

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Ms. Monica Madrigal Lopez, President
Dr. Jesus Vega, Clerk
Mrs. Debra M. Cordes, Member
Mr. Denis O'Leary, Member
Mrs. Veronica Robles-Solis, Member

ADMINISTRATION

Karling Aguilera-Fort
District Superintendent
Ms. Janet Penanhoat
Assistant Superintendent,
Business & Fiscal Services
Dr. Jesus Vaca
Assistant Superintendent,
Human Resources & Support Services
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES REGULAR BOARD MEETING Wednesday, February 5, 2020

5:00 p.m. - Study Session
Closed Session to Follow
7:00 PM - Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees, on any agenda item may do so by completing a **"Speaker Request Form"** and **submitting the form to the Asst. Supt. of Human Resources**. The Speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Roll Call

Present: Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis, Karling Aguilera-Fort, Ana DeGenna, Janet Penanhoat, Jesus Vaca, Monica Noriega.

Section A: PRELIMINARY

A.1. Call to Order and Roll Call

The President Madrigal Lopez called the meeting to order at 5:03 p.m. A roll call of the Board was conducted.

A.2. Pledge of Allegiance to the Flag

Mr. Scott Carroll, Principal at Haydock School, Academy of Arts and Sciences, introduced Jasmine Garcia, 8th grader in Mr. Driver's class, who led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statements

The District's Vision and Mission Statements were read in English by Crystal Guzman, 8th grader in Mrs. Hagierman's class; and in Spanish by Melissa Fabian, 6th grader in Mr. Madrigal's class.

A.4. Presentation by Haydock School, Academy of Arts and Sciences.

Principal Carroll provided a short presentation to the Board regarding Haydock School, Academy of Arts and Sciences. Following, Trustee Vega, on behalf of the Board, presented a token of appreciation to the students that participated in the Board Meeting.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as amended:

Item A.13 in the agenda was amended to include the roll call vote for the approval of Resolution #19-20.

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 4 Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis.

Nays: 1 Denis O'Leary

Motion Result: Passed

A.6. Study Session: California Dashboard Report (DeGenna)

Dr. Ana DeGenna, Assistant Superintendent of Educational Services, provided the Board with a report on the California Dashboard.

After the presentation, Dr. DeGenna answered the Board questions regarding the ELPAC, support for students, absenteeism, suspension rate and District placement.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

No one addressed the Board.

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A.8. Closed Session

The Board convened to closed session at 6:17 p.m. to consider items in the Closed Session agenda.

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel - Anticipated Litigation: 1 case
Conference with Legal Counsel - Existing Litigations: 5 cases

OAH Case No. 2019-11-0130
OAH Case No. 2019-10-1227
OAH Case No. 2019-11-0955
OAH Case No. 2016-10-0009
Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel
- Administrators, Classified Management, Confidential

A.9. Reconvene to Open Session

The Board reconvened to Open Session at 7:12 p.m.

A.10. Report Out of Closed Session

President Madrigal Lopez indicated that the Board would go back to Closed Session later.

A.11. Introduction of Newly Appointed Oxnard School District Administrators (Vaca)

Dr. Vaca, Assistant Superintendent Human Resources and Support Services introduced Ms. Julie Prater, Math Manager and Ms. Theresa McGee, Interim Manager, Special Education and highlighted their accomplishments. Ms. Pratt and Ms. McGee thanked the Board for the opportunity.

A.12. PBIS Awards Recognition (DeGenna/Ridge)

Mr. Chris Ridge, Director of Pupil Services, presented the five schools in Oxnard School District that recently received a recognition from the California PBIS Coalition:

Brekke – platinum;
Driffill – silver;
Frank – silver;
Ramona – silver;
Rose Avenue – platinum

The Board recognized the schools for their work on developing systems and practices that create a positive and supportive environment within the schools.

