be incorporated into the school's single plan for student achievement as described in the above section. (Education Code 41507, 41572)~~

AR 0420(f)

SCHOOL PLANS/SITE COUNCILS (continued)

School Site Block Grants

~~The school site council may propose any one-time educational purpose for the use of funds allocated to school sites under school site block grants, including, but not limited to, the following purposes: (AB 1802, Sec. 43, Statutes of 2006)~~

- ~~1. Instructional materials~~
- ~~2. Classroom and laboratory supplies and materials~~
- ~~3. School and classroom library materials~~
- ~~4. Educational technology~~
- ~~5. Deferred maintenance~~

6. — ~~Expenditures designed to close the achievement gap~~

7. — Professional development

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OXNARD SCHOOL DISTRICT
Oxnard, California

SCHOOL PLANS/SITE COUNCILS

~~**Cautionary Notice:** As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Oxnard School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.~~

~~When required by law or determined to be a useful tool to accomplish district and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

The Board of Trustees believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

- ~~(cf. 0000 - Vision)~~
- ~~(cf. 0200 - Goals for the School District)~~
- ~~(cf. 0400 - Comprehensive Plans)~~
- ~~(cf. 1220 - Citizen Advisory Committees)~~
- ~~(cf. 1431 - Waivers)~~
- ~~(cf. 6020 - Parent Involvement)~~
- ~~(cf. 0415-Equity)~~
- ~~(cf. 0450-Comprehensive Safety Plan)~~
- ~~(cf. 0460-Local Control Accountability Plan)~~

Each district school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

Single Plan for Student Achievement

~~The Superintendent or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for each school participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

- ~~(cf. 0420.1 - School Based Program Coordination)~~
- ~~(cf. 0450 - Comprehensive Safety Plan)~~
- ~~(cf. 0520.1 - High Priority Schools Grant Program)~~
- ~~(cf. 0520.2 - Title I Program Improvement Schools)~~
- ~~(cf. 0520.4 - Quality Education Investment Schools)~~

~~(cf. 3513.3 – Tobacco Free Schools)~~
~~(cf. 4131 – Staff Development)~~
~~(cf. 4139 – Peer Assistance and Review)~~
~~(cf. 5147 – Dropout Prevention)~~
~~(cf. 5148.1 – Child Care Services for Parenting Students)~~
~~(cf. 6142.91 – Reading/Language Arts Instruction)~~
~~(cf. 6163.1 – Library Media Centers)~~
~~(cf. 6164.2 – Counseling/Guidance Services)~~
~~(cf. 1220 – Citizen Advisory Committees)~~
~~(cf. 1431 – Waivers)~~
~~(cf. 6020 – Parent Involvement)~~
~~(cf. 6171 – Title I Programs)~~
~~(cf. 6174 – Education for English Language Learners)~~
~~(cf. 6190 – Evaluation of the Instructional Program)~~

~~Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.~~

BP-0420(b)

~~SCHOOL PLANS/SITE COUNCILS (continued)~~

~~The Superintendent or designee shall review each school's single plan SPSA and to ensure that it has been developed and approved by a properly constituted school site council, meets the content requirements for all applicable programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. He/she shall submit to the Board of Trustees his/her recommendations for plan approval or recommendations regarding any subsequent material revisions of the plan. The Superintendent or designee shall also ensure consistency between the specific actions included in the district's local control and accountability plan and the strategies identified in each school's SPSA.~~

~~The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA whenever at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include there are any material changes revisions affecting the academic programs for students participating in these categorical programs addressed in the SPSA. The Board shall certify that, based upon the recommendation of the Superintendent to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)~~

~~If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)~~

The Superintendent or designee shall ensure that ~~principals and members of each school administrators and school site council members~~ receive training on the roles and responsibilities of the school site council. ~~To the extent necessary, he/she shall ensure that site councils receive the resources necessary in order to perform their role effectively.~~

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

(cf. 0500-Accountability)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complain procedures pursuant to 5 CCR 4600-4670- and BP/AR 1312.3 – Uniform Complaint Procedures. (Education Code 64001)

(cf.1312.3 – Uniform Complaint Procedures)

School Site Block Grants

~~Upon receipt of state funding for school site block grants, the Board shall allocate the funds to district schools on an equal per pupil basis. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The school's use of the funds allocated through this block grant shall be proposed by the school site council or, if the school does not have a school site council, by a schoolwide advisory group or school support group. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The Board encourages school site councils to fund the highest priority needs identified in school improvement plans. The school site council shall provide the Superintendent or designee and the Board with a written proposal that includes a statement of the identified need(s) and how the funds will be used to enhance the educational program.~~

~~Before the funds are encumbered or expended, the Board shall approve the site council's proposed use of the funds. If the Board does not approve the proposed use, the Board shall inform the school site council of the reasons for disapproval and request that the council review and revise its proposal. (AB 1802, Sec. 43, Statutes of 2006)~~

Legal Reference: (see next page)

BP-0420(e)

