

Regular Board Meeting
September 4, 2019

The Board of Trustees of the Oxnard School District met in regular session at 5:06 p.m. on Wednesday, September 4, 2019 at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were Trustees Debra Cordes, Dr. Jesus Vega, Monica Madrigal Lopez, Denis O’Leary and President Veronica Robles-Solis. Staff members present were District Superintendent Mr. Karling Aguilera-Fort, Assistant Superintendents Dr. Ana DeGenna, Janet Penanhoat and Dr. Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Emily Velasquez, 8th grade student in Mr. Mark DeRosa’s AVID class led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

David Landeros, 8th grade student and Janeth Melchor 7th grade student in Mr. Mark De Rosa’s AVID class, read the District’s Vision and Mission in English and Spanish respectively. DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Brasilia Perez, principal at Chavez School Academy of Literacy, Communication, Arts and Technology provided a short presentation to the Board regarding Chavez School, Academy of Literacy, Communication Arts and Technology. PRESENTATION BY CHAVEZ SCHOOL, ACADEMY OF LITERACY, COMMUNICATION ARTS AND TECHNOLOGY

Following the presentation, Trustee Madrigal Lopez gave a token of appreciation on behalf of the Board to the students that participated in the meeting.

A.5 On motion by Trustee Madrigal Lopez, seconded by Trustee Vega and carried on a roll call vote of 5-0, the Board approved the agenda as presented. ADOPTION OF THE AGENDA

A.6 Superintendent, Karling Aguilera-Fort provided the Board of Trustees with a sixty-day report presentation, regarding his initial findings on the District. STUDY SESSION: SIXTY DAYS SUPERINTENDENT REPORT PRESENTATION

A.7 No one addressed the Board. PUBLIC PARTICIPATION/ COMMENTS

A.8 ANNOUNCEMENTS PRIOR TO CLOSED SESSION September 4th, 2019: CLOSED SESSION

The Board recessed to Closed Session to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION: one (1) case
- EXISTING LITIGATIONS: Existing litigations
 - J.R. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Lastly, PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- Public Employee(s) Discipline/Dismissal/Release.
 - Appointment recommendation: Manager, Special Education

A.9 Trustees convened to closed session until approximately 7:13 p.m. to discuss items on the closed session agenda. **CLOSED SESSION**

A.10 President Robles-Solis reported that pursuant to Section 54957 of the Government Code and Section 44943 of the Education Code the Board considered personnel matters. On motion by Trustee Cordes, seconded by Trustee Vega and carried on a roll call vote of 5-0, the Board appointed Danielle Edwards to the position of Special Education Manager. **REPORT ON CLOSED SESSION (Motion # 19-27)**

B PUBLIC COMMENTS/HEARINGS **PUBLIC COMMENTS**
B.1 PUBLIC COMMENTS
No one addressed the Board.

C CONSENT AGENDA **CONSENT AGENDA (Motion # 19-28)**
On Motion by Trustee Madrigal Lopez, seconded by Trustee Cordes, and carried on a roll call vote of 5-0 the Board approved the Consent Agenda as presented.

C.1 Adopted the Appropriations Limit Resolution #19-09 for 2018-2019 and 2019-2020 fiscal years as required by law. **(Resolution #19-09: Adoption of Appropriations Limit (GANN) & Appropriations Subject to the Limit for 2018-2019 and 2019-2020)**

C.2 Ratified Change Order #1 to Field Contract #FC-P20-00010 with Sam Hill & Sons, Inc., in the amount of \$6,289.82, to be paid with Deferred Maintenance funds. **(Ratification of Change Order #1 to Field Contract #FC-P20-00010 with Sam Hill & Sons, Inc. for Repair of Storm Drain Line at Sierra Linda)**

C.3 Ratified Change Order #1 to Agreement #18-237 with PaveWest, Inc., in the amount of \$8,091.34, to be paid with Deferred Maintenance funds. **(Ratification of Change Order #1 to Agreement #18-237 with PaveWest)**

