

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Ms. Monica Madrigal Lopez**, President  
VACANT, Clerk  
**Mr. Denis O'Leary**, Member  
**Mrs. Veronica Robles-Solis**, Member  
**Mrs. Debra M. Cordes**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Ms. Janet Penanhoat**  
Interim Assistant Superintendent,  
Business & Fiscal Services  
**Dr. Jesus Vaca**  
Assistant Superintendent,  
Human Resources & Support  
Services  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, May 6, 2020

5:00 p.m. - Study Session  
Closed Session to Follow  
7:00 PM - Regular Board Meeting

**SPECIAL (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER – VIA ZOOM**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Watch the meeting live: [osdtv.oxnardsd.org](http://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 6, 2020

## Section A: PRELIMINARY

### A.1. Call to Order and Roll Call (5:00 PM)

President Madrigal Lopez called the meeting to order at 5:03 p.m.

**Present:** Trustees Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis and Denis O’Leary. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendents Anabolena DeGenna, Janet Penanhoat (*Interim*), and Jesus Vaca, and Senior Executive Assistant Lydia Garcia.

### A.2. Pledge of Allegiance to the Flag

Superintendent Aguilera-Fort led the audience in the Pledge of Allegiance.

### A.3. District’s Vision and Mission Statements

President Madrigal Lopez read the District's Mission and Vision Statement in English and Spanish.

### A.4. Adoption of Agenda (Superintendent)

Amendments to the agenda:

- Move Item C.7. "*Consideration of Employment Agreement: Assistant Superintendent, Business & Fiscal Services – Betsy George (Aguilera-Fort)*" to Action as Item D.5
- Item C9. should read: "*Ratification of Amendment #3 to Agreement, #19-05, Maxim Healthcare Services Inc. (DeGenna/Madden)*" (not “Amendment #2”)
- Item C12. should read: "*Ratification of Agreement #19-206 – Ventura County Office of Education (DeGenna/Madden) It is recommended by the Interim Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #19-206 with Ventura County Office of Education, in the amount of \$111,700.91, to be paid with Special Education Funds*" (incorrect agreement number and amount)
- Add "*Superintendent’s Announcements*" as Item G.1
- Add "*Trustees’ Announcements*" as Item G.2
- Move "*Adjournment*" to Item G.3

Motion: Adoption of the agenda as amended.

Mover: Debra Cordes;

Seconder: Veronica Robles-Solis

Moved To: Adopt as Amended

Ayes: 4 - Denis O’Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

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**A.5. Resolution #19-33 National School Nurse Day May 6, 2020 (DeGenna/Ridge)**

The Trustees read and adopted Resolution #19-33 in recognition of "National School Nurse Day 2020". The Board expressed their appreciation to the District's nurses for their dedication to all students in the Oxnard community.

Motion: Motion #19-142 Adoption of Resolution #19-33 "National School Nurse Day 2020"

Mover: Denis O'Leary;

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**A.6. Adoption of Resolution #19-35 in Recognition of Teacher Appreciation Week 2020 (Aguilera-Fort)**

The Trustees read and adopted Resolution #19-35 in recognition of "Teacher Appreciation Week 2020". The Board expressed their appreciation to the District's teachers for their ongoing commitment to educating all students, especially in light of the current challenges related to distance learning.

Motion: Motion #19-143 Adoption of Resolution #19-35 "Teacher Appreciation Week 2020"

Mover: Debra Cordes;

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**A.7. Living Wage Report (Penanhoat)**

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, presented an overview on Living Wage in the Oxnard School District. It was recommended that due to budget constraints, a pause be taken on implementing a new Living Wage resolution. Currently the district only has six (6) employees being paid under the County Living Wage of \$13.39 per hour. Staff recommends that the district implement a starting salary of \$14.40 per hour in the District effective July 1, 2020, in order to provide a salary above the current Living Wage. The Board's approval of this salary practice will be requested under Action Item D.4 later in this agenda.