SCHOOL PLANS/SITE COUNCILS (continued)

Legal Reference:

EDUCATION CODE

~~52-53 Designation of schools~~
~~8240-8244 General child care and development programs~~
~~8750-8754 Conservation education~~
~~18100-18203 School libraries~~
~~32228-32228.5 School safety and violence prevention~~
~~33133 Information guide for school site councils~~
~~35147 Open meeting laws exceptions~~
~~41500-41573 Categorical education block grants~~
~~44500-44508 Peer Assistance and Review Program~~
~~44520-44534 New Careers Program~~
~~48400-48403 Compulsory continuation education~~
~~48430-48438 Continuation education~~
~~48660-48667 Community day schools~~
~~51745-51749.3 Independent study~~
~~51760-51769.5 Work experience education~~
~~51870-51874 Educational technology~~
~~52053-52055.55 Immediate Intervention/Underperforming Schools Program~~
~~52055.700-52055.770 Quality Education Investment Act~~
~~52060-52077 Local control and accountability Plan~~
~~52176 English Learner Advisory committees~~
~~52200-52212 Gifted and Talented Education Program~~
~~52300-52346 Regional occupational centers~~
~~52500-52617 Adult education, including:~~
~~52610-52616.24 Adult education finances~~
~~52800-52887 School-Based Program Coordination Act~~
~~52890 Qualifications and duties of outreach consultants~~
~~54000-54028 Educationally Disadvantaged Youth Programs~~
~~54100-54145 Miller-Unruh Basic Reading Act~~
~~54425 Advisory committees (compensatory education)~~
~~54650-54659 Education Improvement Incentive Program~~
~~54740-54749.5 California School Age Families Education Program~~
~~56000-56867 Special education~~
~~64000 Categorical programs included in consolidated application~~
~~64001 Single school plan for student achievement, consolidated application programs~~
~~65000-65001 School site councils~~

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

~~52012 Establishment of school site council~~
~~52014-52015 School plans~~

HEALTH AND SAFETY CODE

~~104420 Tobacco use prevention~~

Legal Reference continued: (see next page)

BP 0420(d)

SCHOOL PLANS/SITE COUNCILS (continued)

Legal Reference: (continued)

MILITARY AND VETERANS CODE

500-520.1 *California Cadet Corps*

AB 1802 UNCODIFIED 2006 STATUTE

43 *School site block grants*

CODE OF REGULATIONS, TITLE 5

3930-3937 *Compliance plans*

4600-4670 *Uniform complaint procedures*

11308 *English Learner advisory committees*

UNITED STATES CODE, TITLE 20

6303 *School Improvement*

6311 *State Plan*

6314 *Schoolwide programs: schoolwide program plan*

~~6312-6319 *Title I programs: plans*~~

6421-6472 *Programs for neglected, delinquent, and at-risk children and youth*

6601-6651 *Teacher and Principal Training and Recruitment program*

6801-7014 *Limited English proficient and immigrant students*

7101-7165 *Safe and Drug-Free Schools and Communities*

7341-7355c *Rural Education Initiative*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~*A Guide and Template for the Single Plan for Student Achievement: A Handbook for School Site Councils, April 2006-A Resource for the School Site Council, February 2014*~~

WEST ED PUBLICATIONS

California Healthy Kids Survey

California School Climate Survey

WEB SITES

~~*California Department of Education, Single Plan for Student Achievement:*~~

~~*<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>*~~

~~*Center for Comprehensive School Reform and Improvement: <http://www.centerforesri.org>*~~

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

Policy

adopted: October 19, 2011

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OXNARD SCHOOL DISTRICT

Oxnard, California

COMPREHENSIVE SAFETY PLAN

Development and Review of School Site Safety Plan

~~When developing the comprehensive school safety plan, the~~ *The school site council shall consult with local law enforcement, the local fire department and other first responders in writing and development of the comprehensive school safety plan. as well as other* ~~When practical, the school site council shall also consult with other school site councils and safety committees, when practical.~~ (Education Code 32281, 32282)

(cf. 0420 - School Plans/Site Councils)

~~In addition, the school site council may consult with other local agencies as appropriate, including health care and emergency service providers.~~

~~*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*~~

The school site council may delegate the responsibility for developing a ~~school~~ *comprehensive* safety plan to a school safety planning committee. ~~This committee shall be~~ composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

(cf. 1220 - Citizen Advisory Committees)

~~*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*~~

Before adopting its comprehensive school safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the school safety plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

1. The local mayor

COMPREHENSIVE SAFETY PLAN (continued)

2. A representative of the local school employee organization
3. A representative of each parent organization at the school site, including the parent teacher association and parent teacher clubs

(cf. 1230 - School-Connected Organizations)

4. A representative of each teacher organization at the school site

(cf. 4140/4240/4340 - Bargaining Units)

5. *A representative of the school's student body government*

56. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. ~~A representative of the local churches~~ *Representatives of local religious organizations*
2. Local civic leaders
3. Local business organizations