- Inc. for Asphalt Paving 2019)
- C.4 Ratified WAL #11 for Master Agreement #13-130 with NV5 West, Inc., amount not to exceed \$68,800.00, to be paid out of the Master Construct and Implementation funds, within the approved project budget. (Ratification of Work Authorization Letter #11 to NV5 West Inc. for DSA Inspector of Record (IOR) Services for the Lemonwood Elementary School ECDC Project)
- C.5 Approved CREDIT Change Order No. 001 to Construction Services Agreement #17-215 with Viola Constructors Inc. related to the Kinder/Flex Project at Ramona Elementary School. Furthermore, it is recommended that the Board approve the reallocation of \$11,711.88 into the Master Construct and Implementation Program Reserve to account for this credit. If approved, the decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report. The credit amount of \$11,711.88, decrease to the overall project budget and an identical decrease in the amount paid to Viola under Board approved Construction Services Agreement #17-215. Unused Allowance funds shall be returned to the Master Construct and Implementation Program Reserve. (Approval of CREDIT Change Order No. 001 to Construction Services Agreement #17-215 with Viola Constructors Inc. to adjust costs for the Kinder/Flex Project at Ramona Elementary School)
- C.6 Approved CREDIT Change Order No. 006 to Construction Services Agreement #17-218 with Viola Constructors Inc. related to the Kinder/Flex Project at Ritchen Elementary School. Furthermore, it is recommended that the Board approve the reallocation of \$35,180.95 into the Master Construct and Implementation Program Reserve to account for this credit. If approved, the decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report. (Approval of CREDIT Change Order No. 006 to Construction Services Agreement #17-218 with Viola Constructors Inc. to adjust costs for the Kinder/Flex Project at Ritchen Elementary School)
- C.7 Approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Construction Services Agreement #17-218, Ritchen Kinder/Flex Project with Viola Constructors, Inc. (Approval of Notice of Completion for Ritchen ES Kinder/Flex Project)
- C.8 Approved the Notice of Completion and filing of such notice with the County Recorder's Office, for Construction Services Agreement #17-215, Ramona Kinder/Flex Project with Viola Constructors, Inc. (Approval of Notice of Completion for Ramona ES Kinder/Flex Project)
- C.9 Ratified Amendment #1 to Agreement #18-101 with Casa Pacifica School, NPS, amount not to exceed \$16,357.32, to be paid with Special Education funds. (Ratification of Amendment #1 to Agreement #18-101 with Casa Pacifica, Non-Public School, NPS)
- C.10 Ratified Amendment #1 to Agreement #18-210 with Ventura County Office of Education. Amount not to exceed \$32.64, to be paid with Special Education funds. (Ratification of Amendment #1 to Agreement #18-210 with

- C.11 Approved setting the date of October 9, 2019 for Public Hearing to determine sufficient textbooks or instructional materials. This Public hearing is being held in compliance with Education Code Section 60119 (as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531). In accordance with State law, Notice of Public Hearing will be posted on September 5, 2019. (Approval of Notice to Set Public Hearing to Determine Sufficient Textbooks or Instructional Materials for 2019-2020)
- C.12 Approved the establishment, abolishment, and increase of the positions as presented. (Establish /Abolish/ Increase/ Reduce Hours of Position)
 Cost for Custodian – \$26,628 General Fund
 Cost for Custodian – \$41,641 General Fund
 Savings for Paraeducator I – \$9,528 Site funds
- C.13 Approved the personnel actions, as presented. (Personnel Actions)