**A.8. Department Reports on Activities Related to COVID-19 (Aguilera-Fort)**

Superintendent Aguilera-Fort presented a snapshot of department activities in response to COVID-19 and explained that the Board would receive a more in-depth study session in the future. Dr. Ana DeGenna, Assistant Superintendent, Educational Services, Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, and Dr. Jesus Vaca, Assistant Superintendent, Human Resources & Support Services, facilitated the presentation.

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The Board received information regarding the implementation of the Distance Learning framework, phase III. Dr. DeGenna thanked the teachers for all their work in this different way of teaching. The topics covered included planning and collaboration, synchronous and asynchronous learning, grade level standards, office hours, identifying and assisting students that have problems connecting with the platform, and small class instruction for Special Education Students. There was discussion regarding the availability of hotspots for families that do not have wi-fi access. There are 3,500 such devices on backorder and they are expected to be delivered next week. In the interim, there are paper packets available for families to pick up. All districts in the County are meeting weekly to collaborate about the grading process during distance learning; once that policy is established it will be shared at a future session.

**A.9. Closed Session Public Participation/Comment (Limit three minutes per person per topic)**

- Suzanne Dempsey re: use of teacher opt out funds
- Amanda Wilson re: use of teacher opt out funds
- Anjanette Carrillo re: use of teacher opt out funds
- Stacie Thurman re: use of teacher opt out funds
- Stephanie Hammer re: use of teacher opt out funds
- Ann Romero re: use of teacher opt out funds
- Summer McMeekin re: use of teacher opt out funds
- Jana Cannon re: use of teacher opt out funds
- Tara Austin Scott re: site tech support

**A.10. Closed Session**

The Board convened to closed session at 6:28 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:  
Conference with Legal Counsel - Anticipated Litigation: 1 case  
Conference with Legal Counsel - Existing Litigation: 1 case  
-Oxnard School District et al. Central District No. CV-04304-JAK-FFM
2. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:  
Consider the Recommendation for Expungement of Expulsion Records:
  - Case No. 18-13 (Action Item)
3. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

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4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
- Public Employee(s) Discipline/Dismissal/Release/Appointment

**A.11. Reconvene to Open Session (7:00 PM)**

The Board reconvened to Open Session at 7:10 p.m.

**A.12. Report Out of Closed Session**

The Trustees will reconvene in Closed Session at the end of the meeting.

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Efrain Cazares re: classified layoffs & technology techs
- Mayra re: classified layoffs & clerical staff
- Jabbar Wofford re: classified layoffs
- Jessica Vargas re: classified layoffs & technology techs

**Section C: CONSENT AGENDA**

The Consent agenda was approved as amended.

Motion: Motion #19-144 Approval of the Consent Agenda as Amended

Mover: Debra Cordes;

Secunder: Veronica Robles-Solis

Moved To: Approve as Amended

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**C.1. Personnel Actions (Vaca/Nair-Villano)**

As presented.

**C.2. 2019-2020 3rd Quarter Williams VCOE Activity Report (Vaca/Magaña)**

As presented.

**C.3. Establish/Abolish/Increase/Reduce Hours of Position (Nair-Villano)**

As presented.

**C.4. Approval of Resolution #19-32 to Close Special Reserve-iPad Insurance Fund (Fund 170) (Penanhoat/Crandall Plasencia)**

As presented.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Section C: APPROVAL OF AGREEMENTS**

### **C.5. Acceptance of Gifts (Dr. Aguilera-Fort)**

As presented.

### **C.6. Approval of Amendment #1 to Agreement #19-08 - Terra Firma Enterprises (Vaca/Magana)**

In the amount not to exceed \$4,985.00 to be paid out of the Safety Credits fund.

### **C.7. Consideration of Employment Agreement: Assistant Superintendent, Business and Fiscal Services - Betsy George (Aguilera-Fort)**

*Moved to Action Item D.5.*

## **Section C: RATIFICATION OF AGREEMENTS**

### **C.8. Ratification of Amendment #008 to Agreement #12-231 with SVA Architects to provide additional Architectural Services for the Lemonwood K-8 School Reconstruction Project (Penanhoat/Miller/CFW)**

For additional Architectural Services for the Lemonwood ECDC Project for a cost of Seventeen Thousand Eight Hundred Twenty-Five Dollars and Zero Cents (\$17,825.00) to be allocated from the existing approved project budget funded from the Master Construct & Implementation Program.