~~*(cf. 1220 - Citizen Advisory Committees)*~~

(cf. 1700 - Relations between Private Industry and the Schools)

Content of the Safety Plan

~~The districtwide and/or school site~~ *Each comprehensive safety plan shall include an assessment of the current status of school any crime committed on campus(es) and at school-related functions. (Education Code 32282)*

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

(cf. 0500 - Accountability)

(cf. 0510 - School Accountability Report Card)

COMPREHENSIVE SAFETY PLAN (continued)

The plan also shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety. ~~The plan shall include the development of~~ including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Routine and emergency disaster procedures including, but not limited to:

- a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act

~~*(cf. 0410 - Nondiscrimination in District Programs and Activities)*~~
(cf. 6159 - Individualized Education Program)

- b. An earthquake emergency procedure system in accordance with Education Code 32282

(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3516.3 - Earthquake Emergency Procedure System)

- c. A procedure to allow a public agency, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 1330 - Use of School Facilities)
(cf. 3516.1 - Fire Drills and Fires)
(cf. 3516.2 - Bomb Threats)
(cf. 3516.5 - Emergency Schedules)
(cf. 3543 - Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(e) (d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts ~~which~~ that would lead to suspension, expulsion, or mandatory expulsion recommendations

(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079

(cf. 4158/4258/4358 - Employee Security)

COMPREHENSIVE SAFETY PLAN (continued)

5. A ~~discrimination and harassment~~ policy consistent with the prohibition against discrimination, *harassment, intimidation, and bullying* pursuant to Education Code 200-262.4

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

(cf. 5132 - Dress and Grooming)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school

(cf. 5142 - Safety)

8. A safe and orderly school environment conducive to learning

(cf. 5137 - Positive School Climate)

9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

(cf. 5144 - Discipline)

10. ~~Hate crime reporting procedures~~ *Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions*

~~*(cf. 5145.9 - Hate-Motivated Behavior)*~~

Among the strategies for providing a safe environment, the school safety plan may also include:

COMPREHENSIVE SAFETY PLAN (continued)

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution

(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Truancy)
(cf. 5131 - Conduct)
~~*(cf. 5136 - Gangs)*~~

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, *social and emotional learning*, media analysis skills, conflict resolution, and community service learning, *education related to the prevention of dating violence*

(cf. 6142.3 - Civic Education)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6142.8 - Comprehensive Health Education)

4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.61 - Drug Testing)
(cf. 5131.62 - Tobacco)
(cf. 5131.63 - Steroids)

6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction

COMPREHENSIVE SAFETY PLAN (continued)

~~7. Procedures for responding to the release of a pesticide or other toxic substance from properties located within one quarter mile of the school~~

~~(cf. 3514.1 - Hazardous Substances)~~

~~(cf. 3514.2 - Integrated Pest Management)~~

7. *District policy related to possession of firearms and ammunition on school grounds*

(cf. 3515.7 - Firearms on School Grounds)

8. *Measures to prevent or minimize the influence of gangs on campus*

(cf. 5136 - Gangs)

~~8.~~ 9. *Procedures for receiving verification from law enforcement that a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime*

(cf. 5116.1 - Intradistrict Open Enrollment)

9. 10. *Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for the closing of campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus*

(cf. 1250 - Visitors/Outsiders)

(cf. 3515 - Campus Security)

(cf. 3515.3 - District Police/Security Department)

(cf. 3530 - Risk Management/Insurance)

(cf. 5112.5 - Open/Closed Campus)

(cf. 5131.5 - Vandalism and Graffiti)

11. *Guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:*

a. *Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement*

COMPREHENSIVE SAFETY PLAN (continued)

- b. *Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support*
- c. *Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity*

12. *Strategies for suicide prevention and intervention**(cf. 5141.52 - Suicide Prevention)*

- 13.
- Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff*

(cf. 3515.2 - Disruptions)

10.14. Crisis prevention and intervention strategies, which may include the following:

- a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate

*(cf. 3515.2 - Disruptions)**(cf. 3515.5 - Sex Offender Notification)**(cf. 5131.4 - Student Disturbances)*

- b. *Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)*
- b. c. Assignment of staff members responsible for each identified task and procedure
- e. d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
- d. e. Coordination of communication to schools, Board of Trustees members, parents/guardians, and the media

COMPREHENSIVE SAFETY PLAN (continued)

(cf. 1112 - Media Relations)
(cf. 9010 - Public Statements)

- e. f. Development of a method for the reporting of violent incidents
- f. g. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling

14. 15. Staff development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

16. *Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants*

(cf. 3510 - Green School Operations)
(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)

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OXNARD SCHOOL DISTRICT
Oxnard, California