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment. (Classified)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Ambriz, Noemi	Paraeducator III, Position #1915 Special Education 5.75 hrs./183 days	08/19/2019
Gamino, Celeste	Paraeducator III, Position #7947 Special Education 5.75 hrs./183 days	08/20/2019
Ibarra, Abigail	Preschool Assistant (B), Position #2582 San Miguel 3.0hrs./183 days	08/19/2019
Lopez, Marcos A.	Grounds Manager, Position #7423 Facilities 8.0 hrs./246 days	08/05/2019
Macias, Perla Y.	Paraeducator II (B), Position #9241 Special Education 5.75 hrs./183 days	08/10/2019
Ortiz, Sandra	Preschool Assistant (B), Position #2661 Harrington 3.0 hrs./183 days	08/19/2019
Rios, Tiana M.	Speech Language Pathology Assistant, Position #9134 Special Education 8.0 hrs./183 days	08/19/2019
Trujillo Gutierrez, Mariela	Paraeducator III, Position #1953 Special Education 5.75 hrs./183 days	08/19/2019
<u>Limited Term</u>		
Morales, Andrea C.	Paraeducator (substitute)	08/19/2019
Ortega Silva, Jose D.	Paraeducator (substitute)	08/19/2019
Terregone, Delina A.	Paraeducator (substitute)	08/19/2019
<u>Promotional</u>		
Fuentes, Saira	Registered Behavior Technician, Position #9242 Special Education 8.0 hrs./203 days	08/19/2019

Garcia, Darlene E.	Paraeducator III (B), Position #6373 Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9243 Special Education 8.0 hrs./203 days Paraeducator III, Position #2882	08/19/2019
Jasso, Judy E.	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9245 Special Education 8.0 hrs./203 days Paraeducator III, Position #6824	08/19/2019
Pina, Bobby S.	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9253 Special Education 8.0 hrs./203 days Paraeducator III, Position #7467	08/19/2019
Vasquez Mendoza, Anita	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9244 Special Education 8.0 hrs./203 days Paraeducator III, Position #2903	08/19/2019
Wilson, Luke	Special Education 5.75 hrs./183 days Registered Behavior Technician, Position #9254 Special Education 8.00 hrs./203 days Preschool Assistant II, Position #1199 Special Education 5.75 hrs./183 days	08/19/2019
<u>Voluntary Demotion</u>		
Ordaz, Bianca K.	Paraeducator I, Position #9157 Driffill 3.167 hrs./183 days Language Assessment Technician, Position #8703 Ed. Services 5.5 hrs./246 days	08/19/2019
<u>Leave of Absence</u>		
Calderon Ruiz, Nancy	Paraeducator, III, Position #268	08/19/2019-12/20/19
Faulk, Jessica E.	Campus Assistant, Position #2966	08/26/2019-12/15/19
<u>Return from Leave of Absence</u>		
Castellanos Vizcaino, Ana Luisa	Paraeducator I, Position #7170	08/19/2019
Perez, Patricia	Paraeducator III, Position 9222	08/19/2019
<u>Layoff</u>		
Navarro, Imelda L.	Preschool Teacher, Position #7803 Ed. Services 3.0 hrs./183 days	06/28/2019
<u>Resignation</u>		
Castillo, Oralia	Transportation Driver, Position #8708 Transportation 5.5 hrs./183 days	08/19/2019
Fimbres, Stacy	Preschool Assistant (B), Position #2657 Ed. Services 3.0 hrs./183 days	07/31/2019
Golemon, Sarah E.	Health Assistant, Position #8433	08/13/2019
Tinoco, Rodolfo	Pupil Services 5.5 hrs./183 days Child Nutrition Worker, Position #6409	08/19/2019