A.13. Adoption and Presentation of Resolution #19-20 for National School Counseling Week, February 3-7, 2020 (DeGenna/Ridge)

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Mr. Chris Ridge, Director of Student Services spoke about the important work of school counselors and the tremendous impact they have in helping students achieve school success. The Board read Resolution #19-20.

Motion #19-100 Approval of Resolution #19-20 for National School Counseling Week, February 3-7, 2020

Mover: Veronica Robles-Solis

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, Denis O'Leary

Motion Result: Passed

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comments (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

- John Thompson, renaming of Haydock school, proposed Ignacio S. Carmona
- Jess Ramirez, renaming of Haydock school, proposed Ignacio S. Carmona
- Fernando Carmona, renaming of Haydock school, proposed Ignacio S. Carmona
- Art Carmona, renaming of Haydock school, proposed Ignacio S. Carmona
- Lorraine Carmona, renaming of Haydock school, proposed Ignacio S. Carmona
- Peter R. Plascencia, renaming of Haydock school, proposed Ignacio S. Carmona
- Marv King, Presented the Board the State of the Region Report

Section C: CONSENT AGENDA -

Motion: #19-101 Approval of the Consent Agenda

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, Denis O'Leary

Motion Result: Passed

C.1. Personnel Actions (Vaca/Nair-Villano)

Approval of Personnel Actions, as presented.

C.2. Establish/Abolish/Increase/Reduce Hours of Position (Nair-Villano)

Approval abolish and increase of the positions, as presented.

C.3. Enrollment Report (Penanhoat)

Informational only.

C.4. Purchase Order/Draft Payment Report #19-05 (Penanhoat/Franz)

As submitted.

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- C.5. Approval of Senior Executive Assistant to the Superintendent Job Duties (Nair-Villano)**
Approval of job duties of Senior Executive Assistant to the Superintendent, as presented.

Section C: APPROVAL OF AGREEMENTS -

- C.6. Approval of Agreement #19-188 - Pediatric Therapy Services, LLC (DeGenna/Madden)**
The amount not to exceed \$160,000.00 to be paid out of Special Education funds.
- C.7. Approval of Agreement/MOU #19-190 - kid-grit, LLC (DeGenna/Shea)**
The amount of \$6,600.00 to be paid out of ASES funds.
- C.8. Approval of Contractor Contingency Allocation No. 004 to the McKinna Elementary School Reconstruct Project for an increase of cost for the Work associated with the Project (Penanhoat/CFW)**
CCA No. 004 will be a COST to the Contractor Contingency Allocation line item of CSA #17-41 in the amount of Eighty-Seven Thousand Dollars and Zero Cents (\$87,000.00). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 004, the remaining balance of the Contractor Contingency Allocation will be Five Hundred Eighty-Four Thousand Nine Hundred Sixty Dollars and Twenty-Six Cents (\$584,960.26).
- C.9. Approval of Contractor Contingency Allocation No. 005 to the McKinna Elementary School Reconstruct Project for an increase of cost for the Work associated with the Project (Penanhoat/CFW)**
CCA No. 005 will be a COST to the Contractor Contingency Allocation line item of CSA #17-41 in the amount of Ninety-Five Thousand Seven Hundred Thirty-Two Dollars and Zero Cents (\$95,732.00). This allocation will not increase the Project's overall budget. After Board approval of CCA No. 005, the remaining balance of the Contractor Contingency Allocation will be Four Hundred Eighty-Nine Thousand Two Hundred Twenty-Eight Dollars and Twenty-Six Cents (\$489,228.26).

Section C: RATIFICATION OF AGREEMENTS -

- C.10. Ratification of Agreement #19-185 - Casa Pacifica School (DeGenna/Madden)**
The amount of \$30,886.00, to be paid out of Special Education funds.
- C.11. Ratification of Agreement #19-186 - Ventura County Office of Education (DeGenna/Madden)**
Amount not to exceed \$31,574.40, to be paid from Special Education funds.
- C.12. Ratification of Agreement/MOU #19-191 - Mary Macias (DeGenna/Santamaria)**
The amount not to exceed \$3,840.00 to be paid from Title 1 funds.
- C.13. Ratification of Change Order No. 019 to Construction Services Agreement #17-117 with Bernards Bros. Inc. to Adjust Costs for the Marshall New Classroom Building Project (Penanhoat/CFW)**

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Seventy Thousand Eight Hundred Twenty-Eight Dollars and No Cents (\$70,828.00) to be paid to Bernards under Board approved Master Agreement #17-117 from the Master Construct and Implementation Program Reserve to account for this increase. If ratified, the increase to budget and the allocation from the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report.

C.14. Ratification of Work Authorization Letter #13 to NV5 West Inc., for DSA Inspector of Record (IOR) Services for the Lemonwood Elementary School ECDC Project (Penanhoat/CFW)

Forty-Four Thousand Four Hundred Forty Dollars and Zero Cents (\$44,440.00) to be paid out of the Master Construct and Implementation Funds within the approved project budget paid to NV5 West Inc. under Board approved Master Agreement #13-130.

C.15. Ratification of Change Order No. 020 to Construction Services Agreement #17-117 with Bernards Bros. Inc. to Adjust Costs for the Marshall New Classroom Building Project (Penanhoat/CFW)

Sixty-One Thousand Two Hundred Sixty-Four Dollars and No Cents (\$61,264.00) to be paid to Bernards under Board approved Master Agreement #17-117 from the Master Construct and Implementation Program Reserve to account for this increase. If ratified, the increase to budget and the allocation from the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report.

C.16. Ratification of Change Order No. 021 to Construction Services Agreement #17-117 with Bernards Bros. Inc. to Adjust Costs for the Marshall New Classroom Building Project (Penanhoat/CFW)

Thirty-Three Thousand Five Hundred Forty-Four Dollars and No Cents (\$33,544.00) to be paid to Bernards under Board approved Master Agreement #17-117 from the Master Construct and Implementation Program Reserve to account for this increase. If ratified, the increase to budget and the allocation from the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report.

C.17. Ratification of Change Order No. 022 to Construction Services Agreement #17-117 with Bernards Bros. Inc. to Adjust Costs for the Marshall New Classroom Building Project (Penanhoat/CFW)

Twenty-Six Thousand Eight Hundred Eleven Dollars and No Cents (\$26,811.00) to be paid to Bernards under Board approved Master Agreement #17-117 from the Master Construct and Implementation Program Reserve to account for this increase. If ratified, the increase to budget and the allocation from the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report.

C.18. Ratification of Agreement/MOU #19-192 - Just Communities Central Coast (Aguilera-Fort)

The amount of \$6,600.00 to be paid out of General funds.

Section D: ACTION ITEMS -

No Action items were approved at this meeting.

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Section E: APPROVAL OF MINUTES -

E.1. Approval of Minutes

- December 18 Regular Board meeting

Motion: #19-102 to approve December 18 Regular Board Meeting minutes

Mover: Debra Cordes

Seconded: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 Debra Cordes, Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, Denis O'Leary

Motion Result: Passed

Section F: BOARD POLICIES –

F.1. First Reading of Board Policies, Regulations and Bylaws

The Board reviewed the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and adopted them for a first reading:

Students

BP/AR 5141.21 – Administering Medication and Monitoring Health Conditions

Instruction

BP 6115 - Ceremonies and Observances

Section G: CONCLUSION

G.1. Superintendent's Announcements (3 minutes)

Dr. Karling Aguilera-Fort

-Reported he had visited Haydock Academy that morning and interacted with the students participating in the WEB-WOW activity that was taking place at the school.

-Shared that he was very pleased when he visited classes and found out that students were able to share and articulate the subject of the class on what he called interactive learning.

-Reported that the past week the Institute for Educational Leadership and himself met with different community groups to find out what they thought the District was doing for them and what they thought had to be changed. After analyzing the data, the Institute would give their recommendations

-Informed the renaming of Haydock had a tremendous response. Expressed the renaming policy had been followed and facilitation of the process helped to focus on the renaming and not on other kind of conversations. Encouraged the people that had not given their input to do it. The survey would open again for a short time.

-Reported he joined President Madrigal Lopez, and Trustees Robles-Solis and O'Leary at the Martin Luther King Jr. freedom walk to represent the District.

-Reported that 2 weeks before, a shooting took place outside McAuliffe school. Dr. Aguilera-Fort thanked McAuliffe staff and the principal for their reaction handling the situation. He also recognized that there were a few processes -especially in the area of communication- that had to be fine-tuned to be 100% prepared.

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-Shared that the City of Oxnard had approved a crossing guard on one of the streets between Ramona and Chavez. There would be another traffic analysis to confirm if additional support would be needed. Highlighted Ms. Norma Magaña's efforts requesting and providing data, and pushing the City. Dr. Aguilera-Fort also, announced that there would be another safety meeting at Ramona.

-Informed about the Budget Planning status. There would be hard decisions taken and that the Advisory Committee and the LCAP team were working together to protect education.

G.2. Trustees' Announcements (3 minutes each speaker)

Trustee Robles-Solis

-Expressed that her thoughts and prayers were with Officer Martin and Mr. Lopez' families.

-Thanked the counselors for their work.

-Reported she also walked the Martin Luther King Jr. march and hoped next year the OSD would had a bigger representation.

Trustee Cordes

-Expressed she could not attend the Martin Luther King Jr. march but indicated that one of the speakers was a student from the District. Encouraged the participation of students of all schools in the Martin Luther King Jr. march.

-Expressed her condolences to the Martin and Lopez families.

-On McAuliffe situation, she expressed that parents and community should step up too.

-Appreciated Haydock Academy presentation at the Board meeting.

-Acknowledged the PBIS presentation.

-Reminded everyone that the Educational Foundation Gala would take place that coming weekend.

Trustee O'Leary

-Thanked Dr. Aguilera-Fort, the staff and Oxnard Police Department for their response.

-Expressed his sympathies to the Lopez family, requested to fly flags at half-mast in Honor of Mr. Lopez on February 14.

Trustee Vega

-Expressed his condolences to the Lopez and Martin families.

-Spoke about the importance of self-care.

President Madrigal Lopez

-Expressed her condolences for the Lopez and Martin families and the families of the victims of the helicopter crash in Calabasas the previous week.

-Reported she attended the Martin Luther King Jr. march.

Expressed that the District has to be aware and ready for events like the one that took place in McAuliffe.

-Thanked counselors for their everyday work.

CLOSED SESSION

The Board Reconvened to Closed Session at 8:24 p.m.

REPORT OUT OF CLOSED SESSION

Motion: #19-103 OAH case # 2019-11-0955

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Mover: Veronica Robles-Solis
Seconder: Debra Cordes
Moved To: Approve
Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis,
Motion Result: Passed

Motion: #19-104 OAH case # 2019-10-1227

Mover: Debra Cordes
Seconder: Veronica Robles-Solis
Moved To: Approve
Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis,
Motion Result: Passed

Motion: #19-105 OAH case # 2019-11-030

Mover: Veronica Robles-Solis
Seconder: Debra Cordes
Moved To: Approve
Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis,
Motion Result: Passed

Motion: #19-106 OAH case # 2019-10-0009

Mover: Debra Cordes
Seconder: Veronica Robles-Solis
Moved To: Approve
Ayes: 5 - Debra Cordes, Jesus Vega, Denis O'Leary, Monica Madrigal Lopez, Veronica Robles-Solis,
Motion Result: Passed

G.3 **ADJOURNMENT**

President Madrigal Lopez adjourned the meeting at 8:55 p.m.

Mover: Debra Cordes
Seconder: Veronica Robles-Solis
Moved To: Approve
Ayes: 5 - Jesus Vega, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes, Denis O'Leary
Motion Result: Passed

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Karling Aguilera-Fort Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of February 5, 2020, on motion by Trustee _____, seconded by Trustee_____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

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