COMPREHENSIVE SAFETY PLAN

The Board of Trustees recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

- (cf. 0410 - Nondiscrimination in District Programs and Activities)*
- (cf. 1312.3 - Uniform Complaint Procedures)*
- (cf. 3515 - Campus Security)*
- (cf. 3515.2 - Disruptions)*
- (cf. 3515.3 - District Police/Security Department)*
- (cf. 3515.7 - Firearms on School Grounds)*
- ~~*(cf. 0510 - School Accountability Report Card)*~~
- (cf. 5131 - Conduct)*
- (cf. 5131.2 - Bullying)*
- (cf. 5131.4 - Student Disturbances)*
- (cf. 5131.41 - Use of Seclusion and Restraint)*
- (cf. 5131.7 - Weapons and Dangerous Instruments)*
- (cf. 5136 - Gangs)*
- (cf. 5137 - Positive School Climate)*
- cf. 5138 - Conflict Resolution/Peer Mediation)*
- (cf. 5144 - Discipline)*
- (cf. 5144.1 - Suspension and Expulsion/Due Process)*
- (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*
- (cf. 5145.3 - Nondiscrimination/Harassment)*
- (cf. 5145.7 - Sexual Harassment)*
- (cf. 5145.9 - Hate-Motivated Behavior)*

OPTION 1: (Districts with more than 2,500 ADA, and districts with 2,500 or less ADA that choose to develop school site plans)

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. *New school campuses shall develop a safety plan within one year of initiating operations.* (Education Code 32281, 32286)

- (cf. 0420 - School Plans/Site Councils)*
- (cf. 1220 - Citizen Advisory Committees)*

~~The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.~~

~~Each school shall review and update its~~ *The comprehensive safety plan (s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. New school campuses shall develop a safety plan within one year of initiating operations.* (Education Code 32286, 32288)

~~Each school shall forward the safety plan to the Board for approval.~~ (Education Code 32288)

The Board shall review the comprehensive ~~districtwide and/or school~~ safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation *and shall approve the plan(s) at a regularly scheduled meeting.*

~~The Board shall approve the plan at a regularly scheduled meeting.~~

~~(cf. 9322 – Agenda/Meeting Materials)
(cf. 0500 – Accountability)
(cf. 9320 – Meetings and Notices)~~

~~The Superintendent or designee shall ensure that an updated file of all safety related plans and materials is readily available for inspection by the public. (Education Code 32282)~~

~~(cf. 1340 – Access to District Records)~~

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

~~(cf. 1312.3 – Uniform Complaint Procedures)~~

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

~~(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)~~

Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

~~(cf. 1340 - Access to District Records)~~

COMPREHENSIVE SAFETY PLAN (continued)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of sex discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289 School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

35291 Rules

35291.5 School-adopted discipline rules

~~35294.10-35294.15 School Safety and Violence Prevention Act~~

~~41510-41514 School Safety Consolidated Competitive Grant Program~~

41020 Annual audits

48900-48927 Suspension and expulsion

48950 Speech and other communication

49079 Notification to teacher; student who has committed acts constituting grounds for suspension or expulsion

67381 Violent crime

GOVERNMENT CODE

54957 Closed session meetings for threats to security

PENAL CODE

422.55 Definition of hate crime

626.8 Disruptions

11164-11174.3 Child Abuse and Neglect Reporting Act

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

CODE OF REGULATIONS, TITLE 5

11992-11993 Definition, persistently dangerous schools

11987-11987.7 School Community Violence Prevention Program requirements

UNITED STATES CODE, TITLE 20

~~7101-7165 Safe and Drug Free Schools and Communities, especially:~~

~~7114 Application for local educational agencies~~

7111-7122 Student Support and Academic Enrichment Grants

7912 Transfers from persistently dangerous schools

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

COMPREHENSIVE SAFETY PLAN (continued)

Management Resources:

CSBA PUBLICATIONS

911! A Manual for Schools and the Media During a Campus Crisis, 2001

Protecting Our Schools: Board of Trustees Strategies to Combat School Violence, 1999

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, rev. 2011

Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

FEDERAL BUREAU OF INVESTIGATION PUBLICATIONS

Uniform Crime Reporting Handbook, 2004

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

Early Warning, Timely Response: A Guide to Safe Schools, August 1998

U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lr/ss>

California Emergency Management Agency: <http://www.calema.ca.gov>

California Seismic Safety Commission: <http://www.seismic.ca.gov>

Center for Effective Collaboration and Practice: <http://cecp.air.org>

California Governor's Office of Emergency Services: <http://www.caloes.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov/ViolencePrevention>

Federal Bureau of Investigation: <http://www.fbi.gov>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug Free Schools:

<http://www.ed.gov/about/offices/list/osdfs/index.html>

Policy

adopted: October 19, 2011

Revised: September 18, 2019

OXNARD SCHOOL DISTRICT

Oxnard, California

SUICIDE PREVENTION

Student identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students. ~~at the secondary level.~~ The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

AR 5141.52(b)

SUICIDE PREVENTION

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

7. ~~District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide~~ *Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for monitoring the student while the immediate referral of the student to medical or mental health services is being processed*
8. *District procedures for responding after a suicide has occurred*

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

SUICIDE PREVENTION

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, he/she shall promptly notify the principal or school counselor, *who shall implement district intervention protocols as appropriate.*