Zamarripa, Jennifer	McKinna 5.0 hrs./185 days Paraeducator II, Position #6434 Special Education 5.75 hrs./183 days	08/09/2019
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Listed below are the recommended Certificated Personnel Actions, presented to the Board (Certificated) of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Holland, Rebecca	Teacher, BCLAD	August 22, 2019
Lepisto, Lauren	School Nurse	August 19, 2019
Lozano, Michael	Teacher	August 19, 2019
McGee, Theresa	Program Specialist	August 09, 2019
Moore, Lauren	Speech Therapist	August 26, 2019
Meyers, Michael	Teacher	August 19, 2019
Nippard, Peter	Teacher SPED	August 26, 2019
Reid, Ryan	Teacher Math	August 19, 2019
Agraz, Orlando	Substitute Teacher	2019/2020 School Year
Arias, Angelica	Substitute Teacher	2019/2020 School Year
Byrnes, Cooper	Substitute Teacher	2019/2020 School Year
Coria, Rica	Substitute Teacher	2019/2020 School Year
Lopez, Monica	Substitute Teacher	2019/2020 School Year
Martinez, Thiana	Substitute Teacher	2019/2020 School Year
Mendoza, Lilibeth	Substitute Teacher	2019/2020 School Year
Shuman, Tasha	Substitute Teacher	2019/2020 School Year
Terpenny, Allison	Substitute Teacher	2019/2020 School Year
Williams, Lisa	Substitute Teacher	2019/2020 School Year
Yee, Laurie	Substitute Teacher	2019/2020 School Year
Zamarripa, Jennifer	Substitute Teacher	2019/2020 School Year
<u>Promotions</u>		
Almanza, Rosario	Interim Principal	June 30, 2019
<u>Resignations</u>		
Koch, Manfred	Teacher	June 30, 2019
VanConas, Andrew	Teacher	June 30, 2019

Annual Teacher Assignment Report 2019-2020
Pursuant To Education Codes 44256 (B) And 44258.2

Education Code 44256 (b) allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught (Grades K-8).

<u>Name</u>	<u>Subject</u>
Michael Hunt	Math/Frank

C APPROVAL OF AGREEMENTS

C.14	Approved Agreement #19-100 with The Foundation for California Community Colleges. Amount not to exceed \$27,000.00, to be paid with ASES funds.	(Approval of Agreement #19-100 – Foundation for California Community Colleges)
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C RATIFICATION OF AGREEMENT

C.15	Ratified Agreement #19-101 with American Logistics Company, LLC. Amount not to exceed \$150,000.00 (\$65.00 per hour), to be paid from the General Fund.	(Ratification of Agreement # 19-101 with American Logistics Company LLC)
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C.16	Ratified Agreement #19-97 with Ventura County Office of Education. Amount not to exceed \$39,157.38 to be paid with Special Education funds.	(Ratification of Agreement # 19-97 with Ventura County Office of Education)
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C.17	Ratified Agreement #18-245 with Ventura County Office of Education. Amount not to exceed \$13,547.34, to be paid with Special Education funds.	(Ratification of Agreement #18-245 with Ventura County Office of Education)
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D ACTION ITEMS

D.1	On Motion by Trustee Cordes, seconded by Trustee Vega, and carried on a roll call vote of 5-0 the Board approved the Variable Term Waivers for provisional internship permit authorizations in Special Education M/M RSP for Melissa Haupt and Linda Miller, as presented.	APPROVAL OF VARIABLE TERM WAIVERS FOR PROVISIONAL INTERNSHIP PERMIT (PIP) AUTHORIZATIONS IN SPECIAL EDUCATION FOR MELISSA HAUPT AND LINDA MILLER FOR THE 2019-20 SCHOOL YEAR (Motion # 19-29)
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D.2	On Motion by Trustee O’Leary, seconded by Trustee Cordes, and carried on a roll call vote of 5-0 the Board approved the Variable Term Service Waiver in Speech Language Pathology for Lauren Moore, as presented.	APPROVAL OF A VARIABLE TERM SERVICE WAIVER IN
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SPEECH LANGUAGE
PATHOLOGY FOR
2019-20 FOR LAUREN
MOORE
(Motion # 19-30)

D.3 On Motion by Trustee Cordes, seconded by Trustee Vega, and carried on a roll call vote of 5-0 the Board approved the Variable Term Waiver for bilingual authorization for the 2019-20 school year, as presented.