### **C.9. Ratification of Amendment #2 to Agreement #19-05, Maxim Healthcare Services Inc. (DeGenna/Madden)**

*This title was corrected to Amendment #3 at Adoption of Agenda.* To increase Special Education funding through the end of the agreement term, amount not to exceed \$745,670.00, to be paid with Special Education funds.

### **C.10. Ratification of Amendment #1 to Agreement #19-33, Haynes Education Center (DeGenna/Madden)**

To provide support services for the Special Education Services Department during the 2019-2020 academic school year, in the amount of \$45,000.00, to be paid out of Special Education Funds.

### **C.11. Ratification of Amendment #1 to Agreement #19-98, Maxim Healthcare Services Inc. (DeGenna/Ridge)**

To provide supplemental staffing services to the Pupil Services Department during the 2019-2020 fiscal year, at no additional cost.

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**C.12. Ratification of Agreement #19-152 - Ventura County Office of Education (DeGenna/Madden)**

To provide exceptional services that consist of support from Special Circumstances Paraeducators (SCP's) to special education students EG061410, JB080313, RR103108, EA061212, OL083008, LG102505, and MS110907, includes Extended School Year, amount not to exceed \$67,353.00, to be paid out of Special Education Funds.

**C.13. Ratification of Amendment #1 to Agreement #19-80 - STAR of CA, ERA ED (DeGenna/Madden)**

To provide evaluation services through the end of the original agreement term, at no additional cost.

**Section D: ACTION ITEMS**

**D.1. Approval of NGSS Science Curriculum (DeGenna/Batista)**

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, introduced Dr. Marlene Batista, Director of English Learner Services, and Ms. Sarah Raskin, Teacher on Special Assignment, who provided an overview of the Next Generation Science Standards (NGSS) 6th-8th grade Science Curriculum. Following the presentation, the Board was asked to approve the selection and purchase of the NGSS Science materials with McGraw Hill Inspire Science, at an estimated cost of \$962,216.38 to be paid out of Textbook Funds, for an 8-year quote that includes collaboration kits and one year of refills for those kits. Student workbooks will automatically be replenished each year for the life of the adoption.

Motion: Motion #19-145 Approval of NGSS Science Curriculum

Mover: Debra Cordes;

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**D.2. Differential Pay for Certificated Management, Salary Deductions Due to Absence From Duties; Exhaustion of Available Sick Leave (Vaca)**

Dr. Jesus Vaca, Assistant Superintendent, Human Resources & Support Services, explained the District's current practice to cover Certificated Administrator absences with retired Administrators at a higher rate of pay. The Board provided their authorization to add language to the Certificated Managers' salary schedule stating that they shall receive no less than 50% of their pay when their position is covered by a retired administrator being compensated at a higher rate of pay.

Motion: Motion #19-146 Approval of Differential Pay for Certificated Management, Salary Deduction due to Absence from Duties; Exhaustion of Available Sick Leave

Mover: Denis O'Leary;

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Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**D.3. Consideration and Approval of Resolution #19-34 Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting Specification of the Election Order, to be Held on November 3, 2020 (Aguilera-Fort)**

Superintendent Aguilera-Fort explained that Resolution #19-34 would allow for consolidation of Oxnard School District's Board member election with the November 3, 2020

Regular Election.

Motion: Motion #19-147 Approval of Resolution #19-34 Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 3, 2020

Mover: Denis O'Leary;

Secunder: Debra Cordes

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**D.4. Approval of Revised Hiring Practice (Aguilera-Fort)**

Superintendent Aguilera-Fort explained that this item was a follow-up to the presentation on Living Wage earlier in the meeting. It is recommended that the district implement the practice of placing any employees hired after July 1, 2020 at the Step B salary of \$14.40 per hour, in order to comply with the principle of Living Wage. This change would place the district above the current levels for both Minimum Wage and Living Wage.