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor may disclose information of a personal *nature* to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

~~A school employee~~ *School employees* shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

SUICIDE PREVENTION

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether ~~he/she is required~~ *it is necessary*, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school *and determine the need for ongoing support*.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. ~~He/she~~ *The Superintendent or designee* shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

(cf. 1112- Media Relations)

SUICIDE PREVENTION (continued)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

Regulation
approved: August 23, 2017
Revised: September 18, 2019

OXNARD SCHOOL DISTRICT
Oxnard, California

SUICIDE PREVENTION

The ~~Governing~~ Board of Trustees recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

SUICIDE PREVENTION

4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

*Legal Reference:*EDUCATION CODE

215 Student suicide prevention policies

215.5 Suicide prevention hotline contact information on student identification cards

216 Suicide prevention online training programs

32280-32289 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Mental Health Services Act

COURT DECISIONSCorales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

SUICIDE PREVENTION

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide, Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:

<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration: <http://www.samhsa.gov>

DISCIPLINE

Site-Level Rules

Site-level rules shall be consistent with state law and Board policies and administrative regulations. In developing site-level disciplinary rules, the school principal or designee shall solicit the participation, views, and advice of one representative selected by each of the following groups: (Education Code 35291.5)

1. Parents/guardians
2. Teachers
3. School administrators
4. School security personnel, if any

(cf. 3515.3 - District Police/Security Department)

5. For junior high, students enrolled in the school

~~The final version of the rules shall be adopted by a panel comprised of the principal or designee and a representative selected by classroom teachers employed at the school. Each school shall file a copy of its rules with the Superintendent or designee.~~

~~The rules shall be consistent with law, Board of Trustees policy and district regulations. The Board may review, at an open meeting, the approved school discipline rules for consistency with Board policy and state law. (Education Code 35291.5)~~

~~Each school shall review its site-level discipline rules at least every four years.~~

Annually, site-level discipline rules shall be reviewed and, if necessary, updated to align with any changes in state law, district discipline policies and regulations, and/or goals for school safety and climate as specified in the district's local control and accountability plan. A copy of the rules shall be filed with the Superintendent or designee for inclusion in the comprehensive safety plan.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

School rules shall be communicated to students clearly and in an age-appropriate manner.

It shall be the duty of each employee of the school to enforce the school rules on student discipline. (Education Code 35291)

Disciplinary Strategies

DISCIPLINE (continued)

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when students' presence causes a danger to themselves or others or they commit a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

~~Disciplinary strategies provided in Board policy, regulation and law may be used in developing site level rules. These strategies include but are not limited to:~~

1. ~~Referral of the student for advice and counseling~~ *Discussion or conference between school staff and the student and parents/guardians*

~~(cf. 6164.2 - Guidance/Counseling Services)~~
 (cf. 5020 - Parent Rights and Responsibilities)
 (cf. 6020 - Parent Involvement)

2. ~~Discussion or conference with parents/guardians~~ *Referral of the student to the school counselor or other school support service personnel for case management and counseling*

(cf. 5138 - Conflict Resolution/Peer Mediation)
 (cf. 6164.2 - Guidance/Counseling Services)

3. ~~Recess restriction~~ *Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and parents/guardians*

(cf. 6164.5 - Student Success Teams)

4. ~~Detention during and after school hours~~ *When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program or a Section 504 plan*

(cf. 6159 - Individualized Education Program)
 (cf. 6164.6 - Identification and Education under Section 504)

5. ~~Community service~~ *Enrollment in a program for teaching prosocial behavior or anger management*

6. ~~Reassignment to an alternative educational environment~~ *Participation in a restorative justice program*

DISCIPLINE (continued)

~~(cf. 6158—Independent Study)~~
~~(cf. 6181—Alternative Schools/Programs of Choice)~~
~~(cf. 6184—Continuation Education)~~
~~(cf. 6185—Community Day School)~~

7. ~~Removal from the class in accordance with Board policy, administrative regulation and law~~ *A positive behavior support approach with tiered interventions that occur during the school day on campus*
8. ~~Suspension and expulsion~~ *Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably*

~~(cf. 5144.1—Suspension and Expulsion/Due Process)~~
~~(cf. 5144.2—Suspension and Expulsion/Due Process (Students with Disabilities))~~

9. *Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner*
10. *After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups*

~~(cf. 5148.2 - Before/After School Programs)~~

11. *Recess restriction as provided in the section below entitled "Recess Restriction"*
12. *Detention after school hours as provided in the section below entitled "Detention After School"*
13. *Community service as provided in the section below entitled "Community Service"*
14. *In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities*

~~(cf. 6145 - Extracurricular/Cocurricular Activities)~~

15. *Reassignment to an alternative educational environment*

DISCIPLINE (continued)

(cf. 6158 - Independent Study)
 (cf. 6181 - Alternative Schools/Programs of Choice)
 (cf. 6184 - Continuation Education)
 (cf. 6185 - Community Day School)

16. *Suspension and expulsion in accordance with law, Board policy, and administrative regulation*

(cf. 5144.1 - Suspension and Expulsion/Due Process)
 (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records. (Education Code 48900.5)

(cf. 5125 - Student Records)

Corporal Punishment

~~Corporal punishment shall not be used as a disciplinary measure against any student. Corporal punishment includes the willful infliction of, or willfully causing the infliction of, physical pain on a student. (Education Code 49001)~~

~~For purposes of this policy, corporal punishment does not include an employee's use of force that is reasonable and necessary to protect the employee, students, staff or other persons or to prevent damage to property or to obtain possession of weapons or other dangerous objects within the control of the student. (Education Code 49001)~~

~~(cf. 4158/4258/4358 - Employee Security)
 (cf. 5131.7 - Weapons and Dangerous Instruments)~~

Recess Restriction

~~A teacher~~ *Teacher's* may restrict a student's recess time *only* when ~~he/she believes they believe~~ that this action is the most effective way to bring about improved behavior., ~~subject to the following conditions, the student shall be given adequate time to use the restroom and get a drink or eat lunch, as appropriate. When recess restriction involves the withholding of physical activity from a student, teachers shall try other disciplinary measures before imposing the restriction. Recess restriction shall be subject to the following conditions:~~

1. *The student shall be given adequate time to use the restroom and get a drink or eat lunch, as appropriate.*
2. *The student shall remain under a certificated employee's supervision during the period of restriction.*

DISCIPLINE (continued)

3. *The student's teacher shall inform the principal of any recess restrictions imposed.*

(cf. 5030 - Student Wellness)

(cf. 6142.7 - Physical Education and Activity)

Detention After School

Students may be detained for disciplinary reasons up to one hour after the close of the maximum school day, *or until the departure of the school bus to which they have been assigned if applicable.* (5 CCR 307, 353)

~~If a student will miss his/her school bus on account of being detained after school, or if the student is not transported by school bus, the principal or designee shall notify parents/guardians of the detention at least one day in advance so that alternative transportation arrangements may be made.~~ The student shall not be detained unless the principal or designee notifies the parent/guardian.

~~In cases where the school bus departs more than one hour after the end of the school day, students may be detained until the bus departs.~~ (5 CCR 307, 353)

Students shall remain under the supervision of a certificated employee during the period of detention.

Students may be offered the choice of serving their detention on Saturday rather than after school.

(cf. 6176 - Weekend/Saturday Classes)

Community Service

As part of or instead of disciplinary action, the Board, Superintendent, principal or principal's designee may, at his/her discretion, require a student to perform community service on school grounds, or with written permission of the student's parent/guardian off school grounds, ~~during nonschool hours.~~ Such service may include, but is not limited to, community or school outdoor beautification, *community or* campus betterment, and teacher, peer or youth assistance programs. (Education Code 48900.6)

This community service option is not available for a student who has been suspended, pending expulsion, pursuant to Education Code 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then a student may be required to perform community service for the resulting suspension pursuant ~~to this section.~~ (Education Code 48900.6)

DISCIPLINE (continued)

Notice to Parents/Guardians and Students

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians, in writing, about the availability of district rules related to discipline. (Education Code 48980)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall also provide written notice of ~~the~~ *disciplinary* rules related to discipline to transfer students at the time of their enrollment in the district.

Regulation
approved: November 2, 2011
Revised : September 18, 2019

OXNARD SCHOOL DISTRICT
Oxnard, California

DISCIPLINE

The Board of Trustees ~~desires to provide~~ *is committed to providing* a safe, supportive, and positive school environment *which is conducive to student learning and achievement and desires to* ~~and~~ prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, *use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent/guardian involvement* can minimize the need for discipline. ~~Staff shall use preventative disciplinary measures and positive conflict resolution techniques whenever possible that exclude students from instruction as a means for correcting student misbehavior.~~

~~(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 6020 - Parent Involvement)~~

The Superintendent or designee shall ~~approve, for each school, a complement of~~ *develop* effective, age-appropriate strategies for *maintaining a positive school climate and* correcting student misbehavior *at district schools. Such strategies may include, but are not limited to, conferences with students and their parents/guardians; use of study, guidance, or other intervention related teams; enrollment in a program teaching prosocial behavior or anger management; and participation in a restorative justice program.* ~~Staff shall use preventative measures and positive conflict resolution techniques whenever possible. Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as suspension and expulsion, shall be imposed only when required by law and when other means of correction have failed. (Education Code 48900.5) The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices.~~

~~(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 6164.2 - Guidance/Counseling Services)~~

In addition, the Superintendent or designee's strategies for correcting student misconduct shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures.

Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required or permitted by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

~~(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6164.5 - Student Success Teams)~~

DISCIPLINE (continued)

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

*(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3553 - Free and Reduced Price Meals)*

Seclusion and behavioral restraint are prohibited as a means of discipline and shall not be used to correct student behavior except as permitted pursuant to Education Code 49005.4 and in accordance with district regulations. (Education Code 49005.2)

(cf. 5131.41 - Use of Seclusion and Restraint)

The Superintendent or designee shall create a model discipline matrix that lists violations and the consequences for each as allowed by law.