APPROVAL OF
VARIABLE TERM
WAIVER FOR
BILINGUAL
AUTHORIZATION FOR
MAX MADRIGAL FOR
THE 2019-20 SCHOOL
YEAR
(Motion # 19-31)

E. APPROVAL OF MINUTES

On Motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 5-0 the Board approved the minutes of regular and special board meetings, as submitted:

- August 21, 2019, Regular Board Meeting

APPROVAL OF
MINUTES
(Motion # 19-32)

F. BOARD POLICIES

BOARD POLICIES
FIRST READING

F.1 The Board reviewed the following revised Board Policies, Administrative Regulations and Bylaws, and asked for information to be added.

BP/AR 0420	School Plans/Site Council	DeGenna
BP/AR 0450	Comprehensive Safety Plans	DeGenna
BP/AR 5141.52	Suicide Prevention	DeGenna
BP/AR 5144	Discipline	DeGenna

G. CONCLUSION

G.1 Mr. Karling Aguilera-Fort

SUPERINTENDENT
ANNOUNCEMENTS

- Acknowledged Ramona, Drifill, R.J. Frank schools for the Silver level recognition and Rose and Brekke schools for the Platinum level recognition on the implementation of their Positive Behavior Intervention Systems from the California PBIS Coalition. On October, they will receive their award in Sacramento.
- Thanked the Summer Reading Incentive Grant from the Catalina Expanded Learning Program.
- Reported that students from Ramona and McKinna schools visited the Channel Islands Maritime Museum and walked the San Salvador vessel, the first European vessel to explore California’s coast.
- Reported he attended the event Sprinkle Happiness at Haydock Academy of Sciences.
- Informed that the Back-to-School night at Harrington, Curren and McAuliffe schools took place the night before, and that McKinna and Sierra Linda Back-to-School night would take place the next day.

- Invited everyone to the two upcoming ribbon cutting and grand opening events at Thurgood Marshall and Lemonwood schools.
- Reminded everyone the upcoming Strengthening Our Families event in September 21.

Trustee Cordes

- Thanked Mr. Aguilera-Fort for his presentation.
- Reported she could not attend the recent the Back-to-School nights due to a previous commitment, but planned to attend the next ones.
- Expressed she was happy to learn from the school bulletins that College Day is still taking place.
- Asked for the date of the County Bilingual Conference and the Latino School Board Conference.

TRUSTEES
ANNOUNCEMENTS

Trustee Vega

- Reported he attended the Sprinkle Happiness event and he felt reinvigorated by the enthusiasm of the students.
- He apologized for not being able to attend Back-to-School nights due to previous commitments, and expressed he is looking forward to attend the next ones.
- Requested to receive information on the Board Policies regarding bullying and cyberbullying.
- Requested information on a plan to provide social emotional training and emotional intelligence to the staff.
- Offered his condolences to the families that lost students.

Trustee O’Leary

- Reported he attended a book fair in a park in South Oxnard. Thanked Lucy Cartagena, the Optimist Club, LULAC and other organizations.
- Indicated that the start of the school year appeared to be going well and offered his support to teachers.

Trustee Madrigal Lopez

- Indicated that it was the first week back at CLU, welcomed all CLU students and expressed her satisfaction to see many students coming from Oxnard.
- Reported she attended Back-to-School night at Curren and was glad to see the engagement between the parent and staff.
- Requested information on cultural proficiency.

President Robles-Solis

- Congratulated the five schools recognized for their PBIS implementation.
- Expressed she was looking forward to the Back-to-School nights on next week.
- Requested the last updates on Board Policies regarding bullying. Requested to see policies that had not been updated in a couple of years.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0, President Robles-Solis adjourned the meeting at 7:49 p.m.

Respectfully Submitted,
Mr. Karling Aguilera-Fort

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____,
the Governing Board of the Oxnard School District approves the Minutes of the Regular
Board meeting of September 4, 2019, on motion by Trustee
_____, seconded by Trustee_____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees