

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Ms. Monica Madrigal Lopez, President
Dr. Jesus Vega, Clerk
Mrs. Debra M. Cordes, Member
Mr. Denis O'Leary, Member
Mrs. Veronica Robles-Solis, Member

ADMINISTRATION

Karling Aguilera-Fort
District Superintendent
Ms. Janet Penanhoat
Assistant Superintendent,
Business & Fiscal Services
Dr. Jesus Vaca
Assistant Superintendent,
Human Resources & Support Services
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, February 19, 2020

5:00 p.m. - Study Session

Closed Session to Follow

7:00 PM - Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees, on any agenda item may do so by completing a **"Speaker Request Form"** and **submitting the form to the Asst. Supt. of Human Resources**. The Speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Roll Call

Present: Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis, Karling Aguilera-Fort, Ana DeGenna, Janet Penanhoat, Jesus Vaca.

Section A: PRELIMINARY

A.1 Call to Order and Roll Call

President Madrigal Lopez called the meeting to order at 5:05 p.m.

A.2 Pledge of Allegiance to the Flag

Dr. Jodi Nocero, Principal at Kamala School, Academy of Arts and Technology, introduced Vidal Lozano, 2nd grader in Ms. Gaspar's Class, who led the audience in the Pledge of Allegiance.

A.3 District's Vision and Mission Statements

The District's Vision Statement was read in English and Spanish by Lizbeth Vargas, 6th grader in Ms. Scholbrock's class; the District's Mission Statement was read in English and Spanish by Sophia Rivera, 1st grader in Ms. Calderon and Ms. Wickenden's Class.

A.4 Presentation by Kamala School, Academy of Arts and Technology.

Principal Nocero provided a short presentation to the Board regarding Kamala School, Academy of Arts and Technology. Following the presentation Trustee Vega presented a token of appreciation to the students that participated in the Board Meeting.

A.5 Adoption of Agenda (Superintendent)

The agenda was adopted with one change:

Removal of item C.3 Approval of Notice of Completion, Thurgood Marshall Elementary School New Classroom Building Project to be brought back on March 4th Regular Board meeting.

Mover: Debra Cordes

Seconder: Robles-Solis

Moved To: Approve

Ayes: 4 - Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis.

Nays: 1 - O'Leary

Motion Result: Passed

A.6 Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

No one addressed the Board.

A.7 Closed Session

The Board of Trustees convened to closed session to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel - Anticipated Litigation: 1 case

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Conference with Legal Counsel - Existing Litigation: 1 case
Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:

Consider the Request for Expulsion:

- Case No. 19-05 (Action Item)

3. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

4. Pursuant to Sections 54956.8 of the Government Code:

Conference with Real Property Negotiators

Property: 1051 South A Street, Oxnard, CA 93030

Agency Negotiators: Superintendent/Assistant Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP

Under Negotiations: Instruction to agency negotiator on price and terms.

5. Pursuant to Section 54957 of the Government Code and Section 44943 of the Education Code the Board will consider personnel matters, including:

- Public Employee(s): Discipline/Dismissal/ Release
 - a. Resolution #19-22 regarding Non-Reelection of Probationary Certificated Employees – CONFIDENTIAL

A.8 Reconvene to Open Session

The Board reconvened to open session at 7:09 p.m.

A.9 Report Out of Closed Session

Motion #19-107 Approval of - Expulsion Case No. 19-05

Mover: Debra Cordes

Seconder: Robles-Solis

Moved To: Approve

Ayes: 5 - Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, O'Leary.

Motion Result: Passed

Motion #19-108 Approval of Resolution #19-22 Non reelection of probationary and release of temporary certificated employee #10684

Mover: Debra Cordes

Seconder: Robles-Solis

Moved To: Approve

Ayes: 5 - Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, O'Leary.

Motion Result: Passed

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A.10 Recognition for Driscoll’s and Berry Pack on behalf of Migrant Families (DeGenna/Batista)

Dr. Marlene Batista gave some words of appreciation for the donations of Driscoll's Philanthropy Team and Berry Pack and indicated that the recognition would be delivered personally to those two organizations.

A.11 Adoption of Resolution #19-23 In Recognition of Dolores Huerta Day, April 10, 2020 (Aguilera-Fort)

Ms. Maritza Avila, teacher at Kamala spoke about the Assembly Bill 2644 added Section 37222.20 to the Education Code and the curriculum that would be added for the observance of Dolores Huertas Day. Next Ms. Ruby Torres, 7th grade student at Kamala spoke about the positive inspiration of Dolores Huertas among students.

The Board read and approved Resolution #19-23 and remembered and recognized Dolores Huertas service to Oxnard community.

Motion: #19-109 Adoption of Resolution #19-23

Mover: Denis O'Leary

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis.

Motion Result: Passed

Section B: PUBLIC COMMENT/HEARINGS

B.1 Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

-Robert Wagstaff, donate his time to Shawna Wagstaff

-Shawna Wagstaff, concerned about the lack of para-assistants.

-Ruby Torres, Adoption of Resolution #19-23 (A.11)

-Maritza Avila, Adoption of Resolution #19-23 (A.11)

Section C: CONSENT AGENDA -

The agenda was adopted as amended:

Removal of item C.3 Approval of Notice of Completion, Thurgood Marshall Elementary School New Classroom Building Project to be brought back on March 4th Regular Board meeting.

Motion: #19-110 Approval of the Consent Agenda as amended.

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Approve as Amended

Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis.

Motion Result: Passed

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C.1 2019-2020 2nd Quarter Williams VCOE Activity Report (Vaca/Magaña)

C.2 Personnel Actions (Vaca/Nair-Villano)

Section C: APPROVAL OF AGREEMENTS -

C.4 Approval of Agreement #19-196 - Ojai Raptor Center (DeGenna/Wennes)
The amount of \$550.00 to be paid out of Title 1 funds.

C.5 Approval of Contractor Contingency Allocation No. 007 to the McKinna Elementary School Reconstruct Project for an increase of cost for the Work associated with the Project (Penanhoat/CFW)
CCA No. 007 to CSA #17-41 with Bernards related to the McKinna Elementary School Reconstruct Project. CCA No. 007 will be a COST to the Contractor Contingency line item of CSA #17-41 in the amount of Eighty-Three Thousand Eighteen Dollars and Zero Cents (\$83,018.00). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 007, the remaining balance of the Contractor Contingency will be Three Hundred Eleven Thousand Seven Hundred Fifty-Two Dollars and Twenty-Six Cents (\$311,752.26).

C.6 Approval of Contractor Contingency Allocation No. 008 to the McKinna Elementary School Reconstruct Project for an increase of cost for the Work associated with the Project (Penanhoat/CFW)
CCA No. 008 will be a COST to the Contractor Contingency line item of CSA #17-41 in the amount of Ninety-Five Thousand One Hundred Fifty-Seven Dollars and Zero Cents (\$95,157.00). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 008, the remaining balance of the Contractor Contingency will be Two Hundred Sixteen Thousand Five Hundred Ninety-Five Dollars and Twenty-Six Cents (\$216,595.26).

C.7 Approval of Contractor Contingency Allocation No. 006 to the McKinna Elementary School Reconstruct Project for an increase of cost for the Work associated with the Project (Penanhoat/CFW)
CCA No. 006 will be a COST to the Contractor Contingency line item of CSA #17-41 in the amount of Ninety-Four Thousand Four Hundred Fifty-Eight Dollars and Zero Cents (\$94,458.00). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 006, the remaining balance of Contractor Contingency will be Three Hundred Ninety-Four Thousand Seven Hundred Seventy Dollars and Twenty-Six Cents (\$394,770.26).

Section C: RATIFICATION OF AGREEMENTS -

C.8 Ratification of Agreement #19-194 – Heinemann (DeGenna/Cordes)
The amount not to exceed \$4,800.00 to be paid out of Title 1 funds.