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and district regulations. The Board, at an open meeting, shall review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the district's comprehensive safety plan. (Education Code 32282, 35291.5)

*(cf. 0450 - Comprehensive Safety Plan)
(cf. 9320 - Meetings and Notices)*

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)*

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively and equitably implement the disciplinary strategies adopted for district schools, including, but not limited to, knowledge of school and classroom management skills and their consistent application, effective accountability and positive intervention techniques, and the tools to form strong, cooperative relationships with parents/guardians.

DISCIPLINE (continued)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school safety and connectedness to the school community, and other local measures, shall be included in the district's local control and accountability plan, as required by law.

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

At the beginning of each school year, the Superintendent or designee shall report to the Board regarding disciplinary strategies used in district schools in the immediately preceding school year and their effect on student learning.

~~Board policies and regulations shall delineate acceptable student conduct and provide the basis for sound disciplinary practices. Each school shall develop disciplinary rules to meet the school's individual needs.~~

~~*(cf. 5131 - Conduct)*~~

~~*(cf. 5131.1 - Bus Conduct)*~~

~~When misconduct occurs, staff shall implement appropriate discipline and attempt to identify and address the causes of the student's behavior. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health and opportunity to learn. At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline.~~

~~Continually disruptive students may be assigned to alternative programs or removed from school in accordance with law, Board policy, and administrative regulation.~~

~~*(cf. 0450 - Comprehensive Safety Plan)*~~

~~*(cf. 3515 - Campus Security)*~~

~~*(cf. 3515.3 - District Police/Security Department)*~~

~~*(cf. 3515.4 - Recovery for Property Loss or Damage)*~~

~~*(cf. 4158/4258/4358 - Employee Security)*~~

~~*(cf. 5136 - Gangs)*~~

~~*(cf. 5144.1 - Suspension and Expulsion/Due Process)*~~

~~*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*~~

~~*(cf. 6164.5 - Student Success Teams)*~~

~~*(cf. 6159.4 - Behavioral Interventions for Special Education Students)*~~

~~*(cf. 6184 - Continuation Education)*~~

~~*(cf. 6185 - Community Day School)*~~

DISCIPLINE (continued)

Legal Reference:

EDUCATION CODE

32280-32288 School safety plans
35146 Closed sessions
35291 Rules
35291.5-35291.7 School-adopted discipline rules
37223 Weekend classes
44807.5 Restriction from recess
48900-48926 Suspension and expulsion
48980-48985 Notification of parent/guardian
~~49000-49001 Prohibition of corporal punishment~~
49005-49006.4 Seclusion and restraint
49330-49335 Injurious objects
49550-49564.5 Meals for needy students
52060-52077 Local control and accountability plan

CIVIL CODE

1714.1 Parental liability for child's misconduct

CODE OF REGULATIONS, TITLE 5

307 Participation in school activities until departure of bus
353 Detention after school

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

1751-1769j School Lunch Program

1773 School Breakfast Program

Management Resources:

CSBA PUBLICATIONS

Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015

The Case for Reducing Out-of-School Suspensions and Expulsions, Fact Sheet, April 2014

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009

CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES

Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000

STATE BOARD OF EDUCATION POLICIES

01-02 School Safety, Discipline, and Attendance, March 2001

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

*Public Counsel: <http://www.fixschooldiscipline.org>
U.S. Department of Education, Office for Civil Rights <http://www.ed.gov/about/offices/list/ocr>*

Policy
adopted: May 21, 2014
Revised: September 18, 2019

OXNARD SCHOOL DISTRICT
Oxnard, California

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna **Date of Meeting:** September 18, 2019

Agenda Section: Section F: Board Policies, First Reading

First Reading of Board Policies, Regulations and Bylaws.

Students
BP/AR 5111 - Admission - Dr. DeGenna

FISCAL IMPACT:

None.

RECOMMENDATION:

It is recommended that the Board review the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and approve for a first reading.

ADDITIONAL MATERIALS:

Attached: [revised AR 5111 Admission \(2 pages\)](#)
[revised BP 5111 Admission \(4 pages\)](#)

ADMISSION**Age of Admittance to Kindergarten and First Grade**

At the beginning of each school year, the Superintendent or designee shall enroll any otherwise eligible child who will have his/her fifth or sixth birthday on or before September 1 of that year into kindergarten or first grade, as applicable. (Education Code 48000, 48010)

Any child who will have his/her fifth birthday from September 2 through December 2 of the school year shall be offered a transitional kindergarten (TK) program in accordance with law and Board policy. (Education Code 48000)

(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6170.1 - Transitional Kindergarten)