Motion: Motion #19-148 Approve Revised Hiring Practice

Mover: Debra Cordes;

Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

**D.5. Consideration of Employment Agreement: Assistant Superintendent, Business and Fiscal Services - Betsy George (Aguilera-Fort)**

*(Formerly Item C.7)*

The Employment Agreement for Mrs. Betsy George to serve as the Assistant Superintendent, Business & Fiscal Services, beginning June 1, 2020, was presented for the Board's consideration. The agreement provides for a two-year term and an annual salary of \$174,331.18. Mr. Dana Miller was introduced as the new Director of Facilities.

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Motion: Motion #19-149 Approval of Employment Agreement: Assistant Superintendent, Business and Fiscal Services - Betsy George, as presented

Mover: Denis O'Leary;

Seconder: Debra Cordes

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

## **Section E: APPROVAL OF MINUTES**

### **E.1. Approval of Minutes**

The Board approved the minutes of regular and special board meetings, as presented:

- January 15, 2020, Regular Board Meeting
- January 29, 2020, Special Board Meeting
- February 5, 2020, Regular Board Meeting
- February 19, 2020, Regular Board Meeting
- March 4, 2020, Regular Board Meeting
- March 27, 2020, Special Board Meeting
- April 1, 2020, Regular Board Meeting

Motion: Motion #19-150 Approval of Minutes

Mover: Debra Cordes;

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

## **Section F: BOARD POLICIES**

### **F.1. Board Policies, Regulations and Bylaws**

No Board policies were presented for approval at this meeting.

## **Section G: CONCLUSION**

### **G.1. Superintendent's Comments**

Dr. Aguilera Fort

- reported on Community Feeding and Distance Learning during the pandemic
- congratulated Drs. Aracely Fox and Sarah Lepe on achieving their Doctorates
- congratulated Katrina Madden on her new job
- congratulated Janet Penanhoat on her retirement

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## **G.2. Trustees' Announcements**

Veronica Robles-Solis

- thanked teachers for their work
- congratulated Drs. Fox & Lepe
- thanked PTA parents for their support
- attended DELAC meeting this week
- congratulated Janet Penanhoat

Debra Cordes

- thanked Janet Penanhoat for her years of service
- congratulated Drs. Fox and Lepe
- thanked school staff for their work with Community Feeding
- thanked teachers for their work

Denis O'Leary

- thanked Janet Penanhoat for her years of service
- congratulated Drs. Fox and Lepe
- thanked teachers, nurses and all staff
- informed of the passing of Dr. Juanita Sanchez-Valdez on May 5, 2020 in Arizona - the first Latina principal in OSD and on the Ventura County School Board of Education, inducted into the County Educators Hall of Fame

Monica Madrigal Lopez

- thanked Janet Penanhoat for her years of service
- thanked all staff, nurses and teachers
- thanked brother Oscar for his commitment to his students
- congratulated Drs. Fox and Lepe
- congratulations to college-bound class of 2020, including sister Leslie

### **Reconvene to Closed Session**

The Board reconvened to Closed Session at 8:24 p.m.

### **Reconvene to Open Session**

The Board reconvened to Open Session at 8:51 p.m.

### **Report out of Closed Session**

President Madrigal Lopez reported that the Board approved the expungement of expulsion records in case No. 18-13

Motion: Motion #19-151 to Approve Expungement of Expulsion Records Case No. 18-13

Mover: Denis O'Leary;

Secunder: Debra Cordes

Moved To: Approve

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis  
Motion Result: Passed

**G.3 Adjournment**

President Madrigal Lopez adjourned the meeting at 8:53 p.m.

Motion: Motion to adjourn.

Mover: Debra Cordes;

Second: Veronica Robles-Solis

Moved To: Adjourn

Ayes: 4 - Denis O'Leary, Monica Madrigal Lopez, Debra Cordes, Veronica Robles-Solis

Motion Result: Passed

Karling Aguilera-Fort Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 14<sup>th</sup> day of April, 2021, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of May 6, 2020, on motion by Trustee JARELY LOPEZ, seconded by Trustee KATALINA MARTINEZ

Signed:



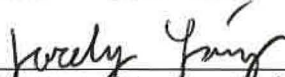
\_\_\_\_\_  
President of the Board of Trustees



\_\_\_\_\_  
Clerk of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 6, 2020