C.9 Ratification of Agreement #19-195 - Ventura County Office of Education (DeGenna/Madden)

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Amount of \$29,172.00 to be paid out of Special Education funds.

- C.10 Ratification of Agreement #19-189 - Assistance League, Non-Public School, NPS (DeGenna/Madden)**
Amount not to exceed \$8,050.00 to be paid out of Special Education funds.
- C.11 Ratification of Agreement #19-197 – California State University Northridge (Vaca/Bond)**
- C.12 Ratification of Agreement/MOU #19-198 – The Abundant Table (Penanhoat/Lugotoff)**
Amount of \$650.00 to be paid out of Child Nutrition funds.
- C.13 Ratification of Agreement #19-193 - Ventura County Office of Education for MTSS/Behavioral Health Services (DeGenna/Ridge)**
Oxnard School District will receive \$161,340.00 annually for services rendered as outlined in this MOU.
- C.14 Ratification of Change Order No. 023 to Construction Services Agreement #17-117 with Bernards to adjust costs for the Marshall New Classroom Building Project (Penanhoat/CFW)**
Twenty-Three Thousand Nine Hundred Twenty-Nine Dollars and No Cents (\$23,929.00) to be paid to Bernards under Board approved Master Agreement #17-117 from the Master Construct and Implementation Program Reserve to account for this increase. If ratified, the increase to budget and the allocation from the Program Reserve will be reflected in the District’s next Semi-Annual Update to the Master Construct and Implementation Program Report.
- C.15 Ratification of Change Order No. 024 to Construction Services Agreement #17-117 with Bernards to adjust costs for the Marshall New Classroom Building Project (Penanhoat/CFW)**
Two Thousand Seventy-Four Dollars and No Cents (\$2,074.00) to be paid to Bernards under Board approved Master Agreement #17-117 from the Master Construct and Implementation Program Reserve to account for this increase. If ratified, the increase to budget and the allocation from the Program Reserve will be reflected in the District’s next Semi-Annual Update to the Master Construct and Implementation Program Report.

Section D: ACTION ITEMS -

- D.1 Approval of a Variable Term Service Waiver in Speech Language Pathology for 2019-20 for Erin Rivera (Vaca)**

Motion: #19-111 Approval of a Variable Term Waiver in Speech Language Pathology for 2019-2020 for Erin Rivera

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis.

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Motion Result: Passed

D.2 Approval of the Comprehensive Safe School Plans 21 Sites (DeGenna/Ridge)

Mr. Chris Ridge, Director of Pupil Services, provided a presentation to the Board on the Comprehensive Schools Plans for all 21 elementary and middle school sites. Each school site developed actions and services within its School Plan for Student Achievement that addresses the financial impact of ensuring that schools have a safe and orderly environment conducive to learning (OSD LCAP Goal #2).

The Board had questions and requests:

-Asked if information on safety protocols was offered to parent volunteers, Dr. Vaca, assistant Superintendent of Human Resources and Support Services, offered to add it on the packet for volunteers.

-Requested the results of the City of Oxnard study on cross guards and traffic safety. Superintendent Aguilera-Fort indicated that 4 schools were already in the study (Ramona, Lemonwood, Fremont and Chavez). The Board requested, this report to be presented as an Action Item, when finished.

-Requested information on McAuliffe incident and changes made after such incident. Ms. Mary Elisondo, Principal at McAuliffe, gave a report to the Board on that incident, the changes made and the conversations that took place on the meetings with other principals after the incident.

-Indicated that the Comprehensive Safe School Plans format was cumbersome, Mr. Ridge explained that there were required elements and particular language that must be followed on some parts.

-Asked if Plans were shared among schools to share ideas. Mr. Ridge took note of the observation.

-Asked if there were drills for the staff. Dr. Vaca explained that Risk Management had been doing drills involving the sites at least three times a year and Risk Management had meetings with the staff on how to respond to an emergency in coordination with the sites.

-Asked to update staff information in Harrington School Plan.

-Asked questions regarding evacuation locations and asked for changes to be made in Soria evacuation location.