On a case-by-case basis, a child who will turn five years old in a given school year may be enrolled in kindergarten or TK with the approval of the child's parent/guardian, provided that the Superintendent or designee recommends that enrollment in a kindergarten or TK program is in the child's best interest and the child's parents/guardians approve. In doing so, the Superintendent or designee shall consider various factors including the availability of classroom space and any negotiated maximum class size. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

(cf. 5145.6 - Parental Notifications)
(cf. 6151 - Class Size)
(cf. 7111 - Evaluating Existing Buildings)

Documentation of Age/Grade

Prior to the admission of a child to kindergarten or first grade, the parent/guardian shall present proof of the child's age. (Education Code 48002)

Evidence of the child's age may include: (Education Code 48002)

1. A certified copy of a birth certificate or a statement by the local registrar or county recorder certifying the date of birth
2. A duly attested baptism certificate
3. A passport

When none of the foregoing is obtainable, the parent/guardian may provide any other appropriate means of proving the age of the child. (Education Code 48002)

Regulation
approved: November 2, 2011
revised: September 2, 2015, *October 9, 2019*

OXNARD SCHOOL DISTRICT
Oxnard, California

ADMISSION

The Board of Trustees encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at district schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

*(cf. 1112 - Media Relations)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 5117 - Interdistrict Attendance)
(cf. 5118 - Open Enrollment Act Transfers)*

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

*(cf 5111.1 - District Residency)
(cf 5125 - Student Records)
(cf 5141.3 - Health Examinations)
(cf 5141.31 - Immunizations)
(cf 5141.32 - Health Screening for School Entry)*

~~The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of a military family is not delayed because of outstanding fees or fines owed to the child's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.~~

~~*(cf 6173 - Education for Homeless Children)
(cf 6173.1 - Education for Foster Youth)
(cf 6173.2 - Education of Children of Military Families)*~~

~~In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. (Education Code 48645.5)~~

~~*(cf 5119 - Students Expelled from Other Districts)
(cf 6173.3 - Education for Juvenile Court School Students)*~~

~~The Superintendent or designee shall not inquire into or request documentation of a student's citizenship or immigration status, and shall not deny a student enrollment in a district school on the basis of the citizenship or immigration status of the student or his/her parents/guardians. Any information obtained about a student's or parent/guardian's citizenship or immigration status shall not be shared without parent/guardian consent or a lawful judicial order, in accordance with laws pertaining to the confidentiality of student records.~~

~~(cf 0410 - Nondiscrimination in District Programs and Activities)
(cf 5145.3 - Nondiscrimination/Harassment)~~

~~A student shall not be denied enrollment based on the parent/guardian's refusal to provide the student's or parent/guardian's social security number. During the enrollment process, students and parents/guardians shall be informed that disclosure of their social security number is voluntary. (5 USC 552a Note)~~

~~When enrolling in any district school, including a school in their attendance area, children whose parents/guardians reside within district boundaries shall be subject to the timelines established by the Board for open enrollment. Children whose parents/guardians do not reside within the district or who are not otherwise eligible for enrollment in the district may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.~~

~~(cf 5116.1 - Intradistrict Open Enrollment)
(cf 5117 - Interdistrict Attendance)
(cf 5118 - Open Enrollment Act Transfers)~~

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or his/her family members. (Education Code 234.7, 49076.7)

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.13 - Response to Immigration Enforcement)
(cf. 5145.3 - Nondiscrimination/Harassment)~~

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a district school shall not be denied on the basis of any such information of the student or his/her parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless

of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

The Superintendent or designee shall ~~ensure that the enrollment of~~ *immediately enroll* a homeless student, foster youth, *student who has had contact with the juvenile justice system*, or a child of a military family *regardless is not delayed because* of outstanding fees or fines owed to the student's last school, *lack of clothing normally required by the school, such as school uniforms*, or his/her inability to produce previous academic, medical, or other records normally required for enrollment. (Education Code 48645.5, 48850, 48852.7, 48853.5, 49701; 42 USC 11432)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

Legal Reference:

EDUCATION CODE

234.7 *Student protections relating to immigration and citizenship status*

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education) 48350-48350-48361

Open Enrollment Act

48850-48859 Educational placement of homeless and foster youth

48645.5 Enrollment of former juvenile court school students

49076 Access to records by persons without written consent or under judicial order 49408

Information of use in emergencies

49076.7 *Student records; data privacy; social security numbers*

49408 *Information of use in emergencies*

49452.9 Health care coverage options and enrollment assistance

49700-49704 Education of children of military families

HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements

121475-121520 Tuberculosis tests for students

CODE OF REGULATIONS. TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS. TITLE 17

600-6075 School attendance immunization requirements

UNITED STATES CODE. TITLE 5

552a Note Refusal to disclose social security number

UNITED STATES CODE. TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Plyierv. Doe 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education. Regardless of Immigration Status
February 2017

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF
EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Fact Sheet: Information on the Rights of All Children to Enroll in School

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <http://www.justice.gov>

Policy

adopted: November 2, 2011

Revised: August 23, 2017, *October 9, 2019*

OXNARD SCHOOL DISTRICT

Oxnard, California