Motion: #19-112 Approval of Comprehensive Safe School Plans

Mover: Debra Cordes

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis.

Motion Result: Passed

Section E: APPROVAL OF MINUTES -

E.1 Approval of Minutes

December 11, 2019 Special Board Meeting

Motion: #19-113 Approval of Minutes: December 11, 2019, Special Board Meeting

Mover: Denis O'Leary

Seconder: Veronica Robles-Solis

Moved To: Approve

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Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis
Motion Result: Passed

Section F: BOARD POLICIES -

F.1 First Reading of Board Policies, Regulations and Bylaws

Dr. Vaca presented BP/AR 3580 District Records and AR 4040 Employee Use of Technology.

F.2 Second Reading of Board Policies, Regulations and Bylaws

- The Board had some questions regarding BP/AR 5141.21 Administering Medication and Monitoring Health Conditions.

Dr. DeGenna informed that Educational Services would research and provide information via transmittal.

- The Board asked some language to be added to the policy to prohibit bringing balloons to school/school sponsored events.

Section G: CONCLUSION

G.1 Superintendent's Announcements (3 minutes)

Superintendent Aguilera-Fort gave a report on the Citizen Advisory Committee meeting for Haydock renaming, and highlighted that the District is following thoroughly the Board policies. Dr. Aguilera-Fort explained the process in more detail and provided the Board with information about the work conducted by Dr. Ginger Shea and Ms. Letitia Austin.

He reported the District is doing its best to provide information for parents and community on the enrollment process for the different programs through meetings at school sites and the at the District office.

Reported that last week he attended his first Oxnard Education Foundation Awards Gala and he acknowledged the teachers that received awards.

Introduced and welcomed to the District Mr. Mike Palyoc, new Director of Facilities. Mr. Palyoc thanked the Board the opportunity to work with the District.

G.2 Trustees' Announcements (3 minutes each speaker)

Trustee Robles-Solis

Thanked the Rotary Club for hosting next week tournament and thanked the coaches for their dedication.

Trustee Cordes

Thanked the Oxnard Education Foundation for the Gala and encouraged the members of the Board to attend.

Announced that the Kiwana Track Meet would take place on May 2 at Channel Islands High School and invited everyone to participate in it.

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Thanked Dr. Noceros for the presentation as well as all the principals who attended the Board meeting that night.

Trustee O'Leary

Announced that on March 30 there would be several events to celebrate Cesar Chavez anniversary. Reminded schools that education and community services at schools are encouraged on this Day by the state law signed by Governor Greg Davies.

Requested the following items to be included on the agenda for vote:

- Update of living wages.
- A report as soon as possible on the City study about crossing guards and the recommendations from the District.
- A report on the accident at McAuliffe and the role that SROs in that situation.
- A presentation on measures taken to improve academics.
- A presentation, discussion and vote on class size reduction.
- A discussion and vote on a policy for the rotation of President and Clerk of the Board to reflect Oxnard district representation.

Trustee Vega

Congratulated the young-ladies team that won the Rotary tournament. Recommended parents to let kids play and coaches coach.

Requested a report on the City study about the school crossing guards, traffic safety and the District recommendations.

Requested an update on McAuliffe event on a weekly basis.

Requested a plan and its implementation to improve academics.

Trustee Madrigal Lopez

Requested and update on McAuliffe events.

Thanked Kamala for the presentation.

Expressed she enjoyed students participation in the meetings and reminded everyone to acknowledge all students and make sure they feel confident in a daily basis.

G.3 ADJOURNMENT

President Madrigal Lopez adjourned the meeting at 8:39 p.m.

Mover: Veronica Robles-Solis

Secunder: Debra Cordes

Ayes: 5 - Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes, Denis O'Leary

Motion Result: Passed

Karling Aguilera-Fort Ed. D.

District Superintendent and
Secretary to the Board of Trustees

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February 19, 2020

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of February 19, 2020, on motion by Trustee _____, seconded by Trustee_____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

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